

OFFICIAL PROCEEDINGS  
OF THE

**DRAFT**

*Board of Commissioners*

OF SAGINAW COUNTY, MICHIGAN



JUNE SESSION 2021




**F**irst day of the June Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, June 22, 2021. The Board met pursuant to call of the County Clerk at 5:00 p.m. via Zoom with the Honorable Carl E. Ruth in the Chair. This meeting was held consistent with P.A. 267 of 1976/P.A. 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 8, 2021 to consider the June 22, 2021 Agenda.

***County Clerk Vanessa Guerra took roll and the minutes reflect the location of each commissioner who is attending the meeting remotely. A quorum was present as follows:***

**PRESENT:** Christopher S. Boyd (*Antrim County, MI*), Carol E. Ewing (*Birch Run Twp., MI*), Kyle R. Harris (*Ashley, MI*), Dennis H. Krafft (*Frankenmuth, MI*), Gerald D. Little (*Saginaw, MI*), Sheldon Matthews (*Spaulding Twp., MI*), Carl E. Ruth (*Saginaw, MI*), Jack B. Tany (*Carrollton Twp., MI*), James G. Theisen (*Sand Lake, MI*), Michael A. Webster (*Saginaw, MI*), Cynthia Winiecke (*Freeland, MI*) – **11**

**ABSENT:** None - **0**

**TOTAL:** - **11**

 Commissioner Ewing opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

Others Present: Robert Belleman, Dave Gilbert, Vanessa Guerra, Kyle Bostwick, Koren Thurston, Denise Babbitt, Josh Brown, Bill Stanuszek, Undersheriff Mike Gomez, Holly Horsley, Jennifer Broadfoot, Norm Bamberger, JoAnn Crary, Steve Jonas, Lt. Mark Przybylski, Torrie McAfee, Mary McLaughlin, Roger Swets, Laura Kaleefey, Patricia Ritter, Brian Keenan-Lechel, Christina Harrington, WSGW - Rick Antonio, Justin Pomerville, Jessica Sargent, Cecelia Harold, Cecelia Hopkins, Audrey Beatty, Suzy Koeppinger, Sue Arceo, Cindy Louchart



## **CLERK'S CALL OF SESSION**

### **Public Notice of Regular Board Session**

*As the County Building is closed to the public except by appointment due to the COVID-19 pandemic, the meeting is open remotely pursuant to P.A. 267 of 1976 / P.A. 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 8, 2021 which extends the time to meet remotely to August 31, 2021 and to allow for participation during the public portion of the meeting.*

The Saginaw County Board of Commissioners will convene for its Regular Session on

**Tuesday, June 22, 2021 at 5:00 p.m.**

**Via Zoom teleconference as follows:**

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 US Toll-free and enter Meeting ID: 802 444 1727

or

Join Zoom Meeting: <https://zoom.us/j/8024441727>

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 and enter Meeting ID: 802 444 1727

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to [boc@saginawcounty.com](mailto:boc@saginawcounty.com) prior to 12:00 p.m. the day of the meeting.

Please include your phone number so you can be un-muted when it is your time to speak.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the June 22, 2021 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate remotely, please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,

**Vanessa Guerra**

Vanessa Guerra, County Clerk

June 18, 2021

Posted 6-18-21 by SEK

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.***



## **APPROVAL OF MINUTES**

- *Commissioner Krafft moved, seconded by Commissioner Little, to approve the May 18, 2021 Board Session Minutes and the May 12, 2021 and May 26, 2021 Committee of the Whole Minutes. Motion carried unanimously.*

## **FOIA APPEALS**

- *Commissioner Matthews moved, seconded by Commissioner Theisen, approval to send written notice to Marcus Atkins reducing the fees charged in relation to his May 5, 2021 Freedom of Information Act (FOIA) request to: One (1) hour of labor at \$52.00, plus copying charges of \$18.02, for a total of \$70.02. The motion carried by the following roll-call vote:*  
*Yes: Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, and Ruth – 11*  
*No: - 0*  
*Total: -11*
- *Commissioner Krafft moved, seconded by Commissioner Matthews, approval to send written notice to Marcus Atkins waiving the fees charged in relation to his May 12, 2021 Freedom of Information Act (FOIA) request. The motion carried by the following roll-call vote:*  
*Yes: Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, and Ruth – 11*  
*No: - 0*  
*Total: - 11*

## **PUBLIC HEARING**

- *At 5:10 p.m., Chairman Ruth opened a public hearing on the issuance of bonds to finance a project for Campus Partners 1 related to the acquisition and improvement of the North Saginaw Charter Academy (NSCA) at 2332 Trautner Dr., Saginaw, MI 48604. Roger Swets, Saginaw County Bond Counsel, provided information on the request to approve a Resolution on the issuance of bonds and hold a Public Hearing pursuant to Sec. 145 of the Internal Revenue Code of 1986 (as amended). He advised the Board of Commissioners that this is not a bond issue of Saginaw County and the county has no financial liability. Discussion was held and comments were recorded for Commissioner Christopher Boyd; Laura Kaleefey, National Heritage Academies; Holly Horsley, Bond Counsel; Robert Belleman, County Controller; Commissioner Dennis Krafft; and written comments were recorded and are on file in the Board Office for Jason Holder, President of NSCA Board of Directors; Candace Sorenson, NSCA Legal Counsel; and Rhonda Himes, Ballard Spahr LLP. [Transcribed synopsis of the Public Hearing is available in the Board Office] The Chairman asked if there was anyone else wishing to speak; hearing none, he announced the hearing would remain open.*



## AUDIENCES

- **Torrie McAfee**, Buena Vista Township Superintendent/Manager, addressed the Board of Commissioners with concerns about the County Land Bank and how it operates within the county's different municipalities, specifically with respect to multiple properties on the 800 block of 24<sup>th</sup> Street. There are currently 315 parcels in Buena Vista Township owned by the Land Bank and a resolution is needed as to what the obligations are for the Land Bank to maintain those properties.
- **Cecelia Harrold** spoke about her property at 838 S. 24<sup>th</sup> St. and surrounding parcels in Buena Vista Township and submitted information in writing addressing her concerns. *(On file in the Board Office)* The parcels surrounding her home are owned by the Land Bank and Buena Vista Township and contain tall grass, rodents, deer, rats, opossums, raccoons, and ground hogs, which create a nuisance and have a direct effect on her property.
- **Audrey Beatty** addressed the Board and asked for accountability by the Land Bank regarding so many vacant parcels of land and asked that informational meetings be held to address residents' concerns. She also asked for review of senior services on the east side and requested a computer be provided at the Marie Davis Senior Center to assist older citizens with their mental acumen.

## LAUDATORY RESOLUTIONS

None

## PETITIONS AND COMMUNICATIONS

***By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.***

**6-22-1 REGION VII AREA AGENCY ON AGING** submitting notice that it is accepting Letters of Intent from public, private for-profit and non-profit incorporated entities interested in applying for FY 2022 funds to provide services for persons age 60 and older.

-- Human Services *(Receive & File)*

**6-22-2 MOBILE MEDICAL RESPONSE** submitting its tri-annual report on response times and other related information.

-- Courts & Public Safety *(Receive & File)*

**6-22-3 SHERIFF** requesting discussion on (1) Increasing the number of vehicles in the Sheriff's fleet from 50 to 55; (2) Purchasing fleet vehicles earlier in the year; and (3) Simulator training and location for simulator.

-- Courts & Public Safety **(6-22-2.1)**

**6-22-4 PURCHASING/RISK MANAGER** submitting an analysis of the County cost vs the standard IRS reimbursement rate for take home/administrative vehicles. (Provided in response to May request from the Public Works Director to receive a bi-weekly vehicle allowance in lieu of a County vehicle tabled at committee)

-- County Services *(Receive & File)*



- 6-22-5 PURCHASING/RISK MANAGER** submitting a listing of all County-issued cell phones and the monthly cost of each. (Provided in response to May request from the Public Works Director to receive a bi-weekly cell phone allowance in lieu of a County-issued cell phone)  
-- County Services (*Receive & File*)
- 6-22-6 VILLAGE OF BIRCH RUN DDA** submitting notice of an informational meeting during its regular DDA meeting on Thursday, June 17, 2021 at 7:30 a.m. via Zoom.  
-- County Services (*Receive & File*)
- 6-22-7 BAY CITY PUBLIC SCHOOLS** submitting Form L-4029 detailing the property tax levies for Bay City Public Schools.  
-- County Services (*Receive & File*)
- 6-22-8 BAY CITY PUBLIC SCHOOLS** submitting revised Form L-4029 detailing the property tax levies for Bay City Public Schools.  
-- County Services (*Receive & File*)
- 6-22-9 MICHIGAN DEPARTMENT OF TREASURY** sending the Preliminary State Equalization Report for the 2021 tax year as approved by the State Tax Commission.  
-- County Services (*Receive & File*)
- 6-22-10 MICHIGAN DEPARTMENT OF TREASURY** sending the Final State Equalization Report for the 2021 tax year as approved and certified by the State Tax Commission.  
-- County Services (*Receive & File*)
- 6-22-11 VILLAGE OF MERRILL** sending certified Resolutions Establishing Commercial Rehabilitation Districts for Mo-Coco's at 104 E. Saginaw Street and Gemini Capital Management XIII, LLC at 235 W. Saginaw Street.  
-- County Services (*See 6-22-3.1*)
- 6-22-12 SAGINAW FUTURE** submitting information on the Resolutions Establishing Commercial Rehabilitation Districts for Mo-Coco's at 104 E. Saginaw Street and Gemini Capital Management XIII, LLC at 235 W. Saginaw Street.  
-- County Services (**6-22-3.1**)
- 6-22-13 GEMINI CAPITAL MANAGEMENT LLC** submitting information in support of its request to establish a Commercial Rehabilitation District at 235 W. Saginaw St., Merrill, Michigan.  
-- County Services (*See 6-22-3.1*)
- 6-22-14 PARKS & RECREATION** requesting approval to contribute \$30,000 from its FY 2021 Budget for the development of the former SMI / future riverfront park project (Saginaw River Headwaters Rec Area).  
-- County Services (**6-22-3.2**)
- 6-22-15 PARKS & RECREATION** submitting an update with additional detail regarding the special license application for the upcoming Adult Mystery Movie Night at Imerman Memorial Park.  
-- County Services (*Receive & File*)
- 6-22-16 CIVIL COUNSEL AND PURCHASING/RISK MANAGER** requesting approval of proposed amendments to County Policy #244 – Responsible Contractor Policy.  
-- County Services (**6-22-3.4**)
- 6-22-17 RICHLAND TOWNSHIP** requesting appointment by the Board Chair of George Kipfmiller, Greg Turner, and Tom Mayan, Sr. to the Richland Township Construction Board of Appeals pursuant to PA 230 of 1972.  
-- County Services (*Appointments*)



**6-22-18 MAINTENANCE** requesting approval to amend the 2021 Capital Improvement Budget by \$43,600 to complete projects during this fiscal year in the 70<sup>th</sup> District Court, including Probation and Traffic departments (Painting @ \$17,600) and the Prosecutor's Office (Carpet @ \$26,000).

-- Budget/Audit **(6-22-4.2)**

**6-22-19 MSU EXTENSION** requesting additional funding to continue to provide needed educational programming to the residents of Saginaw County in regard to VA SNAP outreach, food security and safety, EFNEP, and SNAP Programming.

-- Budget/Audit *(No action)*

**6-22-20 SHERIFF** requesting discussion on the purchase of Simulator training and location for the simulator.

-- Budget/Audit *(No action)*

**6-22-21 COMMISSION ON AGING** requesting approval of FY 2021 Budget adjustments as follows: (1) Foster Grandparent Program to accommodate meal stipends for program volunteers; (2) Acceptance of \$22,000 in grant funding from the Meals on Wheels Association of America; and (3) Acceptance of \$377,000 grant from AmeriCorps Senior to expand the Foster Grandparent Program to Midland and Bay Counties.

-- Budget/Audit **(6-22-4.3)**

**6-22-22 COUNTY CLERK** requesting continued use of temporary employees in the Circuit Court Records Office and capital outlay funding to expedite technology upgrades in the office.

-- Budget/Audit **(6-22-4.4)**

**6-22-23 SHERIFF** requesting waiver of the hiring freeze to (1) Hire former detective John Butcher for ten (10) hours per month as a liaison for the DEA and as a reference for drug cases; (2) Fill two (2) vacant deputy positions in the Law Enforcement Division; and (3) Fill a vacant jail security position.

-- Labor Relations **(6-22-5.2/5.3)**

**6-22-24 COUNTY CLERK** requesting waiver of the hiring freeze to fill the vacant position of Legal Clerk I in the Clerk's Office.

-- Labor Relations **(6-22-5.2)**

**6-22-25 PARKS & RECREATION** requesting approval of a "flowage easement" with the State of Michigan related to the BayZil Trail.

-- County Services **(6-22-3.3)**

**6-22-26 MIKE THOMPSON** requesting consideration of Saginaw County convening a temporary Task Force with representatives from Judges, Prosecutors, and Police/Sheriff to determine who is locked in the County Jail and who need not be incarcerated and issue a recommendation for reform/reduction.

-- Courts & Public Safety *(No action)*

**6-22-27 ANIMAL CARE & CONTROL** requesting approval to waive Kennel Inspections and associated fees for 2020 due to the COVID-19 pandemic preventing Animal Control Officers from conducting on-site kennel inspections.

-- Courts & Public Safety **(6-22-2.2)**

**6-22-28 MAINTENANCE** requesting waiver of the hiring freeze to fill the vacant position of Custodian (PCN #101303) at the Courthouse and Governmental Center.

-- Labor Relations **(6-22-5.2)**

**6-22-29 CONTROLLER/CAO** submitting the monthly Status Report on the Saginaw County Adult Detention and Sheriff Administration Building Project.

-- Courts & Public Safety *(Receive & File)*



- 6-22-30 CONTROLLER/CAO** submitting Draft #1 of the 2022 Budget, including the FY 2022 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule.
- Budget/Audit (*Received in Primary Standing Committees*)
- 6-22-31 PERSONNEL DIRECTOR** submitting the Employment Status Report covering statistics for the month of May 2021.
- Labor Relations (*Receive & File*)
- 6-22-32 PERSONNEL DIRECTOR** recommending adoption of a change in county practice to allow Education as a substitution for Experience in the hiring process, limiting the practice to clerical/technical and lower classified/entry level professional positions.
- Labor Relations (**6-22-5.1**)
- 6-22-33 HEALTH DEPARTMENT** requesting waiver of the hiring freeze to fill the vacant positions of Health Specialist I, two (2) part-time Hearing Technicians, Office Assistant II, and WIC Supervisor.
- Labor Relations (**6-22-5.2**)
- 6-22-34 PARKS & RECREATION** requesting approval of back pay for three (3) Parks Department staff members previously placed in sub-steps to their original implementation date of 12/15/20, with additional consideration given to the 76 total county employees previously placed in sub-steps for the same back pay authorization.
- Labor Relations (*Tabled in Committee*)
- 6-22-35 COMMISSION ON AGING** requesting approval to: (1) Waive the hiring freeze and establish a temporary PCN for Food Service Supervisor; (2) Increase two (2) Kitchen Assistant positions from part-time to full-time status and delete one (1) part-time Kitchen Assistant PCN; and (3) Create new PCN for Foster Grandparent Program Assistant and waive the hiring freeze for that position.
- Labor Relations (**6-22-5.4**)
- 6-22-36 CAMPUS PARTNERS 1** submitting a request to hold a Public Hearing and approve a Resolution for the Issuance of Bonds to finance a project for Campus Partners 1 related to acquiring and improving certain charter school facilities within Saginaw County, specifically North Saginaw Charter Academy, 2332 Trautner Dr., Saginaw, MI 48604.
- Executive (**6-22-6.1**) *Tabled at Meeting.*

## **INITIATORY MOTIONS**

- ***Commissioner Krafft moved, seconded by Commissioner Theisen, to rescind, effective July 1, 2021, the April 8, 2021 Resolution declaring a Local State of Emergency for the purpose of permitting the County Board of Commissioners and other public bodies of Saginaw County to meet by electronic and telephonic means; and to repeal the out-of-state travel ban approved by the Board of Commissioners at the April 9, 2020 Board Session. The motion carried by the following roll-call vote:***
  - Yes: Little, Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, and Ruth - 11***
  - No: - 0***
  - Total: - 11***





## PUBLIC HEARING

### 2<sup>nd</sup> Call

*At 5:44 p.m., Chairman Ruth announced the second call of a public hearing on the issuance of bonds to finance a project for Campus Partners 1 related to the acquisition and improvement of the North Saginaw Charter Academy (NSCA) at 2332 Trautner Dr., Saginaw, MI 48604. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.*

## REPORTS OF COMMITTEES

1. Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair

None

2. Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair

2.1) **SHERIFF**, re: Approval to 1) Increase the Sheriff Department fleet by five (5) vehicles (from 50 to 55) and 2) Allow the ordering of replacement patrol vehicles to occur prior to the beginning of the fiscal year on October 1<sup>st</sup>.

2.2) **ANIMAL CARE & CONTROL**, re: Approval to waive 2020 kennel inspections and associated fees due to the COVID-19 pandemic

- *Matthews moved, seconded by Tany, to approve 2.1 and 2.2 leaving room for exceptions. The Controller provided clarification on 2.1, which was amended to provide the Finance Director with the proper direction to amend the Law Enforcement budget. The motion as to 2.1 carried by the following roll-call vote:*

*Yes: Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Little, and Ruth – 11*

*No: - 0*

*Total: - 11*

- *The motion as to 2.2 carried by the following roll-call vote:*

*Yes: Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Little, Webster, and Ruth – 11*

*No: - 0*

*Total: - 11*

**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1**

**\*AMENDED**

**JUNE 22, 2021**

Your committee considered Communication No. 6-22-3 from Sheriff William Federspiel, requesting approval to 1) Increase the number of vehicles in the Sheriff's fleet from 50 to 55 and 2) Purchase fleet vehicles earlier in the year.

The committee met with Undersheriff Miguel Gomez via Zoom who explained the increase in the fleet is necessary due to situations that occur including vehicles out of service for repair as a result of traffic crashes and regular maintenance. Additional unforeseen issues occurred in 2020 including the flood emergency, which caused a need for more patrol units to close roads, and additional miles that were put on patrol vehicles as extra Sheriff Patrols provided much needed assistance with delivery of meals for the Meals on Wheels program for Commission on Aging. To cover funding, this year they propose





keeping five (5) of the lowest mileage vehicles when ten (10) are typically sold (and replaced by the purchase of new vehicles) for approximately \$4,000 each. The purchase of new vehicles are included in the Budget each year. The only extra amount needed will be insurance coverage for the extra vehicles at approximately \$1,400 per vehicle.

Undersheriff also requested approval to purchase seven (7) replacement vehicles that are in the FY 2022 Budget earlier, prior to the FY 2022 Budget approval. The vehicle order for FY 2021 was ultimately cancelled as orders placed earlier by other police agencies were filled until the lack of computer chips for vehicles became an issue. Vehicles were then searched for, located and purchased from out of state dealerships at a lower cost. The vehicles available were less expensive models than the Tahoe model that was figured into the FY 2021 Budget, resulting in a cost savings. Approval to order department vehicles prior to approval of the fiscal year budget, would result in receiving the ordered vehicles sooner avoiding the possibility of vehicles not being available or causing significant delay due to the high demand.

We recommend approval to 1) Increase the Sheriff Department fleet by five (5) vehicles and 2) Allow the order of replacement patrol vehicles to occur prior to the October 1<sup>st</sup> fiscal year **\*by amending the Law Enforcement budget for FY 2021 for \$286,783 utilizing fund balance. Doing so will then allow the Purchasing/Risk Manager to issue a purchase order and encumber these funds when the vehicles are ordered. If the vehicles are not received until FY 2022, the Sheriff's office will need to request from the Controller to carry forward these budgeted dollars into FY 2022.**

Respectfully Submitted,

**COMMITTEE ON COURTS & PUBLIC SAFETY**

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke

**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2**

**JUNE 22, 2021**

Your committee considered Communication No. 6-22-27 from Bonnie Kanicki, Director Animal Care and Control requesting approval to waive Kennel Inspections and associated fees for 2020 due to the COVID-19 pandemic.

The committee met with Director Kanicki via Zoom who asked that the fees for 2020 Kennel Inspection/Licensing be eliminated due to the facilities not being able to operate during the COVID-19 pandemic.

We recommend approval to waive the Kennel Inspections and associated fees for 2020.

Respectfully Submitted,

**COMMITTEE ON COURTS & PUBLIC SAFETY**

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke



3. **County Services Committee – M. Webster; D. Krafft, Vice-Chair**

- 3.1) **VILLAGE OF MERRILL/SAGINAW FUTURE, INC./GEMINI CAPITAL MANAGEMENT**, re: Support for Commercial Rehabilitation Districts in the Village of Merrill
- 3.2) **PARKS & RECREATION**, re: Approval to contribute up to \$30,000 from its FY 2021 Budget for the development of the former SMI / future riverfront park project (Saginaw River Headwaters Rec Area)
- 3.3) **PARKS & RECREATION**, re: Approval of “Flowage Easement” with the State of Michigan related to the BayZil Trail
- 3.4) **CIVIL COUNSEL/PURCHASING – RISK MANAGER**, re: Approval of proposed amendments to County Policy #244 – Responsible Contractor Policy

- ***Webster moved, seconded by Theisen, to approve 3.1 – 3.3 leaving room for exceptions. There were no exceptions and the motion carried by the following roll-call vote:***

**Yes:** Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Little, Webster, Winiecke, and Ruth – 11

**No:** - 0

**Total:** - 11

*[Commissioner Theisen left the meeting]*

- ***Webster moved, seconded by Krafft, to approve 3.4. Discussion was held regarding the proposed changes to the Responsible Contractor Policy. After discussion, Boyd moved, seconded by Winiecke, to amend the point allocation to local contractors from five (5) points to ten (10) points to contractors whose primary business office is located in Saginaw County and the motion carried by the following roll-call vote:***

**Yes:** Boyd, Matthews, Little, Webster, Winiecke, Tany, and Ruth – 7

**No:** Harris, Ewing, and Krafft – 3

**Abs:** Theisen - 1

**Total:** - 11

- ***The main motion to approve 3.4, as amended, carried by the following roll-call vote:***

**Yes:** Matthews, Little, Webster, Winiecke, Tany, Boyd, and Ruth – 7

**No:** Harris, Ewing, and Krafft – 3

**Abs:** Theisen - 1

**Total:** - 11

**FROM: COMMITTEE ON COUNTY SERVICES – 3.1**

**JUNE 22, 2021**

Your committee considered Communication No. 6-22-11, 6-22-12, and 6-22-13 from the Village of Merrill, Steve Jonas, Executive Vice President, Saginaw Future, Inc., and Gemini Capital Management, submitting information on the Resolutions Establishing Commercial Rehabilitation Districts for Mo-Coco’s at 104. E. Saginaw Street and Gemini Capital Management XIII, LLC at 235 W. Saginaw Street, Merrill, MI.

We met with Mr. Jonas who informed the committee that Gemini Capital Management plans to invest \$3.5 million to convert the former Merrill School building at 235 Saginaw St. / M-46 into market rate apartments. The proposed project will incorporate 17 residential units, ranging from



484 - 1,050 square feet, with studio to 3-bedroom and two bathroom options. The second project is at 104 E. Saginaw St. (M-46) and is a former long-time vacant building owned by Maureen and Aubrey Woods. Their plans are to renovate and convert the building into a location for roasting coffee beans and operating a coffee shop.

Although approval of the establishment of the Commercial Rehabilitation Districts is not required under the Commercial Rehabilitation Act (PA 210 of 2005) the County Services Committee is recommending support of these project in the Village of Merrill.

Respectfully Submitted,

**COMMITTEE ON COUNTY SERVICES**

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

**FROM: COMMITTEE ON COUNTY SERVICES – 3.2**

**JUNE 22, 2021**

Your committee considered Communication No. 6-22-14 from Brian Keenan-Lechel, Parks & Recreation Director, requesting approval to contribute \$30,000 from its FY 2021 Budget for the development of the former SMI / future riverfront park project (Saginaw River Headwaters Rec Area).

The committee met with Mr. Keenan-Lechel via Zoom who explained that these funds will be paired with two (2) Michigan National Resources Trust Fund grants received by the State of Michigan allowing Phase I work to be executed as scheduled.

It is the recommendation of your committee to contribute up to \$30,000 from the Parks & Recreation FY 2021 Budget for the development of the former SMI / future riverfront park project (Saginaw River Headwaters Rec Area) and authorize the proper county officials to execute the necessary documents.

Respectfully Submitted,

**COMMITTEE ON COUNTY SERVICES**

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

**FROM: COMMITTEE ON COUNTY SERVICES – 3.3**

**JUNE 22, 2021**

Your committee considered Communication No. 6-22-25 from Brian Keenan-Lechel, Parks & Recreation Director, requesting approval of a “flowage easement” with the State of Michigan related to the BayZil Trail.

We met with Mr. Keenan-Lechel via Zoom who informed the committee that the parcel in question on the flowage easement is being retained by the county in the land swap and will have a constructed boardwalk connector to the BayZil Trail, which will not be impacted by occasional flooding by the State of Michigan.

We recommend approval of a “flowage easement” with the State of Michigan related to the BayZil Trail.



Respectfully Submitted,

**COMMITTEE ON COUNTY SERVICES**

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

**FROM: COMMITTEE ON COUNTY SERVICES – 3.4**

**\*AMENDED**

**JUNE 22, 2021**

Your committee considered Communication No. 6-22-16 from Dave Gilbert, Civil Counsel, and Kelly Suppes, Purchasing/Risk Manager, requesting approval of proposed amendments to County Policy #244 – Responsible Contractor Policy.

We met with Mr. Gilbert and Ms. Suppes via Zoom who informed the committee that they are proposing the following amendments:

1. Local Preference Provision – **\*Ten (10) Five (5)** point allocation to local contractors with their primary business office located in Saginaw County and a three (3) point allocation to a contractors whose primary business office is located within the Great Lakes Bay Region (i.e. Midland, Bay, and Isabella Counties). These points are bonus points and added to the 75 possible technical points.
2. Application of the Responsible Contractor Policy on projects greater than \$1 million would apply to stand alone Requests for Bids and Requests for Proposal. This provision would provide the clarity we need when subcontractor work on projects like TheDow Event Center Capital projects exceed \$1 million.
3. A recommendation to increase the project dollar amount to \$3 million for stand-alone Requests for Proposals and/or Requests for Qualifications. The increase dollar threshold would process smaller projects (\$50,000 - \$3 million) under the three (3) year pre-qualification process. The cost of work these days, because of material cost inflation, could require the County Purchasing Department to process an increased number of projects through the Request for Qualification and Committee evaluation process.

We recommend approval of proposed amendments to County Policy #244 – Responsible Contractor Policy as submitted **\*and amended at the Board Session.**

Respectfully Submitted,

**COMMITTEE ON COUNTY SERVICES**

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

[Policy begins on next page]



Category: 200  
Number: 244

Subject: **RESPONSIBLE CONTRACTOR POLICY**

1. APPLICATION:

This Policy will be part of the Purchasing Policy and procurement of construction contractors as awarded through the request for proposal or invitation to bid or other process for bids \$50,000 and over permitted under the County's Purchasing Policy #241.

2. INTENT:

Saginaw County is committed to having responsible and ethical contractors and subcontractors on its construction projects, so that all work is performed by responsible, qualified firms that maintain the capacity, expertise, highly trained personnel, and other qualifications and resources necessary to successfully perform County projects in a safe, timely, reliable, high quality and cost-effective manner. To achieve that goal, the County will require contractors submitting bids on its construction projects to provide information relating to each of the Responsibility Criteria listed below. The purpose of this Policy is to assist the County in awarding contracts on every construction project to the most responsible bidder who provides the best value to the County.

3. DEFINITIONS:

- A. Construction Project: Any contract awarded for the construction, alteration, or repair of any public building or public work of the County of Saginaw. The labor and material necessary for the construction, renovation, repair or improvements to real property, except repair in emergency situations, which requires solicited bids so that the work, when complete, must be ready for service for its intended purpose and must require no other work to be a completed system or component.
- B. Responsible Bidder: A bidder for a construction project that has demonstrated an ability to complete the prospective contract in a way that is timely, safe, cost-effective and benefits the community. The criteria in this Policy are used to determine the relative responsibility of the contractor in relation to other bidders.
- C. Contractor: Any person, firm, corporation, partnership, association or any combination thereof, which enters into a Contract with any awarding authority of the County of Saginaw.
- D. Subcontractor: Any person not an employee who enters into a contract with a contractor to assist the contractor in performing a contract, including a contractor or subcontractor of a public lessee or licensee or sublessee or sublicensee, to perform or assist in performing services on the leased or licensed premises. The term subcontractor does not include vendors or suppliers to County purchasing contractors.



- E. Bidder: Means any person or entity that applies for any contract whether or not the application process is through an Invitation for Bid, Request for Proposal, Request for Qualifications, or other procurement process.
- F. Bid: Means any application submitted by a bidder in response to an Invitation for Bid, Request for Proposal, Request for Qualifications, or other procurement process.

4. GENERAL POLICIES:

- A. The County will request a contractor on projects \$50,000 to \$3,000,000 to pre-qualify and complete the Pre-Qualification form every three (3) years that is listed in Appendix A attached hereto. On County stand-alone projects greater than \$3,000,000, the County will have the contractor complete a Request for Qualifications which is listed as Appendix B attached hereto.
- B. The bid documents must require any contractor or subcontractor bidding on the project to submit written responses and other information and documentation regarding the listed Responsibility Criteria and any other criteria specified by the County through the bid documents. The County may request additional information or explanation from any contractor or subcontractor regarding any particular Responsibility Criteria. The bid documents must provide that the County retain the right in its discretion to reject any and all bids. All required contractor financial and privileged information must be kept from public disclosure unless otherwise required by law.
- C. For each separate bid package, The County in its discretion will weigh the information provided by the contractor or subcontractor regarding the responsibility criteria, as a whole to determine whether the contractor or subcontractor is a responsible bidder and the relative responsibility of the contractor in relation to other bidders. Except as otherwise required by law, no single criteria will necessarily be determinative in assessing responsibility or relative responsibility.

5. SUBSTANTIALLY LOW BID REVIEW:

In the event the amount of a bid appears disproportionately low when compared with estimates undertaken by or on behalf of the County and/or compared to other bids submitted, the County reserves the right to inquire further of the bidder to determine whether the bid contains mathematical errors, omissions, and/or erroneous assumptions, and whether the bidder has the capability to perform and complete the contract for the bid amount.

6. ENFORCEMENT:

Violations of this Policy may be reported to the Purchasing Department, which must investigate such complaint. Whether based upon such complaint or otherwise, if the Purchasing Department has determined that the contractor has violated any provision of this Policy or provided false information to the County, the Purchasing Department must issue a written notice to the contractor that the



violation is to be corrected within ten (10) calendar days from receipt of notice. Such notice shall be sent registered mail. In the event the contractor has not corrected the violation, or taken reasonable steps to correct the violation within ten (10) calendar days, then the Purchasing Department may request the awarding authority to declare a material breach of the contract and exercise its contractual remedies thereunder, which are to include, but not be limited to, termination of the contract as outlined in the termination clause of the contract.

7. SEVERABILITY:

The terms, conditions, and provisions of this Policy are hereby declared to be severable, and, should any portion, part or provision of this Policy be found by a court of competent jurisdiction to be invalid, enforceable or unconstitutional, the County Board of Commissioners hereby declares its intent that the Policy shall have been enacted without regard to the invalid, enforceable or unconstitutional portion, part or provision of this Policy.

Approved as to Substance:  
Saginaw County Controller/CAO

Approved as to Legal Content:  
Saginaw County Civil Counsel

ADOPTED: February 16, 2021

**AMENDED: June 22, 2021**





County of Saginaw

**Pre Qualification Form (PQF)  
For Contractors**

Please submit all Pre-Qualification Forms to:

**County of Saginaw  
ATTN: Kelly Suppes  
111 S. Michigan Avenue  
Saginaw, MI 48602**



County of Saginaw

Contractor Pre-Qualification Form

## General Information

Company Name:		Telephone:	Fax:
Street Address:		Mailing Address:	
Date:		E-Mail Address:	
1. Officers President: Vice  President:  Treasurer:			
2. How many years has your organization been in business under your present firm name?			
3. Parent Company Name:			
City:	State:	Zip:	
4. Under Current Management Since (Date):			
5. Contact for Insurance Information:			
Title:	Telephone:	Email:	



6. Insurance Carrier(s)

Name

Type of Coverage

Telephone

County of Saginaw

Contractor Pre-Qualification Form

7. Are you self-insured for Worker's Compensation Insurance? Yes \_\_\_ No \_\_\_

8. Contacts for Requesting Bids (list 2):

Name/Title:

Telephone:

Email:

9. Pre-Qualification Form completed By:

Title:

Telephone:

Email:

*Organization*

1. Form of Business: Sole Owner: \_\_\_ Partnership: \_\_\_ Corporation: \_\_\_

2. Describe Services Performed:

\_\_\_ Construction

\_\_\_ Construction Design

\_\_\_ Original Equip. Manufacturer & Installer

\_\_\_ Project Maintenance

\_\_\_ Maintenance

\_\_\_ Service Work (e.g. janitorial, clerical)

\_\_\_ Other

3. Describe Additional Services Performed:

4. List other types of work within the services you normally perform that you subcontract to others:



5. Annual Dollar Volume for the Past Three Years:

20 _____	20 _____	20 _____
\$ _____	\$ _____	\$ _____
6. Largest Job During the Last 3 Years: \$ _____		
7. Your Firm's Desired Project Size:		
Maximum: _____		Minimum: _____
8. Bonding Company: _____		
9. Bonding Capacity: \$ _____		
10. State and local licenses and license numbers held by your organization: _____		
11. What are your formal training programs: a) apprentice/journeymen; b) other comparable formal training programs? _____		

## Work History

1. Largest dollar valued jobs in progress:

Customer/Location	Type of Work	Size - \$M	Contact	Telephone



2. Largest dollar valued jobs in the past three years:

Customer/Location	Type of Work	Size - \$M	Contact	Telephone

3. Are there any judgements, claims or suits pending or outstanding against your company? ☐ Yes ☐ No

If yes, please attach details

4. Are you or have you ever been involved in any bankruptcy or reorganization proceedings? ☐ Yes ☐ No

If yes, please attach details

5. Has your organization ever failed to complete any work awarded to it?

6. Has your organization been involved in any lawsuits or arbitration with regard to construction contracts within the last five years?

7. Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details)

8. Provide the following information on five owners that have used your services. Governmental owners preferred.

a) Firm Name:	Contact Name:	Project:
Address:	Telephone:	Email:
b) Firm Name:	Contact Name:	Project:
Address:	Telephone:	Email:



c) Firm Name:	Contact Name:	Project:
Address:	Telephone:	Email:
d) Firm Name	Contact Name:	Project:
Address:	Telephone:	Email:
e) Firm Name	Contact Name:	Project:
Address:	Telephone:	Email:
9. Provide the following information on five architects that you have worked with in the past five years. Governmental projects preferred.		
a) Firm Name	Contact Name:	Project:
Address:	Telephone:	Email:
b) Firm Name	Contact Name:	Project:
Address: _____	Telephone:	Email:
c) Firm Name	Contact Name:	Project:
Address:	Telephone:	Email:
d) Firm Name	Contact Name:	Project:
Address:	Telephone:	Email:
e) Firm Name	Contact Name:	Project:
Address:	Telephone:	Email:

### ***Safety and Health Performance***

1. Workers Compensation Experience Modification Rate (EMR) Data:	
a) EMR is:	b) EMR for last three years:
___ Interstate Rate	_____ 20
___ Intrastate Rate	_____ 20
___ Monopolistic State Rate	_____ 20
___ Dual Rate	
c) State or Origin:	d) EMR Anniversary Date:
2. Injury and Illness Data:	
a) Employee hours worked last three years (excluding subcontractors)	



Year: 20_____	Hours:
Year: 20_____	Hours:
Year: 20_____	Hours:

b) Provide the following data (excluding subcontractor) using your OSHA 300 and 300A Forms for the past three (3) years:  
(Notes: Data should be the best available data applicable to the work in this region or area. If your company is not required to maintain OSHA 300 and 300A forms, please provide information from your Worker's Compensation Insurance carrier itemizing all claims for the last three years).

Injury related fatality:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

Lost workday cases injuries involving days away from work, or days of restricted work activity or both:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

Lost workday case injuries involving days away from work:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

Injuries involving medical treatment only:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

Total OSHA Recordable Injury Rate: 20

\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

20\_\_\_\_Number:                      Rate:

3. Have you received any regulatory (EPA, OSHA, etc.) citations in the last three years? Yes \_\_\_\_ No \_\_\_\_





## Safety and Health Programs and Procedures

1. Highest ranking safety/health professional in the company:		
Title:	Telephone:	Fax:
2. Do you have or provide the following:		
a) Full time Safety/Health Director.	Yes _____	No _____
b) Full time Safety/Health Supervisor:	Yes _____	No _____
c) Full time Job Safety/Health Coordinator:	Yes _____	No _____
3. Do you have or provide the following:		
a) Safety/Health incentive program:	Yes _____	No _____
b) Company paid safety/health training:	Yes _____	No _____
4. Do you have a written Safety & Health Program?	Yes _____	No _____
If yes, please submit		
5. Do you have a substance abuse program including Testing?	Yes _____	No _____
6. Do your employees read, write and understand English such that they can perform their job tasks safely without an interpreter?		
Yes _____ No _____		
If no, provide a description of your plan to assure that they can safely perform their jobs.		

\_\_\_\_\_  
Print Firm Name/Principal

\_\_\_\_\_  
Signature/Principal

\_\_\_\_\_  
Date

Please submit all Pre-Qualification Forms to:

County of Saginaw

ATTN: Kelly Suppes

111 S. Michigan Avenue Saginaw, MI 48602



County of Saginaw

Contractor Pre-Qualification Form

DO NOT FILL OUT - OWNER USE ONLY

The Contractor is:

- ☐ Acceptable for Approved Contractor List
- ☐ Conditionally Acceptable for Approved Contractor List

Conditions:

Date Contractor Notified \_\_\_\_\_

Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewer: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewer: \_\_\_\_\_ Date: \_\_\_\_\_



## **Contractor Evaluation**

### **APPENDIX B**

## **PART II. EVALUATION CRITERIA**

### **EVALUATION OF QUALIFICATIONS**

Applications will be evaluated based on the completeness of the information provided. Failure to provide any of the requested information may result in disqualification. The criteria listed below will be used in the evaluation of the qualifications submitted and may be modified depending on the circumstances.

#### **2.1. FIRMS QUALIFICATIONS (15 POINTS)**

- Firms Overall Construction Management Experience and Capability to perform the work.
- Demonstrated ability to manage construction to achieve quality of work required by the construction management contract and expected by Owner.
- Integrated approach including supply, demand, and sustainability
- Specialized experience & dedicated resources in this market
- Proximity of local resources
- Financial stability, as evidenced by payment and performance bonds and overall bonding capacity

#### **2.2. PERSONNEL QUALIFICATIONS (10 POINTS)**

- Quality of professional qualifications of Key personnel assigned to this project from preconstruction through project closeout. Owner expects no change in key project personnel throughout the project.
- Quality of professional qualifications of supporting personnel assigned to this project.

#### **2.3. PROJECT MANAGEMENT (15 POINTS)**

- Life-cycle approach to project management across planning, assessment, program implementation, services, measurement and reporting.
- Quality of approach to project management: accredited professionals, corporate standards.
- Clear assignment of responsibility for various project tasks to specific individuals.
- Demonstrated ability to coordinate construction activities and to minimize adverse construction impacts to the general public and customers of the facility.
- Demonstrated ability to work with the various subcontractors in resolving construction conflicts and ensuring safety.
- Ability to effectively manage project construction including owner's costs and to manage the project on schedule.



**2.4. SAFETY AND HEALTH PERFORMANCE (10 POINTS)**

- Workers Compensation Experience Modification Rate (EMR) Data for the past 3 years.
- Please describe your Safety/Health program (Safety/Health Director, Incentive Program, Safety Training, Substance Abuse Testing)
- Describe your Company's plan of action with regard to any health issues while working on Improvement Projects (project specific).

**2.5. EXPERIENCE (25 POINTS)**

- Prior experience (within the last five years) in managing similar public or private construction projects.
- Construction Management Firm's experience with construction and renovations of like facilities.
- Construction Management Firm's experience with building projects in the Great Lakes Bay Region, specifically Saginaw County.
- Construction Management Firm's experience with construction projects larger than \$14 million in value.

**2.6. LOCAL PREFERENCE**

- **Ten ~~Five~~ point allocation to local contractors with their primary business office located in Saginaw County.**
- **Three point allocation to a contractor whose primary business office is located within the Great Lakes Bay Region (i.e., Midland, Bay and Isabella Counties).**

**2.7. FEE FOR SERVICES/COST PROPOSAL (25 POINTS)**

All Construction Management Firms will be required to submit a separate Cost Proposal with your qualifications in a Separate Sealed Envelope titled "COST PROPOSAL-CONSTRUCTION MANAGEMENT"

The Cost Proposal will not be opened until all Qualifications have been evaluated and assigned a point value. Please Complete "Attachment 1" as part of your Cost Proposal. Construction phase services will be a fixed fee plus reimbursable costs. All general Condition items (ex. Portable toilets, dumpsters, permits, temporary power, etc.) are a direct cost to the County with no mark-up. The Cost Proposal must identify what is excluded and expectations that the Construction Manager has of the Owner.

The Construction Management Firm awarded the contract will be required to provide a Payment and Performance Bond for the project. All Costs for the Bond must be included in your cost proposal.



## **REQUEST FOR QUALIFICATIONS CONSTRUCTION MANAGEMENT SERVICES**

### **DECLARATION OF SUBMITTER**

Ladies and Gentlemen:

In response to your invitation, the undersigned, as Submitter, hereby declares that the qualifications presented are made in good faith without fraud or collusion with any other parties submitting qualifications, and that the Submitter has had the opportunity to ask questions and receive clarifications regarding the request for qualifications prior to submission date.

In submitting qualifications, it is understood the **COUNTY** reserves the right to accept or reject any or all qualifications submitted, to waive irregularities and/or formalities and, in general, to make award in any manner deemed by it, in its sole discretion, to be in its best interest. By signing below you confirm that you are authorized by your firm to sign all future documents related to this project on behalf of your firm.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name and Title (Please print or type)

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Date



## **REQUEST FOR QUALIFICATIONS SUBMITTAL REQUIREMENTS**

NAME OF FIRM \_\_\_\_\_

CONTACT PERSON \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE NUMBER \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

Submittals should be as complete and concise as possible, and include the following information in the order and format outlined below:

### **Firm Organization:**

#### **A. General Information:**

- Firm ownership structure and principals of the firm.
- Brief description of firm history, size, and growth including number of year's firm has been in operation and number of year's firm has been in operation under its current ownership.
- Number of permanent employees.
- Number of employees with jail construction experience.

#### **B. Features distinguishing your firm from your competitors.**

#### **C. Contact information for authorized negotiator(s).**

#### **D. Provide an explanation and information regarding any project you worked on, or were not selected to work on, that resulted in litigation.**



**Project Experience of Firm:**

Using Attachment #2, provide the information requested for institutional projects, especially \_\_\_\_ facility projects on which this team is serving, or has served, as Construction Manager. In the Project Name/Description, provide information about the firm's specific responsibilities for each project and any relevant information about the firm's role vis-à-vis the variances in construction cost estimates, construction delays, unusual circumstances, etc.

**Staff Qualifications:**

- A. Identify the key management staff for the project. Provide an Organizational Chart identifying all your key staff members and showing how each interacts with other staff members assigned to this project. For each key staff member, please include a detailed resume, which at a minimum summarizes the following:
- Education, including name of institution, field of study, degree(s) earned, and year(s) received.
  - Professional registrations and/or professional society membership(s).
  - Number of years of experience and number of years with the firm.
  - Project experience including size (cost/area), start/completion dates, and description of project (type, complexity, new, renovation, addition, on-going occupancy, etc.).
  - Availability for this project

**Work Plan:**

Include a narrative description of your plan for accomplishing the work of this project. Indicate the various tasks, labor hours allocated for various tasks, major benchmarks, and decision points in your work plan.

**Concurrent Work Load:**

Provide a listing and description including size, cost, and duration of anticipated concurrent projects of the firm. Provide an indication of how this anticipated workload compares to your firm's previous workload levels. Provide a brief explanation of the impact these projects will have on this project.

**Project Budget/Schedule:**

Include an example of a project budget and schedule.





**Construction Management Fee/Reimbursable Cost Breakdown**

	Included In Fee	Reimbursed Expenses
Accounting and Payroll		
Transportation Exp.		
Field Office Personnel		
Building Permits – Secure		
Expediting Expenses		
Field Office & Furnishings		
Change Orders		
Clerk / Clerical		
Labor Relations		
Main Office Expenses and Personnel		
Out of Town trips w/Prior Approval by Owner		
Overhead & Profit		
Payment Applications and Approvals		
Procuring Bids		
Program and Plan Review w/Owner – A/E		
Project Insurance (Builders risk by Owner)		
CM General Liability		
Receiving of Pre-Purchased Materials		
Safety & Fire Protection		
Scheduling		
Shop Drawing Review		
Transportation Cost of Project Manager		
Utilities Related to Field Office		
Writing Contracts		
On-Site Vehicle		
Reproduction Expenses (except construction Documents)		
Telephone Expenses / Fax Machine Expenses		
Postage/UPS		
	\$	\$



**Project Experiences**  
Required format-Use one for each project

Firm Name: \_\_\_\_\_

<b>Project Name/Description</b>	
<b>Start/Completion Date</b>	
<b>Architect's Name</b>	
<b>General Contractor</b>	
<b>Delivery Method</b>	
<b>Architect's Estimated Cost</b>	
<b>Original Construction Cost</b>	
<b>Final Construction Cost</b>	
<b>Total Square Footage</b>	
<b>Number of Jail Beds</b> (indicate whether single or double bunked)	
<b>Owner Information:</b> Contact Name Title Entity Name Address Phone Email Address	



4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **HEALTH DEPARTMENT**, re: Approval of \$53,000 from the Public Improvement Fund to engage WTA Architects for facility clinical design and bidding for the integration of primary care with Public Health
- 4.2) **MAINTENANCE**, re: Approval to amend the 2021 Capital Improvement Budget by \$43,600 to complete projects in the 70<sup>th</sup> District Court and Prosecutor's Office
- 4.3) **COMMISSION ON AGING**, re: Approval to amend the FY 2021 Budget related to the Foster Grandparent Program and the Meals on Wheels Program
- 4.4) **COUNTY CLERK**, re: Approval to continue funding the use of temporary employees in the Circuit Court Records Office and capital outlay funding to expedite technology upgrades in the County Clerk's Office

- ***Krafft moved, seconded by Boyd, to approve 4.1 amended to add clarification that amendment of the Public Improvement Fund will increase it by \$53,000 using offsetting fund balance. The motion carried by the following roll-call vote:***

**Yes:** Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, and Ruth – 10

**Abs:** Theisen – 1

**No:** - 0

**Total:** - 11

- ***Krafft moved, seconded by Boyd, to approve 4.2 – 4.4 leaving room for exceptions. (Board Report 4.4 was amended to provide the Finance Director with the proper direction to amend the CPL and Public Improvement Fund budgets in regard to funding the request) There were no exceptions and the motion carried by the following roll-call vote:***

**Yes:** Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, Harris, and Ruth – 10

**Abs:** Theisen - 1

**No:** - 0

**Total:** - 11

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1**

**\*AMENDED**

**JUNE 22, 2021**

Your Budget/Audit Committee considered Communication No. 3-16-6 from Christina Harrington, Public Health Director, requesting approval of \$53,000 from the Public Improvement Fund to engage WTA Architects for facility clinical design and bidding for the integration of primary care with Public Health. *(Original request from March 2021)*

We met with Ms. Harrington via Zoom who informed the committee that through partnership with CMU Health and Saginaw County Health Department (SCHD), leadership at both organizations continue to engage in discussions on how better to serve Saginaw County residents by providing quality health care services. The discussions between Dr. Shaheen, Dr. Pruitt and the Health Director have developed a phased approach for the integration of primary care into health department services. The phased approach for clinical integration consists of moving Dr. Pruitt's primary care office into the SCHD building. This first step will better equip the Health Department facility to provide quality primary care to existing CMU Health patients and SCHD clients. Engaging WTA Architects to design the clinical space, provide architectural drawings, and assist with contract bidding is the first step in the process to begin renovations.



We recommend approval to utilize \$53,000 from the Public Improvement Fund to secure WTA Architects for the first floor facility clinical design and assist with contract bidding for the integration of primary care with Public Health; **\*and approval to amend the Public Improvement Fund budget by increasing it by \$53,000 with an offsetting Fund Balance.**

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2**

**JUNE 22, 2021**

Your Budget/Audit Committee considered Communication No. 6-22-18 from Tony DePelsMaeker, Maintenance Director, requesting approval to amend the 2021 Capital Improvement Budget by \$43,600 to complete projects during this fiscal year in the 70<sup>th</sup> District Court, including Probation and Traffic, (Painting @ \$17,600) and the Prosecutor's Office (Carpet @ \$26,000).

We met with Mr. DePelsMaeker via Zoom who explained painting of the Probation and Traffic Departments is necessary as these offices have not been painted in some time and deterioration of the existing paint is evident. The carpet in the lobby and hallway areas of the Prosecutor's Office was replaced recently and the Prosecutor's office has requested replacement carpet in individual offices to match.

We recommend approval to amend the 2021 Capital Improvement Fund Budget by \$43,600 to complete projects in the 70<sup>th</sup> District Court (Probation/Traffic) and the Prosecutor's Office.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3**

**JUNE 22, 2021**

Your Budget/Audit Committee considered Communication No. 6-22-21 from Jessica Sargent, Commission on Aging (COA) Director, requesting approval of FY 2021 Budget adjustments to 1) Foster Grandparent Program to accommodate meal stipends for program volunteers; 2) Acceptance of \$22,000 in grant funding from the Meals on Wheels Association of America; and 3) Acceptance of \$377,000 grant from AmeriCorps Senior to expand the Foster Grandparent Program to Midland and Bay Counties.

We met with Ms. Sargent via Zoom who explained that 1) Moving \$12,000 in funds from travel expenses that were not incurred during the pandemic into Food to cover meal reimbursement is an allowable expense within the fund; 2) Acceptance of the \$22,000 in grant funding from the Meals on Wheels Association of America authorizes the purchase of 5-pack boxes of shelf stable emergency food for the Meals on Wheels and senior center participants, to purchase and assemble 250 personal needs care packages, and to purchase storage cabinets for the Marie Davis Senior Center. The grant does not require a local match; 3) Addition of new budget activity for the Foster Grandparent Program (FGP) to accept a federal grant from AmeriCorps Senior awarded to the COA in the amount of \$377,000 (equally



for the remaining two years on a three year grant cycle) will allow expansion of the present program to Midland and Bay counties and allow volunteers to serve Saginaw, Midland and Bay counties and includes opportunities for an additional 58 volunteers. The grant requires a local match, which includes In-Kind Donations; a cost share with participating schools and local millage monies described below. This opportunity could not come at a better time, as seniors and school-aged children have both faced unprecedented challenges during the COVID-19 pandemic and could both benefit from the additional opportunities to engage in our tri-county region.

<b>FUNDING SOURCES</b>	
AmeriCorps / CNCS Grant	\$377,000.00
In-Kind Donations	30,024.00
Fund Balance	42,597.00
<b>Total Funding Sources</b>	<b>\$449,621.00</b>

We recommend approval of the requested Budget Adjustments to the FY 2021 Budget noted above.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4**

**\*AMENDED**

**JUNE 22, 2021**

Your Budget/Audit Committee considered Communication No. 6-22-22 from Vanessa Guerra, County Clerk, requesting 1) Funding to continue the use of temporary employees in the Circuit Court Records office; and 2) Capital outlay funding to expedite technology upgrades in the County Clerk's office.

We met with Ms. Guerra via Zoom who explained that both items in this request are urgently needed. Continuing funding to allow the use of temporary employees in the Circuit Court Records Office will provide much needed support for current staff. Additional constraints are occurring due to lack of updated technology. The use of Capital Outlay funds will allow the County Clerk's Office to expedite the upgrade in technology originally planned for FY 2022, provide staff with the necessary laptops, docking stations, connectivity, and cases to properly transport the equipment when the need arises for employees to move to a different work station and allow the ability for employees to work from home when necessary.

We recommend approval to 1) Continue funding for the use of temporary employees in the Circuit Court Records Office, using \$16,000 from fund balance; and 2) Use Capital Outlay funds in the amount of \$23,652 \*to expedite technology upgrades in the County Clerk's Office.

**\*Use of \$11,310 from the Concealed Pistol Licenses (CPL) fund and \$12,342 from the Public Improvement Fund**



Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **PERSONNEL DIRECTOR**, re: Adoption of county practice to allow “Education” as a substitution for “Experience” in the hiring process
- 5.2) **SHERIFF/CLERK/MAINTENANCE/HEALTH DEPARTMENT**, re: Waiver of the hiring freeze to fill various positions
- 5.3) **SHERIFF**, re: Approval to hire former Detective John Butcher for a period of ninety (90) days as a liaison for the DEA and as a reference for drug cases and waive the hiring freeze for the position
- 5.4) **COMMISSION ON AGING**, re: Approval to 1) Waive the hiring freeze and establish a temporary PCN for a Food Service Supervisor; 2) Increase two (2) Kitchen Assistant positions from PT to FT, waive the hiring freeze for one of the positions, and delete a PT Kitchen Assistant PCN; and 3) Create a new PCN for a Foster Grandparent Program Assistant and waive the hiring freeze for the position

- **Webster moved, seconded by Harris, to approve 5.1 – 5.4 leaving room for exceptions. There were no exceptions and the motion carried by the following roll-call vote:**

**Yes:** Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, Harris, and Ruth - 10

**No:** - 0

**Abs:** Theisen - 1

**Total:** - 11

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.1**

**JUNE 22, 2021**

Your Labor Relations Committee considered Communication No. 6-22-32 from Jennifer Broadfoot, Personnel Director, and requesting adoption of a change to County practice to allow “Education” for “Experience” in the hiring process, limiting the practice to clerical/technical and lower classified / entry-level professional positions.

We met with Ms. Broadfoot via Zoom who informed the committee that the County has a long-standing practice of allowing for the substitution of experience for education in the writing of job descriptions and job postings and the screening of applicants. Recently, some inquiries from Departments regarding the substitution of education for experience. Several other public sector employers who allow for the substitution of education for experience have been made. The following education to experience ratio equivalency was used:

- 30 to less than 60 credit hours – one year of experience
- 60 to less than 90 credit hours – two years of experience
- 90 to less than 120 credit hours – three years of experience
- 120 or more credit hours – four years of experience



Qualifying post high school education would include college or vocational school training. Any education used to substitute for experience would have to be beyond that which was required for the position.

In implementing this practice, Department Heads would have the capability when drafting job descriptions and postings to note the ability to substitute education for experience as they do now when allowing for the substitution of experience for education. Ms. Broadfoot suggested limiting the practice to clerical/technical and lower classified/entry-level professional positions. She would not recommend its utilization for positions that supervise or manage employees, due to the need to have experience in employee supervision for many of these positions.

We recommend approval to adopt a change to County practice to allow “Education” for “Experience” in the hiring process and limiting the practice to clerical/technical and lower classified / entry-level professional positions.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.2**

**JUNE 22, 2021**

Your Labor Relations Committee considered Communication Nos. 6-22-23, 6-22-24, 6-22-28, and 6-22-33 from department heads requesting waiver of the hiring freeze and approval to fill vacant positions in their respective department as follows:

<u>Requestor</u>	<u>Department</u>	<u>Position(s)</u>
William Federspiel, Sheriff	Sheriff Department	<b>Deputy (Law Enforcement Div.)</b>
William Federspiel, Sheriff	Sheriff Department	<b>Deputy (Law Enforcement Div.)</b>
William Federspiel, Sheriff	Sheriff Department	<b>Jail Security</b>
Vanessa Guerra, County Clerk	Clerk's Office	<b>Legal Clerk I</b>
Tony DePelsmaeker, Maintenance Director	Maintenance	<b>Custodian (PCN #101303)</b>
Christina Harrington, Health Director	Health Department	<b>Health Specialist I</b>
Christina Harrington, Health Director	Health Department	<b>(2) PT Hearing Technicians</b>
Christina Harrington, Health Director	Health Department	<b>Office Assistant II</b>
Christina Harrington, Health Director	Health Department	<b>WIC Supervisor</b>

We recommend approval to waive the hiring freeze and fill the positions listed above.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews



**FROM: COMMITTEE ON LABOR RELATIONS -- 5.3**

**JUNE 22, 2021**

Your Labor Relations Committee considered Communication No. 6-22-23 from Sheriff William Federspiel requesting waiver of the hiring freeze to (1) Hire former Detective John Butcher for ten (10) hours per month as a liaison for the DEA and as a reference for drug cases; (2) [See Board Report 5.2] Fill two (2) vacant deputy positions in the Law Enforcement Division; and (3) Fill a vacant jail security position.

We met with Undersheriff Mike Gomez via Zoom who explained that Detective Butcher will be a liaison for the DEA and as a reference for drug cases. He is requesting approval to hire Detective Butcher for ninety (90) days and will come back to committee should more time be needed.

We recommend approval to waive the hiring freeze and hire former Detective John Butcher for ninety (90) days.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.4**

**JUNE 22, 2021**

Your Labor Relations Committee considered Communication No. 6-22-35 from Jessica Sargent, Commission on Aging Director, requesting approval to: (1) Waive the hiring freeze and establish a temporary PCN for Food Service Supervisor; (2) Increase two (2) Kitchen Assistant positions from part-time to full-time status and delete one (1) part-time Kitchen Assistant PCN; and (3) Create a new PCN for Foster Grandparent Program Assistant and waive the hiring freeze for that position.

We met with Ms. Sargent via Zoom and she discussed with the committee the positions that need to be filled so the Commission on Aging can operate at full capacity.

We recommend approval to: (1) Waive the hiring freeze and establish a temporary PCN for Food Service Supervisor; (2) Increase two (2) Kitchen Assistant positions from part-time to full-time status, waive the hiring freeze for one (1) of the full-time positions, and delete one (1) part-time Kitchen Assistant PCN; and (3) Create a new PCN for Foster Grandparent Program Assistant and waive the hiring freeze for that position.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**6. Executive Committee – C. Ruth, Chair**

- 6.1) **CAMPUS PARTNERS I**, re: Approval to hold a Public hearing and approve a Resolution for issuance of bonds to finance a project for Campus Partners 1 related to acquiring and improving certain charter school facilities within Saginaw County





- **Chairman Ruth moved, seconded by Harris, to approve 6.1. Discussion was held regarding the need for commissioners to have more information on the project. Boyd moved and rescinded Commissioner Privilege. Boyd moved, seconded by Krafft, to table until the next Board Session and the motion carried by the following roll-call vote:**

**Yes: Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, Harris, Ewing, and Ruth - 10**

**No: - 0**

**Abs: Theisen - 1**

**Total: - 11**

**TABLED TO AUGUST 17, 2021 BOARD SESSION – WILL APPEAR UNDER UNFINISHED BUSINESS**

**FROM: EXECUTIVE COMMITTEE – 6.1 JUNE 22, 2021**

~~Your Executive Committee met on June 15, 2021 via Zoom to consider a request (Communication No. 6-22-36) from Campus Partners 1 to hold a Public Hearing and approve a Resolution for the Issuance of Bonds to finance a project related to acquiring and improving certain charter school facilities within Saginaw County, specifically North Saginaw Charter Academy, 2332 Trautner Dr., Saginaw, MI 48604.~~

~~Saginaw County Bond Counsel, Roger Swets, provided the committee with background information regarding the need to hold a public hearing and for approval of a Resolution on the issuance of Bonds. In order for the Bonds to be issued on a tax-exempt basis, Section 147(f) of the Internal Revenue Code requires that the applicable elected representative of the governmental unit having jurisdiction over the area in which any facility, with respect to which financing is to be provided from the net proceeds of such issue is located, approve the bond issue after a public hearing following reasonable public notice. The Board of Commissioners of Saginaw County is the applicable elected representative because net proceeds of the financing will be used to acquire and improve certain charter school facilities within the County. Most importantly, there is no financial obligation on behalf of Saginaw County.~~

~~We recommend approval to hold a Public Hearing on the proposed issuance by the Industrial Development Authority of the County of La Paz (the “Authority”) of qualified 501c(3) bonds (the “Bonds”) as defined in section 145 of the Internal Revenue Code of 1986, as amended (the “Code”) in one or more series pursuant to a plan of finance; further, we recommend approval of the Resolution that is presented under the regular order of business.~~

Respectfully Submitted,

**EXECUTIVE COMMITTEE**

Carl E. Ruth, Chairman \_\_\_\_\_ James G. Theisen

Sheldon Matthews \_\_\_\_\_ Michael A. Webster

Dennis H. Krafft

7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**  
None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**  
None



9. **Committee Compensation**

- 6-22-21.1) May 2, 2021 – May 15, 2021  
6-22-21.2) May 16, 2021 – May 29, 2021  
6-22-21.3) May 30, 2021 – June 12, 2021

- ***Matthews moved, seconded by Tany, to approve 6-22-21.1, 6-22-21.2, and 6-22-21.3. The motion carried unanimously.***

**COMMITTEE COMPENSATION - 6.22.21.1**

**June 22, 2021**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 2 - May 15, 2021.*

**The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person.**

***Virtual meetings are authorized by PA 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 8, 2021 until August 31, 2021.***

<b><u>Meeting</u></b>	<b><u>Date</u></b>	<b><u>Committee</u></b>	<b><u>Commissioner</u></b>	<b><u>Amount</u></b>	<b><u>Total Present</u></b>
<b>1</b>	<b>05/03/21</b>	<b>Human Services Committee via Zoom</b>	Theisen	\$50.00	<b>1</b>
			Webster	\$50.00	<b>1</b>
			Little	\$50.00	<b>1</b>
			Winiecke	\$50.00	<b>1</b>
			Ruth	\$50.00	<b>1</b>
<b>2</b>	<b>05/04/21</b>	<b>Courts &amp; Public Safety Committee via Zoom</b>	Matthews	\$50.00	<b>1</b>
			Boyd	\$50.00	<b>1</b>
			Harris	\$50.00	<b>1</b>
			Winiecke	\$50.00	<b>1</b>
			Ruth	\$50.00	<b>1</b>
<b>3</b>	<b>05/05/21</b>	<b>Crime Prevention Council via Zoom</b>	Ruth	\$50.00	<b>1</b>
<b>4</b>	<b>05/05/21</b>	<b>County Services Committee via Zoom</b>	Webster	\$50.00	<b>1</b>
			Krafft	\$50.00	<b>1</b>
			Ewing	\$50.00	<b>1</b>
			Tany	\$50.00	<b>1</b>
			Ruth	\$25.00	<b>1</b>
<b>5</b>	<b>05/06/21</b>	<b>Union/Mgmt. Benefit Committee via Zoom</b>	Boyd	\$50.00	<b>1</b>
			Matthews	\$50.00	<b>1</b>
<b>6</b>	<b>05/06/21</b>	<b>Budget/Audit Committee via Zoom</b>	Krafft	\$50.00	<b>1</b>
			Boyd	\$25.00	<b>1</b>
			Tany	\$50.00	<b>1</b>
			Ruth	\$50.00	<b>1</b>



*Board of Commissioners – June 22, 2021*

7	05/07/21	MAC Finance & General Government via Zoom	Krafft	\$50.00	1
8	05/10/21	Labor Relations Committee via Zoom	Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
9	05/11/21	Saginaw Convention & Visitors Bureau via Zoom	Ruth	\$50.00	1
10	05/12/21	Committee of the Whole - Compensation Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Webster, Winiecke <i>Absent: Theisen</i>	10 Present	\$500.00	10
11	05/14/21	MAC Environmental viz Zoom	Webster	\$50.00	1
<b>TOTAL</b>				<b>\$1,950.00</b>	<b>40</b>

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (5-14-21)

**COMMITTEE COMPENSATION - 6.22.21.2**

**June 22, 2021**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 16 - May 29, 2021.*

**The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person.**

***Virtual meetings are authorized by PA 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 8, 2021 until August 31, 2021.***

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/17/21	Northern Michigan Counties Association via Zoom	Theisen	\$50.00	1
2	05/18/21	Labor Relations Committee - Special via Zoom	Webster	\$25.00	1
			Harris	\$25.00	1
			Little	\$25.00	1
			Matthews	\$25.00	1
			Ruth	\$25.00	1
3	05/18/21	Board Session via Zoom Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke	11 Present	\$550.00	11
4	05/19/21	Saginaw Valley Zoological Society Board via GoToMeeting	Matthews	\$50.00	1
			Little	\$50.00	1
5	05/19/21	Animal Control Advisory Council via Zoom	Ewing	\$50.00	1
6	05/20/21	Frankenmuth CVB	Krafft	\$50.00	1
7	05/20/21	Commission on Aging via Zoom	Ewing	\$50.00	1



*Board of Commissioners – June 22, 2021*

8	05/20/21	City/County/School Liaison via Zoom	Ruth	\$50.00	1
			Little	\$50.00	1
			Tany	\$50.00	1
9	05/21/21	MAC Agriculture & Tourism via Zoom	Harris	\$50.00	1
10	05/24/21	MAC Health & Human Services via Zoom	Webster	\$50.00	1
11	05/24/21	GLB Michigan Works! Joint Board via Zoom	Matthews	\$50.00	1
			Little	\$50.00	1
			Ruth	\$50.00	1
			Tany	\$50.00	1
			Webster	\$25.00	1
12	05/26/21	GLB CVB via Zoom	Ruth	\$25.00	1
13	05/26/21	Committee of the Whole - In Person & Via Zoom	11 Present	\$550.00	11
		New Animal Control Building Plans			
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth,			
		Tany, Theisen, Webster, Winiecke			
<b>TOTAL</b>				<b>\$2,025.00</b>	<b>44</b>

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (5-28-21)

**COMMITTEE COMPENSATION - 6.22.21.3**

**June 22, 2021**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 30 - June 12, 2021.*

**The novel coronavirus (COVID-19) is a respiratory disease that can result in serious illness or death. It is caused by a new strain of coronavirus not previously identified in humans and easily spread from person to person.**

***Virtual meetings are authorized by PA 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 8, 2021 until August 31, 2021.***

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/02/21	Crime Prevention Council via Zoom	Ruth	\$50.00	1
2	06/04/21	Saginaw Future, Inc. via Zoom	Webster	\$50.00	1
3	06/08/21	Community Corrections Advisory Board via Zoom	Theisen	\$50.00	1
4	06/08/21	Courts & Public Safety Committee via Zoom	Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
			Harris	\$50.00	1



5	06/09/21	County Services Committee via Zoom	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
6	06/10/21	Budget/Audit Committee via Zoom	Krafft	\$50.00	1
			Boyd	\$25.00	1
			Tany	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
			TOTAL		

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-11-21)

## PUBLIC HEARING

### 3<sup>rd</sup> Call – Closing

At 6:38 p.m., Chairman Ruth announced the third and final call of a public hearing on the issuance of bonds to finance a project for Campus Partners 1 related to the acquisition and improvement of the North Saginaw Charter Academy (NSCA) at 2332 Trautner Dr., Saginaw, MI 48604. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 6:38 p.m.

## RESOLUTIONS

*Res. A was tabled to the August 17, 2021 Board Session and will appear under Unfinished Business*

~~Res. "A" – Approving, in accordance with Sec. 147(f) of the Internal Revenue Code of 1986, as amended, the issuance of Bonds to finance a project for Campus Partners 1~~

## UNFINISHED BUSINESS

None

## PROCLAMATIONS

None

## APPOINTMENTS

- ✓ Chairman Ruth re-appointed Dan Wortman, Pastor Larry Camel and John Kaczynski to the **Michigan Works! Workforce Development Board** with terms to expire June 30, 2023.
- ✓ Chairman Ruth appointed George Kipfmiller, Greg Turner, and Tom Mayan, Sr. to the **Richland Township Construction Board of Appeals** pursuant to PA 230 of 1972, from July 1, 2021 to June 30, 2022.



## ELECTIONS

None

## CHAIR ANNOUNCEMENTS

- Chairman Ruth announced the Special Board Session on Monday, June 28, 2021 at 5:00 p.m. to approve the Saginaw County Animal Care & Control Resource Center Project Plan and Budget. A Committee of the Whole on the FY 2022 Budget will be held directly after that meeting. Both meetings will be held in the Board Room at the County Governmental Center and via Zoom.

## COMMISSIONER AUDIENCES

- Commissioner Winiecke announced a new Marketplace in Freeland selling fresh fruits and vegetables at 10852 W. Freeland Rd., open Tuesday and Thursday evenings and Saturday mornings.
- Commissioner Ewing announced a Carnival at Suski Chevrolet by the Mall in Birch Run this weekend on Friday evening from 5:00 p.m. – 10:00 p.m. and all day Saturday and Sunday.
- \* ***Note from the Controller: MIOSHA has repealed all of its requirements, including wearing masks and socially distancing, which means the County Governmental Center could open as soon as tomorrow or wait until Monday, June 28<sup>th</sup>. Most of the elected officials would like to open immediately to the public. After discussion, the Board advised the Controller to issue a Press Release announcing all County facilities will be immediately open to the public.***

By Commissioner Harris, seconded by Commissioner Ewing: That the Board adjourn. Carried. Thereupon, the Board adjourned at 6:45 p.m.

Respectfully Submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk