

# AGENDA

## SAGINAW COUNTY

### BOARD OF COMMISSIONERS

**Tuesday, September 21, 2021 - 5:00 p.m.**

**Saginaw County Governmental Center**  
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

*Carl E. Ruth – Chair, Sheldon Matthews – Vice-Chair*  
*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft*  
*Gerald D. Little, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke*

#### **I. OPENING PROCEDURE**

- a. Call to Order
- b. Roll Call
- c. Invocation by **Commissioner Gerald Little**
- d. Pledge of Allegiance
- e. Correcting / Approving the Minutes of the August 17, 2021 Board Session;  
August 31, 2021 Committee of the Whole; *(Distributed prior to the Board Session)*

#### **Freedom of Information Act [FOIA] Appeal**

- Consideration of the appeal filed by Marcus Atkins in relation to his July 19, 2021 FOIA request regarding proof of Dr. David Stockman's board certification in forensic pathology from MIFSM.

**(Action required by the Board of Commissioners – Civil Counsel Opinion to be provided)**

#### **II. PUBLIC PARTICIPATION .....Page 1**

- a. Public Hearings
- b. Audiences
- c. Laudatory Resolutions

#### **III. PETITIONS AND COMMUNICATIONS .....Page 5**

#### **IV. COMMISSIONERS' INITIATORY MOTIONS**

#### **V. REPORTS OF COMMITTEES ..... Page 8**

##### **Committee Reports**

- |                           |                                  |
|---------------------------|----------------------------------|
| 1) Human Services         | 5) Labor Relations               |
| 2) Courts & Public Safety | 6) Executive Committee           |
| 3) County Services        | 7) Legislative Committee         |
| 4) Budget/Audit           | 8) Intergovernmental Cooperation |
|                           | 9) Committee Compensation        |

**VI. RESOLUTIONS ..... Page 31**

**VII. CLOSING PROCEDURE ..... Page 34**

- a. 1) Unfinished Business
- 2) Proclamations
- 3) Appointments and Elections
- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

**II. PUBLIC PARTICIPATION (9-21-2021)**

a. **Public Hearing** – None

b. **Audiences** – None

*(See Addendum on Tuesday, September 21, 2021 for additions, if any)*

c. **Laudatories** –

- Certificate of Recognition to Margaret Novess on her 100<sup>th</sup> Birthday
- Certificate of Recognition to the NAACP on its 50<sup>th</sup> Annual Freedom Fund Dinner
- Certificate of Recognition to Sandra Atkins after 16 years at Commission on Aging

# Certificate of Recognition Margaret Novess



## Happy 100<sup>th</sup> Birthday

**100 YEARS**

of love and laughter

**36,525 DAYS**

**876,500 HOURS**

**52,596,000 MINUTES**

**6 AMAZING CHILDREN**

6 BEAUTIFUL GRANDCHILDREN &

3 STEP-GRANDCHILDREN

8 LOVING GREAT-GRANDCHILDREN

**1 BLESSED FAMILY**

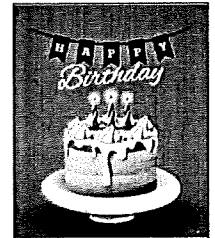
all because of

**Margaret Novess**

**July 19, 1921**

*Margaret Irene Kacsor* came into this world on the summer day of July 19, 1921 to Michael and Lena Kascor of Birch Run, Michigan. She was born in the family farmhouse's front bedroom on Birch Run Rd. She graduated from Birch Run High School, which many did not do back in those days.

*Margaret* married Frank Novess. While he served in World War II, she went to work in the factory making weapons and ammo for the war. After her husband returned home from the war, she stopped working and started a family. She has six children – Paul, Donald, Ann, Liz, Mary and Thomas (deceased). When the youngest children (twins – Liz and Mary) started school, she went to work at the newly built North Elementary School. She worked as a lunch lady until she was 84 years young.



*Margaret* was very active in many community groups such as the V.F.W. Ladies Auxiliary and Sacred Heart Church. She turned 100 years young on July 19, 2021. She still lives in her own home with the help of her wonderful caregiver and family. She has seen many changes in her lifetime and has lost most of her eyesight due to macular degeneration. *Margaret is the sweetest person you could ever meet.*

*The Saginaw County Board of Commissioners* does hereby extend this Certificate of Recognition to Margaret Novess. We congratulate Margaret on her 100th birthday along with our best wishes.

Respectfully Submitted,  
Saginaw County  
Board of Commissioners

Adopted: September 21, 2021

**Carl E. Ruth**  
Chair, District #10

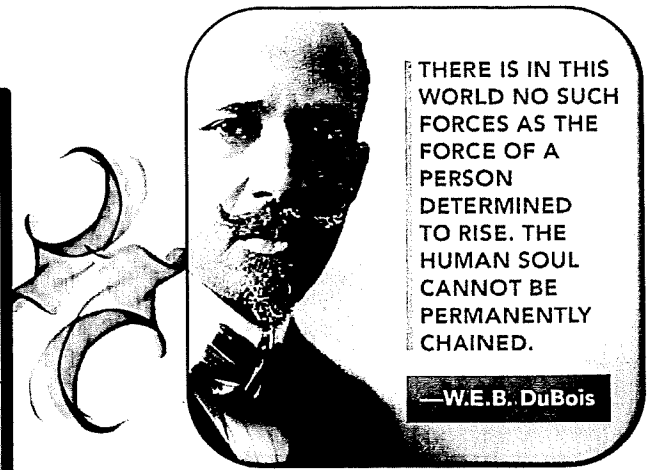
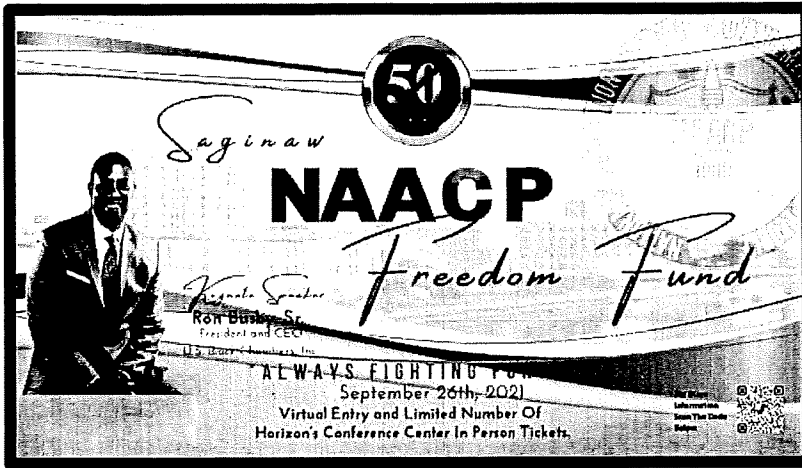
**Carol E. Ewing**  
Commissioner, District #7

Christopher S. Boyd, Carol E. Ewing

Kyle R. Harris, Dennis H. Krafft

Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke

# Certificate of Recognition



*"Together, we will remain vigilant in our mission until the promise of America is made real for all." - NAACP*

The National Association for the Advancement of Colored People (NAACP) is a civil rights organization that is committed to ensuring the political, educational, social, and economic equality of rights of all persons and to eliminate race-based discrimination.

It is with well wishes and support that we acknowledge the significance of its 50th Annual Freedom Fund Dinner and its impact on our community by bringing together a melting pot of diverse participants throughout our region. This gala event serves as a constant reminder that there is work yet to be done in the fight for freedom and equality for all of mankind. It will be held both in-person and will have a virtual option.

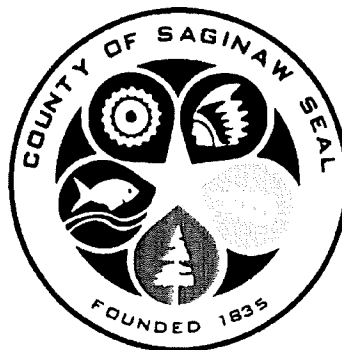
The NAACP is now 112 years old, the oldest civil rights organization in the history of the United States. In that time, the NAACP has impacted many things and the organization has changed the course of American history. Since the Springfield Race Riot of 1908, the NAACP has led the way in thought and action for civil rights. They are the nation's conscience to civil and human rights, and the world's example of advocacy.

The NAACP's vision is to ensure a society in which all individuals have equal rights without discrimination based on race. The organization continues to work to remove all barriers of racial discrimination through democratic processes.

On behalf of the Saginaw County Board of Commissioners we salute the NAACP for its continued efforts for equality for all.

Respectfully Submitted,  
Saginaw County  
Board of Commissioners

**Carl E. Ruth**  
Chair, District #10



*Adopted: September 21, 2021*

Don't follow the path. Go where there is no path and begin the trail. When you start a new trail equipped with courage, strength and conviction, the only thing that can stop you is you!

*-- Ruby Bridges --*

Christopher S. Boyd, Carol E. Ewing  
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winickie  
Kyle R. Harris, Dennis H. Krafft

# Certificate of Recognition



*Sandra Atkins*

*Food Service Supervisor*

*at*

*Commission on Aging*



For 16 years, Sandra Atkins has been a staple at Commission on Aging. In October 2005, she began as a Cook and was promoted to Food Service Supervisor in October 2007 where she remained until her departure on September 30, 2021.

Sandra's dedication and commitment to serving older adults in the Saginaw County community is inspiring, especially over the past year and a half, which has been unprecedented due to the pandemic. She is the type of person who holds herself and her team to the highest standards. As a result, the programs and services have received nothing but the best from her expertise and skills through the years. Sandra took pride in leading the extraordinary quality food service program through many lunches and special events. She is also known as the best "coconut cake" maker!

As a successful self-employed woman, Sandra wants to have more time to dedicate to her business. She has been ready to part ways for several years but stayed on to assist with the transition of the Nutrition Program Manager position so the Nutrition Program would not be negatively affected.

The Saginaw County Board of Commissioners congratulates Sandra Atkins on 16 years of service, and thanks her for her hard work and dedication to Saginaw County and its citizens. Sandra will be greatly missed by all the Commission on Aging employees, volunteers, and participants who grace Commission on Aging's doors.

*Respectfully Submitted,  
Saginaw County  
Board of Commissioners*

*Carl E. Ruth*

**Carl E. Ruth**  
Chair, District #10

*Presented: September 30, 2021  
Adopted: September 21, 2021*

**Jessica Sargent**  
Commission on Aging Director

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews  
Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke*

### III. PETITIONS AND COMMUNICATIONS (9-21-2021)

**9-21-1 COUNTY CLERK** sending the list of nominees selected by the Democratic and Republican party chairs to fill upcoming vacancies on the Board of Canvassers.

*(Distributed to all Commissioners)*

-- Receive & File/Election *(By Ballot)*

**9-21-2 COMMISSION ON AGING** submitting the Region VII Area Agency on Aging assessment and response of the assessment to review compliance with policies and state and federal standards.

-- Human Services *(Receive & File)*

**9-21-3 PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding the sale of notes for the Grady Drain Drainage District.

-- County Services **(9-21-3.1/Res. A)**

**9-21-4 FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its FY 2022 Budget for approval by the Board of Commissioners.

-- County Services **(9-21-3.2)**

**9-21-5 CIVIL/LABOR COUNSEL** requesting approval of a Memorandum of Understanding between Saginaw County, Saginaw County Trial Court, and the TPOAM union regarding District Court employees working out of classification.

-- Labor Relations **(9-21-5.2)**

**9-21-6 FINANCE DIRECTOR** submitting for approval eight (8) changes to Draft #2 of the proposed FY 2022 Budget from Board of Commissioners, Register of Deeds, County Clerk, Juvenile Detention, MSU Extension, Castle Museum, all Personnel budgets to account for implementation of Phases II & III of the Compensation Study, and amendment of the 2022 Fee Schedule for the Health Department.

-- Budget/Audit *(Unfinished Business)*

**9-21-7 10<sup>TH</sup> CIRCUIT COURT – FAMILY DIVISION** requesting amendment of its FY 2022 Budget to accept a CPLR grant in the amount of \$174,486 (Acct. 278 28512) for increased representation in child protective services; \$600,000 (Acct. 292) “Raise the Age” grant from the State of Michigan to fund all juvenile justice for 17-year old children and add four (4) additional Youth Care Specialist (YCS) positions in detention along with other related non-CCF reimbursable expenses; and increase revenue in the CASA program from \$50,000 to \$90,000 (Acct. 292 80830).

-- Budget/Audit *(Unfinished Business)*

**9-21-8 CONTROLLER/CAO** submitting proposed Saginaw County Funding Metrics for the annual appropriation to Saginaw Future, Inc. for economic development activities in FY 2022.

-- Budget/Audit **(9-21-4.7)**

**9-21-9 SHERIFF** requesting an increase in revenue and expenses in its FY 2021 Inmate Services Fund (Acct. 595) in various line items for \$429,000, \$55,000, and \$4,000, mainly due to an increase in inmate commissary sales and an increase in bookings.

-- Budget/Audit **(9-21-4.1)**

**9-21-10 PERSONNEL DIRECTOR** requesting \$20,000 in additional funding in Activity 21000 – Corporation Counsel, Account 81910 – Labor Counsel, due to increased costs related to grievances, mid-term changes to collective bargaining agreements, arbitration, as well as current contract negotiations.

-- Budget/Audit **(9-21-4.3)**

**Page 2 – Petitions & Communications (9-21-2021)**

~~9-21-11 MOSQUITO ABATEMENT~~ requesting approval of an additional \$150,000 from Mosquito Control fund balance to replace the unapproved FY 2022 General Fund (Maintenance Department) portion and account for possible increases in costs association with construction of a storage building.

-- Budget/Audit (*Pulled by Department Head*)

**9-21-12 ANIMAL CARE & CONTROL** requesting approval to amend its FY 2021 Budget to move funds totaling \$41,700 from 71600 Hosp. Insurance/80509 Prof Serv-Spay/Neuter to Kennel Supplies, Drugs & Pharmaceuticals, Laundry Services, Membership Dues, Service Fees, Bonds-General, Pre-Employment Physicals, and Auction Costs.

-- Budget/Audit (**9-21-4.4**)

**9-21-13 SHERIFF** requesting approval to adjust its FY 2021 Budget to accept revenue totaling \$21,934.21 and make various line items whole in Acct. 207; further, to use \$47,451.99 in savings from Wages (Acct. 207) to balance its electric, gas, and water/sewer accounts.

-- Budget/Audit (**9-21-4.2**)

**9-21-14 HEALTH DEPARTMENT** requesting: (1) Amendment of its FY 2021 Budget in the total amount of \$2,498,448 to accept COVID-19 grant allocations from MDHHS (\$2,424,962) and local match funds (\$73,486); (2) Amendment of Budget Resolution #16 to allow the Chair of the Board, upon recommendation of the Controller, to accept grants on behalf of the County up to \$500,000 with a local match not to exceed 10% through the end of FY 2021; and (3) Approve acceptance of \$2,654,694 FY 2022 grant funding from MDHHS for COVID-19 and ELC Regional Lab allocations received after the budget process.

-- Budget/Audit (**9-21-4.5**)

**9-21-15 ASSISTANT FINANCE DIRECTOR** requesting approval to amend the FY 2021 Budget as follows: (1) Increase of \$59,000 in both revenue and expenditures for the Castle Museum; (2) Increase of \$37,000 in both revenue and expenditures for Harry W. Browne Airport related to fuel sales and an increase of \$25,000 from fund balance to cover repairs to the self-serve fuel system card reader; (3) Increase of \$8,500 for MSU Extension to recognize revenue from the Sugarbeet Advancement Program for travel and mileage reimbursement; and (4) Increase of \$450,000 to cover increased contract attorney expenditures in the Indigent Defense Fund for FY 2021, included for reimbursement in the FY 2022 grant application.

-- Budget/Audit (**9-21-4.8**)

**9-21-16 SHERIFF** requesting approval to amend the FY 2022 Fee Schedule and raise Lab Confirmation Fees from \$25 to \$35 and to establish a fee for processing probate background checks.

-- Budget/Audit (*Unfinished Business*)

**9-21-17 INFORMATION TECHNOLOGY** requesting (1) To carry \$75,000 from the FY 2020 to the FY 2021 Budget to, if approved, allocate \$18,145/\$28,000 (\$46,145) to backfill the Programming Manager position vacated in February; and to carry \$28,855 forward to FY 2022 for minimal department remodel such as carpeting and paint. Further, allocation of the remainder of \$496,858 from the Fiber WAN Budget between FY 2021 and FY 2022.

-- Budget/Audit (**9-21-4.6**)

**9-21-18 PERSONNEL DIRECTOR** submitting the September 2021 Employment Status Report covering labor statistics for the month of August 2021.

-- Labor Relations (*Receive & File*)



**Page 3 – Petitions & Communications (9-21-2021)**

**9-21-19 PERSONNEL DIRECTOR** recommending re-establishment of County Policy #365 – Emergency Paid Sick Leave, due to an increase in COVID cases, the emergence of new variants, possible waning immunity from the vaccine, and to encourage sick employees to stay home.

-- Labor Relations **(9-21-5.1)**

**9-21-20 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Office Assistant II – Reception (PCN #101253) in the Prosecutor’s Office.

-- Labor Relations **(9-21-5.4)**

**9-21-21 PROSECUTOR** requesting waiver of the hiring freeze and approval to fill the position of Legal Clerk I – Victim’s Assistance Clerk (PCN #282487) in the Prosecutor’s Office.

-- Labor Relations **(9-21-5.4)**

**9-21-22 HEALTH DEPARTMENT** requesting extension of the employment contracts with retirees Bethany Jacques, Computer and Data Analyst, and Mary Patnode, Public Health Nurse II, from October 1, 2021 – September 30, 2022.

-- Labor Relations **(9-21-5.5)**

**9-21-23 COUNTY CLERK** requesting approval of an Architectural & Engineering Services Proposal from Kibbe & Associates related to the former Sheriff Administration Building; further, to approve using General Fund fund balance in the amount of \$19,800 to move forward with the proposal.

-- Executive **(9-21-6.1)**

**9-21-24 CIVIL/LABOR COUNSEL** requesting approval of three (3) Memoranda of Understanding between Saginaw County and the Teamsters Local 214 representing Commission on Aging and Health Department; Teamsters Local 214 representing Public Health Nurses; and UAW Local 455 representing Managers at the Health Department to reflect an increase in the PTO limit from 700 to 820 through March 30, 2022.

-- Labor Relations **(9-21-5.3)**

**9-21-25 INFORMATION TECHNOLOGY** requesting approval to move \$57,788.33 in Capital Outlay Fund dollars from the FY 2020 Information Technology (IT) Budget to the FY 2021 IT Budget.

-- Executive **(9-21-6.2)**

**9-21-26 SAGINAW FUTURE INC.** submitting a proposal that assesses and plans for the expansion of broadband access, adoption and use and to determine unserved areas of broadband and its impact on various sectors.

-- Executive *(No action)*

V. **REPORTS OF COMMITTEES (9-21-2021)**

1. **Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair**

None

2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**

None

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **PUBLIC WORKS**, re: Approval of sale of notes for the Gradt Drain Drainage District

3.2) **FRANKENMUTH CONVENTION & VISITORS BUREAU**, re: Approval of FY 2022 Budget

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

4.1) **SHERIFF**, re: Approval of FY 2021 amendments to its Inmate Services Fund #595

4.2) **SHERIFF**, re: Approval of FY 2021 amendments to line items in its #207 Fund

4.3) **PERSONNEL**, re: Approval of \$20,000 from the General Fund for FY 2021 funding in Activity 21000 – Corporation Counsel, Account 81910 – Labor Counsel

4.4) **ANIMAL CARE & CONTROL**, re: Approval of various FY 2021 budget amendments

4.5) **HEALTH DEPARTMENT**, re: Approval of \$2,424,962 grant allocation, \$73,486 local match funds, and amendment of Budget Resolution #16

4.6) **INFORMATION TECHNOLOGY**, re: Approval to carry over \$383,576 from FY 2020 to FY 2021 for the Fiber WAN project; and to move \$28,000 from retained earning fund balance to Consulting Services

4.7) **CONTROLLER/CAO**, re: Approval of Funding Metrics for annual appropriation to Saginaw Future, Inc.

4.8) **ASSISTANT FINANCE DIRECTOR**, re: Approval of various amendments to the FY 2021 Budget

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

5.1) **PERSONNEL DIRECTOR**, re: Approval to re-establish County Policy #365 – Emergency Paid Sick Leave

5.2) **CIVIL/LABOR COUNSEL** re: Approval of a Memorandum of Understanding between Saginaw County, Saginaw County Trial Court, and the TPOAM union regarding District Court employees

5.3) **CIVIL/LABOR COUNSEL**, re: Approval of three (3) Memoranda of Understanding between Saginaw County and the Teamster Local 214 and UAW Local 455 regarding PTO increase for Health Department and Commission on Aging employees

5.4) **PROSECUTOR**, re: Waiver of the hiring freeze to fill the positions of Office Assistant II – Reception and Legal Clerk I – Victim's Assistance Clerk

5.5) **HEALTH DEPARTMENT**, re: Approval to extend employment contracts with retirees Bethany Jacques, Computer and Data Analyst, and Mary Patnode, Public Health Nurse II from October 1, 2021 – September 30, 2022

**Page 2 – Reports of Committees (9-21-2021)**

6. **Executive Committee – C. Ruth, Chair**

- 6.1) **CONTROLLER/CAO**, re: Approval to increase the Saginaw County Animal Care & Control Resource Center project by \$140,586 for a total budget of \$10,611,010
- 6.2) **CONTROLLER/CAO**, re: Amendment of the FY 2021 County Clerk's Budget to pay four (4) additional employees for the remaining six (6) weeks of the fiscal year and purchase associated technology equipment

7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**

None

9. **Committee Compensation**

- 9-21-21.1) August 8, 2021 – August 21, 2021
- 9-21-21.2) August 22, 2021 – September 4, 2021

Your committee considered Communication No. 9-21-3 from Brian Wendling, Public Works Commissioner, requesting approval of a Full Faith and Credit Resolution regarding the sale of notes for the Gradt Drain Drainage District.

The committee met with Mr. Wendling who explained that in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Gradt Tile Drain Drainage District of notes in the aggregate principal amount of not to exceed \$515,000. The Notes are to be designated "Gradt Tile Drain Notes, Series 2021," will bear interest at a rate of not to exceed 5% per annum and will mature not later than June 1, 2041. These amounts are being issued in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District.

It is the recommendation of your committee to approve the request and approve a Resolution regarding Gradt Tile Drain Notes, Series 2021, which is submitted under the regular order of business.

Respectfully Submitted,  
**COMMITTEE ON COUNTY SERVICES**

s/ \_\_\_\_\_  
Michael A. Webster, Chairman

s/ \_\_\_\_\_  
Dennis H. Krafft, Vice-Chair

s/ \_\_\_\_\_  
Carol E. Ewing

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
Carl E. Ruth

Your committee considered Communication No. 9-21-4 from Jamie Furbush, President/CEO, Frankenmuth Convention & Visitors Bureau, submitting its FY 2022 Budget for approval by the Board of Commissioners.

We met with Ms. Furbush who explained the annual budget of the Frankenmuth Convention & Visitors Bureau was submitted in accordance with the Management Agreement adopted by the Board of Commissioners on November 14, 2000.

We recommend approval of the FY 2022 Frankenmuth Convention & Visitors Bureau budget as presented.

Respectfully Submitted,  
**COMMITTEE ON COUNTY SERVICES**

s/ \_\_\_\_\_  
Michael A. Webster, Chairman

s/ \_\_\_\_\_  
Dennis H. Krafft, Vice-Chair

s/ \_\_\_\_\_  
Carol E. Ewing

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 9-21-9 from William Federspiel, Sheriff, requesting an increase in revenue and expenses in its FY 2021 Inmate Services Fund (#595) in various line items for \$429,000, \$55,000, and \$4,000, mainly due to an increase in inmate commissary sales and an increase in bookings.

We discussed this request with Undersheriff Mike Gomez and the committee approved an increase in revenue and expenditures in the amount of \$429,000 for line items 595-30196-64200 and 595-30196-75000; an increase in revenue and expenditures in the amount of \$55,000 for line items 595-30196-60809 and 595-30196-83201; and due to a substantial increase in inmate bookings, an increase of \$4,000 to line item 595-30196-74900.

We recommend approval of the requests as submitted. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 9-21-9 from William Federspiel, Sheriff, requesting approval to adjust its FY 2021 Budget to accept revenue totaling \$21,934.21 and make various line items whole in Fund #207; further, to use \$47,451.99 in savings from Wages in Fund #207 to balance its electric, gas, and water/sewer accounts.

We discussed the request with Undersheriff Mike Gomez as follows:

Accept Revenue from 207-30104-64233 (Sales Auctions of Vehicles) \$14,124.11

Accept Revenue from 207-30104-64222 (Sale of Property) \$5,851.10

Accept Revenue from 207-30104-67709 (Ret Liquor License) \$1,959.00

Total of \$21,934.21 to make the following line items whole:

\$2,860.49 into 207-30104-86000 (Transport)      \$500.00 into 207-30104-83628 (Laboratory)

\$863.30 into 207-30104-93100 (Building R&M)      \$3,514.00 into 207-30104-96317 (Auctions)

\$204.57 into 207-30104-91400 (Bonds-Gen)

The remaining \$13,991.85 into 207-30104-97050 (C.O.<\$5000)

Further requested to have a total of \$47,451.99 savings from wages (open sergeant and deputy positions) in 207-30104-70400 to balance the three listed categories:

\$21,272.76 to 207-30104-92100 (Electric)

\$4,518.06 to 207-30104-92200 (Gas H & P)

\$21,661.17 to 207-30104-92300 (Water & Sewage)

We recommend approval of the requests as submitted, allowing for use of fund balance, if necessary, for the difference. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 9-21-10 from Jennifer Broadfoot, Personnel Director, requesting \$20,000 in additional funding in the Activity 21000 – Corporation Counsel, Account 81910 – Labor Counsel.

We discussed this request with Ms. Broadfoot who indicated there are increased costs related to grievances, mid-term changes to collective bargaining agreements, arbitration, as well as current contract negotiations.

We recommend approval of \$20,000 in additional General Fund funding in FY 2021 for Activity 21000 – Corporation Counsel, Account 81910 – Labor Counsel. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth



Your Budget/Audit Committee considered Communication No. 9-21-12 from Bonnie Kanicki, Animal Care and Control (ACC) Director, requesting approval to amend its FY 2021 Budget to move funds totaling \$41,700 from 71600 Hosp. Insurance and 80509 Prof Serv-Spay/Neuter to Kennel Supplies, Drugs & Pharmaceuticals, Laundry Services, Membership Dues, Service Fees, Bonds-General, Pre-Employment Physicals, and Auction Costs.

We met with Ms. Kanicki who explained that these amounts are contained within the overall ACC budget and are needed to balance the ACC FY 2021 Budget, as follows:

Request to Move	FROM:	TO:
\$15,000	71600 Hosp. Insurance	74800 Kennel Supplies
\$20,000	71600 Hosp. Insurance	76200 Drugs & Pharmaceuticals
\$5,000	71600 Hosp. Insurance	76200 Drugs & Pharmaceuticals
\$325	80509 Prof Serv-Spay/Neuter	81800 Laundry Services
\$300	80509 Prof Serv-Spay/Neuter	82000 Membership Dues
\$35	80509 Prof Serv-Spay/Neuter	83201 Services Fees
\$220	80509 Prof Serv-Spay/Neuter	91400 Bonds-General
\$800	80509 Prof Serv-Spay/Neuter	83618 Pre-Employment Physicals
\$20	80509 Prof Serv-Spay/Neuter	96317 Auction Costs

**\$41,700 Total**

We recommend approval of the request as submitted. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 9-21-14 from Christina Harrington, Health Department Director, requesting: (1) Amendment of its FY 2021 Budget in the total amount of \$2,498,448 to accept COVID-19 grant allocations from MDHHS (\$2,424,962) and local match funds (\$73,486); and (2) Amendment of Budget Resolution #16 to allow the Chair of the Board, upon recommendation of the Controller, to accept grants on behalf of the County up to \$500,000 with a local match not to exceed 10% through the end of FY 2021.

We met with Connie Sullivan, Accounting Supervisor at the Health Department, and she explained the requests. Discussion was held regarding the language in the second request and changing the date for acceptance of grants.

We recommend approval to accept \$2,498,448 in grant allocations from MDHHS (\$2,424,962) and local match funds (\$73,486); and amendment of Budget Resolution #16 to allow the Chair of the Board, upon recommendation of the Controller, to accept grants on behalf of the County up to \$500,000 with a local match not to exceed 10% for FY 2021. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 9-21-17 from Josh Brown, Director, Information Technology (IT), requesting (1) to carry \$75,000 from the FY 2020 to the FY 2021 Budget from their department remodel project and, if approved, allocate \$18,145 to Consultant – Architectural and \$28,000 to backfill the Programming Manager position vacated in February; and (2) to carry \$28,855 forward to FY 2022 for minimal department remodel such as carpeting and paint. Further, the request included an allocation of the remainder of \$496,858 from the Fiber WAN Budget between FY 2021 and FY 2022.

We met with Mr. Brown and the original request was amended to carry over the amount of \$383,576 from FY 2020 to FY 2021 for the Fiber WAN Budget, and to move \$28,000 from retained earnings fund balance to Consulting Services.

We recommend approval of the amended request. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 9-21-8 from Robert Belleman, Controller/CAO, submitting proposed Saginaw County Funding Metrics for the annual appropriation to Saginaw Future, Inc. for economic development activities in FY 2022.

We met with Mr. Belleman who explained that the FY 2022 Budget contains a \$50,000 contribution ("Base Fee") and the remaining \$150,000 contribution would be made when Saginaw Future, Inc. achieves three (3) metrics identified as Job Creation, New Investment, and Government Contracts. In addition, Saginaw Future, Inc. will provide a quarterly report to the County Services Committee to show how it met these metrics for that quarter and how this equates to additional Saginaw County investment.

We recommend approval of the request.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth

Your Budget/Audit Committee considered Communication No. 9-21-15 from Leah Puskar, Assistant Finance Director, requesting approval to amend the FY 2021 Budget as follows: (1) Increase of \$59,000 in both revenue and expenditures for the Castle Museum; (2) Increase of \$37,000 in both revenue and expenditures for Harry W. Browne Airport related to fuel sales and an increase of \$25,000 from Fund balance to cover repairs to the self-serve fuel system card reader; (3) Increase of \$8,500 for MSU Extension to recognize revenue from the Sugar Beet Advancement Program for travel and mileage reimbursement; and (4) Increase of \$450,000 to cover increased contract attorney expenditures in the Indigent Defense Fund for FY 2021, included for reimbursement in the FY 2022 grant application.

We met with Ms. Puskar who explained the request.

We recommend approval to amend the FY 2021 Budget as presented. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth

Your Labor Relations Committee considered Communication No. 9-21-19 from Jennifer Broadfoot, Personnel Director, recommending re-establishment of County Policy #365 – Emergency Paid Sick Leave, due to an increase in COVID cases, the emergence of new variants, possible waning immunity from the vaccine, and to encourage sick employees to stay home.

We met with Ms. Broadfoot who explained that current County Policy #367 that deals with COVID Paid Sick Time Off will expire September 30, 2021. By re-establishing former County Policy #365, individuals would be allowed up to two (2) weeks of paid leave separate from any PTO accruals for a number of COVID-related conditions, pursuant to the provisions noted in the policy. Further, this leave would be available to both vaccinated and non-vaccinated employees.

We recommend approval of re-establishment of County Policy #365 – Emergency Paid Sick Leave as amended at committee.

Respectfully Submitted,  
**COMMITTEE ON LABOR RELATIONS**

s/ \_\_\_\_\_  
Michael A. Webster, Chairman

s/ \_\_\_\_\_  
Kyle R. Harris, Vice-Chair

s/ \_\_\_\_\_  
Gerald D. Little

s/ \_\_\_\_\_  
Sheldon Matthews

s/ \_\_\_\_\_  
Carl E. Ruth

Category: 300  
Number: 365  
Subject: COVID-19 Emergency Paid Sick Leave Act Policy

1. PURPOSE: The purpose of this policy is to define paid sick leave provided to the employees of Saginaw County during the pandemic outbreak of COVID-19, Coronavirus, as required by H.R. 6201, the "Families First Coronavirus Response Act" of 2020, which includes the FMLA Expansion Act and the Emergency Paid Sick Leave Act. This policy will be in effect from ~~April 1, 2020, until March 31, 2021~~ **October 1, 2021 – September 30, 2022.**
2. AUTHORITY: The Saginaw County Board of Commissioners
3. APPLICATION: This policy applies to all qualifying Saginaw County regular full-time and part-time employees as defined by the Act, with the exception of Elected Officials, Health Care Providers and Emergency Responders (i.e. Health Department [only those employees who meet the definition of healthcare provider and Sheriff's Department employees.]
4. RESPONSIBILITY: The Controller/CAO will have responsibility for implementing and administering this policy.
5. DEFINITIONS: "Child" means a biological, adopted or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is under 18 years of age or is 18 or older and incapable of self-care because of a mental or physical disability.

"Individual" means an immediate family member, roommate or similar person with whom the employee has a relationship that creates an expectation that the employee would care for the person if he or she self-quarantined or was quarantined. Additionally, the individual being cared for must: a) be subject to a federal, state or local quarantine or isolation order as described above; or b) have been advised by a health care provider to self-quarantine based on a belief that he or she has COVID-19, may have COVID-19 or is particularly vulnerable to COVID-19.

"Healthcare Provider" means personnel employed who are capable of providing, and employed to provide diagnostic, preventative or treatment services or services that are integrated with and necessary to diagnostic, preventive or treatment services and, if not provided, would adversely impact patient care. It is not enough that an employee works for an entity that provides healthcare services.

"Diagnostic Services" include taking or processing of samples, performing or assisting in the performance of x-rays, or other diagnostic tests or procedures, and interpreting tests or procedure results.

"Preventative Services" include screenings, check-ups, and counseling to prevent illnesses, disease, or other health problems.

"Treatment Services" include performing surgery or other invasive or physical interventions, administering or providing prescribed medications, and providing or assisting in breathing treatments.

Services that are integrated with and necessary to diagnostic, preventative, or treatment services and if not provided would adversely impact patient care include taking vital signs, setting up medical equipment for procedures, and transporting patients and samples.

6. **POLICY:** It shall be the policy of Saginaw County to provide leave in accordance with the Emergency Paid Sick Leave Act for all eligible employees.
7. **ADMINISTRATIVE PROCEDURES:** In accordance with the Emergency Paid Sick Leave Act (EPSLA), the county will provide all employees, including new hires, with paid sick leave, separate from any normal PTO leave accruals, for the following reasons:
  1. is subject to a Federal, State or local quarantine or isolation order related to COVID-19;
  2. has been advised by a health care provider to self-quarantine related to COVID-19;
  3. is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
  4. is caring for an individual subject to an order described in (1) or self-quarantine as described in (2);
  5. **-is pursuing a vaccination and needs time off to attend the appointment or is experiencing side effects from the vaccine.**~~-is caring for his or her child whose school or place of care is closed (or childcare provider is unavailable) due to COVID-19 related reasons; or~~
  6. is experiencing any other substantially-similar condition specified by the US Department of Health and Human Services.

- 7.1 If the employee meets any of the aforementioned criteria, which will be determined after submitting a form requesting Emergency Paid Sick Leave (EPSL) to the Controller's Office, EPSL will be approved and PTO will not be deducted from the employee's accrued leave banks. For full-time employees up to eighty (80) hours of paid leave will be granted. Part-time employees will receive paid leave for the number of hours that employee works on average during a two-week period. Said average will be determined based on the two most recent two-week pay periods.

If the employee does not meet the criteria for EPSL, the county will grant paid leave from the employee's accrued paid leave banks in accordance with the employee's corresponding collective bargaining agreement or personnel policy, if non-union.

- 7.2 ~~If the employee is seeking leave for qualifying needs 1, 2, or 3 or 5, the employee's compensation is capped at \$511 per day or \$5,110 total. If the employee is seeking leave for qualifying needs 4, 5, or 6, the employee's compensation shall be two-thirds (2/3) of their regular rate of pay, capped at \$200 per day and \$2,000 in the aggregate.~~
- 7.3 Employees requesting EPSL shall complete the EPSLA Request Form, as soon as possible, following occurrence of the potentially qualifying reason for leave. All EPSL is subject to approval by the Controller's Office.
- 7.4 Approved EPSL shall be reported on employee time sheets as "COVID-19 SL."



7.5 Per EPSLA, this policy shall take effect October 1, 2021~~April 1, 2020~~ and expire September 30, 2022~~December 31, 2020~~.

7.6 When working from home, employees may take emergency paid sick leave intermittently and in any increment agreed to with their manager. For those not teleworking and currently working onsite, an employee may only take intermittent leave for reason 5 above, is pursuing a vaccination and needs time off to attend the appointment or is experiencing side effects from the vaccine. ~~to care for his or her child when the school or place of care is closed, or the caregiver is unavailable due to COVID-19 related reasons.~~ Per the regulations, as all other reasons for emergency paid sick leave could potentially expose an employee or others in the workplace to the virus, employees must either use the full amount of paid sick leave or use it in full-day increments until the reason for leave is over and it is safe for the employee to return to work.

7.7 The employee may use EPSL under this policy before using any other accrued paid time off for the qualifying reasons stated above.

~~Employees on expanded FMLA leave under this policy may use EPSL concurrently with that leave.~~ EPSL may also be used when an employee is on leave under traditional FMLA for his or her own COVID-19-related serious health condition or to care for a qualified family member with such a condition.

