

**OFFICIAL PROCEEDINGS  
OF THE**  
*Board of Commissioners*  
**OF SAGINAW COUNTY, MICHIGAN**



**FEBRUARY SESSION 2022**




**F**irst day of the February Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, February 22, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair. County Clerk Vanessa Guerra took roll, quorum present as follows:

**PRESENT:** Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **10**

**ABSENT:** James G. Theisen - **1**

**TOTAL:** - **11**

**OTHERS:** Vanessa Guerra, Robert Belleman, Dave Gilbert, Bill Smith, Denny Harris, Brian Harrison, Dr. Russell Bush, Krystal Irvine, Norm Bamberger, Lisa Coney, Mark Rankin, Alex de Parry, Samantha Seimer, Tom Miller, Beverly Yanca, Jessica Sargent, Lori Canole, Kelly Suppes, Amy Deford, Patricia Johnson, Darius Aimesbury-White, Brian Wendling, Mary McLaughlin, Undersheriff Mike Gomez, April Richardson, Julie Wagner, Kai Gritter, Jennifer Broadfoot, Koren Thurston, Bill Stanuszek, Tarsha Works, Timothy Danielak, Kyle Bostwick, Ric Antonio - WSGW, Justin Engel - MLive, ABC-12 Representative, Hannah Olsen, Suzy Koepplinger, and others

 Commissioner Ewing opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

**CLERK'S CALL OF SESSION**

**Public Notice of Regular Board Session**

The Saginaw County Board of Commissioners will convene for its Regular Session on

**Tuesday, February 22, 2022 at 5:00 p.m.**

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to [boc@saginawcounty.com](mailto:boc@saginawcounty.com) prior to 12:00 p.m. the day of the meeting.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the February 22, 2022 Board Agenda.



If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,  
Vanessa Guerra, County Clerk

February 10, 2022  
Posted 2-18-22 by SEK

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.***

### **APPROVAL OF MINUTES**

- ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve the Minutes of the January 3, 2022 Organizational Board Session, Minutes of the January 18, 2022 Board Session; and Minutes of the January 25, 2022 Committee of the Whole. (Distributed prior to the Board Session) Motion carried unanimously.***

### **PUBLIC HEARING**

- At 5:02 p.m., Chairman Ruth opened a public hearing on the adoption of a Brownfield Plan for 301 and 311 Court St. and 103, 115 and 117 S. Niagara, Saginaw, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. Tom Miller, Saginaw Future, spoke in support of the project at the first call of the public hearing and advised that Alex de Parry, Hall Commercial Properties, and Samantha Seimer, AKT Peerless, were both in attendance and available to answer questions. Chairman Ruth asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

### **NOTICE OF PUBLIC HEARING**

ON THE CONSIDERATION OF A BROWNFIELD PLAN  
FOR THE COUNTY OF SAGINAW  
PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE  
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

PLEASE TAKE NOTICE THAT a Public Hearing shall be held at the regularly scheduled meeting of the Board of Commissioners of the County of Saginaw on the **22nd day of February at 5:00 p.m.** in the City of Saginaw at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan 48602 to consider the adoption of a Brownfield Plan for 301 and 311 Court Street, And 103, 115 and 117 S. Niagara Street, Saginaw, Michigan, within which the Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. The description of the proposed Brownfield property is:



Land situated in the City of Saginaw, County of Saginaw, State of Michigan, described as follows:

**301 Court Street**

N.WLY.90 FT.OF N.ELY.20 FT.OF LOT 2, BLK.9,CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO NWLY 1/2 OF A PRIVATE ALLEY LYING ADJACENT THERETO

**311 Court Street**

S.ELY. 48.76 FT.OF N.ELY. 90 FT. OF LOT 4,BLK.9,CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO THAT PART OF A PRIVATE ALLEY LYING ADJACENT THERETO AND NE'LY OF THE CENTERLINE OF SAID ALLEY,RUNNING FROM HAMILTON ST SE'LY TO IT'S INTERSECTION WITH THE SE'LY LINE OF LOT 4 EXTENDED SW'LY

**103 S. Niagara**

N.ELY.1/2 OF LOT 7 EXC N.ELY 6.5 FT, BLK.9,CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET

**115 S. Niagara**

NELY.6 FT.OF S.ELY.20 FT.OF LOT 2,N. ELY.5 FT.OF LOT 6,S. WLY.30 FT.OF LOT 7 BLK.9,CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO SE'LY 1/2 OF A PRIVATE ALLEY LYING NW'LY OF SAID PARCEL AND ADJACENT THERETO, AND BOUNDED ON NE BY CENTERLINE OF A PRIVATE ALLEY RUNNING THROUGH LOT 3 OF SAID BLK 9, SAID CENTER- LINE EXTENDED FROM HAMILTON ST TO IT'S INTERSECTION WITHSE'LY LINE OF LOT 4 OF BLK 9

**117 S. Niagara**

S.ELY.20 FT.OF LOT 1,S.ELY.20 FT.OF LOT 2,EXC.N.ELY.6 FT.,LOT 5,LOT 6,EXC. N.ELY.5 FT.,BLK.9, CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO SE'LY 1/2 OF A PRIVATE ALLEY LYING NW'LY OF AND ADJACENT TO SAID PARCEL

These descriptions of the properties along with any maps are included in the Brownfield Plan which is available for public inspection at the Saginaw County Governmental Center, 111 S. Michigan Ave., Room 215, Saginaw, Michigan 48602.

Please note that all aspects of the Brownfield Plan are open for discussion at the public hearing and written comments can be mailed to the above address through the date of the hearing.

Vanessa Guerra, Clerk  
County of Saginaw

## **AUDIENCES**

- Chairman Ruth presented Amy Deford with a Certificate of Recognition upon her retirement
- Commissioner Webster presented Beverly Yanca with a Certificate of Recognition upon her retirement

## **LAUDATORY RESOLUTIONS**

- Certificate of Recognition to Amy Deford, Controller's Office, upon her retirement after 31+ years of service
- Certificate of Recognition to Beverly Yanca, Commission on Aging, upon her retirement after 33 years of service as a volunteer/employee



## PETITIONS AND COMMUNICATIONS

***By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.***

**2-22-1 SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY** submitting information on its Veteran and Military Family Navigator Program on its services to the Saginaw, Bay and Midland communities and introduction of Matthew Clark as its director.

-- Human Services (*Receive & File*)

**2-22-2 MSU EXTENSION** submitting a request for approval of millage language to be placed on the August 2, 2022 county-wide ballot, which would levy 0.1 mill of taxable valuation for a period of ten (10) years, 2022 – 2031 inclusive.

-- Human Services (**2-22-1.1**)

**2-22-3 HEALTH DEPARTMENT** requesting approval to appoint two (2) Saginaw County Health Department employees as voting members to the Michigan Association for Local Public Health (MALPH).

-- Appointment by Chair

**2-22-4 MOSQUITO ABATEMENT COMMISSION** providing information on the proposed property acquisition by the School District of the City of Saginaw at 211 Congress Ave., Saginaw, MI.

-- Human Services (*Receive & File*)

**2-22-5 MOBILE MEDICAL RESPONSE** providing its tri-annual report on response times and other related information for the period January 1, 2021 through December 31, 2021.

-- Courts & Public Safety (*Receive & File*)

**2-22-6 SHERIFF** requesting discussion of a line up room, to demonstrate a recently purchased interactive first aid kit and to provide a Sheriff's Office update.

-- Courts & Public Safety (*Receive & File*)

**2-22-7 SAGINAW FUTURE** submitting a request on behalf of Hall Commercial Properties, LLC/Hall Block Redevelopment Project to hold a Public Hearing and approve a proposed Resolution Approving a Brownfield Plan for property located at 301 and 311 Court St. and 103, 115 and 117 S. Niagara in the City of Saginaw.

-- County Services (**Public Hearing/Res. "A"**)

**2-22-8 SHERIFF** requesting amendment of its FY 2022 Budget using revenue received from vehicle sales in 2021 [\$20,272] and 2022 [\$25,203], account #207-30104-64222 to increase the Law Enforcement Fund to: (1) Purchase a vehicle (\$19,578); (2) Cover vehicle sale auction costs (\$1,897); (3) Pay for Honor Guard uniforms (\$15,000); (4) Training of new Honor Guard officers (\$2,500); and (5) Cost of new computer and to keep costs current (\$6,500).

-- Budget/Audit (**2-22-4.1**)

**2-22-9 CONTROLLER/CAO** requesting an appropriation of \$1,025,925 for funding of a Medical Examiner's Office and to permanently replace the existing services (forensic pathology, investigation, transportation, and storage) and procure an autopsy suite and storage facility.

-- Budget/Audit (**2-22-4.2**)

**2-22-10 SHERIFF** requesting discussion on providing 90-day contracts to former Det. John Butcher and former Lt. Randy Pfau.

-- Labor Relations (**2-22-5.1**)



**2-22-11 PUBLIC WORKS** requesting approval to amend its PCN Roster as to the Assistant Engineer (Removing 50% from the 278-Drain Account so 100% of the PCN is charged to the 641-Soil Erosion Account) and the Deputy Engineer (Removing 30% from the 641-Soil Erosion Account and charging it to the 278-Drain Account).

-- Labor Relations **(2-22-5.2)**

**2-22-12 CIVIL/LABOR COUNSEL** requesting approval of a Memorandum of Understanding between Saginaw County and the Saginaw County Trial Court regarding exemption from some County Policies.

