

# **AGENDA SPECIAL SESSION SAGINAW COUNTY BOARD OF COMMISSIONERS**

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**Monday, June 28, 2021 - 5:00 p.m.**

**Saginaw County Governmental Center**

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

and

VIA ZOOM PER PA 267 of 1976/PA 228 of 2020

& Local Emergency Declaration in effect until July 1, 2021

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email at [boc@saginawcounty.com](mailto:boc@saginawcounty.com) prior to 12:00 p.m. the day of the meeting. Follow the instructions below to log in to the meeting:

***The Special Board Session will be held in person and via Zoom.***

County of Saginaw is inviting you to a scheduled Zoom meeting.

**Topic:** See Agenda below

**Date/Time:** June 28, 2021 5:00 PM EST

Join Zoom Meeting: <https://zoom.us/j/8024441727>

**INSTRUCTIONS using ZOOM audio conferencing:**

**Call Toll Free +1 (877) 853-5257 or +1 (888) 475-4499 and enter Meeting ID: 802 444 1727**

**I. OPENING PROCEDURE**

- |  |  |
|--|--|
| a. Call to order                       | b. Roll call                                     |
| c. Invocation ( <i>Gerald Little</i> ) | d. Pledge of Allegiance ( <i>Chairman Ruth</i> ) |

**II. PUBLIC PARTICIPATION**

- a. Public Hearings - None
- b. Audiences - None (*To be updated Monday, June 28, 2021 at 12:00 p.m.*)
- c. Laudatory Resolutions

**III. COMMISSIONERS' INITIATORY MOTIONS - None**

#### IV. PETITIONS AND COMMUNICATIONS -

- **PETITION** for Special Board Session on Monday, June 28, 2021 at 5:00 p.m. *(Attached)*
- **PUBLIC NOTICE** of Special Board Session on Monday, June 28, 2021 at 5:00 p.m. *(Attached)*
- **MOTION TO WAIVE RULES** - *Chairman Ruth will ask for a motion to waive the requirements of Sec. 6.8 and Sec. 7.1(5) of the Rules of the Board that require committee report referral to the proper committee, introduction by the Chair of each committee, and that items on this agenda be treated as regular agenda items*
- **6-28-1 CONTROLLER/CAO**, re: Approval of (1) Resolution approving the proposed design and project budget to construct and equip the Saginaw County Animal Care & Control Resource Center, and (2) Resolution to assign the oversight and management of the proposed Saginaw County Animal Care & Control Resource Center to the Saginaw County Building Authority
- **6-28-2 SHERIFF**, re: Approval of FY 2021 Budget amendment in the amount of \$164,000 to pay tether fees for the rest of the fiscal year

#### V. REPORTS OF COMMITTEES - None

#### VI. RESOLUTIONS – Consideration of Resolutions “A” and “B”

**RES. “A”** - Approving the proposed design and project budget to construct and equip the Saginaw County Animal Care & Control Resource Center

**RES. “B”** - Approving the assignment of general oversight and management of the construction of the new Saginaw County Animal Care & Control Resource Center to the Saginaw County Building Authority

#### VII. CLOSING PROCEDURE

- a. 1) Unfinished Business - None  
2) Proclamations - None  
3) Appointments and Elections - None
- b. Announcements by the Chair
- c. Commissioners’ Audiences
- d. Adjournment

Saginaw County  
Governmental Center  
111 S. Michigan Avenue  
Saginaw, MI 48602

# County of Saginaw

## Board of Commissioners



**Carl E. Ruth, Chairman**

PHONE (989) 790-5267

[BOC@SAGINAWCOUNTY.COM](mailto:BOC@SAGINAWCOUNTY.COM)

FAX (989) 790-5569

June 18, 2021

### COMMISSIONERS

DISTRICT #1  
CYNTHIA M. WINIECKE

DISTRICT #2  
JACK B. TANY

DISTRICT #3  
CHRISTOPHER S. BOYD

DISTRICT #4  
SHELDON MATTHEWS

DISTRICT #5  
JAMES G. THEISEN

DISTRICT #6  
KYLE R. HARRIS

DISTRICT #7  
CAROL E. EWING

DISTRICT #8  
DENNIS H. KRAFFT

DISTRICT #9  
GERALD D. LITTLE

DISTRICT #10  
CARL E. RUTH

DISTRICT #11  
MICHAEL A. WEBSTER

Vanessa Guerra  
Saginaw County Clerk  
111 S. Michigan Avenue  
Saginaw, MI 48602

Dear Clerk Guerra:

Pursuant to Article II, Section 2.9 (MCL 46.10) of the 2021 Rules of the Saginaw County Board of Commissioners, the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Monday, June 28, 2021 at 5:00 p.m.** at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, MI 48602 to consider approval of the Saginaw County Animal Care & Control Project Plan, and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on this matter. This meeting is being held consistent with PA 267 of 1976 (MCL 15.263) to consider the agenda, and for any other matters brought before the committee.

Respectfully submitted,

James G. Theisen, Commissioner

Dennis H. Krafft, Commissioner

Sheldon Matthews, Vice-Chair

Michael A. Webster, Commissioner

Carl E. Ruth, Chairman

### BOARD STAFF

SUZY KOEPLINGER  
BOARD COORDINATOR

CINDY L. LOUCHART  
ASSISTANT BOARD COORDINATOR

SUE ARCEO  
BOARD ASSISTANT



111 S. MICHIGAN AVE.  
SAGINAW, MI 48602

**VANESSA GUERRA**  
COUNTY CLERK

DEPUTY COUNTY CLERK  
KYLE A. BOSTWICK

## **Public Notice of Special Board Session**

The Saginaw County Board of Commissioners will convene for a Special Session on

**Monday, June 28, 2021 at 5:00 p.m.**

in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, MI and via Zoom per PA 267 of 1976/PA 228 of 2020 & Local Emergency Declaration in effect until July 1, 2021 to consider the new Animal Care & Control Resource Center Budget and Resolutions and any other matters brought before the Board.

Join Zoom Meeting: <https://zoom.us/j/8024441727>

**INSTRUCTIONS using ZOOM audio conferencing:**

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 and enter Meeting ID: **802 444 1727**

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the 2021 Rules of the Saginaw County Board of Commissioners as authorized by petition of at least one third (1/3<sup>rd</sup>) of the members of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at (989) 790-5267.

Respectfully submitted,

*Vanessa Guerra*

Vanessa Guerra, County Clerk

June 24, 2021  
Posted 6-24-21 by SEK



# COUNTY OF SAGINAW

## OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE  
SAGINAW, MICHIGAN 48602

June 24, 2021

Carl E. Ruth, Chairman  
Board of Commissioners  
County of Saginaw  
111 S. Michigan Avenue  
Saginaw MI 48602

**ROBERT V. BELLEMAN**  
Controller/Chief Administrative Officer  
rbelleman@saginawcounty.com

6-28-1

RECEIVED  
SAGINAW COUNTY  
BOARD OF COMMISSIONERS  
2021 JUN 24 PM 1:46

**RE: SAGINAW COUNTY ANIMAL CARE & CONTROL RESOURCE CENTER  
PROJECT DESIGN AND BUDGET**

Dear Chairman Ruth:

I am requesting the Board of Commissioners approve the design and budget for the Saginaw County Animal Care & Control Resource Center project. Director Kanicki and I have been working with Kibbe & Associates and Blue Sky Animal Architecture on the design of the Resource Center. Kibbe and Blue Sky presented the proposed design to the Board of Commissioners at its May 26, 2021 Committee of the Whole meeting.

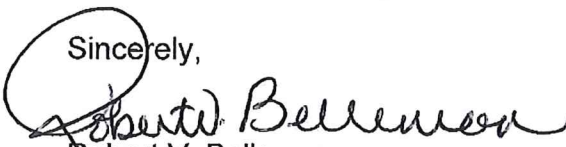
Ben LeBlanc of Granger also presented, at the May 26, 2021 Committee of the Whole meeting, a proposed timeline for bidding the project and construction. Mr. LeBlanc has prepared a project budget summary and a list of bid responses, a copy of which is attached for your review and consideration.

The Board of Commissioners' approval at the June 28, 2021 special session would allow the SCACC Resource Center project to advance to the next phase of bid awards and construction.

A proposed Resolution A approving the project design and budget has been submitted for your consideration and approval. A proposed Resolution B transferring project oversight to the Building Authority has also been submitted for your consideration and approval.

I will be in attendance to answer any questions you or other Commissioners may have regarding the project design and budget.

Sincerely,

  
Robert V. Belleman  
Controller/CAO

C: L William Smith, Civil Counsel  
Bonnie Kanicki, Director, SCACC  
Kelly Suppes, Purchasing & Risk Manager  
Greg Bator, Kibbe & Associates  
Ben LeBlanc, Project Manager, Granger



# ESTIMATE SUMMARY

PROJECT: Saginaw Animal Care  
BUILDING: Budget Summary

DATE: 6/24/2021

Description	TOTAL COST		
	DD Estimate	June 17, 2021	23,298
	Total Cost	Bid Cost	Cost Per Bldg. SF
<b>Trade Costs</b>			
Trade Costs	\$7,628,433	\$8,472,189	\$363.64
Design Development Contingency (4%)	\$304,875	\$0	\$0.00
Market Volatility Adjustment	\$50,000	\$0	\$0.00
	<b>\$7,983,308</b>	<b>\$8,472,189</b>	<b>\$364</b>
<b>Project Soft Costs</b>			
Construction Contingency (4.25%)	\$336,887	\$336,887	\$14.46
Construction Staffing	\$333,949	\$333,949	\$14.33
General Conditions	\$84,100	\$84,100	\$3.61
Fee/Bonds/Insurance	\$339,147	\$339,147	\$14.56
Design Costs (9.50%)	\$904,152	\$904,152	\$38.81
	<b>\$1,998,235</b>	<b>\$1,998,235</b>	<b>\$86</b>
<b>TOTAL SOFT COSTS</b>			
	<b>\$9,981,543</b>	<b>\$10,470,424</b>	<b>\$449</b>
<b>TOTAL CONSTRUCTION COST</b>			
	<b>Budget Variance</b>	<b>(\$488,881)</b>	

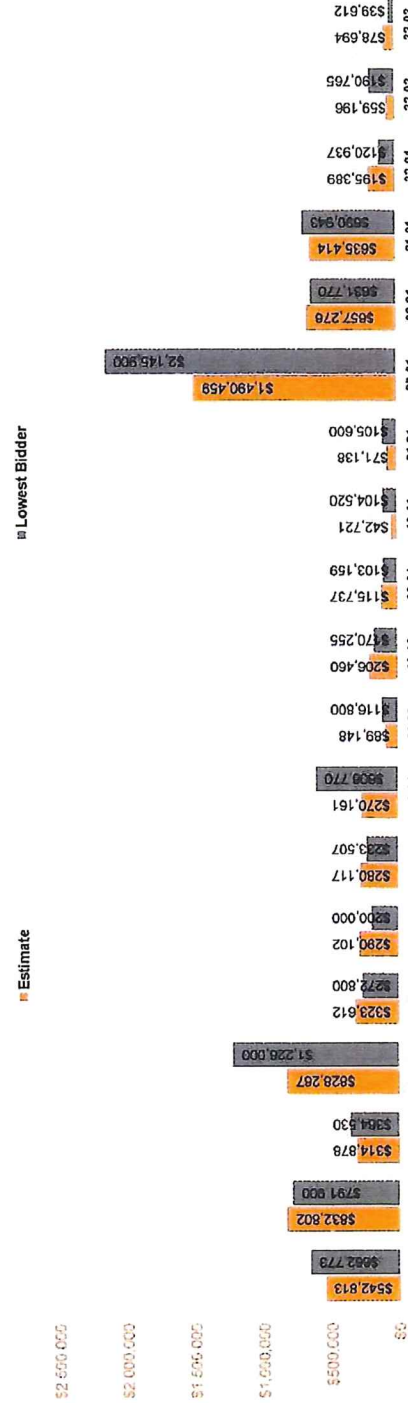
SUBJECT	NUMBER	PAGE
Bid Tab Template	BP008FR	
	VERSION	DATE REVISED
	4	1/28/2021

