

STATE OF MICHIGAN



**SAGINAW COUNTY TRIAL COURT
111 South Michigan Avenue
Saginaw, MI 48602-2086**

Telephone (989) 790-5470

Facsimile (989) 793-8180

ANDRÉ R. BORRELLO

**JULIE A. GAFKAY
CHIEF CIRCUIT JUDGE**

ELIAN FICHTNER

BRITTANY A. DICKEN

**TERRY L. CLARK
CHIEF DISTRICT JUDGE**

A.T. FRANK

DARNELL JACKSON

**PATRICK J. MCGRAW
CHIEF PROBATE JUDGE**

DAVID D. HOFFMAN

BARBARA L. METER

M. RANDALL JURRENS

MANVEL TRICE III

Local Administrative Order

10 th Circuit Court	2023-07J
70 th District Court	2023-09J
Saginaw Probate Court	2023-07J

Rescinds Local Administrative Order Numbers

10 th Circuit Court	2018-01J
70 th District Court	2018-01J
Saginaw Probate Court	2018-01J

Hours of Operation

This administrative order is issued in accordance with MCR 8.110(D) and 8.112(B).

- A. The Court hours for the Saginaw County Trial Courts are 8:00 a.m. to 5:00 p.m. Monday through Friday.

- B. The holidays for the above-referenced courts will coincide with those adopted by the Saginaw County Board of Commissioners. They are as follows:

New Years's Day, January 1

Martin Luther King, Jr. Day, 3rd Monday in January

President's Day, 3rd Monday in February

Good Friday

Memorial Day, Last Monday in May

Juneteenth, June 19

Independence Day, July 4

Labor Day, 1st Monday in September

Veterans Day

Thanksgiving Day, 4th Thursday in November

Friday after Thanksgiving Day

Christmas Eve, December 24

Christmas Day, December 25

New Year's Eve, December 31

- C. Alternate Days. If one of the holidays listed above should fall on a Sunday, the following Monday shall be observed as a holiday. If one of the holidays listed above should fall on a Saturday, excluding Christmas and New Year's Day, the previous Friday shall be observed as a holiday, except for employees assigned to seven-day operations, who will celebrate the actual date of the holiday. If Christmas Eve or New Year's Eve falls on Saturday or Sunday, the holiday will be observed on Friday. If Christmas Day or New Year's Day falls on Saturday, the holiday will be observed on the previous Friday and Christmas Eve or New Year's Eve will be observed on Thursday the day before.

Effective Date

This plan shall take effect upon approval of the State Court Administrative Office.

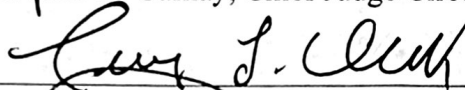
IT IS ORDERED.

Date: 12/12/2023



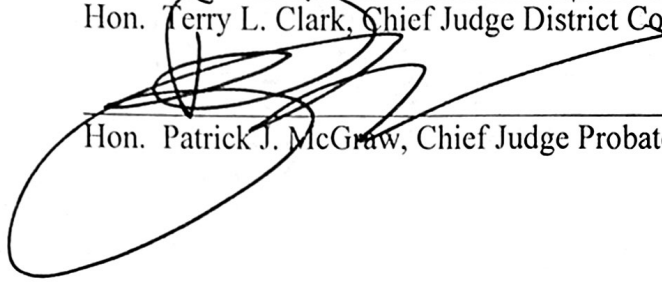
Hon. Julie A. Gafkay, Chief Judge Circuit Court

Date: 12/12/2023



Hon. Terry L. Clark, Chief Judge District Court

Date: 12/12/23



Hon. Patrick J. McGraw, Chief Judge Probate Court