



## Register of Deeds – Contact Free Services

**LAST UPDATED: July 27, 2021**

**ALL SERVICES** can be completed without coming into the Register of Deeds office. Please note return calls are taking up to 1 business day due to high call volume. Thank you for your patience.

### **Contact Information**

**Mail:** Saginaw County Register of Deeds  
111 S. Michigan Ave.  
Saginaw, MI 48602

**E-mail:** [ROD@saginawcounty.com](mailto:ROD@saginawcounty.com)  
**Phone:** 989-790-5270  
**Fax:** 989-790-5278  
**Website:** [www.SaginawCounty.com](http://www.SaginawCounty.com)

### **Do you need a copy?**

**1. Online**

- Visit [www.SaginawCounty.com](http://www.SaginawCounty.com) → Departments → Register of Deeds → Online Search

**2. Phone, email or fax**

### **Do you need to record a document?**

**1. Prepare the document for recording**

- For a list of State of Michigan Recording Requirements please visit the Register of Deeds website and click **"Recording Requirements"**
- **Optional Courtesy Check** - If you are unsure if your document meets State of Michigan Recording Requirements email a copy with the subject line **"Courtesy Check"** and a staff member will review it for you

**2. Include any applicable fees (Cash or Check)**

- For a list of fees please visit the Register of Deeds website and click **"Fees"**
- Make checks payable to: **Saginaw County Register of Deeds**

**3. Select delivery method:**

- **Mail**
- **Drop box** – Blue box located at the front entrance of the Saginaw County Courthouse.

### **Do you need to search?**

- 1.** All recorded documents are available online or in person.