

**SAGINAW COUNTY BUILDING AUTHORITY**  
**Saginaw County Courthouse & Governmental Center**  
**111 S. Michigan Avenue, Saginaw MI 48602**  
**Board Room 200**  
**October 5, 2023 at 10:30 a.m.**

**A G E N D A**

- I. CALL TO ORDER**
- II. PUBLIC COMMENT**
- III. APPROVAL OF MEETING MINUTES FROM SEPTEMBER 7, 2023**
- IV. THE DOW EVENT CENTER PARKING GARAGE AGREEMENT TO LEASE PARKING SPACES – ERIC KEHOE, RE DEVELOPMENT MANAGER & MARILYN CHRUMKA, VICE PRESIDENT OF DEVELOPMENT, MICHIGAN COMMUNITY CAPITAL**
  1. Parking Garage Lease of Parking Space
- V. THE DOW EVENT CENTER CAPITAL IMPROVEMENT PROJECT–JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
  1. Chiller Status
  2. Remaining Budget
  3. Other
- VI. MEMORIAL CUP 2024 – JAKE GOLDEN, PROJECT MANAGER, SPENCE BROTHERS**
  1. Potential Change Orders
    - a. PCCO#10
      - i. PCO#030 – BP#2 – Bulletin #5 - \$15,743.76
      - ii. PCO#032 – BP#2 – Bulletin #7 - \$37,776.38
      - iii. PCO#033 – BP#3 – Bulletin #1 - \$4,843.80
      - iv. PCO#034 – Mezzanine Data Cabling - \$15,145.30
      - v. PCO#035 – Paint C-Channel and Guardrail - \$18,726.56
    - b. PCO#031 – BP#2 – Bulletin #6 – To be submitted at a later date (Explanation of missed PCO)
  2. Project Budget
  3. Project Schedule Status
  4. Other
- VII. SCACC RESOURCE CENTER – BEN LEBLANC, SENIOR PROJECT MANAGER, GRANGER**
  1. Potential Change Orders
    - a. PCO#064 – Electrical to Pedestal Sign (Signed due to time sensitivity)
  2. Oxygen Tanks
    - a. Veterinarian Requirements – Bonnie
    - b. Sizes Available - Greg
  3. Permanent Certificate of Occupancy Status
  4. Punch List Follow Up Spreadsheet
  5. Acreage -Possible farming
  6. Project Schedule Status
  7. Other
- VIII. THE DOW EVENT CENTER – STEVE ST. JOHN, GENERAL MANAGER, THE DOW EVENT CENTER**
  1. Letter of Maintenance and Repair of Mural from Spirit
  2. Training Schedule for Traffic and Safety
  3. Event Bookings
  4. Other
- IX. OTHER ISSUES/CONCERNS**
  1. Tony DePelsMaeker – 618 Cass Street
    - a. Hot Water/Plastic Pipes
    - b. Basement Water Leaks
- X. NEXT MEETING**
  1. Thursday, November 2, 2023 at 10:30am
- XI. ADJOURNMENT**