

AGENDA
COUNTY SERVICES COMMITTEE
111 S. Michigan Ave., Room 200, Saginaw MI 48602
Wednesday, August 4, 2021 - 4:00 p.m.

Members: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Carol Ewing, Jack Tany, Carl Ruth
Others: Robert Belleman, Civil Counsel, Koren Thurston, Jennifer Broadfoot, Board Staff, *Media*

- I. Call to order
- II. Welcome/Roll-Call
- III. Correction/Approval of Minutes *(June 9, 2021 - Attached)*
- IV. Public Comment
 - *Speakers limited to 3 minutes*

V. Agenda

- 1. **Commissioner Sheldon Matthews**, re:
 - Discussion of a car allowance for the Public Works Commissioner was referred back to County Services Committee from the Committee of the Whole (CoW) meeting held on June 28, 2021. Commissioner Dennis Krafft suggested implementing a car allowance policy that would apply to all affected employees/officials.
- 2. **Brian Wendling, Public Works Commissioner**, re:
 - **8-17-10** Requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Sanderson Drain Drainage District and the Shorts Creek Drain Drainage District
- 3. **Kelly Suppes, Purchasing/Risk Manager**, re:
 - **8-17-12** Requesting approval of proposed amendments to County Policy #244 – Responsible Contractor Policy
- 4. **Vanessa Guerra, County Clerk**, re:
 - **8-7-21** Providing an overview of the request to relocate the three divisions of the County Clerk's Office as well as additional staffing in the Circuit Court Records Office *(Receive & File)*
- 5. **Robert V. Belleman, Controller/CAO**, re:
 - **8-17-11** Submitting the 2021 Second Quarter Reports on behalf of the Historical Society of Saginaw County (Castle Museum and out-county museums) *(Receive & File)*
 - **8-17-24** Requesting approval of a Stipulation to Entry of Order Modifying 1916 Injunction ("Flint River Stipulation") regarding the North Branch of the Flint River Intercounty Drainage District

6. **Tom Miller, Jr., Saginaw Future**, re:

- **8-17-25** Submitting its Third Quarter Report (April 1 – June 30, 2021) and requesting approval of \$3,270 in performance-based funding in accordance with the First Amendment to the Saginaw County and Saginaw Future Services Agreement

7. **INFORMATIONAL COMMUNICATIONS** *(To be Received & Filed in Committee)*

- **8-17-8** **BAY CITY PUBLIC SCHOOLS** submitting signed Form L-4029 detailing the property tax levies for Bay City Public Schools
- **8-17-9** **BIRCH RUN TOWNSHIP** submitting its Annual Tax Increment Financing Act report pursuant to MCL 125.4911

VI. Miscellaneous

VII. Adjournment

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, June 9, 2021 - 4:00 p.m.

VIA ZOOM PER PA 267 of 1976/PA 228 of 2020

& Local Emergency Declaration dated April 8, 2021

Present: Michael Webster – Chair (*Saginaw, MI*), Dennis Krafft – Vice-Chair (*Frankenmuth, MI*), Carol Ewing (*Birch Run, MI*), Jack Tany (*Genesee County, MI*), Carl Ruth (*Saginaw, MI*)
Others: Bill Smith, Koren Thurston, Jennifer Broadfoot, Vanessa Guerra, Tim Novak, Kelly Suppes, JoAnn Cray, Brian Wendling, Brian Keenan-Lechel, Angie Miller, Steve Jonas, Mike Smith, Steven's iPhone, Commissioner Sheldon Matthews, Janice Wazny, Chris Taylor, Chloe Woods, Terry Greer, Kirk Smith, Kyle Bostwick, Suzy Koepplinger, Cindy Louchart, Sue Arceo

The County Services Committee meeting was held via Zoom.

As the County Building is closed to the public, except by appointment, this meeting was held remotely pursuant to and consistent with PA 267 of 1976 / PA 228 of 2020 and a Local Emergency Declaration dated April 8, 2021.

- I. Call to order---**Webster at 4:00 p.m.**
- II. Welcome---**Roll-call with location was taken by the County Clerk**
- III. Correction/Approval of Minutes (**May 5, 2021 - Attached**)
---**Moved by Tany, seconded by Ruth, to approve. Motion carried.**
- IV. Public Comment---**None**
- V. Agenda

(Tabled at May County Services Committee)

1. **Brian J. Wendling, Public Works Commissioner, re:**

- **5-18-10** Requesting a change in the compensation package of the Public Works Commissioner to include a vehicle and phone allowance at a bi-weekly rate of \$460.00, in lieu of a county vehicle and county provided cell phone
---**Mr. Wendling provided a brief overview of his request. Discussion was held based on the submissions of Kelly Suppes, Purchasing/Risk Manager, regarding her analysis of county vehicles and cell phones.**
---**Moved by Ruth, seconded by Tany to approve the requests from Brian Wendling. Roll-call vote: Tany – Yes; Ewing – No; Krafft – No; Ruth – Yes; Webster – No. Motion failed.**
- **6-22-4 PURCHASING/RISK MANAGER** submitting an analysis of the County cost vs. the standard IRS reimbursement rate for take home/administrative vehicles
--- **Ms. Suppes provided an overview of the analysis requested and answered questions regarding County cost vs. the standard IRS reimbursement rate for take home/administrative vehicles. Moved by Krafft, seconded by Ruth, to receive and file. Motion carried.**
- **6-22-5 PURCHASING/RISK MANAGER** submitting a listing of all County-issued cell phones and the monthly cost of each

--- Ms. Suppes provided a spreadsheet listing all County issued cell phones and service (excluding Law Enforcement). Moved by Krafft, seconded by Ruth, to receive and file. Motion carried.

2. Steve Jonas, Executive Vice President, Saginaw Future, Inc., re:

- ❖ *Steve Jonas provided an overview of the two (2) Commercial Rehabilitation District projects proposed for the Village of Merrill.*
- ❖ *Kirk Smith gave a brief history and condition of the structures to be updated/renovated.*
- ❖ *Janice Wazny, Clerk at Village of Merrill, discussed with the committee how the potential two (2) projects will be significant assets to the Merrill community and surrounding area and asking commissioners to approve the establishment of Commercial Rehabilitation Districts for each business.*

- **6-22-11 VILLAGE OF MERRILL** sending certified Resolutions Establishing Commercial Rehabilitation Districts for Mo-Coco's at 104 E. Saginaw Street and Gemini Capital Management XIII, LLC at 235 W. Saginaw Street, Merrill, MI
- **6-22-12 SAGINAW FUTURE** submitting information on the Resolutions Establishing Commercial Rehabilitation Districts for Mo-Coco's at 104 E. Saginaw Street and Gemini Capital Management XIII, LLC at 235 W. Saginaw Street, Merrill, MI
- **6-22-13 GEMINI CAPITAL MANAGEMENT LLC** submitting information in support of its request to establish a Commercial Rehabilitation District at 235 W. Saginaw St., Merrill, Michigan

---Moved by Tany, seconded by Ruth, to approve 6-22-11, 6-22-12 and 6-22-13. Motion carried by unanimous roll-call vote. (Board Report)

3. Brian Keenan-Lechel, Parks & Recreation Director, re:

---Mr. Keenan-Lechel provided a brief explanation of each request and answered questions from commissioners.

- **6-22-14** Requesting approval to contribute \$30,000 from its FY 2021 Budget for the development of the former SMI / future riverfront park project (Saginaw River Headwaters Rec Area)
---Moved by Krafft, seconded by Ruth, to approve up to \$30,000. Motion carried by unanimous roll-call vote. (Board Report)
- **6-22-15** Submitting an update with additional detail regarding the special license application for the upcoming Adult Mystery Movie Night at Imerman Memorial Park
---Moved by Krafft, seconded by Tany, to receive and file. Motion carried.
- **6-22-25** Requesting approval of a "flowage easement" with the State of Michigan related to the BayZil Trail
---Moved by Ruth, seconded by Krafft, to approve. Motion carried by unanimous roll-call vote. (Board Report)

4. **Dave Gilbert, Civil Counsel, and Kelly Suppes, Purchasing/Risk Manager, re:**
 - **6-22-16** Requesting approval of proposed amendments to County Policy #244 – Responsible Contractor Policy
--- Bill Smith, Civil Counsel, highlighted the changes that were made in the policy and answered questions from commissioners. Moved by Ruth, seconded by Krafft, to receive and file. Motion carried.
 5. **Richland Township, re:**
 - **6-22-17** Requesting appointment by the Board Chair of George Kipfmiller, Greg Turner, and Tom Mayan, Sr. to the Richland Township Construction Board of Appeals pursuant to PA 230 of 1972
---Moved by Tany, seconded by Ruth, to receive and file. Motion carried. Bill Smith, Civil Counsel, reviewed the legal issues regarding the appointments for Richland Township. The appointments are made by the Chair of the Saginaw County Board of Commissioners.
 6. **Koren Thurston, Finance Director, re:**
 - **6-22-30** Submission of FY 2022 Budget
*---Ms. Thurston provided a brief overview of the FY 2022 Budget, highlighting the following tabs in the binder that was recently delivered to the Board Office for each Commissioner to review. 1) Budget Letter of Transmittal & Debt Service Schedules; 2) Draft Budget Resolutions A, B, C & D; 3) Budget Summaries and Personnel Costs per Department; 4) Draft Capital Improvement Plan; and 5) Draft Fee Schedules.
---Krafft moved, seconded by Ruth, to receive and file. Motion carried.*
 7. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**
 - **6-22-6** **VILLAGE OF BIRCH RUN DDA** submitting notice of an informational meeting during its regular DDA meeting on Thursday, June 17, 2021 at 7:30 a.m. via Zoom
 - **6-22-7** **BAY CITY PUBLIC SCHOOLS** submitting Form L-4029 detailing the property tax levies for Bay City Public Schools
 - **6-22-8** **BAY CITY PUBLIC SCHOOLS** submitting revised Form L-4029 detailing the property tax levies for Bay City Public Schools
 - **6-22-9** **MICHIGAN DEPARTMENT OF TREASURY** sending the Preliminary State Equalization Report for the 2021 tax year as approved by the State Tax Commission
 - **6-22-10** **MICHIGAN DEPARTMENT OF TREASURY** sending the Final State Equalization Report for the 2021 tax year as approved and certified by the State Tax Commission
---Moved by Ruth, seconded by Krafft, to receive and file 6-22-6 through 6-22-10. Motion carried.
- VI. Miscellaneous---*None*
- VII. Adjournment---*Moved by Krafft, seconded by Tany, to adjourn. Motion carried; time being 5:30 p.m.*

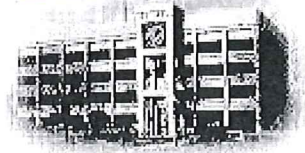
Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koepplinger, Committee Clerk

COUNTY OF SAGINAW

**BRIAN J. WENDLING
PUBLIC WORKS COMMISSIONER**

Governmental Center
111 S. Michigan Avenue
Saginaw, Michigan 48602-2086
Phone 989-790-5258 • FAX 989-790-5259

COUNTY SERVICES



RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JUL 28 AM 9:27

8-17-10

July 27, 2021

Honorable Chairman Carl Ruth
Saginaw County Board of Commissioners
111 South Michigan Avenue
Saginaw, MI 48602

Dear Chairman Ruth,

Please allow this letter to serve as my request to meet with the County Services Committee at its August 4, 2021 meeting regarding the following matters:

- Full Faith and Credit Resolution regarding the sale of bonds for the Sanderson Drain Drainage District.
- Full Faith and Credit Resolution regarding the sale of bonds for the Shorts Creek Drain Drainage District.

I will be in attendance on August 4th to answer any questions you or the committee may have.

Thank you for your consideration.

Respectfully,

Brian J. Wendling
Public Works Commissioner

Enclosure

RESOLUTION "A"
SANDERSON DRAIN NOTES, SERIES 2021

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 17th day of August, 2021 at 5:00 p.m.

Present:

**Commissioner _____ offered the following resolution and moved for adoption.
The motion was seconded by Commissioner _____.**

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Sanderson Drain (the "Project"), pursuant to a petition filed with the Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended; and,

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Sanderson Drain Drainage District (the "Drainage District") of notes (the "Notes") in the aggregate principal amount of not to exceed \$401,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Notes are to be designated "Sanderson Drain Notes, Series 2021," will bear interest at a rate of not to exceed 5% per annum and will mature not later than June 1, 2036; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Notes; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Notes be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 434 of the Drain Code of 1956, as amended, provided that the Notes are issued within the parameters set forth above, the Saginaw County Board of Commissioners, by a two-thirds vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Notes, and does agree that in the event that the property owners or public

corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

After discussion, the vote was:

Yeas:

Nays:

Total: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of August, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of August, 2021.

Vanessa Guerra, County Clerk
County of Saginaw

RESOLUTION "B"
SHORTS CREEK DRAIN NOTES, SERIES 2021

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 17th day of August, 2021 at 5:00 p.m.

Present:

**Commissioner _____ offered the following resolution and moved for adoption.
The motion was seconded by Commissioner _____.**

WHEREAS, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Shorts Creek Drain (the "Project"), pursuant to a petition filed with the Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended; and,

WHEREAS, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Shorts Creek Drain Drainage District (the "Drainage District") of notes (the "Notes") in the aggregate principal amount of not to exceed \$877,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and,

WHEREAS, the Notes are to be designated "Shorts Creek Drain Notes, Series 2021," will bear interest at a rate of not to exceed 5% per annum and will mature not later than June 1, 2036; and,

WHEREAS, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Notes; and,

WHEREAS, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Notes be sold.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:

1. Pursuant to the authorization provided in Section 434 of the Drain Code of 1956, as amended, provided that the Notes are issued within the parameters set forth above, the Saginaw County Board of Commissioners, by a two-thirds vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the Notes, and does agree that in the event that the property owners or public

corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

After discussion, the vote was:

Yeas:

Nays:

Total: - 11

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of August, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of August, 2021.

Vanessa Guerra, County Clerk
County of Saginaw



COUNTY OF SAGINAW COUNTY

OFFICE OF COUNTY CONTROLLER SERVICES

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

July 27, 2021

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

Carl Ruth, Chairman
Saginaw County Board of Commissioners
111 S. Michigan Ave.
Saginaw, MI 48602

8-17-12

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JUL 27 PM 4:51

RE: Amendments to the Purchasing Policy (Policy #241)

Dear Chairman Ruth:

The Public Works department is having a project partially funded through Rural Development lending. MDARD is requiring a conflict of interest policy be in place that contains certain wording.

Amy Lusk has drafted a proposed amendment that was shared with MDARD for their acceptance. The proposed language was approved by MDARD.

I am recommending your approval of amending Purchasing Policy #241 by adding Section 6.8.2.2 under Section 6.8.2 titled Employee Conflict of Interest.

If you should have any questions prior to the County Services Committee meeting please feel free to contact me.

Sincerely,

Kelly M. Suppes, Purchasing/Risk Manager

6.8.2 Employee Conflict of Interest

6.8.2.1 It shall be unethical for any County employee to participate directly or indirectly in a procurement contract when the County employee knows that:

6.8.2.1.1 The County employee, officer, or agent, any member of his or her immediate family, his or her partner, or any organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract; or

6.8.2.1.2 Any other person, business or organization with which the County employee or any member of a County employee's immediate family is negotiating or has an arrangement concerning prospective employment is involved in the procurement contract.

6.8.2.2 The County subscribes to the following law with respect to identifying and addressing conflicts of interest of its officers and employees:

6.8.2.2.1 Michigan's Contracts of Public Servants with Public Entities, PA 317 of 1968, as amended, being MCL 15.231 *et seq.*

6.8.2.2.2 Michigan's Standards of Conduct for Public Officers and Employees, PA 196 of 1973, as amended, being MCL 15.342 *et seq.*

6.8.2.2.3 Michigan's Incompatible Public Offices, PA 566 of 1978, as amended, being MCL 15.181 *et seq.*



DEPUTY COUNTY CLERK
NICOLE PEREZ

VANESSA GUERRA
COUNTY CLERK

DEPUTY COUNTY CLERK
KYLE A. BOSTWICK

July 28, 2021

Honorable Committee Chairman Michael Webster
Saginaw County Board of Commissioners
111 South Michigan Avenue
Saginaw, MI 48602

8-17-21

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JUL 28 PM 5:10

Dear Chairman Webster,

Please allow this letter to serve as my request to meet with the County Services Committee at its Wednesday August 4, 2021 meeting regarding the following matters:

A. Provide overview of our request to relocate the County Clerk's Vital Records & Elections Office, as well as our request to acquire additional staff for the Circuit Court Records Office

Myself, our Chief Deputy Kyle Bostwick and Deputy Nicole Perez will be in attendance on Tuesday August 3rd to answer any questions you or the committee may have.

Thank you for your time,

Vanessa Guerra



DEPUTY COUNTY CLERK
NICOLE PEREZ

VANESSA GUERRA
COUNTY CLERK

DEPUTY COUNTY CLERK
KYLE A. BOSTWICK

MEMORANDUM

Date: July 26, 2021
To: Chief Judge Jackson, Board of Commissioners
From: Vanessa Guerra, County Clerk
Re: Circuit Court Records Improvement Plan

On Monday July 12, 2021 the Clerk's Office met with the Controller, Chief Judge Jackson and Judge Borrello to discuss deficiencies, as identified in the State Court Administrative Office (SCAO) *Management Consultation Report 10th Circuit Court, Circuit Court Records Division – Saginaw County, submitted to the Board of Commissioners on October 11, 2019*. A copy of the SCAO *Management Consultation Report* is attached herewith for your review. The parties discussed potential solutions to the delay in filings and timely entries of pleadings and the court later requested the Clerk submit an improvement plan to the Court within two (2) weeks of the July 12th meeting, with a goal of compliance on or before September 1, 2021. Since the date of that meeting, the Circuit Court Records Office has made several changes to its functions:

- Changes made by Circuit Court Records Office
 - Staff have been given the opportunity to work overtime
 - Staff have been given the opportunity to work a flexible schedule so that they can work during more uninterrupted times while still fulfilling their 40-hour work week.
 - Staff who struggle with staying focused have been moved to more secluded area of the office.
 - A vital records clerk has been working out of classification on circuit court records data entry. This has caused a delay in the processing of vital records.
- Changes made by the Courts
 - Upon request of the Clerk, the courts have allowed us to change our hours available to the public from 8am-5pm to 9am-4pm, thus giving staff more uninterrupted time to focus on filings and data entry.

These changes have resulted in some improvements; however, these changes alone will not allow us to comply with the court's desired 24-36 hour turnaround time for filings and data entry. Without additional staff and space, we will find ourselves delayed again the next time a member of our staff takes a vacation, utilizes their PTO, or experiences an illness. Additionally, the CCRO is experiencing a substantial influx of court filings as the courts return to in-person

hearings and trials. We have discussed various solutions to this problem but again come back to the recommendations made in SCAO's review of our office. We have outlined how we can achieve those recommendations and fulfill the court's desires in a sustainable manner below.

Relocate Circuit Court Records Office

The current office space provided to the Circuit Court Records Office is too small for our staff and the volume of documents we process. To adequately serve the courts, our staff need additional space to organize documents so that items are properly managed from the moment they're received during intake, to their final placement in the correct casefile. We need additional staff to properly service the courts and we cannot hire more employees (temporary or permanent) without adequate space. We have evaluated a few options and believe the best use of space would be to move all three divisions of the County Clerk's office to the vacant former Sheriff Administration Building. This would create more space for current and future employees to process and prepare case files. Most significantly, having all three divisions on one floor would give the Clerk, Chief Deputy Clerk and Deputy Clerk the ability to properly supervise all members of the Clerk's Office.

We have toured the former Sheriff Administration Building and we believe with some adjustments, that the space and layout would be adequate for our staff as well as our vital records, election records, and circuit court records files. This office space will need to be renovated regardless of the occupants, and we do believe of all the county departments, ours most appropriately utilizes this empty space.

Allow Staff Additional Time to Become Current in Filings

As discussed in the two-hour meeting organized by Judge Borrello, the clerk's office has since implemented changes to the staff work schedule. The Circuit Court Records Office is now closed to the public for two hours each day to provide staff with more uninterrupted time to become current in their filings. Additionally, staff have again been offered overtime and the ability to create a more flexible work schedule. Staff can work uninterrupted on the weekends or come in earlier/stay later and adjust their schedule accordingly to ensure their 40-hour work week is fulfilled. These scheduled adjustments have been helpful in improving the workload as well as staff morale. Presently the Circuit Court Records Office operates seven days a week.



DEPUTY COUNTY CLERK
NICOLE PEREZ

VANESSA GUERRA
COUNTY CLERK

DEPUTY COUNTY CLERK
KYLE A. BOSTWICK

Creation of Additional Staff

The Clerk's office has met with the Controller's Office to discuss the possibility of creating a temporary second shift of circuit court records staff which would allow us an opportunity to create a sustained 24 to 36-hour turnaround time for entering documents into the register of actions and ensuring the documents are timely filed in the appropriate case file. Currently, our staff fluctuate between 7-12 days behind. This delay means that documents submitted to our court are not entered on the register of actions until several days after they have been submitted to our office and are not placed into the appropriate case file for several days to weeks or months later. During this time, there is an increased risk for documents to be misfiled or misplaced as our office is small and the staff have piles of documents scattered throughout the office. A misplaced document or casefile often consumes the time of up to four staff members as they search for the misplaced item; this occurs on a regular basis.

Our goal would be to create a temporary second shift of two data entry clerks (Legal Specialist I) and two file clerks (Legal Clerk I). The second shift would work from 3pm to 11pm Monday-Friday until our office has moved to the former Sheriff Administration Building. Once we have moved, the additional staff would be absorbed into our regular day shift hours as we would then have the space needed to house them during the day. Our current office does not have the space to house four additional employees. As we await the move, we could utilize the former now vacant Community Corrections Office space to house additional employees. This would eliminate the need for a 3-11 p.m. shift as the additional staff could work in this vacated space.

We would also like to move forward with elevating a Legal Specialist I and a Legal Clerk I to a "crew leader" position within the office which would allow for improved coordination and increased efficiency between the two main operations of our office: data entry and filing. We have worked with the personnel department and have identified the role of a "crew leader" to be the best fit for our department's needs. The compensation of this position would be determined in the negotiation process.

Financial Component

The cost for a single Legal Specialist I for one year at step three with the family benefits package is \$87,209. The cost for a single Legal Clerk I for one year at step three with the family benefits package is \$80,486. Our total cost in staff for two legal specialists and two legal clerks plus the cost of their physical exams, would be \$336,050. We would also need to outfit these staff members with equipment at a total cost of \$12,840.

I am seeking approval to fund the additional four positions and to implement this 2nd shift immediately to ensure the Circuit Court Records Office is meeting court standards of reviewing, entering, and filing all court documents within 24 to 36 hours. I firmly believe the transition to an electronic court system would shorten the duration of these additional staff positions. I recommend a three-year commitment to these four additional positions or less predicated on our ability to get caught up and maintain our commitment to meeting the aforementioned court standards pertaining to filing of court documents.



COUNTY OF SAGINAW

OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

**COUNTY
SERVICES**

July 21, 2021

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

Honorable Carl E. Ruth, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Avenue
Saginaw MI 48602

8-17-11

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JUL 26 AM 8:32

RE: **2021 SECOND QUARTER REPORTS- HISTORICAL SOCIETY OF SAGINAW
COUNTY**

Dear Chairman Ruth:

The Historical Society of Saginaw County is submitting its 2021 Second Quarter Finance and Program reports covering April – June 2021 and the second-quarter reports from out-county museums. It is provided in accordance with the terms of the agreement by and between the County of Saginaw and Historical Society of Saginaw County, Inc. dated January 1, 2015. This agreement states in Article 8- Budget, Expenditures and Receipt Reports:

“The Society shall prepare an annual budget and submit its annual budget for review and comment by the Board of Commissioners at least thirty (30) days before its fiscal year commences, and provide a quarterly expenditure and receipt report in the format as requested by the County. All records and documentation of expenditures pursuant to this Agreement shall be available for inspection by authorized representatives of the County.”

Should you have any questions, please feel free to contact me at (989)790-5211.

Sincerely,

Robert V. Belleman
Controller/CAO

C: Koren Thurston, Finance Director



July 13, 2021

Robert Belleman
County Controller
Government Center
111 S. Michigan Ave.
Saginaw, MI 48602

Dear Mr. Belleman:

Enclosed please find the 2021 Second Quarter Finance and Program reports for the Historical Society of Saginaw County and the second quarter reports from the out-county museums, as submitted to us.

If there are any questions, please feel free to contact me.

Best Regards,

A handwritten signature in black ink that reads "Jonathan T. Webb". The signature is written in a cursive style with a large, stylized 'J' and 'W'.

Jonathan Webb
President/CEO

Enclosure

HISTORICAL SOCIETY OF SAGINAW COUNTY, INC.
SECOND QUARTER - 2021
PROGRAMMATIC REPORT OF THE CASTLE MUSEUM

2nd Quarter Report for 2021
Reported – July 2021

The Castle Museum was open to the public the entire second quarter, with proper safety precautions and protocols in place. During this time the museum hosted meetings and events for groups such as a local origami group, Koran War Veterans Association, Mackinaw Trail Questers, HSSC Board meetings, Preschool Story Time, and OLLI. These room rental events were required to adhere to all capacity and social distancing rules. The museum debuted several new or updated exhibits this quarter, including an exhibit curated in-house titled *Stories of Saginaw's Silver Screens*. This exhibit explores the history of movie theaters in Saginaw County. Staff continued to work both remotely and onsite to create new exhibits, improve current exhibits, maintain the building, provide services such as answering research questions, and to create online content. We maintained a strong social media presence in order to continue interacting with the community as well as provide educational and interesting content such as virtual exhibit tours, interviews, historical quizzes, videos, archaeological programming, and historical recipes.

We maintained a traditional media presence as well as a social media presence via radio, newspaper, television, Facebook, Instagram, Twitter, and YouTube.

Submitted by Ashley C. Zehnder, Office Manager

12:25 PM
07/20/21
Cash Basis

Historical Society of Saginaw County, Inc.
Profit & Loss Budget vs. Actual
April through June 2021

	<u>Apr - Jun 21</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
400 • Contract Revenue	253,315.25	261,499.00
410 • Membership	507.72	1,750.00
420 • Gifts and Grants	55,468.91	11,525.00
430 • Admissions	537.50	1,375.06
432 • Miscellaneous	2,000.00	3,050.02
440.1 • Interest Income	132.86	2,500.00
450.1 • Museum Store	511.18	268.00
Total Income	<u>312,473.42</u>	<u>281,967.08</u>
Gross Profit	312,473.42	281,967.08
Expense		
500.1 • Personnel	189,594.47	181,693.00
504 • Jazz on Jefferson Expenses	0.00	750.00
510.1 • Castle Building Operation	46,809.00	26,136.25
520 • Museum & Society Operation	29,201.97	28,837.50
530.1 • Grants to Out County Museums	26,150.00	26,150.00
540.1 • Annex Location	11,996.44	7,000.00
545 • Collections/Exhibits/Education	4,612.50	9,725.00
546 • Museum Store Operations	1,473.40	550.00
Total Expense	<u>309,837.78</u>	<u>280,841.75</u>
Net Ordinary Income	<u>2,635.64</u>	<u>1,125.33</u>
Net Income	<u><u>2,635.64</u></u>	<u><u>1,125.33</u></u>

Attendance of Tours and Outreach Programs (Time Machine)
2nd Quarter (Apr - June)

Tours					
Date	School/Group	# of classrooms	# of students	# of adults	Total Number
5/6/2021	Preschool StoryTime		2	2	4
5/20/2021	Preschool StoryTime		2	2	4
6/3/2021	Preschool StoryTime		1	2	3

BOY/GIRL SCOUT GROUP					
6/18/2021	Daisy Troop - Hemmeter Elem	1	6	6	12

Off Site Presentations & TIME MACHINE events					
Date	Location	# of Sessions	# of students	# of adults	Total Number
4/23/2021	Freeland Walleye Festival Parade				5,000
5/31/2021	Memorial Day Parade				5,000
6/8/2021	Pat's Grocery Store			64	64
6/10/2021	Faith Lutheran Childcare	1	10	3	13
6/13/2021	Bavarian Parade				25,000
6/15/2021	Pat's Grocery Store	1		82	82
6/16/2021	White Pine Summer Literacy	1	74	36	110
6/21/2021	Pat's Grocery Store	1		82	82
6/23/2021	Light Up the City-Arthur Eddy School	1		72	72
6/29/2021	Pat's Grocery Store	1		72	72

Total: 35,518

Second Quarter Report

April - June 2021

Due to the continuation of the Covid-19 Pandemic and the health concerns and restrictions associated with it, we have limited our activities in particular as it pertains to in-house researchers, providing programming, and utilizing volunteers and interns. This report reflects these changes as well as the alternative ways we found to fulfill our mission to be a resource to our community.

Collections

Staff and one college intern continued cataloguing artifacts in our object, archival and photographic collections in addition to processing new acquisitions. They provided research assistance to the community and aided with exhibitions, while at the same time organizing the materials in order to make the information more accessible to the public. Since the acquisition of the clipping files from *The Saginaw News* during the First Quarter of 2011, continuous use has been made of the collection by the staff, reporters and the general public. A second college intern at the end of the quarter began working with the collections as well as doing archaeological field work with our Curator of Archaeology.

Over 60 research questions were answered by phone, email or mail.

543 artifacts were entered into PastPerfect during the Second Quarter, bringing the total number of objects entered into the collections database to 82,693. Objects: 39,150; Photos: 29,220; Archives: 10,335; and Library: 3,988. Not included in this total, are the numerous updates we continue to make for artifacts already entered into PastPerfect.

During this quarter renovations and reorganizations began in one of the archival storage areas on the second floor of the Castle Museum Annex.

Exhibitions

Installed

Stories of Saginaw's Silver Screens: Saginaw County Movie Theaters, re-installed
Artifact of the Month

Continuing

Pleibol! In the Barrios and the Big League; Saginaw Cycle Car, re-installation; Arthur Hill High School; Remembering 9-11, re-installation; History of Saginaw Antique Shops in Saginaw; Brewing in Saginaw County; Frankenmuth Woolen Mill; History of Bridgeport Township; Morley Mershon Portable Houses; Huckster Wagon Exhibit, re-installation; Ippel Store; Our Foundations: Origins of Saginaw County; Coal Mining in the Saginaw Valley; Building a Castle; Portrait of a City: Goodridge Brothers Art Souvenir of Saginaw, Michigan USA 1902; Saginaw County Hall of Fame interactive touch screen; Stained and Leaded Glass Windows at the Annex; Timber!!!: Lumbering in the Saginaw Valley 1860 to 1900; Historic Photo Murals at the Annex; Pretty as a Postcard: Images of Saginaw from the Detroit Publishing Company; The Eskwin Chair; Geared for Production: Chevy Transmission Plant Holiday Display; Saginaw County Sports Hall of Fame; Annex Window: The History of the Castle Annex; U.S. Post Office Exhibit; Tall Case Clock from the Bancroft Hotel; Goodridge Brothers Video of Saginaw; Driving on Planks: The Road to East Saginaw, Saginaw Timeline for Rotary Centennial (Saginaw Dow Event Center); Everyday Objects of the Ojibway; Saginaw Women's Garden Club (on-line); Piano Exhibit (on-line); North School exhibit; Traveling by Interurban in Saginaw County; Lady Justice; Hill House; Saginaw Carriage from J.P. Beck's Carriage Works; Powerbike manufactured by Saginaw Products, Inc.; Geared for Production: The Story of Automotive Manufacturing in Saginaw; Made in Saginaw; Dental and Medical Period Room; 1950s Kitchen and Beauty Shop Period Room; Revealing Our Buried Past: Archaeology of the Saginaw Valley; People Make the City and Myer Brothers Jewelry Store.

Volunteers

~ 36 volunteers and 2 interns contributed ~ 238.75 hours of service during the Second Quarter of the year, working primarily on off-site projects.

1 Saginaw Valley State University student completed her internship with the museum as part of her History Bachelor Degree. She assisted with the cataloguing and preservation of numerous artifacts within the collection in addition to writing Facebook Posts about some of the objects she was working with for the museum as well as aiding the curatorial staff with other collection related projects. 1 Saginaw Valley State University student began

his internship with the museum as part of her History Bachelor Degree. He is assisting with an archaeological excavation as well as research and the cataloguing of artifacts pertaining to the lumbering era, specifically the Tittabawassee Boom Company.

Programs/Participation/Partnerships

Programs:

Presentation about *Mershon Morley Portable Houses* for OLLI

Presentation about the *Fire of 1893* for Olli

We developed online programs that were posted on our website and social media sites:

Savoring Saginaw Recipes, Histories and Images: 12 postings

Saginaw County Sports Hall of Fame Features: 12 postings

Facebook Posts:

- Dedication of People's Savings and Loan
- Destruction of City Hall by Fire in 1935
- Ludwig V. Bude, Early Saginaw Architect
- Video of Bude's monument in Forest Lawn
- Goodridge Panorama: 220 S. Washington
- Who Designed the Geisler Building
- Fire of 1893
- GAR Monument at Oakwood
- Peonies – Saginaw's City Flower
- Advertising Saginaw Clay Manufacturing Company
- Video – Goulding Sidecar
- Peonies in the 1904 Saginaw Art Museum Garden
- Juneteenth
- Types of Saginaw Paving Bricks
- Constructed from Saginaw Paving Bricks – the Cathedral of Mary of the Assumption

Observations from An Intern:

- Grohman the Florist
- Valley City Coffee and Spice Mill

Programs:

- For SVSU Olli Program: History of 200 Block of S. Jefferson
- DAR: Life of Dr. Martha Longstreet
- Questors: Heritage Homes in Saginaw
- Virtual Programs for members: Mershon Morley Portable Houses

Collaborations:

Continue to work with Saginaw County Parks and Recreation on interpretation for Malleable Iron Site.
Completing outdoor exhibit on old Jacobson's building

Training:

Our Vice President and Chief Historian attended the virtual Michigan Historic Preservation Conference as well the American Alliance of Museums

Our Registrar attended the AASLH on-line course: Leadership and Administration

Submitted By,
Sandy L. Schwan
Chief Curator
15 July 2021

Historical Society Quarterly Report

Name of Historical Society Historical Society of Bridgeport

Quarterly Financial Report Attached? ☒ Yes ☐ No

If no, please state reason:

Has your museum been open to the public on at least three different days for at least two hours per day during all the weeks of the previous quarter? ☒ Yes ☐ No

If no, please state reason:

Has your Society publicly posted your Board of Director meetings during the previous quarter? ☒ Yes ☐ No

If no, please state reason:

Reporting due dates

January 15, 2021

April 15, 2021

July 15, 2021

October 15, 2021

Signed Richard J. O'Dell

Date 7-9-21

Title Treasurer

HISTORICAL SOCIETY OF BRIDGEPORT

QUARTERLY FINANCIAL REPORT (APRIL - JUNE 2021)

ACCT NUMBER	INCOME ACCOUNTS	APR	MAY	JUN	TOTAL
1.101.000	MEMBERSHIP & DUES	\$10.00	\$40.00	\$5.00	\$55.00
1.102.000	COUNTY MILLAGE ALLOCATION	\$6,749.33	\$0.00	\$0.00	\$6,749.33
1.103.000	INTEREST	\$2.09	\$2.16	\$2.09	\$6.34
1.104.000	GIFTS, DONATIONS, MEMORIALS	\$100.00	\$0.00	\$125.00	\$225.00
1.105.000	GRANTS	\$0.00	\$0.00	\$0.00	\$0.00
1.106.000	SALES: BOOKS, CARDS, SOUVENIRS	\$0.00	\$0.00	\$0.00	\$0.00
1.107.000	BUSINESS DIRECTORY/CHURCH ADS	\$0.00	\$0.00	\$0.00	\$0.00
1.108.000	PROGRAMS & ACTIVITIES	\$0.00	\$0.00	\$30.00	\$30.00
1.109.000	MISCELLANEOUS	\$17.25	\$2.00	\$0.00	\$19.25
	TOTALS	\$6,878.67	\$44.16	\$162.09	\$7,084.92
	EXPENSE ACCOUNTS	APR	MAY	JUN	TOTAL
3.301.000	SALARIES	\$882.34	\$715.36	\$1,002.65	\$2,600.35
3.302.000	EMPLOYER PAYROLL DEDUCTIONS	\$167.98	\$0.00	\$0.00	\$167.98
3.303.000	UTILITIES: GAS & ELECTRICITY	\$361.50	\$0.00	\$426.47	\$787.97
3.304.000	TELEPHONE & INTERNET	\$126.97	\$127.97	\$127.97	\$382.91
3.305.000	SECURITY SYSTEM	\$0.00	\$0.00	\$0.00	\$0.00
3.306.000	POSTAGE	\$0.00	\$58.00	\$0.00	\$58.00
3.307.000	PRINTING	\$134.99	\$0.00	\$0.00	\$134.99
3.308.000	ADMINISTRATIVE FEES	\$375.00	\$0.00	\$0.00	\$375.00
3.309.000	JANITORIAL SUPPLIES	\$0.00	\$32.24	\$0.00	\$32.24
3.310.000	MILEAGE	\$0.00	\$0.00	\$0.00	\$0.00
3.311.000	OFFICE SUPPLIES	\$0.00	\$0.00	\$0.00	\$0.00
3.312.000	HISTORICAL PUBLICATIONS	\$0.00	\$30.00	\$0.00	\$30.00
3.313.000	HISTORICAL REPRODUCTIONS	\$0.00	\$0.00	\$0.00	\$0.00
3.314.000	PROGRAM & ACTIVITY EXPENSE	\$0.00	\$47.50	\$83.20	\$130.70
3.315.000	EQUIPMENT PURCHASES	\$0.00	\$0.00	\$0.00	\$0.00
3.316.000	MAINTENANCE - BUILDINGS	\$14.40	\$0.00	\$0.00	\$14.40
3.317.000	MAINTENANCE - EQUIPMENT	\$0.00	\$0.00	\$0.00	\$0.00
3.318.000	MAINTENANCE - GROUNDS	\$0.00	\$0.00	\$0.00	\$0.00
3.319.000	COMMERCIAL PROP INSURANCE	\$1,268.00	\$0.00	\$0.00	\$1,268.00
3.320.000	WORKMAN'S COMP. INSURANCE	\$0.00	\$0.00	\$0.00	\$0.00
3.322.000	LIABILITY INSURANCE - SOCIETY	\$0.00	\$872.00	\$0.00	\$872.00
3.323.000	ARTIFACTS ACQUISITION	\$0.00	\$0.00	\$0.00	\$0.00
3.324.000	CAPITAL IMPROVEMENTS	\$3,285.20	\$0.00	\$0.00	\$3,285.20
3.325.000	WATER	\$0.00	\$117.66	\$0.00	\$117.66
3.326.000	MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00
3.327.000	GARDENS AND LANDSCAPING	\$0.00	\$164.34	\$0.00	\$164.34
	TOTALS	\$6,616.38	\$2,165.07	\$1,640.29	\$10,421.74

HISTORICAL SOCIETY OF BRIDGEPORT

MONTH	INCOME	EXPENSES	BALANCE
JANUARY 2020	7431.3	2715.83	\$4,715.47
FEBRUARY 2020	372.05	1877.69	-\$1,505.64
MARCH 2020	\$46.47	\$1,509.33	-\$1,462.86
APRIL 2020	\$6,605.36	\$2,808.30	\$3,797.06
MAY 2020	\$63.24	\$2,503.71	-\$2,440.47
JUNE 2020	\$2,438.85	\$1,408.81	\$1,030.04
JULY 2020	\$7,065.47	\$2,445.55	\$4,619.92
AUGUST 2020	\$2.16	\$1,307.33	-\$1,305.17
SEPTEMBER 2020	\$2.09	\$2,486.59	-\$2,484.50
OCTOBER 2020	\$1,425.31	\$1,502.87	-\$77.56
NOVEMBER 2020	\$6,427.07	\$1,627.00	\$4,800.07
DECEMBER 2020	\$82.16	\$2,163.08	-\$2,080.92
JANUARY 2021	\$6,894.39	\$2,636.35	\$4,258.04
FEBRUARY 2021	\$101.95	\$1,475.36	-\$1,373.41
MARCH 2021	\$12.16	\$3,420.57	-\$3,408.41
APRIL 2021	\$6,878.67	\$6,616.38	\$262.29
MAY 2021	\$44.16	\$2,165.07	-\$2,120.91
JUNE 2021	\$162.09	\$1,640.29	-\$1,478.20
<hr/>			
	\$46,054.95	\$42,310.11	\$3,744.84

Historical Society Quarterly Report

Name of Historical Society Chesaning Area Historical Soc.

Quarterly Financial Report Attached? ☒ Yes ☐ No

If no, please state reason:

Has your museum been open to the public on at least three different days for at least two hours per day during all the weeks of the previous quarter? Yes? No

If no, please state reason: We have been open for appointments and work sessions

Has your Society publicly posted your Board of Director meetings during the previous quarter? ☒ Yes ☐ No

If no, please state reason:

Reporting due dates:

January 15, 2021

April 15, 2021

July 15, 2021

October 15, 2021

Signed Nancy J. Rowe
Title treasurer

Date 7-6-21

Account Balances - As of 6/30/2021

As of 6/30/2021

Account	6/30/2021 Balance
Bank Accounts	
amphitheater	3,250.21
Checking, Citizen's	26,661.32
citizens, savings	14,219.83
Contingency (Community State Bank)	9,425.09
Legal Fees	200.00
TOTAL Bank Accounts	53,756.45
Cash Accounts	
Petty Cash	175.07
TOTAL Cash Accounts	175.07
Asset Accounts	
CAHS Building	72,683.23
Equipment	9,252.99
Historical Contents	38,394.12
Land	12,500.00
TOTAL Asset Accounts	132,830.34
OVERALL TOTAL	186,761.86

Income/Expense by Category - Q2 2021

4/1/2021 through 6/30/2021

Category	4/1/2021- 4/30/2021	5/1/2021- 5/31/2021	6/1/2021- 6/30/2021	OVERALL TOTAL
INCOME				
Donations	0.00	25.00	0.00	25.00
donations with membership	0.00	1,860.00	190.00	2,050.00
Memorials	0.00	0.00	50.00	50.00
Millage	0.00	4,119.72	0.00	4,119.72
TOTAL INCOME	0.00	6,004.72	240.00	6,244.72
EXPENSES				
Banking Charges	0.00	22.00	0.00	22.00
Bldg. Maintenance	431.00	0.00	0.00	431.00
Building Maintenance	0.00	841.50	466.06	1,307.56
Entertainment	0.00	13.36	0.00	13.36
Misc. Exp.	60.00	17.74	6.52	84.26
Museum Costs	28.09	0.00	0.00	28.09
Office Supplies, Postage	110.00	0.00	0.00	110.00
Post Office Box Fee	0.00	0.00	56.00	56.00
Utilities	287.21	275.79	275.12	838.12
TOTAL EXPENSES	916.30	1,170.39	803.70	2,890.39
OVERALL TOTAL	-916.30	4,834.33	-563.70	3,354.33

Income/Expense by Payee - Q2 2021

4/1/2021 through 6/30/2021

Payee	4/1/2021- 4/30/2021	5/1/2021- 5/31/2021	6/1/2021- 6/30/2021	OVERALL TOTAL
INCOME				
Donations	0.00	1,885.00	240.00	2,125.00
Millage	0.00	4,119.72	0.00	4,119.72
TOTAL INCOME	0.00	6,004.72	240.00	6,244.72
EXPENSES				
ACE Hardware	0.00	150.00	0.00	150.00
Bonnie Ruff	0.00	0.00	6.52	6.52
Charter Communications	126.97	0.00	137.97	264.94
Community State Bank	0.00	22.00	0.00	22.00
Consumers Energy	141.66	119.24	118.57	379.47
Dianne Stanuszek	28.09	0.00	0.00	28.09
James Everett	0.00	691.50	466.06	1,157.56
Krupp Heating & Cooling	431.00	0.00	0.00	431.00
Postmaster	110.00	0.00	56.00	166.00
Robert Pearson	0.00	17.74	0.00	17.74
Spectrum	0.00	137.97	0.00	137.97
Subway Of Chesaning	0.00	13.36	0.00	13.36
Village of Chesaning	18.58	18.58	18.58	55.74
We Print Everything	60.00	0.00	0.00	60.00
TOTAL EXPENSES	916.30	1,170.39	803.70	2,890.39
OVERALL TOTAL	-916.30	4,834.33	-563.70	3,354.33

Quarterly Report

Frankenmuth Historical Association

Quarterly Financial Report Attached? ☒ Yes ☐ No

If no, please state reason:

Has your museum been open to the public on at least three different days for at least two hours per day during all the weeks of the previous quarter? ☒ Yes ☐ No

If no, please state reason:

Has your Society publicly posted your Board of Directors meetings during the previous quarter?

☒ Yes ☐ No

If no, please state reason:

Reporting due dates:

January 10, 2021

April 10, 2021

July 10, 2021

October 10, 2021

Signed



Date 7/7/2021

Title Executive Director

5:17 PM
07/06/21
Accrual Basis

Frankenmuth Historical Association
Profit & Loss
April through June 2021

	Apr - Jun 21
Ordinary Income/Expense	
Income	
4010-02 · PPP Income	38,675.00
4050-01 Gift Shop Sales	11,050.50
4050-08 Lager Mill Rent	3,694.50
4000-01 · Admissions FHA Museum	9,236.01
4001-01 · Membership Dues Income	2,948.50
4005-01 · Cash Contributions (Donations)	3,917.65
4008-01 · Foundation Income	28,688.78
4015-01 · County Millage Income	12,738.99
4051-02 · Fischer Hall Rental Income	4,245.50
4174-06 · Fundraising & Sp Event Income	2,642.00
4180-07 · Educational Programs Income	152.00
7030-01 · Interest Income	123.62
4200-01 · Other Income	588.77
Total Income	118,701.82
Cost of Goods Sold	
5100 - Gift Shop Consignment	937.18
5000 - Gift Shop COGS	10,973.60
Total COGS	11,910.78
Gross Profit	106,791.04
Expense	
6060-02 · Employee Benefits - FHA	2,553.84
6065-01 Payroll Taxes - Gift Sh	823.49
6175 - Office Expenses	353.23
4420-01 · Collection Supplies & Expenses	467.54
4425 · Exhibit Supplies & Expenses	407.70
5172-06 · Annual Meeting Expenses	66.13
5174-06 · Fundraising & Sp Events Expense	5,134.61
6050-01 · Salaries - Museum	44,026.58
6050-04 · Salaries - Gift Shop	10,994.75
6060-01 · Employee Benefits	690.39
6061 · Retirement Match Expense	790.65
6065 · Payroll Taxes	3,608.92
6090-01 · Travel & Mileage Expense	93.35
6105 · Supplies	474.18
6105-02 · Supplies & Expenses - FH	50.54
6150 · Advertising & Marketing Exp	366.83
6170 · Dues & Licenses	538.00
6180 · Bank Fees	894.55
6190 · Other Expenses	313.77
6198 · Professional Fees	3,300.00
6200 · Utilities	2,574.08
6200-08 · Utilities - Mill	1,216.69
6230 · Repairs & Maintenance	6,171.16
6230-08 · Mill Repair & Maintenance	232.32
6260 · Insurance - General	3,125.12

5:17 PM
07/06/21
Accrual Basis

Frankenmuth Historical Association
Profit & Loss
April through June 2021

	<u>Apr - Jun 21</u>
6270 - Building Depreciation	14,235.48
6271 - Equipment Depreciation	<u>816.30</u>
Total Expense	<u>104,320.20</u>
Net Ordinary Income	<u>2,470.84</u>
Net Income	<u><u>2,470.84</u></u>

5:16 PM

07/06/21

Accrual Basis

Frankenmuth Historical Association

Balance Sheet

As of June 30, 2021

	Jun 30, 21
ASSETS	
Current Assets	
Checking/Savings	
1001-01 - Cash FCU Savings	151,245.67
1060-01 - FHA Building & Maintenance	16,178.24
1001-00 - Cash in Checking/Savings (FCU)	95,940.45
Total Checking/Savings	263,364.36
Accounts Receivable	
1210-00 - Accounts Receivable	4,194.50
Total Accounts Receivable	4,194.50
Other Current Assets	
1021-00 Gift Shop Inventory	23,142.32
1010-00 - Endowment Held at GFACF	247,825.00
1050-00 - Petty Cash	479.00
Total Other Current Assets	271,446.32
Total Current Assets	539,005.18
Fixed Assets	
1500-10 - Land	226,881.00
1510-00 - Building - Museum	1,631,333.94
1530-08 - Building -Mill	656,737.55
1540-00 - Furniture & Equipment Museum	62,338.42
1550-11 - Log House	28,964.00
1560-08 - Furniture & Equipment - Mill	209,535.50
1565-08 - Accumulated Depr - Bldg Mill	-614,238.65
1565-09 - Accumulated Depr - Bldg	-1,163,919.40
1570-08 - Accumulated Depr-Equip Mill	-205,853.12
1570-10 - Accumulated Depr -Equip	-57,602.36
1575-10 - Accumulated Deprec Land	-48,522.41
1580-07 - Accumulated Deprec Log House	-25,643.30
Total Fixed Assets	700,011.17
TOTAL ASSETS	1,239,016.35
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2000-00 - Accounts Payable	2,550.00
Total Accounts Payable	2,550.00
Other Current Liabilities	
2126 - Sales Tax Payable	669.20
2010 - Credit Card Liability	1,243.68
2081-00 - Accrued Payroll-	2,848.57
2230-00 - Michigan Income Tax WH	2,100.55
Total Other Current Liabilities	6,862.00
Total Current Liabilities	9,412.00
Total Liabilities	9,412.00

5:16 PM
07/06/21
Accrual Basis

Frankenmuth Historical Association
Balance Sheet
As of June 30, 2021

	Jun 30, 21
Equity	
3000-00 · Fund Balance Central	209,130.35
3005-00 · Endowment Held at GFACF Equity	209,859.36
3015-00 · Property & Equipment Fund	1,189,966.00
3900 · Retained Earnings	-335,304.69
Net Income	-44,046.67
Total Equity	1,229,604.35
TOTAL LIABILITIES & EQUITY	1,239,016.35

Historical Society Quarterly Report

Name of Historical Society : St. Charles Area Museum

Quarterly Financial Report Attached? Yes No

If no, please state reason:

Has your museum been open to the public on at least three different days for at least two hours per day during all the weeks of the previous quarter? Yes No

Open by appointment for safety of all involved.

If no, please state reason:

Has your Society publicly posted your Board of Director meetings during the previous quarter? Yes No

If no, please state reason:

Reporting due dates:

January 15, 2021

April 15, 2021

July 15, 2021

October 15, 2021

Signed : *Dorene M. Kehoe*

Date: *July 19, 2021*

Title : *Treasurer*

St. Charles Area Museum

Income and Spending

4/1/2021 Through 6/30/2021

Beginning Checkbook Balance 04/01/2021 \$ 5,886.44

	Apr-21	May-21	Jun-21	Total	
Income					
Donations	\$ -	\$ 8.53	\$ -	\$ 8.53	
Millage Income	\$ 2,541.96		\$ -	\$ 2,541.96	
Total Income	\$ 2,541.96	\$ 8.53	\$ -	\$ 2,550.49	\$ 2,550.49
Expenses					
Electricity	\$ -	\$ 154.72	\$ 106.96	\$ 261.68	
Rent	\$ 60.00	\$ 60.00	\$ 60.00	\$ 180.00	
Telephone and Internet	\$ 126.97	\$ 137.97	\$ 137.97	\$ 402.91	
Water & Sewer	\$ -	\$ -	\$ 122.40	\$ 122.40	
Equipment Repairs	\$ -	\$ 120.00	\$ -	\$ 120.00	
Furnishings - new handrail	\$ -	\$ 349.00	\$ 1,200.00	\$ 1,549.00	
Yard Service	\$ 100.00	\$ 30.00	\$ -	\$ 130.00	
Supplies	\$ 57.99	\$ 19.98	\$ -	\$ 77.97	
Tax Preparation	\$ -	\$ -	\$ 265.00	\$ 265.00	
Total Expenses	\$ 344.96	\$ 871.67	\$ 1,892.33	\$ 3,108.96	\$ (3,108.96)

Ending Checkbook Balance 06/30/2021 \$ 5,327.97

Bank Balance 06/30/2021	\$ 5,567.97	
Less Outstanding checks:		
#2156	\$ (60.00)	
#2214	\$ (60.00)	
#2223	\$ (60.00)	
#2230	\$ (60.00)	
Reconciled Bank Balance	\$ 5,327.97	<u><u>\$ 5,327.97</u></u>

BUILDING FUND	
Beginning Checkbook balance	\$ 4,131.20
Ending Checkbook balance	<u><u>\$ 4,131.20</u></u>
Bank Balance 06/30/2021	<u><u>\$ 4,131.20</u></u>



COUNTY OF SAGINAW
OFFICE OF COUNTY CONTROLLER
111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

**COUNTY
SERVICES**

July 29, 2021

Carl E. Ruth, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Avenue
Saginaw, MI 48602

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

8-17-24

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JUL 29 PM 2:02

RE: REQUEST TO APPROVE FLINT RIVER STIPULATION

Dear Chairman Ruth:

I am requesting the County Services Committee recommend to the Board of Commissioners approval of the *Stipulation to Entry of Order Modifying 1916 Injunction* ("Flint River Stipulation"), a copy of which is attached herewith for your review and consideration. I have been working through attorney Tim Ferrand of Cummings, McClorey, Davis & Aho, to review and negotiate the attached, recommended Flint River Stipulation. Brian Wendling has been involved in this matter as well as Amy Lusk, on behalf of the City of Saginaw.

The North Branch of the Flint River Intercounty Drainage District is attempting to make improvements to the Flint River Drainage District. However, they have been delayed due to the 1916 Injunction. The North Branch Intercounty Drainage District initially requested each of the parties to the 1916 Injunction lift the injunction. The parties were reluctant to simply lift the injunction. Mr. Ferrand, Mr. Wendling, and Ms. Lusk negotiated the attached Flint River Stipulation. I am also attaching a copy of the March 3, 2021 minutes of the North Branch of the Flint River Intercounty Drain Drainage Board meeting.

The Board of Commissioners will need to approve the Flint River Stipulation and authorize the County of Saginaw to sign the stipulation.

I will be attending the August 4, 2021 County Services Committee meeting to answer any questions you or other members of the committee may have.

Sincerely,

Robert V. Belleman
Controller/CAO

C: Brian Wendling, Public Works Commissioner

**STATE OF MICHIGAN
IN THE CIRCUIT COURT FOR THE COUNTY OF SAGINAW**

THE NORTH BRANCH OF THE FLINT RIVER
INTERCOUNTY DRAINAGE DISTRICT, an
intercounty drainage district established under the
Michigan Drain
Code,

Case No. 21-_____-CZ

Petitioner,

HON. _____

v

SAGINAW COUNTY; CITY OF SAGINAW;
TAYMOUTH TOWNSHIP; ALBEE TOWNSHIP;
SPAULDING TOWNSHIP; CARROLLTON
TOWNSHIP; JAMES TOWNSHIP; and BIRCH
RUN TOWNSHIP, Michigan Municipal
Corporations,

Respondents.

_____/

Robert P. Anderson (P38981)
Kyle A. O'Meara (P83075)
Fahey Schultz Burzych Rhodes PLC
Attorneys for Petitioner
4151 Okemos Road
Okemos, Michigan 48864
(517) 381-0100

_____/

STIPULATION TO ENTRY OF ORDER MODIFYING 1916 INJUNCTION

The parties hereto hereby stipulate and agree to entry of the attached "Order Modifying the 1916 Injunction" regarding the North Branch of the Flint River Intercounty Drain (previously described as the Flint River Intercounty Drain).

PETITIONER:

By:
For: The North Branch of The Flint River
Intercounty Drainage District

RESPONDENTS:

By:
For: Saginaw County

By:
For: City of Saginaw

By:
For: Taymouth Township

By:
For: Spaulding Township

By:
For: Albee Township

By:
For: Carrollton Township

By:
For: James Township

By:
For: Birch Run Township

**STATE OF MICHIGAN
IN THE CIRCUIT COURT FOR THE COUNTY OF SAGINAW**

THE NORTH BRANCH OF THE FLINT RIVER
INTERCOUNTY DRAINAGE DISTRICT, an
intercounty drainage district established under the
Michigan Drain
Code,

Case No. 21-_____-CZ

Petitioner,

HON. _____

v

SAGINAW COUNTY; CITY OF SAGINAW;
TAYMOUTH TOWNSHIP; ALBEE TOWNSHIP;
SPAULDING TOWNSHIP; CARROLLTON
TOWNSHIP; JAMES TOWNSHIP; and BIRCH
RUN TOWNSHIP, Michigan Municipal
Corporations,

Respondents.

_____/

Robert P. Anderson (P38981)
Kyle A. O'Meara (P83075)
Fahey Schultz Burzych Rhodes PLC
Attorneys for Petitioner
4151 Okemos Road
Okemos, Michigan 48864
(517) 381-0100

_____/

ORDER MODIFYING THE 1916 INJUNCTION

At a session of the Saginaw County Circuit Court,
on _____, 2021.

PRESENT: HON. _____

This matter having come before the Court on stipulation and agreement by and
between the parties hereto.

IT IS HEREBY ORDERED THAT the 1916 Injunction (attached as **Exhibit 1**) is modified as follows:

1. Plaintiff/Petitioner may “inspect,” “maintain,” and “repair” the North Branch of the Flint River Intercounty Drain (previously described as the Flint River Intercounty Drain) (“the Drain”) under the terms and conditions described in MCL 280.196. The work allowed hereunder shall be limited to maintaining the Drain’s natural functions and not designed or intended to increase the volume of water downstream. Plaintiff/Petitioner shall provide Defendants/Respondents with written notice of each proposed maintenance project at least seven (7) days prior to commencing such project.
2. Plaintiff/Petitioner may not “clean out, relocate, widen, deepen, straighten, tile, extend, relocate along a highway, require structures or mechanical devices that will purify or improve the flow of the Drain or add pumping equipment necessary to assist or relieve the flow of the Drain, or supplement by the construction of one or more relief drains, new drains or extensions, enlargements, or connections to the Drain,” as described in MCL 280.192 or take any other action regarding the Drain for which a petition would be required under MCL 280.192, or other applicable section of the Michigan Drain Code of 1956, without the express written consent of the Defendants/Respondents.
3. This Stipulation and Order shall not prevent any party from taking any other valid legal or equitable action related to the Drain and/or the damages or condition allegedly caused by the Drain or any repair or improvement thereto.

IT IS SO ORDERED.

_____, CIRCUIT COURT JUDGE

Order Prepared By:

Kyle A. O'Meara (P83075)

Fahey Schultz Burzych Rhodes PLC

Attorneys for Petitioner

4151 Okemos Road

Okemos, Michigan 48864

Tel: (517) 381-0100

EXHIBIT 1

William Sugden; and to each and every of them, their heirs, assigns, attorneys, solicitors, officers, servants, agents, and each and every of them, GREETING:

has been represented to us in our said Circuit Court of Saginaw, In Chancery, on the part of The County of Saginaw, The Township of Tawas, Township of Spaulding, Township of Carrollton, Township of James Run, The Henry Passelt Company and Horace E. Sloan, that they have lately exhibited their Bill of Complaint against you, the said Alexander H. McKillop, as Drain Commissioner of Lapeer County, Albert Hunter as Drain Commissioner of Tuscola County, Stuart B. Nicol as Drain Commissioner of Sanilac County, The Woolman Construction Company and William Sugden, defendants, to be relieved touching the matters therein complained of, and it is stated among other things that you are conspiring with others, and are threatening to injure the rights touching the matters set forth in the said bill, and the actions and doings in the premises are contrary to conscience.

And, in consideration thereof, and of the particular bill set forth, do hereby, in the name of the People of Michigan, strictly command you, the said Alexander H. McKillop, as Drain Commissioner of Lapeer County, Albert Hunter as Drain Commissioner of Tuscola County, Stuart B. Nicol as Drain Commissioner of Sanilac County, The Woolman Construction Company and William Sugden, defendants, and the persons before mentioned, and each and every of them, to pay the penalty Twenty Thousand (\$20,000.00) Dollars to be

levied of your respective lands, goods and chattels, to our use, that you do absolutely and entirely desist and refrain from causing, permitting or continuing to cause or permit, or from taking any steps looking towards the construction, building or excavation of the so called "Tolint River Drain" of the County of Lapeer, until the further order of this court in the premises.

WITNESS the Honorable, William R. Kendrick and William C. Gage, Circuit Judges, and the seal of our said court, at the City of Saginaw, in said County, this 20th day of June, A. D. 1916.

Copy
of
Seal

Chas Stacey, Deputy,
County Clerk.

Robert T. Holland
City Attorney.

Bird J. Vincent
Prosecuting Attorney/.

Attorneys for Plaintiffs,
Saginaw, Michigan.

NORTH BRANCH OF THE FLINT RIVER INTERCOUNTY DRAIN

Meeting Minutes of Drainage Board

March 3, 2021

Lapeer, Tuscola, and Sanilac Counties

<http://bit.ly/3qQMuzS> Video Conference

& Telephone Conference 248-509-0316 ID: 863 621 282#

Members present:

Brady Harrington, Chairman, MDARD - from home office in Windsor Township, MI
Joseph Suma, Lapeer County Drain Commissioner - from office in courthouse Lapeer, MI
Douglas Sweet, Sanilac County Drain Commissioner - from office in courthouse Sanilac, MI
Robert Mantey, Tuscola County Drain Commissioner - from vehicle in Tuscola County, MI
Dara Hood, Tuscola County Deputy Drain Commissioner - from office in courthouse Caro, MI

Others present:

Angela Kramer, Sanilac County Deputy Drain Commissioner
Stacy Hissong, FSBR Law Office Attorney
Michael Quaine, BMJ Engineering

1. Call to Order

Chairman Harrington called the meeting to order at 10:30 a.m. by Electronic Meeting of Drain Board, proceeding in compliance with the Michigan Open Meetings Act and Governor Whitmer's Executive Directive 2020-2 and Executive Order No 2020-154.

2. Motion for Secretary

Motion by Suma for Lapeer to be secretary, supported by Sweet. Vote. All Ayes. Motion carried.

3. Agenda

Motion by Sweet, supported by Suma to approve the Agenda as presented. Vote. All Ayes. Motion carried.

4. Approval of Minutes

Motion by Suma to approve the meeting minutes from November 24, 2020. Supported by Sweet. All Ayes. Motion carried.

5. Communications & Reports

A. Discuss the status of the injunction and take any appropriate action

Stacy Hissong, Attorney of FSBR Law Office explained the process of the injunction lift as being a success. She also stated that maintenance without deepening or widening is considered a win in her legal opinion. The detailed Stipulation and Order Modifying the 1916 Injunction is attached.

A special thanks to Saginaw County Public Works Commissioner Brian Wendling for negotiating the agreement composed by FSBR Law Office.

A meeting is set for next week with FSBR and LRE Engineering to discuss easements to be plotted, then generate a list for the Lapeer County Drain Office.

Mike Quaine of BMJ Engineering stated he does not see a problem with proceeding with the study for maintenance when notifications are sent out. Last week two hundred notification letters were mailed from the Lapeer County Drain Office to the Riparian land owners along the North Branch of the Flint River.

Motion by Suma, supported by Sweet for chair to sign on behalf of the Drain Board for the order to modify the 1916 Injunction. Vote: All Ayes. Motion Passed.

B. Treasurers Report. Lapeer County currently has \$4,962.22 in account. Sanilac County currently has \$380.00 in account. Motion by Suma to accept Treasurer's Report. Supported by Sweet. Vote: All Ayes. Motion Passed.

6. Approval of Invoices:

Motion by Suma, and supported by Sweet to pre-authorize and pay all invoices from BMJ Engineering, LRE Engineering, and FSBR Law Office. Vote. All Ayes. Motion carried.

7. Other Business: None.

8. Public Comment: None.

9. Next Meeting: None set.

10. Adjourn: Motion by Sweet to adjourn. Supported by Suma. Adjourned at 1:57 p.m. Motion carried.

Lapeer 90%, Tuscola 9%, Sanilac 1%

Attached Treasurers Reports from Lapeer County, and Sanilac County, Stipulation and Order from the County of Saginaw provided by FSBR Law Firm.

Respectfully Submitted by Janie Randall
Lapeer County Drain Office Secretary

Board of Directors

Mark Thompson*
Chair

Dan Dralle*
Past Chair

Kelley Peatross, Ph.D.*
Vice Chair

Phil Dembowski*
Secretary/Treasurer

JoAnn Crary, President*

Veronica Horn*

Tim Morales*

Michael Webster*

Kevin Albosta

Walter Baker

Robert Belleman**

Neal Bishop

Stephanie Duggan

Paul Furlo

Heather Gallegos

Jennifer Geno

Brian Keeler

Kurt Kuck

Ed Lesniak

Torrie McAfee

Angie Miller

Brenda Moore**

Seth Perigo

Justin Pomerville

Chris Rishko**

Bridget Smith

Jim Terry

Jim Van Tiflin**

Chad Wurtzel

* Executive Committee

** Off-Member

July 29, 2021

Chairman Carl Ruth,
County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

Dear Chairman Ruth,

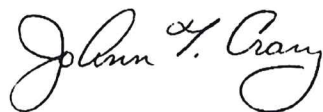
We are writing to provide our third quarter report, April 1 through June 30, 2021, to the Saginaw County Board of Commissioners. This report is in response to the First Amendment to the Saginaw County and Saginaw Future Services Agreement.

This amendment includes performance-based funding metrics to address Job Creation, New investment and Government Contracts Awarded. Each of these items is attached to a formula, and as you know, the County has provided \$146,730 of the \$150,000 in funding for the first two quarters based on our previous report.

As a result of SFI's third quarter performance, we have met the goal for Government Contracts Awarded, so will be requesting \$3,270 in performance-based funding.

We look forward to reviewing this information with the Saginaw County Services Committee.

Sincerely,



JoAnn Crary, CEcD, FM, HLM
President

8-17-25

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JUL 29 PM 2:36

Saginaw Future Inc. –April 1– June 30, 2021 Quarterly Results
Report to Saginaw County Board of Commissioners



County Report	2020-2021 Goal	Quarterly Goal	4 th Quarter Actual 1 st QTR County	1 st Quarter 2021 2 nd QTR County	2 nd Quarter 2021 3 rd Qtr County	Year to date Total
Investment	\$125m	\$31.25m	\$103.365m	\$16.08m	\$13.825	\$133.27m
Jobs Created	400	100	22	237	72	331
Restart Grant- *Jobs Created	NGE	NGE	*837	N/A	N/A	*837
Survival Grant **Jobs retained/rehired				**1,371	N/A	
Government Contracts	\$28.5m	\$7.125m	\$2.812m	\$25.145m	\$15.531m	\$43.488m
New Property Taxes	NGE	NGE	\$247,075	\$922	\$20,152	\$268,149

NGE=No Goal Established

EXPANSIONS/RETENTION	Investment	Jobs to Be Created	Jobs Retained
Dupont Health Industries Materials Site	\$2.0m	-	
Niche Populars, LLC	\$800,000	-	
DTE	\$3.5		
McDowell Healing Arts Center	\$250,000	7	
Hey Blue!	\$125,000	4	3
Pierce Powerline	\$150,000	12	9
Totals	\$6.825m	23	12

NEW BUSINESS START-UP/ATTRACTIONS	Investment	Jobs to Be Created	Jobs Retained
MoCoco's Coffee Roasters	\$300,000	9	
Hall Commercial Properties	\$4.1m	-	
Skymint Cannabis	\$1.5m	15-20	
Lume Cannabis	\$1.1m	15-20	
Totals	\$7.0m	49	

EXPANSIONS/RETENTION

Dupont HIMS-SFI assisted the company and community with a new application for an amended tax abatement certificate for their 2020 expansion of their Elastomer manufacturing process. The construction started in 2020 and was completed in the spring of this year. The project costs increased from \$4.8M to \$6.8M and Michigan Department of Treasury allows for amendments to Industrial Facilities Exemption Certificates within the first 2 years of construction.

Niche Poplars, LLC-this apartment building is located at 4444 State Street, Saginaw Township and Marookeh Nahikian plans to invest \$800k in high efficiency upgrades (windows, boiler, hot water system, toilets, ceiling insulation, lighting, faucets & showerheads, washers PV system, swimming pool heating system, air conditioners and refrigerators). The project is being financed by the PACE program and SFI assisted the company and county through the process.

DTE Energy-is Michigan's leading producer of and investor in renewable energy. As the company looks ahead to a decarbonized future, DTE will double its renewable energy generating capacity over the next two years while investing an additional \$2 billion in renewable energy assets and infrastructure. DTE believes the move to clean energy is the right thing to do for its customers, our state's economy, the environment and our company. DTE is committed to strengthening our state's economy and has invested \$13.7 billion with Michigan businesses since 2010, creating 44,000 jobs.

In Saginaw County, DTE has begun construction on its Meridian Wind Park, which will include portions of Porter and Mount Haley Townships in Midland County and Jonesfield Township in Saginaw County. In addition, DTE will build a new substation in Richland Township to support the wind park, which represents an investment of an additional \$3.5 million. The projects will be constructed over the next two years and will bring much-needed tax base to the Great Lakes Bay Region

McDowell Healing Arts Center (MHAC)-purchased the former Westlund Guidance Center on Congress Ave. in the City of Saginaw. MHAC was established 2015 by Melvin C. McDowell Jr inside of World Overcomers Church in the city of Saginaw with one Therapist and very few clients. Today MHAC is a multi-county agency (Saginaw, Cheboygan, and Genesee Counties). MHAC is a fully licensed mental health center with therapist who focus in social work, psychology, and counseling. MHAC has contracts to train Saginaw County juvenile detention staff and consultants. They also train for multiple school districts including Saginaw ISD - Head Start. The group has invested \$250k in the new location and anticipates adding 7 new jobs to the City of Saginaw.

Hey Blue! - is an expansion project being completed through the Saginaw Sugar Beets youth baseball/softball organization. The business is expanding their general services to include a retail sporting goods store to sell their merchandise as well as other sporting goods products. The project includes an expansion of a new storefront at The Bancroft in Downtown Saginaw. The store will sell top of the line baseball and softball equipment making it the only site in the City of Saginaw to carry such equipment and only the second storefront to carry such equipment in Saginaw County. This investment is their third in Riverfront Saginaw and compliments the first two, which attribute to the sustainability and growth of the business. Their membership has grown 100% since the training facility opened in

2017 and continues to trend upward. The total investment is approximately \$125,000 and will result in the retention of 3 jobs and the creation of 4. Saginaw Future has assisted the business in a variety of ways including assistance with the Saginaw DDA's Façade Grant Program.

Pierce Powerline - Pierce Powerline purchased a building in Kochville Township and are in the process of remodeling it to house the company offices and store all of the storm restoration equipment. This expansion resulted in an investment of \$150,000, has retained 9 jobs and created 12. The business has expanded their services from performing exterior overhead electrical distribution construction and maintenance services, storm restoration and electrical utility project to include interior residential, commercial and industrial wiring. Pierce Powerline has been working with the community to increase the available information about Lineworkers as a career growing in demand. SFI assisted the business by providing available sites for the new location and making connections to assist the business in attracting talent.

NEW BUSINESS START-UPS/ATTRACTIONS

MoCoco's Coffee Roasters- located at 104 E. Saginaw St. (M-46) is a former long-time vacant blighted building currently owned by Maureen and Aubrey Woods. Their plans are to renovate and convert the building into a location for roasting coffee beans and operating a coffee house. There will also be a shop that will offer specialty coffees from their roasts, baked goods and light food. The renovations are expected to cost approximately \$300,000 with 3 Ft and 6 Pt jobs created after fully operational. Saginaw Future assisted the developers and community with creating Commercial Rehabilitation districts. The Saginaw County Board of Commissioners supported the project.

Hall Commercial Properties- and Alex de Parry as project manager are renovating the three historic buildings where Jake's Old City Grill is located in Old Town Saginaw. The Phase I of the project includes the construction of 11 two and three bedroom condominium units and three first floor commercial units. A parking garage is to be located at the rear of the building facing Niagara Street. Total investment for the development is estimated to be \$4.1m. Saginaw Future assisted in securing an Obsolete Property Rehabilitation Act Exception for the project as well as assistance in the planning process with the City of Saginaw.

Skymint Cannabis- Akkadian Development has partnered with WRG Group and Skymint Cannabis to develop a new building at 700 Gratiot. Skymint is one of the largest vertically integrated marijuana establishments in the state. The project includes demolition of the existing building and development of a new retail space along with new landscaping and parking lot improvements. Skymint plans to create 15-20 new jobs. The total investment is estimated at approximately \$1.5 million. Saginaw Future assisted through the city's approval and licensing process. To learn more about Skymint Cannabis please visit Skymint.com

Lume Cannabis- Akkadian Development has partnered with Lume Cannabis to redevelop the former bank building at 3446 State Street into a Marijuana Retailer. Lume is currently the largest retail marijuana operator in the state. With this new location, 15-20 jobs will be created for local residents. The project includes removing portions of the building, redesigning the layout and renovating the

Saginaw Future Inc. –April 1– June 30, 2021 Quarterly Results
Report to Saginaw County Board of Commissioners



exterior façade. In addition, the site includes new landscaping and a reconfigured parking lot. The total investment is estimated at approximately \$1.1 million. Saginaw Future assisted through the city's approval and licensing process. To learn more about Lume Cannabis please visit Lume.com

PTAC 2nd Quarter Government Contracts Awarded

<u>Company</u>	<u>Number of Contracts</u>	<u>Value of Contracts</u>
Allis Information Management	1	\$33,993
Amigo Mobility	6	\$12,404
Award & Sports	1	\$291
Cadence Construction	3	\$2,833,799
Champagne & Marx Excavating	2	\$2,521
Cignys	15	\$572,000
Commercial Equipment	7	\$5,894
Duro-Last Roofing	14	\$7,996,208
*Escon	4	\$16,464
*Goudreau & Associates, Inc.	1	\$4,512
Grafx Central	2	\$170
Hamilton Electric	5	\$7,478
*HEX Lighting	1	\$15,490
Kapex Manufacturing	1	\$16,021
MKC Group	3	\$856,541
Merrill Technologies	1	\$34,866
Mobile Medical Response	15	\$610,477
SPACE, Inc.	5	\$1,916,739
Spence Brothers	1	\$43,679
TEAMTECH	1	\$610
The Standing Company	1	\$29,595
Umbra Group	4	\$404,366
*Winford Engineering	1	\$347
*Wineman Technology	1	\$36,900
*W. Soule & Co.	1	\$80,000
TOTALS	97	\$15,531,365
1 st Time Contracts		



COUNTY SERVICES
Finance and Accounting
910 North Walnut Street
Bay City, Michigan 48706
Tel: (989) 686-9700
Fax: (989) 266-8203

RECEIVE & FILE

8-17-8

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JUN 11 PM 12:30

June 8, 2021

Saginaw County
Board of Commissioners
111 S. Michigan
Saginaw MI 48603

To Whom It May Concern:

Enclosed please find the signed copy of the L-4029 for the current year. The District's Board of Education approved the Revised L-4029 during the Board meeting held on June 7, 2021.

Should you have any questions regarding this form, please feel free to contact me at comptonj@bcschools.net.

Sincerely,

Jolene L. Compton, CPA
Director of Finance & Accounting

Enc.

File

REVISED

ORIGINAL TO: County Clerk(s)
COPY TO: Equalization Department(s)
COPY TO: Each township or city clerk

L-4029

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.



County(ies) Where the Local Government Unit Levies Taxes BAY, SAGINAW	2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021 1,912,070,534
Local Government Unit Requesting Millage Levy BAY CITY PUBLIC SCHOOLS	For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties. 562,834,340

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	SINKING FUND	5/8/2018	0.6500	0.6494	1.0000	0.6494	1.0000	0.6494	0.6494	0.0000	2024
VOTED	BOND RETIREMENT	5/2/2006	N/A	N/A	N/A	N/A	N/A	N/A	1.0800	0.0000	2035
VOTED	2020 BOND	8/4/2020	N/A	N/A	N/A	N/A	N/A	N/A	1.1400	0.0000	2037
VOTED	OPERATING NON-HOMESTEAD	6/9/2003	18.0000	17.6747	1.0000	17.6747	1.0000	17.6747	17.6747	0.0000	2023
VOTED	OPERATING NON-HOMESTEAD	5/8/2007	0.3253	0.3253	1.0000	0.3253	1.0000	0.3253	0.3253	0.0000	2023

Prepared by JOLENE LANG COMPTON, CPA	Telephone Number (989) 671-8111	Title of Preparer DIRECTOR OF FINANCE	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		CARRIE SEPEDA	6-7-21
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		EUGENE RADEMACHER	6/7/2021

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2021 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	0.0000
For Commercial Personal	6.0000
For all Other	18.0000



Birch Run Township

COUNTY SERVICES

8425 Main Street • P.O. Box 152 • Birch Run, MI 48415
Phone: (989) 624-9773 • Fax: (989) 624-1177

June 15, 2021

RECEIVE & FILE

8-17-9

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JUN 18 AM 10:36

RE: Fiscal Year 2021 Annual Tax Increment Financing Report

Dear Saginaw County Board of Commissioners,

Pursuant to MCL 125.4911 'Recodified Tax Increment Financing Act'; *as an authority that is capturing tax increment revenues shall submit to the governing body of a taxing unit levying taxes subject to capture by an authority, a report on the status of the tax increment financing account.* Enclosed please find the Annual TIF Report for Birch Run Township DDA. If you have any questions regarding this report or otherwise, please feel free to contact me.

Regards,

Karen Parlberg, Treasurer
Birch Run Township DDA
(989) 624-9773
treasurer@birchruntwp.com

Enclosure: Copy of Annual Report on Status of TIF Plan

Annual Report on Status of Tax Increment Financing Plan

Send completed form to: Treas-StateSharePropTaxes@michigan.gov	Municipality Name	TIF Plan Name	For Fiscal Years ending in
Issued pursuant to 2018 PA 57, MCL 125.4911 Filing is required within 180 days of end of authority's fiscal year ending in 2021.	Downtown Development Authority	1	2021

Year AUTHORITY (not TIF plan) was created: 1989
 Year TIF plan was created or last amended to extend its duration: 2017
 Current TIF plan scheduled expiration date: 2047
 Did TIF plan expire in FY21? no
 Year of first tax increment revenue capture: 1990
 Does the authority capture taxes from local or intermediate school districts, or capture the state education tax? Yes or no? no
 If yes, authorization for capturing school tax:
 Year school tax capture is scheduled to expire:

Revenue:	Tax Increment Revenue	\$ 199,877
	Property taxes - from DDA levy	\$ -
	Interest	\$ 55
	State reimbursement for PPT loss (Forms 5176 and 4650)	\$ -
	Other income (grants, fees, donations, etc.)	\$ -
	Total	\$ 199,932

Tax Increment Revenues Received

From counties	\$ 155,512
From municipalities (city, twp, village)	\$ 13,788
From libraries (if levied separately)	\$ -
From community colleges	\$ 30,577
From regional authorities (type name in next cell)	\$ -
From regional authorities (type name in next cell)	\$ -
From regional authorities (type name in next cell)	\$ -
From local school districts-operating	\$ -
From local school districts-debt	\$ -
From intermediate school districts	\$ -
From State Education Tax (SET)	\$ -
From state share of IFT and other specific taxes (school taxes)	\$ -
Total	\$ 199,877

Expenditures

Contractual Services - Police Protection	\$ 50,554
Contractual Services - Administration	\$ 5,000
Sewer Project (Dixie Pump Station Bypass)	\$ 169,701
Publication & Notices	\$ 145
Postage	\$ 34
	\$ -
	\$ -
	\$ -
	\$ -
	\$ -
Transfers to other municipal fund (list fund name)	\$ 18,000
Transfers to other municipal fund (list fund name)	\$ -
Transfers to General Fund	\$ -
Total	\$ 243,434

Outstanding non-bonded indebtedness

Principal	\$ 216,000
Interest	\$ -

Outstanding bonded indebtedness

Principal	\$ -
Interest	\$ -
Total	\$ 216,000

Bond Reserve Fund Balance

\$ -

CAPTURED VALUES

PROPERTY CATEGORY	Current Taxable Value	Initial (base year) Assessed Value	Captured Value	Overall Tax rates captured by TIF plan ↓ TIF Revenue
Ad valorem PRE Real	\$ 1,255,800	\$ 670,301	\$ 585,499	13.3529000 \$7,818.11
Ad valorem non-PRE Real	\$ 16,246,367	\$ 1,862,512	\$ 14,383,855	13.3529000 \$192,066.18
Ad valorem industrial personal	\$ -	\$ -	\$ -	0.0000000 \$0.00
Ad valorem commercial personal	\$ -	\$ -	\$ -	0.0000000 \$0.00
Ad valorem utility personal	\$ -	\$ -	\$ -	0.0000000 \$0.00
Ad valorem other personal	\$ -	\$ -	\$ -	0.0000000 \$0.00
IFT New Facility real property, 0% SET exemption	\$ -	\$ -	\$ -	0.0000000 \$0.00
IFT New Facility real property, 50% SET exemption	\$ -	\$ -	\$ -	0.0000000 \$0.00
IFT New Facility real property, 100% SET exemption	\$ -	\$ -	\$ -	0.0000000 \$0.00
IFT New Facility personal property on industrial class land	\$ -	\$ -	\$ -	0.0000000 \$0.00
IFT New Facility personal property on commercial class land	\$ -	\$ -	\$ -	0.0000000 \$0.00
IFT New Facility personal property, all other	\$ -	\$ -	\$ -	0.0000000 \$0.00
Commercial Facility Tax New Facility	\$ -	\$ -	\$ -	0.0000000 \$0.00
IFT Replacement Facility (frozen values)	\$ -	\$ -	\$ -	0.0000000 \$0.00
Commercial Facility Tax Restored Facility (frozen values)	\$ -	\$ -	\$ -	0.0000000 \$0.00
Commercial Rehabilitation Act	\$ -	\$ -	\$ -	0.0000000 \$0.00
Neighborhood Enterprise Zone Act	\$ -	\$ -	\$ -	0.0000000 \$0.00
Obsolete Property Rehabilitation Act	\$ -	\$ -	\$ -	0.0000000 \$0.00
Eligible Tax Reverted Property (Land Bank Sale)	\$ -	\$ -	\$ -	0.0000000 \$0.00
Exempt (from all property tax) Real Property	\$ -	\$ -	\$ -	0.0000000 \$0.00
Total Captured Value	\$ 2,532,833	\$ 2,532,833	\$ 14,969,354	\$199,884.29 Total TIF Revenue