Once EPSL has begun, the employee and his or her manager must determine reasonable procedures for the employee to report periodically on the employee's status and intent to continue to receive paid sick time.

7.8 EPSL under this policy will not be provided beyond September 30, 2022~~December 31, 2020~~. Any unused paid sick leave will not carry over to the next year or be paid out to employees.

7.9 No employee who appropriately utilizes emergency paid sick leave under this policy will be discharged, disciplined or discriminated against for work time missed due to this leave.

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:  
Saginaw County Controller/CAO

Approved as to Legal Content  
Saginaw County Civil Counsel

ADOPTED: April 21, 2020

AMENDED: December 15, 2020; January 19, 2021; **September 21, 2021**

Your Labor Relations Committee considered Communication No. 9-21-5 from Dave Gilbert, Civil/Labor Counsel, requesting approval of a Memorandum of Understanding (MOU) between Saginaw County, Saginaw County Trial Court, and the TPOAM union regarding District Court employees working out of classification.

We met with Mr. Gilbert who explained that the MOU pertains to Five (5) District Court employees with a title of Legal Clerk I who sometimes perform Circuit Court Judicial Secretary duties while functioning in the dual role of Circuit Court Clerks.

We recommend approval of the MOU between Saginaw County, Saginaw County Trial Court, and the TPOAM union regarding District Court employees working out of classification.

Respectfully Submitted,  
**COMMITTEE ON LABOR RELATIONS**

s/ \_\_\_\_\_  
Michael A. Webster, Chairman

s/ \_\_\_\_\_  
Kyle R. Harris, Vice-Chair

s/ \_\_\_\_\_  
Gerald D. Little

s/ \_\_\_\_\_  
Sheldon Matthews

s/ \_\_\_\_\_  
Carl E. Ruth

Your Labor Relations Committee considered Communication No. 9-21-24 from Dave Gilbert, Civil/Labor Counsel, requesting approval of three (3) Memoranda of Understanding between Saginaw County and the Teamsters Local 214 representing Commission on Aging and Health Department; Teamsters Local 214 representing Public Health Nurses; and UAW Local 455 representing Managers at the Health Department to reflect an increase in the PTO limit from 700 to 820 through March 30, 2022.

We met with Mr. Gilbert who explained that the limit of Paid Time Off (PTO) hours is being increased for those employees who are dedicated to COVID response, including but not limited to contact tracing, vaccination scheduling, vaccination clinics, and financial tracking.

We recommend approval of the three (3) Memoranda of Understanding as noted above.

Respectfully Submitted,  
**COMMITTEE ON LABOR RELATIONS**

s/ \_\_\_\_\_  
Michael A. Webster, Chairman

s/ \_\_\_\_\_  
Kyle R. Harris, Vice-Chair

s/ \_\_\_\_\_  
Gerald D. Little

s/ \_\_\_\_\_  
Sheldon Matthews

s/ \_\_\_\_\_  
Carl E. Ruth

Your Labor Relations Committee considered Communication Nos. 9-21-20 and 9-21-21 from John McColgan, Prosecutor, requesting waiver of the hiring freeze and approval to fill vacant positions in the Prosecutor's Office as follows:

<u>Requestor</u>	<u>Department</u>	<u>Position(s)</u>
John McColgan, Prosecutor	Prosecutor	Office Assistant II - Reception (PCN #101253) Legal Clerk I - Victim's Assistance Clerk (PCN #282487)

We recommend approval to waive the hiring freeze and fill the positions listed above.

Respectfully Submitted,  
**COMMITTEE ON LABOR RELATIONS**

s/ \_\_\_\_\_  
Michael A. Webster, Chairman

s/ \_\_\_\_\_  
Kyle R. Harris, Vice-Chair

s/ \_\_\_\_\_  
Gerald D. Little

s/ \_\_\_\_\_  
Sheldon Matthews

s/ \_\_\_\_\_  
Carl E. Ruth

Your Labor Relations Committee considered Communication No. 9-21-22 from Christina Harrington, Health Officer, requesting extension of the employment contracts with retirees Bethany Jacques, Computer and Data Analyst, and Mary Patnode, Public Health Nurse II, from October 1, 2021 – September 30, 2022.

We met with Ms. Harrington who explained that Ms. Jacques is providing consultative services to assist the department in selecting a new electronic health record system. The transition project was put on hold during the COVID-19 pandemic and has not been able to provide technical assistance. Ms. Patnode has been instrumental in augmenting current staffing need for nurses during its pandemic response providing case investigations and vaccine administration.

We recommend approval to extend the employment contracts with retirees Bethany Jacques, Computer and Data Analyst, and Mary Patnode, Public Health Nurse II, from October 1, 2021 – September 30, 2022.

Respectfully Submitted,  
**COMMITTEE ON LABOR RELATIONS**

s/ \_\_\_\_\_  
Michael A. Webster, Chairman

s/ \_\_\_\_\_  
Kyle R. Harris, Vice-Chair

s/ \_\_\_\_\_  
Gerald D. Little

s/ \_\_\_\_\_  
Sheldon Matthews

s/ \_\_\_\_\_  
Carl E. Ruth

Your Executive Committee met and considered Communication No. 9-21-23 from Vanessa Guerra, County Clerk, requesting approval of an Architectural & Engineering Services Proposal from Kibbe & Associates related to the former Sheriff Administration Building; further, to approve using General Fund fund balance in the amount of \$19,800 to move forward with the proposal.

We met with Ms. Guerra and discussion was held regarding the functions of the County Clerk's Office and use of the space.

We recommend approval of the request up to \$19,800 to move forward with the proposal of Kibbe & Associations. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**EXECUTIVE COMMITTEE**

s/\_\_\_\_\_  
Carl E. Ruth, Chairman

s/\_\_\_\_\_  
James G. Theisen

s/\_\_\_\_\_  
Sheldon Matthews

s/\_\_\_\_\_  
Michael A. Webster

s/\_\_\_\_\_  
Dennis H. Krafft

Your Executive Committee met to consider Communication No. 9-21-25 from Josh Brown, Information Technology (IT) Director, requesting approval to move \$57,788.33 in Capital Outlay dollars from the FY 2020 Information Technology budget to the FY 2021 IT Budget.

We met with Mr. Brown who explained that funding was allocated in FY 2018 for a department remodel that included an open floor plan, less carpet, new paint, furniture, etc. Due to various delays, and then with the onset of COVID-19, the remodel never moved forward.

We recommend approval to move \$57,788.33 in Capital Outlay dollars from the FY 2020 IT Budget to the FY 2021 IT Budget. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,  
**EXECUTIVE COMMITTEE**

s/\_\_\_\_\_  
Carl E. Ruth, Chairman

s/\_\_\_\_\_  
James G. Theisen

s/\_\_\_\_\_  
Sheldon Matthews

s/\_\_\_\_\_  
Michael A. Webster

s/\_\_\_\_\_  
Dennis H. Krafft

**COMMITTEE COMPENSATION - 9.21.21.1****September 21, 2021**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 8 - August 21, 2021.*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/09/21	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
2	08/10/21	Executive Committee	Ruth	\$50.00	1
			Theisen	\$50.00	1
			Matthews	\$50.00	1
			Webster	\$50.00	1
3	08/16/21	Northern MI Counties Assoc. - Roscommon	Theisen	\$50.00	1
4	08/17/21	Board Session via Zoom	All Present	\$550.00	11
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke			
5	08/18/21	Saginaw County Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
6	08/18/21	Animal Control Advisory Council	Ewing	\$50.00	1
7	08/18/21	Frankenmuth CVB	Krafft	\$50.00	1
8	08/19/21	Commission on Aging	Ewing	\$50.00	1
9	08/19/21	Community Action Center	Little	\$50.00	1
<b>TOTAL</b>				<b>\$1,350.00</b>	<b>27</b>

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (8-20-21)

**COMMITTEE COMPENSATION - 9.21.21.2****September 21, 2021**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 22 - September 4, 2021*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/25/21	Medical Dispatch Advisory Committee	Winiecke	\$50.00	1
2	08/30/21	MI Works! Joint Board Meeting, Midland	Little	\$50.00	1
			Ruth	\$50.00	1
			Tany	\$50.00	1
			Webster	\$50.00	1
3	08/31/21	Committee of the Whole - re: ARPA Funds @ Horizons	9 Present	\$450.00	9
		Boyd, Ewing, Krafft, Matthews, Ruth, Tany, Theisen, Webster, Winiecke Absent: Harris, Little			
4	09/01/21	Crime Prevention Council	Ruth	\$50.00	1
<b>TOTAL</b>				<b>\$750.00</b>	<b>15</b>

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (9-3-21)



**VI. RESOLUTIONS (9-21-2021)**

**Res. A -** Gradt Tile Drain Notes, Series 2021

**NOTE:** Budget Resolutions "A" – "D" appear under Unfinished Business

**RESOLUTION "A"**  
**GRADT TILE DRAIN NOTES, SERIES 2021**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held at Saginaw, Michigan on the 21<sup>st</sup> day of September, 2021 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little,  
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen,  
Michael A. Webster, Cynthia M. Winiecke*

**Commissioner \_\_\_\_\_ offered the following resolution and moved for adoption.  
The motion was seconded by Commissioner \_\_\_\_\_.**

**WHEREAS**, proceedings have been taken by the Saginaw County Public Works Commissioner for the construction of improvements to the Gradt Tile Drain (the "Project"), pursuant to a petition filed with the Public Works Commissioner under the provisions of Chapter 8 of the Drain Code of 1956, as amended; and,

**WHEREAS**, in order to defray the cost of the Project, the Public Works Commissioner is expected to authorize and provide for the issuance by the Gradt Tile Drain Drainage District (the "Drainage District") of notes (the "Notes") in the aggregate principal amount of not to exceed \$515,000, in anticipation of the collection of an equal amount of special assessments against property and public corporations in the Drainage District, said special assessments to be duly confirmed by the Public Works Commissioner; and,

**WHEREAS**, the Notes are to be designated "Gradt Tile Drain Notes, Series 2021," will bear interest at a rate of not to exceed 5% per annum and will mature not later than June 1, 2041; and,

**WHEREAS**, the Public Works Commissioner deems it advisable and necessary to obtain from this Board a resolution consenting to the pledge of the full faith and credit of the County on the Notes; and,

**WHEREAS**, the Project is necessary to protect and preserve the public health and therefore it is in the best interest of the County of Saginaw that the Notes be sold.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW:**

1. Pursuant to the authorization provided in Section 434 of the Drain Code of 1956, as amended, provided that the Notes are issued within the parameters set forth above, the Saginaw County Board of Commissioners, by a two-thirds vote of its members elect, does hereby irrevocably pledge the full faith and credit of the County of Saginaw for the prompt payment of the principal of and interest on the

Notes, and does agree that in the event that the property owners or public corporations in the Drainage District shall fail or neglect to account to the County Treasurer of the County of Saginaw for the amount of any special assessment installment and interest, when due, then the amount thereof shall be immediately advanced from County funds, and the County Treasurer is directed to immediately make such advancement to the extent necessary.

2. In the event that, pursuant to said pledge of full faith and credit, the County of Saginaw advances out of County funds, all or any part of said installment and interest, it shall be the duty of the County Treasurer, for and on behalf of the County of Saginaw, to take all actions and proceedings and pursue all remedies permitted or authorized by law for the reimbursement of such sums so paid.
3. All resolutions and parts of resolutions, insofar as the same may be in conflict with the provisions of this resolution, be and the same hereby are rescinded.

After discussion, the vote was:

**Yeas:**

**Nays:**

**Total: - 11**

STATE OF MICHIGAN            )  
  )ss  
COUNTY OF SAGINAW        )

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 21st day of September, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 21<sup>st</sup> day of September, 2021.

Vanessa Guerra, County Clerk  
County of Saginaw

**VII. CLOSING PROCEDURE (9-21-2021)**

a.

1) Unfinished Business –

**(A) Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- ***Draft #2 of the FY 2022 Budget, along with Resolutions A – D, were laid on the table pursuant to Board Report 8-17-21-4.2, until the September 21, 2021 Board Session under Unfinished Business  
(Distributed to all commissioners and available for review in the Board Office)***

**2022 County Budget (Draft #3) and Resolutions A-B-C-D**

***(To be distributed at or prior to the meeting)***

"A" FY 2021/2022 Budget

"B" FY 2021/2022 Salary Schedule

"C" FY 2021/2022 Capital Improvement Plan

"D" FY 2021/2022 Fee Schedule

**(B) Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- **COMMISSIONER BOYD, re: Approval of \$500 bonus to every Saginaw County Employee who can provide proof of vaccination against COVID-19 or its variants prior to the end of FY 2021**

**August 17, 2021 Board Session**

***Krafft moved, seconded by Tany, to approve 4.9. Discussion was held regarding criteria, eligibility, clarification of "employee" definition, and whether or not American Rescue Plan Act (ARPA) funds could be used, with some commissioners expressing an interest in holding further discussion. After discussion, Theisen moved, seconded by Boyd, to table the matter to the September 21, 2021 Board Session (Unfinished Business) and to place for discussion on the September Budget/Audit Committee meeting agenda. Motion carried unanimous by roll-call vote.***

**September 9, 2021 Budget/Audit Committee**

***Motion to adopt a Vaccination Payment Plan in accordance with 42 USC §802(c)(1)(A), commonly known as the American Recovery Plan Act (ARPA), to pay Saginaw County employees who qualify under the terms of the Act, an incentive payment of \$500 if they provide proof of vaccination against the COVID-19 virus or its variants no later than October 31, 2021; Proof is to be provided to the Saginaw County Controller.***

**September 14, 2021 Executive Committee**

***Discussion was held regarding the ability of individuals to formally opt-out of the Vaccination Payment Plan, if approved at the Board Session. Civil Counsel was directed to provide language re: opting out.***

## UNFINISHED BUSINESS

September 21, 2021

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

\*AMENDED

SEPTEMBER 21, 2021

~~AUGUST 17, 2021~~

Your Budget/Audit Committee received Communication No. 8-17-30 from Koren Thurston, Finance Director, submitting requests for action in order to prepare Draft #2 of the recommended Fiscal Year 2022 Budget. Draft #2 of the Budget contains proposed changes to Draft #1, which was submitted in June 2021 with all funds in balance, including those funds that anticipate use of fund balance. Each committee reviewed Draft #1 of the proposed Fiscal Year 2022 Budget and a Committee of the Whole session was held June 28, 2021. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget/Audit Committee reviewed the Budget as submitted, considered information presented at the Committee of the Whole meeting, considered additional requests from departments, and have made amendments to Draft #1 of the 2022 Budget. The changes contained in Draft #2 of the FY 2022 Budget include:

- A request from Undersheriff Gomez to add an additional four (4) beds to the Sheriff's Federal Bed Space Rental line for a total of \$102,000 in revenue, with this additional revenue dedicated to the PLUS-Home Surveillance Program.
- A request from Brian Wendling, Public Works Commissioner, to include an estimated \$2,200 in Auction Costs for the planned sale of an existing vehicle. The net effect on the General Fund would be an increase in the use of fund balance of \$2,200, bringing the amount up from \$1,688,140 to \$1,690,340.
- Approved a reduction in the Law Enforcement Budget by \$286,783 due to Board action approved at the June 22, 2021 meeting that moved up the order date of seven (7) patrol vehicles that were originally included in Draft #1 of the FY 2022 Budget. If the vehicles are ordered in FY 2021 but not delivered until after September 30, 2021, the Sheriff's Office will request the Controller/CAO to carry forward the unused FY 2021 funds.
- A request from Jessica Sargent, Commission on Aging (COA) Director, to increase the FY 2022 Budget by \$449,621 to account for additional grant funding received for the Foster Grandparent Expansion Grant, with \$377,000 coming from Federal grant dollars, \$41,060 coming from In-kind local match, and the remaining \$31,561 from COA fund balance. The net effect on the use of fund balance for FY 2022 would be an increase of \$31,561, bringing the amount up from \$162,817 to \$194,378.

