

**OFFICIAL PROCEEDINGS**  
**OF THE**  
*Board of Commissioners*

**OF SAGINAW COUNTY, MICHIGAN**



**JANUARY SESSION 2021**

**F**irst Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Monday, January 4, 2021. The Board met pursuant to call of the County Clerk at 5:00 p.m. via Zoom. This meeting was held consistent with P.A. 228 and P.A. 254 of 2020 to consider the January 4, 2021 Agenda.

County Clerk Vanessa Guerra served as Acting Chair pending the election of a Temporary Chair. She announced that pursuant to Article I of the Rules of the Saginaw County Board of Commissioners, on the first business day in January each year the election of permanent Chair and Vice-Chair shall be the first order of business. County Clerk Vanessa Guerra took roll and pursuant to P.A. 254 of 2020 the minutes reflect the location of each commissioner who is attending the meeting remotely. A quorum was present as follows:

**PRESENT:** *Kathleen K. Dwan (Freeland, MI), Jack B. Tany (Carrollton Twp., MI), Christopher S. Boyd (Saginaw Twp., MI), Sheldon Matthews (Spaulding Twp., MI), James G. Theisen (National City, MI), Kyle R. Harris (Owosso, MI), Carol E. Ewing (Birch Run, MI), Dennis H. Krafft (Frankenmuth, MI), Gerald D. Little (Saginaw, MI), Carl E. Ruth (Saginaw, MI) and Michael A. Webster (Saginaw, MI) - 11*

**ABSENT:** *None - 0*

**TOTAL:** *- 11*

Commissioner Ruth opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

**CLERK'S CALL OF SESSION**  
**Public Notice of Board Sessions**

The Saginaw County Board of Commissioners will convene for its

Organizational Session on

Monday, January 4, 2021 at 5:00 p.m.

Pursuant to Article I of the 2020 Board Rules, the Saginaw County Board of Commissioners will convene for its organizational meeting to elect the Chair and Vice Chair for the ensuing year.

Committee Assignment Session on

Wednesday, January 6, 2021 at 5:00 p.m.

The Saginaw County Board of Commissioners will convene for its Second Day's Session for the purpose of issuing committee assignments.

Via Zoom teleconference as follows:

INSTRUCTIONS using ZOOM audio conferencing:

Dial: 1 (877) 853-5257 or 1 (888) 475-4499 US Toll-free and enter Meeting ID: 802 444 1727

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number so you can be un-muted when it is your time to speak.

These meetings are being held consistent with P.A. 228 and P.A. 254 of 2020 to consider the January 4, 2021 and January 6, 2021 Board Agendas.

If you are disabled and need accommodation to provide you with an opportunity to participate remotely, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,  
Michael J. Hanley, County Clerk

December 22, 2020  
Posted 12-22-20 by SEK

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.***

## **ELECTION OF TEMPORARY CHAIR**

Acting Chair Vanessa Guerra announced that nominations were now open for Temporary Chair. Commissioner Ruth placed in nomination the name of Commissioner Krafft. The Acting Chair called for further nominations; there were none. ***Commissioner Little moved, seconded by Commissioner Matthews, to close nominations and cast a unanimous ballot for Commissioner Krafft as Temporary Chair and the motion carried.*** The Acting Chair announced that Commissioner Krafft was elected Temporary Chair.

## **ELECTION OF CHAIR**

Temporary Chair Krafft thanked the Board for their support and outlined the procedures for selection of the Chair and Vice-Chair.

According to Section 3 of Public Acts of 1851, No. 156, as amended by Public Acts of 1973, No. 102, the first order of business is as follows: *"The Board of Commissioners at their first meeting in each year, choose one of their number as Chair and one of their number as Vice-Chair."* And according to Saginaw County Local Act 653 of 1905 and the Rules of the Board, it is stated that *"All officials, appointees, agents, and servants elected by the Board of 'Supervisors' of Saginaw County shall be elected by voice vote of the members of said board."*

Temporary Chair Krafft opened nominations for permanent Chair of the Board. Commissioner Matthews placed in nomination the name of Commissioner Ruth. Commissioner Tany placed in nomination the name of Commissioner Michael A. Webster; Temporary Chair Krafft called for further nominations; there were none. ***The County Clerk took a roll-call vote on the first nominee for Chair, Commissioner Ruth, with results as follows:***

***Yes: Dwan, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Little, Ruth – 9***

***No: Tany, Webster - 2***

***The County Clerk announced Carl E. Ruth as Chair of the Board for the ensuing year.***

## **ELECTION OF VICE-CHAIR**

Chairman Ruth thanked his fellow commissioners for their support and confidence in him and opened nominations for Vice-Chair. Commissioner Little congratulated Chairman Ruth on his election and placed in nomination the name of Commissioner Sheldon Matthews. Commissioner Dwan placed in nomination the name of Dennis Krafft. The Chair called for further nominations; there were none. ***The County Clerk took a roll-call vote on the first nominee for Vice-Chair, Commissioner Matthews, with results as follows:***

***Yes: Boyd, Matthews, Little, Webster, Tany, Ruth – 6***

***No: Theisen, Harris, Ewing, Krafft, Dwan - 5***

***The County Clerk announced Sheldon Matthews as Vice-Chair of the Board for the ensuing year.***

## **APPROVAL OF 2021 BOARD RULES**

Chairman Ruth asked for a motion to adopt the current 2021 Rules of the Board of Commissioners, with the meeting schedule for 2021, pending review by the Special Rules Committee to meet as needed. ***Krafft moved, seconded by Dwan, to approve the 2021 Rules of the Board. Motion carried.***

## **APPROVAL OF 2021 COMMITTEE AND BOARD SCHEDULE**

Chairman Ruth asked for a motion to adopt the 2021 Committee and Board Session Schedule of the Board of Commissioners, pending review by the Special Rules Committee to meet as needed. ***Dwan moved, seconded by Matthews, to approve the 2021 Committee and Board Session Schedule. Motion carried.***

## **ANNOUNCEMENTS BY THE CHAIR**

- Chairman Ruth announced that commissioner committee assignments will be distributed at the Second Day's Session on Wednesday, January 6, 2021 and that the Third Day's Board Session would be held Tuesday, January 19, 2021 at 5:00 p.m.

By Commissioner Matthews, seconded by Commissioner Little: That the Board adjourn. Motion carried. Thereupon the Board adjourned at 5:18 p.m.

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, CLERK**



Second day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Wednesday, January 6, 2021. The Board met pursuant to call of the County Clerk at 5:00 p.m. via Zoom with the Honorable Carl E. Ruth in the Chair. This meeting was held consistent with P.A. 228 and P.A. 254 of 2020 to consider the January 6, 2021 Agenda.

County Clerk Vanessa Guerra took roll and pursuant to P.A. 254 of 2020 the minutes reflect the location of each commissioner who is attending the meeting remotely. A quorum was present as follows:

**PRESENT:** *Kathleen K. Dwan (Freeland, MI), Jack B. Tany (Carrollton Twp., MI), Christopher S. Boyd (Saginaw Twp., MI), Sheldon Matthews (Spaulding Twp., MI), James G. Theisen (Saginaw, MI), Kyle R. Harris (Owosso, MI), Carol E. Ewing (Birch Run, MI), Dennis H. Krafft (Frankenmuth, MI), Gerald D. Little (Saginaw, MI), Carl E. Ruth (Saginaw, MI) and Michael A. Webster (Saginaw, MI) - 11*

**ABSENT:** *None - 0*

**TOTAL:** *- 11*

Vice-Chair Matthews opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

## **CLERK'S CALL OF SESSION**

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Respectfully submitted,  
Michael J. Hanley, County Clerk

December 22, 2020  
Posted 12-22-20 by SEK

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there be no objections. The Chair hears none, it is so ordered.***

## **AUDIENCES**

None

## **PETITIONS & COMMUNICATIONS**

Holding for January 19, 2021 Board Session

## **INITIATORY MOTIONS**

None

## **UNFINISHED BUSINESS**

None

## **APPOINTMENTS**

- **Parliamentarian:** Dennis Krafft
- **Deputy Parliamentarian:** Christopher Boyd
- **Human Services Committee:** James Theisen - Chair, Michael Webster - Vice-Chair, Kathy Dwan, Gerald Little, Carl Ruth
- **Courts & Public Safety Committee:** Sheldon Matthews - Chair, Kathy Dwan - Vice-Chair, Christopher Boyd, Kyle Harris, Carl Ruth
- **County Services Committee:** Michael Webster - Chair, Dennis Krafft - Vice-Chair, Carol Ewing, Jack Tany, Carl Ruth
- **Budget / Audit Committee:** Dennis H. Krafft - Chair, Christopher Boyd - Vice-Chair, Jack Tany, James Theisen, Carl Ruth
- **Labor Relations Committee:** Michael Webster - Chair, Kyle Harris - Vice-Chair, Gerald Little, Sheldon Matthews, Carl Ruth
- **Legislative Committee:** James Theisen - Chair, Kathy Dwan - Vice-Chair, Gerald Little, Michael Webster, Carl Ruth
- **Intergovernmental Cooperation Committee:** James Theisen - Chair, Jack Tany - Vice-Chair, Carol Ewing, Michael Webster, Carl Ruth
- **Executive Committee:** Carl Ruth - Chair, James Theisen, Sheldon Matthews, Michael Webster, Dennis Krafft

- **Rules Committee:** Carl Ruth - Chair, Kyle Harris - Vice-Chair, Kathy Dwan, Sheldon Matthews, Michael Webster
- **Michigan Works! Operations Board:** Sheldon Matthews, Gerald Little, Carl Ruth, Jack Tany, Michael Webster

## **APPOINTMENTS**

### ONE-YEAR/TWO-YEAR COMMISSIONER TERMS

<b>Airport Committee</b>	-	Krafft, Matthews, Little
<b>Americans with Disabilities Act Committee</b>	-	Matthews, Webster (Virtue of Office)
<b>Animal Control Advisory Council</b>	-	Ewing
<b>Board of Health</b>	-	Theisen (Election 1-6-21)
<b>Brownfield Redevelopment Authority</b>	-	Webster (CSC Chair)
<b>Castle Museum Board of Directors</b>	-	Tany
<b>City/County/School Liaison</b>	-	Little, Ruth, Tany
<b>Commission on Aging Liaison</b>	-	Ewing
<b>Communications Center – 911 Authority</b>	-	Matthews, Boyd (Chair Designee)
<b>Community Action Committee</b>	-	Little
<b>Community Corrections Advisory Board</b>	-	Theisen
<b>Consortium of Homeless Assistance Prov.</b>	-	Ewing
<b>Convention &amp; Visitors Bureau (F'muth)</b>	-	Krafft
<b>Convention &amp; Visitors Bureau (Regional)</b>	-	Ruth
<b>Convention &amp; Visitors Bureau (Saginaw)</b>	-	Ruth
<b>Crime Prevention Council</b>	-	Ruth
<b>Environmental Health Code Bd of Appeals</b>	-	Krafft
<b>HealthSource Saginaw Bds/Committees</b>	-	Ruth (Chair) – Tany, Krafft (Election 1-19-21)
<b>HealthSource Advisory Board</b>	-	Ewing
<b>Land Bank Authority</b>	-	Ruth
<b>Local Emergency Planning Committee</b>	-	Theisen
<b>Medical Dispatch Advisory Committee</b>	-	Dwan
<b>Mental Health Authority Bd/Committees</b>	-	Dwan (Election 1-6-21)
<b>Mosquito Abatement Commission</b>	-	Ruth
<b>Northern Michigan Counties Association</b>	-	Theisen
<b>Parks &amp; Recreation Commission</b>	-	Little (Election 1-6-21)
<b>Planning – SMATS Transportation</b>	-	Webster
<b>Region VII AAA Advisory Council</b>	-	Tany
<b>Remonumentation</b>	-	Webster
<b>Revolving Loan Fund Board</b>	-	Webster (Chair Designee)
<b>Saginaw Area Storm Water Authority</b>	-	Webster (CSC Chair)
<b>Saginaw Future, Inc. Board/Committees</b>	-	Webster (Chair Designee)
<b>Saginaw Valley Zoological Society Board</b>	-	Matthews, Little
<b>Solid Waste Mgmt. Planning Committee</b>	-	Boyd
<b>Tri-City Area Joint Zoning Board</b>	-	Little
<b>Union/Mgmt Health Ins. Committee</b>	-	Boyd, Matthews

**MAC Committees:**

<b>Agriculture &amp; Tourism</b>	-	Harris
<b>Environmental &amp; Regulatory Affairs</b>	-	Webster
<b>Finance &amp; General Government</b>	-	Krafft
<b>Health &amp; Human Services</b>	-	Webster
<b>Judiciary &amp; Public Safety</b>	-	Boyd
<b>Transportation</b>	-	Harris

## **ELECTIONS**

### **Board of Health**

Chairman Ruth asked for nominations to fill one Commissioner seat on the Board of Health. Commissioner Krafft placed in nomination the name of Commissioner James Theisen. Chairman Ruth called for further nominations; there were none. ***By Commissioner Krafft, seconded by Commissioner Dwan: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Theisen to the Board of Health for the ensuing year. Carried.***

### **Saginaw County Community Mental Health Authority Board**

Chairman Ruth asked for nominations to fill one Commissioner seat on the Community Mental Health Authority Board. Commissioner Matthews placed in nomination the name of Commissioner Kathy Dwan. Chairman Ruth called for further nominations; there were none. ***By Commissioner Matthews, seconded by Commissioner Harris: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Dwan to the Saginaw County Community Mental Health Authority Board for the ensuing year. Carried.***

### **Parks & Recreation Commission**

Chairman Ruth asked for nominations to fill one Commissioner seat on the Parks & Recreation Commission. Commissioner Harris placed in nomination the name of Commissioner Gerald Little. Chairman Ruth called for further nominations; there were none. ***By Commissioner Harris, seconded by Commissioner Dwan: That nominations be closed, the Rules temporarily suspended, and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Little to the Parks & Recreation Commission for the ensuing year. Carried.***

## **ANNOUNCEMENTS BY THE CHAIR**

Chairman Ruth announced the dates for upcoming committee meetings:

- Human Services** – Monday, January 11, 2021 at 4:00 p.m. via Zoom
- Courts & Public Safety** – Tuesday, January 12, 2021 at 4:00 p.m. via Zoom
- County Services** – Wednesday, January 13, 2021 at 4:00 p.m. via Zoom
- Budget Audit** – Thursday, January 14, 2021 at 4:00 p.m. via Zoom
- Labor Relations** – Thursday, January 14, 2021 at 4:30 p.m. via Zoom
- Rules Committee** – To be determined

The Third Day's Session is scheduled for Tuesday, January 19, 2021 at 5:00 p.m. via Zoom  
Note: Commissioner elections to the **HealthSource Saginaw Board of Trustees** will occur at the January 19, 2021 Board Session.

## **COMMISSIONER AUDIENCES**

None

By Commissioner Harris: That the Board adjourn. Carried.  
Thereupon the Board adjourned at 5:09 p.m.

**CARL E. RUTH, CHAIRMAN**

**VANESSA GUERRA, CLERK**