

AGENDA
COURTS & PUBLIC SAFETY COMMITTEE
111 S. Michigan Ave., Room 200, Saginaw MI 48602
Tuesday, August 6, 2024 – 4:00 p.m.

Members: Jack Tany - Chair, Sheldon Matthews – Vice-Chair, Rich Spitzer, Mark Piotrowski, Christopher Boyd

Others: Administrator, Finance Director, Civil Counsel, Board Staff, *Media*

- I. Call to order
- II. Welcome/Roll-call
- III. Correction/Approval of Minutes (***June 4, 2024 – Attached***)
- IV. Public comment
 - *Speakers limited to 3 minutes*
- V. Agenda
 1. **Chris Izworski, 9-1-1 Executive Director, re:**
 - **8-20-7** Submitting its FY 2025 Budget and Resolution for approval
 2. **Mike Gomez, Undersheriff, re:**
 - **8-20-8** Requesting placement on the Courts & Public Safety Committee agenda to provide an update (*Receive & File*)
 3. Any other matters to come before the committee
- VI. Miscellaneous
- VII. Adjournment

MINUTES
COURTS & PUBLIC SAFETY COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Tuesday, June 4, 2024 – 4:00 p.m.

Present: Jack Tany - Chair, Sheldon Matthews – Vice-Chair, Rich Spitzer, Mark Piotrowski, Christopher Boyd
Others: Mary Catherine Hannah, Koren Thurston, L. William Smith, Jr., Jaime Ceja, Darcie Totten, Undersheriff Gomez, Eric Snidersich, Christopher Manriquez, Steve Fenner, Suzy Koeplinger, Renee Sharkey and Catherine Hicks

- I. Call to order ---**Tany at 4:00 p.m.**
- II. Welcome/Roll-call
- III. Correction/Approval of Minutes (**May 7, 2024**)
---**Moved by Matthews, seconded by Piotrowski, to approve. Motion carried.**
- IV. Public comment ---**None**
 - *Speakers limited to 3 minutes*
- V. Agenda
 1. **Miguel Gomez, Undersheriff, re:**
 - **6-18-3** Requested approval to place an order for patrol vehicles prior to the start of FY 2025 on October 1, 2024 (paid from the FY 2025 budget). Ordering earlier will allow for the replacement of 7 vehicles each budget cycle, and prevent the accumulation of high mileage on existing vehicles
---**Moved by Matthews, seconded by Spitzer, to approve. Motion carried.**
(Board Report)
 2. **Eric Snidersich, Vice President of Operations, Mobile Medical Response, re:**
 - **6-18-12** Submitted its Tri-Annual Report on response times and other related information pursuant to the Ambulance Service Agreement (*Receive & File*) ---**No action**
 3. Any other matters to come before the committee ---**None**
- VI. Miscellaneous ---**None**
- VII. Adjournment ---**Moved by Matthews, seconded by Piotrowski, to adjourn. Motion carried; time being 4:30 p.m.**

Respectfully Submitted,
Jack Tany, Committee Chair
Suzy Koeplinger, Committee Clerk

COURTS & PUBLIC SAFETY

Saginaw County 9-1-1 Communications Center Authority

618 Cass Street • Saginaw, MI 48602 • (989) 797-4590 • Fax (989) 790-5288

8-20-7

June 18, 2024

Christopher Boyd, Chairman
Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2024 JUN 20 A 8:06

Re: 9-1-1 Budget and Resolution

Dear Chairman Boyd:

The Saginaw County 9-1-1 Communications Authority is submitting the Fiscal Year 2025 Budget and Resolution for the August 6, 2024 Courts and Public Safety Committee meeting.

This communication and enclosures have also been provided to the County Administrator for inclusion in the total Saginaw County FY 2025 Budget.

Please feel free to contact me should you have any questions.

Regards,



Chris Izworski
9-1-1 Executive Director

Enclosures

c: Mary Catherine Hannah, County Administrator
Koren Thurston, Finance Director



Saginaw County 911 Communications Center Authority Budget

Fiscal Year Ending Sept. 30:		Actual 2023	Approved 2024	Amended 2024	Proposed 2025
Revenues					
67658	911 PHONE SURCHARGE-CASH	\$ 5,555,440	\$ 5,151,000	\$ 5,151,000	\$ 5,310,600
67658-M	MILLAGE DEPOSITS	\$ 1,638,365	\$ 1,635,431	\$ 1,635,431	\$ 1,742,062
67659	STATE WIRELESS FUND	\$ 398,693	\$ 400,000	\$ 400,000	\$ 400,000
69400	OTHER REVENUE-INTEREST	\$ 86,181	\$ 18,000	\$ 18,000	\$ 180,000
69300	REIMBURSEMENT - SCCJCC	\$ 63,600	\$ 63,600	\$ 63,600	\$ 63,600
69325	STATE TRAINING FUNDS	\$ 76,510	\$ 41,200	\$ 41,200	\$ 30,000
69301	REIMBURSEMENT - Retiree Health	\$ 24,176	\$ 34,000	\$ 34,000	\$ -
69302	REIMBURSEMENT - Active Empe	\$ 24,620	\$ 18,500	\$ 18,500	\$ 22,000
69303	REIMBURSEMENT - MMRMA Ins	\$ 21,447	\$ 24,000	\$ 24,000	\$ -
69450	DEPT REIMBURSEMENTS	\$ 46,310	\$ -	\$ -	\$ -
69350	SOIL BANK PROGRAM INCOME	\$ 1,920	\$ 1,920	\$ 1,920	\$ 1,920
69401	OTHER REVENUE	\$ 24,563	\$ 85,000	\$ 85,000	\$ 85,000
Total Revenues		\$ 7,961,826	\$ 7,472,651	\$ 7,472,651	\$ 7,835,182
Expenditures					
70100	SALARIES/WAGES - ADMIN	\$ 171,269	\$ 250,000	\$ 250,000	\$ 267,500
70300	SALARIES/WAGES - SUPERVISOR	\$ 300,931	\$ 355,000	\$ 355,000	\$ 350,500
70302	SUPV OVERTIME	\$ 119,302	\$ 76,500	\$ 76,500	\$ 81,850
70304	SUPV HOL 8 HRS	\$ 9,364	\$ 17,700	\$ 17,700	\$ 18,940
70305	SUPV HOLIDAY WKD	\$ 11,886	\$ 10,636	\$ 10,636	\$ 11,380
70400	SALARIES/WAGES OPERATORS	\$ 1,102,534	\$ 1,731,060	\$ 1,731,060	\$ 1,747,200
70401	WAGES: SHIFT PREMIUM	\$ 13,958	\$ 14,500	\$ 14,500	\$ 15,520
70415	WAGES LUMP SUM PAYMENT	\$ 2,643	\$ -	\$ -	\$ -
70402	OP OVERTIME	\$ 334,446	\$ 142,800	\$ 142,800	\$ 152,800
70404	OP HOLIDAY 8 HRS	\$ 27,774	\$ 86,500	\$ 86,500	\$ 92,550
70405	OP HOLIDAY WKD	\$ 41,850	\$ 65,000	\$ 65,000	\$ 69,550
70409	LONGEVITY / STIPEND-OPERATOR	\$ 15,020	\$ 20,000	\$ 20,000	\$ 21,400
70410	LONGEVITY-SUPERVISOR	\$ 5,180	\$ 5,000	\$ 5,000	\$ 5,350
70450	SALARIES/WAGES PART TIME	\$ 94,727	\$ 144,000	\$ 144,000	\$ 70,000
70500	SALARIES/WAGES TRAINEES	\$ 135,752	\$ 76,500	\$ 76,500	\$ 160,000
71600	HOSPITALIZATION INSURANCE	\$ 409,334	\$ 530,000	\$ 530,000	\$ 561,800
71605	HOSPITALIZATION - RETIREES	\$ 256,635	\$ 240,000	\$ 240,000	\$ -
71608	HOSPITALIZATION-RETIREES OPEB	\$ 445,200	\$ 357,000	\$ 357,000	\$ -
71700	LIFE INSURANCE	\$ 3,204	\$ 2,000	\$ 2,000	\$ 2,140
71750	DISABILITY-SHORT/LONG TERM	\$ (1,649)	\$ -	\$ -	\$ -
71800	DENTAL INSURANCE	\$ 21,167	\$ 28,482	\$ 28,482	\$ 28,760
71850	VISION INSURANCE	\$ 3,444	\$ 4,646	\$ 4,646	\$ 4,700
71900	RETIREMENT CONTRIBUTIONS-DB	\$ 389,028	\$ 411,732	\$ 411,732	\$ 396,600
71901	RETIREMENT CONTRIBUTIONS-DC	\$ 134,162	\$ 205,320	\$ 205,320	\$ 219,692
72500	SS & MEDICARE EMPLOYER MATCH	\$ 157,231	\$ 239,615	\$ 239,615	\$ 256,390
72200	WORKERS COMPENSATION	\$ 2,422	\$ 5,508	\$ 5,508	\$ 5,900
72000	MI UNEMPLOYMENT	\$ 119	\$ -	\$ -	\$ -

