

AGENDA

SAGINAW COUNTY

BOARD OF COMMISSIONERS

Tuesday, May 17, 2022 - 5:00 p.m.

Saginaw County Governmental Center
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Carl E. Ruth – Chair, Sheldon Matthews – Vice-Chair
Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris,
Dennis H. Krafft, Gerald D. Little, Tracey L. Slodowski, Jack B. Tany,
Michael A. Webster, Cynthia M. Winiecke

I. OPENING PROCEDURE

- a. Call to Order
- b. Roll Call
- c. Invocation by **Commissioner Michael Webster**
- d. Pledge of Allegiance
- e. Correcting / Approving the Minutes of the April 19, 2022 Board Session
(Distributed prior to the Board Session)

II. PUBLIC PARTICIPATIONPage 1

- a. Public Hearings
- b. Audiences
- c. Laudatory Resolutions

III. PETITIONS AND COMMUNICATIONSPage 6

IV. COMMISSIONERS' INITIATORY MOTIONS (To be placed on table at meeting)

V. REPORTS OF COMMITTEES Page 8

Committee Reports

- | | |
|---------------------------|----------------------------------|
| 1) Human Services | 5) Labor Relations |
| 2) Courts & Public Safety | 6) Executive Committee |
| 3) County Services | 7) Legislative Committee |
| 4) Budget/Audit | 8) Intergovernmental Cooperation |
| | 9) Committee Compensation |

VI. RESOLUTIONS Page 24

VII. CLOSING PROCEDURE Page 28

- a.
 - 1) Unfinished Business
 - 2) Proclamations
 - 3) Appointments and Elections
- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

II. PUBLIC PARTICIPATION (5-17-2022)

a. **Public Hearing** – None

b. **Audiences** – *(See Addendum on Tuesday, May 17, 2022 for additions, if any)*

- Christina Harrington, M.P.H., Health Officer/Director, to present information on BWell Saginaw, a community-wide initiative led by a partner coalition *(Chairman Ruth has allotted 15 minutes for this presentation)*
- Commissioner Winiecke to present Tim Ninemire, Director of Recipient Rights and Customer Service, Saginaw County Community Mental Health Authority, with a Proclamation for May as Mental Health Awareness Month *(Printed under Proclamations)*
- Gary Beckert, re: Issues with Saginaw County Land Bank

c. **Laudatories** –

- Certificate of Recognition to Shirley J. Camel, Mother of the Year, Alpha Kappa Alpha Sorority, Inc.
- Certificate of Recognition to Angelique Miller Burrell, Soror of the Year, Alpha Kappa Alpha Sorority, Inc.
- Certificates of Recognition to members of the James Township Fire Department for years of service: Robert Andrews (5 years); Matthew Klein (5 years); Nicholas Newman (15 years); and Carl A. Portner Jr. (40 years)
- Certificate of Recognition to the Saginaw County Foster Grandparent Program at Commission on Aging

Certificate of Recognition

2022



A Legacy of Sisterhood and Service - Founded in 1908

Alpha Kappa Alpha

Sorority Inc.

Welcome

Exemplifying Excellence

Upon the occasion of the Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter,

38th Annual Virtual "Hats Off to Mom" Scholarship Program

on Saturday, May 7, 2022

this Certificate of Recognition is awarded to

SHIRLEY J. CAMEL

Mother of the Year

as a testimonial of loyal and dedicated service that she has contributed over the years.

- ❖ *First Lady Shirley was born and raised in the City of Saginaw Michigan. She graduated from Saginaw High School in the class of 1972. Her parents were the late Jamie Lee and Earlene Pruitt. First Lady Shirley was employed at Grey Iron/ Delphi /Truck and Bus Plants of General Motors until she retired after 31 years of faithful service.*
- ❖ *She married Bishop Larry D. Camel on June 30, 1979. To their union they have two lovely daughters Beyonca LaToya Carruth and Jasmine Simone Camel and 2 grandchildren Kameron Carruth and Malaysia Wilson. She was Bishop Camel's biggest supporter during the formation of New Birth Missionary Baptist Church October 31, 1999. She served as president of the Gospel Choir for 8 years, President of Women of Worship women's ministry 12 years, a mentor for the Next Generations of Leaders youth group, Sunday morning greeter, Van Driver and Vice-President of the Mission Department.*
- ❖ *First Lady Shirley participated in the Faith Base Lead Poison Prevention program by the Saginaw County Health Dept. performing Lead inspections and volunteered at their HIV/AIDS Outreach. She is a faithful member of Parishioners on Patrol. She is the overseer of the intake process during the food giveaways. She is a role model for many of the young women in New Birth Missionary Baptist Cathedral Ministry.*
- ❖ *First Lady Shirley Camel received the Dr. Martin Luther King Jr. Drum Major Legacy Innovative Pathways to Success Award in 2018, as honorable recognition of her valuable contribution to the community. Currently she is the Lead Coordinator for the Enrichment & Mindfulness Afterschool Summer Camp this 2021-2022 school year held at New Birth Baptist Cathedral.*

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to

Shirley J. Camel as Mother of the Year

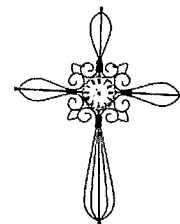
along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chairman, District #10



Presented: May 7, 2022

Adopted: May 17, 2022

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke

Certificate of Recognition

2022



A Legacy of Sisterhood and Service - Founded in 1908

Alpha Kappa Alpha

Sorority Inc.

