

AGENDA

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, August 6, 2025 - 4:00 p.m.

Members: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany

Others: County Clerk, Administrator, Finance Director, Civil Counsel, Board Staff, *Media*

- I. Call to order
- II. Welcome
- III. Correction/Approval of Minutes (***June 4, 2025 - Attached***) [*Note: No meeting in July*]
- IV. Public Comment (*Speakers limited to 3 minutes*)
- V. Agenda

1. **Mary Catherine Hannah, County Administrator**, re:

- **8-19-8** Requesting approval to revise the Frankenmuth Separate Management Agreement to update the original document, to include criteria created for Convention & Visitors Bureau (CVB) recognition, and amendments to the County Accommodations Tax Ordinance (*Board Report*)

2. **Brian Keenan-Lechel, Parks and Recreation Director**, re:

- **8-19-9** Providing an informational update on the BayZil Trailhead project in Zilwaukee Township funded by a Michigan Natural Resources Trust Fund grant with matching funds committed from the Great Lakes Bay Regional Trail nonprofit and Saginaw Bay Watershed Initiative Network (*Receive & File*)

3. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**

- **8-19-10 BAY CITY PUBLIC SCHOOLS** submitting signed Form L-4029 detailing the property tax levies for Bay City Public Schools.

4. Any other matters to come before the committee

- VI. Miscellaneous
- VII. Adjournment

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, June 4, 2025 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Harris – Vice-Chair, John Kaczynski, Gerald Little, Jack Tany
Others: Vanessa Guerra, Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Brian Wendling, Chris Klawuhn, Thomas Raymond, Jaime Ceja, Katharine Tessin, Andrew Klaczekiewicz, Suzy Koeplinger, Renee Sharkey and Catherine Hicks

- I. Call to order---***Chair Webster at 4:03 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***May 7, 2025***)
 - ***Moved by Kaczynski, seconded by Tany, to approve. Motion carried.***
- IV. Public Comment ---***None***
- V. Agenda

1. **Brian Wendling, Public Works Commissioner**, re:

- **6-17-6** Submitted for approval a Resolution authorizing the Public Works Commissioner to certify and sign all related grant documents with the MEDC for CDBG-Disaster Recovery funding required to carry out and complete the SCPWC/Proposed Flood Protection Zone project (*Resolution 2025 - 6*)
- Discussion was held regarding this project that needs to be done due to flooding and how it impacts the area, including Wickes Park and M-13, which is a main route to the hospitals. The project is expected to take three years. If the grant is awarded, it will cover \$4,975,100 of the estimated \$6,000,000 costs; the remaining, estimated cost will be covered by an assessment. This resolution is only to be used for this specific grant. How the changes will affect properties on each side of the Flood Protection Zone project will be investigated prior to getting the permit to do the work. Chairman Tany expressed that he and the Drain Commissioner think that running the funds through the county is the best course of action. Chair Webster requested Brian Wendling bring updates on the project back to the County Services Committee.
- ***Moved by Tany, seconded by Little, to approve. Motion carried. (Res. 2025 - 6)***
- **6-17-7** Submitted for approval a Resolution pledging full faith and credit of the County for the Cheboyganing Creek Drain Project (*Resolution 2025 - 7*)
- Chair Webster requested Brian Wendling include coordinates/townships for the location of the Cheboyganing Creek Drain to the Board so that commissioners are prepared to answer those who inquire about it. Chairman Tany referenced the May 18, 2025 article in the Tri-County Citizen regarding the Youngs Intercounty Drain Project and thanked Drain Commissioner Brian Wendling for sticking up for the residents of Saginaw County.
- ***Moved by Kaczynski, seconded by Harris, to approve. Motion carried. (Res. 2025 - 7)***

2. **Thomas Raymond, Village Manager, Village of Reese**, re:

- **6-17-8** Submitted a Petition, Resolution, and Request for Public Hearing on the annexation of property from Township of Blumfield to Village of Reese, owners Trevor and Abbey Gruber, for the purpose of connecting to the sewer system, 1660 S. Reese Rd., Reese, Michigan, 48457, Parcel #06-12-6-12-1004-00 3 (*Resolution 2025 - 8*)
- **6-17-9** Submitted a Petition, Resolution, and Request for Public Hearing on the annexation of property from Township of Blumfield to Village of Reese, owner Kelly Bull, for the purpose of connecting to the sewer system, 2032 S. Reese Rd., Reese, Michigan, 48457, Parcel #06-12-6-13-1017-000 (*Resolution 2025 - 9*)
- **6-17-10** Submitted a Petition, Resolution, and Request for Public Hearing on the annexation of property from Township of Blumfield to Village of Reese, owner Janelle Hudson, for the purpose of connecting to the sewer system, 2038 S. Reese Rd., Reese, Michigan, 48457, Parcel #06-12-6-13-1028-000 (*Resolution 2025 - 10*)
- **6-17-11** Submitted a Petition, Resolution, and Request for Public Hearing on the annexation of property from Township of Blumfield to Village of Reese, owner Louise Hunt, for the purpose of connecting to the sewer system, 2070 S. Reese Rd., Reese, Michigan, 48457, Parcel #06-12-6-13-1034-000 (*Resolution 2025 - 11*)
- Thomas Raymond notified the committee that, at present, three of the four properties have already tied into the village sewer system. The fourth property is in the process of being divided from farmland to construct a house. He reported that there is no negative financial impact from these residents connecting to the village sewer system as the work has already been done and paid for. He welcomes them to the Village of Reese. Chris Klawuhn, Environmental Health Director, was called on by Chair Webster and stated he is supportive of the resolutions.
- ***Moved by Little, seconded by Tany, to approve resolutions 2025 – 8 through 2025 – 11. Motion carried. (Res. 2025 – 8, Res. 2025 – 9, Res. 2025 – 10, Res. 2025 – 11)***

3. **INFORMATIONAL COMMUNICATIONS** (*To be Received & Filed by the Committee*)

- **6-17-12 MAPLE GROVE TOWNSHIP** provided notification that it has prepared a draft update to its Master Plan pursuant to Public Act 33 of 2008, Michigan Planning Enabling Act, with a Public Hearing scheduled for Wed., August 13, 2025
- **6-17-13 VILLAGE OF BIRCH RUN DDA** provided, in accordance with Public Act 57 of 2018, the Birch Run Downtown Development Authority (DDA) will have an informational meeting during its regular DDA meeting on June 19, 2025 at 7:30 a.m.
- ***Moved by Kaczynski, seconded by Harris, to receive and file 6-17-12 and 6-17-13. Motion carried. (Receive & File)***

4. Any other matters to come before the committee---***None***

VI. Miscellaneous

- Commissioner Harris commented on how full the gated parking lot has been and that it is impossible to find a parking spot. Administrator Hannah announced that the recommendation from the wayfinding study will be presented to the Committee of the Whole on June 17, 2025 at 4:00 p.m.

VII. Adjournment

- ***Moved by Harris, seconded by Little, to adjourn. Motion carried; time being 4:37 p.m.***

Respectfully submitted,

Michael A. Webster, Committee Chair

Vanessa Guerra, Committee Clerk



County of Saginaw

COUNTY SERVICES

111 South Michigan Avenue
Saginaw, MI 48602

Mary Catherine Hannah
County Administrator

8-19-8

July 29, 2025

Michael Webster, Chairman
County Services Committee
111 S. Michigan Avenue
Saginaw, MI 48602

SAGINAW COUNTY BOC
JUL 30 '25 PM2:32

RE: FRANKENMUTH SEPARATE MANAGEMENT AGREEMENT

Dear Chair Webster,

Please see the attached proposed revision of the Frankenmuth Separate Management Agreement. This proposed revision of the agreement is to update a very old document (originally completed in 2000), to account for the criteria created for Convention & Visitors Bureau (CVB) recognition and for the amendments to the County Accommodations Tax Ordinance. This language has been reviewed by County legal counsel and counsel for the Frankenmuth CVB.

Thank you for your consideration of this matter.


Mary Catherine Hannah
County Administrator



(989) 790-5210



administratorsoffice@saginawcounty.com

SEPARATE MANAGEMENT AGREEMENT

This Separate Management Agreement, ("Agreement"), executed this ____ day of _____, 2025, is made by and between the County of Saginaw, a Michigan Municipal Corporation ("County") and the Frankenmuth Convention & Visitor's Bureau, Inc., a Michigan Non-Profit Corporation ("Frankenmuth CVB or FCVB").

RECITALS

A. The County is authorized by state statute to enact an ordinance to levy, assess, and collect an excise tax on those engaged in the business of providing rooms for dwelling, lodging or sleeping purposes (aka "accommodations tax"). MCL 141.862.

B. The County adopted its Accommodations Ordinance [Saginaw County Ordinance 103] June 15, 1976 (as subsequently amended),

C. The County entered into a Separate Management Agreement with the Saginaw County Convention & Visitor's Bureau ("Saginaw County CVB"), now operating under the Great Lakes Bay Convention and Visitors Bureau, by which it authorized the Saginaw County CVB to receive a portion of Accommodations Tax Dollars to advertise, market and promote Saginaw County, and promote/secure/assist with tourism and convention business within the County. (Resolution A, adopted November 14, 2000).

D. The County entered into a Separate Management Agreement with the Frankenmuth Convention Visitors Bureau ("Frankenmuth CVB") by which it authorized the Frankenmuth CVB to receive a portion of the Accommodation Tax Dollars collected within the City and Township of Frankenmuth to advertise, market and promote Saginaw County, and promote/secure/assist with tourism and convention business within the County. (Resolution B, adopted November 14, 2000).

E. The County has amended Ordinance #103, Accommodations Ordinance, [1/18/2011] and established Minimum Application Criteria for Separate Management Agreements. (Resolution E, adopted November 20, 2018).

F. Therefore, the County and the Frankenmuth CVB desire to enter into this Revised Separate Management Agreement which shall supersede and replace the prior Management Agreement previously entered into by these parties.

Accordingly, the parties agree as follows:

ARTICLE I - APPLICATION CRITERIA FOR SEPARATE MANAGEMENT AGREEMENT

1. Incorporation by Reference.

The application criteria for Separate Management Agreement, Resolution "E" adopted November 20, 2018 by the County Board of Commissioner's is attached hereto and incorporated herein by reference. (Appendix #1)

2. Amendments to Criteria

The County, in its sole discretion, through action by its Board of Commissioners, reserves

the right to amend, revise, supplement and/or clarify the Application Criteria for Separate Management Agreement, at any time. The amended, revised, supplemented and/or clarified Application Criteria for Separate Management Agreement shall become a part of this Agreement immediately upon adoption by the County.

3. Continuing Requirements

The Frankenmuth CVB will comply with the Application Criteria for Separate Management Agreement (and any amendments, revision, supplement or clarification thereof) for the duration of this Agreement. The Application Criteria for Separate Management Agreement are deemed to be continuing in nature so that the requirements imposed upon the "Applicant" within the Application Criteria for Separate Management Agreement shall also be imposed upon the Frankenmuth CVB throughout the duration of this Agreement and any extension thereof.

4. Compliance Audit

The County, through action by its Board of Commissioners, may appoint a designee to review and report on the Frankenmuth CVB's compliance with the Application Criteria for Separate Management Agreement, (and each element of that Criteria) including the Frankenmuth CVB's Business Plan, Marketing Plan, Bank Accounts, Financial Statements, Books and Records (a performance audit), and/or to oversee the effective and efficient application/use of Accommodations Tax dollars. Frankenmuth CVB agrees to comply with all reasonable requests of the persons or entity conducting the performance audit.

ARTICLE II - ACCOMMODATIONS TAX DOLLARS

1. Distribution of Accommodations Tax Dollars

As per the Accommodations Ordinance, the County shall distribute to the Frankenmuth CVB, seventy-five percent (75%) of Accommodations Tax Dollars collected by the County under its Accommodations Tax Ordinance from persons engaged in the business of providing rooms for dwelling, lodging or sleeping purposes to transient guests who are located within the City and Township of Frankenmuth, less five percent (5%) for the cost of administering and enforcing the tax, and less any interest or penalty fee collected under said Ordinance, according to the following formula:

Gross Accommodations Tax Dollars (ATD) revenue received, minus \$750 marketing credit, minus 5% of ATD for administration expense, minus 25% of the remainder to the Saginaw CVB, equaling the net amount to be conveyed to the FCVB., or

(Gross ATD (-) \$750 per facility = 1st Adjusted ATD, (-) 5% (+ interest and penalty (if any)) = 2nd Adjusted ATD, (-) 25% = Final Adjusted ATD. One hundred per-cent (100% of Final Adjusted ATD to be distributed to the FCVB.

Or stated another way:

Gross ATD

- \$750 credit for all persons subject to tax for marketing expenditures

- 5% of ATD for Administrative Costs

= Adjusted ATD

- 25% paid to Saginaw CVB

= ATD owed to FCVB

2. Collection of Accommodations Tax Dollars

The County Treasurer shall levy, assess, and collect Accommodations Tax Dollars. The County Treasurer shall establish the amount of Accommodations Tax Dollars to be distributed to the Frankenmuth CVB and the amount of Assessment Tax Dollars to be retained for the cost of administering and enforcing the accommodations tax plus interest and penalties.

3. Expenditure of Accommodations Tax Dollars

The Frankenmuth CVB will manage the expenditure of Accommodations Tax Dollars distributed to it by the County according to the purposes of the Accommodations Ordinance, specifically:

- a. Advertising, marketing, and promoting entertainment and convention business for the benefit of residents and visitors to Saginaw County, supporting tourism and convention business in the City and Township of Frankenmuth and the County
- b. Operating and managing a Visitor Information Center.
- c. Operating and managing the Frankenmuth CVB.
- d. The financing or re-financing of the acquisition, construction, improvement, enlargement, repair, or maintenance of convention and entertainment facilities, which may include Destination Growth Enhancement Development (DGED)

ARTICLE III - ORGANIZATION AND GOVERNANCE

1. Organization and Incorporation

Paragraph 1 of the Application Criteria for Separate Management Agreement regarding Organization and Incorporation shall apply to the Frankenmuth CVB for the duration of this Agreement. Further, the Frankenmuth CVB shall provide the County Administrator copies of its Articles of Incorporation, Bylaws, and Corporate Meeting Minutes for the Frankenmuth CVB and any affiliate entity, upon request.