Saginaw County 911 Communications Center Authority Budget

Fiscal Year Ending Sept. 30:		Actual 2023	Approved 2024	Amended 2024	Proposed 2025
73002	COMPUTER SOFTWARE	\$ 34,473	\$ 2,127	\$ 2,127	\$ 12,000
73003	COMPUTER HARDWARE	\$ -	\$ -	\$ -	\$ -
73004	SOFTWARE MAINTENANCE	\$ -	\$ 675,960	\$ 675,960	\$ 765,000
74900	OPERATING SUPPLIES	\$ 29,281	\$ 10,712	\$ 10,712	\$ 16,000
75400	UNIFORMS & ACCESSORIES	\$ 5,342	\$ 6,000	\$ 6,000	\$ 6,000
75600	EMPLOYEE ASSISTANCE PROGAM	\$ -	\$ 3,296	\$ 3,296	\$ 6,000
82000	MEMBERSHIPS & DUES	\$ 1,411	\$ 2,266	\$ 2,266	\$ 2,320
82100	GIS MEMBERSHIP DUES	\$ 35,000	\$ 36,153	\$ 36,153	\$ 42,000
83618	PRE-EMPLOYMENT PHYSICALS	\$ 3,015	\$ 1,957	\$ 1,957	\$ 4,000
85100	TELEPHONE	\$ 57,375	\$ 50,620	\$ 50,620	\$ 51,640
85105	Network Providers	\$ -	\$ 1,100	\$ 1,100	\$ 1,150
86104	TRAVEL-MILEAGE	\$ 6,818	\$ 8,200	\$ 8,200	\$ 8,400
86105	TRAVEL - SNC	\$ -	\$ 3,000	\$ 3,000	\$ 10,000
86200	TRAINING - WORKSHOP	\$ 36,516	\$ 3,500	\$ 3,500	\$ 3,570
86205	TRAINING - SNC	\$ -	\$ 13,000	\$ 13,000	\$ 20,000
86400	PUBLIC RELATIONS	\$ 90	\$ 1,000	\$ 1,000	\$ 1,020
90200	PRINTING & BINDING	\$ 991	\$ 5,768	\$ 5,768	\$ 1,100
91200	INSURANCE-PUBLIC LIABILITY	\$ 49,793	\$ 50,161	\$ 50,161	\$ 50,000
92100	GAS/HEAT/WATER	\$ 28,417	\$ 50,000	\$ 50,000	\$ 51,000
92105	FUEL	\$ -	\$ 1,000	\$ 1,000	\$ 1,020
93100	BUILDING R & M	\$ 80,058	\$ 21,424	\$ 21,424	\$ 120,000
93400	MPSCS SITE MAINTENANCE	\$ 47,369	\$ 30,000	\$ 30,000	\$ 30,600
93500	MOTOROLA RADIO/DISPATCH	\$ 155,780	\$ -	\$ -	\$ -
93550	COMMUNICATIONS-CAD	\$ 271,953	\$ -	\$ -	\$ -
93600	COMMUNICATIONS-EMER REP	\$ 15,954	\$ -	\$ -	\$ -
93601	Siren Maintenance	\$ -	\$ 20,000	\$ 20,000	\$ 20,400
93700	EMERGENCY BACKUP 911	\$ 1,888	\$ -	\$ -	\$ -
93900	CONTRACT - JANITORIAL	\$ 24,525	\$ -	\$ -	\$ -
93901	CONTRACT - LEGAL SERVICES	\$ 6,124	\$ -	\$ -	\$ -
93903	CONTRACT - NETWORK ADM	\$ 12,240	\$ -	\$ -	\$ -
93904	CONTRACT - ACCOUNTING	\$ 21,786	\$ -	\$ -	\$ -
93905	CONTRACT - BUILDING LEASE	\$ 8,961	\$ 14,409	\$ 14,409	\$ 14,409
93906	CONTRACT - MISC SERVICES	\$ 744	\$ -	\$ -	\$ -
93907	CONTRACT - COPY MACHINE	\$ 206	\$ -	\$ -	\$ -
93909	CONTRACT - MOBILE DATA	\$ 63,600	\$ -	\$ -	\$ -
93911	CONTRACT - 911 IT	\$ 3,227	\$ -	\$ -	\$ -
93913	CONTRACT - Phone, Firewall, Sw	\$ 54,313	\$ -	\$ -	\$ -
93914	CONTRACT - UPS Support/Vertiv	\$ 2,812	\$ -	\$ -	\$ -
93915	CONTRACT - NetSource, IT, Tech	\$ 47,822	\$ -	\$ -	\$ -
93916	CONTRACT - PROFESSIONAL SERV	\$ 90,645	\$ 243,400	\$ 243,400	\$ 250,700
93917	CONTRACTED SERVICES	\$ -	\$ 31,000	\$ 31,000	\$ 31,620
98100	CONTRIBUTION TO MDD'S FUND	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000
98905	PRINCIPAL REPAYMENT MOTOROLA	\$ 992,099	\$ 992,099	\$ 992,099	\$ -
98906	Interest	\$ -	\$ -	\$ -	\$ -
99000	CAPITAL OUTLAY	\$ -	\$ 100,000	\$ 100,000	\$ 315,133

