

September 19, 2023

BUDGET RESOLUTION A

WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2022 annual financial report and budget requests for the 2024 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

WHEREAS, The Board has reviewed the Budget/Audit Committee's recommended Budget for Fiscal 2024 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level;

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2024 Saginaw County Budget as summarized below and set forth in the Budget/Audit Committee's recommended budget dated September 19, 2023, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Controller shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

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SAGINAW COUNTY FISCAL 2024 BUDGET SUMMARY

<u>FUND NAME</u>	<u>2024 BUDGET</u>	<u>GENERAL FUND APPRO.</u>
101-General Operating	\$ 58,282,438	\$ 48,755,175
207-Law Enforcement	12,252,530	507,042
208-Parks & Recreation	2,562,679	-
211-GIS System	286,764	-
213-Animal Care & Control	2,779,075	55,000
215-Friend of the Court	5,682,023	1,715,681
221-Health Department	17,890,438	1,600,000
225-River Preservation	4,220	-
228-Solid Waste Management	400,400	-
229-Lodging Excise Tax	3,807,000	-
230-Principal Resident Exemp Denial	8,727	-
232-Event Center	2,117,720	-
233-Courthouse Preservation Technology	75,500	-
238-Commission on Aging	7,643,219	-
240-Mosquito Abatement Commission	7,896,890	-
242-Planning	30,600	-
243-Brownfield Redevelopment Authority	365,300	-
244-Economic Development Corp	36,024	-
252-Land Reutilization Fund	1,043,014	-
256-Register of Deeds Automation Fund	249,526	-
260-Indigent Defense System Fund	9,043,745	-
261-E-911 Telephone Surcharge	7,463,621	-
263-Concealed Pistol Licensing	131,790	-
264-Local Correction Officers Training	94,114	-
266-LE Mobile Data Maint/Replace	502,610	-
269-Law Library	57,500	51,000
270-Castle Musm & Historical Society	1,211,576	-
271-County Library (Board)	50,000	-
272-Saginaw Children's Zoo Millage	1,239,498	-
274-MI Works-Service Centers	1,272,531	-
276-Michigan Works Administration	15,089,117	-
277-Remonumentation Grant	104,082	-
278-Special Projects	1,945,666	137,284
280-Sheriff Special Projects	788,607	100,000
282-Prosecutor Special Projects	334,137	88,142
284-Corrections Special Projects	761,886	-
285-American Rescue Plan Act Fund	533,578	-
286-MSU Extension Special Projects	15,000	-
290-Social Welfare	17,100	17,100
292-Child Care Probate/Juvenile Home	6,182,347	3,118,630
294-County Veterans Service Fund	98,728	-
331-369-Debt Service Funds	14,040,068	2,137,384
445-Public Improvement	737,117	-
514-Parking System	28,000	-
516-Delinquent Tax Revolving	43,488,953	-
526-Delinquent Property Tax Foreclosure	2,642,718	-
536-Land Bank Authority	4,968,514	-
569-Building Authority	31,601	-
581-Airport	967,629	-
595-Inmate Services	1,657,046	-
627-Retiree Health Savings Plan	555,000	-
636-Information Technology	5,631,138	-
641-Soil Erosion	199,110	-
643-Local Site Remediation Revolving	284,300	-
661-Motor Pool	358,521	-
664-Office Equipment Pool	5,021	-
677-Risk Management	1,752,637	-
692-Investment Services	84,125	-
698-Employee Benefits	11,174,457	-
711-HealthSource Saginaw	624	-
721-Library (Penal)	681,500	-
731-MERS Retirement Fund	5,601,684	-
733-DC Retirement Fund	4,374,367	-
736-PostEmployment Health Benefits	4,441,747	-
TOTAL	\$ 276,128,168	\$58,282,438

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BE IT FURTHER RESOLVED #1, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2023 tax year (Fiscal 2024 budget year) for a total County levy of 10.9210 mills including authorized debt service as summarized below:

2023 AUTHORIZED TAX RATES - FISCAL 2024 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2023	4.8485 Mill**	General Operating
County Parks	.2937 Mill	Parks & Recreation
Castle Museum	.1994 Mill	Castle Museum & Hist.
Mosquito Control	1.0000 Mill	Mosquito Abatement
Senior Citizens	.5891 Mill	Commission on Aging
County Event Center	.4493 Mill	Event Center
Sheriff Services	1.7473 Mill	Law Enforcement
Animal Control	.4243 Mill	Animal Control
Saginaw Children's Zoo	.1997 Mill	Children's Zoo
Saginaw County 9-1-1 Authority	.2795 Mill	9-1-1 Authority
Health Department	<u>.4792 Mill</u>	Health Department
Total, Operating Millages	<u>10.5100 Mill</u>	
Debt-Hospital Bonds	<u>.4110 Mill</u>	Hospital Const. Debt
Total, Debt Millages	<u>.4110 Mill</u>	
GRAND TOTAL	<u>10.9210 Mill</u>	

** July 2024 General Operating levy subject to the provisions of the Headlee Adjustment.

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E 9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and

BE IT FURTHER RESOLVED #4, That the sum of \$276,128,168 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and

BE IT FURTHER RESOLVED #5, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred,

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nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

BE IT FURTHER RESOLVED #6, That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and

BE IT FURTHER RESOLVED #7, That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and

BE IT FURTHER RESOLVED #8, That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and

BE IT FURTHER RESOLVED #9, That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and

BE IT FURTHER RESOLVED #10, That the Controller is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and

BE IT FURTHER RESOLVED #11, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2024 Budget Year) as defined by Public Act 2, 1986; and

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BE IT FURTHER RESOLVED #12, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$662,904 of the estimated \$1,325,808 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

BE IT FURTHER RESOLVED #13, That the Controller be, and hereby is appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and

BE IT FURTHER RESOLVED #14, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

BE IT FURTHER RESOLVED #15, That the County Controller be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund in an annual total amount not to exceed \$75,000 for that fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department in an annual amount not to exceed \$75,000 for each department. A quarterly report of all transfers shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #16, That the Chairman of the Board, upon recommendation of the County Controller, be authorized to sign in acceptance of grants on behalf of the County in an amount up to \$100,000 with a local match not to exceed 10% (\$10,000), if required, and if available within the requesting department's current budget; and that the County Controller be authorized to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #17, That the County Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the Controller approves each contract as to substance and the County Attorney approves each contract as to legal form; and

BE IT FURTHER RESOLVED #18, That the Controller is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and

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BE IT FURTHER RESOLVED #19, That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #20, That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #21, That upon approval of the Controller/CAO, appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #22, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the Controller, Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the Controller, to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and

BE IT FURTHER RESOLVED #23, The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to the United States Marshal Service/federal government to house inmates at \$70* per day with net proceeds (\$70* per day minus funds set aside to support indigent defendants sentenced to the tether program estimated at \$100,000) to remain in the General Fund to support the Jail budget; and

BE IT FURTHER RESOLVED #24, The County Controller/CAO is authorized to reduce the Law Enforcement Fund, including reduction in force, if the projected revenue from housing inmates outside of Saginaw County or federal government inmates does not materialize; and

BE IT FURTHER RESOLVED #25, Any revenue received from the rental of jail beds to outside agencies, (i.e., Genesee County / State of Michigan) or the federal government is restricted and can only be used for Law Enforcement or jail expenses; and

BE IT FURTHER RESOLVED #26, The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2024; COAM-Sheriff Unit II Sergeants – expires 2022; Teamsters Local 214 Health Department and Commission on Aging – expires 2024; Teamsters Local 214 Public Health Nurses – expires 2024; COAM-Sheriff Unit III Captains & Lieutenants – expires 2024; POAM-Sheriff Unit I (312 eligible) – expires 2025; POAM Detention Youth

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Care Specialists – expires 2024; POAM-Animal Control Officers – expires 2024; POAM–Family Division Probation Officers – expires 2024; GELC-District Court Probation Officers – expires 2024; POAM-Prosecutors – expires 2024; POAM-Detention Supervisors – expires 2024; UAW Managers – expires 2024; UAW Professionals – expires 2024; UAW Paraprofessionals – expires 2024; POAM-Sheriff Unit I (non 312 eligible and clerical) – expires 2024; Controller/CAO contract – expired January 2021 (*at end of each contract year, the term shall be extended one additional year); and Health Officer Contract – expired October 2020 (*term automatically renews annually); and

BE IT FURTHER RESOLVED #27, That it is the determination of the Board of Commissioners for the 2024 Fiscal Year that the County is in compliance with Public Act 152 of 2011, and that determination is to stay within the hard dollar caps for employee health insurance as set and adjusted by the Public Act.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Christopher Boyd, Chairman

Adopted: September 19, 2023

September 19, 2023

BUDGET RESOLUTION B

WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2023 and ending September 30, 2024;

NOW, THEREFORE, BE IT RESOLVED, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2024 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2023 and ending September 30, 2024.

BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations (i.e. per diems) specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and

BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2024 Budget; and

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual; and

BE IT FURTHER RESOLVED #4, That County wide Elected Official's (County Clerk, County Treasurer, County Prosecutor, Public Works Commissioner, Register of Deeds, and Sheriff) compensation be adjusted at the same percentage wage rate for County nonunion employees; and

BE IT FURTHER RESOLVED #5, That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

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SAGINAW COUNTY BOARD OF COMMISSIONERS

Christopher Boyd, Chairman

Adopted: September 19, 2023

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September 19, 2023

BUDGET RESOLUTION B

**COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION**

NUMBER	TITLE	01/01/2023 AMOUNT	01/01/2024 AMOUNT
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689
6	Member, Board of Commissioners	10,874	10,874
5	Circuit Court Judge	168,759 **	168,759 **
5	District Court Judge	168,759 **	168,759 **
2	Probate Court Judge	168,759 **	168,759 **
1	Clerk	90,447 *	90,447 *
1	Register of Deeds	88,904 *	88,904 *
1	Treasurer	100,087 *	100,087 *
1	Public Works Commissioner	99,928 *	99,928 *
1	Sheriff	120,947 *	120,947 *
1	Prosecutor	151,438 *	151,438 *
3	Veterans Relief Commission	1,200	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board	4,000	4,000

* See Budget Resolution B – compensation to be adjusted at the same percentage wage rate as County nonunion employees.

** Judges' annual salaries are paid pursuant to State law.

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September 19, 2023

BUDGET RESOLUTION C

WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2024-2028 Capital Improvement Plan for the 2024 Fiscal Year as submitted by the Saginaw County Controller/CAO; and

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible manner;

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2024 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the approved projects, as attached, for the 2024 Fiscal Year.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Christopher Boyd, Chairman

Adopted: September 19, 2023

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September 19, 2023

BUDGET RESOLUTION D

WHEREAS, The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and

WHEREAS, It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and

WHEREAS, The Board of Commissioners has incorporated as part of the Fiscal 2024 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2023 and ending September 30, 2024; and

WHEREAS, The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year;

NOW, THEREFORE, BE IT RESOLVED, That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2024 Budget.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Christopher Boyd, Chairman

Adopted: September 19, 2023