The Budget/Audit Committee at its September 9, 2021 meeting considered additional requests from departments and made amendments to Draft #2 of the 2022 Budget. These amendments were incorporated into Draft #3 of the FY 2022 Budget and include the following:

- Approved amendment of the 10<sup>th</sup> Circuit Court – Family Division FY 2022 Budget to accept a CPLR grant in the amount of \$174,486 (Acct. 278 28512) for increased representation in child protective services; and increase revenue in the CASA program from \$50,000 to \$90,000 (Acct. 292 80830).
- Approved amendment of the FY 2022 Fee Schedule for the Sheriff to raise the Lab Confirmation fee from \$25 to \$35 and to establish a fee of \$10 for processing Probate background checks.

- Approved acceptance of \$2,654,694 FY 2022 grant funding from MDHHS to the Health Department for COVID-19 and ELC Regional Lab allocations received after the budget process.
- Approved eight (8) changes to Draft #2 of the FY 2022 Budget requested by the Finance Director, with cumulative changes that increase the use of fund balance of \$424,991 and bringing the total budgeted use of fund balance up to **\$2,115,331** as follows:
  - Increase from part-time to full-time for the Office Assistant II position in the Board of Commissioners at a cost of \$35,718
  - Addition of a part-time position for six (6) months in the Register of Deeds in lieu of a previously approved overtime budget, with a net budget increase of \$2,090 and an offset to revenues
  - Addition of two (2) Legal Specialist I and two (2) Legal Clerk I positions in the County Clerk's Office at a total cost of \$342,734 and increasing the use of fund balance of \$378,452
  - Increase the electrical line item for Juvenile Center Building and Grounds in the General Fund by \$20,000 to account for increased utilization and estimated costs with an offset to the use of fund balance
  - Increase to the travel/mileage line item by \$10,000 to the MSU Extension Sugar Beet Advancement program, due to anticipated increased travel in FY 2022, reimbursed with no effect on the General Fund
  - Increase the Castle Museum and Historical activity by \$48,685 for revenue received from the Local Community Stabilization Authority for replacement of personal property taxes based on historical trends, with no effect on the General Fund
  - Amend all respective personnel budgets to account for the implementation of Phases II and III of the Job Classification and Compensation Study approved by the Board of Commissioners December 15, 2020 as a phased-in approach subsequently approved May 18, 2021 to accelerate the implementation. The adjustment to wages also had an impact on the percentage used to charge departments for MERS Defined Benefit costs, with an increase to the use of General Fund fund balance of \$26,539
  - Amend the FY 2022 Fee Schedule for the Health Department based on approval by the Board of Health

**Resolution A** contains the amended total budget for the County including the General Fund. The amended total County Budget for Fiscal 2022 is **\$189,357,188** which is a **7.62%** percent increase from the current amended Fiscal 2021 Budget. The amended General Fund Budget for Fiscal 2022 is **\$53,003,690** which represents an increase of **\$2,519,081** or **4.98%** percent over the current amended Fiscal 2021 Budget. The General Fund budget includes the use of **\$2,115,331** in fund balance. Resolution A also contains the proposed County millage rates to be levied December 1, 2021 and July 1, 2022, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2022 Budget.

**Resolution B** lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

**Resolution C** sets forth the prioritized Capital Improvement Budget for Fiscal Year 2022, which totals \$15,811,814, a \$455,239 decrease over the current amended FY 2021 budget.

**Resolution D** sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 17, 2021 session to allow comment on the proposed FY 2022 Budget, as amended, and on the proposed millages to be levied in December 2021 and July 2022. Notice was previously published in *The Saginaw News* and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that Draft #3 of the Controller's recommended Fiscal Year 2022 Budget containing Budget Resolutions A, B, C and D be approved as submitted.

Respectfully Submitted,  
**COMMITTEE ON BUDGET/AUDIT**

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth

## UNFINISHED BUSINESS

September 21, 2021

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.9

\*AMENDED

SEPTEMBER 21, 2021

~~AUGUST 17, 2021~~

Your Budget/Audit Committee considered a recommendation from Commissioner Christopher Boyd to approve a \$500 bonus to any Saginaw County employee who can provide proof of vaccination against COVID-19 or its variants prior to the end of FY 2021 (September 30, 2021).

We discussed the recommendation from Commissioner Boyd. Although most of the discussion was centered around his first request to provide premium pay to Saginaw County employees who worked with the public or around others during the height of the pandemic, this request was denied by the committee. Further discussion was held on the request to provide vaccinated employees with a \$500 bonus and this recommendation was approved.

We recommend approval to provide a \$500 bonus to any Saginaw County employee who can provide proof of vaccination against COVID-19 or its variants prior to the end of FY 2021 (September 30, 2021).

(Note: "Employee" includes any individual who is paid through the county payroll system, including full-time, part-time, seasonal, temporary, Commissioners, Judges and Elected Officials.)

### August 17, 2021 Board Session

*Krafft moved, seconded by Tany, to approve 4.9. Discussion was held regarding criteria, eligibility, clarification of "employee" definition, and whether or not American Rescue Plan Act (ARPA) funds could be used, with some commissioners expressing an interest in holding further discussion. After discussion, Theisen moved, seconded by Boyd, to table the matter to the September 21, 2021 Board Session (Unfinished Business) and to place for discussion on the September Budget/Audit Committee meeting agenda. Motion carried unanimous by roll-call vote.*

### September 9, 2021 Budget/Audit Committee

*Motion to adopt a Vaccination Payment Plan in accordance with 42 USC §802(c)(1)(A), commonly known as the American Recovery Plan Act (ARPA), to pay Saginaw County employees who qualify under the terms of the Act, an incentive payment of \$500 if they provide proof of vaccination against the COVID-19 virus or its variants no later than October 31, 2021; Proof is to be provided to the Saginaw County Controller.*

### September 14, 2021 Executive Committee

*Discussion was held regarding the ability of individuals to formally opt-out of the Vaccination Payment Plan, if approved at the Board Session. Civil Counsel was directed to provide language re: opting out.*

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

s/ \_\_\_\_\_  
Dennis H. Krafft, Chair

s/ \_\_\_\_\_  
Christopher S. Boyd, Vice-Chair

s/ \_\_\_\_\_  
Jack B. Tany

s/ \_\_\_\_\_  
James G. Theisen

s/ \_\_\_\_\_  
Carl E. Ruth



- 2) Proclamations – None
- 3) Appointments and Elections

### **APPOINTMENTS**

Pursuant to Article VII, 7.1.2 of the Board Rules, Chair appointments, if any, will be listed on the Addendum distributed at the September 21, 2021 Board Session.

### **ELECTIONS**

**Board of Canvassers** - Information previously distributed. Ballots will be provided to each Commissioner during the meeting, collected and tallied by the Clerk, and the results will be announced prior to adjournment.

- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

9-17-21/sek