

**DRAFT**

**OFFICIAL PROCEEDINGS  
OF THE**

*Board of Commissioners*

**OF SAGINAW COUNTY, MICHIGAN**



**SEPTEMBER SESSION 2022**



**F**irst day of the September Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, September 27, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

**PRESENT:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

**ABSENT:** - **0**

**TOTAL:** - **11**

**OTHERS:** Robert Belleman, Dave Gilbert, Koren Thurston, Jessica Sargent, Jennifer Broadfoot, Patricia Johnson, Denny Harris, Lisa Coney, Tarsha Works, Richard Spitzer, Camden Garrett, Megan Cottington-Heath, Sara Cottington-Heath, Aileen Pettinger, Steven Burke, Roger Swets, Undersheriff Gomez, Lt. Mark Przybylski, Zack Robinson, Tom Miller, Thomas Roy, Mark Piotrowski, Marissa Sawdon, Suzy Koeplinger, and others

✚ Chairman Ruth presented a card and plant to Commissioner Boyd in memory of his parents, Smokey and Betty Boyd, who recently passed.

✚ Commissioner Winiecke gave the invocation and led the Pledge of Allegiance to the Flag

**CLERK'S CALL OF SESSION**

**Public Notice of Regular Board Session**

The Saginaw County Board of Commissioners will convene for its Regular Session on

**Tuesday, September 27, 2022 at 5:00 p.m.**

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to [boc@saginawcounty.com](mailto:boc@saginawcounty.com) prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the September 27, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,  
Vanessa Guerra, County Clerk

September 16, 2022  
Posted 9-22-22 by MCS

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.***

## **APPROVAL OF MINUTES**

- ***Commissioner Winiecke moved, seconded by Commissioner Tany, to approve the Minutes of the August 16, 2022 Board Session, September 8, 2022 Special Board Session, September 13, 2022 Committee of the Whole, and September 14, 2022 Committee of the Whole. Motion carried.***

## **PUBLIC HEARING**

None

## **FOIA APPEAL**

- ***Commissioner Krafft moved, seconded by Commissioner Little, for approval to send written notice to Chad Bryant upholding the disclosure denial as to his Freedom of Information Act request of August 9, 2022 (FOIA #3376) regarding information from the Saginaw County Jail. Motion carried unanimously.***

## **AUDIENCES**

- ***Megan Cottington-Heath, candidate for Saginaw County Circuit Court Judge, detailed her record of work with family law and asked for support in the November election.***

## **LAUDATORY RESOLUTIONS**

None

## PETITIONS AND COMMUNICATIONS

***By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.***

- 9-27-1 COMMISSION ON AGING** submitting its annual assessment that reviews compliance with Region VII Area Agency on Aging policies and state and federal standards.  
-- Human Services (*Receive & File*)
- 9-27-2 SHERIFF** requesting discussion of mental health issues in the Saginaw County Jail and to provide an update on various other items of interest in the Sheriff's Office.  
-- Courts & Public Safety (*Receive & File*)
- 9-27-3 PUBLIC WORKS** submitting a Resolution authorizing the Public Works Commissioner to sign a contract and undertake a project known as the "Village of St. Charles Water Supply System Improvements" under Act 185 as requested by the Village of St. Charles.  
-- County Services (**Res. 2022 - 10**)
- 9-27-4 SAGINAW FUTURE** submitting its third quarter report (April 1, 2022 – June 30, 2022) and request for \$25,350 in performance-based funding pursuant to the Second Amendment of the Saginaw County and Saginaw Future Services Agreement.  
-- County Services (**9-27-3.1**)
- 9-27-5 COMMISSIONER DENNIS KRAFFT** submitting for consideration a Resolution Supporting the Concept of an Indoor Sports Complex for the Benefit of the Saginaw, Tuscola and Genesee County Area.  
-- County Services (**Res. 2022 – 11**)
- 9-27-6 CITY OF FRANKENMUTH** sending notice of a public hearing on a new request for an Industrial Facilities Tax Exemption Certificate at Michigan Brand, Inc., 320 Heinlein Strasse, Frankenmuth, to construct two additions to its facility within an established district.  
-- County Services (*Receive & File*)
- 9-27-7 SHERIFF** requesting amendment of its FY 2022 Budget by \$25,622.57 using revenue received from housing out of county juveniles to various line items.  
-- Budget/Audit (**9-27-4.3**)
- 9-27-8 PURCHASING/RISK MANAGER** requesting a budget increase to the Equipment Revolving Pool Fund for up to \$5,000 using its fund balance to replace a large, color printer in the Controller's Office.  
-- Budget/Audit (**9-27-4.6**)
- 9-27-9 SCCMHA** submitting its Annual Report – *Our Path Forward Adapting, Transforming and Creating a Healthier Community* – for the year ending September 30, 2021 in accordance with Resolution E amended as of March 19, 2019.  
-- Human Services (*Receive & File*)
- 9-27-10 SHERIFF** requesting amendment of its FY 2022 Plus Home Surveillance Budget in the amount of \$150,483 by increasing the General Fund contribution to cover shortages in revenue and overages in expenses.  
-- Budget/Audit (**9-27-4.4**)

**9-27-11 PERSONNEL** requesting additional funding for FY 2022 in the amount of \$15,000 for the Corporation Counsel/Labor Relations activity and \$20,000 for the Corporation Counsel/Outside Legal Counsel activity.

-- Budget/Audit **(9-27-4.7)**

**9-27-12 HEALTH DEPARTMENT** requesting amendment of (1) FY 2022 Budget to accept \$321,334 in COVID-related grant funding with no local match funds; and (2) FY 2023 Budget to accept \$1,148,175 in COVID-related grant funding with an in-kind contribution of \$111,736.

-- Budget/Audit **(9-27-4.8)**

**9-27-13 INFORMATION TECHNOLOGY** requesting movement of \$1,400,000 from the FY 21 Mainframe Modernization Fund – Retained Earnings to FY 22 Fund Balance, due to vendor billing delays.

-- Budget/Audit **(9-27-4.9)**

**9-27-14 TREASURER/CONTROLLER** sending the list of vendor transactions for the month of July 2022.

-- Budget/Audit **(9-27-4.1)**

**9-27-15 TREASURER/CONTROLLER** sending the list of vendor transactions for the month of August 2022.

-- Budget/Audit **(9-27-4.1)**

**9-27-16 EMERGENCY MANAGEMENT** requesting approval of a Resolution Approving the National Incident Management Systems (NIMS) established as the standard for incident management in Saginaw County and designates the Emergency Management Coordinator as the NIMS Local Point of Contact (LPOC).

-- Courts & Public Safety **(Res. 2022 - 9)**

**9-27-17 EMERGENCY MANAGEMENT** submitting information on the Emergency Operations Plan and appointment of the Saginaw County Emergency Management Coordinator as the City of Saginaw's EMC pursuant to resolution.

-- Courts & Public Safety *(Receive & File)*

**9-27-18 CONTROLLER/CAO** requesting amendment of the FY 2022 Budget by increasing the audit activity by \$15,000 to cover additional costs associated with the single audit for year ending September 30, 2021.

-- Budget/Audit **(9-27-4.13)**

**9-27-19 CONTROLLER/CAO** requesting approval of a Resolution Authorizing the Refunding of HealthSource Saginaw Unlimited Tax General Obligation (UTGO) Bonds, saving taxpayers between \$460,000 and \$525,000.

-- Budget/Audit **(Res. 2022 - 13)**

**9-27-20 MEDICAL EXAMINER** requesting approval to amend the FY 2023 Fee Schedule and assess/invoice funeral homes fees for: (1) \$123/day if delay in body removal from County Medical Examiner-contracted cooler storage facilities exceeds 72 hours; and (2) \$160 - \$400 in transport fees depending on the County-contracted transportation costs for removal and transport from a death scene to a storage facility.

-- Budget/Audit **(9-27-4.11)**

**9-27-21 FINANCE DIRECTOR** submitting changes to Draft #1 (Draft #2) of the proposed FY 2023 Budget for approval.

-- Budget/Audit ***(Unfinished Business)***

**9-27-22 INFORMATION TECHNOLOGY** requesting amendment of its FY 2022 Budget as to its phone line item .

-- Budget/Audit **(9-27-4.10)**

**9-27-23 ANIMAL CARE & CONTROL** requesting amendment of its FY 2022 Budget to (1) Increase revenue by \$75,000 to reflect incoming donations to cover medical and kennel supplies; and (2) Move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance to cover operational costs, shelter supplies and other charges.

-- Budget/Audit **(9-27-4.12)**

**9-27-24 FINANCE DIRECTOR** requesting amendment of the FY 2022 Harry W. Browne Airport budget by increasing the fuel sales revenue and corresponding expenditure \$90,000 for purchases of fuel.