JOB NUMBER : 2113-00  
 CLIENT : Saginaw County  
 BUILDING : Saginaw County Animal Care  
 DELIVERY : CM  
 ARCHITECT : William A Kibbe  
 BID DATE : 6/17/2021

## BID PACKAGE

Bid Package	Description of Work	Apparent Low Contractor	Budget (GMP)	Bid Amount	Variance: Bid vs Budget	Status
03-01	CONCRETE FOUNDATIONS, FLATWORK & SITE	Wobig	\$542,813	\$662,773	(\$119,960)	Over
04-01	MASONRY	Leidal & Hart	\$832,802	\$791,900	\$40,902	Under
05-01	STRUCTURAL & MISC STEEL	Men of Steel	\$314,878	\$354,530	(\$49,652)	Over
06-01	GENERAL TRADES	Graham	\$828,267	\$1,226,000	(\$397,733)	Over
07-01	ROOFING & SHEET METAL	Brandie Roofing	\$233,612	\$272,800	\$50,812	Under
07-02	METAL SIDING	Graham	\$290,102	\$200,000	\$90,102	Under
08-01	ALUMINUM GLASS & GLAZING	Lansing Glass	\$280,117	\$233,507	\$46,610	Under
09-01	DRYWALL & FRAMING, ACOUSTICAL	Tri City Acoustical	\$270,161	\$606,770	(\$336,609)	Over
09-02	FLOORING	A.T. Frank Floors	\$89,148	\$116,800	(\$27,652)	Over
09-03	HIGH PERFORMANCE FLOOR COATINGS	MSC Floors	\$206,460	\$170,255	\$36,205	Under
09-04	PAINTING & WALLCOVERING	Murray Painting	\$115,737	\$103,159	\$12,578	Under
10-01	ALUMINUM CANOPIES & SUNSHADES	B.H. Awning	\$42,721	\$104,520	(\$61,799)	Over
21-01	FIRE SUPPRESSION	Winniger	\$71,138	\$105,600	(\$34,462)	Over
22-01	PLUMBING & HVAC	Ecker	\$1,490,459	\$2,145,900	(\$655,441)	Over
26-01	ELECTRICAL	C&R Electric	\$657,276	\$631,770	\$25,506	Under
31-01	SITE WORK & UTILITIES	Champagne & Max	\$635,414	\$690,943	(\$55,529)	Over
32-01	ASPHALT	Ace-Saginaw Paving	\$195,389	\$120,937	\$74,452	Under
32-02	FENCING & GATES	Future Fence	\$58,196	\$190,765	(\$131,569)	Over
32-03	PLANTING & LANDSCAPING	Murin	\$78,694	\$39,612	\$39,082	Under
	Trade GC's		\$140,000	\$0	\$140,000	Under
	ESTIMATE & VOLITILITY CONTINGENCY		\$354,875	\$0	\$354,875	Under
	Sub Bond Program/BIM Coordination		\$133,648			
			\$8,116,966.00	\$8,472,189	(\$460,881)	Over

\*Costs for IT/ DATA Room have been removed for reference



## **RESOLUTION "A"**

### **COUNTY OF SAGINAW STATE OF MICHIGAN**

At a special session of the Saginaw County Board of Commissioners, held the 28th day of June, 2021, at the Saginaw County Courthouse, 111 S. Michigan Avenue, Saginaw, Michigan 48602.

#### **PRESENT:**

#### **ABSENT:**

*Commissioner \_\_\_\_\_ offered the following resolution and moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_.*

**WHEREAS** the voters of Saginaw County approved, at the August 2018 election, increasing the Animal Control millage from 0.275 mills to 0.425 mills for the purpose of constructing and operating a new animal control facility; and

**WHEREAS** the County of Saginaw Board of Commissioners at a special session on April 9, 2020 approved 5641 Bay Road as the future site of the Saginaw County Animal Care & Control Resource Center and authorized the property to be purchased for \$172,500; and

**WHEREAS** the Board of Commissioners at its August 27, 2019 regular session issued the Notice of Intent to sell Bonds in an amount not to exceed \$13 million to acquire, design, construct, and equip the Saginaw County Animal Care & Control Resource Center; and

**WHEREAS** the Saginaw County Board of Commissioners, at its regular session on May 19, 2020, approved and authorized the sale of \$10 million in Limited Tax, General Obligation bonds for the SCACC Resource Center project; and

**WHEREAS** the County engaged Kibbe & Associates and Blue Sky Animal Architecture to design the new facility at 5641 Bay Road; and

**WHEREAS** the Kochville Township Planning Commission, at its October 12, 2020 meeting, unanimously approved the site plan for the SCACC Resource Center; and

**WHEREAS**, the Board of Commissioners, at its February 16, 2021 regular session, approved the engagement of Granger as Construction Manager for the SCACC Resource Center Project; and

**WHEREAS**, Kibbe, Blue Sky, and Granger presented the proposed design for the Resource Center at the May 26, 2021 Committee of the Whole meeting; and

**WHEREAS**, Saginaw County and Granger released a Request for Bids on May 27, 2021 with responses received on June 17, 2021.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Board of County Commissioners of the County of Saginaw hereby approves the proposed design, as set forth in the Attachment A, and a project budget of \$ \_\_\_\_\_ to construct and equip the Saginaw County Animal Care & Control Resource Center at 5641 Bay Road.



**Yeas:**

**Nays:**

**TOTAL:**

**A sufficient majority having voted therefor, the Resolution was adopted.**

STATE OF MICHIGAN                     )  
  ) SS  
COUNTY OF SAGINAW                 )

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a regular meeting of the Saginaw County Board of Commissioners, held on June 28, 2021, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

---

Vanessa Guerra  
County Clerk

## **Attachment A**

### **Saginaw County Animal Care & Control Resource Center**

#### **Proposed Design**

June 24, 2021

The overall design of the Saginaw County Animal Care & Control Resource Center was based on an analysis of recent animal intake and adoption numbers in addition to frequent discussions regarding the specific needs of the staff. As animal facilities receive heavy usage compared to similar buildings, materials and finished surfaces are selected for ease of frequent cleaning and long-term durability. Mechanical systems are designed to provide adequate air exchanges to prevent unpleasant animal odor or transmission of illness. Special attention was given to providing adequate space for animal enclosures while maximizing employee safety and efficiency of cleaning. The veterinary clinic is designed to be self-sufficient and a potential source of revenue to help support the facility. Public-facing adoption and training areas are designed to be inviting and comfortable to help encourage community engagement with adoptable animals. The various components and materials of the facility were also designed to work within the budgetary constraints of the overall project. The final design provides a durable, multipurpose, and inviting facility that meets the specific needs of Saginaw County.

#### **Animal Shelter Area**

Adoption: 4,679 sf

Training: 2,080 sf

Clinic: 1,367 sf

Animal Control: 1,301 sf

Animal Holding & Support Areas: 13,441 sf

**Total Building Area (including IT building): 23,090 sf**

#### **Animal Capacity**

Dog Holding: 50

Dog Isolation: 8

Dog Adoption: 22

ACO Dogs: 3

Cat Holding: 48

Cat Adoption: 32

ACO Cats: 10

Clinic Recovery: 10

Surrender: 4

**Total Dog Capacity: 85**

**Total Cat Capacity: 102**

## RESOLUTION "B"

### COUNTY OF SAGINAW STATE OF MICHIGAN

At a special session of the Saginaw County Board of Commissioners, held the 28th day of June 2021, at the Saginaw County Courthouse, 111 S. Michigan Avenue, Saginaw, Michigan 48602.