-- Labor Relations **(2-22-5.4)**

**2-22-13 PERSONNEL DIRECTOR** submitting the February 2022 Employment Status Report covering labor statistics for the month of January 2022.

-- Labor Relations *(Receive & File)*

**2-22-14 MOSQUITO ABATEMENT COMMISSION** requesting approval to establish a temporary PCN and appropriation of \$2,500 from Mosquito Control fund balance to allow for training a new Office Manager due to retirement.

-- Labor Relations **(2-22-5.3)**

**2-22-15 CIVIL/LABOR COUNSEL** requesting approval of Memorandums of Understanding between Saginaw County and thirteen (13) bargaining units regarding the Coronavirus Premium Pay Plan.

-- Labor Relations **(2-22-5.5)**

**2-22-16 HEALTH DEPARTMENT** requesting approval to enter into a contract with recently retired Medical Laboratory Technologist, Margaret Drayton, for part-time lab testing services and training covered by COVID-19 grant dollars through fiscal year 2022.

-- Labor Relations **(2-22-5.6)**

**2-22-17 TREASURER** submitting a recommendation for the election of Cassi Zimmerman to the Land Bank Authority to fill a vacancy.

-- Election

**2-22-18 SAGINAW RIVER ALLIANCE** submitting information for discussion regarding the Saginaw River Alliance, the Dredged Material Disposal Facility (DMDF), and the necessity to farm and maintain the pumps and dikes on the surrounding areas.

-- County Services *(Information to be submitted to March County Services Committee)*

**2-22-19 CIVIL/LABOR COUNSEL** requesting approval of two (2) Memorandums of Understanding regarding employee bargaining unit changes among Teamsters, TPOAM and UAW.

-- Labor Relations *(On Addendum after Special LR Committee meeting)*

## **PUBLIC HEARING**

### **2<sup>nd</sup> Call**

At 5:18 p.m., Chairman Ruth announced the second call of a public hearing on the adoption of a Brownfield Plan for 301 and 311 Court St. and 103, 115 and 117 S. Niagara St. in the City of Saginaw pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.



## INITIATORY MOTIONS

None

## REPORTS OF COMMITTEES

1. **Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair**

1.1) **MSU EXTENSION**, re: Approval of millage language to be placed on the August 2, 2022 county-wide ballot, which would levy 0.1 mill of taxable valuation for a period of ten (10) years, 2022 – 2031 inclusive

- ***After discussion, Webster moved, seconded by Matthews, to approve 1.1. Motion carried by the following roll-call vote:***

***Yes: Tany, Matthews, Krafft, Little, Webster, Winiecke, Ruth - 7***

***No: Boyd, Harris, Ewing - 3***

***Absent: Theisen - 1***

***Total – 11***

**FROM: COMMITTEE ON HUMAN SERVICES – 1.1**

**FEBRUARY 22, 2022**

Your committee considered Communication No. 2-22-2 from Mark Rankin, MSU Extension District 9 Director, submitting a request for approval of millage language to be placed on the August 2, 2022 county-wide ballot, which would levy 0.1 mill of taxable valuation for a period of ten (10) years, 2022 – 2031 inclusive.

The committee met with Mark Rankin, MSU Extension District 9 Director, who explained that the millage MSU Extension attempted in 2020 did not pass. MSU Extension is actively working to improve its chances of a new millage being passed, as they have a better understanding of their focuses needed this time around.

We recommend approval of millage language to be placed on the August 2, 2022 county-wide ballot, as follows:

**Saginaw County MSU Extension and 4-H**  
**NEW MILLAGE**

“Shall the County of Saginaw, Michigan (County) impose an increase in its levy of general ad valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, which will result in an increase of up to 0.1 mill (\$0.10 per \$1000) of the taxable valuation of such property as finally equalized for a period of ten (10) years, 2022 through 2031, both inclusive, which increased levy is estimated to raise up to \$546,000 in the first year, for the purpose of providing funding for 4-H youth development, Master Gardener, urban agriculture, agriculture/agribusiness, health and nutrition, natural resources, veteran services, and other community education programs through a contract with Michigan State University Extension?”



Respectfully Submitted,

**COMMITTEE ON HUMAN SERVICES**

James G. Theisen, Chair

Gerald Little

Carl E. Ruth

Michael Webster, Vice-Chair

Cynthia Winiecke

2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**  
None
3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**  
None
4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**
  - 4.1) **SHERIFF**, re: Approval to amend its FY 2022 Budget by a total of \$45,475 using revenue from vehicle sales to increase the Law Enforcement Fund
  - 4.2) **CONTROLLER/CAO**, re: Approval of \$1,025,925 for funding of a Medical Examiner's Office to permanently replace the existing services (forensic pathology, investigation, transportation, and storage)
    - **Krafft moved, seconded by Matthews, to approve 4.1. Motion carried unanimously.**
    - **Krafft moved, seconded by Matthews, to approve 4.2. Motion carried by the following roll-call vote:**  
**Yes: Boyd, Matthews, Ewing, Krafft, Little, Webster, Winiecke, Tany, Ruth – 9**  
**No: Harris – 1**  
**Absent: Theisen - 1**  
**Total – 11**

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1**

**FEBRUARY 22, 2022**

Your Budget/Audit Committee considered Communication No. 2-22-8 from William Federspiel, Sheriff, submitting for consideration proposed amendments of its FY 2022 Budget.

Undersheriff Mike Gomez presented to the committee proposed amendments of the Sheriff Department's FY 2022 Budget, Account #207-30104-64222, using revenue received from vehicle sales in 2021 [\$20,272] from fund balance and 2022 [\$25,203], to increase the Law Enforcement Fund to:

1. Purchase a vehicle (\$19,578 to Account #207-31500-98100)
2. Cover vehicle sale auction costs (\$1,897 to Account #207-31500-96118)
3. Pay for Honor Guard uniforms (\$15,000 to Account #207-31500-73700)
4. Training of new Honor Guard officers (\$2,500 to Account #207-31500-91000)
5. Cost of new computer and to keep costs current (\$6,500 to Account #207-31500-99509)

We recommend approval of the proposed amendments of the Sheriff Department's FY 2022 Budget. Further, that the proper county officials are authorized to perform the necessary budget adjustments.





Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

**FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2**

**FEBRUARY 22, 2022**

Your Budget/Audit Committee considered Communication No. 2-22-9 from Robert V. Belleman, Controller/CAO, requesting an appropriation of \$1,025,925 for funding of a Medical Examiner's Office and to permanently replace the existing services (forensic pathology, investigation, transportation, and storage) and procure an autopsy suite and storage facility.

We discussed the request with Mr. Belleman who explained that the County has made temporary arrangements for Medical Examiner Office Services, which he is working to make permanent. The estimate Mr. Belleman provided to the committee was created using information on services rendered last year by the previous outside provider. Mr. Belleman explained that a small portion of the appropriation will be offset by the monies that would have been paid to the outside provider in the next 180 days and by future revenues from cremation permits.

We recommend approval of the request to appropriate from General Fund fund balance \$1,025,925 for funding of a Medical Examiner's Office and to permanently replace the existing services (forensic pathology, investigation, transportation, and storage) and procure an autopsy suite and storage facility. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

**COMMITTEE ON BUDGET/AUDIT**

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

**5. Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **SHERIFF**, re: Approval of 90-day contract with former Det. John Butcher
- 5.2) **PUBLIC WORKS**, re: Approval to amend its PCN allocations and percentage of associated budgets for the positions of Assistant Engineer and Deputy Engineer
- 5.3) **MOSQUITO ABATEMENT**, re: Approval to establish a temporary PCN and use of \$2,500 in fund balance to allow for training a new Office Manager due to retirement
- 5.4) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of a Memorandum of Understanding between Saginaw County and Saginaw County Trial Court
- 5.5) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Memorandums of Understanding between Saginaw County and thirteen (13) bargaining units regarding the Coronavirus Premium Pay Plan
- 5.6) **HEALTH DEPARTMENT**, re: Approval to contract with retiree Margaret Drayton to perform various COVID testing from March 1, 2022 – September 30, 2022





*(Added after Special Labor Relations Committee held prior to the Board Session)*

- 5.7) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of two (2) Memorandums of Understanding regarding employee bargaining unit changes among Teamsters, TPOAM and UAW
- 5.8) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Collective Bargaining Agreement (CBA) between Saginaw County and POAM – Unit III (Command)

- **Webster moved, seconded by Little, to approve 5.1 through 5.6 leaving room for exceptions. Harris excepted 5.5 and the motion carried unanimously as to 5.1 – 5.4 and with 5.6 being amended to reflect a 90-day contract with Margaret Drayton at the Health Department.**
- **After discussion, 5.5 carried by the following roll-call vote:**  
**Yes: Matthews, Krafft, Little, Webster, Winiecke, Tany, Boyd, Ruth – 8**  
**No: Harris, Ewing - 2**  
**Absent: Theisen - 1**  
**Total – 11**
- **Webster moved, seconded by Little, to approve 5.7. and the motion carried unanimously.**
- **Webster moved, seconded by Little, to approve 5.8. and the motion carried by the following roll-call vote:**  
**Yes: Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, Ruth – 8**  
**No: Harris, Ewing - 2**  
**Absent: Theisen - 1**  
**Total – 11**

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.1**

**FEBRUARY 22, 2022**

Your Labor Relations Committee considered Communication No. 2-22-10 from William Federspiel, Sheriff, requesting discussion on providing a 90-day contract to former Detective John Butcher. Undersheriff Mike Gomez presented to the committee the request to establish a 90-day contract with former Detective John Butcher. The Sheriff's Department has previously contracted with Mr. Butcher in his retirement, but that contract is now expired. Mr. Butcher previously was contracted to do part-time work and acted as the DEA Liaison for the Sheriff's Department. We recommend approval to enter into a 90-day contract with former Detective John Butcher to provide services as a DEA Liaison.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.2**

**FEBRUARY 22, 2022**

Your Labor Relations Committee considered Communication No. 2-22-11 from Brian Wendling, Public Works Commissioner, requesting approval to amend its PCN Roster as to the Assistant Engineer (Removing 50% from the 278-Drain Account so 100% of the PCN is charged to the 641-Soil Erosion



Account) and the Deputy Engineer (Removing 30% from the 641-Soil Erosion Account and charging it to the 278-Drain Account).

We met with Mr. Wendling, who explained to the committee that when an Assistant Engineer was hired two years ago, the PCN was established as 50% from the 278-Drain Account and 50% from the 641-Soil Erosion Account. With the extremely high number of Soil Erosion Permits being received, the Assistant Engineer has been unable to spend the planned amount of time working on drains, resulting in the 278-Drain Account running into a deficit. Mr. Wendling proposed that the Assistant Engineer PCN of 50% be removed from the 278-Drain Account to be expensed 100% to the 641-Soil Erosion Account. In turn, he proposed that the Deputy/Engineer PCN (currently expensed 30% to the 641-Soil Erosion Account) be removed from the 641-Soil Erosion Account and expensed to the 278-Drain Account. This change would not only, in essence, result in a wash, but would also eliminate the need to correct an inflated deficit at the end of each year.

We recommend approval to amend the PCN allocations and associated budgets for the 641-Soil Erosion Account and 278-Drain Division-Maintenance Account. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman  
Gerald D. Little  
Carl E. Ruth

Kyle R. Harris, Vice-Chair  
Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.3**

**FEBRUARY 22, 2022**

Your Labor Relations Committee considered Communication No. 2-22-14 from William Stanuszek, Mosquito Abatement Commission Director, requesting approval to establish a temporary PCN and appropriate \$2,500 from Mosquito Control fund balance to allow for training a new Office Manager due to retirement.

We met with Mr. Stanuszek, who informed the committee that the current Office Manager, Gloria Katch, has announced her retirement effective March 15, 2022. The current Account Specialist, Courtney Eggebrecht, was selected to fill the position and as a result, will be leaving the Account Specialist position vacant. The establishment of a temporary PCN and the appropriation of funds from Mosquito Fund Balance would allow Ms. Eggebrecht to shadow Ms. Katch for the time prior to her retirement.

We recommend approval to establish a temporary PCN and appropriate \$2,500 from Mosquito Control fund balance to allow for Ms. Eggebrecht's training under Ms. Katch before her retirement. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman  
Gerald D. Little  
Carl E. Ruth

Kyle R. Harris, Vice-Chair  
Sheldon Matthews



**FROM: COMMITTEE ON LABOR RELATIONS -- 5.4**

**FEBRUARY 22, 2022**

Your Labor Relations Committee considered Communication No. 2-22-12 from Dave Gilbert, Civil Counsel/Labor Specialist, submitting for approval a Memorandum of Understanding (MOU) between Saginaw County and Saginaw County Trial Court regarding exemption from some County Policies.

We met with Mr. Gilbert who explained that this MOU was a renewal of a previous MOU that expired December 31, 2021. This current MOU (on file) expires on December 31, 2023.

We recommend approval of the Memorandum of Understanding between Saginaw County and Saginaw County Trial Court regarding exemption from some County Policies.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.5**

**FEBRUARY 22, 2022**

Your Labor Relations Committee considered Communication No. 2-22-15 from Dave Gilbert, Civil Counsel/Labor Specialist, requesting approval of Memorandums of Understanding between Saginaw County and thirteen (13) bargaining units regarding the Coronavirus Premium Pay Plan.

We met with Mr. Gilbert who explained that the Memorandums of Understanding pertained to the Coronavirus Premium Pay Plan that the Saginaw County Board of Commissioners passed at its January 18, 2022 Board Session. Under the adopted Coronavirus Premium Pay Plan, employees eligible for Part A could receive up to \$2,500 for working between March 24, 2020 and July 27, 2020, and all employees on the payroll as of January 18, 2022 would receive \$1,250 under Part B for working in person during the ongoing COVID pandemic.

We recommend approval of the Memorandums of Understanding between Saginaw County and thirteen (13) bargaining units regarding the Coronavirus Premium Pay Plan.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.6**

**\*AMENDED**

**FEBRUARY 22, 2022**

Your Labor Relations Committee considered Communication No. 2-22-16 from Christina Harrington, Health Officer, requesting to enter into a contract with retiree Margaret Drayton, beginning March 1, 2022 through September 30, 2022.

We met with Ms. Tammy Theisen, Associate Laboratory Director, who explained to the committee that Ms. Drayton retired from her position as a Medical Laboratory Technologist effective January 31, 2022. The Health Department would like to contract with Ms. Drayton on a part-time basis to assist with COVID-19 testing, night and weekend coverage for specialty business COVID-19 testing, back-up coverage for testing as needed, and training of new personnel. Ms. Theisen explained that this would



not cost the Health Department any extra money as Ms. Drayton's contract would be covered with COVID-19 grant dollars.

We recommend approval of the establishment of a **\*90-day** contract for work with Ms. Margaret Drayton **commencing March 1, 2022**.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.7**

**FEBRUARY 22, 2022**

Your Labor Relations Committee considered Communication No. 2-22-19 from Dave Gilbert, Civil Counsel/Labor Specialist, requesting approval of two (2) Memorandums of Understanding between Saginaw County and Teamsters, TPOAM, and UAW regarding bargaining unit changes.

We met with Mr. Gilbert who explained that the Memorandums of Understanding pertained to the Job Classification and Total Compensation Study Phases II and III with Baker Tilly and its recommendation to reassign various positions to a professional, managerial or technical classification that is commensurate with the duties of those positions.

We recommend approval of the two (2) Memorandums of Understanding between Saginaw County and Teamsters, TPOAM, and UAW regarding bargaining unit changes.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**FROM: COMMITTEE ON LABOR RELATIONS -- 5.8**

**FEBRUARY 22, 2022**

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM Unit III (Command)**. The agreement covers the period commencing February 22, 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (February 22, 2022 – September 30, 2024)
2. County proposes to change the language in the contract to provide regular full-time employees and regular part-time employees, who are otherwise eligible may hold probationary status and qualify for benefits per the MOU.
3. County proposes to add language reflecting that the member is responsible for employee co-pays on County benefits during any period of suspension.
4. Furloughs:
  - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.



5. County proposes to add Juneteenth as a holiday.
6. Paid Time Off (PTO):
  - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
  - In compliance with Michigan's Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County policy #341.
  - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
  - County proposes to provide that PTO shall not be used in not less than 15-minute increments.
7. County Policies:
  - County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
8. Health Insurance:
  - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
  - County proposes, effective January 1, 2022, or as soon as practical after the contract is ratified, to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing up to \$827,400 annually to reduce claims in excess of the hard cap calculation, (2) utilize the hard cap calculation methodology in determining employee monthly premiums, and (3) contribute \$500 to each eligible employee's Health Savings Account (HSA). The County will, for the 2022 plan year, contribute an additional \$442,800 in ARPA funding, which represents COVID related medical expenses.
  - County proposes to change Article 17, Section 1 to reflect that the County will pay the health insurance premium, subject to co-pays and PA 152 requirements for a maximum of three (3) years.
  - County proposes to change the language in the contracts to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations or a qualifying event.
  - County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
  - County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
  - County has opted out of PA 152 for the 2022 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
  - County proposes to provide that the insurance will be in accordance with the plan in effect on the date of ratification of the contract. The employer reserves the right to change carriers by providing comparable coverage for reasons of cost or service.
  - County proposes to determine the provider of insurance, except the benefit level will be maintained at the same level. If the benefit levels change then the County will negotiate prior to a change in provider.
  - County proposes to increase the monthly stipend in lieu of health insurance to \$200.
  - County proposes to modify the CBA to provide for a two-part Coronavirus Premium Pay Plan which will provide:



- (a) Those eligible employees who are currently on the County's payroll and worked in person between March 24, 2020 through July 27, 2020 will receive up to \$2,500 under Part A, depending upon the duration of in-person work performed.
  - (b) Those eligible employees who are currently on the County's payroll shall receive a one- time lump sum payment of \$1,250 under Part B of the Plan.
  - (c) Any employee who makes an excess of \$80,085 with inclusion of either Part A or Part B or both, must provide an explanation justifying why he/she should be eligible for the premium pay/hazard pay.
  - (d) Employees will be expected to complete an Affidavit verifying the percentage they are eligible for under Part A. The Department Head will be expected to sign affirming they are unaware of any information that would contradict information attested to by the employee.
9. Wages:
- County proposes a 2% base wage increase in 2021/2022, up to 2% wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.
  - The County proposes to roll the on-call annual stipend in the amount of \$5,250 into the base wage for the lieutenants, provided there is language in the contract to reference that the on-call stipend has been rolled into the base wage.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **POAM Unit III (Command)** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

**COMMITTEE ON LABOR RELATIONS**

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

6. **Executive Committee – C. Ruth, Chair**  
None

7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**  
None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**  
None

9. **Committee Compensation**  
2-22-22.1) January 9, 2022 – January 22, 2022  
2-22-22.2) January 23, 2022 – February 5, 2022

- *Little moved, seconded by Winiecke, to approve Compensation Reports 2-22-22.1 and 2-22-22.2. The motion carried unanimously.*



COMMITTEE COMPENSATION - 2.22.22.1

February 22, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 9 - January 22, 2022.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/10/22	Human Services Committee	Webster	\$50.00	1
			Little	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	01/11/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
3	01/12/22	Saginaw County CVB	Ruth	\$50.00	1
4	01/13/22	9-1-1 Authority Board	Boyd	\$50.00	1
			Matthews	\$50.00	1
5	01/13/22	Commission of Aging	Ewing	\$50.00	1
6	01/13/22	Budget/Audit Committee	Boyd	\$25.00	1
			Tany	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
7	01/13/22	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$25.00	1
			Ruth	\$25.00	1
8	01/14/22	MAC Environmental via Zoom	Webster	\$50.00	1
9	01/18/22	Labor Relations Committee-Special	Webster	\$25.00	1
			Little	\$25.00	1
			Matthews	\$25.00	1
			Ruth	\$25.00	1
10	01/18/22	Board Session	7 Present	\$350.00	7
		Winiecke, Tany, Matthews, Theisen, Little, Ruth, Webster Absent: Boyd, Harris, Ewing, Krafft			
11	01/19/22	Castle Museum Board	Tany	\$50.00	1
12	01/19/22	Saginaw Valley Zoological Society	Little	\$50.00	1
			Matthews	\$50.00	1
13	01/19/22	Animal Control Advisory Board	Ewing	\$50.00	1
14	01/20/22	Community Action Committee	Little	\$50.00	1
TOTAL				\$1,675.00	37

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (1-21-2022)





COMMITTEE COMPENSATION - 2.22.22.2

February 22, 2022

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 23, 2022 - February 5, 2022*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/24/22	MAC Health & Human Services via Zoom	Webster	\$50.00	1
2	01/24/22	MAC Judiciary & Public Safety via Zoom	Boyd	\$50.00	1
3	01/25/22	Committee of the Whole Ewing, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke    Absent: Boyd, Harris, Krafft	8 present	\$400.00	8
4	01/26/22	GLB CVB via Zoom	Ruth	\$50.00	1
5	01/28/22	MAC Transportation @ Lansing	Harris	\$50.00	1
6	01/28/22	MAC Agriculture & Tourism @ Lansing	Harris	\$25.00	1
7	02/02/22	Crime Prevention Council	Ruth	\$50.00	1
8	02/04/22	MAC Finance via Zoom	Krafft	\$50.00	1
TOTAL				\$725.00	15

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (2-4-2022)

**PUBLIC HEARING**

**3<sup>rd</sup> Call – Closing**

At 5:40 p.m., Chairman Ruth announced the third and final call of a public hearing on the adoption of a Brownfield Plan for 301 and 311 Court St. and 103, 115 and 117 S. Niagara St. in the City of Saginaw pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:40 p.m.

**RESOLUTIONS**

**RESOLUTION “A”**

**RESOLUTION APPROVING A BROWNFIELD PLAN FOR PROPERTIES  
LOCATED AT 301 and 311 COURT STREET, and 103, 115 and 117 S. NIAGARA STREET  
CITY OF SAGINAW, SAGINAW COUNTY  
PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE  
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 22nd day of February 2022 at 5:00 p.m.



*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little,  
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen,  
Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Webster offered the following resolution and moved for adoption.  
The motion was seconded by Commissioner Matthews.**

**WHEREAS**, the Brownfield Redevelopment Authority (the “Authority”) of the County of Saginaw, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has received and recommended for approval by the Saginaw County Board of Commissioners, a Brownfield Plan (the “Plan”) pursuant to and in accordance with Section 13 of the Act; and

**WHEREAS**, in accordance with Section 3 of the Act, the City of Saginaw Council has reviewed and concurred with the provisions of the Plan; and

**WHEREAS**, the County has, at least ten (10) days before the meeting of the Saginaw County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions (the “Taxing Jurisdictions”) which are affected by the Plan about the fiscal and economic implications of the proposed Plan, and the Saginaw County Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(13) and 14(1) of the Act; and

**WHEREAS**, the Saginaw County Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

**WHEREAS**, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Board of Commissioners desires to proceed with approval of the Plan.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Plan Approved. Pursuant to the authority vested in the Board by the Act, and pursuant to and in accordance with the provision so Section 14 of the Act, the Plan is hereby approved in the form attached as Exhibit “A” to this resolution. *(On file in the Board Office)*



2. Severability. Should any section, clause, or phrase of this Resolution be declared by the Courts to be invalid, the same shall not affect the validity of this Resolution as a whole nor any part thereof other than the part so declared to be invalid.
3. Repeals. All resolutions or parts of resolutions in conflict with any of the provisions of this Resolution are hereby repealed:

**AYES:** *Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Webster & Winiecke – 10*

**NAYES:** *None - 0*

**ABSENT:** *Theisen – 1*

**RESOLUTION DECLARED ADOPTED.**

STATE OF MICHIGAN                     )  
  )ss  
COUNTY OF SAGINAW                 )

I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 22<sup>nd</sup> day of February, 2022, the original of which resolution is on file in my office.

IT WITNESS WHEREOF, I have hereunto set my official signature this 22nd day of February, 2022.

Vanessa Guerra, County Clerk  
Saginaw County

**UNFINISHED BUSINESS**

*TABLED AT JANUARY 18, 2022 BOARD SESSION*

**Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair**

- 1.1) **CONTROLLER/CAO**, re: Approval of sale of two (2) parcels totaling 1.22 acres of Mosquito Abatement Commission property at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw

**JANUARY 18, 2022 BOARD SESSION**

- ***After discussion, Theisen moved, seconded by Winiecke, to table 1.1. Motion carried by the following roll-call vote:***  
***Yes: Winiecke, Tany, Matthews, Theisen, Little, Webster, Ruth – 7***  
***No: - 0***  
***Absent: Boyd, Harris, Ewing, Krafft – 4***  
***Total – 11***



**FEBRUARY 22, 2022 BOARD SESSION**

- *Clerk Guerra introduced the item as Unfinished Business, having been previously tabled at the January 18, 2022 Board Session. Chairman Ruth asked if there was further discussion. After discussion, Harris moved, seconded by Ewing, to take the matter off the table and refer it to a Committee of the Whole for further information and discussion. The motion carried as follows:*

*Yes: Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, and Ruth - 10*  
*Abs: Theisen - 1*  
*No: - 0*  
*Total: - 11*

**FROM: COMMITTEE ON HUMAN SERVICES – 1.1**

**FEBRUARY 22, 2022**

**JANUARY 18, 2022**

~~Your committee considered Communication No. 1 18 2 from Robert Belleman, Controller/CAO, Controller's Office, and 1 18 3 from William W. Stanuszek, Director, Mosquito Abatement Commission, requesting authorization for the sale of two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw in the amount of \$29,500, contingent upon the county obtaining right of ownership to CSX owned railroad property.~~

~~The committee met with William Stanuszek, SCMAC Director, who provided the committee with information on the activities related to the School District of the City of Saginaw's interest in Saginaw County properties and led the discussion of what the future is for Mosquito Abatement's location. There is concern that the Mosquito Abatement Commission building is going to feel squeezed by the activities and close proximity of the new high school. The County has already started searching for other locations within the city of Saginaw that could potentially house Mosquito Abatement Commission, Maintenance, and possibly other departments. The Controller requested review of the Purchase Agreement by Civil Counsel.~~

~~We recommend approval to sell two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw at an amount of \$29,500, contingent upon the county obtaining right of ownership to CSX owned railroad property located within the boundaries of the County owned property at 211 Congress or adjacent thereto and in the form and under terms acceptable to the County of Saginaw and the School District and review and approval of the purchase agreement by Civil Counsel.~~

Respectfully Submitted,

**COMMITTEE ON HUMAN SERVICES**

James G. Theisen, Chair \_\_\_\_\_ Michael Webster, Vice-Chair

Gerald Little \_\_\_\_\_ Cynthia Winiecke

Carl E. Ruth

**PROCLAMATIONS**

None



## APPOINTMENTS

Appointed Christina Harrington (Member), Health Officer, and Tawnya Simon (Alternate), Personal and Preventive Health Services Director, to the **Michigan Association of Local Public Health** for a term that serves until replaced

## ELECTIONS

- ✓ ***Krafft moved, seconded by Tany, to elect Cassi Zimmerman to the Land Bank Authority with a term to expire December 31, 2025. Motion carried by the following roll-call vote:***

***Yes: Harris, Ewing, Krafft, Little, Winiecke, Tany, Boyd, Matthews, and Ruth - 9***

***No: Webster - 1***

***Abs: Theisen - 1***

***Total: - 11***

## CHAIR ANNOUNCEMENTS

- Chairman Ruth stated he had inquiries as to when a decision will be made on American Rescue Plan Act (ARPA) funding. The Controller advised he is creating a spreadsheet listing the organizations that qualify/don't qualify, finalizing the contract with Guidehouse, and the information will go to the Board of Commissioners to prioritize and spend approximately \$32 million that is available.

## COMMISSIONER AUDIENCES

None

**By Commissioner Harris, seconded by Commissioner Matthews: That the Board adjourn. Carried.** Thereupon, the Board adjourned at 6:12 p.m.

Respectfully Submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, COUNTY CLERK**

Prepared by: Suzy Koeplinger, Deputy County Clerk