-- Budget/Audit **(9-27-4.2)**

**9-27-25 CONTROLLER/CAO** submitting proposed Saginaw County Funding Metrics for the annual appropriation to Saginaw Future, Inc. for economic development activities in FY 2023. --

Budget/Audit **(9-27-4.14)**

**9-27-26 RETIREMENT/BENEFITS ADMINISTRATOR** requesting approval to extend a current contract with Amy Deford, retired Benefits Administrator from September 10, 2022 – December 10, 2022 to provide critical consulting and training services with the conversion to the Tyler/Munis Payroll and Benefits system.

-- Labor Relations **(9-27-5.1)**

**9-27-27 SHERIFF** requesting amendment of its FY 2022 Budget to increase the Sheriff's Motor Pool Budget by \$30,449 specifically in Gas, Grease & Oil, and to offset the increase by moving \$30,449 from Law Enforcement Vehicles to Law Enforcement Vehicle Rental – Sheriff account.

-- Budget/Audit **(9-27-4.5)**

**9-27-28 FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its FY 2023 Budget for approval by the Board of Commissioners.

-- County Services **(9-27-3.2)**

**9-27-29 HARRY W. BROWNE AIRPORT** requesting approval of a Resolution Authorizing MDOT contract 2022-0857 for the design of the rehabilitation of taxiway – C, D & E East.

-- County Services **(Res. 2022-12)**

**9-27-30 PERSONNEL DIRECTOR** submitting the September 2022 Employment Status Report covering labor statistics for the month of August 2022.

-- Labor Relations *(Receive & File)*

**9-27-31 HEALTH DEPARTMENT** requesting (1) to extend contracts with retirees Bethany Jacques, Mary Patnode, and Margaret Drayton beginning October 1, 2022 – September 30, 2023; (2) to change PCN Roster to reduce PCN #221057 currently 100% in 22160112 to 50% and move remaining 50% to 22160136; (3) to add a new PCN – 50% in 22160112 and 50% to 22160136; and (4) to combine PCN #221074 (.5 FTE – Hearing Technician) and PCN #221075 (.5 FTE – Hearing Technician) into a full-time position.

-- Labor Relations **(9-27-5.2)**

**9-27-32 FINANCE DIRECTOR** submitting an Addendum to Draft #2 of the proposed FY 2023 Budget for approval.

-- Budget/Audit ***(Unfinished Business)***

**9-27-33**      **CIVIL/LABOR COUNSEL** submitting three (3) Memorandums of Understanding: with TPOAM regarding transfer of an employee, and UAW Local 455 Unit 49 (Paraprofessionals) and Unit 50 (Professionals) regarding an increase in employee contributions to the Health Care Savings Program.

--      Labor Relations (**9-27-5.3**)

**9-27-34**      Amendment of the FY 2022 General Fund Budget by \$250,000 for contribution to Great Lakes Bay Michigan Works! to cover a potential deficit.

--      Executive (**9-27-6.2**)

## **INITIATORY MOTIONS**

None

## **REPORTS OF COMMITTEES**

1.      **Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair**

None

2.      **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**

None

3.      **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1)      **SAGINAW FUTURE**, re: Approval of \$25,350 in performance-based funding pursuant to the Services Agreement between Saginaw County and Saginaw Future

3.2)      **FRANKENMUTH CVB**, re: Approval of FY 2023 Budget

- ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1 and 3.2 leaving room for exceptions. Motion carried unanimously.***

**FROM: COMMITTEE ON COUNTY SERVICES – 3.1**

**SEPTEMBER 27, 2022**

Your committee considered Communication No. 9-27-4 from JoAnn Crary, President of Saginaw Future, requesting \$25,350 in performance-based funding pursuant to the Second Amendment of the Saginaw County and Saginaw Future Services Agreement.

The committee met with Tom Miller, Vice President of Saginaw Future, who explained the performance-based funding metrics address job creation, new investment, and government contracts awarded. The county already provided \$115,175 in the first and second quarters, leaving a balance of \$34,825 to be “earned-out” through the performance metrics. During the April 1 - June 30, 2022 quarter, SFI performed in each category and is requesting \$25,350 per the services agreement.

We recommend approval of the request for \$25,350 in performance-based funding for the third quarter of the agreement.

Respectfully Submitted,

**COMMITTEE ON COUNTY SERVICES**

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

**FROM: COMMITTEE ON COUNTY SERVICES – 3.2**

**SEPTEMBER 27, 2022**

Your committee considered Communication No. 9-27-28 from Jamie Furbush, President/CEO of the Frankenmuth Convention & Visitors Bureau (CVB), submitting its FY 2023 Budget for approval by the Board of Commissioners.

We met with Ms. Furbush who stated the budget has been approved by the Frankenmuth CVB Board. She provided a condensed budget report that reflects changes made due to criteria changes adopted a couple of years ago.

We recommend approval of proposed FY 2023 Budget of the Frankenmuth CVB, as required under the Management Agreement.

Respectfully Submitted,

**COMMITTEE ON COUNTY SERVICES**

Michael A. Webster, Chairman

Dennis H. Krafft, Vice-Chair

Carol E. Ewing

Jack B. Tany

Carl E. Ruth

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for July and August 2022
- 4.2) **FINANCE DIRECTOR**, re: Approval to increase the HWB Airport by \$90,000 for fuel purchases
- 4.3) **SHERIFF**, re: Approval to amend its FY 2022 Budget by \$25,622.57 using revenue received from housing out of county juveniles to various line items
- 4.4) **SHERIFF**, re: Approval to amend its FY 2022 Budget by \$150,483 in the PLUS Home Surveillance Program by increasing the General Fund contribution
- 4.5) **SHERIFF**, re: Approval to increase the Sheriff’s Motor Pool Budget by \$30,449 from Law Enforcement Vehicles to Law Enforcement Vehicle Rental
- 4.6) **PURCHASING/RISK MANAGER**, re: Approval to increase the FY 2022 Budget in the Equipment Revolving Pool Fund for up to \$5,000 for the purchase of a replacement printer
- 4.7) **PERSONNEL**, re: Approval of additional funding for FY 2022 for \$15,000 for the Corporation Counsel/Labor Relations activity and \$20,000 for the Corporation Counsel/Outside Legal Counsel activity
- 4.8) **HEALTH DEPARTMENT**, re: Amendment of FY 2022 Budget to accept \$321,334 in COVID-related grant funding and amendment of the FY 2023 Budget to accept \$1,148,175 in COVID-related grant funding
- 4.9) **INFORMATION TECHNOLOGY**, re: Approval to move \$1,400,000 from the FY 2021 Mainframe Modernization Fund – Retained Earnings to FY 2022 Fund Balance due to vendor billing delays
- 4.10) **INFORMATION TECHNOLOGY**, re: Approval to amend the FY 2022 General Fund Budget by increasing its phone line item by \$22,000 using Revenue Replacement funds

- 4.11) **MEDICAL EXAMINER**, re: Approval to amend the FY 2023 Fee Schedule to charge \$123/day for delay in body removal and the actual cost of transportation
- 4.12) **ANIMAL CARE & CONTROL**, re: Approval to increase revenue by \$75,000 to reflect donations and move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance to cover operational costs, shelter supplies and other charges
- 4.13) **CONTROLLER/CAO**, re: Approval to amend the FY 2022 Budget by increasing the audit activity by \$15,000 using Revenue Replacement funds due to additional costs associated with the audit
- 4.14) **CONTROLLER/CAO**, re: Approval of Funding Metrics for FY 2023 for Saginaw Future

- **Commissioner Krafft moved, seconded by Commissioner Boyd, to approve 4.1 – 4.10 and 4.12 – 4.13 excluding 4.11 and 4.14 due to them pertaining to the FY 2023 Budget. There were no further exceptions and the motion carried unanimously.**
- **Commissioner Krafft moved, seconded by Commissioner Boyd, to approve 4.11 and 4.14 leaving room for exceptions. There were no exceptions and the motion carried unanimously.**

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1**

**SEPTEMBER 27, 2022**

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
9-27-14	Electronic/Voucher Transactions	July 1 – 31, 2022	\$ 7,735,424.52
9-27-15	Electronic/Voucher Transactions	Aug. 1 – 31, 2022	\$8,927,750.49

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair  
 Jack B. Tany  
 Carl E. Ruth

Christopher S. Boyd, Vice-Chair  
 Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-24 from Koren Thurston, Finance Director, requesting an amendment of the FY 2022 Harry W. Browne Airport budget by increasing the fuel sales revenue and corresponding expenditure \$90,000 for purchases of fuel.

We met with Ms. Thurston who explained the fuel prices for aviation and jet fuel have increased as well as demand.

We recommend approval of the Harry W. Bowne Airport FY 2022 budget increase of \$90,000 for purchases of fuel due to increasing prices.



Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair  
Jack B. Tany  
Carl E. Ruth

Christopher S. Boyd, Vice-Chair  
Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-7 from Sheriff Federspiel, requesting amendment of its FY 2022 Budget by \$25,622.57 using revenue received from housing out of county juveniles to various line items.

We met with Undersheriff Gomez who spoke about the revenue that has been earned and how it could be reinvested into the other Sheriff's Office funds as follows:

Item Number	Name	Amount
10135100-93000	Building R & M	\$9,000.00
10135100-93020	Grounds and Maintenance	\$7,500.00
10135100-93100	Equipment R & M	\$3,800.00
10135100-72620	Janitorial	\$4,500.00
10135100-94010	Rental Space	\$580.00
10135100-91500	Membership	\$138.30
10135100-93300	Software Maintenance	\$38.27
10135100-93320	Software Licensing	\$66.00

We recommend approval of the FY 2022 Budget amendment of \$25,622.57 in the Sheriff's Office.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair  
Jack B. Tany  
Carl E. Ruth

Christopher S. Boyd, Vice-Chair  
Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4**

**September 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-10 from Sheriff Federspiel, requesting amendment of the FY 2022 Plus Home Surveillance Budget in the amount of \$150,483 by increasing the General Fund contribution to cover shortages in revenue and overages in expenses. Undersheriff Gomez explained that the shortages are lagging due to Judges not assessing fines, expenses increasing for tethers, and the contract for outsourcing not having gone fully into effect. The amended line items are as follows:

Item Number	Name	Amount
28030114-60214	Assessment Fees Revenue	\$2,590 Decrease
28030114-65400	Connection Fees Revenue	\$11,933 Decrease
28030114-65400	Equipment Rental	\$130,000 Increase
28030114-83900	Lab Fees	\$5,000 Increase
28030114-72610	Other Operating Supplies	\$960 Increase

We recommend approval of an amendment of the FY 2022 Plus Home Surveillance Budget in the amount of \$150,483 by increasing the General Fund contribution.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair  
Jack B. Tany  
Carl E. Ruth

Christopher S. Boyd, Vice-Chair  
Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-27 from Lieutenant Russell Kolb, requesting amendment of the FY 2022 Budget to increase the Sheriff’s Motor Pool Budget by \$30,449. We met with Undersheriff Gomez where he explained the increase would be utilized specifically in Gas, Grease & Oil due to the increase in gas used by road patrol. This would be offset by moving \$30,449 from Law Enforcement Vehicles to Law Enforcement Vehicle Rental – Sheriff account. We recommend approval of an amendment of the FY 2022 Budget to increase the Sheriff’s Motor Pool Budget by \$30,449.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair  
Jack B. Tany

Christopher S. Boyd, Vice-Chair  
Tracey L. Slodowski

Carl E. Ruth

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-8 from Kelly Suppes, Purchasing/Risk Manager, requesting a budget increase to the Equipment Revolving Pool Fund for up to \$5,000 using its fund balance to replace a large, color printer in the Controller's Office.

Ms. Suppes explained that the current color printer has been used on a large-scale in the office for over six (6) years. The printer is now at the end of its useful life.

We recommend approval of a budget increase to the Equipment Revolving Pool Fund for up to \$5,000 in the Controller's Office.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-11 from Jennifer Broadfoot, Personnel Director, requesting additional funding for FY 2022 in the amount of \$15,000 for the Corporation Counsel/Labor Relations activity and \$20,000 for the Corporation Counsel/Outside Legal Counsel activity.

We met with Ms. Broadfoot and she stated that the Labor Relations Activity has exceeded the budget due to the processing of disciplinary actions, grievances, mid-term changes to collective bargaining agreements and an arbitration. The Outside Legal Activity exceeded budget as well due to matters related to Michigan Works! and a conflict of interest.

We recommend approval of additional funding for FY 2022 in the amounts of \$15,000 and \$20,000 as is allocated above.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.8**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-12 from Christina Harrington, Health Officer, requesting amendment of (1) FY 2022 Budget to accept \$321,334 in COVID-related grant funding with no local match funds; and (2) FY 2023 Budget to accept \$1,148,175 in COVID-related grant funding with an in-kind contribution of \$111,736.

The committee met with Ms. Harrington who explained that two grants were awarded to the Health Department. MPHI awarded \$60,000 for a COVID-19 Health Equity grant and MDHHS awarded \$261,334

for a Reopening Schools HRA grant. Ms. Harrington also confirmed that there will be no local funds required.

We recommend approval of (1) an adjustment to the Health Department FY 2022 Budget of \$321,334 to reflect the additional COVID-19 related grants, and (2) an amendment to the FY 2023 Health Department Budget by increasing grant revenues of \$1,148,175 and related expenses, including recognition of in-kind services, in the amount of \$111,736.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.9**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-13 from Josh Brown, Information Technology Director, requesting movement of \$1,400,000 from the FY 2021 Mainframe Modernization Fund – Retained Earnings to FY 2022 Fund Balance, due to vendor billing delays.

The committee met with Mr. Brown where he explained that this movement would allow Information Technology to remit payment to the vendors so that the Mainframe project can move closer to completion in the next year.

We recommend approval to move \$1,400,000 from the FY 2021 Mainframe Modernization Fund – Retained Earnings to the FY 2022 Budget.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.10**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-22 from Josh Brown, Information Technology Director, requesting amendment of its FY 2022 GF Budget phone line item.

The committee met with Mr. Brown where he stated the amount needed is \$22,000. The need is due to overages on the phone line item.

We recommend approval of amending the FY 2022 General Fund Budget Phone Line item by \$22,000 using Revenue Replacement funds.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair  
Jack B. Tany  
Carl E. Ruth

Christopher S. Boyd, Vice-Chair  
Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.11**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-20 from Dr. Russell Bush, MD, MPH, requesting approval to amend the FY 2023 Fee Schedule and assess/invoice funeral homes fees for: (1) \$123/day if delay in body removal from County Medical Examiner-contracted cooler storage facilities exceeds 72 hours; and (2) \$160 - \$400 in transport fees depending on the County-contracted transportation costs for removal and transport from a death scene to a storage facility.

The committee met with Dr. Bush about the costs and the estimated revenue that would be brought to the department due to other counties utilizing our storage facilities. Dr. Bush spoke about how often there are delays on removals and how the cost would work as an incentive.

We recommend approval to amend the FY 2023 Fee Schedule to charge \$123/day for delay in body removal and the actual cost of transportation.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair  
Jack B. Tany  
Carl E. Ruth

Christopher S. Boyd, Vice-Chair  
Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.12**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-23 from Bonnie Kanicki, Animal Care & Control Director, requesting amendment of its FY 2022 Budget to (1) Increase revenue by \$75,000 to reflect incoming donations; and (2) Move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance.

The committee met with Ms. Kanicki who spoke about reflecting the recent donations in the budget to cover medical and kennel supplies. Ms. Kanicki also stated that the amounts moved from Wages & Fringes and the Fund Balance will be used to cover operational costs, shelter supplies and other charges. We recommend approval to increase revenue by \$75,000 to reflect donations, as well as move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance to cover an estimated shortfall of \$244,000.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair  
Jack B. Tany  
Carl E. Ruth

Christopher S. Boyd, Vice-Chair  
Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.13**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-18 from Robert Belleman, Controller/CAO, requesting amendment of the FY 2022 Budget by increasing the audit activity by \$15,000.

The committee met with Mr. Belleman who stated that the increase would be used to cover additional costs associated with the single audit for year ending September 30, 2021.

We recommend approval to amend the FY 2022 Budget by increasing the audit activity by \$15,000 using Revenue Replacement funds.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.14**

**SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-25 from Robert Belleman, Controller/CAO, submitting proposed Saginaw County Funding Metrics for the annual appropriation to Saginaw Future, Inc. for economic development activities in FY 2023.

The committee met with Mr. Belleman who explained that the FY 2023 General Fund budget includes a \$50,000 contribution to Saginaw Future. The remaining \$150,000 contribution would be made when Saginaw Future achieves three (3) metrics identified as \$60,000 for Job Creation (400), \$60,000 for New Investment (\$125 Million), and \$30,000 for Government Contracts Awarded (\$28.5 Million.) In addition, Saginaw Future will provide a quarterly report to the County Services Committee to show how it met these metrics for that quarter and how this equates to additional Saginaw County investment.

We recommend approval of the proposed Saginaw County Funding Metrics for Saginaw Future for economic development activities in FY 2023.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **RETIREMENT/BENEFITS**, re: Approval to extend employment contract with Amy Deford to assist with Tyler/Munis conversion to December 31, 2022
- 5.2) **HEALTH DEPARTMENT**, re: Approval to extend contracts with retirees, make changes to various PCNs, and combine part-time PCNs into a full-time position

5.3) **CIVIL/LABOR COUNSEL**, re: Approval of a Memorandum of Understanding (MOU) with TPOAM regarding transfer of an employee from Friend of the Court to District Court and two (2) MOUs with UAW Local 455 regarding the Health Care Savings Program

- *Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1 – 5.3 leaving room for exceptions. 5.2 was excepted by Harris and the motion as to 5.1 and 5.3 carried unanimously.*
- *After discussion regarding 5.2 and the reasoning behind the changes to PCNs, the original motion to approve carried unanimously.*

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.1**

**SEPTEMBER 27, 2022**

Your Labor Relations Committee considered Communication No. 9-27-26 from Patricia Johnson, Retirement/Benefits Administrator, requesting approval to extend a current contract with Amy Deford, retired Benefits Administrator.

We spoke with Ms. Johnson and she stated that the request would extend the contract from September 10, 2022 – December 10, 2022 to provide critical consulting and training services with the conversion to the Tyler/Munis Payroll and Benefits system. We then spoke about the benefits of extending the contract with Amy Deford and that there is no cost to keep her on retainer if not using her services. Ms. Johnson explained that the goal is to implement the new software in January 2023 and Amy Deford will be most valuable in assisting with the conversion. The committee decided it would be best to extend the contract through the end of the year, December 31, 2022, to be renewed or dissolved at that time.

We recommend approval to extend the employment contract with Amy Deford to assist with the Tyler/Munis conversion through December 31, 2022.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.2**

**SEPTEMBER 27, 2022**

Your Labor Relations Committee considered Communication No. 9-27-31 from Christina Harrington, requesting (1) to extend contracts with retirees Bethany Jacques, Mary Patnode, and Margaret Drayton beginning October 1, 2022 – September 30, 2023; (2) to change PCN Roster to reduce PCN #221057 currently 100% in 22160112 to 50% and move remaining 50% to 22160136; (3) to add a new PCN – 50% in 22160112 and 50% to 22160136; and (4) to combine PCN #221074 (.5 FTE – Hearing Technician) and PCN #221075 (.5 FTE – Hearing Technician) into a full-time position.

Our committee met with Ms. Harrington and she offered details about the duties of each position and the goals within the restructure of the Health Department. The new positions would offer more mobility in the community as well as allowing expertise to be utilized in a better way.

We recommend approval of all four (4) requests regarding extension of contracts with retirees for various services and changes to the PCN roster in the Health Department as noted above.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.3**

**SEPTEMBER 27, 2022**

Your Labor Relations Committee considered Communication No. 9-27-33 from Dave Gilbert, County Civil/Labor Counsel, submitting three (3) Memorandums of Understanding.

We met with Mr. Gilbert who explained the three requests. One Memorandum of Understanding is with TPOAM regarding transfer of an employee from Friend of the Court to District Court. The other two Memorandums of Understanding are with UAW Local 455 Unit 49 (Paraprofessionals) and Unit 50 (Professionals) regarding an increase in employee contributions to the Health Care Savings Program. The committee was informed that all have been approved by the Union spoke and the increased health care contributions would not add a cost to the county.

We recommend approval of the three (3) Memorandums of Understanding submitted by County Civil/Labor Counsel as noted above and authorize the proper county officials to implement same.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

6. **Executive Committee – C. Ruth, Chair**

6.1) **CONTROLLER/CAO**, re: Approval of American Rescue Plan Act (ARPA) funding requests

6.2) **CONTROLLER/CAO**, re: Approval to amend the General Fund FY 2022 Budget by \$250,000 for potential deficit at Great Lakes Bay Michigan Works!

- ***Ruth moved, seconded by Little, to approve 6.1 and 6.2 from the Addendum that were added after a special Executive Committee meeting held prior to the board session. Motion carried unanimously.***

**FROM: EXECUTIVE COMMITTEE -- 6.1**

**SEPTEMBER 27, 2022**



Your Executive Committee met and considered referrals from the September 14, 2022, Committee of the Whole meeting regarding ARPA funding. The following items were considered at the Executive Committee meeting:

1. Communication No. 9-24-2a from Tony DePelsMaeker, Maintenance Director, requesting approval of HVAC Courthouse renovations costs utilizing \$2 million from the Capital Improvement fund and the remaining balance of \$8,103,300 from ARPA funds.
2. Communication No. 9-14-3 from Patricia Johnson, Retirement/Benefits Administrator, requesting approval to use up to \$612,000 from ARPA funds to cover healthcare costs related to COVID-19 through December 31, 2022.
3. A communication from Commissioners Harris and Krafft requesting approval to reduce the amount allocated to Guidehouse for consultant services related to ARPA from \$925,000 to up to \$250,000 to free up the remaining funds.
4. A communication requesting approval to contribute additional funds to Spaulding Township (46,495); Tri-Township Fire Department (84,150); and Chesaning – Brady Fire Department (\$125,000), and to add Buena Vista Fire Department with up to \$75,000 to replace their original request.

We recommend approval of the ARPA funding allocations as stated above.

Respectfully Submitted,  
**EXECUTIVE COMMITTEE**  
Carl E. Ruth, Chairman  
Sheldon Matthews  
Dennis H. Krafft

Gerald D. Little  
Michael A. Webster

**FROM: EXECUTIVE COMMITTEE -- 6.2**

**SEPTEMBER 27, 2022**

Your Executive Committee met and considered Communication No. 9-27-34 from Robert Belleman, Controller/CAO, requesting approval to amend the FY 2022 General Fund budget by \$250,000 for the contribution to Great Lakes Bay Michigan Works to cover a potential deficit.

The committee met with Mr. Belleman where he explained this amendment would allow Saginaw County to cover the entire estimated deficit of \$96,200 and charge the other counties their share. This would accomplish the budget reflecting accurately during the year end procedures.

We recommend approval to amend the FY 2022 General Fund budget by \$250,000 to reflect the potential deficit within the GLBMW! Administrative budget.

Respectfully Submitted,  
**EXECUTIVE COMMITTEE**

Carl E. Ruth, Chairman  
 Sheldon Matthews  
 Dennis H. Krafft

Gerald D. Little  
 Michael A. Webster

7. **Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair**

None

9. **Committee Compensation**

9-27-22.1) August 7, 2022 – August 20, 2022

9-27-22.2) August 21, 2022 – September 3, 2022

9-27-22.3) September 4, 2022 – September 17, 2022

- **Commissioner Matthews moved, seconded by Commissioner Slodowski, to approve 9-27-22.1, 9-27-22.2 and 9-27-22.3. The motion carried unanimously.**

**COMMITTEE COMPENSATION - 9.27.22.1**

**September 27, 2022**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 7 - August 20, 2022*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/08/22	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
2	08/11/22	Michigan Works! Executive Committee/ Midland	Ruth	\$50.00	1
3	08/15/22	Northern Michigan Counties Association	Slodowski	\$50.00	1
4	08/15/22	HealthSource Saginaw Advisory Board	Slodowski	\$25.00	1
5	08/16/22	Labor Relations Committee- Special Meeting	Webster	\$25.00	1
			Harris	\$25.00	1
			Ruth	\$25.00	1
6	08/16/22	Board Session Boyd, Ewing, Harris, Tany, Slodowski, Webster, Winiecke, Ruth		\$400.00	8
7	08/17/22	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
8	08/18/22	Commission on Aging	Ewing	\$50.00	1
9	08/18/22	Community Action Committee	Little	\$50.00	1
<b>TOTAL</b>				<b>\$1,050.00</b>	<b>23</b>

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-19-2022)

**COMMITTEE COMPENSATION - 9.27.22.2**

**September 27, 2022**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 21, 2022 - September 3, 2022*

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<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/24/22	Frankenmuth CVB & Chamber	Krafft	\$50.00	1
2	08/24/22	Dispatch Communications	Winiecke	\$50.00	1
3	08/31/22	Union/Mgmt. Committee	Matthews	\$50.00	1
<b>TOTAL</b>				<b>\$150.00</b>	<b>3</b>

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-2-2022)

**COMMITTEE COMPENSATION - 9.27.22.3**

**September 27, 2022**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 4, 2022 - September 17, 2022*

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<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	09/06/22	Human Services Committee	Little	\$50.00	1
			Webster	\$50.00	1
			Slodowski	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	09/06/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$25.00	1
			Ruth	\$25.00	1
3	09/07/22	Crime Prevention Council	Ruth	\$50.00	1
4	09/07/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$25.00	1
			Webster	\$25.00	1
5	09/08/22	Saginaw Future Board	Webster	\$25.00	1
6	09/08/22	Budget/Audit Committee	Krafft	\$25.00	1
			Boyd	\$25.00	1
			Slodowski	\$25.00	1
			Tany	\$25.00	1

			Ruth	\$25.00	1
7	09/08/22	<b>Special Board Session re: MI Works!</b> Boyd, Ewing, Harris, Krafft, Little, Matthews, Tany, Slodowski, Webster, Winiecke, Ruth	11 Present	\$550.00	11
8	09/12/22	<b>Labor Relations Committee</b>	Webster	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
9	09/13/22	<b>Committee of the Whole</b> Boyd, Ewing, Harris, Krafft, Matthews, Tany, Slodowski, Webster, Winiecke, Ruth	10 Present	\$500.00	10
10	09/14/22	<b>SC CVB</b>	Ruth	\$25.00	1
11	09/14/22	<b>Committee of the Whole</b> Boyd, Ewing, Harris, Krafft, Matthews, Tany, Slodowski, Webster, Winiecke, Ruth	10 Present	\$500.00	10
12	09/15/22	<b>Frankenmuth CVB</b>	Krafft	\$50.00	1
13	09/15/22	<b>9-1-1 Authority Board</b>	Boyd	\$50.00	1
			Matthews	\$50.00	1
14	09/15/22	<b>Commission on Aging</b>	Ewing	\$50.00	1
15	09/15/22	<b>Community Action Committee</b>	Little	\$50.00	1
<b>TOTAL</b>				<b>\$2,800.00</b>	<b>61</b>

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-16-2022)

## RESOLUTIONS

### SAGINAW COUNTY

#### RESOLUTION 2022 - 9

#### RESOLUTION ESTABLISHING A STANDARD FOR INCIDENT MANAGEMENT

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 27<sup>th</sup> day of September, 2022 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,*

*Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,  
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Harris offered the following resolution and moved for adoption.  
The motion was seconded by Commissioner Krafft.**

**WHEREAS**, The President in Homeland Security Directive (HSPD)-5 directed the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation, and utilization of a comprehensive NIMS; and

**WHEREAS**, it is necessary and desirable that all Federal, State, local, and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

**WHEREAS**, to facilitate the most efficient and effective incident management, it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

**WHEREAS**, the NIMS standardized procedures for managing personnel, communications, facilities, and resources will improve the county's ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, streamline incident management processes; and

**WHEREAS**, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the county, including current emergency management training programs; and

**WHEREAS**, the National Commission on Terrorist Attacks (9-11 Commission) recommended the adoption of a standardized Incident Command System; and

**WHEREAS**, a specific individual needs to be designated as a Local Point of Contact (LPOC) to coordinate NIMS activities and to ensure compliance;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of Saginaw County, Michigan, that the National Incident Management System (NIMS) is hereby established as the standard for incident management in Saginaw County, Michigan.

**BE IT FURTHER RESOLVED** that the Saginaw County Emergency Management Coordinator is hereby designated as the NIMS Local Point of Contact (LPOC).

**YEAS:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke – **11**

**NAYS:** - **0**

**ABSENT: - 0**

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN        )

) SS:

COUNTY OF SAGINAW        )

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Saginaw at a regular meeting held on September 27, 2022, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

**SAGINAW COUNTY**

**RESOLUTION 2022 - 10**

**RESOLUTION FOR THE ST. CHARLES WATER SUPPLY SYSTEM IMPROVEMENTS**

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 27<sup>th</sup> day of September, 2022 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,  
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,  
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Webster offered the following resolution and moved for adoption.**

**The motion was seconded by Commissioner Winiecke.**

**WHEREAS**, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and

**WHEREAS**, the Village Council of the Village of St. Charles (the "Village"), by resolution adopted on April 12, 2022, has requested the County, acting through its Department of Public Works under Act 185, to assist the Village in financing the acquisition and construction of improvements to the Village's water supply system (the "System") consisting of the replacement of water mains together with related improvements, including, but not limited to, the restoration of property, streets, rights-of-way and

easements affected by the improvements, the replacement of water service lines, and improvements to related facilities, as well as all work necessary and incidental to these improvements (collectively, the "Project"); and approved the proposed St. Charles Water Supply System Improvements Contract, dated as of September 1, 2022, between the County and the Village (the "Contract"), which provides for the acquisition, construction and financing of the Project; and

**WHEREAS**, the establishment of a County project as requested by the Village will protect the public health and welfare of the citizens of the Village to be served by the Project; and

**WHEREAS**, there has been presented to this Board by the Public Works Commissioner a description of the specific area to be served by the Project and estimates of cost and the period of usefulness thereof and the proposed Contract relating to the acquisition, construction and financing of the Project; and

**WHEREAS**, in order to provide financing to pay part of the costs of the Project, the County expects to issue its bonds (the "Bonds") pursuant to the Contract in the amount of \$3,600,000 (the estimated cost of the Project less a Village contribution of \$403,000 (which contribution amount includes an anticipated, but not yet secured, Michigan Department of Transportation grant of \$250,000)) in anticipation of payments to be made by the Village pursuant to the Contract, which Bonds shall be a full faith and credit limited tax general obligation of the County.

**WHEREAS**, the County desires to approve the Project as a County project under Act 185, approve the Contract and authorize the issuance of the Bonds; and

**WHEREAS**, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advances to be repaid from proceeds of the Bonds upon the issuance thereof; and

**WHEREAS**, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of the proceeds of tax-exempt obligations, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

**NOW, THEREFORE, BE IT RESOLVED** BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, as follows:

1. The Board of Commissioners of the County hereby authorizes and directs the Public Works Commissioner, acting as the Board of Public Works, to undertake the Project under Act 185 as requested by the Village.
2. Said County project shall be known as the "St. Charles Water Supply System Improvements."
3. The Board of Commissioners does hereby approve the description of the specific area to be served by the Project, as set forth on Exhibit A attached to the form of the Contract, and the estimates of cost and period of usefulness for the Project, as set forth on Exhibit B attached to the form of the Contract, and the County Clerk is hereby authorized to endorse on said description and estimates the fact of such approval and return the same to the Public Works Commissioner.

4. The Public Works Commissioner is hereby authorized and directed to execute and deliver on behalf of the County the Contract in the form presented to this meeting in such number of original copies as he may deem appropriate.
5. The Project shall be as described in the preamble hereto and the principal amount of Bonds expected to be issued for the Project is \$3,600,000.
7. The County hereby declares its official intent to issue the Bonds to provide financing to part of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County's advances to the Project as anticipated by this resolution.
8. The issuance and sale of the Bonds shall be authorized by a subsequent resolution to be adopted by the Board of Commissioners of the County.
9. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.

**RESOLUTION DECLARED ADOPTED.**

**Yeas:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

**Nays:** - **0**

STATE OF MICHIGAN                    )  
   ) SS  
 COUNTY OF SAGINAW                )

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Board of Commissioners of said County at a regular meeting held on September 27, 2022, the original of which is on file in my office. I further certify that notice of the meeting was given pursuant to and in compliance with the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

**SAGINAW COUNTY**

**RESOLUTION 2022 - 11**

**RESOLUTION SUPPORTING THE CONCEPT OF AN INDOOR SPORTS COMPLEX FOR THE BENEFIT**



**OF THE SAGINAW, TUSCOLA, AND GENESEE COUNTY AREA**

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 27<sup>th</sup> day of September 2022 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,  
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,  
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Webster offered the following resolution and moved for adoption.**

**The motion was seconded by Commissioner Matthews.**

**WHEREAS**, a regional sports complex is proposed to be constructed and located in Frankenmuth, Michigan, located in the County of Saginaw. The total cost for the project is estimated at \$35-\$40 million, and

**WHEREAS**, the project, once completed, will create an operational regional sports complex complete with basketball courts, volleyball courts, soccer fields, and baseball/softball fields. A feasibility study indicates that this project will bring thousands of new visitors to the region and generate over \$6 million in direct economic activity annually, and

**WHEREAS**, the overall economic impact is expected to increase demand for the hospitality industry in not just Frankenmuth and Saginaw County, but for the entire region from Midland to Flint to Bay City and the Thumb. Estimates indicate that this project will increase the demand for room rentals in the region by 15,000 per year allowing for the expansion of existing facilities and building of new hotels across the area, and

**WHEREAS**, request has been sent to the state of Michigan to assist in one-time capital costs of up to \$10 million, on the basis the ongoing maintenance of the facility is thereafter sustainable, and

**WHEREAS**, regional support of a \$10 million capital campaign, combined with support of the Frankenmuth Convention and Visitors Bureau's Board of Directors preparing to finance up to an additional \$15 million for the project, which will be repaid through the revenue generated from the local Frankenmuth hotel bed tax (without increasing taxes).

**NOW, THEREFORE, BE IT RESOLVED THAT:** The Saginaw County Board of Commissioners does hereby support the concept of an indoor sports complex, and believes this project will provide a desirable outcome in the form of a healthy and vibrant activity for a broad variety of participants, generating a strong economic ripple effect for hospitality services, including overnight, dining, retail, and personal services, that extend to the general region, including Saginaw, Tuscola and Genesee Counties.

**YEAS:** *Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - 11*

**NAYS: - 0**

**ABSENT: - 0**

**RESOLUTION 2022-11 DECLARED ADOPTED.**

STATE OF MICHIGAN

COUNTY OF SAGINAW

I, the undersigned, the duly qualified and acting Clerk of Saginaw County, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County board of Commissioners at a regular meeting held on the 27<sup>th</sup> day of September 2022, the original of which resolution is on file in my office.

IT WITNESS WHEREOF, I have hereunto set my official signature this 27<sup>th</sup> day of September, 2022.

Vanessa Guerra, Saginaw County Clerk

**SAGINAW COUNTY**

**RESOLUTION 2022 - 12**

**RESOLUTION AUTHORIZING MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT)  
CONTRACT FOR PROJECT AT HARRY W. BROWNE AIRPORT**

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 27<sup>th</sup> day of August September at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,  
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,  
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Webster offered the following resolution and moved for adoption.  
The motion was seconded by Commissioner Matthews.**

**WHEREAS**, MDOT Contract No. 2022-0857 has been submitted by the Michigan Department of

Transportation, which requires the County of Saginaw to adopt a resolution indicating its willingness to enter into a contract for a federal/state/local airport project under the Block Grant Program and naming the official authorized to sign such contract.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Commissioners for the County of Saginaw does hereby approve MDOT Contract No. 2022-0857 submitted by the Michigan Department of Transportation.

**BE IT FURTHER RESOLVED**, the Chair of the Saginaw County Board of Commissioners is authorized to sign MDOT Contract No. 2022-0857 and all related documents on behalf of Saginaw County.

**YEAS:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

**NAYS:** - **0**

**ABSENT:** - **0**

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN        )  
                                  ) SS:

COUNTY OF SAGINAW        )

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Saginaw at a regular meeting held on September 27, 2022, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

Vanessa Guerra, County Clerk

**COUNTY OF SAGINAW**

**2022 – 13**

**RESOLUTION OF BOARD OF COMMISSIONERS**

At a regular meeting of the Board of Commissioners of the County of Saginaw (the "County") held on the 27th day of September, 2022.

**PRESENT:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

**ABSENT:** - **0**

**Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Tany.**

**WHEREAS**, HealthSource Saginaw, Inc. (the "Corporation"), a municipal health facilities corporation incorporated by the County under and pursuant to Act 230, Public Acts of Michigan, 1987, as amended ("Act 230"), issued its County of Saginaw Unlimited Tax General Obligation Bonds, Series 2004, dated as of November 23, 2004, in the principal amount of \$33,870,000 (the "2004 Bonds") on November 23, 2004; and

**WHEREAS**, the Corporation under and pursuant to Act 230 issued its County of Saginaw Unlimited Tax General Obligation Refunding Bonds, Series 2013, dated February 20, 2013 in the principal amount of \$26,685,000 (the "Prior Bonds") for the purpose of refunding the 2004 Bonds in order to achieve a savings in debt service for the Corporation and the County; and

**WHEREAS**, pursuant to the provisions of Act 230, the Corporation has commenced proceedings to issue its County of Saginaw Unlimited Tax General Obligation Refunding Bonds, Series 2022 (the "Refunding Bonds") to refund all or a part of the outstanding Prior Bonds and to pay the cost of issuing the Refunding Bonds in a principal amount not to exceed \$17,000,000; and

**WHEREAS**, at a primary election held within the County of Saginaw (the "County") on August 3, 2004, the taxpayers of the County approved a proposition pledging the County's full faith and credit to guarantee the payment of the Prior Bonds; and

**WHEREAS**, pursuant to Section 406 of Act 230, a majority vote of the members serving on the Board of Commissioners of the County is required to approve the issuance of the Refunding Bonds before the resolution of the Board of Trustees of the Corporation authorizing the issuance of the Refunding Bonds (the "Bond Resolution") shall take effect; and

**WHEREAS**, the Bond Resolution contemplates the pledge by the County of Saginaw of its unlimited tax full faith and credit to guarantee the payment of the principal of and interest on the Refunding Bonds; and

**WHEREAS**, Act 230 authorizes the County of Saginaw to pledge its full faith and credit to guarantee the payment of the principal of and interest on the Refunding Bonds; and

**WHEREAS**, this Board of Commissioners wishes to pledge the full faith and credit of the County of Saginaw to guarantee the payment of the principal of and interest on the Refunding Bonds, and hereby determines it is necessary and advisable that such a borrowing and the issuance of the Refunding Bonds be undertaken in accordance with Act 230 and as provided herein.

**NOW, THEREFORE, BE IT RESOLVED** by this Board of Commissioners of the County of Saginaw, Michigan, as follows:

1. The issuance and sale of the Refunding Bonds by the Corporation in a principal amount not to exceed \$17,000,000 to refund all or a part of the Prior Bonds and to pay the cost of issuing the Refunding Bonds is hereby approved.
2. The unlimited tax full faith and credit of the County of Saginaw are hereby pledged to guarantee the prompt payment of the principal of and interest on the Refunding Bonds authorized to be issued and sold pursuant to the Bond Resolution of the Corporation adopted on September 15, 2022. There shall be levied upon the tax rolls of the County in each year a sum not less than the amount estimated to be sufficient to pay the principal of and interest on the Refunding Bonds

as the same shall become due, the probable delinquency in collection and any net revenues derived from the operation of HealthSource Saginaw, Inc. (but only to the extent that the Board of Trustees of the Corporation determines to make such net revenues, if any, available for such payment), being taken into account in making such estimate. Taxes required to be levied to meet the principal and interest obligations shall be without limitation as to rate or amount.

3. The Refunding Bonds shall contain such terms and shall be sold to the purchaser as determined by the Board of Trustees of the Corporation.
4. The Refunding Bonds shall be issued and delivered in accordance with the provisions of Act 230.
5. The County covenants to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes. The County Treasurer, the County Controller/Chief Administrative Officer, the Financial Service Manager and other appropriate County officials are authorized to do all things necessary (including the making of such covenants of the County as shall be appropriate) to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes.
6. The County Treasurer, the County Controller/Chief Administrative Officer and the Financial Service Manager are each severally authorized to cause the preparation of an official statement for the Refunding Bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"), if necessary, and to do all other things necessary to comply with the Rule. After the award of the Refunding Bonds, if necessary, the County will provide copies of a "final official statement" as defined in paragraph (f)(3) of the Rule on a timely basis and in reasonable quantity as requested by the initial purchaser of the Refunding Bonds to enable the initial purchaser to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer, the County Controller/Chief Administrative Officer and the Financial Service Manager are authorized to enter into such agreements as may be required to enable the initial purchaser to comply with the Rule.
7. The County Treasurer, the County Controller/Chief Administrative Officer and the Financial Service Manager are each severally authorized to execute and deliver in the name and on behalf of the County a continuing disclosure certificate, if necessary, to comply with the requirements for a continuing disclosure undertaking by the County pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all the provisions of the Continuing Disclosure Certificate should one be required.
8. The issuance and sale of the Refunding Bonds are subject to the provisions of Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and, if necessary, the County Treasurer, the County Controller/Chief Administrative Officer and the Financial Service Manager are each

severally authorized and directed to make application to the Michigan Department of Treasury for permission to issue and sell the Refunding Bonds as provided by the terms of Act 34.

After discussion, the vote was:

**YEAS:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

**NAYS:** - **0**

**ABSENT:** - **0**

A majority of the members of the County Board of Commissioners having voted therefor, the Resolution of Board of Commissioners was adopted.

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN            )  
  )ss  
COUNTY OF SAGINAW        )

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of said Board of Commissioners, held on the 27th day of September, 2022, insofar as the same relate to the Resolution of Board of Commissioners, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 27th day of September, 2022.

Vanessa Guerra, County Clerk  
County of Saginaw, Michigan

**UNFINISHED BUSINESS**

**August 16, 2022 BOARD SESSION**

**Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- ***Draft #2 of the FY 2023 Budget, along with Resolutions A – D, were laid on the table pursuant to Board Report 8-16-22-4.7, until the September 27, 2022 Board Session under Unfinished Business (Distributed to all commissioners and available for review in the Board Office)***

**2023 County Budget (Draft #3) and Resolutions A-B-C-D**

*(To be distributed at or prior to the meeting)*

- "A"    FY 2022/2023 Budget
- "B"    FY 2022/2023 Salary Schedule
- "C"    FY 2022/2023 Capital Improvement Plan
- "D"    FY 2022/2023 Fee Schedule

**September 27, 2022 BOARD SESSION**

- ***Chairman Ruth asked if there would be any further discussion. Commissioner Boyd raised concerns regarding the Mainframe Modernization project. After discussion regarding the dates Tyler Munis will go live regarding Human Capital Management, Krafft moved, seconded by Tany, to approve FY 2023 Budget Resolutions A – D but provide additional information on the Mainframe hosting by Blue Hill to the October Budget/ Audit meeting.***

***Chairman Ruth directed the Clerk to take a roll-call vote and the motion was approved as follows:***

***Yes: Boyd, Ewing, Krafft, Little, Matthews, Slodowski, Tany, Webster, Winiecke, and Ruth - 10***

***No: Harris - 1***

***Abs: - 0***

***Total: - 11***

**Note: The board referred the matter of IT Mainframe hosting to Blue Hill would be provided at the October BA Meeting.**

**UNFINISHED BUSINESS**

Your Budget Audit Committee received Communication No. 6-21-11 dated June 1, 2022 from Robert V. Belleman, Controller/CAO, submitting Draft #1 of the 2023 Budget, including the FY 2023 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule. This Draft #1 of the Budget was submitted with all funds in balance. Each committee reviewed the proposed budgets and a Committee of the Whole meeting was held. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget Audit Committee reviewed the budget as submitted, considered information presented at the Committee of the Whole meeting and any amendments to Draft #1 of the 2023 Budget will be summarized and additional amendments may be made at the September 27, 2022 Board Session.

At the September 8, 2022 Budget/Audit Committee meeting, the Finance Director submitted changes to Draft #1 of the FY 2023 Budget, which were approved as follows:

Within the General Fund, there are a total of six (6) requests. The first request was previously approved by the Budget Audit Committee on August 8, 2022 to provide healthcare and other benefits for three (3) Special Assistant Attorney General positions (SAAGs) in the Prosecutor’s Office using ARPA Revenue Replacement Funds. The estimated cost of providing these benefits is \$65,334.

The second request is to amend the County's membership dues for the GIS Authority due to an increase in the per parcel fee of 10 cents. The per parcel fee increased from \$1.65 to \$1.75 resulting in an increase in the General Fund budget of \$7,150.

The third and fourth requests are from District Court (\$60,000) and Circuit Court (\$20,000) to allow for their employees to work overtime to complete their workloads due to the migration from the Mainframe system to the new Court's system (Odyssey).

The fifth and sixth requests are to realign the staffing complement within the Sheriff's Office to more accurately reflect the duties performed by those positions. The request is to move a total of 1.50 Lieutenant positions from the General Fund into the Law Enforcement Fund, which will reduce the General Fund budget by a total of \$254,214.

The seventh request is to reduce the Law Enforcement Fund by a total of \$334,000 and to reduce the Sheriff's Special Projects Fund by \$18,000 due to the Sheriff's Office ending several contracts for services with MBS Airport, DOW Event Center and Parks and Recreation Department due to staffing. This adjustment, as well as the addition of 1.50 Lieutenant positions to the Law Enforcement Fund, results in an increase in their use of Fund Balance by a net amount of \$254,214 bringing the total budgeted use of Fund Balance to \$450,954.

The eighth, ninth, and tenth requests were previously approved by the Board of Commissioners at the August 16, 2022 meeting. These requests reflect the increase in grant funding for Commission on Aging received through Region VII Area on Aging of \$24,137, the adjustment to the Mosquito Abatement Commission budget to convert a part-time Mechanic position to full-time with an added cost of \$65,744, and an adjustment to the 911 Authority Budget to reflect the amounts presented and approved for their FY 2023 Budget.

The eleventh request is from Animal Care & Control to increase their budget by a total of \$55,000 for the purchase of a new vehicle. This was originally budgeted for in FY 2022, but will be purchased in FY 2023.

The twelfth request is for the Sheriff's Special Projects Fund to add a new activity to account for funds received in cooperation with other law enforcement agencies for child exploitation and human trafficking. At this time, they are estimating an additional \$5,500 to be received in confiscated/forfeited monies which will be used towards professional development and to cover the costs associated with receiving these funds.

The thirteenth request is to account for the County's Veteran Service Fund Grant dollars awarded through the Michigan Veterans Affairs Agency for FY 2023 totaling \$98,728. The County has partnered with the YMCA to provide space and resources for carrying out the objectives of the grant and provide assistance to our veterans.



The fourteenth request is from Information Technology to add back into their budget a part-time Office Coordinator position at a cost of \$37,856 to assist with the ordering of equipment, processing of invoices and other office work as necessary.

The fifteenth and final request is to add \$5,000 of funds to be available for employee wellness as recommended by the Saginaw Wellness Action Team (SWAT).

Additionally approved at the September 8, 2022 Budget/Audit Committee meeting was an increase within the Information Technology budget of \$114,088 which is needed to allow for an additional four (4) months of mainframe hosting by BlueHill. This adjustment is necessary to allow for continued support of the mainframe through the revised “go live” date of January 1, 2023 for the Human Capital Management phase of the mainframe migration project.

Draft #1 of the 2023 Budget included the use of \$3,417,015 in ARPA Revenue Replacement funds to balance budgeted revenues with budgeted expenses. With the changes outlined above, the net effect on the General Fund is a decrease in the budgeted use of these funds by \$101,730, bringing the budgeted amount of ARPA Revenue Replacement funds down to \$3,315,285.

Resolution A contains the amended total budget for the County including the General Fund. The total County Budget for Fiscal 2023 is \$205,430,436 which is a 7.57% percent increase from the current amended Fiscal 2022 Budget. The General Fund Budget for Fiscal 2023 is \$56,134,282 which represents a 5.21% percent increase from the current amended Fiscal 2022 Budget. The General Fund will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2022 and July 1, 2023, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2023 Budget. Millage rates have been adjusted to reflect voter approved levies in the August 2, 2022 Primary Election, if any.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2023, which totals \$6,932,212, a decrease of \$8,879,602 over the current FY 2022 budget.

Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 16, 2022 Board Session to allow comment on the proposed FY 2023 Budget and on the proposed millages to be levied in December 2022 and July 2023. Notice was previously published in *The Saginaw News* and copies of the budget material may be made available to the public at the meeting.

It is the recommendation of your committee that Draft #2 of the Controller's recommended Fiscal Year 2023 Budget containing Budget Resolutions A, B, C and D ~~be laid on the table and scheduled for formal adoption at the September 27, 2022 Board Session~~ be approved.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

**BUDGET RESOLUTION B**

**September 27, 2022**

**WHEREAS**, The Saginaw County Board of Commissioners ("Board") has examined the 2021 annual financial report and budget requests for the 2023 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

**WHEREAS**, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and

**WHEREAS**, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

**WHEREAS**, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

**WHEREAS**, The Board has reviewed the Budget/Audit Committee's recommended Budget for Fiscal 2023 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level;

**NOW, THEREFORE, BE IT RESOLVED**, That the Fiscal 2023 Saginaw County Budget as summarized below and set forth in the Budget/Audit Committee's recommended budget dated September 27, 2022, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Controller shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

**SAGINAW COUNTY FISCAL 2023 BUDGET SUMMARY**

<u>FUND NAME</u>	<u>2023 BUDGET</u>	<u>GENERAL FUND APPRO.</u>
General Operating	\$ 48,903,691	\$ 48,903,691
Law Enforcement	11,867,800	477,126
Parks & Recreation	2,178,831	-
GIS System	261,181	-
Friend of Court	5,497,758	1,545,867
Health Services	16,851,829	2,063,889
Solid Waste Management	400,470	-
Lodging Excise Tax	2,904,078	-
Principal Resident Exemp Denial	8,727	-
Event Center	2,220,070	-
Castle Musm & Historical Society	1,152,883	-
Commission on Aging	6,718,681	-
Mosquito Abatement Commission	4,574,044	-
Dredged Materials Disposal Facility	10,720	-
Planning	30,600	-
Brownfield Redevelopment Authority	600	-
Economic Development Corp	24,338	-
Public Improvement	661,600	-
Courthouse Preservation Technology	75,500	-
Animal Care & Control	2,535,331	-
Land Reutilization Fund	2,019,074	-
Small Cities Reuse	9,000	-
Register of Deeds Automation Fund	237,527	-
Indigent Defense System Fund	7,859,726	-
E-911 Telephone Surcharge	7,358,467	-
Mobile Data Maint/Replace	491,745	-
Local Correction Officers Training	92,134	-
Concealed Pistol Licensing	107,493	-
Law Library	57,500	51,000
County Library (Board)	50,000	-
MI Works-Service Centers	1,359,783	-
Michigan Works Administration	17,575,547	-
Remonumentation Grant	90,218	-
Special Projects	1,954,161	137,284
Sheriff Special Projects	595,826	-
American Rescue Plan Act Fund	156,352	-
Prosecutor Special Projects	317,980	88,142
Corrections Special Projects	686,273	-
MSU Extension Special Projects	15,000	-
Social Welfare	282,726	17,100
Child Care Probate/Juvenile Home	6,182,347	2,842,183
Veterans Relief	8,000	8,000
County Veterans Service Fund	98,728	-
Parking System	28,000	-
Delinquent Property Tax Foreclosure	3,869,803	-
Land Bank Authority	5,479,686	-

Airport	879,614	-
Inmate Services	1,650,171	-
Retiree Health Savings Plan	520,000	-
MERS Retirement Fund	6,482,435	-
Information Technology	5,355,032	-
Equipment Revolving Fund	3,800	-
Soil Erosion	181,386	-
Local Site Remediation Revolving	284,300	-
Motor Pool	341,100	-
Risk Management	1,595,363	-
Investment Services	84,126	-
Employee Benefits	10,687,431	-
HealthSource Saginaw	328	-
Saginaw Children's Zoo Millage	1,170,540	-
Library (Penal)	681,500	-
PostEmployment Health Benefits	7,311,400	-
DC Pension Trust Fund	<u>4,340,082</u>	-
TOTAL	<u>\$205,430,436</u>	<u>\$56,134,282</u>

**BE IT FURTHER RESOLVED #1**, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and

**BE IT FURTHER RESOLVED #2**, That the following tax rates are hereby authorized to be levied for the 2022 tax year (Fiscal 2023 budget year) for a total County levy of 10.5790 mills including authorized debt service as summarized below:

2022 AUTHORIZED TAX RATES - FISCAL 2023 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2023	4.8485 Mill**	General Operating
County Parks	.2937 Mill	Parks & Recreation
Castle Museum	.1994 Mill	Castle Museum & Hist.
Mosquito Control	.6390 Mill	Mosquito Abatement
Senior Citizens	.5891 Mill	Commission on Aging
County Event Center	.4493 Mill	Event Center
Sheriff Services	1.7473 Mill	Law Enforcement
Animal Control	.4243 Mill	Animal Control
Saginaw Children's Zoo	.1997 Mill	Children's Zoo
Saginaw County 9-1-1 Authority	.2795 Mill	9-1-1 Authority
Health Department	<u>.4792 Mill</u>	Health Department
Total, Operating Millages	<u>10.1490 Mill</u>	
Debt-Hospital Bonds	<u>.4300 Mill</u>	Hospital Const. Debt
Total, Debt Millages	<u>.4300 Mill</u>	
GRAND TOTAL	<u>10.5790 Mill</u>	

\*\* July 2023 General Operating levy subject to the provisions of the Headlee Adjustment.

**BE IT FURTHER RESOLVED #3**, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E 9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and

**BE IT FURTHER RESOLVED #4,** That the sum of \$205,430,436 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2022 and ending September 30, 2023; and

**BE IT FURTHER RESOLVED #5,** That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

**BE IT FURTHER RESOLVED #6,** That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and

**BE IT FURTHER RESOLVED #7,** That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and

**BE IT FURTHER RESOLVED #8,** That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and

**BE IT FURTHER RESOLVED #9,** That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and

**BE IT FURTHER RESOLVED #10,** That the Controller is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and

**BE IT FURTHER RESOLVED #11,** That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2023 Budget Year) as defined by Public Act 2, 1986; and

**BE IT FURTHER RESOLVED #12,** That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$505,980 of the estimated \$1,011,960 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

**BE IT FURTHER RESOLVED #13,** That the Controller be, and hereby is appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and

**BE IT FURTHER RESOLVED #14,** That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

**BE IT FURTHER RESOLVED #15,** That the County Controller be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund in an annual total amount not to exceed \$75,000 for that fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department in an annual amount not to exceed \$75,000 for each department. A quarterly report of all transfers shall be made to the Budget/Audit Committee; and

**BE IT FURTHER RESOLVED #16,** That the Chairman of the Board, upon recommendation of the County Controller, be authorized to sign in acceptance of grants on behalf of the County in an amount up to \$100,000 with a local match not to exceed 10% (\$10,000), if required, and if available within the requesting department's current budget; and that the County Controller be authorized to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and

**BE IT FURTHER RESOLVED #17,** That the County Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the Controller approves each contract as to substance and the County Attorney approves each contract as to legal form; and

**BE IT FURTHER RESOLVED #18,** That the Controller is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and

**BE IT FURTHER RESOLVED #19,** That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

**BE IT FURTHER RESOLVED #20,** That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

**BE IT FURTHER RESOLVED #21,** That upon approval of the Controller/CAO, appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

**BE IT FURTHER RESOLVED #22,** That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the Controller, Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the Controller, to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and

**BE IT FURTHER RESOLVED #23,** The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to the United States Marshal Service/federal government to house inmates at \$70\* per day with net proceeds (\$70\* per day minus actual Jail related expenses currently estimated at \$80,000 annually, and minus funds set aside to support indigent defendants sentenced to the tether program estimated at \$100,000) to support the Law Enforcement Fund in the minimum amount of \$433,000; and

**BE IT FURTHER RESOLVED #24,** The County Controller/CAO is authorized to reduce the Law Enforcement Fund, including reduction in force, if the projected revenue from housing inmates outside of Saginaw County or federal government inmates does not materialize; and

**BE IT FURTHER RESOLVED #25,** Any revenue received from the rental of jail beds to outside agencies, (i.e., Genesee County / State of Michigan) or the federal government is restricted and can only be used for Law Enforcement or jail expenses; and

**BE IT FURTHER RESOLVED #26,** The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2024; COAM-Sheriff Unit II Sergeants – expires 2022; Teamsters Local 214 Health Department and Commission on Aging – expires 2024; Teamsters Local 214 Public Health Nurses – expires 2024; COAM-Sheriff Unit III Captains & Lieutenants – expires 2024; POAM-Sheriff Unit I (312 eligible) – expires 2022; POAM Detention Youth Care Specialists – expires 2024; POAM-Animal Control Officers – expires 2024; POAM–Family Division Probation Officers – expires 2024; GELC-District Court Probation Officers – expires 2024; POAM-Prosecutors – expires 2024; POAM-Detention Supervisors – expires 2024; UAW Managers – expires 2024; UAW Professionals – expires 2024; UAW Paraprofessionals – expires 2024; POAM-Sheriff Unit I (non 312 eligible and clerical) – expires 2024; Controller/CAO contract – expired January 2021 (\*at end of each contract year, the term shall be extended one additional year); and Health Officer Contract – expired October 2020 (\*term automatically renews annually); and

**BE IT FURTHER RESOLVED #27,** That it is the determination of the Board of Commissioners for the 2023 Fiscal Year that the County is in compliance with Public Act 152 of 2011, and that determination is to stay within the hard dollar caps for employee health insurance as set and adjusted by the Public Act.

Respectfully submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

Carl E. Ruth, Chair

Adopted: September 27, 2022

**September 27, 2022**

**RESOLUTION B**

**COUNTY OF SAGINAW**

**ELECTED/APPOINTED OFFICIALS COMPENSATION**

<b>NUMBER</b>	<b>TITLE</b>	<b>01/01/2022 AMOUNT</b>	<b>01/01/2023 AMOUNT</b>
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689
6	Member, Board of Commissioners	10,874	10,874
5	Circuit Court Judge	148,469 **	148,469 **
5	District Court Judge	146,721 **	146,721 **
2	Probate Court Judge	157,509 **	157,509 **
1	Clerk	88,674 *	88,674 *
1	Register of Deeds	87,161 *	87,161 *
1	Treasurer	98,125 *	98,125 *
1	Public Works Commissioner	97,969 *	97,969 *
1	Sheriff	118,576 *	118,576 *
1	Prosecutor	148,469 *	148,469 *
3	Veterans Relief Commission	1,200	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board	4,000	4,000

\* See Budget Resolution B – compensation to be adjusted at the same percentage wage rate as County nonunion employees.

\*\* Judges' annual salaries are paid pursuant to State law.



**RESOLUTION C**

**September 27, 2022**

**WHEREAS,** The Saginaw County Board of Commissioners (“Board”) has examined the 2023-2027 Capital Improvement Plan for the 2023 Fiscal Year as submitted by the Saginaw County Controller/CAO; and

**WHEREAS,** The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible manner;

**NOW, THEREFORE, BE IT RESOLVED,** That the County of Saginaw Capital Improvement Plan for the 2023 Fiscal Year is hereby adopted, subject to the availability of funds.

**BE IT FURTHER RESOLVED,** That the proper County officials be authorized and directed to proceed with the priority A projects, as attached, for the 2023 Fiscal Year.

Respectfully submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

Carl E. Ruth, Chair

Adopted: September 27, 2022

**RESOLUTION D**

**September 27, 2022**

**WHEREAS,** The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and

**WHEREAS,** It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and

**WHEREAS,** The Board of Commissioners has incorporated as part of the Fiscal 2023 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2022 and ending September 30, 2023; and

**WHEREAS,** The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year;

**NOW, THEREFORE, BE IT RESOLVED,** That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2023 Budget.

Respectfully submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

Carl E. Ruth, Chair

Adopted: September 27, 2022

## **PROCLAMATIONS**

None

## **APPOINTMENTS**

None

## **ELECTIONS**

None

## **CHAIR ANNOUNCEMENTS**

- Chairman Ruth thanked everyone for attending the Board Session despite the very rainy weather.

## **COMMISSIONER AUDIENCES**

- Commissioner Slodowski introduced her “faux” son, Camden Garrett, Hemlock High School, who is writing an article on the Saginaw County Board of Commissioners.
- Commissioner Krafft introduced members of the audience: Thomas Roy, Saginaw County Republican Party, and candidates for County Commissioner: Rich Spitzer, Mark Piotrowski, Denny Harris, Lisa Coney, and Tarsha Works.

**By Commissioner Little, seconded by Commissioner Harris: That the Board adjourn. Motion Carried.**  
Thereupon, the Board adjourned at 5:40 p.m.

Respectfully Submitted,

## **SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk

