

**AGENDA**  
**BUDGET/AUDIT COMMITTEE**

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

**Thursday, June 6, 2024 – 4:00 p.m.**

Members: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd  
Others: Administrator, Finance Director, Treasurer, Civil Counsel, Board Staff, *Media*

- I. Call to Order
- II. Welcome
- III. Correction/Approval of Minutes (**May 9, 2024 - Attached**)
- IV. Public Comment (*Speakers limited to 3 minutes*)
- V. Agenda

1. **Koren Thurston, Finance Director**, re:

- **6-18-9** Vendor Transactions May 1 – 31, 2024 \$ \_\_\_\_\_  
[To be distributed at meeting]

- **6-18-10** Submitting the report of budget adjustments and grants accepted on behalf of the County by the Administrator for 1-1-24 to 3-31-24 (*Receive & File*)

2. **Mary Catherine Hannah, County Administrator**, re:

- **6-18-11** Requesting approval to move \$750,000 from the Dow Millage Fund and \$1,785,820 from the Public Improvement Fund to the Memorial Cup project to cover additional expenditures

3. Any other matters to come before the committee

- VI. Miscellaneous
- VII. Adjournment

**MINUTES**  
**BUDGET/AUDIT COMMITTEE**

**DRAFT**

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

**Thursday, May 9, 2024 – 4:00 p.m.**

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer  
Absent: Christopher Boyd  
Others: Mary Catherine Hannah, Koren Thurston, Bill Smith, Jennifer Broadfoot, Mary McLaughlin, Todd Borders, William Stanuszek, Darcie Totten, Diedre Tyler, Kion Turner, Mark Piotrowski, Chip Hendrick, Jaime Ceja, Suzy Koeplinger, and Renee Sharkey

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**March 7, 2024**)  
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*)---**None**
- V. Agenda
  1. **Koren Thurston, Finance Director**, re:
    - **5-21-6** Vendor Transactions Apr. 1 – 30, 2024 \$14,728,643.07  
---**Moved by Spitzer, seconded by Slodowski, to approve. Motion carried.**
  2. **Todd Borders, 10<sup>th</sup> Circuit Court, Family Court Administrator**, re:
    - **5-21-7** Requesting approval to increase its 29266201 Budget by \$114,285 to cover a shortfall in medical services to children  
---**Moved by Spitzer, seconded by Tany, to approve. Motion carried.**
  3. **William Stanuszek, Director, Mosquito Abatement Commission**, re:
    - **5-21-8** Requesting approval to purchase an additional ten (10) acre parcel at the Towerline property in the amount of \$100,000  
---**Moved by Tany, seconded by Slodowski, to approve. Motion carried by the following rollcall vote: Yes: Spitzer, Slodowski, Tany, and Krafft; Abs: Boyd**
  4. **Mary Catherine Hannah, County Administrator**, re:
    - **5-21-9** Submitting an American Rescue Plan Act (ARPA) Subrecipient Project Status report ---**No Action**
  5. Any other matters to come before the committee ---**None**
- VI. Miscellaneous---**None**
- VII. Adjournment---**Moved by Tany, seconded by Slodowski, to adjourn. Motion carried; time being 5:00 p.m.**

Respectfully Submitted,  
Dennis Krafft, Committee Chair  
Suzy Koeplinger, Committee Clerk



County of Saginaw

111 South Michigan Avenue  
Saginaw, MI 48602

**BUDGET  
AUDIT**

6-18-10

Mary Catherine Hannah  
County Administrator

RECEIVED  
SAGINAW COUNTY  
BOARD OF COMMISSIONERS  
MAY 31 A 10:08

May 31, 2024

Christopher Boyd, Chair  
Saginaw County Board of Commissioners  
111 S. Michigan Avenue  
Saginaw, MI 48602

Dear Chairman Boyd:

The Budget Resolution states that a report of budget adjustments approved by the County Administrator (or their designee) as well as grants accepted on behalf of the County be submitted to the Budget/Audit Committee for informational purposes. In compliance, enclosed are those budget adjustments for January 1, 2024 through March 31, 2024.

Also included on this listing are any budget adjustments approved by the County Administrator (or their designee) for the purposes of carrying forward budget from fiscal 2023 to fiscal 2024 as outlined in Budget Resolution A.

If you or any of the other Commissioners have any questions, please feel free to contact me.

Sincerely,

*Koren A. Thurston*

Koren A. Thurston, CPA  
Finance Director

Cc: Mary Catherine Hannah, County Administrator



(989) 790-5210



administratorsoffice@saginawcounty.com

County of Seginaw  
 County Administrator's Office Approved Budget-Adjustments  
 FY 2024 - 1/1/24 through 3/31/24

YEAR	PER	JOURNAL	LINE	EFF DATE	REF1	REF2	REF4	ORG	ORG DESCRIPTION	OBJECT	OBJECT DESCRIPTION	COMMENT	DR/CR	AMOUNT
2024	3	539	1	12/08/2023	IT	KT 12/8	painting	63622800	Information Technology	93000	Building R & M	increase for painting IT	D	15,500.00
2024	3	539	2	12/08/2023	IT	KT 12/8	painting	63622800	Information Technology	97000	Capital Outlay	increase for painting IT	C	15,500.00
2024	3	891	1	12/13/2023	Circui	MOU w/Crts	timestamps	10128300	Circuit Court	97050	Capital Outlay Under \$5000	add'l funds for 6 timestamps	D	500.00
2024	3	891	2	12/13/2023	Circui	MOU w/Crts	timestamps	10128300	Circuit Court	80100	Professional Services	add'tl funds for 6 timestamps	C	500.00
2024	3	894	1	12/13/2023	Circui	MOU w/Crts	transfer	10128300	Circuit Court	97050	Capital Outlay Under \$5000	electric standing desk-J.Stupa	D	187.00
2024	3	894	2	12/13/2023	Circui	MOU w/Crts	transfer	10128300	Circuit Court	97050	Capital Outlay Under \$5000	adjustable monitor arm-J.Stupa	D	36.00
2024	3	894	3	12/13/2023	Circui	MOU w/Crts	transfer	10128300	Circuit Court	80100	Professional Services	standing desk & monitor arm	C	223.00
2024	4	46	1	01/03/2024	Publmp	KT 1/3	panic alar	44590100	General Improvements	98521	Courthouse-Repair/Replacements	corr orig budget panic alarms	C	30,000.00
2024	4	46	2	01/03/2024	Publmp	KT 1/3	panic alar	44590100	General Improvements	98526	Courthouse-Security Upgrades	corr orig budget panic alarms	D	30,000.00
2024	4	46	3	01/03/2024	Publmp	KT 1/3	panic alar	44590100	General Improvements	93320	Software Licensing Fees	panic alarms - software licens	D	8,891.00
2024	4	46	4	01/03/2024	Publmp	KT 1/3	panic alar	44590100	General Improvements	98526	Courthouse-Security Upgrades	panic alarms - equip/training	D	8,609.00
2024	4	46	5	01/03/2024	Publmp	KT 1/3	panic alar	44590100	General Improvements	98521	Courthouse-Repair/Replacements	mve cement work->panic alarms	C	1,500.00
2024	4	46	6	01/03/2024	Publmp	KT 1/3	panic alar	44590100	General Improvements	98521	Courthouse-Repair/Replacements	mve fire escape->panic alarms	C	16,000.00
2024	4	340	1	01/05/2024	Circui	MOU w/Crts	West Law	10128300	Circuit Court	93320	Software Licensing Fees	trnsfr for West Law subscripti	D	23,500.00
2024	4	340	2	01/05/2024	Circui	MOU w/Crts	West Law	10128300	Circuit Court	75000	Books	trnsfr for West Law subscripti	C	23,500.00
2024	4	1,588	1	01/17/2024	HEALTH	KT 1/24	IT PURCH	22160116	CSHCS Outreach & Advocacy	97050	Capital Outlay Under \$5000	CSHCS SCANNER M.ANDERSON	D	900.00
2024	4	1,588	2	01/17/2024	HEALTH	KT 1/24	IT PURCH	22160116	CSHCS Outreach & Advocacy	71100	Hospitalization Insurance	CSHCS SCANNER M.ANDERSON	C	900.00
2024	4	1,588	3	01/17/2024	HEALTH	KT 1/24	IT PURCH	22160133	ELC Contact Tracing/Wraparound	80150	Contractual Services	SCANNER-\$ INCREASE FROM CIP	C	400.00
2024	4	1,588	4	01/17/2024	HEALTH	KT 1/24	IT PURCH	22160133	ELC Contact Tracing/Wraparound	97050	Capital Outlay Under \$5000	SCANNER-\$ INCREASE FROM CIP	D	400.00
2024	4	2,375	1	01/26/2024	RODAut	KT 1/26	trfr budge	25671101	Register of Deeds Automation	90000	Printing & Publishings	transfer to printing per dept	D	1,000.00
2024	4	2,375	2	01/26/2024	RODAut	KT 1/26	trfr budge	25671101	Register of Deeds Automation	91000	Professional Development	transfer to printing per dept	C	1,000.00
2024	4	2,380	1	01/26/2024	DPW	KT 1/26	transfer	10144100	Public Works/Drain Division	91500	Memberships	transfer budget for membership	D	1,000.00
2024	4	2,380	2	01/26/2024	DPW	KT 1/26	transfer	10144100	Public Works/Drain Division	93200	Vehicle R & M	transfer budget for membership	C	1,000.00
2024	4	2,391	1	01/26/2024	Circui	KT 1/26	repl chair	10128300	Circuit Court	97050	Capital Outlay Under \$5000	replace Judge Borrello's chair	D	793.00
2024	4	2,391	2	01/26/2024	Circui	KT 1/26	repl chair	10128300	Circuit Court	93130	Office Equipment R & M	replace Judge Borrello's chair	C	793.00
2024	4	2,941	1	01/31/2024	COA	CB/KT 1/19	ARPA Funds	23867210	Nutrition III C-1 Congre	50100	Federal Grants	Region VII-ARPA Funds	C	6,325.00
2024	4	2,941	2	01/31/2024	COA	CB/KT 1/19	ARPA Funds	23867211	Nutrition III C-2 HDM	50100	Federal Grants	Region VII-ARPA Funds	C	20,260.00
2024	4	2,941	3	01/31/2024	COA	CB/KT 1/19	ARPA Funds	23867210	Nutrition III C-1 Congre	69000	Other Revenue/Fund Balance	Region VII-ARPA Funds	C	703.00
2024	4	2,941	4	01/31/2024	COA	CB/KT 1/19	ARPA Funds	23867211	Nutrition III C-2 HDM	69000	Other Revenue/Fund Balance	Region VII-ARPA Funds	C	2,251.00
2024	4	2,941	5	01/31/2024	COA	CB/KT 1/19	ARPA Funds	23867210	Nutrition III C-1 Congre	97050	Capital Outlay Under \$5000	Region VII-ARPA Funds	D	7,028.00
2024	4	2,941	6	01/31/2024	COA	CB/KT 1/19	ARPA Funds	23867211	Nutrition III C-2 HDM	97050	Capital Outlay Under \$5000	Region VII-ARPA Funds	D	22,511.00
2024	4	3,501	1	01/26/2024	DPW	KT 1/26	fix BA2380	10144100	Public Works/Drain Division	91500	Memberships	fix amt on BA - should be \$100	C	900.00
2024	4	3,501	2	01/26/2024	DPW	KT 1/26	fix BA2380	10144100	Public Works/Drain Division	93200	Vehicle R & M	fix amt on BA - should be \$100	D	900.00

County of Saginaw  
 County Administrator's Office Approved Budget Adjustments  
 FY 2024 - 1/1/24 through 3/31/24

YEAR	PER	JOURNAL	LINE	REF1	REF2	REF4	ORG	ORG DESCRIPTION	OBJECT	OBJECT DESCRIPTION	COMMENT	DR/CR	AMOUNT
2024	5	15	1	02/01/2024	DPW	KT 2/1	10144100	Public Works/Drain Division	91500	Memberships	cover EGLE storm water renewal	D	200.00
2024	5	15	2	02/01/2024	DPW	KT 2/1	10144100	Public Works/Drain Division	93200	Vehicle R & M	cover EGLE storm water renewal	C	200.00
2024	5	62	1	02/03/2024	CircCt	MOU w/Crts	10128300	Circuit Court	97050	Capital Outlay Under \$5000	replace broken chair-crt rpter	D	350.00
2024	5	62	2	02/03/2024	CircCt	MOU w/Crts	10128300	Circuit Court	80100	Professional Services	replace broken chair-crt rpter	C	350.00
2024	5	383	1	02/09/2024	LBA	Grant	53625102	State LB Grant Round 3	96113	Service Charges & Fees	Decrease to move to Asbestos	C	204,000.00
2024	5	383	2	02/09/2024	LBA	Grant	53625102	State LB Grant Round 3	80160	Asbestos Work	Increase- move from ServiceCha	D	204,000.00
2024	5	817	1	02/14/2024	PubWrk	MCH 2/9	27844101	Drain Division-Maintenance	83801	Employees' Physical Exams	transfer to cover physical	D	100.00
2024	5	817	2	02/14/2024	PubWrk	MCH 2/9	27844101	Drain Division-Maintenance	90000	Printing & Publishings	transfer to cover physical	C	100.00
2024	5	836	1	02/14/2024	DistCt	MOU w/Crts	10128600	District Court	75000	Books	Transfer to Software Lic	C	13,000.00
2024	5	836	2	02/14/2024	DistCt	MOU w/Crts	10128600	District Court	93320	Software Licensing Fees	Transfer from Books	D	13,000.00
2024	5	941	1	02/15/2024	Admini	MCH 2/7	10117200	County Administration	97050	Capital Outlay Under \$5000	phone and tablet for Administr	D	1,200.00
2024	5	941	2	02/15/2024	Admini	MCH 2/7	10117200	County Administration	73000	Office Supplies	phone and tablet for Administr	C	1,200.00
2024	5	1,524	1	02/22/2024	COA	MCH 2/21	23867212	Case Mgmt-Title III-B	50100	Federal Grants	ARPA for CCS-Supplies-Clients	C	14,482.00
2024	5	1,524	2	02/22/2024	COA	MCH 2/21	23867212	Case Mgmt-Title III-B	69000	Other Revenue/Fund Balance	ARPA for CCS-Supplies-Clients	C	1,609.00
2024	5	1,524	3	02/22/2024	COA	MCH 2/21	23867212	Case Mgmt-Title III-B	96299	Restricted Expenditures	ARPA for CCS-Supplies-Clients	D	16,091.00
2024	5	1,946	1	02/27/2024	RODAut	MCH 2/27	25671101	Register of Deeds Automation	91000	Professional Development	transfer to capital outlay	C	500.00
2024	5	1,946	2	02/27/2024	RODAut	MCH 2/27	25671101	Register of Deeds Automation	97050	Capital Outlay Under \$5000	transfer to capital outlay	D	500.00
2024	5	2,574	1	02/21/2024	MDCGP	MOU w/Crts	27828303	MI Drug Ct Grant Prog-Circuit	72610	Other Operating Supplies	adj MDCGP to grant award	C	555.00
2024	5	2,574	2	02/21/2024	MDCGP	MOU w/Crts	27828303	MI Drug Ct Grant Prog-Circuit	80150	Contractual Services	adj MDCGP to grant award	D	1,325.00
2024	5	2,574	3	02/21/2024	MDCGP	MOU w/Crts	27828303	MI Drug Ct Grant Prog-Circuit	86100	Transportation-Mileage Reimb	adj MDCGP to grant award	C	770.00
2024	6	107	1	03/04/2024	DistCt	MOU w/Crts	10128600	District Court	70300	S & W-Full Time	Transfer to Contractual	C	220,000.00
2024	6	107	2	03/04/2024	DistCt	MOU w/Crts	10128600	District Court	80150	Contractual Services	Transfer from S&W Full Time	D	220,000.00
2024	6	2,223	1	03/31/2024	CCDrug	MOU w/Crts	27828306	Byrne JAG Grant-Circuit Court	72610	Other Operating Supplies	Byrne JAG amendment CFDA16.738	D	1,085.00
2024	6	2,223	2	03/31/2024	CCDrug	MOU w/Crts	27828306	Byrne JAG Grant-Circuit Court	80150	Contractual Services	Byrne JAG amendment CFDA16.738	C	315.00
2024	6	2,223	3	03/31/2024	CCDrug	MOU w/Crts	27828306	Byrne JAG Grant-Circuit Court	86100	Transportation-Mileage Reimb	Byrne JAG amendment CFDA16.738	C	770.00



County of Saginaw

111 South Michigan Avenue  
Saginaw, MI 48602

**BUDGET  
AUDIT**

Mary Catherine Hannah  
County Administrator

May 24, 2024

Commissioner Dennis Krafft, Chair  
Budget/Audit Committee  
Board of Commissioners  
111 S. Michigan Avenue  
Saginaw, MI 48602

6-18-11

RECEIVED  
SAGINAW COUNTY  
BOARD OF COMMISSIONERS  
2024 MAY 24 AM 8:32

**RE: DOW EVENT CENTER MEMORIAL CUP IMPROVEMENTS – APPROVAL TO MOVE FUNDS**

Dear Chair Krafft,

In June 2023 the Board of Commissioners approved the sale of Bonds in an amount not to exceed \$5.5 million and \$3,521,189 from the Delinquent Tax Fund to cover the Dow Event Center Capital Improvements in relation to the Memorial Cup. Spence brothers presented an estimated cost of \$8,649,967.

Change orders in the amount of \$2,535,820 were approved by the Building Authority to accomplish the goals of the project, thereby necessitating additional funds. I am requesting the Budget/Audit committee recommend to the Board of Commissioners approval to move \$750,000 from the Dow Millage Fund and \$1,785,820 from the Public Improvement Fund to the Memorial Cup project to cover the overage. The Public Improvement Fund was recently funded by the sale of the Mosquito Abatement property.

I will attend the June 6, 2024 Budget/Audit Committee meeting if you or other Commissioners have any questions.

Sincerely,

Mary Catherine Hannah  
County Administrator

cc: Koren Thurston, Finance Director

