

AGENDA

COURTS & PUBLIC SAFETY COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Tuesday, January 12, 2021 – 4:00 p.m.

VIA TELECONFERENCE PER

PA 228 & PA 254 of 2020

Members: Sheldon Matthews - Chair, Kathy Dwan - Vice-Chair, Christopher Boyd, Kyle Harris, Carl Ruth
Others: Robert Belleman, Civil Counsel, Koren Thurston, Jennifer Broadfoot, Board Staff, *Media*

***The Courts & Public Safety Committee meeting will be held via Zoom online meeting platform.
As the County Building is closed to the public, the meeting is open remotely
to the public to follow along and participate during the public portion of the meeting, as follows:***

County of Saginaw is inviting you to a scheduled Zoom meeting.

Topic: [See Agenda below](#)

Date/Time: [January 12, 2021 04:00 PM EST](#)

Join Zoom Meeting: <https://zoom.us/j/8024441727> Meeting ID: [802 444 1727](#)

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 and enter Meeting ID: [802 444 1727](#)

- I. Call to order
- II. Welcome
- III. Public comment (*Speakers limited to 3 minutes*)
- IV. Agenda
 1. **Approval of 2021 Committee and Board Session Calendar** (*Attached*)
 2. **Robert Belleman, Controller/CAO, re:**
 - **1-19-3** Submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project (*Receive and File*)
 3. **Hon. Darnell Jackson, Chief Judge, re:**
 - Providing an update on the Courts
 4. **Undersheriff Mike Gomez, re:**
 - Providing the Sheriff "Year in Review" (*attached*) and update on Sheriff Administration & Jail
- V. Miscellaneous
- VI. Adjournment

2021 CALENDAR
Saginaw County Board of Commissioners
www.saginawcounty.com
PRIMARY STANDING COMMITTEES

Human Services Committee		Courts & Public Safety Committee		County Services Committee	
Monday 4:00 pm		Tuesday 4:00 pm		Wednesday 4:00 pm	
January	11	January	12	January	13
February	1	February	2	February	3
March	1	March	2	March	3
April	5	April	6	April	7
May	3	May	4	May	5
June	7	June	8	June	9
July	---	July	---	July	---
August	2	August	3	August	4
September	7 *(Tue)(4:00)	September	7 *(4:30)	September	8
October	4	October	5	October	6
November	1	November	2	November	3
December	6	December	7	December	8

REGULAR STANDING COMMITTEES

BOARD SESSION

Budget/Audit Committee		Labor Relations Committee		Executive Committee			
Thursday 4:00 pm		Monday 4:00 pm		Tuesday 4:00 pm		Tuesday 5:00 pm	
January	14 *(4:00)	January	14 *(Thu.)(4:30)	January	---	January	4, 6, 19
February	4	February	8	February	9	February	16
March	4	March	8	March	9	March	16
April	8	April	12	April	13	April	20
May	6	May	10	May	11	May	18
June	10	June	14	June	15	June	22
July	---	July	---	July	---	July	---
August	5	August	9	August	10	August	17
September	9	September	13	September	14	September	21
October	7	October	11	October	12	October	19
November	4	November	8	November	9	November	16
December	9 *(4:00)	December	9 *(Thu.)(4:30)	December	---	December	14

Budget Sessions are subject to the call of the Chair. There is no Board Session in July.

Legislative Committee & Intergovernmental Cooperation Committee meet as called and posted.

Schedule may be amended in the event of insufficient or additional agenda items. Please call (989) 790-5267 for confirmation of meeting dates or visit www.saginawcounty.com. All Committees meet at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, MI, 2nd Floor, Room 200 - Board Chambers unless otherwise noted.



COUNTY OF SAGINAW COURTS & PUBLIC SAFETY

OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

January 7, 2021

ROBERT V. BELLEMAN
Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

Carl E. Ruth, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Avenue
Saginaw MI 48602

1-19-3

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2021 JAN - 7 PM 5:20

RE: **SAGINAW COUNTY ADULT DETENTION AND SHERIFF ADMINISTRATION
BUILDING PROJECT – STATUS REPORT**

Dear Chairman Ruth:

The Saginaw County Building Authority met this morning to receive an update on the Saginaw County Adult Detention and Sheriff Administration Building Project ("Jail Project").

Kevin Rost of GGA, our project architect, indicated he received the final Furniture, Fixtures, & Equipment (FF&E) budget amounts to provide a final spreadsheet of items acquired with related costs. Kevin stated he would be emailing the FF&E spreadsheet to Kelly Suppes, Koren Thurston and me. Mr. Rost reported he will be recommending a different lighting system for the inmate tunnel. He will send a letter to Lt Rasco who will forward the letter to the Michigan Department of Corrections for their review and approval of the revised lighting proposal.

Mr. Willson, of Spence Brothers, provided an update on the Stairwell #3 block wall workmanship issues. Mr. Willson indicated the "approved" fix should be completed by the next Building Authority meeting. The final "approved" fix was the installation of a high-density, damage resistant drywall.

Ben Willson reported the Punch List was completed.

Mr. Willson reported the demolition of the old jail is well underway and should be completed within the next three weeks. The Inmate tunnel has been ordered and is expected to arrive the week of February 7, 2021. The new parking lot construction will be completed in Spring of 2021.

There was discussion regarding resolving the City's concerns with a section of Harrison Street, construction of the enclosure for the recycling dumpster, installation of parking signs, installation of bollards in front of the Sheriff Administration Building, and installation of twelve (12) diaphragms on inmate toilets.

Attached herewith is a copy of the December 3, 2020 Building Authority meeting minutes for your review.

The next Building Authority meeting is February 4, 2021 at 10:30 a.m. The Building Authority will meet via Zoom.

Sincerely,



Robert V. Belleman
Controller/CAO

C: Leslie Gregory, Heritage Square Neighborhood Association
Pastor Ted McCulloch, First Presbyterian Church

MINUTES
Saginaw County Building Authority
Thursday December 3, 2020
Zoom Conference Call
111 S. Michigan
Saginaw, MI 48602

Chairman Robert Belleman called the meeting to order at 10:33 a.m. via Zoom.

Members Present: Robert Belleman, L. William Smith, Leon Turnwald, Tim Novak, and Ann Marie Batkoski.

Absent: None.

Others Present: Ben Willson (Spence Bothers), Terry Blanchard (Gga), Kevin Rost (Gga), Darrick Huff (Spicer); Lt. Rasco (Sheriff's Office), Tanika Williams (Controller's Office), Kelly Suppes (Controller's Office); Chairman Michael Webster; Vice Chair Carl Ruth; Josh Brown (I.T.), Norm Bamberger (MyMember Insurance); Jon Block (The DOW); & Leslie Gregory (HSNA).

Public Comment: Leslie Gregory inquired about the gate along the fence near the Sally Port of the new jail. He stated the neighborhood is concerned the gate will become a pathway from the parking lot to the neighborhood.

Member Batkoski moved to approve the November 5, 2020 meeting minutes, seconded by Member Smith. Tanika Williams conducted roll call and the motion was approved (5-0). Motion carried

Jail Construction Project Updates

Gga

3rd floor Beams Intersecting Block Walls/Status of Addressing Cracking Grout Joints: Ben Willson stated the only thing left to do is to paint where they tuck pointed, but they had to wait for it to cure to ensure the paint was adhering correctly. He stated the intent was to paint everything at the same time as the stairwell, but it can be moved ahead if needed. Mr. Willson stated it is difficult for them to walk into every dayroom, so if more cracking is noticed to report it and it will be corrected.

Furniture, Fixture and Equipment- Final Cost Summary: Kevin Rost stated they are trying to finalize the cost associated with the FF&E, and he had reached out to Lt. Rasco and Koren Thurston to finalize the budget and actual cost. He stated he will reach out to Lt. Rasco again to finalize the FF&E list and cost. Chairman Belleman asked that Mr. Rost copy Undersheriff Gomez on the email to Lt. Rasco.

Lt. Rasco later joined the meeting and stated the only item that has not been received are the cambros for the kitchen. She described them as coolers and said she has some quotes already.

Chairman Belleman asked her to get with Kelly Suppes to get them ordered. Kevin Rost was asked to be copied on the email.

Other- Storm Water Drainage System: Kevin Rost stated he talked with Ben Willson of Spence Brothers and forwarded to him a recommendation last week. Ben Willson confirmed it is currently being worked on and displayed a photo. Mr. Willson stated they should be done within the next day, then it can be reviewed to see if any adjustments needs to be made. He stated they will use electrical clips and mortar joints so it can't be pulled up. He stated it is staked down at roughly two feet around all of the edges. He stated they couldn't find any caged material that was galvanized so they decided to use galvanized chain-linked fencing right now and staking it down well below surface level. Mr. Willson stated it fits the need for what we are trying to accomplish.

Spence Brothers

Project Progress Update- Punch List: Ben Willson stated the one item that was left was to complete some painting on some cells and that has been completed. He stated there was another item added regarding the light for the flag poles out front. Mr. Willson stated that this issue has been taken care of and is now on a daytime sensor. He stated the basement locker room shower temperatures are adjusted to ensure the water is hot. He stated the missing door strikes have been taken care of, but Accurate Controls needs to be contacted to turn the key fob pads on. He stated the light in Sgt. Henige's office has been fixed and windows in medical have been sealed and corrected. Lt. Rasco is to follow up with medical staff to make sure there is no cold air leaking through the windows. He stated he has been in contact with Annette Taylor in Maintenance regarding a couple of ongoing issues. He stated the issues has mostly been with the HVAC system. He said he had a discussion with Remer and they are building control issues that have been sorted out as of last night. Mr. Willson stated he and Ms. Taylor have a good system in place for identifying any outstanding issues to ensure the County is protected.

Cell Toilet Issues- Updates: Ben Willson stated Willoughby came out and welded the hoods in each toilet to prevent overflow. He stated a video has been requested by Willoughby to understand what is occurring to cause the issue. He stated it sounds like most of the issues are being shifted to Maintenance, and he had spoken to Ms. Taylor and went over the reset procedures. He stated she will be providing her prospective from a maintenance point of view. Terry Blanchard stated he believes Willoughby has done everything physically possible to help with the issue and he thinks it is all due to the inmates flushing miscellaneous items, and they need to be monitored as much as possible. Lt. Rasco agreed.

"Soaping" Block Walls- Cost Alternatives to Remedy the Masonry Appearance in 3rd Stairwell: Ben Willson stated he and Kevin Rost talked about the best solutions after the last meeting. He stated they agreed a high-density/high-impact drywall would be a solution; similar to what is in the basement. He stated if the County is okay with the solution they can get it done as soon as possible. Chairman Belleman acknowledged he had distributed the email from Mr. Willson to the Building Authority members and entertained a motion to implement the recommended

solution. Member Smith moved to approved and Member Turnwald seconded the motion. Motion carried 5-0.

Review P.C.O List: Ben Willson presented two PCOs.

PCO No. 097- "Additional Site Work" with Graham. PCO No. 097 would be charged to CM Contingency and Project Contingency in the amount of \$34,863.00 for the Harrison and Adams Street work.

PCO No. 111- "MEVA Form Rental from County Delay" with Graham. PCO No. 111 would be charged to CM Contingency in the amount of \$11,180.40.

Member Smith moved to approve PCO Nos. 097 and 111. Member Batkoski seconded the motion. Tanika Williams conducted a roll call. The motion carried (4-1) with Member Turnwald opposing.

Jail Demolition, Backfill, Tunnel Work, Site Work, & Parking Lot Cost Breakout: Ben Willson stated a lot of progress has been made. He stated he does not think Dore will be complete with demolition and clean up until the end of December, which does not impact the overall schedule since the parking lot cannot be done until spring. He stated there is still a lot of material to haul out and the basement. He stated he really wants to ensure the removal of the underground storage tank is done properly and indicated Annette Taylor is also assisting with this work. Mr. Willson stated tunnel installation work is scheduled to begin in January once the demo is done and the foundations are cut down.

Other (Training on Elevator Issues?): Ben Willson stated Cody from Kone came out to train on the cleaning and preventive measures for the elevators. He stated there wasn't a formal meeting with everyone, but Lt. Rasco knows what can be done and is confident it can be handled moving forward. He stated, other than the bills that Spence Brothers will pay, he thinks the elevator issues are behind us now.

Mr. Willson stated there is a camera and a speaker in the Sally Port that needs to be moved in a position to help facilitate the operations. He stated he and Kevin Rost need to make sure the Department of Corrections is okay with the move and they will get it taken care of. Terry Blanchard stated there were two issues where intake could not see cameras in the Sally Port and audio was an issue due to the loud boilers running. Mr. Willson stated they need to know what is needed and they will get it done. Chairman Belleman asked that an email go out to Undersheriff Gomez and Lt. Rasco about this matter. Lt. Rasco confirmed the issue is with the microphone/speaker and asked that it be moved closer to the door so certain conversations can be picked up. She said two speakers would be great if possible. Kevin Rost stated this can be done by getting Theil and Accurate Controls out there to review and complete. Lt. Rasco confirmed the issue with intake being unable to see in the Sally Port has been resolved.

Spicer

Sheriff's Department locker Room Showers: Darrick Huff confirmed Jeff Wood will be retiring in December and he will be attending the meetings for the time being. Mr. Huff stated they had a Spicer engineer and a representative from Reimer go out to adjust the mixing valves on the showers and that has been resolved. He stated a test was done and the water is at the temperature it needed to be.

Storm Water- Permeable Surface Comparison Calculations: Mr. Huff stated Jeff Wood shared the calculation with Chairman Belleman in November regarding the pervious vs. impervious areas. He stated he believes it is a net increase of pervious area of about 9,100 square feet between the existing conditions before the project and what's left after phase 1 & phase 2.

Chairman Belleman stated he wanted to add the topic of the lighting in the tunnel with relocation from the wall to the ceiling. Mr. Huff stated he did not have an update, but he can look into that and provide a written update. Kevin Rost stated he will follow up with Spicer, Spence Brothers and Theil on this matter. He stated he would like to see the light fixtures hung with 1 foot by 4 foot strips mounted to the ceiling with the junction boxes located adjacent to it with a flush mount.

Sheriff's Department Updates

Furniture Fixtures, & Equipment/Cell Phone Booster: Lt. Rasco stated everything has been installed and all furniture is in place.

Inmate Medical Records- Status of Electronic Medical Records: Kelly Suppes stated she received an update from Lt. Kerns in early November where it was determined there is no need to continue with the electronic medical records until we go live with the new JMS system as it doesn't seem practical building an interface with MainFrame when it will soon be obsolete. Josh Brown stated it will be about 18 months for this to occur.

Lt. Rasco stated there are concerns with the violation of HIPPA and the amount of weight bearing on the shelving units, but there is a need for finding a place to put the files. She stated downsizing is occurring and some files have been placed in the basement. She stated they now have a new medical director and she has been very attentive.

Other: Lt. Rasco stated Lt. Kerns left her with a list of toilets that needs to be reset. She stated she thinks they aren't being reset correctly and this may be an operator's error. As well, the items being flushed is the cause of the problem.

The next Building Authority Meeting will be held on January 7, 2021 at 10:30 AM via Zoom Conference Calling.

Member Smith moved to adjourn the meeting, seconded by Member Turnwald. Motion carried.

The Zoom meeting was adjourned at 11:22am.



A YEAR IN REVIEW: SAGINAW COUNTY SHERIFF'S OFFICE 2020 RECAP

Sheriff's Office Accomplishments and Highlights of 2020

The Saginaw County Sheriff's Office accomplished many things within the last year. After many years we moved to a new and improved building that will make our office more efficient for our employees and those that we serve.



Our new facility is equipped with a workout room that is available 24/7 to our employees. Thanks to Nexteer, Team One Credit Union, and Home Depot for their donations.



The administration was able to move in on March 9, 2020 and the jail facilities were moved over a month later, on April 9, 2020.





A YEAR IN REVIEW: SAGINAW COUNTY SHERIFF'S OFFICE 2020 RECAP

2020 Events



The Saginaw County Sheriff's Office was able to help 70+ families with Christmas gifts during our annual Shop with a Hero event.



Our 4th annual Trunk or Treat took place at Arthur Hill High School as a drive-thru event this year. Lt. Kolb and Sheriff Federspiel got into the Halloween spirit with a sword fight to entertain the kiddos as they drove through. We had over 400 cars come through to get candy this year!



Sheriff's Office deputies, corrections officers, and support officers raised a total of \$1,170 during our No Shave November fundraiser that was donated to Christmas with Angels.



Lt. Ebony Rasco was awarded the Saginaw Exchange Club's Police Officer of the Year award for the Saginaw County Sheriff's Department thanks to all her hard work and dedication this year helping to get the new facility up and running.

New employees of 2020

We welcomed a few new employees to the Saginaw County Sheriff's Office this year.

Law Enforcement:

Deputy Cole McGregor
Deputy Garrett Stanfield
Deputy Albert Presley
Deputy Alex Pease
Deputy Charles Johnson

Corrections:

C/O Harley Daniels
C/O Andrew Weiss
C/O Mike King

Part-time Employees:

Crystal Demijohn
Dallas Gomez
Elizabeth Lunsford