

MINUTES

BUDGET/AUDIT COMMITTEE

DRAFT

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, September 5, 2024 – 4:00 p.m.

Present: Dennis Krafft – Chair, Jack Tany – Vice-Chair, Tracey Slodowski, Rich Spitzer, Christopher Boyd
Others: Mary Catherine Hannah, Koren Thurston, Tim Novak, Dave Gilbert, Darcie Totten, Kelly Suppes, Cathy Hare, Ann Flattery, Latecia Cirilo, Tony DePelsMaeker, Denny Harris, Michael Webster, Lisa Coney, Undersheriff Gomez, Blair Stevenson, Chris Harrington, Jaime Ceja, Suzy Koepplinger, Renee Sharkey and Catherine Hicks

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**August 8, 2024**)
---**Moved by Tany, seconded by Boyd, to approve. Motion Carried.**
- IV. Public Comment ---**None**
- V. (*Speakers limited to 3 minutes*)
- VI. Agenda

1. **Timothy M. Novak, Treasurer**, re:

- **9-17-3** Requested budget adjustments to various Hotel Tax accounts, as well as Investment and Auditing Services accounts
--- **Tany moved, seconded by Spitzer, to approve. Motion carried. (B/R)**

2. **Kelly Suppes, Purchasing/Risk Manager**, re:

- **9-17-4** Requested an increase to the Circuit Court Probation FY 2024 operating budget in the amount of \$7,000 from the General Fund. Discussion was held about the shortage in funds for office supplies, janitorial, and grounds care.
--- **Boyd moved, seconded by Slodowski, to approve. Motion carried. (B/R)**

3. **LaTecia Cirilo, Probate Register**, re:

- **9-17-5** Request to increase in the FY 2024 budget to various accounts in Probate Court in the total amount of \$32,100 ---**No action**

4. **Koren Thurston, Finance Director**, re:

- **9-17-6** Submitted FY 2024 Year End Budget Adjustments for approval
--- **Spitzer moved, seconded by Tany, to approve. Motion carried. (B/R)**
- **9-17-7** Submitted amendments to Draft #2 of the proposed FY 2025 GF Budget:
 - (1) Establish an Intern Program in the Prosecutor’s Office (\$46,600 GF);
--- **Slodowski moved, seconded by Tany, to approve. Motion carried.**
 - (2) Reorganization of the Health Department (\$1,112,429 FB);
--- **Tany moved, seconded by Spitzer, to approve. Motion carried.**
 - (3) Establish a preliminary budget for the Opioid Settlement Fund (\$500,000);
--- **Boyd moved, seconded by Spitzer, to approve. Motion carried.**

- (4) Increase Emergency Management budget for replacement of tires (\$1,500 FB);
--- **Boyd moved, seconded by Spitzer, to approve. Motion carried.**
- (5) Increase Drain Maintenance budget to add a Maintenance Engineer position (\$43,923 Drainage Districts);
--- **Tany moved, seconded by Boyd, to approve. Motion carried.**
- (6) Increase Child Care Fund by \$3,845 to eliminate an Intensive Probation Officer position and add a Court Data Analyst (State grant 75% w/25% match from GF);
- (7) Increase Child Care Fund for the Youth Advocacy Prevention Program from \$100,000 to \$400,000 (State grant 75% w/25% match from GF); and
--- **Boyd moved, seconded by Slodowski, to approve items 6 and 7. Motion carried.**
- (8) Remove \$100,000 from the Capital Improvement Plan for county office building repairs (pulled forward from FY 2024 budget)
--- **Tany moved, seconded by Boyd, to approve. Motion carried.**
(Board Report)

VII. Miscellaneous

---**The Opioid Settlement Committee met prior to the Budget/Audit Committee meeting. ---Tany moved, seconded by Boyd, to approve the application for use of opioid settlement funds, settlement process, and review of funding by the Opioid Settlement Ad hoc Committee. (Board Report)**

VIII. Adjournment ---**Moved by Tany, seconded by Boyd, to adjourn; time being 4:52 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk