

THE 10TH CIRCUIT COURT



111 SOUTH MICHIGAN AVENUE  
SAGINAW, MICHIGAN 48602  
AREA CODE 989-790-5470  
FAX 989-793-8180

Local Administrative Order 2013- 07

**IN RE: THE ADMINISTRATION OF THE SWIFT AND SURE SANCTIONS  
PROBATION PROGRAM GRANT AWARD ("SSSPP")**

This administrative order is adopted to conform to grant requirements in forming a Swift and Sure Probation Program in the 10th Judicial Circuit Court in Saginaw County, Michigan.

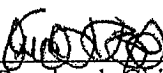
**IT IS ORDERED:**

1. The Circuit Court has entered into a Memorandum of Understanding with the Saginaw County Prosecutor's Office, the Saginaw County Sheriff's Department, the Michigan Department of Corrections, and a representative of the criminal defense bar, pursuant to Public Act 616 of 2012. The Memorandum of Understanding describes the role of each party. The Memorandum of Understanding is attached.
2. The Circuit Court has initially established eligibility criteria consistent with Public Act 616 of 2012. Eligibility criteria may change from time to time as the program develops without further order.
3. In compliance with the Swift and Sure Sanctions Probation Program 2013 Grant Contract, admission is contingent upon a complete pre-admission screening performed by the Michigan Department of Corrections (MDOC) or Deputy Sheriff.
4. All participants shall be provided with a written agreement and receive a warning hearing prior to participation in the program.
5. The Circuit Court shall maintain case files in compliance with Trial Court General Schedule 16, the Michigan Case File Management Standards, and Part 2 of Title 42 of the Code of Federal Regulations to assure confidentiality of SSSPP court records.

6. The Circuit Court shall provide the Supreme Court's Administrative Office (SCAO) with the reports and records identified in the grant contract. The SCAO shall have access to and the right to evaluate, inspect, examine, audit, observe, excerpt, copy, or transcribe any pertinent transaction, books, accounts, data, time cards, or other records related to the grant contract.
  
7. The Circuit Court shall use the Drug Court Case Management Information System (DCCMIS) to maintain and submit the minimum standard data as determined by the SCAO while receiving grant money from the SCAO.

**Effective Date: July 23, 2013**

Date: 7.22.13

  
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Fred L. Borchard, Chief Judge (P11003)  
10th Circuit Court