Welcome

Exemplifying Excellence

Upon the occasion of the Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter,
38th Annual Virtual "Hats Off to Mom" Scholarship Program
on Saturday, May 7, 2022
this Certificate of Recognition is awarded to

ANGELIQUE MILLER BURRELL
Soror of the Year

as a testimonial of loyal and dedicated service that she has contributed over the years.

- ❖ Soror Angelique 'Angel' Miller-Burrell is a Certification Specialist at Ennis Center for Children in Pontiac, Michigan. In her role at Ennis Center, Soror Angel licenses foster homes and determines compliance with state and agency policy regarding foster parenting. She also provides recruitment, evaluation, and retention services to the agency's licensed foster homes and places children in foster and pre-adoptive placements. Before this position, she was the Relative Licensing Supervisor for Wayne County through the AFPRR Program.
- ❖ Soror Angel was initiated into Alpha Kappa Alpha Sorority, Incorporated, Eta Upsilon Omega Chapter in June 2016. Angel is currently serving as the Recording Secretary, Technology Chairman, and Protocol Chairman. She also serves on the Ivyette Youth Group, Bylaws, Rituals, and Membership committees in Eta Upsilon Omega chapter.
- ❖ Soror Angel graduated in 2007 and 2008 from Michigan State University with Bachelor's degrees in Criminal Justice and Sociology, respectively. She graduated with her Master's in Public Administration in 2011. She is also a member of Sigma Beta Delta Business Honors Society, National Association of Parliamentarians and American Criminal Justice Association. Angel and her husband, Trevon, have a 2-year-old daughter, Adrianna. She is a member of St. Paul Episcopal Church in Saginaw, Michigan. Her personal philosophy is Family Over Everything.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to

Angelique Miller Burrell as Soror of the Year

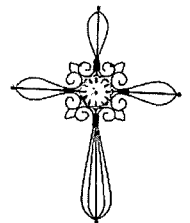
along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth

Chairman, District #10

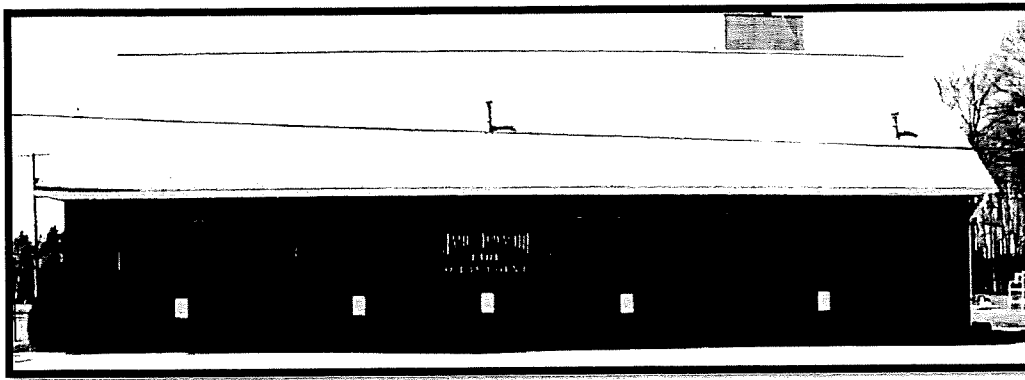


Presented: May 7, 2022

Adopted: May 17, 2022

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke

Certificate of Recognition



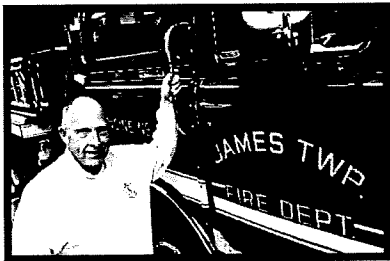
2021

Fire Service is a noble calling, one which is founded on mutual respect and trust between firefighters and the citizens they serve. To ensure the continuing integrity of the Fire Service, the highest standards of ethical conduct must be maintained at all times.

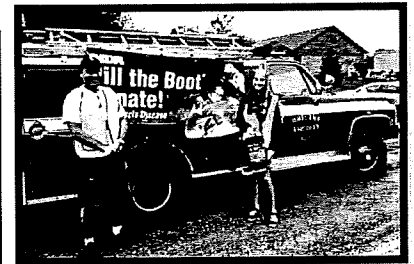
Ethics comes from the Greek word *ethos*, meaning character. Character is not necessarily defined by how a person behaves when conditions are optimal and life is good. It is easy to take the high road when the path is paved and obstacles are few or non-existent. Character is also defined by decisions made under pressure, when no one is looking, when the road contains land mines, and the way is obscured. As members of the Fire Service, shared responsibility to project an ethical character of professionalism, integrity, compassion, loyalty, and honesty in all that you do, all of the time, is important.

James Township Firefighters go through the Michigan State Sanctioned Firefighter Academy consisting of 240+ hours of training. From there they attend First Responder Medical Training of 70+ hours. Upon completion of medical training they are State of Michigan and federally certified as Medical First Responders.

