

OFFICIAL PROCEEDINGS
OF THE

DRAFT

Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



MAY SESSION 2022



First day of the May Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, May 17, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Dennis H. Krafft, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **9**

ABSENT: Kyle R. Harris, Gerald D. Little - **2**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Dave Gilbert, L. William Smith, Janey Lamar, Norm Bamberger, Krystal Irvine, Russell Bush, M.D., Mary McLaughlin, Jessica Sargent, Jennifer Broadfoot, Tim Ninemire, Gary Beckert, Undersheriff Mike Gomez, Steve Jonas, Chris Harrington, Kyle Bostwick, Lisa Coney, Madison Bourdow Hewitt, Ceylon Williams Bettis, Jonathan Block, Michael Thompson, Justin Engel – MLive, Ric Antonio – WSGW, Marissa Sawdon, Suzy Koepplinger, and others

✚ Chairman Ruth asked for a moment of silence for Nikki Perez, Deputy Clerk, Circuit Court Records Supervisor, who was with the County for 27 years and passed away

✚ Commissioner Webster gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, May 17, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the May 17, 2022 Board Agenda.



If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,
Vanessa Guerra, County Clerk

May 6, 2022
Posted 5-12-22 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Winiecke moved, seconded by Commissioner Ewing, to approve the Minutes of the April 19, 2022 Board Session. Motion carried.***

AUDIENCES

- Christina Harrington, M.P.H., Health Officer/Director, presented information on BWell Saginaw, a community-wide initiative led by a partner coalition. *(Chairman Ruth allotted 15 minutes for this presentation)*
- Commissioner Winiecke presented Tim Ninemire, Director of Recipient Rights and Customer Service, Saginaw County Community Mental Health Authority, with a Proclamation for May as Mental Health Awareness Month.
- Gary Beckert spoke regarding issues with the Saginaw County Land Bank. Mr. Beckert stated that he has been unable to get in contact with the Land Bank or Treasurer's Office about cleaning up a property he would like to purchase. He also stated that he supports Kozy Bail Bonds and its request to provide tether services to Saginaw County.
- Janey Lamar announced her candidacy for the 10th Circuit Court Judge vacancy.
- Mike Thompson requested members review the information he emailed and provided to members and offered to take any questions.

LAUDATORY RESOLUTIONS

- ❖ Certificate of Recognition to Shirley J. Camel, Mother of the Year, Alpha Kappa Alpha Sorority, Inc.
- ❖ Certificate of Recognition to Angelique Miller Burrell, Soror of the Year, Alpha Kappa Alpha Sorority, Inc.
- ❖ Certificates of Recognition to members of the James Township Fire Department for years of service: Robert Andrews (5 years); Matthew Klein (5 years); Nicholas Newman (15 years); and Carl A. Portner Jr. (40 years)
- ❖ Certificate of Recognition to the Saginaw County Foster Grandparent Program at Commission on Aging



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- 5-17-1 REGION VII AREA AGENCY ON AGING** submitting its Allocation Plan for Senior Services for FY 2023.
-- Human Services (*Receive & File*)
- 5-17-2 MSU EXTENSION** submitting its 2021 Annual Report and request to discuss the impact of its Veterans Outreach and Health Programs.
-- Human Services (*Receive & File*)
- 5-17-3 SHERIFF** requesting discussion on entering into an agreement to subscribe to VirTra Inc. for its Simulated Firearm training equipment and services with an annual fee of \$53,325.93.
-- Courts & Public Safety (**5-17-2.1**)
- 5-17-4 COMMUNITY CORRECTIONS** requesting approval of its 2023 Community Corrections Grant in the amount of \$670,351.
-- County Services (**5-17-2.2**)
- 5-17-5 PUBLIC WORKS** requesting approval of a resolution authorizing the Public Works Commissioner to sign a contract and undertake a project known as the “Oakley Sewage Disposal System Improvements” under Act 185 as requested by the Village of Oakley.
-- County Services (**Res. 2022 - 7**)
- 5-17-6 SAGINAW FUTURE** submitting its second quarter report (January 1, 2022 – March 31, 2022) and request for \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement.
-- County Services (**5-17-3.1**)
- 5-17-7 MICHIGAN WORKS!** submitting for approval subleases for the Alma, Midland and Saginaw Michigan Works! Service Centers.
-- County Services (*Tabled at Committee*)
- 5-17-8 COMMISSION ON AGING** requesting use of up to \$80,000 from unrestricted fund balance to replace the asphalt parking areas at the Marie Davis Senior Center located at 2333 Roosevelt Austin Ave., Saginaw, MI. (*Amended to \$149,000 at Committee*)
-- Budget/Audit (**5-17-4.1**)
- 5-17-9 ANIMAL CARE & CONTROL** requesting use of \$75,000 in fund balance to purchase furniture for the new Saginaw County Animal Care & Control Resource Center building, which was not included in the construction budget.
-- Budget/Audit (**5-17-4.2**)
- 5-17-10 CONTROLLER/CAO** requesting on behalf of Probate Court to amend the FY 2022 Public Improvement Fund to purchase a second PolyCom devise for installation at HealthSource Saginaw to facilitate required hearings between its Behavioral Medicine patients and the courts without the need for transport.
-- Budget/Audit (**5-17-4.3**)



- 5-17-11 FINANCE DIRECTOR** submitting Saginaw County’s response to the Request for Improvement of Deficiencies – Corrective Action Plan as a result of the FY 2021 Audit sent by the State of Michigan, Department of Treasury.
-- Budget/Audit (*Receive & File*)
- 5-17-12 COMMISSION ON AGING** requesting an exception to County Policy 346 “Retirement” to allow for temporary re-employment of retired Saginaw County employees to fill on-call positions that are critical to provide direct services to older adults in Saginaw County.
-- Labor Relations (**5-17-5.1**)
- 5-17-13 PROSECUTOR** requesting creation of a temporary PCN to allow for training a Legal Clerk II position due to retirement.
-- Labor Relations (**5-17-5.2**)
- 5-17-14 CONTROLLER** requesting approval of a proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities.
-- County Services (**5-17-3.2**)
- 5-17-15 PERSONNEL DIRECTOR** submitting the May 2022 Employment Status Report covering labor statistics for the month of April 2022.
-- Labor Relations (*Receive & File*)
- 5-17-16 CIVIL/LABOR COUNSEL** submitting a revised, new County Policy titled “Office Relationships” that sets guidelines concerning close personal relationships between County employees and establishes reporting requirements, factors to be considered by those evaluating the relationship, and details possible steps to mitigate any actual or potential consequences.
-- Labor Relations (**5-17-5.3**)
- 5-17-17 HON. DARNELL JACKSON** submitting the recommendation of the Circuit Court Judges to re-appoint Lisa Coney to the Jury Board for a term to expire April 30, 2028.
-- Election
- 5-17-18 RUSSELL BUSH, MD, MPH** submitting correspondence asking for consideration of re-appointment as Chief Medical Examiner for Saginaw County with a term to expire May 31, 2026.
-- Election

INITIATORY MOTIONS

- ❖ Matthews moved, seconded by Tany, to Approved Resolution 2022 – 8, Resolution to Oppose House Bills 4729, 4730, 4731 and 4732 between Zillow and the County of Saginaw Register of Deeds and Treasurers Office. (*Printed under Resolutions*)
---**Boyd moved, seconded by Krafft, to amend the motion and remove all references to Zillow from the Resolution and just oppose the House Bills. Motion carried by the following roll-call vote:**
Yes: Winiecke, Tany, Boyd, Matthews, Slodowski, Ewing, Krafft, Webster and Ruth - 9
No: - 0
Absent: Harris, Little – 2
Total: - 11



---After discussion, the Initiatory Motion, as amended, carried by the following roll-call vote:

Yes: Tany, Boyd, Matthews, Slodowski, Ewing, Krafft, Webster, Winiecke and Ruth - 9

No: - 0

Absent: Harris, Little – 2

Total: - 11

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair**

None

2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**

2.1) **SHERIFF**, re: Approval of contract with VirTra Inc. for Simulated Firearm Equipment and Training Services

2.2) **COMMUNITY CORRECTIONS**, re: Approval to submit and accept if awarded the FY 2023 Community Corrections Grant of \$670,351

- ***Matthews moved, seconded by Krafft, to approve 2.1 and 2.2 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

MAY 17, 2022

Your committee considered Communication No. 5-17-3 from Sheriff William L. Federspiel, requesting approval to enter into an agreement with VirTra Inc. for its Simulated Firearm Equipment and Training Services.

We met with Undersheriff Mike Gomez at our May 3, 2022 meeting to discuss the agreement. Discussion was held regarding various locations to house the equipment and the cost. The annual cost is \$53,325.93 with one time payments of \$6,270 (Setup & Training) and \$3,000.30 (Shipping & Handling) and will be covered by savings in wages and benefits and by revenue from housing federal inmates.

We recommend approval to enter into an agreement with VirTra Inc. for its Simulated Firearm Equipment and Training Services upon Civil Counsel approval and to amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

MAY 17, 2022

Your committee considered Communication No. 5-17-4 from Mary M. McLaughlin, Community Corrections Manager, requesting approval to submit, and accept if awarded, a grant in the amount of \$670,351 from the State of Michigan, Office of Community Corrections.



The committee met with Ms. McLaughlin, who explained the grant and what it covers, which is wages and benefits for Community Corrections/Pretrial Services staff as well as methamphetamine/opiate and trauma programs at Tri-Cap. The average daily population is approximately 400 clients for pretrial supervision. All programs are available to all Specialty Courts. The budgetary proposal is a \$91,459 increase from FY 2022. As always, there are no match funds required for this grant; however, due to the continuously ascending demands for pretrial supervision, a request has been made for the County to consider utilizing ARPA funds to assist with Community Corrections staffing.

We recommend approval to submit and accept, if awarded, a grant for \$670,351 from the State of Michigan, Office of Community Corrections. Further approval of the appropriate budget adjustments.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **SAGINAW FUTURE, INC.**, re: Approval to issue \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement

3.2) **CONTROLLER/CAO**, re: Approval of proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities

- **Webster moved, seconded by Krafft, to approve 3.1. Motion carried unanimously.**
- **Webster moved, seconded by Tany, to approve 3.2 as amended to reflect October 1, 2021 as the starting date of the term. Motion carried by the following roll-call vote:**

Yes: Boyd, Matthews, Slodowski, Ewing, Krafft, Webster, Winiecke, Tany and Ruth - 9

No: - 0

Absent: Harris, Little – 2

Total: - 11

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

MAY 17, 2022

Your committee considered Communication No. 5-17-6 from JoAnn Crary, President, Saginaw Future, Inc., submitting for approval its second quarter report (January 1, 2022 – March 31, 2022) and request for \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement.

Your committee met with JoAnn Crary, who presented to the committee Saginaw Future's second quarter report, along with its request for funding. Ms. Crary stated that the report includes Saginaw Future's performance based funding metrics to address Job Creation, New investment and Government Contracts Awarded. Each of these items attached to a formula with the potential for the



\$150,000 balance of the \$200,000 for Saginaw Future. The County has already provided \$87,875 for performance submitted for the first quarter, leaving a balance of \$62,125, to be “earned-out” through the performance metrics.

We recommend approval to grant Saginaw Future, Inc. \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

***AMENDED**

MAY 17, 2022

Your committee considered Communication No. 5-17-14 from Robert V. Belleman, Controller/CAO, requesting approval of a proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities.

We met with Mr. Belleman and Jonathon Block, General Manager at TheDow, who presented information on the agreement. A Request for Qualifications went out in June 2021 and SMG/ASM Global was the sole proposal received. The Saginaw County Building Authority held an interview with SMG/ASM Global representatives on July 15, 2021 and an agreement was negotiated pertaining to term, fees, food & beverage, parking, capital improvements and capital contributions.

We recommend approval of proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities for a term of ~~June 1, 2022~~ ***October 1, 2021** through September 30, 2032. Further recommend approval to adjust the budget accordingly.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **COMMISSION ON AGING**, re: Approval of \$149,000 from unrestricted fund balance to replace asphalt parking areas, curbs, gutters and sidewalks at the Marie Davis Senior Center
- 4.2) **ANIMAL CARE & CONTROL**, re: Approval of \$75,000 in fund balance to purchase furniture for the new SCACC Resource Center building



- 4.3) **PROBATE COURT**, re: Approval to amend the FY 2022 Public Improvement Fund by \$5,500 on behalf of Probate Court and purchase a PolyCom device for use by HealthSource Saginaw

- ***Krafft moved, seconded by Boyd, to approve 4.1 - 4.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MAY 17, 2022

Your Budget/Audit Committee considered Communication No. 5-17-8 from Jessica Sargent, Commission on Aging Director, requesting the use of up to \$80,000 from unrestricted fund balance to replace the asphalt parking areas at the Marie Davis Senior Center located at 233 Roosevelt Austin Ave., Saginaw, MI.

We met with Jessica Sargent and discussion was held regarding overall plans for the parking lot and the optional site work in the bid, which includes curb, gutter and sidewalk repair estimates. Committee members agreed that it made more sense to perform all parking lot and sidewalk repairs at the same time and increased the allocation to \$149,000.

We recommend approval for Commission on Aging to use up to \$149,000 in unrestricted fund balance to replace the asphalt parking lot areas as well as the sidewalks, curbs and gutters at the Marie Davis Senior Center. Further recommend approval to amend the budget as necessary.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MAY 17, 2022

Your Budget/Audit Committee considered Communication No. 5-17-9 from Bonnie Kanicki, Animal Control Director, requesting use of fund balance to purchase furniture for the new Saginaw County Animal Care & Control (SCACC) Resource Center building, which was not included in the original construction budget.

We met with Bonnie Kanicki, who gave an update on the progress of the construction project and requested an increase of \$75,000 to the overall building budget for the purchase of office furniture. There was discussion of the funds being taken from SCACC fund balance and reallocating them into the project budget.

We recommend approval to use up to \$75,000 in SCACC fund balance for office furniture at the new Resource Center building and to make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

MAY 17, 2022

Your Budget/Audit Committee considered Communication No. 5-17-10 from Robert V. Belleman, Controller/CAO, requesting on behalf of Probate Court to amend the FY 2022 Public Improvement Fund to purchase a second PolyCom device at a cost of \$5,500 for installation at HealthSource Saginaw.

We met with Mr. Belleman and Judge Patrick McGraw, who explained the device is used to facilitate required hearings between its Behavioral Medicine patients and the courts without the need for transport. PolyCom has been used in the past and has proven to save time and money and is an important and useful tool.

We recommend approval to amend the FY 2022 Public Improvement Fund budget and purchase a second PolyCom device at a cost of \$5,500 for installation at HealthSource Saginaw and to amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

5. Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair

- 5.1) **COMMISSION ON AGING**, re: Approval to create a Pilot Program using Saginaw County retirees to fill driver and dispatch positions
- 5.2) **PROSECUTOR**, re: Approval to create a temporary PCN to allow for training a Legal Clerk II position due to retirement
- 5.3) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of revised, new County Policy titled "Office Relationships"

- ***Webster moved, seconded by Tany, to approve 5.1 - 5.3 leaving room for exceptions. 5.3 was excepted by Boyd and Winiecke and the motion as to 5.1 and 5.2 carried unanimously.***
- ***After discussion, the motion as to 5.3 carried by the following roll-call vote:***
 - Yes: Matthews, Slodowski, Ewing, Krafft, Webster, Tany and Ruth - 7***
 - No: Boyd, Winiecke - 2***
 - Absent: Harris, Little - 2***
 - Total: - 11***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MAY 17, 2022

Your Labor Relations Committee considered Communication No. 5-17-12 from Jessica Sargent, Commission on Aging Director, requesting an exception to County Policy 346 "Retirement" to allow for temporary re-employment of retired Saginaw County employees to fill on-call positions that are critical to provide direct services to older adults in Saginaw County.

Your committee met with Jessica Sargent, who advised that Commission on Aging has had challenges hiring individuals to fill the on-call positions for (1) Meals on Wheels delivery driver, and (2) Driver II (including both transportation drivers and dispatcher). The Meals on Wheels delivery driver works an



average regular schedule of 8 to 12 hours per week. The positions are very important to deliver out in areas where volunteers are not available for the lengthier routes. There are presently four (4) vacancies for these on-call positions which is directly limiting the ability of Commission on Aging to return to pre-pandemic meal delivery. The on-call Driver II acts as a fill-in for regular part-time and regular full-time union drivers. Driver II is in the dispatch and transportation department. Without on-call personnel available, it is difficult for regular employees to take any paid time off and have personnel available to fill in if someone is sick or off on medical leave. The on-call Driver II also fills in if there is a high need for Meals on Wheels drivers. Ms. Sargent asked the Labor Committee to consider the rehiring of retired County employees to fill positions in an on-call (temporary) capacity at the Commission on Aging.

Further discussion was held with respect to establishing a pilot program as an exception to County Policy #346. It was moved and supported at Labor Committee and the motion passed unanimously to undertake a pilot program as an exception to County Policy #346 for a six (6) month period of time and to hire a pool up to seven County retirees to see how the program works before there is any consideration to amend County Policy #346.

We recommend approval to create a Pilot Program for six (6) months at Commission on Aging to hire up to seven (7) Saginaw County retirees to fill driver and dispatch positions.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS
Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

MAY 17, 2022

Your Labor Relations Committee considered Communication No. 5-17-13 from John A. McColgan Jr., Prosecutor, requesting approval to create a temporary PCN to allow for training a Legal Clerk II position due to retirement.

Your committee met with Blair Stevenson, Chief Assistant Prosecutor, who explained to the committee that the retiring employee is the only person occupying such a position so they must be the trainer. Mr. Stevenson also stated that an employee has already been selected for this position and that they would need the temporary PCN from May 16, 2022 through June 10, 2022.

We recommend approval to create a temporary PCN to allow for training a full-time Legal Clerk II position.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS
Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

MAY 17, 2022

Your Labor Relations Committee considered Communication No. 5-17-16 from David Gilbert, Civil Counsel, submitting a revised, new County Policy titled “Office Relationships” that sets guidelines concerning close personal relationships between County employees and establishes reporting requirements, factors to be considered by those evaluating the relationship, and details possible steps to mitigate any actual or potential consequences.

This policy was referred back to the Labor Relations Committee at the April Board Session. We met with Mr. Gilbert and discussion was held regarding certain language in the policy that was modified to include reference to Elected Officials and Judges and amended language to be more specific when defining “relationships.” County Civil Counsel amended the original, new policy as directed.

We recommend approval of revised, new County Policy titled “Office Relationships” as attached and, if approved, authorize the proper county officials to distribute according to policy.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS
Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

[Policy begins on next page]



Category:

Number:

Subject: **OFFICE RELATIONSHIPS**

1. **PURPOSE:** It is the purpose of this policy to provide all employees of the County of Saginaw with the County's expectations and policy concerning an employee's close personal relationships with another County employee, and to also advise County employees of the potential consequences of, and discipline which may result from, close personal relationships. This policy is to avoid undue litigation or claims of a hostile work environment.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations set forth herein apply to all employees (including full time, part time, temporary, and seasonal), elected officials, and volunteers of the County of Saginaw and contractual workers.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation of this policy. Department Heads and Elected Officials are responsible for the administration of this policy. It is the responsibility of every employee to abide by this policy.
5. **DEFINITIONS:**
 - 5.1 **Close Personal Relationships:** Includes, but is not limited to, dating, short or long-term sexual relationships, and any other conduct or behavior generally associated with romantic or sexual relationships.
 - 5.2 **Supervisor:** Any individual who oversees the day-to-day performance and other activities of employees. This includes but is not limited to recommending or taking action on:
 - 5.2.1 Hiring, promoting, transferring, demoting or re-assignment;
 - 5.2.2 Initiating an internal investigation or discipline;
 - 5.2.3 Assigning or directing work;
 - 5.2.4 Evaluating performance;
 - 5.2.5 Approving overtime, paid time off (PTO), or leave time; and
 - 5.2.6 Granting reimbursement for work expenses.A supervisor does not have to be the immediate supervisor of the subordinate employee, but may be in another division or department and may be one or more levels above the subordinate's immediate supervisor.
6. **POLICY:**
 - 6.1 **Restrictions on Employee Conduct.** The County of Saginaw prohibits all close personal relationships between supervisors and subordinates. Close personal relationships among all other employees are strongly discouraged. Close personal relationships can interrupt the office environment and adversely influence job performance. Close personal relationships are especially serious when one person has a position of supervisory authority over the other person in the workplace. The expectations of this policy apply regardless of gender and sexual orientation.
 - 6.1.1 The intentions of this policy are to not discourage or prohibit friendships between supervisors and subordinates and between other employees that are handled in a professional manner.



6.1.2. Any unwanted sexual attention, including physical contact, and sexually oriented behavior with the purpose or effect of creating an offensive and/or hostile work environment is strictly prohibited. Any employee who feels that he or she is subject to this kind of behavior is to reference the County of Saginaw's Harassment and Discrimination Policy.