#### PRESENT:

*Commissioner \_\_\_\_\_ offered the following resolution and moved its adoption. The motion was seconded by Commissioner \_\_\_\_\_.*

**WHEREAS**, the Saginaw County Board of Commissioners has approved going forward on the construction of a new Saginaw County Animal Care and Control Resource Center (SCACC or Resource Center) structure to replace the existing former drug store re-purposed for animal care, with a specific purpose designed building to provide for the housing and care of animals found within the community.

**WHEREAS**, the Saginaw County Board of Commissioners has sold Limited Tax General Obligation bonds to raise revenue needed for site preparation and construction of said Resource Center and related site work; and

**WHEREAS**, the Saginaw County Building Authority has been assisting Saginaw County in the purchase and construction and renovation of various sites owned by the County since its inception in 1972, pursuant to Act No. 31, Public Acts of Michigan, 1948 (first extra session), as amended (hereinafter referred to as "Act 31") wherein the County incorporated its Building Authority; and

**WHEREAS**, the Saginaw County Board of Commissioners engaged an architectural design firm to prepare plans for the construction of said Resource Center, and a construction management firm is recommended to construct the Center; and

**WHEREAS**, the Saginaw County Board of Commissioners desires that the Resource Center be constructed within the budget allocated for the construction and equipping of said Resource Center; and

**WHEREAS**, the Saginaw County Building Authority has the capability of providing construction oversight and management of the proposed SCACC Resource Center, thereby relieving the County Board of Commissioners of daily oversight of the project.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** that the Board of County Commissioners of the County of Saginaw assigns general oversight and management of the construction of its new SCACC Resource Center to the Saginaw County Building Authority, and directs the Building Authority to interface with staff, the architect and approved construction manager with a goal to construct the SCACC Resource Center according to the plans and specifications and within the approved budget for the project by the Saginaw County Board of Commissioners for the construction and outfitting of the Resource Center.

Further, the County Controller is hereby directed to receive and remit payment for construction and other services as approved by the Saginaw County Building Authority.

All resolutions and parts of resolutions insofar as they may be in conflict herewith are rescinded.

**Yeas:**

**Nays:**

**TOTAL: 11**

**A sufficient majority having voted therefor, the Resolution was \_\_\_\_\_.**

STATE OF MICHIGAN                    )  
  ) SS  
COUNTY OF SAGINAW                )

I, the undersigned, the duly qualified and acting County Clerk of the County of Saginaw, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by a majority vote of the members elect at a special meeting of the Saginaw County Board of Commissioners, held on June 28, 2021, the original of which is on file in my office. I further certify that notice of the meeting was given in accordance with the Open Meetings Act.

\_\_\_\_\_  
Vanessa Guerra  
County Clerk



## SAGINAW COUNTY SHERIFF'S OFFICE

311 S. Harrison Street • Saginaw, MI 48602  
PH: 989.790.5400 FAX: 989.790.5429

**WILLIAM L. FEDERSPIEL**  
*Sheriff*

**MIGUEL GOMEZ**  
*Undersheriff*

June 24, 2021

6-28-21

RECEIVED  
SAGINAW COUNTY  
BOARD OF COMMISSIONERS  
2021 JUN 24 PM 1:48

Saginaw County Board of Commissioners  
111 S. Michigan Avenue  
Saginaw, MI 48602

Dear Chairman Ruth,

I request to be placed on the agenda of the Special Board Session, to be held June 28, 2021 to discuss the following Item.

A budget amendment to the 2021 budget to pay for tether fees. There have not been enough fees generated from the number of people currently placed on tether.

May 2021 due \$34,000 amount remaining in the fund \$6,000 for a difference of \$28,000. We have projected needing \$34,000 for the months of June, July, August and September each for a total of \$164,000. We request an increase to the 2021 budget of \$164,000

William L. Federspiel  
Saginaw County Sheriff

Cc: Suzy Koeplinger