## OFFICIAL PROCEEDINGS OF THE

# Board of Commissioners

## **OF SAGINAW COUNTY, MICHIGAN**

## မှာ ဆု NOVEMBER SESSION 2021

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- F irst day of the November Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, November 16, 2021. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair. County Clerk Vanessa Guerra took roll, quorum present as follows:
- PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke – 10
- ABSENT: James G. Theisen 1
- TOTAL: 11
- OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Bill Smith, Brian Keenan-Lechel, Connie Scherzer, Julie Roggow, Kyle Bostwick, Mike Thompson, Blair Stevenson, Christi Lopez, Mark Gaertner, Norm Bamberger, Lee Peterson, Krystal Irvine, Koren Thurston, Leah Puskar, Terry Beagle, Steve Jonas, Brian Smith, Annie Rummel, Amy Deford, Denise Babbitt, Isaac Blackmon, Julie Flory, Jean Owens, Jessica Sargent, Hannah Olsen, Suzy Koepplinger, Cindy Louchart, and others

Commissioner Boyd opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

## **CLERK'S CALL OF SESSION**

## **Public Notice of Regular Board Session**

The Saginaw County Board of Commissioners will convene for its Regular Session on **Tuesday, November 16, 2021 at 5:00 p.m.** 111 S. Michigan Ave., Room 200 Saginaw, MI 48602



Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to <u>boc@saginawcounty.com</u> prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the November 16, 2021 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted, Vanessa Guerra, County Clerk November 16, 2021 Posted 11-10-21 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

## **APPROVAL OF MINUTES**

• Commissioner Little moved, seconded by Commissioner Tany, to approve the Minutes of the October 19, 2021 Board Session; October 12, 2021 Committee of the Whole; and October 26, 2021 Committee of the Whole meeting. Motion carried unanimously.

## **PUBLIC HEARING**

 At 5:04 p.m., Chairman Ruth opened a public hearing on the adoption of a Brownfield Plan for 235 W. Saginaw Street and 135 S. Eddy Street, Merrill, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

## NOTICE OF PUBLIC HEARING ON THE CONSIDERATION OF A BROWNFIELD PLAN FOR THE COUNTY OF SAGINAW PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

PLEASE TAKE NOTICE that a Public Hearing shall be held at the regularly scheduled meeting of the Board of Commissioners of the County of Saginaw on the 16th day of November at 5:00 p.m. in the City of Saginaw at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan 48602 to consider the adoption of a Brownfield Plan for 235 W. Saginaw Street and 135 S. Eddy Street, Merrill, Michigan, within which the Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended.

The description of the proposed Brownfield property is: Land situated in the Village of Merrill, County of Saginaw, State of Michigan, described as follows:



#### 235 W. Saginaw Street

LOTS 1 & 2 BLK 3 ORIGINAL PLAT OF VILLAGE OF MERRILL SEC 27 T12N R1ESPLIT ON 05/03/2021 WITH 17-12-1-27-0115-000 INTO 17-12-1-27-0109-001;\*\*\*RETIRED FOR 2022

135 S. Eddy Street

LOTS 7 & 8 BLK 3 ORIGINAL PLAT OF VILLAGE OF MERRILL SEC 27 T12N R1ESPLIT ON 05/03/2021 WITH 17-12-1-27-0109-000 INTO 17-12-1-27-0109-001;\*\*\*RETIRED FOR 2022

These descriptions of the properties along with any maps are included in the Brownfield Plan which is available for public inspection at the Saginaw County Governmental Center, 111 S. Michigan Ave., Room 215, Saginaw, Michigan 48602.

Please note that all aspects of the Brownfield Plan are open for discussion at the public hearing and written comments can be mailed to the above address through the date of the hearing.

Vanessa Guerra, Clerk County of Saginaw

## AUDIENCES

- Michael Thompson, Public Libraries of Saginaw Trustee, requested the opportunity to present a proposal for American Rescue Plan Act (ARPA) funding for \$20,000 from Saginaw County to establish a "Library of Things."
- Brian Keenan-Lechel provided public comment regarding proposed changes to the County's healthcare options. As he stated to the Labor Relations Committee last week, what the Board of Commissioners (BOC) is considering today represents a significant commitment from employees to consolidate healthcare plans to one manageable plan, one of the only tools available to the healthcare committee and employees to try and head off ballooning healthcare costs. He asked commissioners to consider utilizing some of the multiple tools available to the BOC to offset these significant increases and plan consolidations.

## LAUDATORY RESOLUTIONS

 Certificates of Recognition to Saginaw County Sports Hall of Fame inductees into its Class of 2020 Outstanding Athletes/Teams:

> \* Bill Agresta \* Larry Brethauer \* Beth Bull (Spencer) \* Robb Cook \* George Kubiak \* Eugene Seals Jr. \* Roy Manning Jr.

- \* St. Stephens State Champion Basketball Team (1968 1969)
- Certificate of Recognition to Alpha Phi Alpha
- Certificate of Recognition to Iota Chi Lambda



## PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

**11-16-1 HEALTHSOURCE SAGINAW** submitting the names of Brian Wellman, Jenean Coughlin, and Dr. Waheed Akbar to fill expiring terms on the Saginaw Community Healthcare Services Corporation/HealthSource Saginaw, Inc. Board of Trustees for terms to expire December 31, 2024.

-- Election

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**11-16-2 MOBILE MEDICAL RESPONSE** submitting its tri-annual report on response times and other related information.

Courts & Public Safety (Receive & File)

**11-16-3 10<sup>TH</sup> CIRCUIT COURT** requesting an increase in pay for the Sobriety Treatment Court Program Defense Counsel from \$55/hour - \$16,000 to \$90/hour - \$26,182.20 for FY 2022.

-- Courts & Public Safety (11-16-2.1)

**11-16-4 PROSECUTOR** submitting a Reorganization Plan that includes a shift in duties of the Chief Assistant, merging Assistant Prosecuting Attorney (APA) II and APA IV positions to create two (2) APA III positions, and expanding the Financial Investigator position to a new position of Director of Operations.

-- Courts & Public Safety/Budget/Audit (*Receive & File*) Labor Relations (11-16-5.1)

**11-16-5 CONTROLLER/CAO** submitting information and proposed changes to County Policy #421 – "Administrative Policy on Vehicle Assignment Utilization."

-- County Services (No action)

**11-16-6 SAGINAW COUNTY CONVENTION & VISITORS BUREAU** submitting the final copy of the 2020 Audit (*receive and file*) and requesting approval of its 2022 Budget.

County Services (11-16-3.1)

**11-16-7 SAGINAW FUTURE** submitting a request on behalf of Gemini Capital Management XIII, LLC to hold a Public Hearing and approve a proposed Resolution Approving a Brownfield Plan for property located at 235 W. Saginaw and 135 S. Eddy Street, Village of Merrill.

-- County Services (11-16-3.2/Res. "A")

**11-16-8 PURCHASING/RISK MANAGER** submitting modifications of County Policy #422 – "Administrative Policy on Cellular Telephones."

-- County Services (11-16-3.3)

**11-16-9** VILLAGE OF BIRCH RUN DDA sending the completed Annual Report on Status of Tax Increment Financing Plan for FY 2021.

-- County Services (Receive & File)

**11-16-10 PROBATE COURT** requesting a temporary PCN to allow for training of a new Probate Register/Administrator, due to the pending retirement of the current Register/Administrator, Terry Kluck Beagle, effective the end of July 2022; further, approval of an increase in the Probate Court budget up to \$52,581.

-- Budget/Audit (11-16-4.1)

**11-16-11 PURCHASING/RISK MANAGER** submitting additional information requested by the committee pertaining to the request to purchase a Motor Pool Sign-Out Vehicle.

-- Budget/Audit (11-16-4.2)



**11-16-12 CIVIL COUNSEL** requesting approval of a Memorandum of Understanding between Saginaw County and Teamsters Local 214 representing Public Health Nurses regarding the promotion of two employees from Public Health Nurse I to Public Health Nurse II.

Labor Relations (11-16-5.2)

**11-16-13 PERSONNEL DIRECTOR** submitting the November 2021 Employment Status Report covering labor statistics for the month of October 2021.

- Labor Relations (Receive & File)

**11-16-14 CONTROLLER/CAO** requesting a temporary PCN to allow for training of a new Retirement and Benefits Administrator, due to the pending retirement of Amy Deford effective December 10, 2021; further, appropriation of funding in an amount not to exceed \$10,722 from General Fund fund balance.

-- Labor Relations (11-16-5.4)

**11-16-15 CONTROLLER/CAO** requesting, on behalf of the Saginaw Wellness Action Team (S.W.A.T.) to offer all employees in a department four (4.0) hours of Paid Time Off (PTO) if 100% of their employees complete the Employee Engagement Survey.

- Labor Relations (11-16-5.5)

**11-16-16 CIVIL COUNSEL** requesting approval of three (3) Memorandums of Understanding between Saginaw County and UAW Local 455 – Unit 48 representing Managers; Teamsters Local 214 representing Public Health Nurses; and Teamsters Local 214 representing COA and Health Department Employees regarding modification of the CBA to allow for \$100 gift cards for Public Health Thank You Day.

Labor Relations (11-16-5.3)

**11-16-17 UNION/MANAGEMENT BENEFIT COMMITTEE** submitting its recommendation related to opt out of the Hard Cap provision in accordance with Public Act 152 of 2011 for the 2022 plan year, to offer a single high deductible plan using ARPA funds to offset premium share, and to eliminate the county's contribution to HSA accounts and use those funds to reduce claims.

Labor Relations (11-16-5.6)

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**11-16-18 RETIREMENT & BENEFITS ADMINISTRATOR** requesting approval to apply \$442,870 in American Rescue Plan Act 0f 2021 funding toward 2022 employee healthcare to reduce the employee contribution amount.

Executive (11-16-6.1) On Addendum – Executive meeting prior to Board Session

**11-16-19 CONTROLLER/CAO** submitting information on Guidehouse and requesting approval to engage Guidehouse for consultant services pertaining to American Rescue Plan Act (ARPA) of 2021 funding proposals.

-- Executive (11-16-2) On Addendum – Executive meeting prior to Board Session

## **INITIATORY MOTIONS**

None



## **PUBLIC HEARING** 2<sup>nd</sup> Call

At 5:08 p.m., Chairman Ruth announced the second call of a public hearing on the adoption of a Brownfield Plan for 235 W. Saginaw Street and 135 S. Eddy Street, Merrill, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

## **REPORTS OF COMMITTEES**

- Human Services Committee J. Theisen, Chair; M. Webster, Vice-Chair 1. None
- 2. Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair 2.1) 10<sup>th</sup> CIRCUIT COURT, re: Approval of increase in pay for the Sobriety Treatment Court Program Defense Counsel from \$55/hour - \$16,000/annual to \$90/hour - \$26,182.20/annual utilizing \$10,182.20 from fund balance
  - Matthews moved, seconded by Boyd, to approve 2.1. Motion carried unanimously.

#### FROM: COMMITTEE ON COURTS & PUBLIC SAFETY - 2.1

Your committee considered Communication No. 11-16-3 from Hon. Manvel Trice III, Presiding Judge, Sobriety Treatment Court, requesting an increase in pay for the Sobriety Treatment Court Program Defense Counsel from \$55/hour - \$16,000 to \$90/hour - \$26,182.20 for FY 2022.

Judge Trice met with the committee and requested a pay increase for Millie Shek, who has been in the position of Sobriety Treatment Court Program Defense Counsel since 2017. Ms. Shek currently bills \$55/hour, while Veterans Court Counsel bills \$90/hour and Drug Court Counsel bills \$100/hour. Judge Trice asked for a pay increase of \$35 with a cap of \$26,182 for Fiscal Year 2022. There was discussion about the program's current standings and success rate. Judge Trice stated that they are currently limited to twenty (20) participants, but he would like to grow the program to thirty (30) participants. There was mention of setting up a 501(c)3 and the self-paying participants would help fund the pay increase.

We recommend approval to increase the pay of the Sobriety Treatment Court Program Defense Counsel, Millie Shek, to \$90/hour - \$26,182 for FY 2022, with the additional \$10,182 coming from fund balance, and to direct the proper county officials to amend the budget as necessary.

Respectfully Submitted, **COMMITTEE ON COURTS & PUBLIC SAFETY** Sheldon Matthews, Chair Kyle R. Harris Carl E. Ruth

Christopher S. Boyd, Vice-Chair Cynthia M. Winiecke

November 16, 2021

## 3. County Services Committee – M. Webster; D. Krafft, Vice-Chair

- 3.1) SAGINAW COUNTY CONVENTION & VISITORS BUREAU, re: Approval of 2022 Budget
- 3.2) **SAGINAW FUTURE INC.**, re: Approval of a proposed Resolution approving a Brownfield Plan for property at 235 W. Saginaw and 135 S. Eddy in the Village of Merrill *(Submitted under Resolutions)*
- 3.3) **PURCHASING/RISK MANAGER**, re: Approval of modifications of County Policy #422 "Administrative Policy on Cellular Telephones"
- Webster moved, seconded by Krafft, to approve 3.1 3.3 leaving room for exceptions.
   3.2 was moved for consideration under Resolutions and the motion carried unanimously as to 3.1 and 3.3.

#### FROM: COMMITTEE ON COUNTY SERVICES – 3.1

#### NOVEMBER 16, 2021

Your committee considered Communication No. 11-16-6 from Annette Rummel, President/CEO, Saginaw County Convention & Visitors Bureau, submitting for discussion its 2020 Audit and for approval its FY 2022 proposed Budget.

Dr. Rummel presented to the committee the final copy of its 2020 Audit and the FY 2022 Budget of the Saginaw County Convention & Visitors Bureau. Dr. Rummel shared a PowerPoint presentation highlighting Overnight Tourism Status, Census of Rooms, Overhead Expenses, Investments, and answered questions regarding the fairness of the assessment for marketing and how Saginaw County benefits from their share. The 2022 Budget was calculated from its 2019 budget, reduced by 25%, being conservative on income and expenses.

We recommend approval of the Saginaw County Convention & Visitors Bureau proposed Budget for FY 2022.

## Respectfully Submitted,

## COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman Carol E. Ewing Carl E. Ruth Dennis H. Krafft, Vice-Chair Jack B. Tany

## **COMMITTEE ON COUNTY SERVICES – 3.3**

#### NOVEMBER 16, 2021

Your committee considered Communication No. 11-16-8 from Kelly Suppes, Purchasing/Risk Manager, submitting for discussion and approval modifications to County Policy #422 – "Administrative Policy on Cellular Telephones."

This committee met with Ms. Suppes and discussion was held regarding the proposed changes to the policy. Changes to the policy include establishing a \$40/month stipend to be paid quarterly to an employee who has a cell phone provided by the county, clarifies that replacement costs would be paid by the department unless it was determined the damage was from owner neglect, would cap the cost of phones at \$400, and if the device is returned without passcodes/locks removed, the employee would be responsible to pay the fair-market value.

We recommend approval of the proposed modifications to County Policy #422 – "Administrative Policy on Cellular Telephones" as attached.



Respectfully Submitted, **COMMITTEE ON COUNTY SERVICES** Michael A. Webster, Chairman Carol E. Ewing Carl E. Ruth

Dennis H. Krafft, Vice-Chair Jack B. Tany

Category:	400
Number:	422

Subject: ADMINISTRATIVE POLICY ON CELLULAR TELEPHONES

- 1. PURPOSE: The purpose of this Policy is to establish administrative regulations for employees in the use of cellular telephones in the conduct of official County business.
- 2. AUTHORITY: The Saginaw County Board of Commissioners. Administrative policies shall be subject to revision or termination by the Board of Commissioners at its discretion.
- 3. APPLICATION: The regulations and procedures outlined in this policy statement are to apply to all County owned, rented and leased cellular telephones and personal cell phones used while on County business
- 4. RESPONSIBILITY: The authority to assign equipment, authorize use of on County business and the administration of this policy is the responsibility of each department head. Cellular telephone assignment shall be made only upon the approval of the appropriate department head.
- 5. DEFINITIONS: NONE
- 6. POLICY
  - 6.1 General Statement
    - 6.1.1 The basic guideline of this policy shall be to provide employees with efficient cellular telephone equipment and services.
    - 6.1.2 The acquisition of cellular telephones shall be limited to those instances in which there is a demonstrated need for such equipment to perform essential County business or to improve safety, increase productivity, increase service to the public or in situations in which necessary communications cannot be provided by any other means.
    - 6.1.3 The use of a County owned, rented or leased cellular telephone by an employee will be in compliance with the rules and regulations detailed in this policy.



- 6.2 Acquisition of County-Owned, Rented or Leased Cellular Telephones
  - 6.2.1 The purchase of all County of Saginaw cellular telephone services, facilities and equipment shall be provided and/or coordinated through the Controller's Office. County of Saginaw departments must follow all procedures promulgated by the Controller/Chief Administrative Officer in the acquisition of cellular telephones.
- 6.3 Assignment of County-Owned, Rented or Leased Cellular Telephones
  - 6.3.1 The authority to assign equipment rests with each department head. Should a change in the demands of a particular position or department necessitate a change in cellular telephone assignment status, a request shall be considered, and if warranted, be approved by the County department head. Equipment will be assigned on the basis of functional requirements of the employee's position and should not be construed as being substitute for other compensation or as a fringe benefit. Cellular telephones are assigned and certain privileges in their use are granted only as a means of providing effective management of County functions.
  - 6.3.16.3.2 Stipend: If an employee, whose position is deemed necessary to utilize a cell phone by the department head, wishes to utilize their personal device, they may receive a monthly stipend of \$40. The stipend shall be paid quarterly.
- 6.4 Replacement, Theft, Loss or Damage
  - 6.4.1 Replacement cost of any cellular telephones resulting from damage, loss or theft is the responsibility of the <u>employee\_employee\_Department</u> to which the equipment was assigned<u>unless the department head determines the damage</u>, loss or theft was due to employee neglect and, as such, the employee will be responsible to cover all costs associated with its repair or replacement.
  - 6.4.2 When an employee transfers to another County of Saginaw department, exits County of Saginaw employment, or no longer requires use of such equipment, it is the responsibility of the department head to retrieve cellular phone equipment assigned to that employee. During the exit process, the department head will verify that such equipment has been collected from the <u>former former employee</u>. All passcodes and locks must be removed from the device. If the device is not turned in, the employee will be responsible for the fair market value of the device.



- <u>6.4.3</u> Departments are required to report any theft or loss of cellular phones to the department head immediately (or no later than 48 hours after receipt of the information or evidence) so that cellular service can be deactivated.
- 6.4.36.4.4The cost of purchasing and equipping a county provided cell phone is not to exceed \$400.
- 6.5 Procedures for the Implementation of the Cellular Telephone Acquisition, Assignment and Use Administration Regulation.

6.5

- 6.5.1 General Acquisition, Approval and Assignment
  - 6.5.1.1 Cellular telephone acquisition shall be in accordance with this policy and will be in compliance with procedures issued by the County Controller/Chief Administrative Officer. Assignment will be based upon department head approval.
- 6.5.2 Procedure for Other Equipment
  - 6.5.2.1 The Controller/Chief Administrative Officer shall promulgate procedures for the general acquisition of all other cellular telephone equipment and services by County departments as needed.
- 6.5.3\_Record Maintenance
  - 6.5.3.1 Each department head will develop and maintain records sufficient to ensure proper utilization of County equipment. These records should include cellular telephone assignment, cellular telephone use and, in particular, such information warranted under take home assignment to ensure accountability of equipment used beyond normal working hours.
- 6.6 General Rules and Regulations Pertaining to Cellular Telephone use by County Employees.
  - 6.6.1 County Cellular Telephone Use. The Employee Must:
    - 6.6.1.1 Ensure that the County cellular telephone is in proper operating condition at all times. Any malfunctions should be reported immediately to the department head, <u>Purchasing/Risk Manager</u>, and appropriate vendor.



- 6.6.1.2 Obey all applicable<u>federal</u>, <u>state and local</u> laws and ordinances while operating County owned equipment on County business.
- 6.6.2 Specific Practices Prohibited
  - 6.6.2.1 The operation of a cellular telephone for any illegal act.
  - 6.6.2.2 The operation of any equipment, in the conduct of County business, which results in the violation of any applicable federal, state or local law, rules or ordinances.
  - 6.6.2.3 The operation of any equipment in such a manner that could result in property or bodily damage either to the County or the public due to careless or negligent operation on the part of the employee.
  - 6.6.2.4 <u>Any cellular phone use, inclusive of talking, viewing, texting,</u> emailing, etc., regardless of whether the cellular phone is the employee's or county-issued, while driving any vehicle during the course of employment. The cellular phone's voicemail feature should be on to store incoming calls while driving. All calls and message retrievals should be made after the vehicle is safely parked.
    - 6.6.2.4.1- This section shall not apply to law enforcement staff while conducting official law enforcement activitiess and Mosquito Abatement Commission Field Staff while operating a County vehicle for adult larveciding program.
    - 6.6.2.4.2 County<u>6.6.2.4.2 County</u> employees shall be permitted to use cell phones as global positioning and navigational systems when they are affixed to a motor vehicle.
- 6.7 Hands-free cellular phones and other devices are subject to this policy.
- 6.8 Any violation of section 6.6 shall be considered intentional and willful misconduct and outside the scope of employment. This section shall be strictly enforced.
- 6.9 Monitoring Responsibilities: The responsibility for monitoring individual employees' use of cellular phones rests with the Supervising Department Head or Elected Official.
- 7. ADMINISTRATIVE PROCEDURES:



- 7.1 Exceptions: any exception or unusual circumstances not provided for in the policy must have specific written prior approval from the County Controller/Chief Administrative Officer.
- 8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance: Saginaw County Controller/CAO Approved as to Legal Content: Saginaw County Civil Counsel

Adopted:November 23, 1999Replaced:June 23, 2009Amended:June 18, 2019Amended:October 25, 2021Amended:November 4, 2021

## 4. Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

- 4.1) **PROBATE COURT REGISTER/ADMINISTRATOR**, re: Approval of a temporary PCN to allow for training of a new Probate Court Register/Administrator and increase the Probate Court budget up to \$52,581
- 4.2) **PURCHASING/RISK MANAGER**, re: Approval to increase the Motor Pool Fund up to \$30,000 from fund balance to cover the purchase of a "sign out" vehicle for county employee business use
- 4.3) **COMMISSIONER THEISEN**, re: Approval to direct Saginaw County to apply for \$140,000 in funding from the State of Michigan Veterans Services
- Krafft moved, seconded by Ewing, to approve 4.1 4.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.

## FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

#### November 16, 2021

Your Budget/Audit Committee considered Communication No. 11-16-10 from the Hon. Patrick J. McGraw, Probate Judge, submitting for discussion and approval a temporary PCN to allow for training of a new Probate Court Register/Administrator, due to the pending retirement of the current Register/Administrator, Terry Kluck Beagle, effective the end of July 2022; further, approval of an increase in the Probate Court budget up to \$52,581.

The committee met with Terry Kluck Beagle, who will be retiring at the end of July 2022 and is going to be replaced by the current Chief Deputy Register, Latecia Cirilo. With the hope of filling the Chief Deputy Register position internally, there will be need for another Deputy Register. The Controller's office has indicated that the eight (8) month total using old health, dental, vision, and life rates for a single is \$44,802, with a double being \$49,527, and family at \$52,581.



Carl E. Ruth

We recommend approval of a temporary PCN for a Deputy Register to allow for training of a new Probate Court Register/Administrator. Further, we recommend approval of an increase of the Probate Court Budget up to \$52,581 and authorize the proper county officials to perform the necessary budget adjustments.

Respectfully Submitted, COMMITTEE ON BUDGET/AUDIT Dennis H. Krafft, Chair Jack B. Tany

Christopher S. Boyd, Vice-Chair James G. Theisen

Christopher S. Boyd, Vice-Chair

James G. Theisen

## FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

Your Budget/Audit Committee considered Communication Nos. 10-19-12 and 11-16-11 from Kelly Suppes, Purchasing/Risk Manager, requesting approval to increase the Motor Pool Fund up to \$30,000 from fund balance to cover the purchase of a "sign out" vehicle for county employee business use.

We previously requested Kelly Suppes bring more information before the committee pertaining to her request as stated. She indicated that departments had expressed the need/want for a "sign out" vehicle to assist with their department duties and estimates that the vehicle will have incurred 35,000 miles by its fifth (5<sup>th</sup>) year of use. Many employees that use their personal vehicle and receive mileage indicated that they would prefer to use a sign out vehicle rather than their own. Ms. Suppes is currently working with Todd Wenzel in purchasing a vehicle utilizing the State of Michigan MI Deal Cooperative Contract that allows the County to receive significant manufacturer discounts.

Having received more information, we recommend approval of an increase of the Motor Pool Fund from fund balance, up to \$30,000, for the purchase of a "sign out" vehicle for county employee business use. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted, COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair Jack B. Tany Carl E. Ruth

## FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

Your Budget/Audit Committee considered a request from Commissioner Theisen to direct Saginaw County to apply for Veterans Services funding from the State of Michigan.

Discussion was held regarding the presentation that was made at the Committee of the Whole held October 12, 2021 by Representative Amos O'Neal and various members of Veterans organizations. As only motions to refer to an organized committee or to postpone are allowed at a Committee of the Whole, the approval was not acted upon at that time.

We recommend that Saginaw County apply for Veterans Services funding from the State of Michigan in the amount of \$140,000.

#### November 16, 2021

November 16, 2021



Respectfully Submitted, COMMITTEE ON BUDGET/AUDIT Dennis H. Krafft, Chair Jack B. Tany Carl E. Ruth

Christopher S. Boyd, Vice-Chair James G. Theisen

#### 5. Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair

- 5.1) **PROSECUTOR**, re: Approval of a Reorganization Plan that includes a shift in duties of the Chief Assistant, merging APA II and APA IV to create two (2) APA III positions, and expanding the Financial Investigator position to a new Director of Operations
- 5.2) **CIVIL/LABOR COUNSEL**, re: Approval of a Memorandum of Understanding regarding the promotion of two (2) Public Health Nurses
- 5.3) **CIVIL/LABOR COUNSEL**, re: Approval of three (3) Memorandums of Understanding regarding \$100 gift cards for Public Health Thank You Day
- 5.4) **CONTROLLER/CAO**, re: Approval of a temporary PCN to allow for training a new Retirement and Benefits Administrator and use of \$10,722 from GF fund balance
- 5.5) **CONTROLLER/CAO**, re: Approval to offer all employees four (4) hours of PTO if 100% of department employees complete the Employee Engagement Survey developed by the Saginaw Wellness Action Team (S.W.A.T)
- 5.6) **UNION/MANAGEMENT BENEFIT COMMITTEE**, re: Approval to opt out of the Hard Cap provision in accordance with Public Act 152 of 2011 for the 2022 plan year, to offer a single high deductible plan using ARPA funds to offset premium share, and to eliminate the county's contribution to Health Savings Accounts (HSA) accounts and use those funds to reduce claims
- 5.7) **CONTROLLER/CAO**, re: Approval (retroactive) to close the Saginaw County Courthouse and Governmental Center and related county facilities on Friday, November 12, 2021 as Veterans Day falls on Thursday
- 5.8) **CONTROLLER/CAO**, re: Approval to allow county officials to facilitate the purchase of a ham for each Saginaw County employee for the 2021 holiday season
- Webster moved, seconded by Winiecke, to approve 5.1 5.6 leaving room for exceptions.
   5.6 was excepted by Commissioner Matthews and the motion carried as to 5.1 5.5.
- Matthews moved, seconded by Boyd, to amend 5.6 to include the addition of \$500 to the Health Savings Account (HSA) of each employee who is on the County's health plan at a total cost of approximately \$176,000 from the General Fund, unless another available source is identified. After discussion, the motion carried by the following roll-call vote: Yes: Tany, Boyd, Matthews, Krafft, Little, Webster, Winiecke and Ruth 8 No: Harris, Ewing 2 Absent: Theisen 1
- After discussion, the motion to approve 5.6 as amended carried by the following roll-call vote: Yes: Boyd, Matthews, Krafft, Little, Webster, Winiecke, Tany and Ruth – 8 No: Harris, Ewing – 2 Absent: Theisen – 1

 Webster moved, seconded by Matthews, to approve 5.7 and 5.8 leaving room for exceptions. There were no exceptions and the motion carried unanimously.

## FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

## NOVEMBER 16, 2021

Your Labor Relations Committee considered Communication No. 11-16-4 from John A. McColgan, Jr., County Prosecutor, submitting for discussion and approval a Reorganization Plan that includes a shift in duties of the Chief Assistant, merging Assistant Prosecuting Attorney (APA) II and APA IV positions to create two (2) APA III positions, and expanding the Financial Investigator position to a new position of Director of Operations.

We met with Blair Stevenson and Mark Gaertner from the Prosecutor's Office and they explained that Mark Gaertner, Chief Assistant Prosecutor, will be retiring at the end of 2021 and Blair Stevenson will be his replacement. The proposed plan to restructure the Prosecutor's Office is, in part, for increased efficiency and its ability to meet its obligations in the necessary and essential fight against crime in Saginaw County. The present structure of the office is dependent upon the personnel that it has to implement its policies and procedures. At this time, the proposed changes to staffing remain budget neutral.

We recommend approval of the Prosecutor's Office Reorganization Plan that includes a shift in duties of the Chief Assistant, merging Assistant Prosecuting Attorney (APA) II and APA IV positions to create two (2) APA III positions, and expanding the Financial Investigator position to a new position of Director of Operations, contingent on the finalization of PAQs submitted to Baker Tilly and subsequent modification of the PCN Roster.

Respectfully Submitted, COMMITTEE ON LABOR RELATIONS Michael A. Webster, Chairman Gerald D. Little Carl E. Ruth

Kyle R. Harris, Vice-Chair Sheldon Matthews

## FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

Your Labor Relations Committee considered Communication No. 11-16-12 from Dave Gilbert, Civil Counsel/Labor Specialist, submitting for discussion and approval a Memorandum of Understanding between Saginaw County and Teamsters Local 214 representing Public Health Nurses regarding the promotion of two employees from Public Health Nurse I to Public Health Nurse II.

We met with Mr. Gilbert who explained that the County of Saginaw and Teamsters Local 214 representing Public Health Nurses are currently in negotiations. The Health Department and the Union are desirous of having its members promoted within the bargaining unit. Both Public Health Nurses will begin a ninety (90) day trial period after moving into the positions. Currently, they are working to administer COVID-19 vaccinations at clinics.

We recommend approval of the Memorandum of Understanding between Saginaw County and Teamsters Local 214 representing Public Health Nurses.



## Respectfully Submitted, COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman Gerald D. Little Carl E. Ruth Kyle R. Harris, Vice-Chair Sheldon Matthews

#### FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

Your Labor Relations Committee considered Communication No. 11-16-16 from Dave Gilbert, Civil Counsel/Labor Specialist, submitting for discussion and approval three (3) Memorandums of Understanding between Saginaw County and UAW Local 455 – Unit 48 representing Managers; Teamsters Local 214 representing Public Health Nurses; and Teamsters Local 214 representing COA and Health Department Employees regarding modification of the CBA to allow for \$100 gift cards for Public Health Thank You Day.

We met with Mr. Gilbert who explained that Saginaw County has received local dollars for doing outreach from My Community Dental Centers. The County is desirous of providing gift cards to each of its employees in the amount of \$100 in recognition for the Public Health Thank-You Day and will reimburse any FICA taxes that may be due and owing on the value of the gift card.

We recommend approval of the Memorandums of Understanding between Saginaw County and UAW Local 455 – Unit 48 representing Managers; Teamsters Local 214 representing Public Health Nurses; and Teamsters Local 214 representing COA and Health Department Employees regarding modification of the CBA to allow for \$100 gift cards to be distributed for Public Health Thank You Day.

Respectfully Submitted, **COMMITTEE ON LABOR RELATIONS** Michael A. Webster, Chairman Gerald D. Little Carl E. Ruth

Kyle R. Harris, Vice-Chair Sheldon Matthews

## FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

Your Labor Relations Committee considered Communication No. 11-16-14 from Robert Belleman, Controller/CAO, requesting a temporary PCN to allow for training of a new Retirement and Benefits Administrator, due to the pending retirement of Amy Deford effective December 10, 2021; further, appropriation of funding in an amount not to exceed \$10,722 from General Fund fund balance.

We met with Mr. Belleman who explained that this position is vital to ensure continued service provision to active employees and retirees. Mrs. Deford processes all the retirement contributions to the State of Michigan for the judges and to Municipal Employees Retirement System (MERS) of Michigan for all county employees. She is also responsible for managing the County's active and retiree healthcare plans and assisting employees and retirees in resolving their questions or claim processing. The County has posted this position to solicit possible union, county, and external candidates.

We recommend approval of a temporary PCN to allow for training of a new Retirement and Benefits Administrator; further, appropriation of funding in an amount not to exceed \$10,722 from General Fund fund balance.

#### NOVEMBER 16, 2021



## Respectfully Submitted, COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman Gerald D. Little Carl E. Ruth Kyle R. Harris, Vice-Chair Sheldon Matthews

#### FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

Your Labor Relations Committee considered Communication No. 11-16-15 from Robert Belleman, Controller/CAO requesting, on behalf of the Saginaw Wellness Action Team (S.W.A.T.) to offer all employees in a department four (4.0) hours of Paid Time Off (PTO) if 100% of their employees complete the Employee Engagement Survey.

We met with Mr. Belleman who explained that S.W.A.T. has developed an Employee Engagement Survey to ascertain a baseline level of employee satisfaction. They have identified incentives for individual and department participation. S.W.A.T. has been working with Tim Hortons to obtain ten (10) gift cards for individual employees who complete the survey. The survey questions are in the process of being finalized and will be used to understand the current County culture and provide insight into how the County can enhance employee engagement and overall satisfaction.

We recommend approval to offer all employees in a department four (4.0) hours of Paid Time Off (PTO) if 100% of their employees complete the Employee Engagement Survey developed by S.W.A.T.

Respectfully Submitted, COMMITTEE ON LABOR RELATIONS Michael A. Webster, Chairman Gerald D. Little Carl E. Ruth

Kyle R. Harris, Vice-Chair Sheldon Matthews

## FROM: COMMITTEE ON LABOR RELATIONS -- 5.6 \*AMENDED NOVEMBER 16, 2021

Your Labor Relations Committee considered Communication No. 11-16-17 from Isaac Blackmon, Operations Manager, SCMAC – Union/Management Benefit Committee, submitting its recommendation related to opt out of the Hard Cap provision in accordance with Public Act 152 of 2011 for the 2022 plan year, to offer a single high deductible plan using ARPA funds to offset premium share, and to eliminate the county's contribution to Health Savings Accounts (HSA) accounts and use those funds to reduce claims.

We met with Mr. Blackmon and he discussed with committee the three plan options provided to the Union/Management Benefit Committee. The first included keeping three plans, Plan A, B, and C, eliminating Plan D and using ARPA funds of \$442,800 to lower cost share. The following two options would be opting out of the hard cap provision but continue using the hard cap formula for employer and employee premiums. The next plan was to opt of PA 152 and move to one high deductible plan with the County providing the full deductibles for single of \$1,400, two person and family of \$2,800, and the last to opt out of hard cap offering a single high deductible plan using ARPA funds to offset premium share, while eliminating the county's contribution to HSA accounts and using those funds to reduce claims. The committee unanimously voted for one high deductible plan while using ARPA funds and applying the County's contribution to HSA accounts claim expenses and to opt out of the Hard Cap provision in accordance with Public Act 152.

We recommend approval to opt out of the Hard Cap provision in accordance with Public Act 152 of 2011 for the 2022 plan year, to offer a single high deductible plan using ARPA funds to offset premium share, and to eliminate the county's contribution to Health Savings Accounts (HSA) accounts and use those funds to reduce claims; **\*amended to include the addition of \$500 to the Health Savings Account (HSA) of each employee who is on the County's health plan at a total cost of approximately \$176,000 from the General Fund, unless another available source is identified. Resolution "B" is submitted for approval under the regular order of business.** 

Respectfully Submitted, COMMITTEE ON LABOR RELATIONS Michael A. Webster, Chairman Gerald D. Little Carl E. Ruth

Kyle R. Harris, Vice-Chair Sheldon Matthews

## FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

#### NOVEMBER 16, 2021

Your Labor Relations Committee considered a request from Robert Belleman, Controller/CAO, asking for retroactive authorization to close the Saginaw County Courthouse and Governmental Center and related County facilities on Friday, November 12, 2021 since the Veterans Day holiday falls on a Thursday.

We met with Mr. Belleman who explained that after talking to Vice-Chair Sheldon Matthews, Chairman Carl Ruth, and Chief Judge Darnell Jackson, the belief is there will be very little business conducted or public served on that day. The County approved a similar gesture in 2019 when the day after the 4<sup>th</sup> of July fell on Friday.

The recommendation of this committee is to approve closure of the Saginaw County Courthouse and Governmental Center and related county facilities on Friday, November 12, 2021; further, it is recommended that the impact of this closure on 24-7 operations be left to the affected department heads.

## Respectfully Submitted,

## COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman Gerald D. Little Carl E. Ruth Kyle R. Harris, Vice-Chair Sheldon Matthews

## FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

Your Labor Relations Committee considered a request from Chairman Carl Ruth and Vice-Chair Sheldon Matthews to utilize the Christmas Fund and provide a spiral ham to every Saginaw County employee. We discussed the concept with Chairman Ruth, Vice-Chair Matthews and Robert Belleman, Controller/CAO, who explained that our Purchasing Administrator, Kelly Suppes, was able to obtain a price per pound from Jack's Fruit & Meat Market on Bay Road at \$2.49/lb. for Amish Country Brands of Ohio. Ms. Suppes has estimated the cost of purchasing hams for 600 employees would be \$14,940. The County has a Christmas Fund (701 -Vending Concessions/G2G Account) to be used for this gift. This account contains non-taxpayer-related funds.



We recommend approval to allow the proper county officials to facilitate the purchase of a ham for each Saginaw County employee for the 2021 holiday season.

Respectfully Submitted, **COMMITTEE ON LABOR RELATIONS** Michael A. Webster, Chairman Gerald D. Little Carl E. Ruth

Kyle R. Harris, Vice-Chair Sheldon Matthews

## 6. Executive Committee – C. Ruth, Chair

- 6.1) Approval to apply \$442,870 in American Rescue Plan Act (ARPA) of 2021 funding toward 2022 employee healthcare to reduce the employee contribution amount
- 6.2) Approval to engage Guidehouse for consultant services pertaining to American Rescue Plan Act (ARPA) of 2021 funding proposals
- Ruth moved, seconded by Krafft, to approve 6.1 and 6.2 leaving room for exceptions. Commissioner Boyd requested 6.1 and 6.2 be considered individually.
- After discussion on 6.1, Boyd moved, seconded by Krafft, to amend 6.1 to add "whilst reserving judgment on the balance of \$557,130 with the understanding that rates would not change for at least one year, and the county will move forward on utilizing the \$442,870." The motion to amend carried by the following roll-call vote: Yes: Matthews, Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd and Ruth 10

Yes: Matthews, Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd and Ruth – 10 Absent: Theisen – 1

- The motion to approve 6.1 as amended carried by the following roll-call vote: Yes: Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Harris and Ruth – 10 Absent: Theisen – 1
- After discussion, the motion to approve 6.2 carried by the following roll-call vote: Yes: Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Matthews and Ruth – 9 No: Boyd – 1 Absent: Theisen – 1

## FROM: EXECUTIVE COMMITTEE -- 6.1\*AMENDEDNOVEMBER 16, 2021

Your Executive Committee met and considered Communication No. 11-16-18 from Amy Deford, Retirement/Benefits Administrator, requesting approval to apply a portion of the County's American Rescue Plan Act (ARPA) funding toward 2022 employee healthcare to reduce the employee contribution amount.

We met with Robert Belleman, Controller/CAO, prior to the Board Session and discussion was held regarding the deficits associated with Blue Cross and Aetna run out claims. Next year's rates are based on estimated claims of \$6.9 million, which our current year estimated claims were projected at \$5.4 million.

We recommend approval of the request to apply a portion of the County's American Rescue Plan Act (ARPA) of 2021 funding in the amount of \$442,870 toward 2022 employee healthcare to reduce the employee contribution amount; **\*whilst reserving judgment on the balance of \$557,130 with the understanding that rates would not change for at least one year, and the county will move forward on utilizing the \$442,870.** Further, that the proper county officials are authorized to perform the necessary budget adjustments.



# Respectfully Submitted, **EXECUTIVE COMMITTEE**

Carl E. Ruth, Chairman Sheldon Matthews Dennis H. Krafft

James G. Theisen Michael A. Webster

#### FROM: EXECUTIVE COMMITTEE -- 6.2

#### NOVEMBER 16, 2021

Your Executive Committee met to consider Communication No. 11-16-19 from Robert Belleman, Controller/CAO, submitting information on Guidehouse and requesting approval to engage Guidehouse for consultant services pertaining to American Rescue Plan Act (ARPA) of 2021 funding proposals.

We met with Mr. Belleman who explained that he conducted a reference check on Guidehouse, who the County is considering engaging as a consultant on the review, selection, and allocation of ARPA funding. Guidehouse will evaluate funding proposals and ensure eligibility under the *Interim Final Rules*. In addition to obtaining information from the counties of Wayne, Oakland, Clinton and Livingston, CoPro+ provided its recommendation of Guidehouse as a contractor for assisting the Board of Commissioners with selection of eligible proposals, monitoring, auditing, reporting, and revenue/loss calculation services related to ARPA funding.

We recommend approval to engage Guidehouse in an amount not to exceed \$925,000 for consultant services pertaining to ARPA of 2021 funding proposals, to include the services noted above. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted, EXECUTIVE COMMITTEE Carl E. Ruth, Chairman Sheldon Matthews Dennis H. Krafft

James G. Theisen Michael A. Webster

- Legislative Committee J. Theisen, Chair; G. Little, Vice-Chair None
- 8. Intergovernmental Cooperation Committee J. Theisen, Chair; J. Tany, Vice-Chair None
- 9. <u>Committee Compensation</u>
   11-16-21.1) October 3, 2021 October 16, 2021
   11-16-21.2) October 17, 2021 October 30, 2021
  - Little moved, seconded by Matthews, to approve Compensation Reports 11-16-21.1 and 11-16-21.2. The motion carried unanimously.



#### **COMMITTEE COMPENSATION - 11.16.21.1**

#### November 16, 2021

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 3 - October 16, 2021.

					<u>Total</u>
Meeting	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Present</u>
1	10/06/21	Crime Prevention Council	Ruth	\$50.00	1
2	10/06/21	Saginaw CVB	Ruth	\$25.00	1
3	10/06/21	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$25.00	1
4	10/07/21	MAC Finance & General Government via Zoom	Krafft	\$50.00	1
5	10/07/21	Budget/Audit Committee	Krafft	\$25.00	1
			Boyd	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
6	10/07/21	City/County/School Liaison Comm. @ City Hall	Little	\$50.00	1
			Ruth	\$25.00	1
			Tany	\$25.00	1
7	10/08/21	MAC Environmental via Zoom	Webster	\$50.00	1
8	10/11/21	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
9	10/12/21	Committee of the Whole re:	9 Present	\$450.00	9
		Veterans Affairs & Health Dept. MOE			
		Boyd, Ewing, Krafft, Matthews, Ruth, Tany,			
		Theisen, Webster, Winiecke			
		Absent: Harris, Little			
		TOTAL		\$1,325.00	29
	Respectfully Submitted, Suzy Koepplinger, Board Coordinator (10-15-21)				

#### **COMMITTEE COMPENSATION - 11.16.21.2**

## November 16, 2021

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 17 - October 30, 2021

Meeting	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total</u> <u>Present</u>
1	10/19/21	Board Session	10	\$500.00	10
		Boyd, Ewing, Krafft, Little, Matthews, Ruth Tany, Theisen, Webster, Winiecke	,		
		Absent: Harris			



2	10/20/21	GLB CVB via Zoom	Ruth	\$50.00	1
3	10/20/21	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
4	10/21/21	Frankenmuth CVB	Krafft	\$50.00	1
5	10/21/21	Commission on Aging	Ewing	\$50.00	1
6	10/21/21	Community Action Center	Little	\$50.00	1
7	10/22/21	MAC Agriculture & Tourism via Zoom	Harris	\$50.00	1
8	10/25/21	MAC Health & Human Services via Zoom	Webster	\$50.00	1
9	10/26/21	Committee of the Whole @ Spaulding Twp -	9 Present	\$450.00	9
		ARPA			
		Boyd, Ewing, Krafft, Little, Matthews, Ruth,			
		Tany, Webster, Winiecke			
		Absent: Harris, Theisen			
10	10/27/21	Union/Management Benefit Committee	Matthews	\$50.00	1
11	10/27/21	Dispatch Communications Committee	Winiecke	\$50.00	1
12	10/29/21	MAC Transportation via Zoom	Harris	\$50.00	1
		TOTAL		\$1,500.00	30

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (10-29-21)

## **PUBLIC HEARING**

## 3<sup>rd</sup> Call – Closing

At 5:55 p.m., Chairman Ruth announced the third and final call of a public hearing on the adoption of a Brownfield Plan for 235 W. Saginaw Street and 135 S. Eddy Street, Merrill, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:55 p.m.

## RESOLUTIONS

 Webster moved, seconded by Tany, to approve Board Report 3.2 (forwarded from Reports from Committees under County Services) The motion carried unanimously.

## FROM: COMMITTEE ON COUNTY SERVICES – 3.2

Your committee considered Communication No. 11-16-7 from Steve Jonas, Executive Vice-President, Saginaw Future Inc., submitting for discussion a proposed Brownfield Plan for property located at 235 W. Saginaw and 135 S. Eddy Street, Village of Merrill, and a Resolution in support of same.



This committee met with Mr. Jonas, along with Brian Smith from Gemini, and they presented information on the Brownfield Plan for the property in the Village of Merrill. Jonesfield Township and Merrill have already approved the project, but a Resolution by the Board is needed to approve the plan. Discussion was held regarding the 15 year tax capture and the taxable value of the property as it is going to be a frozen investment for 10 years. (After the meeting, additional information was provided and forwarded to commissioners)

We recommend approval of the proposed Resolution approving a Brownfield Plan for property located at 235 W. Saginaw and 135 S. Eddy Street, Village of Merrill, presented as Resolution "A" under the regular order of business.

Respectfully Submitted, COMMITTEE ON COUNTY SERVICES Michael A. Webster, Chairman Carol E. Ewing Carl E. Ruth

Dennis H. Krafft, Vice-Chair Jack B. Tany

## RESOLUTION "A" SAGINAW COUNTY, MICHIGAN BROWNFIELD PLAN LOCATED AT 235 W. SAGINAW & 135 S. EDDY STREET, VILLAGE OF MERRILL, SAGINAW COUNTY PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 16th day of November, 2021 at 5:00 PM.

> Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke

## Commissioner Webster offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.

**WHEREAS,** the Brownfield Redevelopment Authority (the "Authority") of the County of Saginaw, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the "Act"), has received and recommended for approval by the Saginaw County Board of Commissioners, a Brownfield Plan (the "Plan") pursuant to and in accordance with Section 13 of the Act; and,

**WHEREAS,** in accordance with Section 3 of the Act, the Village of Merrill Council and the Jonesfield Township Board of Trustees have reviewed and concurred with the provisions of the Plan; and,



WHEREAS, the County has, at least ten (10) days before the meeting of the Saginaw County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions (the "Taxing Jurisdictions") which are affected by the Plan about the fiscal and economic implications of the proposed Plan, and the Saginaw County Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(13) and 14(1) of the Act; and,

**WHEREAS,** the Saginaw County Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and,

**WHEREAS,** as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Board of Commissioners desires to proceed with approval of the Plan.

## NOW, THEREFORE, BE IT RESOLVED THAT:

- 1. Plan Approved. Pursuant to the authority vested in the Board by the Act, and pursuant to and in accordance with the provision so Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit "A" to this resolution.
- 2. Severability. Should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
- 3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed.

After the discussion, the vote was:

 Yeas:
 Matthews, Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Ruth – 10

 Absent:
 Theisen - 1

 Total:
 - 11

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I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 16th day of November, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 16th day of November, 2021.

Vanessa Guerra, County Clerk County of Saginaw

## RESOLUTION "B" EXEMPTION FROM THE REQUIREMENTS OF PUBLIC ACT 152 OF 2011

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 16th day of November, 2021 at 5:00 PM.

> Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke

## Commissioner Webster offered the following resolution and moved for adoption. The motion was seconded by Commissioner Matthews.

**WHEREAS,** the Publicly Funded Health Insurance Contribution Act 152 of 2011, enacted by the legislature of the State of Michigan on September 27, 2011, is intended to limit a public employer's expenditures for employee medical benefit plans; to provide the power and duties of certain state agencies and officials; to provide for exceptions; and to provide for sanctions; and,

**WHEREAS,** under the provisions of Public Act 152 of 2011 public employers in the State of Michigan are to adopt, by January 1 of each new year, provisions providing for compliance with the requirements of Public Act 152 of 2011; and,

**WHEREAS,** mandates within the Act require that public employers choose certain cost-sharing obligations for public employee health insurance premiums; and,

**WHEREAS,** Section 8 of Public Act 152 allows that, by a 2/3 vote of its governing body each year prior to the beginning of the medical benefit plan coverage year, a local unit of government may exempt itself from the requirements of this Act for the next succeeding medical benefit plan coverage year; and,



**WHEREAS,** Saginaw County has historically recognized, in its role as a steward for the public funds entrusted to it, that it must efficiently manage those limited resources and traditionally engages in reviews of employee compensation packages to maximize both employee satisfaction and fiscal responsibility.

**NOW, THEREFORE BE IT RESOLVED,** that Saginaw County elects to exempt itself from the requirements of Public Act 152 of 2011 for the next succeeding medical benefit plan coverage year of 2022; and,

**BE IT FURTHER RESOLVED,** that this Resolution is predicated on successful negotiations with the union bargaining units to have one high deductible plan using ARPA funds of \$442,800 to lower employee cost share, apply the County's contribution to HSA accounts of \$827,400 towards claim expenses and the union agreeing to using the hard cap formula for employer and employee premiums, as recommended by the Union Management Committee, and,

**BE IT FURTHER RESOLVED,** that the Saginaw County Board of Commissioners acknowledges its responsibility to revisit its options and responsibilities under Public Act 152 of 2011 on an annual basis. After discussion, the vote was:

Absent:	Matthews, Krafft, Li Harris, Ewing - 2 Theisen - 1 -11	ittle, Webster,	Winiecke, Ta	ny, Boyd, Ruth – 8
STATE O	F MICHIGAN	) )ss		
COUNTY	OF SAGINAW	)		

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 16th day of November, 2021. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

I further certify that notice of the meeting was given and the meeting was conducted in accordance with the Open Meetings Act.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 16th day of November, 2021.

Vanessa Guerra, County Clerk County of Saginaw



## UNFINISHED BUSINESS

None

## PROCLAMATIONS

#### None

## **APPOINTMENTS**

#### None

## **ELECTIONS**

 $\checkmark$  Tany moved, seconded by Matthews, to consent to the appointment (via election) of Brian Wellman, Jenean Coughlin, and Dr. Waheed Akbar to HealthSource Saginaw, Inc. for terms that expire December 31, 2024. Motion carried unanimously.

## CHAIR ANNOUNCEMENTS

 Chairman Ruth thanked Commissioner Krafft for hosting the last Committee of the Whole meeting regarding ARPA funding at Uptown North Main in Frankenmuth, MI. The next Committee of the Whole meeting regarding ARPA funding is on Monday, December 13, 2021 at 4:00 p.m. at the YMCA.

## COMMISSIONER AUDIENCES

- Commissioner Krafft announced the Frankenmuth Tree Lighting on November 26, 2021 and to visit the new Frankenmuth Ice Rink located in Zehnder Park (Tickets/\$10, Skates/\$3)
- Commissioner Ewing announced a Food Drive in Birch Run at Don's Foodland on December 17, 2021 from 9:00 a.m. to 3:00 p.m. where they will accept food, clothes and gifts for charity
- Commissioner Boyd suggested that Saginaw County consider extending the date of the \$500 employee vaccination incentive to the end of the year, due to variants and increased cases. Boyd moved, seconded by Winiecke, to suspend the Rules of the Board to allow for a motion to that effect. The motion failed to receive 2/3 affirmative vote as follows: Yes: Little, Webster, Winiecke, Tany, Boyd, Matthews - 6 No: Harris, Ewing, Krafft, and Ruth – 4 Absent: Theisen – 1
- Commissioner Webster lauded Commissioner Tany for his hard work and dedication to the Saginaw County Sports Hall of Fame and congratulated him on its 19<sup>th</sup> anniversary

By Commissioner Harris, seconded by Commissioner Krafft: That the Board adjourn. Carried. Thereupon, the Board adjourned at 6:09 p.m.

Respectfully Submitted,

## SAGINAW COUNTY BOARD OF COMMISSIONERS **CARL E. RUTH, CHAIRMAN VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koepplinger, Deputy County Clerk