The James Township Fire Department was created by the James Township Board with a Resolution on November 14, 1961. On January 16, 1962 the James Township Board accepted bids on firefighting equipment. On June 3, 1963 the James Township Fire Department was official organized and began providing fire protection to the community of James Township. The first fire response was on August 3, 1963. The James Township Fire Department currently has 18 firefighters! The following people have received recognition awards for their years of service:



Robert Andrews	5 Years
Matthew Klein	5 Years
Nicholas Newman	15 Years
Carl A. Portner Jr.	40 Years



The Saginaw County Board of Commissioners thanks you for your dedication and unwavering sacrifice to your community.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Carl E. Ruth
Chairman, District #10

Presented: May 2022

Adopted: May 17, 2022

Sheldon Matthews
Commissioner, District #4



*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews,
Carl E. Ruth, Jack B Tany, Michael A. Webster, Cynthia M. Winiecke*

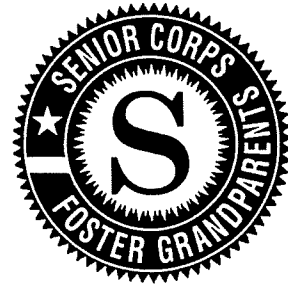


Certificate of Recognition

Saginaw County



Foster Grandparent Program



The Foster Grandparent Program, which began in 1965, is one of the oldest and most successful intergenerational programs in the country for senior volunteers. The program provides a way for volunteers age 55 and older to stay active by serving children and youth in our communities. Foster Grandparents are role models, mentors, tutors, and friends to children with exceptional needs. Among other activities, they go over schoolwork, reinforce values, teach parenting skills to young mothers, and care for premature infants and children with disabilities.

The Foster Grandparent Program is part of Senior Corps, a network of national and community service programs that each year supports the engagement of nearly 500,000 Americans age 55 and older in service to meet critical needs in education, the environment, public safety, homeland security, and other areas. The mission of the Corporation is to improve lives, strengthen communities, and foster civic engagement through service and volunteering.

The Saginaw County Board of Commissioners thanks the Foster Grandparent Program and each and every volunteer for giving the children and youth of Saginaw County the comfort and love that sets them on the path toward a successful future.

Respectfully Submitted,
Saginaw County
Board of Commissioners

Carl E. Ruth
Chairman, District #10

Adopted: May 17, 2022

Presented: May 13, 2022

Sheldon Matthews
Commissioner, District #4

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke

III. PETITIONS AND COMMUNICATIONS (5-17-2022)

5-17-1 REGION VII AREA AGENCY ON AGING submitting its Allocation Plan for Senior Services for FY 2023.

-- Human Services (*Receive & File*)

5-17-2 MSU EXTENSION submitting its 2021 Annual Report and request to discuss the impact of its Veterans Outreach and Health Programs.

-- Human Services (*Receive & File*)

5-17-3 SHERIFF requesting discussion on entering into an agreement to subscribe to VirTra Inc. for its Simulated Firearm training equipment and services with an annual fee of \$53,325.93.

-- Courts & Public Safety (**5-17-2.1**)

5-17-4 COMMUNITY CORRECTIONS requesting approval of its 2023 Community Corrections Grant in the amount of \$670,351.

-- County Services (**5-17-2.2**)

5-17-5 PUBLIC WORKS requesting approval of a resolution authorizing the Public Works Commissioner to sign a contract and undertake a project known as the "Oakley Sewage Disposal System Improvements" under Act 185 as requested by the Village of Oakley.

-- County Services (**Res. 2022 - 7**)

5-17-6 SAGINAW FUTURE submitting its second quarter report (January 1, 2022 – March 31, 2022) and request for \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement.

-- County Services (**5-17-3.1**)

5-17-7 MICHIGAN WORKS! submitting for approval subleases for the Alma, Midland and Saginaw Michigan Works! Service Centers.

-- County Services (*Tabled at Committee*)

5-17-8 COMMISSION ON AGING requesting use of up to \$80,000 from unrestricted fund balance to replace the asphalt parking areas at the Marie Davis Senior Center located at 2333 Roosevelt Austin Ave., Saginaw, MI. (*Amended to \$149,000 at Committee*)

-- Budget/Audit (**5-17-4.1**)

5-17-9 ANIMAL CARE & CONTROL requesting use of \$75,000 in fund balance to purchase furniture for the new Saginaw County Animal Care & Control Resource Center building, which was not included in the construction budget.

-- Budget/Audit (**5-17-4.2**)

5-17-10 CONTROLLER/CAO requesting on behalf of Probate Court to amend the FY 2022 Public Improvement Fund to purchase a second PolyCom device for installation at HealthSource Saginaw to facilitate required hearings between its Behavioral Medicine patients and the courts without the need for transport.

-- Budget/Audit (**5-17-4.3**)

5-17-11 FINANCE DIRECTOR submitting Saginaw County's response to the Request for Improvement of Deficiencies – Corrective Action Plan as a result of the FY 2021 Audit sent by the State of Michigan, Department of Treasury.

-- Budget/Audit (*Receive & File*)

5-17-12 COMMISSION ON AGING requesting an exception to County Policy 346 "Retirement" to allow for temporary re-employment of retired Saginaw County employees to fill on-call positions that are critical to provide direct services to older adults in Saginaw County.

-- Labor Relations (**5-17-5.1**)

Page 2 – Petitions & Communications (5-17-2022)

5-17-13 **PROSECUTOR** requesting creation of a temporary PCN to allow for training a Legal Clerk II position due to retirement.

-- Labor Relations **(5-17-5.2)**

5-17-14 **CONTROLLER** requesting approval of a proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities.

-- County Services **(5-17-3.2)**

5-17-15 **PERSONNEL DIRECTOR** submitting the May 2022 Employment Status Report covering labor statistics for the month of April 2022.

-- Labor Relations *(Receive & File)*

5-17-16 **CIVIL/LABOR COUNSEL** submitting a revised, new County Policy titled "Office Relationships" that sets guidelines concerning close personal relationships between County employees and establishes reporting requirements, factors to be considered by those evaluating the relationship, and details possible steps to mitigate any actual or potential consequences.

-- Labor Relations **(5-17-5.3)**

5-17-17 **HON. DARNELL JACKSON** submitting the recommendation of the Circuit Court Judges to re-appoint Lisa Coney to the Jury Board for a term to expire April 30, 2028.

-- Election

5-17-18 **RUSSELL BUSH, MD, MPH** submitting correspondence asking for consideration of re-appointment as Chief Medical Examiner for Saginaw County with a term to expire May 31, 2026.

-- Election

V. REPORTS OF COMMITTEES (5-17-2022)

1. Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair

None

2. Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair

2.1) **SHERIFF**, re: Approval of contract with VirTra Inc. for Simulated Firearm Equipment and Training Services

2.2) **COMMUNITY CORRECTIONS**, re: Approval to submit and accept if awarded the FY 2023 Community Corrections Grant of \$670,351

3. County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair

3.1) **SAGINAW FUTURE, INC.**, re: Approval to issue \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement

3.2) **CONTROLLER/CAO**, re: Approval of proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities

4. Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

4.1) **COMMISSION ON AGING**, re: Approval of \$149,000 from unrestricted fund balance to replace asphalt parking areas, curbs, gutters and sidewalks at the Marie Davis Senior Center

4.2) **ANIMAL CARE & CONTROL**, re: Approval of \$75,000 in fund balance to purchase furniture for the new SCACC Resource Center building

4.3) **PROBATE COURT**, re: Approval to amend the FY 2022 Public Improvement Fund by \$5,500 on behalf of Probate Court and purchase a PolyCom device for use by HealthSource Saginaw

5. Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair

5.1) **COMMISSION ON AGING**, re: Approval to create a Pilot Program using Saginaw County retirees to fill driver and dispatch positions

5.2) **PROSECUTOR**, re: Approval to create a temporary PCN to allow for training a Legal Clerk II position due to retirement

5.3) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of revised, new County Policy titled "Office Relationships"

6. Executive Committee – C. Ruth, Chair

None

7. Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair

None

8. Intergovernmental Cooperation Committee – J. Tany; C. Ewing, Vice-Chair

None

9. Committee Compensation

5-17-22.1) April 17, 2022 – April 30, 2022

5-17-22.2) May 1, 2022 – May 14, 2022

MAY 17, 2022

Your committee considered Communication No. 5-17-3 from Sheriff William L. Federspiel, requesting approval to enter into an agreement with VirTra Inc. for its Simulated Firearm Equipment and Training Services.

We met with Undersheriff Mike Gomez at our May 3, 2022 meeting to discuss the agreement. Discussion was held regarding various locations to house the equipment and the cost. The annual cost is \$53,325.93 with one time payments of \$6,270 (Setup & Training) and \$3,000.30 (Shipping & Handling) and will be covered by savings in wages and benefits and by revenue from housing federal inmates.

We recommend approval to enter into an agreement with VirTra Inc. for its Simulated Firearm Equipment and Training Services upon Civil Counsel approval and to amend the budget accordingly.

Respectfully Submitted,
COMMITTEE ON COURTS & PUBLIC SAFETY

s/_____
Sheldon Matthews, Chair

s/_____
Christopher S. Boyd, Vice-Chair

s/_____
Kyle R. Harris

s/_____
Cynthia M. Winiecke

s/_____
Carl E. Ruth

Your committee considered Communication No. 5-17-4 from Mary M. McLaughlin, Community Corrections Manager, requesting approval to submit, and accept if awarded, a grant in the amount of \$670,351 from the State of Michigan, Office of Community Corrections.

The committee met with Ms. McLaughlin, who explained the grant and what it covers, which is wages and benefits for Community Corrections/Pretrial Services staff as well as methamphetamine/opiate and trauma programs at Tri-Cap. The average daily population is approximately 400 clients for pretrial supervision. All programs are available to all Specialty Courts. The budgetary proposal is a \$91,459 increase from FY 2022. As always, there are no match funds required for this grant; however, due to the continuously ascending demands for pretrial supervision, a request has been made for the County to consider utilizing ARPA funds to assist with Community Corrections staffing.

We recommend approval to submit and accept, if awarded, a grant for \$670,351 from the State of Michigan, Office of Community Corrections. Further approval of the appropriate budget adjustments.

Respectfully Submitted,
COMMITTEE ON COURTS & PUBLIC SAFETY

s/_____
Sheldon Matthews, Chair

s/_____
Christopher S. Boyd, Vice-Chair

s/_____
Kyle R. Harris

s/_____
Cynthia M. Winiecke

s/_____
Carl E. Ruth

Your committee considered Communication No. 5-17-6 from JoAnn Crary, President, Saginaw Future, Inc., submitting for approval its second quarter report (January 1, 2022 – March 31, 2022) and request for \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement.

Your committee met with JoAnn Crary, who presented to the committee Saginaw Future's second quarter report, along with its request for funding. Ms. Crary stated that the report includes Saginaw Future's performance based funding metrics to address Job Creation, New investment and Government Contracts Awarded. Each of these items attached to a formula with the potential for the \$150,000 balance of the \$200,000 for Saginaw Future. The County has already provided \$87,875 for performance submitted for the first quarter, leaving a balance of \$62,125, to be "earned-out" through the performance metrics.

We recommend approval to grant Saginaw Future, Inc. \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,
COMMITTEE ON COUNTY SERVICES

s/ _____
Michael A. Webster, Chairman

s/ _____
Dennis H. Krafft, Vice-Chair

s/ _____
Carol E. Ewing

s/ _____
Jack B. Tany

s/ _____
Carl E. Ruth

Your committee considered Communication No. 5-17-14 from Robert V. Belleman, Controller/CAO, requesting approval of a proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities.

We met with Mr. Belleman and Jonathon Block, General Manager at TheDow, who presented information on the agreement. A Request for Qualifications went out in June 2021 and SMG/ASM Global was the sole proposal received. The Saginaw County Building Authority held an interview with SMG/ASM Global representatives on July 15, 2021 and an agreement was negotiated pertaining to term, fees, food & beverage, parking, capital improvements and capital contributions.

We recommend approval of proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities for a term of June 1, 2022 through September 30, 2032. Further recommend approval to adjust the budget accordingly.

Respectfully Submitted,
COMMITTEE ON COUNTY SERVICES

s/ _____
Michael A. Webster, Chairman

s/ _____
Dennis H. Krafft, Vice-Chair

s/ _____
Carol E. Ewing

s/ _____
Jack B. Tany

s/ _____
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 5-17-8 from Jessica Sargent, Commission on Aging Director, requesting the use of up to \$80,000 from unrestricted fund balance to replace the asphalt parking areas at the Marie Davis Senior Center located at 233 Roosevelt Austin Ave., Saginaw, MI.

We met with Jessica Sargent and discussion was held regarding overall plans for the parking lot and the optional site work in the bid, which includes curb, gutter and sidewalk repair estimates. Committee members agreed that it made more sense to perform all parking lot and sidewalk repairs at the same time and increased the allocation to \$149,000.

We recommend approval for Commission on Aging to use up to \$149,000 in unrestricted fund balance to replace the asphalt parking lot areas as well as the sidewalks, curbs and gutters at the Marie Davis Senior Center. Further recommend approval to amend the budget as necessary.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

s/ _____
Dennis H. Krafft, Chair

s/ _____
Christopher S. Boyd, Vice-Chair

s/ _____
Jack B. Tany

s/ _____
Tracey L. Slodowski

s/ _____
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 5-17-9 from Bonnie Kanicki, Animal Control Director, requesting use of fund balance to purchase furniture for the new Saginaw County Animal Care & Control (SCACC) Resource Center building, which was not included in the original construction budget.

We met with Bonnie Kanicki, who gave an update on the progress of the construction project and requested an increase of \$75,000 to the overall building budget for the purchase of office furniture. There was discussion of the funds being taken from SCACC fund balance and reallocating them into the project budget.

We recommend approval to use up to \$75,000 in SCACC fund balance for office furniture at the new Resource Center building and to make the necessary budget adjustments.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

s/ _____
Dennis H. Krafft, Chair

s/ _____
Christopher S. Boyd, Vice-Chair

s/ _____
Jack B. Tany

s/ _____
Tracey L. Slodowski

s/ _____
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 5-17-10 from Robert V. Belleman, Controller/CAO, requesting on behalf of Probate Court to amend the FY 2022 Public Improvement Fund to purchase a second PolyCom device at a cost of \$5,500 for installation at HealthSource Saginaw.

We met with Mr. Belleman and Judge Patrick McGraw, who explained the device is used to facilitate required hearings between its Behavioral Medicine patients and the courts without the need for transport. PolyCom has been used in the past and has proven to save time and money and is an important and useful tool.

We recommend approval to amend the FY 2022 Public Improvement Fund budget and purchase a second PolyCom device at a cost of \$5,500 for installation at HealthSource Saginaw and to amend the budget accordingly.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

s/ _____
Dennis H. Krafft, Chair

s/ _____
Christopher S. Boyd, Vice-Chair

s/ _____
Jack B. Tany

s/ _____
Tracey L. Slodowski

s/ _____
Carl E. Ruth

Your Labor Relations Committee considered Communication No. 5-17-12 from Jessica Sargent, Commission on Aging Director, requesting an exception to County Policy 346 "Retirement" to allow for temporary re-employment of retired Saginaw County employees to fill on-call positions that are critical to provide direct services to older adults in Saginaw County.

Your committee met with Jessica Sargent, who advised that Commission on Aging has had challenges hiring individuals to fill the on-call positions for (1) Meals on Wheels delivery driver, and (2) Driver II (including both transportation drivers and dispatcher). The Meals on Wheels delivery driver works an average regular schedule of 8 to 12 hours per week. The positions are very important to deliver out in areas where volunteers are not available for the lengthier routes. There are presently four (4) vacancies for these on-call positions which is directly limiting the ability of Commission on Aging to return to pre-pandemic meal delivery. The on-call Driver II acts as a fill-in for regular part-time and regular full-time union drivers. Driver II is in the dispatch and transportation department. Without on-call personnel available, it is difficult for regular employees to take any paid time off and have personnel available to fill in if someone is sick or off on medical leave. The on-call Driver II also fills in if there is a high need for Meals on Wheels drivers. Ms. Sargent asked the Labor Committee to consider the rehiring of retired County employees to fill positions in an on-call (temporary) capacity at the Commission on Aging.

Further discussion was held with respect to establishing a pilot program as an exception to County Policy #346. It was moved and supported at Labor Committee and the motion passed unanimously to undertake a pilot program as an exception to County Policy #346 for a six (6) month period of time and to hire a pool up to seven County retirees to see how the program works before there is any consideration to amend County Policy #346.

We recommend approval to create a Pilot Program for six (6) months at Commission on Aging to hire up to seven (7) Saginaw County retirees to fill driver and dispatch positions.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS

s/ _____
Michael A. Webster, Chairman

s/ _____
Kyle R. Harris, Vice-Chair

s/ _____
Gerald D. Little

s/ _____
Sheldon Matthews

s/ _____
Carl E. Ruth

Your Labor Relations Committee considered Communication No. 5-17-13 from John A. McColgan Jr., Prosecutor, requesting approval to create a temporary PCN to allow for training a Legal Clerk II position due to retirement.

Your committee met with Blair Stevenson, Chief Assistant Prosecutor, who explained to the committee that the retiring employee is the only person occupying such a position so they must be the trainer. Mr. Stevenson also stated that an employee has already been selected for this position and that they would need the temporary PCN from May 16, 2022 through June 10, 2022.

We recommend approval to create a temporary PCN to allow for training a full-time Legal Clerk II position.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS

s/ _____
Michael A. Webster, Chairman

s/ _____
Kyle R. Harris, Vice-Chair

s/ _____
Gerald D. Little

s/ _____
Sheldon Matthews

s/ _____
Carl E. Ruth

Your Labor Relations Committee considered Communication No. 5-17-16 from David Gilbert, Civil Counsel, submitting a revised, new County Policy titled "Office Relationships" that sets guidelines concerning close personal relationships between County employees and establishes reporting requirements, factors to be considered by those evaluating the relationship, and details possible steps to mitigate any actual or potential consequences.

This policy was referred back to the Labor Relations Committee at the April Board Session. We met with Mr. Gilbert and discussion was held regarding certain language in the policy that was modified to include reference to Elected Officials and Judges and amended language to be more specific when defining "relationships." County Civil Counsel amended the original, new policy as directed.

We recommend approval of revised, new County Policy titled "Office Relationships" as attached and, if approved, authorize the proper county officials to distribute according to policy.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS

s/ _____
Michael A. Webster, Chairman

s/ _____
Kyle R. Harris, Vice-Chair

s/ _____
Gerald D. Little

s/ _____
Sheldon Matthews

s/ _____
Carl E. Ruth

Category:

Number:

Subject: **OFFICE RELATIONSHIPS**

1. **PURPOSE:** It is the purpose of this policy to provide all employees of the County of Saginaw with the County's expectations and policy concerning an employee's close personal relationships with another County employee, and to also advise County employees of the potential consequences of, and discipline which may result from, close personal relationships. This policy is to avoid undue litigation or claims of a hostile work environment.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations set forth herein apply to all employees (including full time, part time, temporary, and seasonal), elected officials, and volunteers of the County of Saginaw and contractual workers.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation of this policy. Department Heads and Elected Officials are responsible for the administration of this policy. It is the responsibility of every employee to abide by this policy.
5. **DEFINITIONS:**
 - 5.1 **Close Personal Relationships:** Includes, but is not limited to, dating, short or long-term sexual relationships, and any other conduct or behavior generally associated with romantic or sexual relationships.
 - 5.2 **Supervisor:** Any individual who oversees the day-to-day performance and other activities of employees. This includes but is not limited to recommending or taking action on:
 - 5.2.1 Hiring, promoting, transferring, demoting or re-assignment;
 - 5.2.2 Initiating an internal investigation or discipline;
 - 5.2.3 Assigning or directing work;
 - 5.2.4 Evaluating performance;
 - 5.2.5 Approving overtime, paid time off (PTO), or leave time; and
 - 5.2.6 Granting reimbursement for work expenses.

A supervisor does not have to be the immediate supervisor of the subordinate employee, but may be in another division or department and may be one or more levels above the subordinate's immediate supervisor.

6. **POLICY:**

6.1 Restrictions on Employee Conduct. The County of Saginaw prohibits all close personal relationships between supervisors and subordinates. Close personal relationships among all other employees are strongly discouraged. Close personal relationships can interrupt the office environment and adversely influence job performance. Close personal relationships are especially serious when one person has a position of supervisory authority over the other person in the workplace. The expectations of this policy apply regardless of gender and sexual orientation.

6.1.1 The intentions of this policy are to not discourage or prohibit friendships between supervisors and subordinates and between other employees that are handled in a professional manner.

6.1.2. Any unwanted sexual attention, including physical contact, and sexually oriented behavior with the purpose or effect of creating an offensive and/or hostile work environment is strictly prohibited. Any employee who feels that he or she is subject to this kind of behavior is to reference the County of Saginaw's Harassment and Discrimination Policy.

7. ADMINISTRATIVE PROCEDURES:

7.1 Supervisor-Subordinate Relationships: All close romantic or sexual personal relationships between a supervisor and a subordinate must be reported in writing by the supervisor and subordinate to the head of the department(s), or the next person in the chain of command if the supervisor in the relationship is the head of the department, and the Personnel Department. (If the supervisor/department head is an Elected Official, the relationship must be reported in writing to the Board Chair and the Controller/CAO. If the supervisor is a Judge, or Judge, the relationship must be reported in writing to the Chief Judge, with notice being provided to the Personnel Department.) ~~Board Chair or Chief Judge, as appropriate, and the Controller/CAO.)~~

7.1.1 If the supervisor/department head is an Elected Official or a Judge, then either the Board Chair or the Chief Judge will evaluate and investigate the matter and take action to address and resolve any actual or potential conflict of interest, impropriety or impact on job performance or the work environment created by the relationship.

7.1.2 With the exception of the procedure outlined in 7.1.1 above, Once once reported, the department head(s) or next in chain of command and Personnel Department must evaluate and investigate the matter and take action to address and resolve any actual or potential conflict of interest, impropriety, or impact on job performance or the work environment created by the relationship. Such action may include but not be limited to transfer, reassignment or demotion, suspension, or termination. The involved supervisor is prohibited from having any impact on decisions pertaining to the subordinate employee's employment, job performance, work environment, evaluations, discipline, or advancement.

7.2 Non-Supervisory Employee Relationships: All close personal relationships between two employees who are not each other's supervisors must be reported in writing to their immediate supervisor(s) or head of the department(s). The head of the department(s) must investigate the report to see if the relationship impacts job performance or work environment. This includes the impact on both employees involved in the close personal

relationship and on other County employees. If it is determined that the relationship does impact the overall office environment or job performance, the department head(s) must take appropriate action to mitigate and/or remedy any actual or potential consequences of the close personal relationship. Such action may include but not be limited to switching work hours or a transfer of department or position.

- 7.3 With the exception of the procedure outlined in 7.1.1 above, If if transfer or termination is determined to be necessary, individuals involved in the relationship may be given the opportunity to decide which employee in the relationship will receive a change in employment status. Saginaw County reserves the right to decide which employee receives a change in employment status if such change is found necessary.

7.3.1 An employee who feels any action is unfair may appeal it by using the appropriate grievance procedure.

- 7.4 With the exception of the procedure outlined in 7.1.1 above, Failure failure to comply with the requirements of this policy or to make required disclosures can result in discipline up to and including termination of employment.

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED:

COMMITTEE COMPENSATION - 5.17.22.1**May 17, 2022**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at
Committee Meetings held April 17 - April 30, 2022*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	04/19/22	Budget/Audit Committee - Special	Krafft	\$25.00	1
			Boyd	\$25.00	1
			Tany	\$25.00	1
			Ruth	\$25.00	1
2	04/19/22	Board Session	9 Present	\$450.00	9
		Winiecke, Tany, Boyd, Matthews, Ewing, Krafft, Little, Ruth, Webster			
3	04/20/22	Castle Museum Board	Tany	\$50.00	1
4	04/20/22	Saginaw Valley Zoological Society	Little	\$50.00	1
			Matthews	\$50.00	1
5	04/21/22	Commission on Aging	Ewing	\$50.00	1
6	04/21/22	Community Action Committee	Little	\$50.00	1
7	04/22/22	MAC Transportation via Zoom	Harris	\$50.00	1
8	04/25/22	MAC Health & Human Services via Zoom	Webster	\$50.00	1
9	04/26/22	Community Corrections Advisory Board	Winiecke	\$50.00	1
10	04/27/22	GLBRCVB via Zoom	Ruth	\$50.00	1
11	04/27/22	Dispatch Communications	Winiecke	\$50.00	1
12	04/28/22	Frankenmuth CVB	Krafft	\$50.00	1
TOTAL				\$1,100.00	24

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-2-2022)

COMMITTEE COMPENSATION - 5.17.22.2**May 17, 2022**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at
Committee Meetings held May 1, 2022 - May 14, 2022*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total</u>
1	05/02/22	Human Services Committee	Little	\$50.00	1
			Webster	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	05/03/22	Courts & Public Safety Committee	Ruth	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$50.00	1
3	05/04/22	Crime Prevention Council	Ruth	\$25.00	1
4	05/04/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
5	05/05/22	Budget/Audit Committee	Ruth	\$50.00	1
			Krafft	\$50.00	1
			Boyd	\$50.00	1
			Tany	\$50.00	1
6	05/06/22	MAC Finance via Zoom	Ruth	\$50.00	1
			Krafft	\$50.00	1
7	05/06/22	Saginaw Future	Webster	\$50.00	1
8	05/09/22	Labor Relations Committee	Webster	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
9	05/10/22	Special Board Session Winiecke, Tany, Boyd, Matthews, Harris, Ewing, Krafft, Little, Ruth, Webster	10 Present	\$500.00	10
10	05/13/22	MAC Environmental via Zoom	Webster	\$50.00	1
TOTAL				\$1,725.00	35

VI. RESOLUTIONS (5-17-2022)

(County Services Committee)

Res. 2022 – 7

**RESOLUTION APPROVING THE OAKLEY SEWAGE DISPOSAL SYSTEM IMPROVEMENTS
BETWEEN THE DEPARTMENT OF PUBLIC WORKS AND THE COUNTY OF SAGINAW**

SAGINAW COUNTY

RESOLUTION 2022 - 7

RESOLUTION APPROVING THE OAKLEY SEWAGE DISPOSAL SYSTEM IMPROVEMENTS BETWEEN THE DEPARTMENT OF PUBLIC WORKS AND THE COUNTY OF SAGINAW

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner's Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 17th day of May 2022 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner ____ offered the following resolution and moved for adoption.
The motion was seconded by Commissioner ____.**

WHEREAS, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and

WHEREAS, the Village Council of the Village of Oakley (the "Village"), by resolution adopted on April 12, 2022, has requested the County, acting through its Department of Public Works under Act 185, to assist the Village in financing the acquisition and construction of improvements to the Village's sewage disposal system (the "System") consisting of improvements to treat and reduce phosphorus in wastewater in the System, together with all related improvements necessary to bring the System into compliance with Administrative Consent Order 05430 entered by the State of Michigan Department of the Environment, Great Lakes, and Energy on July 1, 2021 (the "Project"); and approved the proposed Oakley Sewage Disposal System Improvements Contract, dated as of June 1, 2022, between the County and the Village (the "Contract"), which provides for the acquisition, construction and financing of the Project; and

WHEREAS, the establishment of a County project as requested by the Village will protect the public health and welfare of the citizens of the Village to be served by the Project; and

WHEREAS, there has been presented to this Board by the Public Works Commissioner a description of the specific area to be served by the Project and estimates of cost and the period of usefulness thereof and the proposed Contract relating to the acquisition, construction and financing of the Project; and

WHEREAS, in order to provide financing to pay part of the costs of the Project, the County expects to issue its bonds (the "Bonds") pursuant to the Contract in the amount of \$159,000 (the estimated cost of the Project less a Village contribution of \$50,000 and an anticipated federal grant of \$171,000) in anticipation of payments to be made by the Village pursuant to the Contract, which Bonds shall be a full faith and credit limited tax general obligation of the County.

WHEREAS, the County desires to approve the Project as a County project under Act 185, approve the Contract and authorize the issuance of the Bonds; and

WHEREAS, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advances to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150 2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of the proceeds of tax-exempt obligations, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. The Board of Commissioners of the County hereby authorizes and directs the Public Works Commissioner, acting as the Board of Public Works, to undertake the Project under Act 185 as requested by the Village.
2. Said County project shall be known as the "Oakley Sewage Disposal System Improvements."
3. The Board of Commissioners does hereby approve the description of the specific area to be served by the Project, as set forth on Exhibit A attached to the form of the Contract, and the estimates of cost and period of usefulness for the Project, as set forth on Exhibit B attached to the form of the Contract, and the County Clerk is hereby authorized to endorse on said description and estimates the fact of such approval and return the same to the Public Works Commissioner.
4. The Public Works Commissioner is hereby authorized and directed to execute and deliver on behalf of the County the Contract in the form presented to this meeting in such number of original copies as he may deem appropriate.
5. The Project shall be as described in the preamble hereto and the principal amount of Bonds expected to be issued for the Project is \$159,000.
6. The County hereby declares its official intent to issue the Bonds to provide financing to part of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County's advances to the Project as anticipated by this resolution.
7. The issuance and sale of the Bonds shall be authorized by a subsequent resolution to be adopted by the Board of Commissioners of the County.
8. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

AYES:

NAYES:

ABSENT:

RESOLUTION _____.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 17th day of May, 2022, the original of which resolution is on file in my office.

IT WITNESS WHEREOF, I have hereunto set my official signature this 17th day of May, 2022.

Vanessa Guerra, County Clerk
Saginaw County

VII. CLOSING PROCEDURE (5-17-2022)

a.

- 1) Unfinished Business – None
- 2) Proclamations –
 - May as Mental Health Awareness Month
- 3) Appointments and Elections –

APPOINTMENTS

Pursuant to Article VII, 7.1.2 of the Board Rules, Chair appointments, if any, will be listed on the Addendum distributed at the May 17, 2022 Board Session.

ELECTIONS

Medical Examiner

Russell Bush, M.D.

4-year term to expire:

5-31-26

Appointed by Board of Commissioners upon recommendation of Circuit Court Judges

Jury Board

Lisa Coney – *Reappointment*

6-year term to expire:

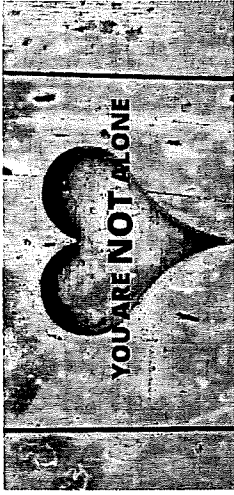
4-30-28

- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

5-12-22/sek



2022



Proclamation

WHEREAS, Mental health is essential to everyone's overall physical health and emotional well-being; and
WHEREAS, Mental health will strike one in five adults and children in a given year regardless of age, gender, race, ethnicity, religion or economic status; and
WHEREAS, People who have mental illness can recover and lead full, productive lives; and
WHEREAS, an estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need; and
WHEREAS, the cost of untreated and mistreated mental illness and addictive disorders to American business, governments and families has grown \$113 billion annually; and
WHEREAS, community-based services that respond to individual and family needs are cost-effective, and beneficial to consumers and the community; and
WHEREAS, the National Mental Health Association and its national partners observe Mental Health Month every May to raise awareness and understanding of mental health and illness.

NOW, THEREFORE, I, Carl E. Ruth, do hereby proclaim May 2022 as Mental Health Month in Saginaw County. As the Chairman of the Board of Commissioners, I also call upon citizens, government agencies, public and private institutions, businesses and schools in the state of Michigan to recommit to our community to increasing awareness and the understanding of mental health, and the need for appropriate and accessible services for all people who have mental illnesses.

Respectfully Submitted,
Saginaw County Board of Commissioners

Carl E. Ruth
Chairman, District #10

Adopted & Presented: May 17, 2022



Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke