

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



SPECIAL SESSION
JUNE 28, 2021

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Monday, June 28, 2021 at 5:00 p.m. with the Honorable Carl E. Ruth in the Chair. This meeting was held in person at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan and via Zoom consistent with PA 267 of 1976/PA 228 of 2020 (MCL 15.263) and a Local Emergency Declaration dated April 1, 2021 to consider the June 28, 2021 Special Session Agenda. County Clerk Vanessa Guerra took roll, quorum present and location noted as follows:

PRESENT: *Cynthia M. Winiecke (Pensacola, FL), Jack B. Tany, Christopher S. Boyd, Sheldon Matthews, James G. Theisen, Kyle R. Harris (Ashley, MI), Carol E. Ewing, Dennis H. Krafft, Michael A. Webster and Carl E. Ruth - 10*

ABSENT: *Gerald D. Little - 1*

TOTAL: - 11

Others Present: Robert Belleman, Dave Gilbert, Bill Smith, Vanessa Guerra, Kyle Bostwick, Josh Brown, Trent Boyd, Angie Miller, Greg Bator, Linda James, Nick Collins, Rick Kasten, Tammy Bieszke, Connie Sullivan, Norm Bamberger, Undersheriff Mike Gomez, Bonnie Kanicki, Logan Smith, Jaime Ceja, Jessica Sargent, Kelly Suppes, Mary McLaughlin, Lt. Dave Kerns, Suzy Koeplinger, Sue Arceo, Cindy Louchart, Ben LeBlanc – Granger Construction

Chairman Ruth gave the invocation and led the Pledge of Allegiance to the Flag.

PETITION



June 18, 2021

Vanessa Guerra
Saginaw County Clerk
111 S. Michigan Avenue
Saginaw, MI 48602

June 28, 2021
Special Session



Dear Clerk Guerra:

Pursuant to Article II, Section 2.9 (MCL 46.10) of the 2021 Rules of the Saginaw County Board of Commissioners, the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Monday, June 28, 2021 at 5:00 p.m.** at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, MI 48602 to consider approval of the Saginaw County Animal Care & Control Project Plan, and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on this matter. This meeting is being held consistent with PA 267 of 1976 (MCL 15.263) to consider the agenda, and for any other matters brought before the committee.

Respectfully Submitted,

James G. Theisen, Commissioner

Dennis H. Krafft, Commissioner

Sheldon Matthews, Vice-Chair

Michael A. Webster, Commissioner

Carl E. Ruth, Chairman

CLERK'S CALL OF SESSION

Public Notice of Special Board Session

The Saginaw County Board of Commissioners will convene for a Special Session on
Monday, June 28, 2021 at 5:00 p.m.

in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI
and via Zoom per PA 267 of 1976/PA 228 of 2020

& Local Emergency Declaration in effect until July 1, 2021

to consider the new Animal Care & Control Resource Center Budget and Resolutions
and any other matters brought before the Board.

Join Zoom Meeting: <https://zoom.us/j/8024441727>

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 and enter Meeting ID: 802 444 1727

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the
2021 Rules of the Saginaw County Board of Commissioners as authorized by petition of at
least one third (1/3rd) of the members of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners
Office at (989) 790-5267 or by email to boc@saginawcounty.com
prior to 12:00 p.m. the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at (989) 790-5267.

Respectfully Submitted,

Vanessa Guerra

Vanessa Guerra, County Clerk

June 24, 2021

Posted 6-24-21 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.



AUDIENCES

- Tammy Bieszke informed commissioners of the next Saginaw County Pow Wow, which will take place September 17 – 18, 2022 in Bridgeport at the High School. The Pow Wow will consist of different Indian tribes performing, dancing, and Spirit Drums to honor veterans.

LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- **6-28-1** **CONTROLLER/CAO**, re: Approval of (1) Resolution approving the proposed design and project budget to construct and equip the Saginaw Animal Care & Control (SCACC) Resource Center, and (2) Resolution to assign the oversight and management of the proposed Saginaw County Animal Care & Control Resource Center to the Saginaw County Building Authority
- **6-28-2** **SHERIFF**, re: Approval of FY 2021 Budget amendment in the amount of \$164,000 to pay tether fees for the rest of the fiscal year

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

None

Chairman Ruth asked for a motion to waive the requirements of Sec. 6.8 and Sec. 7.1(5) of the Rules of the Board that require committee report referral to the proper committee and introduction by the Chair of each committee and that items on this agenda be treated as regular agenda items. ***Krafft moved, seconded by Matthews, to approve the recommendation. The motion carried unanimously.***



Chairman Ruth introduced proposed Resolution “A” as follows:

- RES. “A”** - Approving the proposed design and project budget to construct and equip the Saginaw County Animal Care & Control Resource Center



Chairman Ruth requested the Controller provide information. Controller Belleman stated the design and budget was provided and discussed at the May 26, 2021 Committee of the Whole held at Horizon’s Conference Center. He then introduced Ben LeBlanc from Granger Construction to share results of the bids received to construct the SCACC building, discuss the bids because they came in around a half million dollars higher than expected, and discuss the next steps. *(PowerPoint on file in Board Office)*

Ben LeBlanc, Senior Project Manager, Granger Construction, went through the bidding process:

Bidder Information Meeting	-	May 21, 2021
Committee of the Whole	-	May 26, 2021
Bid Documents Issued	-	May 27, 2021
Pre-Bid Meeting	-	June 08, 2021
Bids Received/Unsealed	-	June 17, 2021
Total Bid Invites Sent	-	181
Total Local Vendor Bids Sent	-	55
Total Bids Received	-	56
Total Local Vendor Bids Recv	-	23

Summary: Bids were received in 19 categories, averaging four (4) bids per category. At the end, \$8,423,308 was the budgeted estimate in trade contracts, with \$8,778,541 for the total bid amount, for a variance (Bid v Budget) of \$488,881. This is due to multiple issues, market volatility probably the highest reason. Focus of the bid invites sent were all within the State of Michigan and within two (2) hours of the job site.

Total Budget (Trade and Soft Costs) estimated on May 26, 2021 at \$9,981,543 with a final total cost as of June 17, 2021 of \$10,470,424.

Discussion was held with commissioners regarding contingency costs, the bid process, Granger’s pre-qualification policy and compliance with the County’s Responsible Contractor Policy. Further discussion was held regarding local preference within the policy and the Controller explained there is no point allocation within the subcategory once a Construction Manager has been selected. Mr. Belleman also explained the two (2) paths under the Responsible Contractor Policy. One path is for projects over \$3 million that uses the point system and local preference is now part of that policy. For contracts under \$3 million, contractors will be pre-qualified and there is no point allocation. All need to meet the criteria of: (1) Good References; (2) Health & Safety Plan; and (3) Bonded – Good Financials.

Commissioner Boyd moved, seconded by Commissioner Webster, for reconsideration of the Responsible Contractor Policy approved on June 22, 2021. After discussion (see below) Commissioner Boyd rescinded his motion with concurrence by Commissioner Webster.



Discussion continued regarding the Responsible Contractor Policy and the local preference provision not applying to subcontractors. The Controller read, in part, Board Report 3.4, in part, from the June 22, 2021 Board Session, as follows:

1. Local Preference Provision – ***Ten (10) Five (5)** point allocation to local contractors with their primary business office located in Saginaw County and a three (3) point allocation to a contractors whose primary business office is located within the Great Lakes Bay Region (i.e. Midland, Bay, and Isabella Counties). These points are bonus points and added to the 75 possible technical points.
2. Application of the Responsible Contractor Policy on projects greater than **\$3** million would apply to stand alone Requests for Bids and Requests for Proposal. This provision would provide the clarity we need when subcontractor work on projects like TheDow Event Center Capital projects exceed **\$3** million.

Discussion continued, with the Controller clarifying that, although subcontractors do have to comply with the Responsible Contractor Policy, the local preference point provision only applies to projects over \$3 million dollars. Commissioner Boyd stated that if the Responsible Contractor Policy applies to Project Managers and Subcontractors, there is no need for his motion and he withdrew his Motion for Reconsideration, subject to bringing it up again if it is found that the policy is not being adequately applied.

Theisen moved, seconded by Krafft, to approve Resolution “A” which approves the proposed design set forth in Attachment A and a project budget of \$10,470,424 to construct and equip the Saginaw County Animal Care & Control Resource Center.

Further discussion was held regarding material delays, specifically the structural steel joists and metal decking necessary to begin construction having a 40-week lead time. Ben LeBlanc, Granger Construction, submitted scheduling options to the board regarding a start and completion date. *(See attached)*

Theisen moved, seconded by Krafft, to amend Resolution “A” and approve Option C provided by Ben LeBlanc of Granger Construction, which would allow for a split schedule in building the facility. The motion carried by the following roll-call vote:

Yes: Krafft, Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Ruth – 10

Absent: Little – 1

Total: - 11

The Chairman directed the Clerk to take a roll-call vote on Resolution “A” as amended, and the motion carried as follows:

Yes: Matthews, Theisen, Harris, Ewing, Krafft, Ruth – 6

No: Webster, Winiecke, Tany, Boyd – 4

Absent: Little – 1

Total: - 11



The Controller noted that he has spoken with County Treasurer Tim Novak and the extra half million needed for the project could come from the Tax Delinquent Fund. Discussion was held regarding the Animal Care & Control Millage and how that pays for operations and debt service. If the budget, based on the millage, was used, it would result in fewer staff.

Commissioner Harris had previously “Called the Question” and this motion was rescinded.



- **6-28-2 SHERIFF**, re: Approval of FY 2021 Budget amendment in the amount of \$164,000 to pay tether fees for the rest of the fiscal year

Krafft moved, seconded by Boyd, to approve a 2021 Budget amendment in the amount of \$164,000 to fund tether fees for the remainder of the fiscal year.

Discussion was held with Undersheriff Gomez regarding the tether fees (Regular \$8/day and Soberlink \$6/day) and how there are more people on tether than ever before essentially because of COVID-19. The Controller indicated General Fund fund balance should be used initially to pay the fees and he will look at funding under ARPA if it is available. Further discussion was held regarding judges not assessing fees.

Boyd moved, seconded by Krafft, to amend the motion and use General Fund fund balance and direct the Controller to research if COVID dollars can be used to cover this cost. The motion on the amendment carried by the following roll-call vote:

Yes: Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Ruth – 10
Absent: Little – 1
Total: - 11

The Chairman directed the Clerk to take a roll-call vote on the main motion, as amended, and the motion carried as follows:

Yes: Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Little, Matthews, Ruth – 10
Absent: Little – 1
Total: - 11



Chairman Ruth introduced proposed Resolution “B” as follows:

RES. “B” - Approving the assignment of general oversight and management of the construction of the new Saginaw County Animal Care & Control Resource Center to the Saginaw County Building Authority



The Chairman directed the Clerk to take a roll-call vote on Resolution “B” and the motion carried as follows:

Yes: Winiecke, Tany, Boyd, Theisen, Harris, Ewing, Krafft, Little, Webster, Ruth – 10

Abs: Little – 1

Total: - 11

RESOLUTIONS

RESOLUTION “A”

COUNTY OF SAGINAW STATE OF MICHIGAN

At a special session of the Saginaw County Board of Commissioners, held the 28th day of June, 2021, at the Saginaw County Courthouse, 111 S. Michigan Avenue, Saginaw, Michigan 48602 and also via Zoom.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke -10

ABSENT: Gerald D. Little -1

Commissioner Theisen offered the following resolution and moved its adoption. The motion was seconded by Commissioner Krafft.

WHEREAS the voters of Saginaw County approved, at the August 2018 election, increasing the Animal Control millage from 0.275 mills to 0.425 mills for the purpose of constructing and operating a new animal control facility; and,

WHEREAS the County of Saginaw Board of Commissioners at a special session on April 9, 2020 approved 5641 Bay Road as the future site of the Saginaw County Animal Care & Control (SCACC) Resource Center and authorized the property to be purchased for \$172,500; and,

WHEREAS the Board of Commissioners at its August 27, 2019 regular session issued the Notice of Intent to sell Bonds in an amount not to exceed \$13 million to acquire, design, construct, and equip the Saginaw County Animal Care & Control Resource Center; and,

WHEREAS the Saginaw County Board of Commissioners at its regular session on May 19, 2020, approved and authorized the sale of \$10 million in Limited Tax, General Obligation bonds for the SCACC Resource Center project; and,

WHEREAS the County engaged Kibbe & Associates and Blue Sky Animal Architecture to design the new facility at 5641 Bay Road, Saginaw, Michigan; and,

WHEREAS the Kochville Township Planning Commission at its October 12, 2020 meeting, unanimously approved the site plan for the SCACC Resource Center; and,



WHEREAS, the Board of Commissioners at its February 16, 2021 regular session, approved the engagement of Granger as Construction Manager for the SCACC Resource Center Project; and,

WHEREAS, Kibbe, Blue Sky, and Granger presented the proposed design for the Resource Center at the May 26, 2021 Committee of the Whole meeting; and,

WHEREAS, Saginaw County and Granger released a Request for Bids on May 27, 2021 with responses received on June 17, 2021; and,

WHEREAS, Ben LeBlanc, Senior Project Manager at Granger, supplied commissioners with options related to the building schedule due to material delays, specifically a 40-week lead time for structural steel joists and metal decking. (See below)

6/28/2021

SCACC - Potential Schedule/ Cost Impacts Associated with Structural Steel							
	Schedule	Start Date	Completion Date	Speed to Market	Low Estimate	High Estimate	Cost to Project
A	Expedite Steel	8/1/2021	9/1/2022	1	\$ 150,000.00	\$ 175,000.00	4
B	Spring 2022 Start	3/1/2022	4/1/2023	4	\$ 75,000.00	\$ 90,000.00	2
C	Split Schedule	10/1/2021	12/20/2022	3	\$ 50,000.00	\$ 65,000.00	1
D	Roof Redesign	10/1/2021	11/1/2022	2	\$ 100,000.00	\$ 150,000.00	3

Theisen moved, seconded by Krafft, to choose Option C, with a start date of October 1, 2021 and a completion date of December 20, 2022. The motion carried by the following roll-call vote:

Yes: Krafft, Webster, Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Ruth – 10

Absent: Little – 1

Total: - 11

NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of County Commissioners of the County of Saginaw hereby approves the proposed design, as set forth in the Attachment A, as amended, and a project budget of \$10,470,424 to construct and equip the Saginaw County Animal Care & Control Resource Center at 5641 Bay Road, Saginaw, Michigan.

Yeas: Matthews, Theisen, Harris, Ewing, Krafft, Ruth – 6

Nays: Webster, Winiecke, Tany, Boyd – 4

Absent: Little – 1

TOTAL: - 11

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)



I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on June 28, 2021, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra
County Clerk

Attachment A

Saginaw County Animal Care & Control Resource Center Proposed Design June 24, 2021

The overall design of the Saginaw County Animal Care & Control Resource Center was based on an analysis of recent animal intake and adoption numbers in addition to frequent discussions regarding the specific needs of the staff. As animal facilities receive heavy usage compared to similar buildings, materials and finished surfaces are selected for ease of frequent cleaning and long-term durability. Mechanical systems are designed to provide adequate air exchanges to prevent unpleasant animal odor or transmission of illness. Special attention was given to providing adequate space for animal enclosures while maximizing employee safety and efficiency of cleaning. The veterinary clinic is designed to be self-sufficient and a potential source of revenue to help support the facility. Public-facing adoption and training areas are designed to be inviting and comfortable to help encourage community engagement with adoptable animals. The various components and materials of the facility were also designed to work within the budgetary constraints of the overall project. The final design provides a durable, multipurpose, and inviting facility that meets the specific needs of Saginaw County.

Animal Shelter Area

Adoption: 4,679 sf
Training: 2,080 sf
Clinic: 1,367 sf
Animal Control: 1,301 sf
Animal Holding & Support Areas: 13,441 sf

Total Building Area (including IT building): 23,090 sf

Animal Capacity

Dog Holding: 50	Cat Holding: 48
Dog Isolation: 8	Cat Adoption: 32
Dog Adoption: 22	ACO Cats: 10
ACO Dogs: 3	Clinic Recovery: 10
	Surrender: 4

Total Dog Capacity: 85
Total Cat Capacity: 102



RESOLUTION “B”

COUNTY OF SAGINAW STATE OF MICHIGAN

At a special session of the Saginaw County Board of Commissioners, held the 28th day of June 2021, at the Saginaw County Courthouse, 111 S. Michigan Avenue, Saginaw, Michigan 48602 and also via Zoom.

PRESENT: *Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke - 10*

ABSENT: *Gerald D. Little - 1*

Commissioner Matthews offered the following resolution and moved its adoption. The motion was seconded by Commissioner Krafft.

WHEREAS, the Saginaw County Board of Commissioners has approved going forward on the construction of a new Saginaw County Animal Care and Control Resource Center (SCACC or Resource Center) structure to replace the existing former drug store re-purposed for animal care, with a specific purpose designed building to provide for the housing and care of animals found within the community; and,

WHEREAS, the Saginaw County Board of Commissioners has sold Limited Tax General Obligation bonds to raise revenue needed for site preparation and construction of said Resource Center and related site work; and,

WHEREAS, the Saginaw County Building Authority has been assisting Saginaw County in the purchase and construction and renovation of various sites owned by the County since its inception in 1972, pursuant to Act No. 31, Public Acts of Michigan, 1948 (first extra session), as amended (hereinafter referred to as “Act 31”) wherein the County incorporated its Building Authority; and,

WHEREAS, the Saginaw County Board of Commissioners engaged an architectural design firm to prepare plans for the construction of said Resource Center, and a construction management firm is recommended to construct the Center; and,

WHEREAS, the Saginaw County Board of Commissioners desires that the Resource Center be constructed within the budget allocated for the construction and equipping of said Resource Center; and,

WHEREAS, the Saginaw County Building Authority has the capability of providing construction oversight and management of the proposed SCACC Resource Center, thereby relieving the County Board of Commissioners of daily oversight of the project.



NOW, THEREFORE, IT IS HEREBY RESOLVED that the Board of County Commissioners of the County of Saginaw assigns general oversight and management of the construction of its new SCACC Resource Center to the Saginaw County Building Authority, and directs the Building Authority to interface with staff, the architect and approved construction manager with a goal to construct the SCACC Resource Center according to the plans and specifications and within the approved budget for the project by the Saginaw County Board of Commissioners for the construction and outfitting of the Resource Center.

FURTHER, the County Controller is hereby directed to receive and remit payment for construction and other services as approved by the Saginaw County Building Authority.

All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.

Yeas: *Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Webster, Winiecke, Ruth - 10*

Absent: *Little – 1*

Nays: *- 0*

TOTAL: *- 11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
) SS
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a special meeting of the Saginaw County Board of Commissioners, held on June 28, 2021, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

Vanessa Guerra
County Clerk

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

- ✓ Chairman Ruth appointed Seth Perigo to the **Economic Development Corporation** to fill a vacancy with a term to expire April 1, 2022

ELECTIONS

None



ANNOUNCEMENTS BY THE CHAIR

- The Chairman announced that the Committee of the Whole on the FY 2022 Budget would begin after this meeting adjourns. Those attending via Zoom need to log off and log back in using the same Zoom meeting information.

COMMISSIONERS' AUDIENCES

None

By Commissioner Theisen, seconded by Commissioner Harris: That the Board adjourn. Motion Carried. Thereupon, the Board Session adjourned at 6:26 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Board Coordinator/Deputy Clerk