

# MINUTES

## BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

**Thursday, February 6, 2025 – 4:00 p.m.**

Present: Tracey Slodowski – Vice-Chair, John Kaczynski, Michael Webster, Jack Tany  
Absent: Christopher Boyd – Chair  
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Susan Caister, Christina Harrington, Dana Westendorf, Debra Henning, Todd Borders Jaime Ceja, Suzy Koeplinger and Renee Sharkey

- I. Call to Order ---**Tracey Slodowski, Vice-Chair @ 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (*January 16, 2025*)  
---**Moved by Webster, seconded by Kaczynski, to approve. Motion carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*) ---None
- V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **2-18-4** Approval of Vendor Transactions, Jan. 1 – 31, 2025 (*Distributed prior to meeting*)  
---**Moved by Tany, seconded by Webster, to approve. Motion carried.**  
(Board Report)
- **2-18-5** Requesting approval of the FY 2026 Budget Calendar  
---**Moved by Kaczynski, seconded by Tany, to approve. Motion carried.**  
(Board Report)
- **2-18-9** Monthly Financial Statement for January 2025 was distributed.  
---**Webster asked if the Finance Director was able to produce a side-by-side comparison of these monthly statements. It had been discussed at a prior meeting that pulling data from Munis to Excel was complicated and time consuming. The data exists, but a side-by-side comparison of data is not easily produced.**  
---**Moved by Tany, seconded by Webster, to receive and file. Motion carried.**

2. **Susan Caister, Nutrition Program Manager, Commission on Aging**, re:

- **2-18-6** Request to use \$50,482 from the Commission on Aging unrestricted fund balance to purchase a new food truck delivery vehicle to replace the one that was in an accident in January 2025  
---**Discussion was held; it was determined to be more cost effective to purchase a new truck than to lease or to repair the damaged one. The truck will be customized to deliver food. \$28,875 was collected from the insurance claim. Webster asked the status of the Marie Davis building. Ms. Caister reported there is work left to do but she can see progress.**  
---**Moved by Tany, seconded by Kaczynski, to approve. Motion carried.**  
(Board Report)

3. **Christina Harrington, MPH, Health Officer**, re:

- **2-18-7** Requesting approval to add new laboratory fees to the Health Department's fee schedule:
  - Fentanyl II Urine Drug Testing Fee - \$25
  - Repeat Sample Collection Fee - \$5

***---Ms. Harrington reported that due to new capabilities in testing, there is a need for additional fees to cover their costs. She reports that the fees are similarly priced to that of other counties, but many don't have the capability to do the Fentanyl II test.***

***---Moved by Webster, seconded by Tany, to approve. Motion carried. (Board Report)***

- County Administrator Hannah introduced an additional item regarding elevator repair at the Health Department. The Board of Commissioners approved initial repairs to the elevator at the Health Department in November 2024. When those repairs began, it was found that the pump motor was also bad and in need of replacement. Requesting \$17,000 from the Health Department Building Improvement Fund.

***---Moved by Tany, seconded by Webster, to approve. Motion carried. (Board Report)***

4. **Todd Borders, Family Court Administrator**, re:

- **2-18-8** Approval to accept State Grant Funding in the amount of \$200,000 and authorization to increase the Juvenile and Family Division Budget accordingly  
***---The grant money will be used to improve infrastructure by replacing doors and locks that have not been updated since the juvenile building was constructed.***  
***---Moved by Webster, seconded by Kaczynski, to accept State grant funding in the amount of \$200,000. Motion carried.***  
***---Moved by Tany, seconded by Webster, to increase the Juvenile and Family Division Budget accordingly. Motion carried.***  
**(Board Report)**

5. Any other matters to come before the committee **---None**

VI. Miscellaneous ***---Vice-Chair Slodowski acknowledged Chairman Tany for a job well done this morning at the State of the County.***

VII. Adjournment ***---Moved by Webster, seconded by Tany, to adjourn; time being 4:47 p.m.***

Respectfully submitted,  
Tracey Slodowski, Committee Vice-Chair  
Suzy Koeplinger, Committee Clerk