

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, October 3, 2024 – 4:00 p.m.

DRAFT

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Mary Catherine Hannah, Koren Thurston, Tim Novak, Dave Gilbert, Mark Piotrowski, Darcie Totten, Undersheriff Gomez, Jaime Ceja, Randy Pfau, Dylan Hellus, Carmen Mora, Abbey Stemple, Hurley Coleman, Suzy Koeplinger, Renee Sharkey, and Catherine Hicks

- I. Call to Order **---Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**September 5, 2024**)
---Moved by Tany, seconded by Boyd, to approve. Motion Carried.
- IV. Public Comment (*Speakers limited to 3 minutes*)
- V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **10-15-8** Vendor Transactions Aug. 1 – 31, 2024 \$47,057,849.14
- **10-15-13*** Vendor Transactions Sept. 1 – 30, 2024 \$17,928,069.42
---Moved by Spitzer, seconded by Boyd, to approve 10-15-8 and 10-15-13. Motion Carried. (Board Report)
- **10-15-9** Requested approval of a budget adjustment for Saginaw County Criminal Justice Coordinating Committee (SCCJCC), on behalf of Kelly Suppes, Purchasing/Risk Administrator, for equipment replacement. The equipment was estimated and budgeted at \$5,200; the actual cost is \$7,200
---Moved by Boyd, seconded by Tany, to approve. Motion Carried. (Board Report)
- **10-15-14*** Requested approval of changes to the Health Department's FY 2025 Fee Schedule for Laboratory Fees and Immunization Vaccine Fees effective October 1, 2024
---Moved by Tany, seconded by Boyd, to approve. Motion Carried. (Board Report)

2. **Undersheriff Gomez, Saginaw County Sheriff's Office**, re:

- **10-15-10** Requested approval to accept and increase funds to the 416 Secondary Road Patrol Grant in the amount of \$144,524 for the FY 2025 and to purchase and equip/build two Durango patrol vehicles and spend the remaining on overtime details
---Undersheriff Gomez explained that they have been given extra Secondary Road Patrol grant funding, which they are not guaranteed to receive next year. His request is to purchase and equip two patrol vehicles rather than hire a deputy who may have to be laid off in the event funding isn't provided next year. The remainder of the extra funding will be used to pay for overtime if necessary. ---Moved by Slodowski, seconded by Tany, to approve. Motion Carried. (Board Report)

3. **Randy Pfau, Director, Medical Examiner's Office**, re:
 - **10-15-15*** Requested approval to add Medical Examiner Office Fees to the FY 2025 Fee Schedule retroactive to October 1, 2024
*---Discussion was held; the addition of fees is expected to generate between \$5,000 and \$10,000 in revenue.
---Moved by Boyd, seconded by Tany, to approve. Motion Carried. (Board Report)*

4. **Mary Catherine Hannah, County Administrator**, re:
 - **10-15-16*** Discussion of available ARPA funding to *Covenant, Saginaw-Shiawassee Habitat for Humanity for housing and Community Action Committee for housing rehabilitation projects
---Dylan Hellus, Covenant; Hurley Coleman, Community Action Center (CAC); Carmen Mora, Saginaw-Shiawassee Habitat for Humanity, requested to be awarded \$700,000 in ARPA funds to build 7 new homes on land owned by Covenant Hospital. MI State Housing Development Authority (MSHDA) will be used for gap funding because the homes cost \$300,000 to build but are only expected to sell for around \$150,000. In addition, CAC is requesting \$250,000 to perform critical structural and weatherization repairs to homes within Saginaw County. Discussion was held and it was expressed that the commissioners are responsible for ensuring Saginaw County complies with requirements so that ARPA money is spent correctly. Commissioners desire the ARPA money to be allocated where it will have the greatest impact. It was noted that all of Saginaw County is experiencing housing shortages, not just the city. Commissioner Krafft, along with other commissioners, requested that the group put together a formal request that can be acted on and it to include what they see happening through the use of ARPA funds. The group agreed to have a formal proposal submitted by October 11th and will bring their proposal before the Executive Committee on October 15th at 4:00 p.m. prior to the October Board Session.

5. Any other matters to come before the committee *---Discussion was held regarding federal and state grants and the various websites that can be researched for possible grants for Saginaw County.*

- VI. Miscellaneous *---It was announced that Labor Relations has been cancelled due to lack of agenda items and that Executive Committee will be postponed to October 15th at 4:00 p.m., with the full board invited to hear the presentation by Covenant/Habitat for Humanity/Community Action Center.*

- VII. Adjournment *---Moved by Tany, seconded by Slodowski, to adjourn; time being 5:30 p.m.*

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koepplinger, Committee Clerk