

AGENDA

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, May 3, 2023 - 4:00 p.m.

Members: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Sheldon Matthews, Christopher Boyd

Others: Vanessa Guerra, Robert Belleman, Civil Counsel, Koren Thurston, Jennifer Broadfoot, Board Staff, *Media*

- I. Call to order
- II. Welcome
- III. Correction/Approval of Minutes **(April 5, 2023 - Attached)**
- IV. Public Comment
 - *Speakers limited to 3 minutes*
- V. Agenda

(Tabled at Apr. 5, 2023 County Services Committee meeting)

1. **Brian Wendling, Public Works Commissioner**, re:
 - **2-21-2** Requesting approval of up to \$8,500 of Soil Erosion Fund Balance for the preliminary planning of a Maintenance building on the new Mosquito Control Site
2. **Dennis Borchard, Dan Armentrout, and Lacey Ziola, Saginaw County Road Commission**, re:
 - **4-18-11** Review of 2022 Annual Report – Posted and On File (*Receive & File*)
3. **Tom Miller Jr., Vice-President, Saginaw Future Inc.**, re:
 - **5-16-3** Submitting its second quarter report (Jan. 1, 2022 – Mar. 31, 2023) and request for \$24,031 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement
4. **Josh Brown, Information Technology Director**, re:
 - **5-16-4** Requesting approval of a shortened version of County Policy #414 – Information Security Plan that was approved at the April Board Session
5. **Robert Belleman, Controller/CAO**, re:
 - **5-16-5** Submitting, on behalf of the HWB Airport Committee, a request to approve an amendment to Contract No. 2022-0857/A1 between the Michigan Department of Transportation and the County of Saginaw regarding the rehabilitation of taxiways

(Tabled at April 5, 2023 County Services Committee meeting)

6. **Michigan Department of Natural Resources**, re:
 - **4-18-13** Sending notice of potential land acquisition of approximately 627 acres in Kochville Township and Zilwaukee Township near the Crow Island State Game Area

7. **INFORMATIONAL COMMUNICATIONS** *(To be Received & Filed in Committee)* *(Attached)*

- **5-16-6 CITY OF SAGINAW** sending notification of a Public Hearing held on April 17, 2023 at 6:30 p.m. on the application of Wall Den Saginaw LLC, 3424 E. Genesee, for an Obsolete Property Rehabilitation Act (OPRA) certificate
- **5-16-7 FRANKENMUTH DDA** sending notification of an informational meeting about the Frankenmuth DDA held on April 13, 2023 at 1:30 p.m., with a second forum to be held during a regular Frankenmuth City Council Meeting scheduled in October 2023

VI. Miscellaneous

VII. Adjournment

MINUTES

DRAFT

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, April 5, 2023 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Christopher Boyd
Absent: Sheldon Matthews
Others: Robert Belleman, Dave Gilbert, Jennifer Broadfoot, Brian Wendling, Dennis Borchard, Dan Armentrout, JoAnn Crary, Tom Miller Jr., Steve Hensley, Liz Gooch, Josh Brown, Jamie Furbush, S’eamus McPhail, Jaime Ceja, April Key and Marissa Sawdon

- I. Call to order ---**Webster at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**February 8, 2023 - Attached**) [Note: March CSC Meeting Cancelled] ---**Moved by Boyd, seconded by Harris, to approve. Motion carried.**
- IV. Public Comment ---**None**
 - *Speakers limited to 3 minutes*
- V. Agenda

1. **Brian Wendling, Public Works Commissioner**, re:

- **4-18-1** Submitting the 2022 Drain Annual Report for review – Posted and On File ---**Moved by Boyd, seconded by Harris, to receive and file. Motion carried. (Receive & File)**
- **4-18-2** Requesting (1) approval of a Resolution authorizing the issuance of a bond sale and pledge of full faith and credit for the Village of St. Charles Water Supply System Improvements project and (2) approval of a Full Faith and Credit Resolution for the sale of Bonds for the Parker Swamp Drain Drainage District ---**Moved by Boyd, seconded by Harris, to approve Part (1). Motion carried. (Res. 2023 - 8)**
--**Moved by Boyd, seconded by Harris, to approve Part (2). Motion carried. (Res. 2023 - 9)**
(Tabled at Feb. 8, 2023 County Services Committee meeting)
- **2-21-2** Requesting approval of up to \$8,500 of Soil Erosion Fund Balance for the preliminary planning of a Maintenance building on the new Mosquito Control Site ---**Moved by Boyd, seconded by Harris, to table until the May meeting to allow discussion at the Strategic Planning session April 21-22, 2023. Motion carried. (Tabled)**

2. **Dennis Borchard, Dan Armentrout, and Deb Kestner, Saginaw County Road Commission**, re:

- **4-18-11** Review of 2022 Annual Report – Posted and On File ---**SCRC Staff will present the 2022 Annual Report at the May CSC meeting.**

3. **JoAnn Crary, President, Saginaw Future Inc.**, re:
 - **4-18-3** Submitting the Economic Development Corporation of Saginaw County's 2022 Annual Report pursuant to Section 23 of PA 388 of 1974 as amended, as well as its 2023 meeting calendar, list of EDC officers and members, and a request to reappoint Gerald Kariem for a six-year term *(Receive & File/Appointment)*
---Moved by Krafft, seconded by Harris, to receive and file. Motion carried. (Receive & File) [Appointment on April Board Session Addendum]
4. **Liz Gooch, Deputy Equalization Director**, re:
 - **4-18-4** Requesting approval of Form L-2024, 2023 Statement of Valuation: the Report of Equalization for all townships and cities in Saginaw County
---Moved by Krafft, seconded by Harris, to approve. Motion carried. (Board Report)
5. **Josh Brown, Information Technology Director**, re:
 - **4-18-5** Requesting approval of new County Policy #414 – Information Security, necessary to continue the agreement between Saginaw County and the State of Michigan for requesting and accessing SOS background checks used by the Personnel Department
---Moved by Boyd, seconded by Krafft, to approve with the understanding that the policy language will be discussed at the May meeting. Motion carried. (Board Report)
6. **Jamie Furbush, President/CEO, Frankenmuth Chamber of Commerce**, re:
 - **4-18-12** Submitting the completed Frankenmuth CVB Audit for fiscal year ending September 30, 2022
---Moved by Krafft, seconded by Harris, to receive and file. Motion carried. (Receive & File)
7. **Michigan Department of Natural Resources**, re:
 - **4-18-13** Sending notice of potential land acquisition of approximately 627 acres in Kochville Township and Zilwaukee Township near the Crow Island State Game Area
---Moved by Krafft, seconded by Boyd, to table and refer to the May meeting. Motion carried. (Tabled)
8. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee) (Attached)**
 - **4-18-6** **KOCHVILLE TOWNSHIP** sending notification of Public Hearing on April 20, 2023 at 6:00 p.m. for the Zoning Board of Appeals based on a request for a residential structure for Temple Priests at 3311 Temple Court, Saginaw, MI
---Moved by Krafft, seconded by Harris, to receive and file. Motion carried. (Receive & File)

VI. Miscellaneous

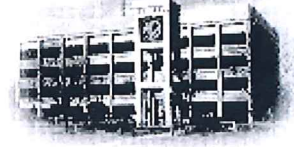
VII. Adjournment---**Moved by Krafft, seconded by Boyd, to adjourn. Motion carried; time being 5:04 p.m.**

Respectfully submitted,
Michael Webster, Committee Chair
Suzy Koeplinger, Committee Clerk

COUNTY OF SAGINAW

BRIAN J. WENDLING
PUBLIC WORKS COMMISSIONER
Governmental Center
111 S. Michigan Avenue
Saginaw, Michigan 48602-2086
Phone 989-790-5258 • FAX 989-790-5259

COUNTY SERVICES



February 2, 2023

2-21-2

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2023 FEB - 3 A 8:52

Honorable Chairman Christopher Boyd
Saginaw County Board of Commissioners
111 South Michigan Avenue
Saginaw, MI 48602

Dear Chairman Boyd,


Please allow this letter to serve as my request to meet with the County Services Committee at its February 8, 2023, meeting regarding the following matter:

- Request approval to spend up to \$8,500 of Soil Erosion Fund Balance for the preliminary planning, including the following items, of a maintenance building on the new Mosquito Control site.
 - Overall Site Plan within revised SCMAC- Option 1 Campus Plan
 - Preliminary Floor Plan with proposed layout, renovations and repairs
 - Main building exterior elevations showing new façade/ repairs
 - Construction Cost Estimate w/ assistance from Spence Bros.

I will be in attendance on February 8th to answer any questions you or the committee may have.

Thank you for your consideration.

Respectfully,


Brian J. Wendling
Public Works Commissioner



www.SaginawFuture.com

COUNTY SERVICES

April 25, 2023

5-16-3

Board of Directors

Seth Perigo
Chair

Kevin Albosta*
Vice Chair

Walter Baker*
Secretary/Treasurer

Dan Dralle*
Past Chair

JoAnn Crary*
President

Veronica Horn*

Tim Morales*

Michael Webster**

Kyle Bandlow

Robert Belleman**

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Paul Furlo

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Tim Hausbeck

Shane Hunt

Kristen Karwat

Torrie Lee

Ed Lesniak

Angie Miller

Brenda Moore**

Justin Pomerville

Bridget Smith

Jim Terry

Laurie Thiel

Greg Turner

Rafael Turner

Kristen Wenzel**

Chad Wurtzel

* Executive Committee
**Ex Officio Member

Chairman Christopher Boyd
County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

Dear Chairman Boyd,

We are writing to provide our second quarter report, January 1, 2023 through March 31, 2023, to the Saginaw County Board of Commissioners. This report complies with the Third Amendment to the Saginaw County and Saginaw Future Services Agreement.

This amendment includes performance-based funding metrics to address Job Creation, New investment and Government Contracts Awarded. Each of these items is attached to a formula with the potential for the \$200,000 balance for Saginaw Future.

During the January 1, 2023 through March 31, 2023 quarter, SFI performed in each category and is requesting \$24,031 as per the attached report. We look forward to reviewing this information with the Saginaw County Services Committee.

Sincerely,

JoAnn Crary, CECD, FM, HLM
President

Cc: Tom Miller, Jr.

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2023 APR 26 AM 8:41

515 N. Washington Avenue, 3rd Floor • Saginaw, MI 48607 P 989.754.8222

GreatLakesBaySites.com GreatLakesTechnologyPark.com facebook.com/SaginawFuture

**Saginaw Future Inc. FY 9/30/23 Quarterly
Results Report to Saginaw County Board of Commissioners**



County Report	2022-2023 Goal County Metric	1 st Qtr Performance Oct – Dec, 2022	2 nd Qtr Performance Jan – Mar, 2023	YTD Total
Investment	\$125,000,000	\$117,275,000	\$21,862,752	\$139,137,752
Jobs To Be Created	400	255	86	341
Government Contracts	\$28,500,000	\$10,037,283	\$7,052,236	\$17,089,519

EXPANSIONS/RETENTION	Investment	Jobs to Be Created	Jobs Retained
Amigo Mobility International	\$6,250,000	23	-
Bavarian Inn Lodge – MEDC BDP Grant	\$750,000	-	-
Cornerstone Fabricating	\$1,000,000		6
Merrill Technologies Group – MEDC SET	\$350,000	-	-
Saginaw Control & Engineering	\$10,577,000	10	26
The Work Wear Store	\$34,752	2	-
Totals	\$18,961,752	35	32

NEW BUSINESS START-UP/ATTRACTIONS	Investment	Jobs to Be Created	Jobs Retained
Wall Den Saginaw LLC	\$2,400,000	30	-
Kake’s the Great	\$500,000	21	-
Totals	\$2,900,000	51	-

Government Contracts – (formerly called Procurement Technical Assistance Center, renamed by the federal government to APEX)

#	Company	Number of Contracts	Value of Contracts
1	AHB Tooling	1	\$4,130
1	Amigo	7	\$29,900
1	Award & Sports	3	\$369
1	Browning Power Systems LLC	4	\$3,105
1	Cadence Construction	1	\$454,751
1	Commercial Kitchen Service	6	\$5,162
1	Dresco Machining and Fab	225	\$4,941,688
1	Duro-Last Roofing	6	\$65,433
1	Great Lakes Bay Construction	3	\$522,566
1	Hamilton Electric	13	\$15,771
1	J. Ranck	1	\$15,024
1	Kapex	2	\$6,764
1	MKC	2	\$320,196
1	MMR	3	\$4,191
1	Space	4	\$663,186
15	TOTALS	281	\$7,052,236

Saginaw Future Inc
 FY 9/30/23 Quarterly Results Report

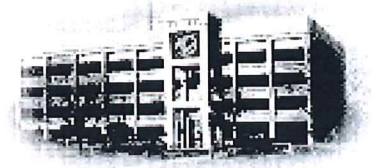
Category	Goal	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total YTD Goals	Balance (Excess)
New Investment	\$125,000,000	\$117,275,000	\$21,862,752			\$139,137,752	(\$14,137,752)
Job Creation	400	255	86			341	59
Government Contracts	\$28,500,000	\$10,037,283	\$7,052,236			\$17,089,519	\$11,410,481
Category	Funding	1st Qtr Earned Amount	2nd Qtr Earned Amount	3rd Qtr Earned Amount	4th Qtr Earned Amount	Total Requested	Balance
New Investment	\$60,000	\$56,292	\$3,708	\$0	\$0	\$60,000	\$0
Job Creation	\$60,000	\$38,250	\$12,900			\$51,150	\$8,850
Government Contracts	\$30,000	\$10,566	\$7,423			\$17,989	\$12,011
	\$150,000	\$105,108	\$24,031	\$0	\$0	\$129,139	\$20,861

*Earned amount is \$21,250 but balance remaining is \$3,708

COUNTY OF SAGINAW

INFORMATION TECHNOLOGY OF SAGINAW COUNTY
JOSHUA J. BROWN
DIRECTOR

111 S. Michigan Avenue
Saginaw, MI 48602-2086



DATE, 2023

Commissioner Chris Boyd, Chairman
Board of Commissioners
City of Saginaw
111 S. Michigan Avenue
Saginaw, MI 48602

RE: Information Security Policy

Dear Chairman Boyd:

REQUEST SECTION:

I am requesting to be placed on the County Services Committee meeting for May 3rd to present a shortened version of Policy 414, Information Security Policy. This is at the request of the County Services Committee.

BACKGROUND INFORMATION SECTION:

Policy 414 – Information Security Policy – was initially drafted to meet the State of Michigan Secretary of State Information Technology Standards, allowing Saginaw County to continue performing background checks on perspective hires and other individuals.

Policy 414, now in place, is lengthy and it has been requested that it be shortened with references to a newly drafted Information Security Procedure and Data Breach Procedure.

FINANCIAL INFORMATION SECTION:

No financial implications.

COLLABORATION/PARTNERSHIP SECTION:

No collaborations.

STRATEGIC PLAN SECTION:

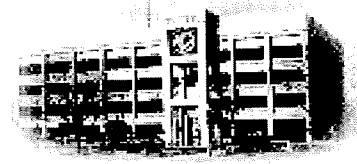
COUNTY SERVICES

5-16-4

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
MS
2023 APR 27 A 9:05

COUNTY OF SAGINAW

INFORMATION TECHNOLOGY OF SAGINAW COUNTY
JOSHUA J. BROWN
DIRECTOR

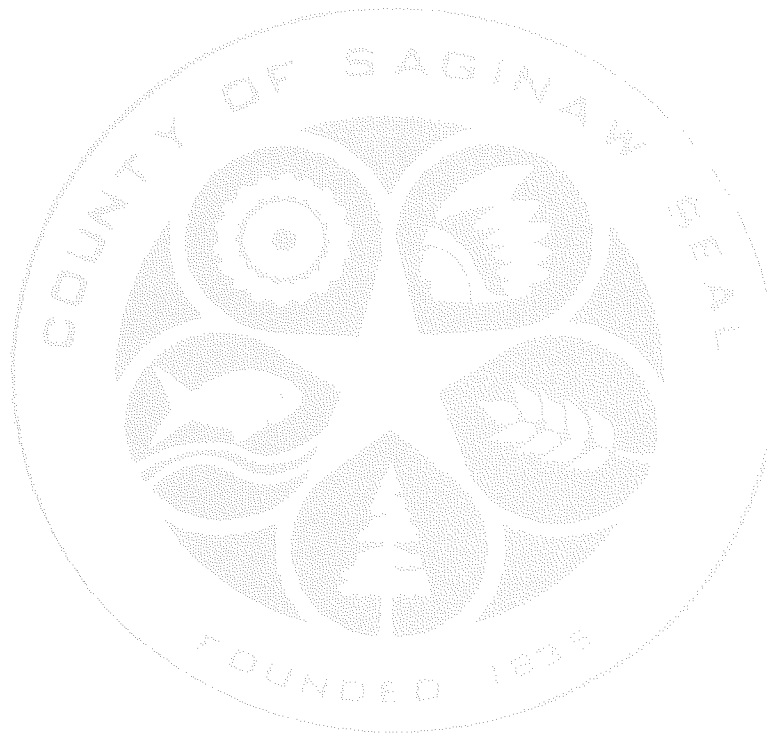


111 S. Michigan Avenue
Saginaw, MI 48602-2086

This policy is one of several that will be re-written and proposed to the Board of Commissioners in CY2023.

RECOMMENDATION SECTION:

I recommend adopting this abbreviated policy with references to the procedures in the event of a breach.



Category: 410
Number: 414

Subject: **Information Security Policy**

1. **PURPOSE:** The purpose of this policy is to establish a standard set of guidelines for departments to follow in order to ensure the confidentiality, integrity, and availability of data, define, develop, and document the information policies and procedures that support County goals and objectives, and to allow the County to satisfy its legal and ethical responsibilities with regard to its IT resources.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy applies to the County of Saginaw , including Board Members, Judges, Elected Officials, Department Heads, Full-time Part-Time and temporary employees, , contractors, volunteers and guests, and all various partner entities who have access to County of Saginaw information technology resources including data, images, text, or software stored on hardware, paper or other storage media.
4. **RESPONSIBILITY:** All users of County of Saginaw’s information technology resources are required to follow the corresponding documentation as outlined in the County of Saginaw - Information Security Plan and all referenced protocols, procedures and other policies All employees share responsibility for the security of the information and resources in their respective departments.
5. **DEFINITION(S):**
 - 5.1 **Information Technology Resources:** data, images, text, or software, stored on hardware, paper or other storage media. Data that is transmitted or received
6. **POLICY:**
 - 6.1 The information technology resources at the County of Saginaw support the activities of the County and the use of these resources is a privilege that is extended to members of the County community. Any employee using County information technology resources for any reason must adhere to strict guidelines regarding its use. Employees are being entrusted with the safety and security of County information resources. A sound security policy for information technology resources includes the participation of every employee, at all times.
Any person or organization within the County community who uses or provides information technology resources has a responsibility to maintain and safeguard these assets.
Individuals are also expected to be informed and be responsible for protecting their own information resources in any environment, shared or stand alone. It is

unacceptable for anyone to use information resources to violate any law or County policy or perform unethical acts.