2. Governance

Paragraph 2 of the Application Criteria for Separate Management Agreement regarding Governance shall apply to the Frankenmuth CVB throughout the duration of this Agreement. Further, the Chairman of the County Board of Commissioners may appoint a County Commissioner as a voting member/director to the Frankenmuth CVB Board of Directors.

3. Chief Executive Officer (CEO)

Paragraph 3 of the Application Criteria for Separate Management Agreement regarding the Chief Executive Officer (CEO) shall apply to the Frankenmuth CVB and any affiliated entity for the duration of this Agreement. Further, the Chief Executive Officer (CEO) of the Frankenmuth CVB shall, at the request of the County Administrator, report to the County Board of Commissioners regarding operations, implementation, execution, management, and oversight of the Frankenmuth CVB and the expenditure

and reporting of Locally Generated Revenues, Assessment Tax Dollars and Room Tax Revenues.

4. Membership Convention and Visitors Bureau Organizations

Paragraph 4 of the Application Criteria for Separate Management Agreement shall apply to the Frankenmuth CVB for the duration of this Agreement. Further, upon request of the County Administrator, the Frankenmuth CVB shall provide documentation evidencing the Frankenmuth CVB's dues paying membership, in good standing, for each of the Convention and Visitors Bureau Organizations.

5. Employees

Paragraph 5 of the Application Criteria for Separate Management Agreement regarding Employees shall apply to the Frankenmuth CVB for the duration of this Agreement. Further, upon request of the Saginaw County Administrator, the Frankenmuth CVB shall provide documentation evidencing the number and identity of its employees and volunteers and their current and anticipated work hours/schedules.

6. Visitor Information Center

Paragraph 6 of the Application Criteria for Separate Management Agreement regarding the Visitor Information Center shall apply to the Frankenmuth CVB throughout the duration of this Agreement. Further, upon request of the County Administrator, Frankenmuth CVB shall provide documentation evidencing the hours of operation of its Visitor Information Center.

7. Locally Generated Revenue

Paragraph 7 of the Application Criteria for Separate Management Agreement shall apply to the Frankenmuth CVB for the duration of this Agreement. Further, upon request of the County Administrator, the Frankenmuth CVB, and any affiliated entity shall provide documentation evidencing the current and historical collection of all Locally Generated Revenue.

8. Business Plan

Paragraph 8 of the Application Criteria for Separate Management Agreement shall apply to the Frankenmuth CVB and any affiliated entity for the duration of this Agreement. Further, upon request of the Saginaw County Administrator, the Frankenmuth CVB shall provide copies of its annual Business Plan.

9. Marketing Plan

Paragraph 9 of the Application Criteria for Separate Management Agreement shall apply to the Frankenmuth and any affiliated entity for the duration of this Agreement. Further, upon request of the Saginaw County Administrator, the Frankenmuth CVB shall provide copies of its Marketing Plan.

10. Bank Accounts

Paragraph 10 of the Application Criteria for Separate Management Agreement shall apply to the Frankenmuth CVB throughout the duration of this Agreement. Further, upon request of the Saginaw County Administrator, the Frankenmuth CVB shall provide records evidencing each deposit and withdrawal from its bank accounts in which Locally Generated Revenues, Assessment Tax Dollars and Room Tax Revenues have been deposited.

11. Financial Statements

Paragraph 11 of the Application Criteria for Separate Management Agreement regarding

Financial Statements shall apply to the Frankenmuth CVB and any affiliated entity for the duration of this Agreement. Further, upon request of the Saginaw County Administrator, the Frankenmuth CVB shall provide copies of its Financial Statements, including annual audited statements by a Certified Public Accountant.

ARTICLE IV - BUDGET

1. Compliance with Uniform Budgeting and Accounting Act

Annually, the Frankenmuth CVB shall submit a budget to the County's Administrator consistent with the Uniform Budgeting and Accounting Act, MCL 141.421 et. seq. The County Administrator shall establish the annual due date and form of the budget.

2. Non-compliance

Subject to Article VI, Section 2, failure of the Frankenmuth CVB to timely provide the budget in the form required by the County Administrator may, at the sole discretion of the County, result in the termination of this Agreement or withholding, eliminating or reducing the distribution of Accommodations Tax Dollars to Frankenmuth CVB.

ARTICLE V - AUDIT

1. Financial Statements

The Frankenmuth CVB and any affiliated entity shall maintain comprehensive Financial Statements in compliance with generally accepted accounting principles. The Financial Statements must account for all Locally Generated Revenues, Accommodations Tax Dollars, Assessment Dollars and Room Tax Revenues received and expended during the fiscal year for wages, benefits, operational expenses, overhead expenses, management expenses and advertising, marketing, and promotions.

2. Bank Accounts

The Frankenmuth CVB and any affiliated entity must maintain separate bank accounts at a federally insured Michigan bank or depository from which Accommodations Tax Dollars will be deposited and disbursed. The bank accounts(s) must be maintained separately and independently for this purpose with no other monies or funds deposited or co-mingled therein.

3. Audit

The Financial Statements and Bank Account Records shall be audited annually by a Certified Public Accountant and certified by the Frankenmuth CVB's CEO as accurate. The Audited Financial Statements must identify and disclose advertising, marketing and promotion expenditures made in the fiscal year. The Audited Financial Statements shall be provided to the County Administrator and the Saginaw County CVB immediately upon completion and on or before the date proscribed by the County Administrator.

4. Transparency

The Frankenmuth CVB shall maintain complete, thorough, and up to date books and records regarding its Bank Accounts, Financial Statements, and Expenditures of Accommodations Tax Dollars, Locally Generated Revenues, Assessment Dollars and Room Tax Revenues and shall make its books and records available to the County Administrator and the Saginaw County CVB upon request of the County.

ARTICLE VI - TERM OF AGREEMENT

1. Effective Date of Agreement

This Agreement will become effective upon adoption by the County Board of Commissioners and the Frankenmuth CVB Board of Directors and subsequent execution by the designated representative of the County and the Frankenmuth CVB.

2. Duration of Agreement

This is a twelve (12) month Agreement, which shall renew each year thereafter upon the Effective Date of Agreement for an additional twelve-month period, unless terminated upon written notice of termination provided by the County to the Frankenmuth CVB, CEO (or Board of Directors) and/or written notice of termination provided by a representative of Frankenmuth CVB to the County upon 90 days written notice by one party to the Administrator. Provided, however, the percentage of ATD that has been bonded against for the purposes of a project, may not be reallocated or otherwise removed until such bonds (as previously approved by the County) are paid in full, or are paid, re-financed, or the obligations of the Frankenmuth CVB are otherwise released by Frankenmuth CVB.

3. Termination At Will

The County and/or the Frankenmuth CVB, may terminate this Agreement by providing written notice of termination to the other party. The Agreement shall terminate immediately upon receipt of written notice and all Accommodations Tax Dollars, Assessment Tax Dollars and Room Tax Revenues in the possession or control of the Frankenmuth CVB shall be immediately returned to the County.

ARTICLE VII - INDEMNIFICATION

1. Indemnification and Hold Harmless Agreement

The Frankenmuth CVB hereby waives, releases, discharges, and agrees to hold harmless, the County Board of Commissioners, and the County, including its elected and appointed officials, employees and representatives, from every, any and all claims, demands and damages arising out of the distribution and expenditures of Accommodations Tax Dollars, this Agreement and any, every, and all actions taken in relation to this Agreement including but not limited to termination of this Agreement and/or the alteration, amendment, and revision of the Application Criteria for Separate Management Agreement or the terms and conditions of this Agreement. Further, Frankenmuth CVB shall indemnify and hold harmless the County from any claim or cause of actions arising out of the distribution and expenditure of Accommodations Tax Dollars made against Frankenmuth CVB.

ARTICLE VIII - MISCELLANEOUS PROVISIONS

1. Waiver

The waiver by either party to this Agreement of any breach or violation of the provisions of this Agreement shall not constitute a waiver of any subsequent breach or violation of the Agreement including the same provisions of the Agreement.

2. Unenforceability

If any provision of this Agreement is deemed to be unenforceable for any reason, the unenforceability thereof shall not impair the remainder of this Agreement, which shall remain in full force and effect.

3. *Entire Agreement*

This written Agreement represents the entire agreement and understanding between the parties to this Agreement and any previous Agreement between these parties is deemed void and of no effect.

4. *Modification*

Except as set forth in Article I, this Agreement may be modified only by a subsequent writing signed by both parties to this Agreement.

5. *Interpretation of this Agreement*

Both parties had the opportunity to participate in the drafting and review of this Agreement and any ambiguity in this Agreement shall not be interpreted for or against either party to this Agreement.

6. *Applicable Law*

This Agreement shall be governed by the law of the State of Michigan.