Saginaw County 911 Communications Center Authority Budget

Fiscal Year Ending Sept. 30:	Actual 2023	Approved 2024	Amended 2024	Proposed 2025
Total Expenditures	6,472,560	7,472,651	7,472,651	6,450,605
Revenues Over Expenditures	1,489,266	0	0	1,384,577
Beginning Fund Balance	\$ 5,268,155	\$ 6,757,421	\$ 6,757,421	\$ 6,757,421
Ending Fund Balance	\$ 6,757,421	\$ 6,757,421	\$ 6,757,421	\$ 8,141,998
<i>Set-aside for Capital</i>	\$ 550,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<i>Less Capital Outlays</i>	\$ -	\$ 100,000	\$ 100,000	\$ 315,133
Committed for Capital Projects	\$633,748	\$1,533,748	\$1,533,748	\$2,218,615
Assigned for Debt Service	\$ 992,099	\$ 992,099	\$ 992,099	\$ -
Unassigned Fund Balance	\$ 5,131,574	\$ 4,231,574	\$ 4,231,574	\$ 5,923,384

RESOLUTION

A Budget Resolution for Fiscal Year 2025

Saginaw County 9-1-1 Communication Center Authority

WHEREAS, Michigan Public Act 2 of 1968, as amended by Public Act 621 of 1978, the Uniform Budgeting and Accounting Act, requires that an appropriations act be adopted in order to enact a budget for any public fund; and,

WHEREAS, that responsibility be designated for the administration of said budgets; and,

WHEREAS, a public hearing was held on May 16, 2024 for the proposed Saginaw County 9-1-1 Communication Center Authority's operating budget for fiscal year 2025; and,

NOW, THEREFORE, BE IT RESOLVED, that the Saginaw County 9-1-1 Communication Center Authority hereby adopts the Budget, including all funds and accounts, for the fiscal year beginning October 1, 2024, ending September 30, 2025, in the amount of \$6,450,605 a copy of which is attached herewith, and made a part of this Resolution.

BE IT FURTHER RESOLVED, as per the approved Saginaw County Long Range Communications Plan; that all maintenance expenses be the responsibility of the 9-1-1 Authority and the funds to be taken from the 9-1-1 Telephone Surcharge - Grant Fund (County of Saginaw Acct #260).

BE IT FURTHER RESOLVED, that an unrestricted General Fund Balance of 40% be maintained.

BE IT FURTHER RESOLVED, that Capital will be maintained as committed and separate from the Operating Fund.

BE IT FURTHER RESOLVED, that the Saginaw County 9-1-1 Authority be authorized to move the balance from the State of Michigan Wireless Fund (Acct# 260-32601) to be used as revenue for Saginaw County 9-1-1.

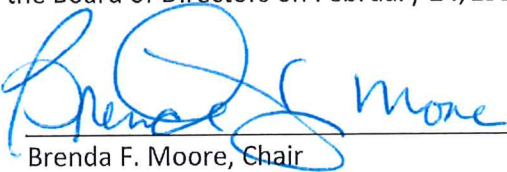
BE IT FURTHER RESOLVED, that the Director be designated as responsible for budget administration and that the Director may approve line-item budget adjustments for authority operations in the amount not to exceed \$10,000 without Board approval, provided there are existing appropriations in the budget to cover the expenditure.

BE IT FURTHER RESOLVED, that Executive Director is hereby granted the authority to enter into contracts and agreements on behalf of the organization without the explicit approval of the Board of Directors, subject for an amount not exceeding \$10,000 per transaction without prior Board approval.

BE IT FURTHER RESOLVED, that upon approval from the Board Treasurer, the Director be allowed to transfer excess funds, should there be any, held in the 9-1-1 checking account, to pay against the MERS Unfunded Liability, the retiree healthcare fund (OPEB), or placed in a separate account for future equipment replacement costs.

BE IT FURTHER RESOLVED, all expenditures shall be approved by the Authority Board in accordance with Section 8F, Paragraph 1, of the Interlocal Agreement approved by the Board of Directors, February 24, 1994, by providing an Invoice/Payment Register, to be approved at regular Board meetings.

BE IT FURTHER RESOLVED, that the Director is hereby authorized to transfer available funds for emergency purposes up to \$10,000 in accordance with the provisions of Section 8F, Paragraph 3, of the Interlocal Agreement adopted by the Board of Directors on February 24, 1994.


Brenda F. Moore, Chair


Tracy Reimus, Secretary

Date: June 13, 2024

