

**DRAFT**

**MINUTES**  
**COURTS & PUBLIC SAFETY COMMITTEE**  
111 S. Michigan Ave., Room 200, Saginaw MI 48602  
**Tuesday, April 1, 2025 – 4:00 p.m.**

Present: Christopher Boyd - Chair, Sheldon Matthews – Vice-Chair, Rich Spitzer, Jack Tany  
Absent: Mark Piotrowski  
Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Jaime Ceja, Steve Fenner, Darcie Totten, Suzy Koepplinger, Renee Sharkey and Catherine Hicks

- I. Call to order---**Chair Boyd at 4:04 p.m.**
- II. Welcome/Roll-call
- III. Correction/Approval of Minutes (**February 4, 2025**) [*March meeting cancelled*]
  - **Moved by Matthews, seconded by Tany, to approve. Motion carried.**
- IV. Public comment---None
- V. Agenda

- 1. **Mary Catherine Hannah, County Administrator, re:**
  - **4-15-2** Submitted a recommendation to approve a new County Policy titled “Animal Care & Control Volunteer Policy, Code of Conduct and Training”
  - **Discussion was held. This policy has come back as a separate item. The Board at its March 18, 2025 session approved Communication No. 3-18-16 granting “authority to the Director of Saginaw County Animal Care & Control to complete and enact a Volunteer Handbook that includes a Code of Conduct, which along with appropriate training will be mandatory for all volunteers of Saginaw County Animal Care & Control.” The policy codifies the authority into a policy which can be managed by the Administrator and the Board of Commissioners. Having a policy in place will help to organize the steadily increasing number of volunteers at the shelter. The Animal Control Advisory Council supports the Animal Control Director and the new handbook and policy. In addition, other departments who operate with volunteers, such as the Commission on Aging, use a volunteer handbook.**
  - **Moved by Tany, seconded by Matthews, to approve. Motion carried. (Board Report)**
- 2. **INFORMATIONAL COMMUNICATIONS: (To be Received & Filed in Committee)**
  - **4-15-3 POLICE CHIEFS’ ASSOCIATION OF SAGINAW COUNTY** submitted a letter of support to establish a regional morgue facility to serve Saginaw, Bay, Tuscola, Midland, Alcona and Arenac counties
  - **Committee members discussed the advantages of having a regional morgue facility, one advantage being a reduction in the cost of transport. Saginaw County has the greatest need for autopsies in our region. Administrator Hannah, Chairman Tany, and Chair Boyd all acknowledged the quality work the Medical Examiner’s Office Manager, Randy Pfau, has done since he has been in this position agreeing, “We are lucky to have him.” (Informational-no action)**
- 3. Any other matters to come before the committee---None

VI. Miscellaneous---None

VII. Adjournment---***Moved by Tany, seconded by Matthews, to adjourn. Motion carried; time being 4:22 p.m.***

Respectfully submitted,  
Christopher Boyd, Committee Chair  
Suzy Koepplinger, Committee Clerk