

November 9, 2004

Chairman Todd M. Hare
Saginaw County Board of Commissioners
111 South Michigan
Saginaw, MI 48602

RE: MARC-ING REPORT - NOVEMBER 2004

Dear Chairman Hare:

The Marc-ing Report can now be accessed through the County web site www.saginawcounty.com/Controller. Please use this site to obtain your copy of the Marc-ing Report. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill
Controller/CAO

MAM:clb

c: Department Heads
Controller's Office

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MARC-ING REPORT- NOVEMBER 2004

1. AIRPORT: (County Services Committee)
Contact Person: Michael E. Thompson, Administration Director, 790-5209

HW Browne Airport - The airport operating budget (excluding unfunded depreciation) is approximately \$208,000 and is supported by a combination of hangar and farming rental fees, fuel sales commission, and a County general fund subsidy of approximately \$89,000. A private contractor provides maintenance services and oversees daily operations of the airport. Administrative services for the airport are provided by the Controller's Office with oversight responsibility provided by a nine member advisory group and a three-member committee of County Commissioners.

Capital Improvement Summary: Apron/Taxiway Project: Reconstruction and expansion of the terminal apron is underway. The target date for completion of this project is the fall of 2004.

Instrument Landing System Project: All major construction, easements, and flight line clearance work has been completed and installation of the system electronics are ongoing. The target date for completion of this project is the fall of 2004.

Runway Crack/Seal Project: The airport receives annual matching state funding for runway crack/seal repair and maintenance work matched. This work was completed in the spring of 2004.

Five-Year Development Plan: Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding.

2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)
Contact Person: Mark Wachner, Animal Care Center, 797-4500

The elimination of the Assistant Director position and the overall staff numbers make day to day operations the order of each day. Past services, such as educational programs, are simply not within our daily schedules. I will be taking time this fall and winter to research methods of streamlining administrative procedures. The new skills available with the addition of the receptionist/dispatcher assist in this process. In addition, the end of the workday procedures have become overburdening for staff. In an effort to decrease overtime, on November 1st we will begin closing to the public at 4:30 p.m. Monday through Thursday. This will allow employees to finalize business with the public, provide end of day care for animals, complete the housing and euthanasia of incoming animals and prepare for the following morning tasks. During the winter months I will attempt to ride with road officers and assess their performance and ensure maximum service to the public.

We have begun contract negotiations with Teamsters Local 489. The process is in the earliest of stages and to date proposals have not been discussed. Both sides are aware of the tenuous budget situation of the County.

As you are aware, this summer we experienced an outbreak of panleukopenia in cats. This was a devastating disease within our community and others around the state. I have been contacted by the Department of Agriculture to assist them with researching this disease to develop a test for

veterinarians and animal care facilities to use and keep the problem in check. A test does not currently exist. It is my hope to see a test kit made available sometime within the upcoming year.

A meeting was held with Animal Control Officers to discuss the need for firm enforcement on aggressive animals. In the last month a mail carrier and a Bridgeport police Officer were severely bitten by aggressive pit bulls. In the case of the police officer the dog was shot and killed. A specimen was sent for testing. The animal shelter within a community acts as a 'barometer' of sorts to the animal related problems within a community. Saginaw County does have a large population of aggressive breed dogs. While any breed of dog can be dangerous, certain breeds can be behaviorally more prone to aggressiveness. We stress utilizing caution when involved in activities where encounters may occur.

3. BENEFITS & PAYROLL: (Labor Relations Committee)

Contact Persons: Amy Deford, Retirement Administrator, 790-5577

Charlotte Heinlein, Payroll & Benefits Supervisor, 790-5216

The new Social Security Wage Base for 2005 is \$90,000. As in prior years, there is no limit to the wages subject to the Medicare tax; therefore, all covered wages are still subject to the 1.45% tax.

The FICA tax rate, which is the combined social security tax rate of 6.2% and the Medicare tax rate of 1.45%, remains at 7.65% for 2005. The maximum social security tax employees and employers will each pay in 2005 is \$5,580. Social Security withholdings will stop at \$90,000 in wages.

Longevity checks will be dated November 19, 2004. Checks for payroll ending November 20, 2004, will be dated November 24, 2004.

AFLAC representatives will be in the Courthouse and various sites beginning November 1 through November 12, 2004. Check the posters posted at your work site for times. Medical reimbursement applications need to be renewed each year. AFLAC insurance will automatically renew unless changed by the employee.

4. BOARD OF COMMISSIONERS: (Executive Committee)

Contact Persons: Todd M. Hare, Chairman

Kaye V. Schultz, Board Coordinator

Marc A. McGill, Controller/CAO

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of November 1, 2004. These issues are attached and identified as ATTACHMENT A-G. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Controller.

5. BUDGET: (Budget & Audit Committee)

Contact Person: Koren A. Reaman, Assistant Financial Svs.Dir., 790-5218

On September 14, 2004, the Board of Commissioners adopted the Fiscal Year 2004/2005 Operating Budget. The total County Operating Budget was approved in the amount of \$128,894,344, a 2.01% decrease over the Fiscal Year 2003/2004 Budget. The total General Operating Fund Budget was approved in the amount of \$42,057,055, an increase of 3.85% over the Fiscal Year 2003/2004 Budget. The 2004/2005 Budget book is currently available on the County's website at www.saginawcounty.com under the Financial Services Department.

6. BUILDING AUTHORITY: (Appropriations Committee)
Contact Person: Marc A. McGill, Controller/CAO, 790-5578

The Building Authority last met on Friday, September 24, 2004. The Authority reappointed fifteen current members and appointed two new members to The Dow Event Center Advisory Board. The members are:

Bill Bailey	Angela Garner	David Kessel	Paul Wendler
Tom Basil	Steve Gerhardt	Art Lewis	Ruth Wood
Ken Bayne	Todd Hare	George Olson	
Stephanie Beyersdorf	Ozie Hayes	Kathleen Packard	
Jeff Bookmyer	Barbara Kemp-Lauria	Kathryn Rood	

On September 15, 2004, the Authority recommended approval of an agreement between the Saginaw County Board of Commissioners and the Dow Chemical Company to sell naming rights to the Saginaw County Event Center to Dow for \$2.5 million over ten years. The approval of the deal will enhance the Dow Chemical Company's reputation, and help SMG to attract bigger and better events to The Dow.

The next Building Authority meeting is scheduled for December 10, 2004, at 12:00 p.m.

7. CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)
Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

On September 14, 2004, the Board of Commissioners adopted the 2005-2009 Capital Improvement Plan for the 2004/2005 Fiscal Year. The grand total of the Priority A items was \$934,414 with \$265,477 coming from unrestricted Public Improvement funds. The 2005-2009 Capital Improvement Plan is currently available in the 2004/2005 Budget book on the County's website at www.saginawcounty.com under the Financial Services Department.

8. COMMISSION ON AGING (COA): (Human Services Committee)
Contact Person: Karen Courneya, Director, 797-6880

Project Lifesaver, a joint project of the Saginaw County Commission on Aging, and the Saginaw County Sheriff's Department, has received a \$5,000 grant from Citizens Bank, as well as several smaller donations from community business and churches. These funds will purchase an additional sixteen bracelets to be used for people suffering from dementia who are in danger of wandering from their home.

Staff is gearing up for the upcoming holiday season, preparing to deliver donated Thanksgiving Baskets to families and seniors in need. We are fortunate to receive assistance from community food banks and churches that help us ensure that seniors in the aging program, and our Kinship Care Program participants do not go hungry. Assistance for our Kinship Care Program families is especially important, because this program provides assistance to both seniors and children.

This agency also deals with a substantial increase in the number of calls asking for assistance with aging parents and relatives during our holiday seasons. In-home staff will be doing double duty

during November and December, addressing current caseloads and trying to facilitate assistance to new community members as well.

9. COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)
Contact Person: Benita Snyder, Community Corrections Manager 790-5584

Community Corrections in Saginaw County has been awarded the OCC Grant for fiscal year 2005 in the amount of \$1,088,875. This amount is divided into 3 categories, Comprehensive Plans and Services- \$301,600, Drunk Driver Jail Reimbursement and Community Treatment Plan \$81,000, and Probation Residential Services \$706,275.