SAGINAW COUNTY:

**FRANKENMUTH CONVENTION &
VISITORS BUREAU**

Jack Tany
Chairman, Board of Commissioners

Jamie Furbush
CEO

APPROVED AS TO SUBSTANCE:

APPROVED AS TO LEGAL FORM:

Mary Catherine Hannah
County Administrator

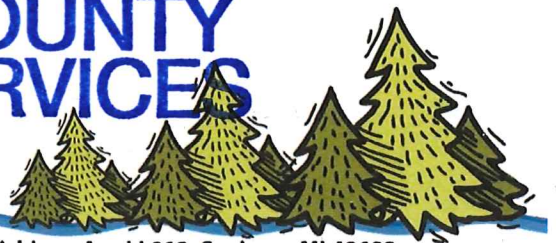
Civil Counsel
Gilbert & Smith P.C.



Saginaw County Parks & Recreation Commission

PLAY HERE

COUNTY SERVICES



111 S. Michigan Ave LL012, Saginaw, MI 48602

www.saginawcounty.com/parks

Ruth Averill

Chair

Tim Courtney

Vice Chair

Brian Wendling

Secretary

Delena Spates-Allen

Darwin Baranski

Rob Brown

Deb Kestner

Sheldon Matthews

David Sommers

Demond Tibbs

Brian Keenan-Lechel

Director

Jordan Beal

Operations Supervisor

Jeanette Fiers

Outdoor Recreation and

Event Coordinator

Tom Kowalski

Parks Foreman

Fred Raymond

Parks Specialist

Mary Williams

Office Manager

Phone

(989) 790-5280

Fax

(989) 790-5284

Saginaw County Parks

Imerman Memorial Park

Price Nature Center

Ringwood Forest

*Saginaw River
Headwaters Rec Area*

Saginaw Valley Rail Trail

Veterans Memorial Park

*William H. Haithco
Recreation Area*

July 29th, 2025

Honorable Board of Commissioners

Jack Tany, Chair

County Governmental Center

111 S. Michigan Ave.

Saginaw, MI 48602

Dear Chair Tany,

The Saginaw County Parks and Recreation Commission is providing an informational update on the BayZil Trailhead project in Zilwaukee Township on the south end of the trail. The \$339,000 project is funded by a Michigan Natural Resources Trust Fund grant, with matching funds committed from the Great Lakes Bay Regional Trail nonprofit and Saginaw Bay Watershed Initiative Network. The project is set to break ground later this summer/early fall with contractor Shaw Construction.

The project is a long time coming, as the MNRTF grant was awarded in late 2017. Since then, Saginaw County has acquired additional land and negotiated a land swap with the Michigan DNR for the trailhead location, and coordinated with the Saginaw County Road Commission on road projects aligning in support of the trailhead connection. I will attend the August 6th County Services Committee meeting to answer any questions you may have.

Thank you for your continued support of recreation for Saginaw County residents and visitors.

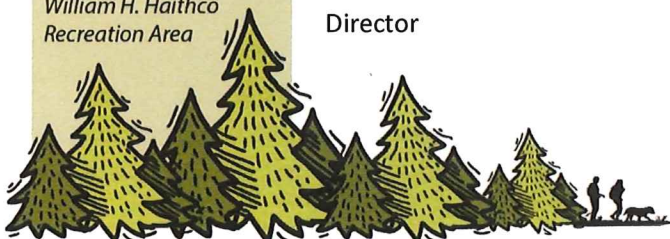
Respectfully,

Brian Keenan-Lechel

Director

8-19-9

SAGINAW COUNTY BOC
JUL 31 '25 AM8:23





THE SCHOOL DISTRICT OF THE CITY OF BAY CITY
BAY AND SAGINAW COUNTIES
SUMMER TAX RESOLUTION

RECEIVE & FILE

8-19-10

SAGINAW COUNTY BOC
JUN 23 '25 PM3:24

A regular meeting of the Board of Education of said school district was held in said school district on the 9th day of June 2025, at 5:30 p.m.

The meeting was called to order by Matthew Felan, President.

