

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, August 8, 2024 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer
Absent: Christopher Boyd
Others: Mary Catherine Hannah, Koren Thurston, L. William Smith, Darcie Totten, Denny Harris, Mark Piotrowski, Rachel Horten, Mary McLaughlin, Undersheriff Gomez, Gene Schmidt, Randy Pfau, Jennifer Broadfoot, Jessica Sargent, Blair Stevenson, Chris Harrington, Charlene Coleman, Lupe Warsin, Connie Weil, Goeffrey Weil, Patti Johnson, Jaime Ceja, Suzy Koepplinger, Renee Sharkey and Catherine Hicks

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**June 6, 2024**)
---**Moved by Slodowski, seconded by Tany, to approve. Motion Carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*) ---**None**
- V. Agenda

1. **Undersheriff Gomez, Undersheriff**, re:

- **8-20-16** Requested three (3) budget adjustments to: **(1)** Increase with revenue the Sheriff's Vehicle Pool account by \$52,181 and increasing user departments; **(2)** Increase the Drug Forfeitures budget with revenue by \$35,500 generated by the sale of a Dodge Durango; and **(3)** Establish a new budget within the Special Projects Fund 280 to accept \$28,500 funds received by the State of Michigan for FY 2024 to support required annual in-service training standards for licensed law enforcement officers. State funds will be sufficient to cover the cost of mandatory active shooter training for all presently employed, licensed, law enforcement officers.

--- **Tany moved, seconded by Commissioner Spitzer, to approve item number 1. Motion carried.**

--- **Tany moved, seconded by Commissioner Slodowski, to approve item number 2. Motion carried.**

--- **Slodowski moved, seconded by Commissioner Tany, to approve item number 3. Motion carried.**
(Board Report)

2. **Blair Stevenson, Chief Assistant Prosecutor**, re:

- **8-20-17** Requested a transfer of \$3,850 to its DHHS Division budget – Capital Outlay for furniture and to replace desks with those that are equipped with locks, per requirements.

---**Moved by Slodowski, seconded by Tany, to approve. Motion Carried.**
(Board Report)

3. **Jessica Sargent, Commission on Aging Director**, re:

- **8-20-18** Requested **(1)** budget adjustments for its Home Delivered Meals/Congregate Nutrition Program (\$146,000) due to serving 100 more people and the increased cost and decreased availability of less costly groceries and **(2)** Transportation Program (\$15,000). They have fewer volunteer drivers and have had to hire staff from temp agencies.

---Spitzer moved, seconded by Commissioner Slodowski, to approve item number 1. Motion carried.
---Spitzer moved, seconded by Commissioner Tany, to approve item number 2. Motion carried.
(Board Report)

4. **Rachel Horton, Director of SCACC**, re:

- **8-20-19** Requested use of General Donations to increase its budget by \$25,000 to construct a room to house the oxygen generator in the Surgical Center. They have received approximately \$78,000 in donations.

---Slodowski moved, seconded by Tany, to approve. Motion Carried.
(Board Report)

5. **Koren Thurston, Finance Director**, re:

- **8-20-20** Vendor Transactions June 1 – 30, 2024 in the amount of \$7,209,109.34. This is \$8.5 Million less compared to last year due to completed projects.

---Tany moved, seconded by Slodowski, to approve. Motion Carried.

- **8-20-21** Vendor Transactions July 1 – 31, 2024 in the amount of \$11,508,170.56. This is a \$1.6 Million increase compared to last year partially due to the Mosquito Control project.

---Spitzer moved, seconded by Slodowski, to approve. Motion Carried.
(Board Report for 8-20-20 and 8-20-21)

- **8-20-22** Submitted the quarterly budget adjustments and grants accepted on behalf of the County by the Administrator for 4-1-24 to 6-30-24

---Tany moved, seconded by Spitzer, to receive and file. Motion Carried.

- **8-20-23** Submitted amendments to Draft #1 of the proposed FY 2025 Budget General Fund: **(1)** Increase to the Medical Examiner’s budget of \$32,827 due to reclassification of the Office Manager; **(2)** Increase to the Medical Examiner’s budget of \$20,000 to account for contract renewals of the Medical Examiner and Deputy Medical Examiner; **(3)** To provide funding to MSU Extension of \$150,000; **(4)** Increase of \$30,517 to the Prosecutor’s Office budget due to reclassification of the Director of Operations and Legal Office Manager; and **(5)** Increase of Prosecutor’s Office High Crime Community Support Grant from the State of Michigan estimated at \$350,000. Additional adjustments affect the Sheriff’s Special Projects fund and have no impact on the General Fund.

---Slodowski moved, seconded by Tany, to approve all five amendments to the budget. Motion Carried. (Board Report)

6. **Mary Catherine Hannah, County Administrator**, re:

- **8-20-24** Requested the reallocation of American Rescue Plan Act (ARPA) funds to: **(1)** Reallocate \$500,000 from the County Clerk digitization of files request to the Saginaw County Courts to update JAVS systems; **(2)** Reallocate unspent funds from COVID Healthcare claims in the amount of \$197,065.03 to zero out Premium Pay (\$6,903.89) and to the HVAC Courthouse Project (\$190,161.14); and **(3)** Reassign unspent funds allocated for the “Medical Diamond Project” from the City of Saginaw to the Saginaw County Health Department for the pre-development and construction/purchase phases of new facilities (\$4,652,034.76)

***---Spitzer moved, seconded by Tany, to approve all three items. Motion Carried.
(Board Report)***

7. Any other matters to come before the committee ***---None***

VI. Miscellaneous ***---None***

VII. Adjournment ***---Moved by Tany, seconded by Slodowski, to adjourn. Motion carried; time being 4:58 p.m.***

Respectfully Submitted,
Michael Webster, Committee Chair
Suzy Koeplinger, Committee Clerk