The year end financial and program reports for fiscal year 2004 have been completed and forwarded to the State for final review of the Community Corrections Programming in Saginaw. The CCAB subcommittee Long Range Planning will be meeting over the next few months to finalize the Strategic Plan and Status Report due to the State Office of Community Corrections by the end of December.

Locally the Community Correction Prisoner Re-entry Initiative is being developed in conjunction with the Sheriff and a faith based organization, because over 90% of inmates released from incarceration return to the community it is important to develop a strategic plan to deal with the issues they have upon their return. Besides food, clothing and shelter, they also need substance abuse treatment, proper identification, education, jobs, health, mental health treatment and spiritual and family ties need to be addresses fur successful return to the community. This project hopes to reduce recidivism of these offenders in the community by addressing these needs.

10. CONSTRUCTION PROJECTS: (County Services)
Contact Person: Annette Taylor, Maintenance Director, 790-5235

There are no new construction projects at this time

11. COUNTY EVENT CENTER: (County Services Committee)
Contact Person: Stephanie Beyersdorf, Management Assistant, 790-5212

Dow Chemical and the Saginaw County Board of Commissioners have signed an agreement that gives naming rights of the County Event Center to Dow Chemical; the center will now be known as the Dow Event Center. The recent agreement will be beneficial to all stakeholders, from Dow to the residents of Saginaw County.

Dow will have its name prominently displayed and linked to the Event Center, a form of exposure that will greatly enhance its reputation while enabling SMG, the private professional management firm that manages the Dow Event Center, to draw bigger events to the Saginaw area.

Dow will pay \$2.5 million over the next ten years, or \$250,000 per year, to Saginaw County. The net funds will be divided between SMG for operations and maintenance of the facility and the Saginaw Spirit, owned by Garber Management Group (GMG). The Saginaw Spirit, an OHL Hockey team and the facility's primary tenant, will use the money toward operating expenses as well.

Zane Collings is the new General Manager of the Dow Event Center. He has been with SMG for almost five years. His last position was Director of Operations at the Sovereign Center and the Sovereign Performing Arts Center in Reading, Pennsylvania. He has already become involved as a

Board member of the Saginaw County Convention and Visitors Bureau and as a member of the Arts, Culture, Recreation and Entertainment Committee of Vision 2020 and the Community Affairs Committee for the Diocese of Saginaw.

The Saginaw Spirit has six home games scheduled in November. Country star Keith Urban will perform in the Arena on November 12. Perennial holiday favorites *The Nutcracker*, presented by the Moscow Ballet, and *Babes In Toyland* will be performed in the Theater on November 12 and November 29, respectively. *The Best Little Whorehouse in Texas* will be performed November 13-14 in the Theater as part of the Broadway in Saginaw series.

Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster. Please visit the Event Center's web site for an event calendar, which is updated through April 2005, and seating information at <http://eventcenter.saginawcounty.com>.

12. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)
Contact Person: JoAnne Cray, President, 754-8222

Saginaw Future Inc. is a non-profit organization with a mission of increasing economic opportunity in Saginaw County through the creation of jobs and new investment. The following are companies SFI assisted with expansion projects and those firms locating in Saginaw County during the 3rd Quarter of 2004.

Expansions - *AKT Peerless Environmental Services* has outgrown its current facility and will be moving to the former Aubry Cleaners building, which was purchased by 212 Janes LLC headed by Brian Eggers, principal of AKT. This project was chosen by the state of Michigan as one of Saginaw's Cool City projects. SFI will administer the \$50,000 Michigan State Housing Development Authority grant, which will help to renovate three apartments located on the second floor of the building. AKT will renovate the first floor for its office space. The \$500,000 project will create five new jobs.

The *City of Frankenmuth* has received a \$564,000 infrastructure grant from the Michigan Economic Development Corporation. The project includes improvements to the List Street Waste Water Treatment lift station, and construction of a water main loop that will provide increased service to existing and future commercial properties south of the Cass River. As a part of the project, *Zehnders Bavarian Haus Motel* will be redeveloped into the *Zehnder Splash Village Hotel & Water Park*. The \$13 million dollar renovation includes a 30,000 sq. ft. indoor water park. Its workforce will nearly double by adding 55 full-time employees.

Gosen Tool and Machine Inc., located in Spaulding Township, will be adding 5,000 sq. ft. for office space and converting its existing office space to manufacturing. Gosen anticipates investing \$60,000 in its building and \$40,000 in new equipment, along with hiring two new employees. The company provides precision machining of tool components.

Rico Tool Company, Inc., located in Bridgeport Township, is investing \$241,000 in new Computerized Numerical Control equipment and anticipates adding two new jobs. The expansion is the result of increased customer demand for a new product line.

Tri-City Office Machines Inc. is growing and has added new services such as digital networking, web design, office site backup and OKI data systems. The company will be moving into its new 8,700 sq ft. facility in the city of Zilwaukee's Bridgeview Center Industrial Park. Tri-City Office invested \$325,000 and will be creating five new jobs.

Zeilinger Wool Co. has expanded its product line with new wool sock machinery and more efficient wool processing equipment. The company's total investment is nearly \$22,000 and will create two new jobs. The company previously required over a million gallons of water per year in its wool manufacturing process. Its new equipment will significantly reduce the cost of processing wool and is expected to dramatically improve profits.

Attractions - *MRW LLC* has purchased and begun renovation of the 212 and 214 Federal St. buildings in Saginaw. The \$500,000 project will house a coffee shop and winery on the lower floor, and three apartments on the upper floor. This project was chosen by the state of Michigan as one of Saginaw's Cool City projects and MRW received a \$50,000 accelerator grant to help complete the project. The development is expected to create three jobs.

Progeny Properties LLC will be renovating the former Carter Building on N. Hamilton St. in Old Saginaw City. The building will house Old City Grill, a casual upscale steakhouse and martini bar. The project is expected to create 35 jobs, 15 of those employees will be full-time jobs. Old City Grill is expected to be open by Spring 2005.

In the 3rd Quarter of 2004, SFI assisted eight companies that invested nearly \$15.5 million and created 109 new jobs.

13. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)
Contact Person: Timothy Genovese, Director 790-5434

Drills and Exercises - We have held 10 emergency preparedness drills and exercises in Saginaw County this year.

Training - We have a \$193,000 County training Grant for 1st responders. The training involves terrorism preparedness. Delta will be providing training to all the 1st responders on this grant. If you are on the list of approved agencies you can attend any of the approved classes then request reimbursement through this Office under the Grant. Also any agency that wants to host a training session can contact Delta and they will provide the instructors.

Grants - We have been approved to receive a \$40,000 grant for the Saginaw County Citizens Corps. This is a corp of volunteers that would be available in time of emergency or during disasters. We have begun recruitment in the three areas that we plan to have. We will have a Law Enforcement Component, a Medical response corps. and An Emergency Management group. Our web page is up and running and applications are available on the web. The web page address is Saginawcounty.com/emd

We have been approved to receive \$1.1 million for 2004 homeland security grant. The grant is mostly for the purchase of Terrorism equipment. The grant committee is working on our final projects list and final equipment approval.

We have completed several public Presentations on emergency preparedness this year.

We have a winter sky warn class scheduled for November 13th at 10:00 at Covenant Hospital. We will schedule a spring class in the near future.

14. EQUALIZATION: (County Services Committee)
Contact Person: James Totten, Director, 790-5262

The Equalization staff is preparing to print property tax bills for 28 of the 30 taxing jurisdictions in Saginaw County. This includes entering all the requested tax rates, the finalizing of all the special assessment rolls and the completion of any requested parcels splits and/or combinations. This process also includes coordinating with the Public Works Department for the upload of the drain assessments. The anticipated date to start printing the bills is November 10. Approximately 57,000 tax bills will be printed. Besides printing the tax bills, the department will be printing a copy of the tax roll and two copies of the special assessment rolls and cross-references. This project should be completed by November 24. This entire project has to be coordinated with Information Systems and Services, which does the actual printing work.

