

# Application for Special Use Permit



111 S. Michigan Ave.  
 Saginaw, MI 48602  
 989-790-5280  
[parks@saginawcounty.com](mailto:parks@saginawcounty.com)

| Event/Activity Date:        |  |
|-----------------------------|--|
| <b>CHECK ALL THAT APPLY</b> |  |
| <input type="checkbox"/>    | This event/activity accompanies a pavilion reservation.  |
| <input type="checkbox"/>    | This is a commercial event/activity.   |
| <input type="checkbox"/>    | This is a non-profit event/activity.   |
| <input type="checkbox"/>    | Parks and Recreation staff will be required.<br>If checked what staff will be required: _____. |
| <input type="checkbox"/>    | Additional amenities will be used.<br>If checked what will be required: _____.                 |
| <input type="checkbox"/>    | Sound amplification equipment will be used.<br>If checked what will be used: _____.            |
| <input type="checkbox"/>    | Food, beverages or any other item will be sold to the public.<br>If checked what : _____.      |
| <input type="checkbox"/>    | This event/activity requires special use of property.  |

- Submit this application no less than 30 days prior to your event/activity.
- Submitting this form does not guarantee you will be issued a Special Use Permit.
- Approval of this application does not give exclusive rights to a location or parking facilities.
- A Certificate of General Liability Insurance in the amount of \$1 Million naming the County of Saginaw as an additional insured is required.
- Permit holders are not exempt from applicable gate fees.
- Alcohol is not allowed on park property.
- Park rules and regulations must be strictly adhered to.
- A Special Use Permit can only be provided for proposed activities listed. Be sure to include everything.

| Application Information |                                  |
|-------------------------|----------------------------------|
| Applicant Name          | _____                            |
| Address                 | _____ Telephone _____            |
| City                    | _____ State _____ Zip _____      |
| Name of Event           | _____                            |
| Event Sponsor           | _____                            |
| Type of Event           | _____ Date of Event _____        |
| Proposed Park           | _____ Estimated Attendance _____ |
| Location within Park    | (please show on a park map)      |
| Set Up to Begin         | _____ Event to Begin _____       |
| Event to End            | _____ Clean Up to End _____      |

**Detailed Description of Event Including Activities, Equipment, Etc.**  
(attach additional paper if necessary)

In the event that a **Special Use Permit** is issued:

Applicant covenants and agrees to indemnify, protect, defend and save the County of Saginaw harmless from any claim, action or suit for any loss, liability and damages that may be asserted or levied against the premises or the County by reason of Applicant's use or occupancy of or its operations on the premises or by reason of any other person on the premises by its invitation or license, including any expenses, costs and attorney fees incurred in connection with any such claim, action or suit. In the event of any incident occurring on the premises resulting in any personal injury, including death, to any person, the indemnity, defense and hold harmless requirements shall include and extend to the person and property of the Applicant, its employees and all persons on the premises at its invitation or consent. All property kept, stored or maintained in and on the premises shall be kept, stored or maintained at the Applicant's risk only.

Applicant covenants and agrees to strictly comply with all terms, conditions, covenants and agreements set forth in his/her application and by the Saginaw County Parks and Recreation Commission and covenants and agrees to strictly comply with Saginaw County Parks and Recreation Park Rules.

Applicant understands and agrees that the County in its sole and absolute discretion may approve, deny, or set forth any conditions or limitations on any permit which may be issued, or may at any time alter, amend, modify, rescind or revoke any permit without recourse or remedy by the Applicant.

The undersigned states that he/she agrees to the above terms and has full authority to execute this application and accept the terms of permit on behalf of the Applicant.

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Printed Name

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Signature

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Date