Present: Jamrog, Sepeda, Kelly, Jeske, Legner, Pressler, Felan

Absent: None

The following preamble and resolution were offered by Member Legner and supported by Member Sepeda;

WHEREAS, this Board of Education by resolution of January 26, 1983, determined to impose a summer property tax levy on one-half (1/2) of the total of its annual school property taxes, including debt service, upon property located within said school district situated in whole or in part in the Townships of Beaver, Frankenlust, Hampton, Kawkawlin, Merritt, Monitor, Portsmouth, Williams, Buena Vista, Kochville and Tittabawassee and the Cities of Midland and Auburn, for the school property tax year of July 1, 1983, through January 30, 1984, and for the school years thereafter determined to impose a summer property tax levy of the total of its annual school property taxes, including debt service, upon the property located within said school district including the Townships of Beaver, Frankenlust, Hampton, Kawkawlin, Merritt, Monitor, Portsmouth, Williams, Buena Vista, Kochville and Tittabawassee, and the Cities of Midland and Auburn, and continuing from year to year thereafter until specifically revoked by the Board of Education, and further determined to impose a summer property tax levy, including debt service, upon property located within said school district situated in whole or in part in the City of Bay City, beginning with the school property tax year of July 1, 1983, through June 30, 1984, and continuing from year to year until specifically revoked by this Board of Education.

NOW, THEREFORE BE IT RESOLVED THAT:

1. This Board of Education, pursuant to 1982 PA 333, hereby invokes for 202-2026 its previously adopted ongoing resolution imposing a summer property tax levy of all school property taxes, including debt service, upon property located within the school district.
2. That the Board of Education Resolution of January 26, 1983, shall also apply to the annexed property located in Zilwaukee Township.

Bay City Public Schools

Exceptional opportunities for all!

District Administration Center


601 Blend St | Bay City, MI 48706
989.686.9700 | info@bcschools.net

3. The Superintendent and/or Associate Superintendent of Finance and Grants are authorized and directed to forward to the governing body of each city and/or township in which this school district is located a copy of this Board's resolution imposing a summer property tax levy on an ongoing basis, and a copy of this resolution requesting that each such city and/or township agree to collect the summer tax levy for 2025 in the amount as specified in this resolution. Such forwarding of the resolutions and the request to collect the summer tax levy shall be sent so that they are received by the appropriate governing bodies before January 1, 2026.
4. Pursuant to and in accordance with Section 1613(1) of the School Code, the Superintendent and/or Director of Finance and Accounting are authorized and directed to negotiate on behalf of this school district with the governing body of each city and/or township in which the school district is located for the reasonable expenses for collection of the school district's summer property tax levy that the city and/or township may bill under MCLA 280.1611 or MCLA 280.1612. Any such proposed agreement shall be brought before this Board for its approval or disapproval.
5. If no agreement can be reached between this board and any city or township within the time limits set forth in said Act 333, this Board shall then take such further action as is in accordance with, required and/or permitted under said Act 333.
6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be, and the same are hereby rescinded.

Ayes: Legner, Pressler, Jamrog, Sepeda, Kelly, Jeske, Felan

Nays: None

Resolution declared adopted.


Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Bay City Public Schools, Bay County, Michigan, Michigan hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board at a regular meeting held on June 9, 2025, the original of which is a part of the Board's minutes and further certifies that notice of the meeting was given to the public pursuant to the provisions of the Open Meetings Act, 1976 PA 267, as amended.


Secretary, Board of Education

2025 Tax Rate Request (This form must be completed and submitted on or before September 30, 2025)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully read the instructions on page 2.



County(ies) Where the Local Government Unit Levies Taxes BAY, SAGINAW	2025 Taxable Value of ALL Properties in the Unit as of 05-27-2025 2,396,365,487
Local Government Unit Requesting Millage Levy BAY CITY PUBLIC SCHOOLS	For LOCAL School Districts: 2025 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial / Personal and Commercial Personal Properties. 712,769,489

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2025 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2024 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2025 Current Year "Headlee" Millage Reduction Fraction	(7) 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
VOTED	OPERATING/NOH HOMESTEAD	11/8/22	18.5000	18.5000	1.0000	18.5000	1.0000	18.0000	18.0000	0.0000	2043
VOTED	SINKING FUND	2/27/24	0.6472	0.6472	0.9991	0.6466	1.0000	0.6466	0.6466	0.0000	2034
VOTED	BOND RETIREMENT	05/2/06	N/A	N/A	N/A	N/A	N/A	N/A	1.0800	0.0000	2035
VOTED	2020 BOND	08/4/20	N/A	N/A	N/A	N/A	N/A	N/A	1.1400	0.0000	2037

Prepared by	Telephone Number	Title of Preparer	Date
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		CARRIE SEPEDA	6-17-25
<input type="checkbox"/> Chairperson	Signature	Print Name	Date
<input checked="" type="checkbox"/> President		MATTHEW D. FELAN	6-9-25

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2025 for instructions on completing this section.	
Total School District Operating Rates to be Levied (H/H/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	6.0000
For all Other	18.0000

**Instructions For Completing
Form 614 (L-4029) 2025 Tax Rate Request,
Millage Request Report To County Board Of Commissioners**

These instructions are provided under MCL Sections 211.24e (truth in taxation), 211.34 (truth in county equalization and truth in assessing), 211.34d (Headlee), and 211.36 and 211.37 (apportionment).

Column 1: Source. Enter the source of each millage. For example, allocated millage, separate millage limitations voted, charter, approved extra-voted millage, public act number, etc. Do not include taxes levied on the Industrial Facilities Tax Roll.

Column 2: Purpose of millage. Examples are: operating, debt service, special assessments, school enhancement millage, sinking fund millage, etc. A local school district must separately list operating millages by whether they are levied against ALL PROPERTIES in the school district or against the NON-HOME group of properties. (See State Tax Commission Bulletin 2 of 2025 for more explanation.) A local school district may use the following abbreviations when completing Column 2: "Operating ALL" and "Operating NON-HOME". "Operating ALL" is short for "Operating millage to be levied on ALL PROPERTIES in the local school district" such as Supplemental (Hold Harmless) Millages and Building and Site Sinking Fund Millages. "Operating NON-HOME" is short for "Operating millage to be levied on ALL PROPERTIES EXCLUDING PRINCIPAL RESIDENCE, QUALIFIED AGRICULTURAL, QUALIFIED FOREST AND INDUSTRIAL PERSONAL PROPERTIES in the local school district" such as the 18 mills in a district which does not levy a Supplemental (Hold Harmless) Millage.

Column 3: Date of Election. Enter the month and year of the election for each millage authorized by direct voter approval.

Column 4: Millage Authorized. List the allocated rate, charter aggregate rate, extra-voted authorized before 1979, each separate rate authorized by voters after 1978, debt service rate, etc. (This rate is the rate before any reductions.)

Column 5: 2024 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. Starting with taxes levied in 1994, the "Headlee" rollback permanently reduces the maximum rate or rates authorized by law or charter. The 2024 permanently reduced rate can be found in column 7 of the 2024 Form L-4029. For operating millage approved by the voters after April 30, 2024, enter the millage approved by the voters. For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 6: Current Year Millage Reduction Fraction. List the millage reduction fraction certified by the county treasurer for the current year as calculated on Form 2166 (L-4034), *2025 Millage Reduction Fraction Calculations Worksheet*. The millage reduction fraction shall be rounded to four (4) decimal places. The current year millage reduction fraction shall not exceed 1.0000 for 2025 and future years. This prevents any increase or "roll up" of millage rates. Use

1.0000 for new millage approved by the voters after April 30, 2025. For debt service or special assessments not subject to a millage reduction fraction, enter 1.0000.

Column 7: 2025 Millage Rate Permanently Reduced by MCL 211.34d ("Headlee") Rollback. The number in column 7 is found by multiplying column 5 by column 6 on this 2025 Form L-4029. This rate must be rounded DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter "NA" signifying "not applicable."

Column 8: Section 211.34 Millage Rollback Fraction (Truth in Assessing or Truth in Equalization). List the millage rollback fraction for 2025 for each millage which is an operating rate. Round this millage rollback fraction to 4 decimal places. Use 1.0000 for school districts, for special assessments and for bonded debt retirement levies. For counties, villages and authorities, enter the Truth in Equalization Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON CEV FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. Use 1.0000 for an authority located in more than one county. For further information, see State Tax Commission Bulletin 2 of 2025. For townships and cities, enter the Truth in Assessing Rollback Fraction calculated on STC Form L-4034 as TOTAL TAXABLE VALUE BASED ON ASSESSED VALUE FOR ALL CLASSES/TOTAL TAXABLE VALUE BASED ON SEV FOR ALL CLASSES. The Section 211.34 Millage Rollback Fraction shall not exceed 1.0000.

Column 9: Maximum Allowable Millage Levy. Multiply column 7 (2025 Millage Rate Permanently Reduced by MCL 211.34d) by column 8 (Section 211.34 millage rollback fraction). Round the rate DOWN to 4 decimal places. (See STC Bulletin No. 11 of 1999, Supplemented by Letter of 6/7/2000.) For debt service or special assessments not subject to a millage reduction fraction, enter millage from Column 4.

Column 10/Column 11: Millage Requested to be Levied. Enter the tax rate approved by the unit of local government provided that the rate does not exceed the maximum allowable millage levy (column 9). A millage rate that exceeds the base tax rate (Truth in Taxation) cannot be requested unless the requirements of MCL 211.24e have been met. For further information, see State Tax Commission Bulletin 2 of 2025. A LOCAL School District which levies a Supplemental (Hold Harmless) Millage shall not levy a Supplemental Millage in excess of that allowed by MCL 380.1211(3). Please see the memo to assessors dated October 26, 2004, regarding the change in the collection date of certain county taxes.

Column 12: Expiration Date of Millage. Enter the month and year on which the millage will expire.