7. ADMINISTRATIVE PROCEDURES:

7.1 Supervisor-Subordinate Relationships: All close romantic or sexual personal relationships between a supervisor and a subordinate must be reported in writing by the supervisor and subordinate to the head of the department(s), or the next person in the chain of command if the supervisor in the relationship is the head of the department, and the Personnel Department. (If the supervisor/department head is an Elected Official, the relationship must be reported in writing to the Board Chair and the Controller/CAO. If the supervisor is a Judge, or Judge, the relationship must be reported in writing to the Chief Judge, with notice being provided to the Personnel Department.) Board Chair or Chief Judge, as appropriate, and the Controller/CAO.)

7.1.1 If the supervisor/department head is an Elected Official or a Judge, then either the Board Chair or the Chief Judge will evaluate and investigate the matter and take action to address and resolve any actual or potential conflict of interest, impropriety or impact on job performance or the work environment created by the relationship.

7.1.2 With the exception of the procedure outlined in 7.1.1 above, Once once reported, the department head(s) or next in chain of command and Personnel Department must evaluate and investigate the matter and take action to address and resolve any actual or potential conflict of interest, impropriety, or impact on job performance or the work environment created by the relationship. Such action may include but not be limited to transfer, reassignment or demotion, suspension, or termination. The involved supervisor is prohibited from having any impact on decisions pertaining to the subordinate employee's employment, job performance, work environment, evaluations, discipline, or advancement.

7.2 Non-Supervisory Employee Relationships: All close personal relationships between two employees who are not each other's supervisors must be reported in writing to their immediate supervisor(s) or head of the department(s). The head of the department(s) must investigate the report to see if the relationship impacts job performance or work environment. This includes the impact on both employees involved in the close personal relationship and on other County employees. If it is determined that the relationship does impact the overall office environment or job performance, the department head(s) must take appropriate action to mitigate and/or remedy any actual or potential consequences of the close personal relationship. Such action may include but not be limited to switching work hours or a transfer of department or position.

7.3 With the exception of the procedure outlined in 7.1.1 above, If if transfer or termination is determined to be necessary, individuals involved in the relationship may be given the opportunity to decide which employee in the relationship will receive a change in employment status. Saginaw County reserves the right to decide which employee receives a change in employment status if such change is found necessary.



7.3.1 An employee who feels any action is unfair may appeal it by using the appropriate grievance procedure.

7.4 With the exception of the procedure outlined in 7.1.1 above, Failure failure to comply with the requirements of this policy or to make required disclosures can result in discipline up to and including termination of employment.

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED:

6. Executive Committee – C. Ruth, Chair
None

7. Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair
None

8. Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair
None

9. Committee Compensation
5-17-22.1) April 17, 2022 – April 30, 2022
5-17-22.2) May 1, 2022 – May 14, 2022

- ***Matthews moved, seconded by Tany, to approve Compensation Reports 5-17-22.1 and 5-17-22.2. Motion carried.***

COMMITTEE COMPENSATION - 5.17.22.1

May 17, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 17- April 30, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	04/19/22	Budget/Audit Committee - Special	Krafft	\$25.00	1
			Boyd	\$25.00	1
			Tany	\$25.00	1
			Ruth	\$25.00	1



Board of Commissioners – May 17, 2022

2	04/19/22	Board Session	9 Present	\$450.00	9
		Winiecke, Tany, Boyd, Matthews, Ewing, Krafft, Little, Ruth, Webster			
3	04/20/22	Castle Museum Board	Tany	\$50.00	1
4	04/20/22	Saginaw Valley Zoological Society	Little	\$50.00	1
			Matthews	\$50.00	1
5	04/21/22	Commission on Aging	Ewing	\$50.00	1
6	04/21/22	Community Action Committee	Little	\$50.00	1
7	04/22/22	MAC Transportation via Zoom	Harris	\$50.00	1
8	04/25/22	MAC Health & Human Services via Zoom	Webster	\$50.00	1
9	04/26/22	Community Corrections Advisory Board	Winiecke	\$50.00	1
10	04/27/22	GLBRCVB via Zoom	Ruth	\$50.00	1
11	04/27/22	Dispatch Communications	Winiecke	\$50.00	1
12	04/28/22	Frankenmuth CVB	Krafft	\$50.00	1
TOTAL				\$1,100.00	24

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (5-2-2022)

COMMITTEE COMPENSATION - 5.17.22.2

May 17, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 1, 2022 - May 14, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/02/22	Human Services Committee	Little	\$50.00	1
			Webster	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	05/03/22	Courts & Public Safety Committee	Ruth	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$50.00	1
3	05/04/22	Crime Prevention Council	Ruth	\$25.00	1
4	05/04/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
5	05/05/22	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1



6	05/06/22	MAC Finance via Zoom	Krafft	\$50.00	1
7	05/06/22	Saginaw Future	Webster	\$50.00	1
8	05/09/22	Labor Relations Committee	Webster	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
9	05/10/22	Special Board Session	10 Present	\$500.00	10
		Winiecke, Tany, Boyd, Matthews, Harris, Ewing, Krafft, Little, Ruth, Webster			
10	05/13/22	MAC Environmental via Zoom	Webster	\$50.00	1
TOTAL				\$1,725.00	35

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-13-2022)

RESOLUTIONS

- ***Krafft moved, seconded by Boyd, to refer proposed Resolution 2022 – 7, Resolution Approving the Oakley Sewage Disposal System Improvements Between the Department of Public Works and the County of Saginaw back to County Services Committee for discussion and review due to lack of information on the financials of the Village of Oakley. Motion carried by the following roll-call vote:***
Yes: Slodowski, Ewing, Krafft, Webster, Winiecke, Tany, Boyd, Matthews, and Ruth - 9
No: - 0
Absent: Harris, Little – 2
Total: - 11

~~RESOLUTION 2022 – 7~~

~~RESOLUTION APPROVING THE OAKLEY SEWAGE DISPOSAL SYSTEM IMPROVEMENTS BETWEEN THE DEPARTMENT OF PUBLIC WORKS AND THE COUNTY OF SAGINAW~~

~~At a regular meeting of the Saginaw County Board of Commissioners held in the—
—— Commissioner's Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 17th day of May 2022 at 5:00 p.m.~~

~~—— Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke~~

~~Commissioner —— offered the following resolution and moved for adoption.
The motion was seconded by Commissioner ——.~~



~~**WHEREAS**, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and~~

~~**WHEREAS**, the Village Council of the Village of Oakley (the "Village"), by resolution adopted on April 12, 2022, has requested the County, acting through its Department of Public Works under Act 185, to assist the Village in financing the acquisition and construction of improvements to the Village's sewage disposal system (the "System") consisting of improvements to treat and reduce phosphorus in wastewater in the System, together with all related improvements necessary to bring the System into compliance with Administrative Consent Order 05430 entered by the State of Michigan Department of the Environment, Great Lakes, and Energy on July 1, 2021 (the "Project"); and approved the proposed Oakley Sewage Disposal System Improvements Contract, dated as of June 1, 2022, between the County and the Village (the "Contract"), which provides for the acquisition, construction and financing of the Project; and~~

~~**WHEREAS**, the establishment of a County project as requested by the Village will protect the public health and welfare of the citizens of the Village to be served by the Project; and~~

~~**WHEREAS**, there has been presented to this Board by the Public Works Commissioner a description of the specific area to be served by the Project and estimates of cost and the period of usefulness thereof and the proposed Contract relating to the acquisition, construction and financing of the Project; and~~

~~**WHEREAS**, in order to provide financing to pay part of the costs of the Project, the County expects to issue its bonds (the "Bonds") pursuant to the Contract in the amount of \$159,000 (the estimated cost of the Project less a Village contribution of \$50,000 and an anticipated federal grant of \$171,000) in anticipation of payments to be made by the Village pursuant to the Contract, which Bonds shall be a full faith and credit limited tax general obligation of the County.~~

~~**WHEREAS**, the County desires to approve the Project as a County project under Act 185, approve the Contract and authorize the issuance of the Bonds; and~~

~~**WHEREAS**, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advances to be repaid from proceeds of the Bonds upon the issuance thereof; and~~

~~**WHEREAS**, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of the proceeds of tax-exempt obligations, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.~~



NOW, THEREFORE, BE IT RESOLVED THAT:

- ~~1. The Board of Commissioners of the County hereby authorizes and directs the Public Works Commissioner, acting as the Board of Public Works, to undertake the Project under Act 185 as requested by the Village.~~
- ~~2. Said County project shall be known as the "Oakley Sewage Disposal System Improvements."~~
- ~~3. The Board of Commissioners does hereby approve the description of the specific area to be served by the Project, as set forth on Exhibit A attached to the form of the Contract, and the estimates of cost and period of usefulness for the Project, as set forth on Exhibit B attached to the form of the Contract, and the County Clerk is hereby authorized to endorse on said description and estimates the fact of such approval and return the same to the Public Works Commissioner.~~
- ~~4. The Public Works Commissioner is hereby authorized and directed to execute and deliver on behalf of the County the Contract in the form presented to this meeting in such number of original copies as he may deem appropriate.~~
- ~~5. The Project shall be as described in the preamble hereto and the principal amount of Bonds expected to be issued for the Project is \$159,000.~~
- ~~6. The County hereby declares its official intent to issue the Bonds to provide financing to part of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County's advances to the Project as anticipated by this resolution.~~
- ~~7. The issuance and sale of the Bonds shall be authorized by a subsequent resolution to be adopted by the Board of Commissioners of the County.~~
- ~~8. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.~~

AYES: _____

NAYES: _____

ABSENT: _____

STATE OF MICHIGAN _____)
_____)ss
COUNTY OF SAGINAW _____)
_____)

~~I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 17th day of May, 2022, the original of which resolution is on file in my office.~~

~~IT WITNESS WHEREOF, I have hereunto set my official signature this 17th day of May, 2022.~~

Vanessa Guerra, County Clerk
Saginaw County



[Approved Under Initiatory Motions]

SAGINAW COUNTY

RESOLUTION 2022 - 8

RESOLUTION TO OPPOSE HOUSE BILLS 4729, 4730, 4731 AND 4732

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner's Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 17th day of May 2022 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Matthews offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Boyd.**

WHEREAS, For-profit corporations have directed legislation to undermine the integrity of the Constitutionality of the County Register of Deeds and Treasurer offices throughout the state of Michigan by reducing revenues needed to fund daily operations; and

WHEREAS, For-profit corporations are asking State of Michigan legislators to pass a package of Bills that will provide them copies of ALL official records from both the Register of Deeds and the Treasurer offices at a significant discount or in some instances 100% free of charge. The deficits created by this loss will place the financial burden back on the taxpayers of Saginaw County by stressing the General Fund; and

WHEREAS, For-profit corporations will have the ability to demand the manner in which the Register of Deeds and Treasurer provide copies of official records; and

WHEREAS, The for-profit corporation directed legislation limits how much Registers and Treasurers can charge for parcel records and would burden taxpayers with the cost of data collection provided to out-of-state and other corporate entities.

WHEREAS, For-profit corporations will then sell those records for profit putting our constituents at a higher risk of fraud or theft; and

WHEREAS, The Michigan Association of Registers of Deeds (MARD), the Michigan Association of Treasurers (MACT), the Michigan Association of Counties (MAC), the Michigan Municipal League (MML), the Michigan Association of County Clerks (MACC) , ALL unanimously oppose these bills.



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CHAIR ANNOUNCEMENTS

- Chairman Ruth extended the Board's sympathies to the family, friends and co-workers of Nikki Perez. He advised the Board that we would be scheduling a Committee of the Whole regarding ARPA funding at the end of the month.

COMMISSIONER AUDIENCES

- Commissioner Boyd announced the Bureau of Justice Assistance announced a program that will support forensic pathology fellowships and provide resources for medical examiner and coroner offices to achieve and maintain accreditation. He also requested the Controller's Office provide a spreadsheet on ARPA funding, with a delineation of what has been approved and spent by the Board.
- Commissioner Tany attended the Ribbon Cutting at SVSU Riverfront Saginaw Center and thanked Clerk Guerra for attending.
- Commissioner Krafft announced events over Memorial Day Weekend, including the Frankenmuth Dog Bowl at the River Place Shops May 28 – 29, 2022 along with Balloons Over Bavarian Inn May 27 – 30, 2022. The Frankenmuth Bavarian Festival will be June 9 – 12, 2022 in Zehnder Park with a Parade on Sunday, June 12, 2022.

By Commissioner Matthews, seconded by Commissioner Winiecke: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:08 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koepplinger, Deputy County Clerk