6.2 This policy is enforced following the guidelines and procedures laid out in the County of Saginaw – Information Security Plan.

6.3 The County of Saginaw – Information Security Plan will be reviewed and updated at least once a year or when the environment changes.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of this policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 18, 2023



COUNTY OF SAGINAW

OFFICE OF COUNTY CONTROLLER

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

COUNTY SERVICES

ROBERT V. BELLEMAN

Controller/Chief Administrative Officer
rbelleman@saginawcounty.com

April 28, 2023

Commissioner Chris Boyd, Chairman
Board of Commissioners
County of Saginaw
111 S. Michigan Avenue
Saginaw, MI 48602

5-16-5

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
APR 28 AM 11:26

RE: REQUEST TO APPROVE AMENDMENT TO CONTRACT WITH MDOT FOR H.W. BROWNE AIRPORT

Dear Chairman Boyd,

REQUEST SECTION: I am, on behalf of the Saginaw County Airport Committee, requesting the Board of Commissioners approve the attached amendment to CONTRACT NO 2022-0857/A1 by and between the Michigan Department of Transportation (MDOT) and the County of Saginaw.

BACKGROUND SECTION: The County of Saginaw owns and operates a municipally owned general aviation airport in Buena Vista Township. The County has a contract with Al Kauffman, Kauffman Aviation Management, to operate and manage H.W. Browne Airport. Mr. Kauffman in collaboration with MDOT Aeronautics develops a Capital Improvement Plan (CIP) identifying annual improvements to H.W. Browne Airport.

The current Capital Improvement Plan, a copy of which is attached herewith, includes a runway improvement project. The County engaged Mead & Hunt, professional engineers, to design the runway improvement project. The Federal Aviation Administration (FAA) has requested a modification to the runway project. The project modification involves reducing the width of the runway from 40' to 35'.


Mead & Hunt has been tasked with redesigning the runway project to meet FAA new standards for general aviation airports. MDOT has prepared an amendment to CONTRACT NO 2022-0857/A1 representing the increase cost for these additional engineering services.

FINANCIAL INFORMATION SECTION: The original MDOT CONTRACT NO 2022-2857 was signed in August 2022 and allowed for \$96,690 to rehabilitate taxiways C, D & E East. This amendment will allow for additional funding of \$73,050 for additional rehabilitation of taxiways C, D, & E East and to reconstruct taxiway lighting on taxiways C, D, & E East. This will bring the total grant amount to \$169,740. There is no cost to the County as the federal government is covering these costs.

STRATEGIC PLAN SECTION: This recommendation falls in line with the Board of Commissioners' *Revenue and Cost Efficiency* funding goal to create and improve upon revenue generating initiatives, to explore revenue-generating services related to the internet, Harry Browne Airport, toll roads, bridges, office space, vacant properties and the County jail.

COLLABORATION/PARTNERSHIPS SECTION: The County of Saginaw is partnering with the FAA and MDOT on this and a majority of the Capital Improvement Projects.

RECOMMENDATION SECTION: I recommend the County Services Committee recommend the approval of the amendment to CONTRACT NO 2022-0857/A1 for the receipt of additional funds in the amount of \$73,050.

Sincerely


Robert V. Belleman
Controller/CAO

C: Al Kauffman, H.W. Browne Airport Manager

**MICHIGAN STATE BLOCK GRANT PROGRAM
AIRPORT CAPITAL IMPROVEMENT PROGRAM (CIP) FY-2023 to FY-2027**

Airport Name: Saginaw County H.W. Browne Airport Airport Identifier: HX Date prepared: 2/28/2023
 Associated City: Saginaw, MI Prepared By: Mead & Hunt, Ben Hoover
 Sponsor: Saginaw County NPIAS Airport Code: B Sponsor email & phone: Alan Kaufman, a1airport@yahoo.com, 989-759-2459

Development Year	Project Description	Federal Entitlements	Federal Apportionment	Federal Discretionary	Federal BIL	State	Local	Total
2023	NPE Carryover- \$344,542 BIL Carryover- \$159,000 Design Taxiway C, D, E East Geometry Modifications and Taxiway C Realignment	\$22,700				\$0	\$0	\$22,700
2023	Design Taxiway C, D, E East Lighting Reconstruction	\$50,350				\$0	\$0	\$50,350
2023	Construct Taxiway C, D, E East Rehabilitation	\$250,221	\$976,347			\$61,716	\$61,716	\$1,350,000
2023	Construct Taxiway C, D, E East Lighting Reconstruction	\$171,271	\$467,729			\$35,500	\$35,500	\$710,000
2024	NPE Carryover- \$0 BIL Carryover- \$304,000 Design Taxiway A, E West Rehabilitation	\$63,000				\$3,500	\$3,500	\$70,000
2024	Design Taxiway A, E West Lighting Reconstruction	\$27,000				\$1,500	\$1,500	\$30,000
2024	Construct Pavement Marking and Crack Sealing	\$63,000				\$3,500	\$3,500	\$70,000
2025	NPE Carryover- \$0 BIL Carryover- \$454,000 Construct Taxiway A, E West Rehabilitation	\$150,000	\$732,000			\$49,000	\$49,000	\$980,000
2025	Construct Taxiway A, E West Lighting Reconstruction		\$405,000			\$22,500	\$22,500	\$450,000
2025	Design Parking Lot & Entrance Road Reconstruction				\$54,000	\$3,000	\$3,000	\$60,000
2026	NPE Carryover- \$0 BIL Carryover- \$550,000 Construct Parking Lot & Entrance Road Reconstruction	\$11,000			\$700,000	\$39,500	\$39,500	\$790,000
2027	NPE Carryover- \$139,000 Construct Pavement Marking and Crack Sealing	\$63,000				\$3,500	\$3,500	\$70,000
	NPE Carryover- \$226,000							

MICHIGAN DEPARTMENT OF TRANSPORTATION
SAGINAW COUNTY BOARD OF COMMISSIONERS
AMENDMENT

This Amendatory Contract is made and entered into between the Michigan Department of Transportation (MDOT) and the Saginaw County Board of Commissioners (SPONSOR) for the purpose of amending Contract No. 2022-0857, dated December 7, 2022 (CONTRACT).

Recitals:

The CONTRACT provides for the undertaking of the following project at the Saginaw H.W. Browne Airport in Saginaw, Michigan: Rehabilitate Taxiway-C, D & E East – Design; and

The parties desire to amend the CONTRACT to increase the scope of work (by adding geometry work to the taxiway rehabilitation and by adding taxiway lighting to the project) and to increase the CONTRACT amount accordingly; the increases in scope will save costs by combining projects.

The parties agree that the CONTRACT be and that the same is amended as follows:

1. In order to set forth the revised services and revised amount, Exhibit 1, dated July 21, 2022, is replaced with Revised Exhibit 1, dated April 4, 2023, attached hereto and made a part hereof, and all references in the CONTRACT to Exhibit 1 will be construed to mean Revised Exhibit 1, dated April 4, 2023.
2. In order to increase the CONTRACT amount by Seventy-Three Thousand Fifty Dollars (\$73,050.00), for a revised total CONTRACT amount of One Hundred Sixty-Nine Thousand Seven Hundred Forty Dollars (\$169,740.00), Section 11 of the CONTRACT is amended to read as follows:

“11. The PROJECT COST participation is estimated to be as shown below and as shown in Revised Exhibit 1. The PROJECT COST participation shown in revised Exhibit 1 is to be considered an estimate. The actual MDOT, FAA, and SPONSOR share of the PROJECT COST will be determined at the time of financial closure of the FAA grant.

Federal Share	\$169,740.00
Maximum MDOT Share	\$ 0.00
SPONSOR Share	\$ 0.00
Estimated PROJECT COST	\$169,740.00”

3. All other provisions of the CONTRACT, except as herein amended, remain in full force and effect as originally set forth.
4. The SPONSOR agrees that the compensation noted above represents payment in full for all services requested by MDOT and waives any and all claims it has or may have against MDOT that arise out of the need to amend the CONTRACT.



5. This Amendatory Contract will become binding on the parties and of full force and effect upon signing by the duly authorized representatives of the SPONSOR and MDOT and upon adoption of a resolution approving said Amendatory Contract and authorizing the signature(s) thereto of the respective representative(s) of the SPONSOR, a certified copy of which resolution will be sent to MDOT with this Amendatory Contract, as applicable.

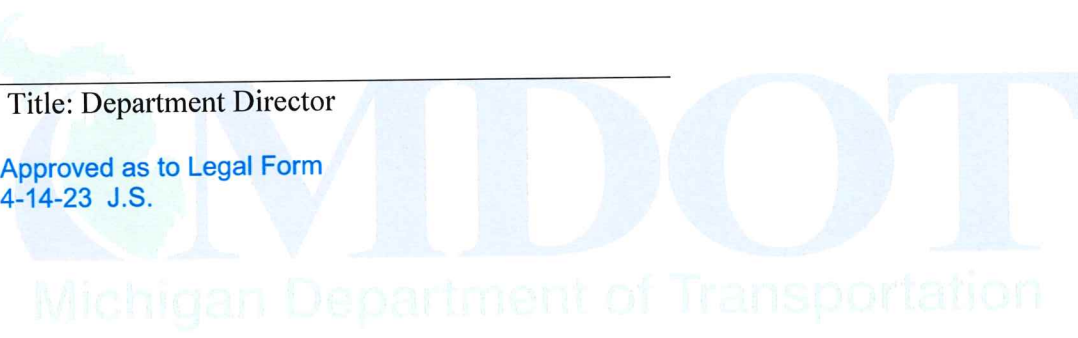
SAGINAW COUNTY BOARD OF COMMISSIONERS

By: _____
Authorized Signer

MICHIGAN DEPARTMENT OF TRANSPORTATION

By: _____
Title: Department Director

Approved as to Legal Form
4-14-23 J.S.



REVISED EXHIBIT 1

SAGINAW COUNTY H.W. BROWNE AIRPORT
SAGINAW, MICHIGAN

Project No. B-26-0114-2820
Job No. 201903PE & 218734PE

April 4, 2023

	Federal	State	Local	Total
PLANNING	\$0	\$0	\$0	\$0
DESIGN	\$169,740	\$0	\$0	\$169,740
Rehabilitate Taxiway C, D & E East	\$96,690	\$0	\$0	\$96,690 Job 201903PE
AMENDMENT Rehabilitate Taxiway C, D & E East	\$22,700	\$0	\$0	\$22,700 Job 201903PE
AMENDMENT Reconstruct Taxiway Lighting C, D & E East	\$50,350	\$0	\$0	\$50,350 Job 218734PE
CONSTRUCTION	\$0	\$0	\$0	\$0

ORIGINAL PROJECT BUDGET	\$96,690	\$0	\$0	\$96,690
BUDGET INCREASE	\$73,050	\$0	\$0	\$73,050
TOTAL PROJECT BUDGET	\$169,740	\$0	\$0	\$169,740

Federal Billing Breakdown:

Bill #1	\$96,690	SBGP 11220	Grant Award Date: 5/20/20
Bill #2 for AMENDMENT	\$27,875	SBGP 11220	Grant Award Date: 5/20/20
Bill #3 for AMENDMENT	\$45,175	SBGP 12321	Grant Award Date: 8/9/21

Bid Date & Type: N/A

Performance End Date: 12/01/23

MAC Approval: 7/20/22

MAC Approval: 3/22/23

COUNTY SERVICES



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



SHANNON LOTT
ACTING DIRECTOR

4-18-13

March 30, 2023

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
23 APR -4 A 8:35
DNL

Jack Tany, Saginaw County Commissioner, District 2
1369 Savoy Ln.
Saginaw, MI 48604
(989) 737-4725
jtany@saginawcounty.com

Dear Mr. Tany:

I am sending this letter to apprise you of potential land acquisitions involving state ownership in Kochville and Zilwaukee Townships of Saginaw County; and, to seek your input regarding these potential transactions.

The Michigan Department of Natural Resources (DNR) Wildlife Division is interested in purchasing approximately 170 acres in Zilwaukee Township from the Dirk Maxwell Trust (24 acres) and G & S Reif Farms LLC (146 acres) and 72 acres in Kochville Township from G & S Reif Farms LLC. These properties are surrounded by the Crow Island State Game Area. If both the Maxwell and Reif acquisitions are completed, approximately 627 acres of public land would be added to the game area. Both owners have expressed that they are interested in selling these properties to the DNR for inclusion in the game area. The DNR Wildlife Division is applying for grant funding through the Michigan Natural Resources Trust Fund (MNRTF) to appraise and make an offer to purchase these desired parcels.

Please see the attached map for the location of the proposed parcels in relation to the game area. Also, please see the attached tables describing the estimated Payment In Lieu of Taxes (PILT) for the properties if acquired by the State of Michigan.

We would like your input on this potential acquisition and to identify your level of support for the project. If you would like to talk about the proposal more in-depth, I would be happy to attend a meeting or set up a time for a direct conversation.

I am requesting one of the following (in order of DNR preference):

1. Resolution of support from the local unit
2. Letter of support on letterhead
3. Email of support from authorized local official
4. Letter of neutrality on letterhead
5. Email of neutrality from authorized local official
6. Letter listing points of local concern on letterhead and a response addressing the points of concern
7. DNR Executive Office decision if no documented local support is received

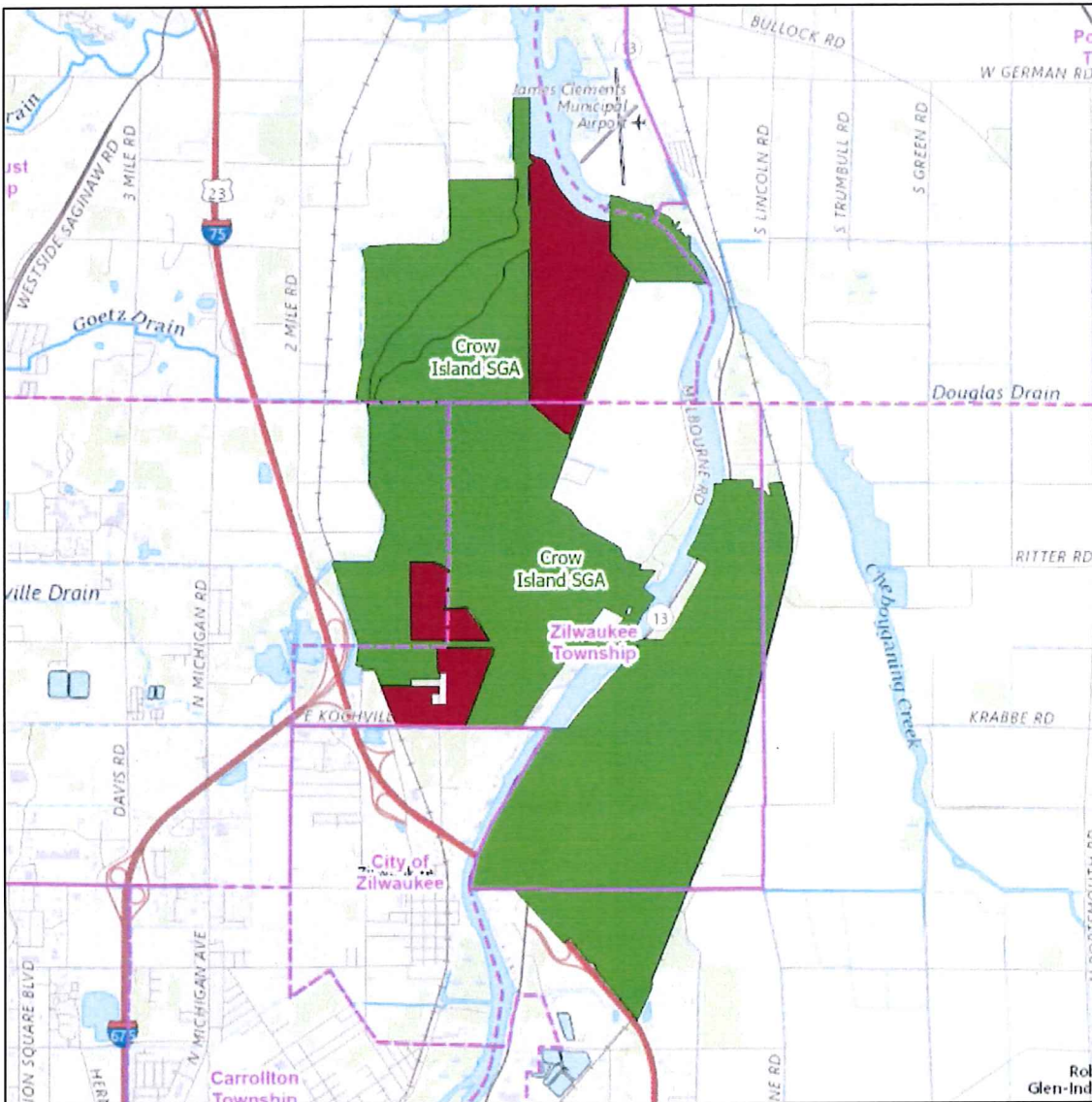
Please let me know if you would like further engagement regarding this project. I'd be happy to bring this topic to a public meeting for discussion or if you would like to have an informal meeting at a time and place convenient for you, I'd be happy to accommodate. The local land manager is Cameron Dole, Wildlife Biologist. He can speak with you regarding any land management-related questions you may have about the project. Dennis can be reached via e-mail at DoleC@michigan.gov or phone at (989) 928-8880.

Please feel free to contact me at the number or e-mail address provided below. I look forward to hearing from you.

Sincerely,

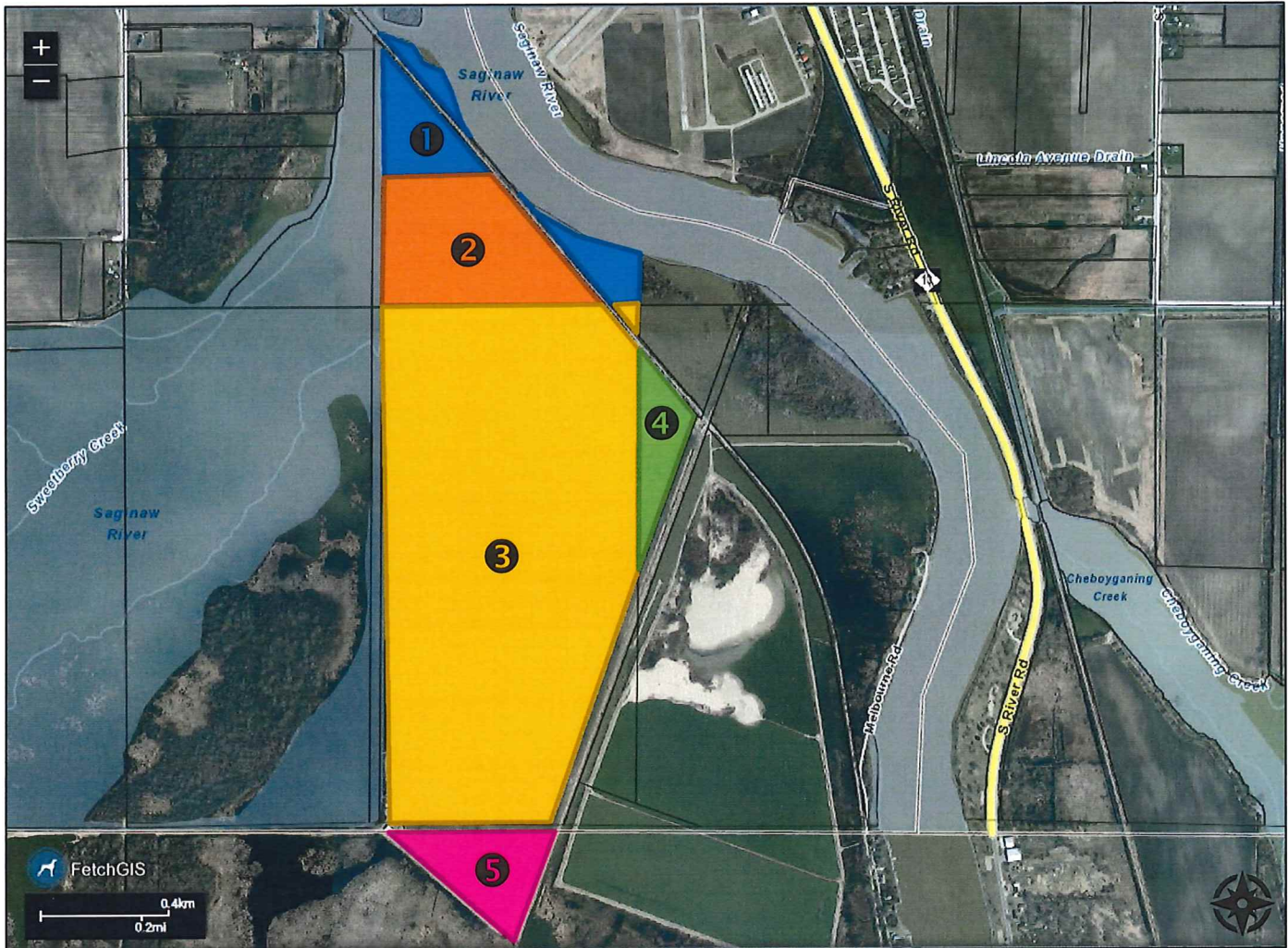


Kristin M. Wildman, CWB®
Michigan Department of Natural Resources, Wildlife Division
Lansing Customer Service Center
4166 Legacy Parkway
Lansing, MI 48911
Phone: (517) 740-5085
WildmanK@michigan.gov



Map 1. Shows the Crow Island State Game Area (SGA) as green polygons and the proposed acquisition properties as red polygons. The local municipal township boundaries are shown in pink dashed lines. Portions of both the Dirk Maxwell Trust acquisition property (north) and the G & S Reif Farm LLC property occur within Zilwaukee Township, Saginaw County, Michigan.

Payment in Lieu of Taxes (PILT) Estimate for the Dirk Maxwell Trust property in Bay and Saginaw Counties, Michigan.

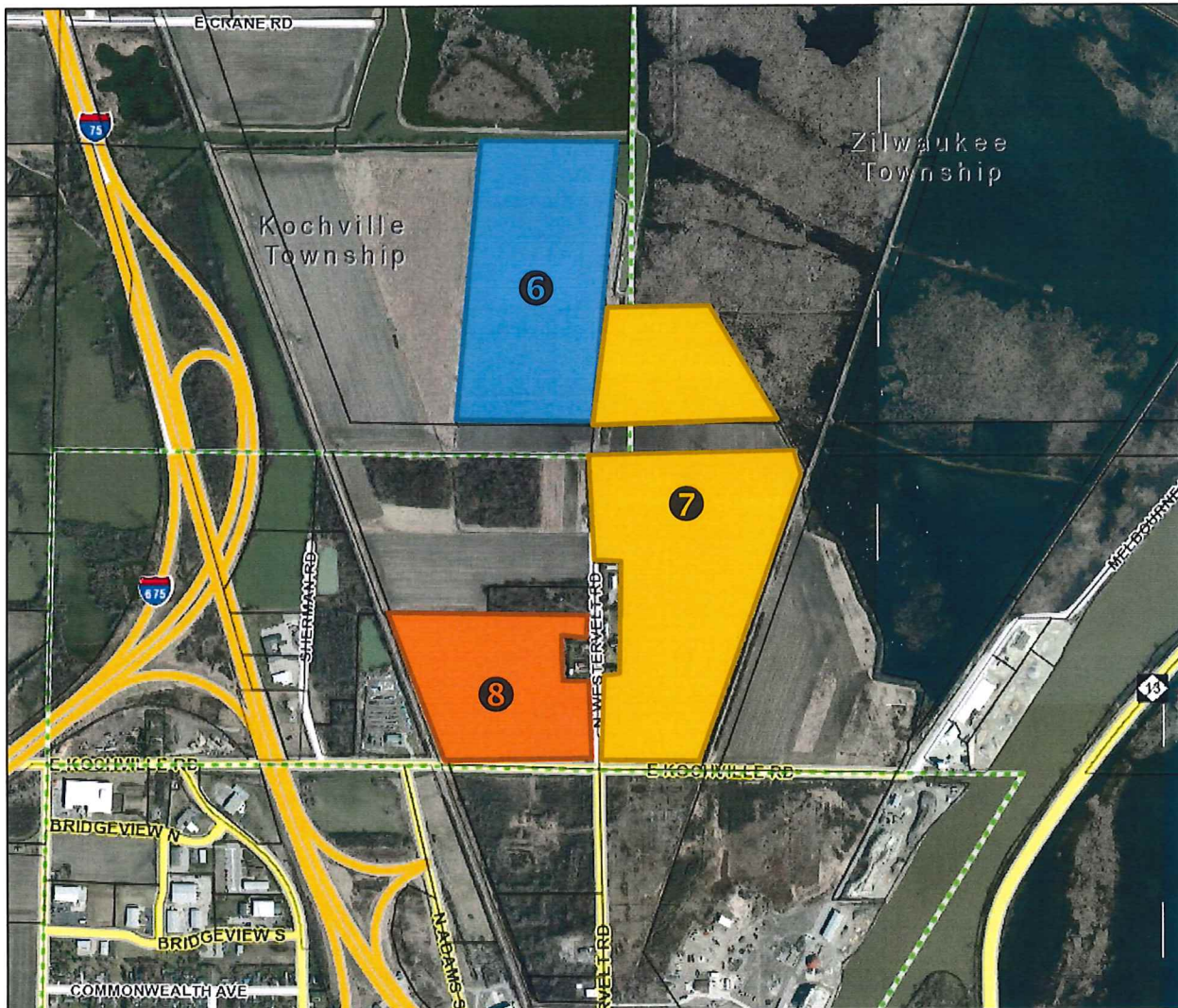


[Image Description: Map showing parcels of the Dirk Maxwell Trust in Bay and Saginaw Counties overlaid on an aerial photo with parcel lines and roads from FetchGIS. Five separate parcels make up the property. Each parcel is colored and numbered from top (north) to bottom (south) as follows: 1 (blue), 2 (orange), 3 (yellow), 4 (green), and 5 (pink). The numbers for each parcel serve as an index to the table below the map image.]

Map Index	Parcel #	Acres	County	Township	2022 SEV	2022 Taxable Value	Estimated PILT*	Total 2022 Tax & Fees minus Estimated PILT*
1	030-043-400-005-00	45	Bay	Frankenlust	\$ 123,550.00	\$ 49,505.00	\$ 1,293.28	\$312.85
2	030-043-400-015-01	56	Bay	Frankenlust	\$ 149,050.00	\$ 60,929.00	\$ 1,591.73	\$385.03
3	030-046-200-005-00	273.5	Bay	Frankenlust	\$ 830,600.00	\$ 322,909.00	\$ 8,435.77	\$2,041.06
4	030-045-100-005-00	10	Bay	Frankenlust	\$ 28,350.00	\$ 11,108.00	\$ 290.19	\$70.11
5	30-13-5-20-1004-000	24	Saginaw	Zilwaukee	\$ 38,400.00	\$ 33,453.00	\$ 868.76	\$266.31

*Calculation for the estimated PILT based on the information in the table from respective county parcel reports with the 2022 rates that were paid out this year [2023] through the PILT database. This does not include special assessments.

**Payment in Lieu of Taxes (PILT) Estimate for the G & S Reif Farms LLC property in
Saginaw County, Michigan.**



[Image Description: Map showing parcels of the G & S Reif Farms LLC in Saginaw County overlaid on an aerial photo with parcel lines and roads from FetchGIS. Three separate parcels make up the property. Each parcel is colored and numbered from top (north) to bottom (south) as follows: 6 (blue), 7 (yellow), and 8 (orange). The numbers for each parcel serve as an index to the table below the map image.]

Map Index	Parcel #	Acres	County	Township	2022 SEV	2022 Taxable Value	Estimated PILT*	Total 2022 Tax & Fees minus Estimated PILT*
6	18-13-5-30-1001-000	72.41	Saginaw	Kochville	\$ 173,000.00	\$ 37,039.00	\$ 1,254.80	\$273.90
7	30-13-5-29-3002-002	101.61	Saginaw	Zilwaukee	\$ 139,000.00	\$ 89,876.00	\$ 2,334.03	\$899.81
8	30-13-5-30-4007-000	43.99	Saginaw	Zilwaukee	\$ 66,600.00	\$ 64,355.00	\$ 1,671.27	\$551.25

*Calculation for the estimated PILT based on the information in the table from respective county parcel reports with the 2022 rates that were paid out this year [2023] through the PILT database. This does not include special assessments.

CITY OF SAGINAW

OFFICE OF THE CITY CLERK

1315 S. Washington Avenue
Saginaw, MI 48601
989.759.1480 office
989.759.1447 fax



RECEIVE & FILE

April 5, 2023

5-16-6

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2023 APR 11 PM 2:34

Saginaw County Board of Commissioners
111 S. Michigan Avenue
Saginaw, MI 48602

RE: OBSOLETE PROPERTY REHABILITATION EXEMPTION CERTIFICATE

Dear Commissioners:

The City Council of the City of Saginaw is a Qualified Local Government Unit eligible to approve Obsolete Property Rehabilitation Act (OPRA) Certificate transfers under Public Act 1246 of 2000, as amended.

On March 8, 2023, Wall Den Saginaw LLC submitted an application for an OPRA certificate for 3424 E. Genesee Avenue. The application proposes a rehabilitation project with an estimated expenditure of \$1,750,000.00. Under the terms of this OPRA certificate and the City Council policy, Wall Den Saginaw LLC could have a "tax freeze" for up to twelve (12) years. This abatement excludes existing taxes, the value of the land, and personal property resulting in approximately 50% abatement on property improvements. Taxes will be levied at the full rate following the expiration of the abatement.

State law requires notification to taxing units of the receipt of this application. The City Council will hold a public hearing on this application at the Monday, April 17, 2023, City Council meeting beginning at 6:30 p.m. in Council Chambers of City Hall. Feel free to contact me at 989.759.1480 with any questions.

Sincerely,

A handwritten signature in black ink that reads "Janet Santos".

Janet Santos, MiPMC/MMC
City Clerk



We're Open for Business.

COUNTY SERVICES

RECEIVE & FILE

5-16-7

March 31, 2023

Saginaw County Board of Commissioners
c/o Vanessa Guerra, County Clerk
County of Saginaw
111 South Michigan Avenue
Saginaw, MI 48602

RE: Frankenmuth DDA Report

RECEIVED
SAGINAW COUNTY
BOARD OF COMMISSIONERS
2023 APR 11 12:23 PM

Dear Ms. Guerra, Ladies & Gentlemen:

Under P.A. 57 of 2018, DDA's across the state are required to hold two public meetings each year for the express purpose of sharing the Authority's goals and projects in the next year with taxing authorities from which the DDA captures Tax Increment Revenues. You are invited to attend an informational meeting about the Frankenmuth DDA at the DDA's regular board meeting on April 13, 2023 at 1:30. The meeting will be held at City of Frankenmuth City Hall located at 240 W. Genesee Street in Frankenmuth. This is the first of two annual meetings hosted by the Board of Directors.

A second forum will be held during a regular Frankenmuth City Council Meeting scheduled in October. This meeting will focus on the Annual Report.

On behalf of the DDA Board of Directors, I thank you for your consideration of our invitation. Please feel free to contact me with your questions.

Very truly yours,

FRANKENMUTH DOWNTOWN DEVELOPMENT AUTHORITY,

[Handwritten signature of Dan Hopp]
Dan Hopp, Director