

**MINUTES**  
**EXECUTIVE COMMITTEE**

**DRAFT**

**Tuesday, September 17, 2024 – 4:00 p.m.**  
**111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602**

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Denny Harris  
Others: Mary Catherine Hannah, Dave Gilbert, Koren Thurston, Kelly Suppes, Undersheriff Gomez, Darcie Totten, Richard Spitzer, Mark Piotrowski, Lisa Coney, Mary McLaughlin, Rachel Horton, Reneé Johnston, Bonny Kanicki, Linda Harper, Karen Angers, Raluca Chludil, Walter Ribble, Jane Collins, Sam Tany, Eugene Seals Jr., Suzy Koeplinger, Renee Sharkey, and Catherine Hicks

- I. Call to Order ---**Chairman Boyd at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**June 11, 2024 Minutes**)  
---**Moved by Little, seconded by Harris, to approve. Motion carried.**
- IV. Public Comment
  - **Reneé Johnson, President and CEO of Saginaw Community Foundation, requested more County participation and would like to host conversations about projects.**
- V. Agenda
  1. **Rachel Horton, Director, Saginaw County Animal Care & Control, re:**
    - **9-17-13** Requested to increase its FY 2024 budget up to \$125,000 to cover shortfalls in various line items, including building insurance, grounds maintenance, spay/neuter services, and kennel staff using fund balance and donations, with no impact on the General Fund  
---**Discussion was held; it was disclosed that, until now, donations have been reserved and accumulating steadily. The 2024 budget was completed before Director Horton accepted her position and before the building was in operation. Job descriptions for two veterinarian technicians, a secretary, and one veterinarian are in process. There have been recent complaints about Animal Care & Control staff. Tany pointed out that not all the calls commissioners receive about Animal Control are negative; many people have positive things to say.**  
---**Moved by Tany, seconded by Harris, to approve. Motion carried.**
  2. **Undersheriff Miguel Gomez, re:**
    - **9-17-14\*** Requesting to increase its FY 2024 Vehicle Fund by \$25,000 funded by user departments: Law Enforcement (\$21,250); General Fund (\$2,500); Selective Enforcement (\$750); and Emergency Management (\$500)  
---**Chairman Boyd expressed the Board's and Finance Department's disapproval of the inaction taken by Undersheriff Gomez regarding not bringing this request to the Budget/Audit Committee but waiting until the day of the Board Meeting to make his request.**

***Undersheriff stated that the invoices received were unanticipated and he estimated the cost of outstanding bills before deciding on the present amount to request. Undersheriff disclosed that there are matters to resolve with staffing, and responded he could have contacted a commissioner to have an Initiatory Motion presented for approval at the Board meeting instead. Boyd urged him to get someone onboard who can oversee the budget.  
---Moved by Tany, seconded by Little, to approve.***

3. **Chairman Boyd, re:**

- Board of Commissioners – facilities usage  
***---Administrator Hannah is developing a policy regarding how outside requests for use of county space will be granted. She discussed an application process, fee amount for use of the Board Room and that accommodations must be made, prior to use, for paying deputies overtime. She has the first draft done and it will be ready to review in October.***
- Board of Commissioners – youth/student commissioners  
***---Discussion was held about the Youth Student Commissioners. Darren Bagley is the contact person from MSU Extension who will meet with Administrator Hannah. Additional information is expected shortly. This program is not anticipated to create a substantial burden on commissioners.***

4. Any other matters to come before the committee ***---None***

VI. Miscellaneous – Discussion of BOC Holiday Gathering

***---The Administrator suggested that county buildings close on December 13, 2024 to complete security training in the Heritage Theater at the Dow Event Center in the morning and have the Christmas party in the afternoon from 12:30 p.m. until 3:00 p.m. in the Red Room. The Dow is available that day. Closing for only one day would allow the county buildings to be more accessible. Commissioners indicated approval for this plan.***

***---Tany recommended authorizing employees to attend a Saginaw Spirit hockey game.***

VII. Adjournment

***---Moved by Tany, seconded by Harris, to adjourn. Motion carried; time being 4:48 p.m.***

Respectfully Submitted,  
Christopher Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk