

# MINUTES

## EXECUTIVE COMMITTEE

Tuesday, February 14, 2023 – 4:00 p.m.  
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster  
Absent: Dennis Krafft  
Others: Vanessa Guerra, Robert Belleman, Dave Gilbert, Commissioner Spitzer, Undersheriff Gomez, Mary McLaughlin, Kyle Bostwick, Randy Pfau, Norm Bamberger, Commissioner Matthews, Suzy Koeplinger, Marissa Sawdon, Mary Williams

- I. Call to Order ---**Boyd at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**December 20, 2022 Special Meeting – Attached**)  
---**Moved by Tany, seconded by Little, to approve. Motion carried.**
- IV. Public Comment
  - **Speakers limited to 3 minutes**  
**Commissioner Spitzer was invited to share his thoughts on strategic planning, to which he explained that the committee could add to the previous planning. Rather than create a new set of projects, however ranking them by importance to find common goals to best utilize resources and make decisions when it comes to the budget. From there, he suggested to create measurable benchmarks to track progress throughout the commissioner term.**
- V. Agenda
  - (1) Discussion of the Memorial Cup and Dow Event Center  
**Chairman Boyd opened discussion of the Memorial Cup by reviewing the stages of the project. Mr. Belleman described the multiple partnership opportunities, the organizations already committed and the organizations that may want to play a part. The improvements to TheDow need to be completed whether the Memorial Cup is awarded or not. This would also make Saginaw a more attractive location to host the MHSAA State Finals in the future. Once the Memorial Cup host has been awarded there will be one year to complete all renovations. The action item Chairman Boyd left to commissioners is to look for creative ideas to generate revenue during the event if it were awarded to Saginaw Spirit.**
  - (2) Discussion of the Medical Examiner’s Office and related procedures and changes  
**Two key items were discussed: Where Saginaw County could perform autopsies locally and who the forensic pathologist would be. Neither item was decided on because they are contingent on each other. Randy Pfau, Medical Examiner’s Office Manager, made a case for why a Clerical PCN would be beneficial and Chairman Boyd recommended holding a Special Labor Relations Committee meeting for this issue to be scheduled before the February Board Session. The action item is for commissioners to explore facilities for autopsies to be done locally.**

(3) Discussion on Strategic Planning

**Commissioner Spitzer and Commissioner Matthews were invited to sit in on the discussion, without voting rights. Commissioner Webster suggested a meeting with all newly elected commissioners to inform them on the history and priorities within each project. Some projects currently underway were listed: New Mosquito Abatement facility, Medical Examiner facility as stated above, the spending of ARPA funds throughout the next year, and renovations to TheDow in reference to the Memorial Cup. The action item after discussing projects was to share among commissioners the importance and history of the projects and look at dates to hold another discussion to set common goals.**

(4) Any other matters to come before the committee

- **Chairman Boyd presented a proposed resolution honoring the 125<sup>th</sup> anniversary of Michigan Association of Counties (MAC).  
---*Moved by Webster, seconded by Little, to approve the adoption of the MAC Resolution. Motion carried. (Resolution 2023-2)***
- **Discussion was held regarding MAC and NACo conference attendance and the FY 23 Budget. The committee gave suggestions on how to be cost conscious when offering conferences this year.**

VI. Miscellaneous ---*None*

VII. Adjournment ---*Moved by Tany, seconded by Little, to adjourn. Motion carried; time being 5:35 p.m.*

Respectfully submitted,  
Christopher Boyd, Committee Chair  
Vanessa Guerra, County Clerk  
Suzy Koeplinger, Committee Clerk

# MINUTES

## EXECUTIVE COMMITTEE

Tuesday, March 14, 2023 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Vanessa Guerra, Robert Belleman, Bill Smith, Koren Thurston, Jennifer Broadfoot, Brian Keenan-Lechel, Kelly Suppes, Craig Manser, Rich Spitzer, Mark Przybylski, Mary McLaughlin, Jaime Ceja, Christina Harrington, Kyle Bostwick, Suzy Koeplinger and Marissa Sawdon

- I. Call to Order ---**Boyd at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**February 14, 2023 Meeting**)  
---**Moved by Krafft, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment --**None**
  - *Speakers limited to 3 minutes*
- V. Agenda

1. **Brian Keenan-Lechel, Director, Parks & Recreation Commission**, re:

- **3-21-13** Submitting for approval two (2) resolutions authorizing Michigan Natural Resources Trust Fund Development Applications for the Saginaw Valley Rail Trail and Price Nature Center  
---**Moved by Krafft, seconded by Tany, to approve the resolutions and a budget adjustment of \$350,000 from Fund Balance to be committed for use in 2024. Motion carried. (Res. 2023-6/Res. 2023-7/Board Report)**

2. **Kelly Suppes, Purchasing/Risk Manager**, re:

- **3-21-14** Submitting a request to consider the Michigan Municipal Risk Management Authority (MMRMA) as the provider of Property and Casualty Insurance for Saginaw County for the remainder of FY 2023 and FY 2024  
**Discussion was held with Craig Manser and Kelly Suppes regarding the history of property and casualty insurance coverage at Saginaw County. Ms. Suppes advised that as of January 1<sup>st</sup> only HCC Tokio Marine was available, but now MMRMA is available to provide coverage for a savings of approximately \$150,000 per year. Ms. Suppes advised the date coverage would switch, if approved, would be May or June 2023.**  
---**Moved by Webster, seconded by Tany, to approve. Motion carried. Krafft abstained due to a conflict of interest. (Board Report)**

3. Discussion of the Emergency Operations Office

**Discussion was held with Lt. Mark Przybylski regarding the Nouvel High School active shooter hoax and how to minimize the spread of rumors via social media or electronic communications to county commissioners. Commissioners should think about how and when they want to receive information. Notification can be improved upon.**

4. Discussion on Strategic Planning and County Budget  
Discussion was held regarding a date/time/location. The Controller will identify some Friday afternoon/Saturday morning dates in April for the Board to meet at Horizons Center. He will also contact Eric Walcott of MSUE as a potential facilitator.  
[NOTE: Strategic Planning Session scheduled for Fri., April 21<sup>st</sup> from 3:30 – 8:00 p.m. and Sat., April 22<sup>nd</sup> from 8:30 a.m. – 2:00 p.m.]

5. ~~Closed Session, re: THE COMMITTEE DID NOT MEET IN CLOSED SESSION~~  
~~Pursuant to MCL 15.268(d)(h) of the Open Meetings Act, the committee will convene a Closed Session to discuss the Medical Examiner's Office contract with attorney~~  
Discussion was held with Randy Pfau, Office Manager of the Medical Examiner's Office regarding autopsies in Port Huron, the morgue at Covenant, purchasing a Heritage cooler for \$85,000 and short/long-term plans for the ME's office. Mr. Pfau also requested the appointment of Dr. Daniel Spitz as the Deputy Medical Examiner in the absence of Dr. Russell Bush due to vacation or illness. *Krafft moved, seconded by Little, to appoint Dr. Spitz as of January 1, 2023 with no end date. Motion carried. (Board Report)*

6. Any other matters to come before the committee  
Robert Belleman, Controller/CAO, offered a memo titled *Decision-Making Framework* for the purpose of streamlining department requests and ensuring complete information is provided to committees. *Moved by Webster, seconded by Krafft, to refer to Rules Committee to formalize and move on to the Board. Motion carried.*  
[NOTE: Rules Committee scheduled for Wed., April 12, 2023 at 4:00 p.m.]

VI. Miscellaneous ---*None*

VII. Adjournment ---*Moved by Krafft, seconded by Webster, to adjourn. Motion carried; time being 5:48 p.m.*

Respectfully submitted,  
Christopher Boyd, Committee Chair  
Vanessa Guerra, County Clerk  
Suzy Koeplinger, Committee Clerk

# MINUTES

## EXECUTIVE COMMITTEE

Tuesday, April 11, 2023 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Robert Belleman, Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Richard Spitzer, Marilyn Passmore, Jaime Ceja, Monica Woods, Jill Armentrout, Kristen Wenzel, Marissa Sawdon and Suzy Koeplinger

- I. Call to Order ---**Boyd at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**March 14, 2023 Meeting Minutes**)  
---**Moved by Krafft, seconded by Webster, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda
  1. **Marilyn Passmore, Director of State Government Affairs, Charter Spectrum**, re:
    - **4-18-15** Presentation of information on funding awarded to expand broadband and voice services via the FCC Rural Digital Opportunity Fund (RDOF)  
**(Informational - No Action)**
  2. **Robert V. Belleman, Controller/CAO**, re:
    - **4-18-16** Requesting use of the Courthouse & Governmental Center grounds on behalf of Great Lakes Bay Health Centers for one day during the week of Aug. 6 – 12, 2023 to host community activities during National Health Center Week  
**The committee spoke with Jill Armentrout and Monica Woods from Great Lakes Bay Health Centers. Discussion was held regarding what vendors will attend, which portions of the community this event will reach, as well as the logistics on the day.**  
---**Moved by Krafft, seconded by Little, to approve. Motion carried.**  
**(Board Report)**
    - **4-18-17** Requesting approval to engage Guidehouse to manage the risk assessment phase of the internal and external ARPA sub-recipients  
**The Controller explained that funds have already been allocated to Guidehouse and additional funding is not being requested.**  
---**Moved by Krafft, seconded by Tany, to approve. Motion carried.**  
**(Board Report)**

3. Discussion of Commissioner travel and NACo/MAC Conferences  
**Chairman Boyd explained that the amount of funds budgeted for conferences is not sufficient to send each commissioner to both the NACo and MAC annual conferences this year. Members of the committee discussed options of allocating funds to make the spending fair to every commissioner. No action, and this item will be added to the Strategic Planning agenda.**
  4. Discussion of Strategic Planning (April 21 & 22, 2023) Agenda  
**Friday will include general discussion. Chairman Boyd stated the obvious topics will be items such as ARPA funding, labor issues, services, and the Capital Improvement fund. A facilitator will attend the Saturday session to assist in narrowing down five (5) to seven (7) priorities. The Controller has invited John Kaczor to provide a 5-year Financial Forecast on Friday, if available.**
  5. Discussion of Michigan Works! appointment and Interim CEO (*Possibly scheduling Special Session*)  
**The committee met with Interim CEO Kristen Wenzel and reviewed the process for Michigan Works! Board appointments. Discussion continued regarding state requirements for board members and board policy which will be distributed to the committee members.**
  6. Discussion of Capital Improvement expenditures  
**Discussion was held regarding the idea of creating a Saginaw County central campus and the current state of the courthouse and satellite buildings. This matter will be discussed at the Strategic Planning session.**
  7. Any other matters to come before the committee
    - **Chairman Boyd informed the committee that Saginaw Township has not received funds from District Court/Saginaw County in months. The Controller stated it is an issue with the new Odyssey system and that the situation is being addressed.**
    - **Mr. Belleman asked the committee about their thoughts on the City/County/School Liaison's "Hot Times: Summer in the City" campaign. Commissioner Webster and Commissioner Krafft would like to hear more about the purpose and benefit, to ensure a large impact can be made from any potential investment. No action.**
- VI. Miscellaneous
- **Commissioner Spitzer made a suggestion for the Strategic Planning session. His idea is to start from big picture issues, such as infant mortality and obesity, then look at strategies, which we can then budget to reflect those strategies with a 5 – 10 year impact.**
- VII. Adjournment
- Moved by Krafft, seconded by Little, to adjourn. Motion carried; time being 5:58 p.m.***

Respectfully submitted,  
Christopher Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk

# MINUTES

## EXECUTIVE COMMITTEE

Tuesday, May 9, 2023 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Robert Belleman, Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Kelly Suppes, Al Kaufman, Christina Harrington, Suzy Koeplinger, Marissa Sawdon, and Catherine Hicks

- I. Call to Order ---**Boyd at 4:04 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**April 11, 2023 Meeting Minutes**)  
---**Moved by Krafft, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda
  1. **Robert V. Belleman, Controller/CAO**, re:
    - **5-16-16** Requesting approval of a Resolution of Support for House Bill 5054 of 2022 and direct it be sent to state legislators and Governor Whitmer.  
---**Moved by Krafft, seconded by Little, to approve. Motion carried.**  
(Res. 2023 - 11)
  2. **Kelly Suppes, Purchasing/Risk Manager and Al Kaufman, HWB Airport Mgr.**, re:
    - **5-16-17** Submitting on behalf of the HWB Airport Committee a request to approve an additional \$8,000 to cover the shortfall of ARPA revenue replacement funds for the H.W. Browne Airport Museum building repair project  
---**Moved by Krafft, seconded by Tany, to approve. Motion carried.**  
(Board Report)

### Referrals from Committee of the Whole – Strategic Planning

3. Discussion of \$1,000,000 of ARPA funding set aside for affordable housing assistance and other outstanding, potential ARPA funding  
**Chairman Boyd discussed the option of dividing the \$1 million among different organizations and what the City of Saginaw would spend the funds on if they became a partner with this. Mr. Belleman informed the committee of a proposal from Saginaw Future called “Higher Purpose.” Commissioner Krafft would like to see income-based housing made available. Commissioner Webster stated that he’d like to invest in something that would show tangible results.**  
---**Moved by Tany, seconded by Krafft, to engage Saginaw Future to explore and provide options for the board to use up to \$1 million for affordable housing and to schedule a Committee of the Whole before the August Board Session to consider allocation of funding.**

4. Discussion of Professional Development (Travel & Training) line item **(Discussion - No Action)**
  5. Discussion of options to establish separate county campuses  
***---Moved by Webster, seconded by Tany, to grant authority to the Chairman, Vice-Chairman, Controller, and Civil Counsel to pursue and negotiate options for renting, buying, leasing, or entering into a land contract for a potential county administrative campus. Civil Counsel was directed to provide a legal opinion on "Conflict of Interest" issues. Motion carried.***
  6. Discussion of Board Priorities established at the Committee of the Whole – Strategic Planning  
**Mr. Belleman suggested that Commissioners take time to review the outcome of the Strategic Planning sessions and he will ask Eric Walcott, MSU Extension, to take the next steps with the board. (No Action)**
  7. Any other matters to come before the committee
- VI. Miscellaneous
- **Mr. Belleman requested the committee consider an issue regarding the hiring of an Assistant Finance Director.**  
***---Moved by Krafft, seconded by Little, to approve offering the position at Step 5 with four (4) weeks of vacation; further, requesting the Personnel Director to draft language for an update to the County Compensation Policy. Motion carried. (Note: Candidate subsequently declined the position, therefore no action at this time)***
- VII. Adjournment ***---Moved by Tany, seconded by Little, to adjourn. Motion carried; time being 5:40 p.m.***

Respectfully submitted,  
Christopher Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk



# MINUTES

## EXECUTIVE COMMITTEE

Tuesday, June 13, 2023 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Christopher Boyd – Chairman, Jack Tany, Dennis Krafft  
Absent: Gerald Little, Michael Webster  
Others: Dave Gilbert, Bill Smith, Koren Thurston, Jennifer Broadfoot, Denny Harris, Richard Spitzer, Lisa Coney, Jaime Ceja, Brian Keenan-Lechel, Bill Stanuszek, Tim Novak, Catherine Hicks, Marissa Sawdon, and Suzy Koeplinger

- I. Call to Order ---**Boyd at 4:01 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**May 9, 2023 Meeting Minutes**)  
---**Moved by Krafft, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda
  1. Review and discussion of applications for Road Commission vacancy (*Attached – in order of submission*)
    - Carl Ruth
    - Cynthia Winiecke
    - Edward Wasmiller
    - Seymour Geiersbach
    - Cheryl Hadsall
    - Carol Ewing
    - Patrick Winter

**Chairman Boyd suggested the committee decide on an election process rather than discuss applicants due to the committee having a minimum quorum.**

---**Moved by Krafft, seconded by Tany, to recommend the board adopt the same practice used to elect a board chairman. Motion carried. (Election)**

2. Review and discussion of Michigan Townships Association membership dues increase  
---**Moved by Tany, seconded by Krafft, to discontinue Saginaw County's membership to the Michigan Townships Association. Motion carried.**
3. **Chairman Recommendation**, re:  
To approve closure of the Saginaw County Courthouse and Governmental Center and related county facilities on Monday, July 3, 2023; further, that the impact of this closure on 24-7 operations be left to the affected department heads  
---**Moved by Krafft, seconded by Tany, to close the Saginaw County Courthouse and Governmental Center and related county facilities on Monday, July 3, 2023; further, it is recommended that the impact of this closure on 24-7 operations be left to the affected department heads. Motion carried. (Board Report)**

4. **Closed Session**, re: Sale of 211 Congress Ave. to Saginaw Public School District, pursuant to MCL 15.268(d) “to consider the purchase or lease of property up to the time an option to purchase or lease that real property is obtained.”

**---The Chair announced the need to meet in Closed Session as noted above. Moved by Krafft, seconded by Tany, to go into closed session. Roll-call was unanimous at 4:10 p.m.**

**---The Committee entered open session at 4:50 p.m. Krafft moved, seconded by Tany, to approve the recommendation of Civil Counsel regarding Purchase Agreements, Options to Purchase and Lease Agreements for 211 Congress and 705 Towerline. (Mosquito Abatement/Maintenance property); and to rescind Board action from June 21, 2022 and November 22, 2022 regarding these properties to be reflected in the Board Report. Motion carried. (Board Report)**

5. Any other matters to come before the committee

**Commissioner Krafft, on behalf of the Harry Browne Airport Committee, requested to use \$5,000 of fund balance to host an open house at the HWB Airport to celebrate and showcase its MDOT Airport of the Year Award.**

**---Krafft moved, seconded by Tany, to approve. Motion carried. (Board Report)**

VI. Miscellaneous ---**None**

VII. Adjournment ---**Moved by Krafft, seconded by Tany, to adjourn. Motion carried; time being 4:54 p.m.**

Respectfully Submitted,  
Christopher Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk

# MINUTES

## EXECUTIVE COMMITTEE

Tuesday, June 20, 2023 – 4:30 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Robert Belleman, Dave Gilbert, L. William Smith, Vanessa Guerra, Katie Kelly, Brian Wendling, Tim Novak, Jennifer Broadfoot, Undersheriff Gomez, Mary McLaughlin, John McColgan, Judge Frank, Brenda Moore, Carl Ruth, Liz Quarm, Annette Rummel, Norm Bamberger, Amy Belleman, Jon Block, Josh Brown, Carol Somers, Tomika Deleon, Jason VanBocxlaer, Kam Christopher, Tricia Barnes, Pam Pelkki, Ed Brown, BriAnn Summersett, Steve Black, Brian Keeler, Charles Campbell, Sam Tany, Tim Morales, Madison Bourdow-Hewitt, Helen Lutz, Madeleene Oneal, Dr. Russell Bush, Constance Reppuhn, Bonnie Kanicki, Albert Janetsky III, Linda James, Jennifer Leek-Booker, Brandy Brown, Michelle Goist, Mark Angliss, Victoria Bennett, Liz Gooch, Jerry Maxson, Brian Keenan-Lechel, Ed Wasmiller, Timothy Danielak, Shannon Pine, Bill Stanuszek, Jessica Sargent, Nancy Thick, Shawna Davidson, Serina Ortega, Heidi Schafer, Justin Pomerville, Jake Golden, Cheryl Hadsall, Cindy Louchart, Cynthia Winiecke, Josh Winiecke, Chuck Stack, Susie McColgan, Ginny Boyd, Angie Miller, Breanna DePottey, Patricia Johnson, Kathy Marr, Michelle Sawyer, Tom Knaub, Todd Borders, Kyle Bostwick, Mike Hanley, Kelly Suppes, Jaime Ceja, Steve Fenner, Tavey Campbell, Kristin Novak, Thomas Roy, Diane Booth, Patty Longoria, Margie Rodriguez, Jim Campau, Bob Spence, Terry Martin, Lori Fulsher, Jenifer Speckhard, Lori Grai, Dawn Spooner, Kimberly Trinklein, Sue Persinger, Warren Creamer, Catherine Hicks, Marissa Sawdon, Suzy Koepplinger, Rayvin Bleu, Justin Engel, News Media, and others

- I. Call to Order ---**Boyd at 4:30 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**None**)
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda

1. Discussion of hiring labor counsel for legal issues involving complaints

**A recommendation was brought forth from Chairman Boyd to discuss issues with and complaints made against a County Employee. Chairman Boyd asked if, pursuant to MCL 15.268(a), the employee these issues pertain to requests a closed session, otherwise it will be held in open session. The employee declined a closed session.**

**---Moved by Tany, seconded by Webster, to approve the hiring of special labor counsel to investigate issues and complaints made against a County Employee. Motion carried.**

**---Moved by Tany, seconded by Little, to approve authorization for the Chairman, in conjunction with County Civil Counsel, to retain outside labor counsel. Motion carried.**

**---Moved by Tany, seconded by Webster, to place the County Employee on paid administrative leave until the investigation is complete and a referral is made to the full board. Motion carried, with a nay vote recorded for Krafft.**

**(Board Report)**

2. Any other matters to come before the committee ---**None**

VI. Miscellaneous ---**None**

VII. Adjournment ---**Moved by Little, seconded by Tany, to adjourn. Motion carried; time being 4:43 p.m.**

Respectfully Submitted,  
Christopher Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk

# MINUTES

## EXECUTIVE COMMITTEE

Tuesday, August 8, 2023 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Vanessa Guerra, Tim Novak, Brian Wendling, Dave Gilbert, Tim Ferrand, Richard Spitzer, Koren Thurston, Kyle Bostwick, Jennifer Broadfoot, Susan Smith, Bethany Ureche, Kelly Suppes, Jaime Ceja, Mary McLaughlin, Brian Keenan-Lechel, Todd Borders, Darcie Graham, Catherine Hicks, Marissa Sawdon, Suzy Koeplinger and Justin Engel - MLive

- I. Call to Order ---**Boyd at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (*June 13, 2023 Minutes; June 20, 2023 Special Meeting Minutes*)  
---**Moved by Krafft, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda
  1. **Closed Session**, re: Discussion of attorney-client privileged communication regarding pending litigation pursuant to MCL 15.268(e). (*Information distributed*)
    - **The Chair announced the need to meet in Closed Session as noted above. Moved by Tany, seconded by Krafft, to go into closed session. Roll-call was unanimous at 4:02 p.m.**
    - **Moved by Tany, seconded by Little, to enter open session. Motion carried at 4:41 p.m.**
    - **Tany moved, seconded by Krafft, to approve the recommendation of Civil Counsel. Motion carried.**
  2. **Susan Smith, Saginaw Recovery Court Coordinator and/or Rep. of Ten16 Recovery Network**, re:
    - **8-15-29** Requesting use of the Courthouse grounds (with free parking) on Thursday, August 31, 2023 from 4:00 p.m. to 8:00 p.m. to host activities in observance of International Overdose Awareness Day, to include vendor tables as well as family-friendly games and activities  
---**Moved by Krafft, seconded by Webster, to approve. Motion carried.**  
(Board Report)
  3. **Kelly Suppes, Purchasing/Risk Manager**, re:
    - **8-15-30** Submitting for approval amendments to County Policy #122, “General Liability/Worker’s Compensation Insurance Claim Policy”  
---**Moved by Krafft, seconded by Little, to approve. Motion carried.**  
(Board Report)
  4. **Koren Thurston, Finance Director, and Jaime Ceja, Executive Assistant**, re:
    - **8-15-31** Recommending approval of settlement terms associated with the class action opioid lawsuit litigation and to ratify the actions of our special legal counsel, Weitz & Luxenberg, through a proposed resolution  
---**Moved by Krafft, seconded by Webster, to approve. Motion carried.**  
(Resolution 2023 – 17)

- **8-15-32** Providing an update on allocated and unspent American Rescue Plan Act (ARPA) funds, as well as a recommendation to clawback unspent funds to reallocate prior to December 31, 2023  
**---Moved by Krafft, seconded by Tany, to receive and file. Motion carried. (Receive & File)**

5. **Chairman Boyd, re:**

- **Memorial Cup funding and progress of renovations**  
The project is over budget because certain renovations must be done before others can commence. The advertisement ribbon negotiations are going well. Commissioner Webster would like to focus on the necessary upgrades before any “luxury” upgrades are done. Commissioner Tany would like a distinction to be made before any votes are cast for the Memorial Cup or The Dow. If any votes are for the Memorial Cup or the Saginaw Spirit he must abstain from casting a vote due to a conflict of interest.
- **Issues with Controller Vacancy**  
To date there are ten (10) applicants. The deadline to apply is Monday, August 14, 2023. There will be a Special Executive Committee before the August Board Session to discuss the process of selecting an applicant, or the potential need to seek out a recruiter. The job duties and salary will be reviewed as well.
- **Outside Legal Counsel**  
Interviews regarding the Controller investigation are in progress. It will take some time to compile all information for a report. Civil Counsel noted that a MOU is drafted regarding Koren Thurston, Finance Director, being compensated for performing additional duties of Controller/CAO during the vacancy.
- **Administrative Building Design**  
Chairman Boyd provided a preliminary design from Shaheen Development regarding a potential property to house the county’s administrative offices.

6. Any other matters to come before the committee

- **Todd Borders, Family Division, updated the committee that he is putting together details on Juvenile Detention building updates to be presented at a later date. He also expressed the immediate need to fix the fence and stated he is currently gathering quotes. If the board finds unused ARPA funds, Todd Borders could utilize them for the repairs.**

VI. Miscellaneous ---None

VII. Adjournment ---**Moved by Little, seconded by Tany, to adjourn. Motion carried, time being 6:14 p.m.**

Respectfully Submitted,  
Christopher S. Boyd, Committee Chair  
Suzy Koeppinger, Committee Clerk

**MINUTES**  
**SPECIAL**  
**EXECUTIVE COMMITTEE**

**Tuesday, August 15, 2023 – 4:00 p.m.**  
**111 S. Michigan Ave., Rm. 215, Saginaw, MI 48602**

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Vanessa Guerra, Kyle Bostwick, L. William Smith, Koren Thurston, Jennifer Broadfoot, Mark Piotrowski, Tracey Slodowski, Lisa Coney, Richard Spitzer, Kelly Suppes, Jaime Ceja, Patricia Johnson, Darcie Graham, Mary McLaughlin, Jessica Sargent, Justin Engel - MLive, Catherine Hicks, Marissa Sawdon, Suzy Koeplinger, and others

- I. Call to Order ---**Chairman Boyd at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (*None*)
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda

1. **Dave Gilbert/L. William Smith, County Civil/Labor Counsel, re:**

- Submitting for approval a Memorandum of Understanding regarding Finance Director out-of-class pay for Interim County Administrator duties  
**---Krafft moved, seconded by Little, to approve. Krafft moved, seconded by Little, to amend the motion to change the language to state “Controller/CAO” rather than “County Administrator” contingent on union approval. Motion carried on the amendment. Motion carried on the main motion as amended. (Board Report on Addendum)**
- Submitting for approval a Resolution regarding authorizing the Finance Director to sign contracts and agreements on behalf of the county  
**---Moved by Krafft, seconded by Tany, to approve. Motion carried. (Res. 2023-18 on Addendum)**

2. **Chairman Boyd, re:**

- Discussion of Controller duties and salary  
**Chairman Boyd discussed the differences in statutes pertaining to a County Controller versus a County Administrator and informed commissioners that many counties employ hybrid positions. Civil Counsel is reviewing this matter and will offer options regarding job descriptions.**  
**---Webster moved, seconded by Krafft, to table this discussion until the September 12, 2023 Executive Committee meeting. Motion carried. (Tabled)**
- Discussion of Controller applicants and selection process  
**Commissioner Krafft would like to schedule a special Executive Committee meeting to review the applicants’ qualifications. Personnel Director, Jennifer Broadfoot, informed there are a total of 15 applicants for the Controller position, up from 11 applicants the last time the board was in this process.**

Chairman Boyd suggested establishing a selection committee much like SVSU formed when hiring a President. County Clerk Vanessa Guerra, also a member of the SVSU Board of Trustees, supported this idea by stating the professionalism this would create by taking politics out of the process.

*---Moved by Tany, seconded by Krafft, to establish a selection committee, engage the services of a recruitment firm, and designate up to \$30,000 in funding for this process. Motion carried. (Board Report)*

- Discussion of scheduling Committee of the Whole meeting  
**(No Action)**

3. Any other matters to come before the committee

VI. Miscellaneous *---None*

VII. Adjournment *---Moved by Krafft, seconded by Tany, to adjourn. Motion carried; time being 4:55 p.m.*

Respectfully Submitted,  
Christopher S. Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk



# MINUTES

## EXECUTIVE COMMITTEE

**Tuesday, September 12, 2023 – 4:00 p.m.**  
**111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602**

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Dave Gilbert, Bill Smith, Koren Thurston, Jennifer Broadfoot, Tim Ferrand, Richard Spitzer, Denny Harris, Lisa Coney, Mark Piotrowski, Judge André Borrello, Kyle Bostwick, Kelly Suppes, Patricia Johnson, Darcie Graham, Brian Keenan-Lechel, Isaac Blackmon, Jaime Ceja, Steve St. John, Bill Stanuszek, Randy Knepper, Rene DeSander, Courtney Eggebrecht, Jason VanBocxlaer, Catherine Hicks, Marissa Sawdon, Suzy Koeplinger, and ABC-12 News

- I. Call to Order ---**Boyd at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**August 8, 2023, and August 15, 2023 Minutes**)  
---**Moved by Tany, seconded by Krafft, to approve with amended language in the August 8, 2023 Minutes to reflect that Jack Tany must abstain from voting on matters involving the Memorial Cup or Saginaw Spirit. Motion carried.**
- IV. Public Comment
  - **Randy Knepper, Mosquito Abatement Commission, spoke in favor of building on the Towerline Road property. He stated that Mosquito Control is ready to move forward with this project and was never asked by the Board of Commissioners to provide alternative options after the Towerline option was chosen.**
  - **Rene DeSander, Mosquito Abatement Commission, asked for approval to acquire property and engage Kibbe & Associates in the project. Mr. DeSander offered to present the information tabled at the Human Resources Committee either at this meeting or at a Committee of the Whole.**
- V. Agenda
  1. **Closed Session**, re: Discussion of attorney-client privileged communication regarding pending litigation pursuant to MCL 15.268(e). Gottleber v Saginaw County (*Information to be distributed*)  
---**The Chair announced the need to meet in Closed Session as noted above. Moved by Little, seconded by Krafft, to enter closed session at 4:10 pm. Motion carried by unanimous roll-call.**  
  
---**Moved by Webster, seconded by Krafft, to enter open session at 4:58 p.m. and approve the recommendation of Civil Counsel. Motion carried.**
  2. **André R. Borrello, Chief Judge, 10<sup>th</sup> Circuit Court & 70<sup>th</sup> District Court**, re:  
**9-19-24** Requesting approval to set aside a Memorandum of Understanding between Saginaw County and the TPOAM union from the date of approval until December 31, 2023 to allow for overtime for Circuit Court Judicial Assistants, due to vacancies in the two “swing” JA position. No additional funding/budget adjustment is requested.

***---Moved by Krafft, seconded by Tany, to approve overtime pay for Judicial Assistants until December 31, 2023, contingent upon union approval. (Board Report)***

3. **Steve St. John, General Manager, TheDow Event Center & JOLT Event Park/ASM Global**, re:
  - To provide information on TheDow Event Center/Jolt Event Park rules & regulations  
Steve St. John made a formal apology to the Committee for not notifying them before enacting the clear bag/cashless policy at TheDow. He gave reasons behind the policy and offered Commissioners solutions to give to any concerned constituents. Commissioner Little opposes the policy because it limits some families' ability to spend if they don't choose to convert their cash to a gift card. (No Action)
  
4. **Jaime Ceja, Executive Assistant**, re:
  - **9-19-23** Requesting approval to donate items from Animal Control to rescue partners  
***---Moved by Krafft, seconded by Tany, to approve. Motion carried. (Board Report)***
  
5. **Dave Gilbert, Civil/Labor Counsel**, re:
  - Controller/County Administrator – Proposed Job Description (*Attached*)  
Jennifer Broadfoot, Personnel Director, spoke on the recruitment company chosen to assist in hiring a County Controller/County Administrator, Walsh Municipal Services. The position's job description and statute requirements were discussed.  
***---Moved by Webster, seconded by Tany, to approve the job description as amended. (Board Report)***
  
  - Controller/County Administrator – Filling Vacancy  
Ms. Broadfoot explained the recruitment strategies that Walsh Municipal Services uses and the average state-wide salary.  
***---Moved by Webster, seconded by Little, to approve adjusting the posted salary range as \$165,000 to \$185,000. (Board Report)***
  
6. **Chairman Boyd**, re:
  - Update on Memorial Cup  
Chairman Boyd reviewed the proposal from the Saginaw Spirit for an electronic advertisement ribbon to be purchased for TheDow. Total cost would be \$1,000,000 – 60/40 split, with Saginaw County paying \$600,000 (\$60,000 per year for ten (10) years).  
***---Moved by Krafft, seconded by Little, to approve. Motion carried with an abstention from Tany. (Board Report)***
  
  - Update on Concentric Building  
Discussion was held regarding the potential move by the Courthouse administrative offices to the Concentric Building and the need to relocate while HVAC work is being conducted at the Courthouse. Chairman Boyd stated it is a lease with a 3-year option to purchase and that a decision must be made by the end of the year so we don't lose \$8 million in ARPA funding. Commissioner Krafft expressed his opposition for a split campus and renting property.

***---Moved by Webster, seconded by Little, to approve the proposal from Shaheen Development that was distributed at the August 29, 2023 Committee of the Whole. Motion carried with an abstention recorded from Tany and a nay vote recorded for Krafft. (Board Report)***

- **Mosquito Control Building – Referral to Building Authority**  
**Chairman Boyd gave an overview of the Mosquito Control Building. The property sold to the Saginaw School District and closed on August 24, 2023, leaving 17 months to vacate the property. The informational packets from Mosquito Control and Civil Counsel were distributed to Commissioners. Chairman Boyd spoke regarding the property on Towerline, the delay in obtaining title, encouraging SMAC to provide options for alternatives to building new. We are back to square one because the November 2022 actions were rescinded by the Board of Commissioners at its June 2023 meeting. He offered as a solution to refer the matter to the Building Authority.**

[The Committee recessed at 7:08 p.m.]

[The Committee reconvened at 7:26 p.m.]

***---Moved by Webster, seconded by Krafft, to schedule a Committee of the Whole so the full board can hear from Mosquito Control and discuss. Motion carried.***

7. Any other matters to come before the committee

**Commissioner Little re-visited the discussion of TheDow's new clear bag/cashless policy and thinks that the Board of Commissioners should have input on these decisions as the owner of the facility. Civil Counsel will provide the Management Agreement with ASM Global and find out if the Board can weigh in on such decisions.**

VI. Miscellaneous ***---None***

VII. Adjournment ***---Moved by Krafft, seconded by Little, to adjourn. Motion carried; time being 7:38 pm.***

Respectfully Submitted,  
Christopher Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk

# MINUTES

## EXECUTIVE COMMITTEE

Monday, October 16, 2023 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Bill Smith, Koren Thurston, Jennifer Broadfoot, Denny Harris, Lisa Coney, Sheldon Matthews, Richard Spitzer, Mark Piotrowski, Tim Novak, Kelly Suppes, Darcie Graham, Mary McLaughlin, Christina Harrington, Denise Joseph, Liz Gooch, Tony DePelsMaeker, Ron Moulton, Bill Stanuszek, Isaac Blackmon, Chip Hendrick, Rene DeSander, Randy Knepper, Suzy Koeplinger, Marissa Sawdon, Catherine Hicks, and others

- I. Call to Order ---**Boyd at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**September 12, 2023 Minutes**)  
---**Moved by Krafft, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda

1. Koren Thurston, Finance Director; ~~Jaime Ceja, Executive Assistant~~, re:
  - **10-17-26** Requesting approval of a Resolution in Support of Operation Green Light for Veterans and to display green lights at the County Governmental Center every year from November 1 – 13  
---**Moved by Krafft, seconded by Tany, to approve. Motion carried. (Resolution 2023-19)**
  - **10-17-29** Requesting the re-allocation of \$2,511,454.43 in unspent American Rescue Plan Act (ARPA) funds, both internal and external, as follows: \$250,000 to Guidehouse to continue to assist the Finance Director with risk assessment, monitoring, and compliance; \$1,261,454.43 to the County HVAC Project; and \$1,000,000 to Saginaw Future for the Transformational Economic Development Project  
---**Moved by Krafft, seconded by Webster, to approve reallocation of unspent funds from the first six items of Internal ARPA projects submitted by the Finance Director, totaling \$1,411,454.43, that are either complete or show no progress. Motion carried.**  
---**Moved by Krafft, seconded by Tany, to approve reallocation of \$100,000 unspent funds previously granted to Youth Development Corporation. Motion carried.**  
---**Moved by Krafft, seconded by Webster, to allocate an additional \$250,000 to Guidehouse. Motion carried.**  
---**Moved by Krafft, seconded by Little, to allocate an additional \$1,261,454.43 to the HVAC project.**

*---Moved by Webster, seconded by Krafft, to allocate the remaining External funds of \$249,722.90 to the hotel site in Buena Vista. Motion carried.  
(Board Report)*

Finance Director Koren Thurston advised the committee that the State of Michigan will provide an additional 1% in revenue sharing if all ARPA funds are committed by December 31, 2023. (\$51,000)

Discussion was held regarding the initial ARPA report of External funds excluding the previously approved allocation of up to \$100,000 for replacement fencing at Juvenile Detention, which explains the Total Available funds being reduced to \$249,722.90. Additionally, discussion was held regarding the \$1,000,000 allocated to the County Clerk for Affordable Housing. Commissioner Krafft will meet with Clerk Guerra and report back to the Board of Commissioners with a plan for those funds.

2. Tony DePelsMaeker, Maintenance Director & Ron Moulton, MacMillan & Associates, re:

- **10-17-25** Submitting information from MacMillan & Associates and an update on the HVAC Renovation Project, with an amendment to the original proposal of Option 2 that includes new and improved mechanical components with higher efficiency while also resulting in cost savings to the overall budget. The amended Option 2 would also be less intrusive to the courthouse structure and building operations

*---Moved by Krafft, seconded by Tany, to modify the previous action regarding the scope of the County Governmental Center HVAC Project by choosing Option 2 submitted by MacMillan & Associates. Motion carried.  
(Board Report)*

3. Mosquito Abatement Facility Options

- **10-17-30** Bill Stanuszek, Mosquito Abatement Director  
**Chairman Boyd asked the committee whether enough information has been provided to schedule a Committee of the Whole meeting. Discussion was held regarding the SMAC information that was provided opposed to an option using fund balance for a renovation of the Towerline property. No action.**
- **10-17-31** Chip Hendrick, R.C. Hendrick & Son, Inc.  
**Mr. Hendrick provided a probable cost worksheet on renovating the existing building and other improvements at the Towerline property. Bill Stanuszek will meet with Chip Hendrick and provide a plan in approximately two weeks. A Committee of the Whole meeting will be scheduled once the plan is provided. No action.**

4. Chairman Boyd, re:

- Discussion re: Relocation during Courthouse HVAC Project  
**Chairman Boyd stated that the previous discussion now makes this topic premature until we obtain more information.**

- Update on County Administrator Vacancy  
**Jennifer Broadfoot, Personnel Director, provided an update on the process of recruiting a new County Administrator. The application process will close October 30<sup>th</sup> and the recruitment firm, Walsh Municipal Services, has reached out to qualified applicants. Walsh Municipal Services will narrow down applicants to approximately 10 – 15. The committee will wait to decide on the final selection process until after the application window has closed.**

5. Any other matters to come before the committee ---**None**

VI. Miscellaneous ---**None**

VII. Adjournment ---**Moved by Krafft, seconded by Little, to adjourn. Motion carried; time being 6:36 p.m.**

Respectfully Submitted,  
Christopher Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk

# MINUTES

## EXECUTIVE COMMITTEE

**Tuesday, November 14, 2023 – 4:00 p.m.**  
**111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602**

Present: Christopher Boyd – Chairman, Gerald Little, Jack Tany, Michael Webster, Dennis Krafft  
Others: Dave Gilbert, Jennifer Broadfoot, Richard Spitzer, Darcie Graham, Torrie Lee, Rene DeSander, Brian Keenan-Lechel, Isaac Blackmon, Bill Stanuszek, Chip Hendrick, Marissa Sawdon, Suzy Koeplinger, and others

- I. Call to Order ---**Boyd at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**October 16, 2023 Minutes**)  
---**Moved by Tany, seconded by Little, to approve. Motion carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*)
  - **Torrie Lee, Superintendent, Buena Vista Charter Township, asked the committee what happened to the funds for the blight clean up in the township, specifically where the hotel burned down. She has received no response to multiple emails or phone calls from the County Treasurer/Land Bank Manager regarding this issue. The committee allowed discussion, stating that a legislative meeting will be scheduled to discuss the flow of Federal and State funds and other topics.**
- V. Agenda
  1. **Updates from Committee Chairs:**  
(*Minutes to be distributed at meeting*)  
---**Minutes were distributed and Committee Chairs provided an update on each committee meeting.**
    - A) Human Services – Gerald Little, Chair
    - B) Courts & Public Safety – Jack Tany, Chair
    - C) County Services – Michael Webster, Chair  
**Brian Keenan-Lechel, Parks & Recreation Director, asked the committee to approve holding a public hearing at the November 21, 2023 Board Session on its Multi-Jurisdictional 5-Year Parks & Recreation Plan and approve a proposed Resolution. The Plan includes the Townships of Bridgeport, Carrollton, Maple Grove, Spaulding, Taymouth, and Zilwaukee.**  
---**Krafft moved, seconded by Webster, to approve the above request. Motion carried.**  
**(Resolution)**
    - D) Budget/Audit – Dennis Krafft, Chair
    - E) Labor Relations – Michael Webster, Chair
    - F) Legislative – Sheldon Matthews, Chair (*Did not meet*)  
**The committee agreed that a Legislative Committee needs to meet to discuss the Buena Vista blight cleanup funds, opioid settlement spending, solar farm policies and ordinances, Solid Waste Management Planning Committee, and any other matters as they arise.**
    - G) Intergovernmental Cooperation – Jack Tany, Chair (*Did not meet*)

2. **Chairman Boyd, re:**

- Update on procedures for filling the County Administrator Vacancy  
**Jennifer Broadfoot, Personnel Director, provided an update and an overview of the Special Meeting scheduled for November 15, 2023 to review applicants and choose who will be offered interviews before the board. The recruitment company has reviewed 45 applicants and recommends consideration of eight (8) candidates. All applicants have requested confidentiality at this time so the board will go into closed session for this process.**  
**Vice-Chair Tany announced that Craig Goslin has offered a suite at a Spirit hockey game for a “Meet & Greet” with the new County Administrator.**
  
- Update on County Employee Holiday Gathering (12-8-23)  
**The committee discussed employee reviews of last year’s gathering and referenced that the county administrative offices and courts closed early last year to allow employees to attend. Closing the courthouse would require approval from the Board of Commissioners and the Chief Judge.**  
**---Moved by Webster, seconded by Krafft, to close all county administrative offices early on December 8, 2023, contingent on approval from the Chief Judge. Motion carried. (Board Report)**
  
- Discussion of information submitted by Bill Stanuszek, Mosquito Abatement Director *(Attached)*  
**Discussion was held with Mr. Stanuszek and Chip Hendrick regarding the cost estimates for the Towerline site that were submitted and reviewed. In lieu of a Committee of the Whole, the matter will go directly to the next Human Services Committee meeting with all commissioners being invited to attend, and it can then be referred directly to the Board for approval in December.**

3. Any other matters to come before the committee ---**None**

VI. Miscellaneous ---**None**

VII. Adjournment ---**Moved by Krafft, seconded by Little, to adjourn. Motion carried; time being 5:42 p.m.**

Respectfully Submitted,  
Christopher Boyd, Committee Chair  
Suzy Koeplinger, Committee Clerk