The department is proceeding with the equalization studies in the various classes of property in Saginaw County. These studies are used to determine the ratios and multipliers to be applied to the various classifications of property in all the cities and townships for the 2005 assessment year. Studies are to be completed by December 31 .

15. FINANCIAL SERVICES: (Budget and Audit Committee)
Contact Person: Koren A. Reaman, Assistant Financial Services Director, 790-5218

The Financial Services Department is beginning the closeout process for Fiscal Year 2003/2004 in preparation for the year-end audit by The Rehmann Group. Preliminary September 2004 financial reports are currently available to departments and the final general ledger closeout for Fiscal Year 2003/2004 is scheduled for December 17, 2004.

16. HEALTHSOURCE SAGINAW:
Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888
Raymond Bartels, Commissioner
Marc A. McGill, Controller/CAO

HealthSource provided 56,032 days of inpatient care, 2,456 outpatient units of physical, occupational and speech therapy and 6,177 psychiatric physician and behavioral therapist visits during the eight month period ended August 31, 2004.

Facility income was \$24,366 for the month of August 2004 and \$97,922 for the eight month period ended August 31, 2004. These results include millage support of \$90,937 for the month of August 2004 and \$727,496 for the eight month period ended August 31, 2004. Operating results for 2004 reflect significant profits of the Medical Rehabilitation and Behavioral Medicine Inpatient Centers at both HealthSource and Bay Medical Center. Profitable operating results and reduced receivable balances have increased cash balances to more acceptable levels which more closely support the working capital needs of HealthSource.

On October 4, 2004, Plante & Moran, a Michigan based Certified Public Accounting firm, presented to the Board of Trustees of HealthSource Saginaw the results of their recent audit of the financial statements for the year ended December 31, 2003. The results show a significant improvement in financial strength. The Board of Trustees and Management of HealthSource Saginaw are very pleased to share these results with Saginaw County residents.

For the third year in a row HealthSource Saginaw revenues exceeded expenses by amounts ranging from \$472,000 to \$1,100,000. It is the industry standard in health care to have available monies to pay bills for 67 days if funding should discontinue. As of December 31, 2000 HealthSource Saginaw was able to pay bills for only one (1) day compared to December 31, 2003 which notes HealthSource Saginaw now has ninety-two (92) days of cash available to pay bills. HealthSource Saginaw continues to meet and exceed industry standards as it continues to move forward. In addition to the significant results achieved in restoring cash balances, amounts owing HealthSource Saginaw decreased to 61 days revenue on December 31, 2003 from 86 days revenue on December 31, 2000. Each day of revenue is worth \$66,800. HealthSource Saginaw's current ratio, the relationship of amounts owing suppliers and employees to amounts available to pay these bills, increased from 1.81 on December 31, 2000 to 3.39 on December 31, 2003; in other words, HealthSource had \$3.39 on hand for each \$1 it owed suppliers and employees. It was noted by the public accounting firm that the HealthSource Saginaw property and equipment continued to age with the average age of the facility exceeding State of Michigan comparisons. With the recently passed millage proposal for the building replacement and updates this situation should improve dramatically.

HealthSource Saginaw is also in the process of paying off the existing bonds which were sold in 1992 three years early using accumulated cash. The early payoff of the bonds will save taxpayers of Saginaw County over \$1,150,000. This savings will be passed on to Saginaw County property owners as a reduction in property taxes starting with the assessment in December 2004.

The financial strength and wellbeing of HealthSource Saginaw is at its highest point in well over a decade and is positioned to effectively carry out the new building and replacement program. Our commitment is to serve Saginaw County and surrounding areas with the highest quality care possible.

17. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)
Contact Person: Johnathan Miller, Director, 790-5575

Our staff is currently involved in more than 300 projects. This is in addition to handling the daily problems with the more than 600+ personal computers and thousands of mainframe programs used by county personnel. Some of the current projects include:

Computer Room Air Conditioner – The County's Maintenance department is completing work on the installation of a replacement for the a/c unit for the computer equipment room. The existing unit was installed many years ago and has failed several times recently. The new unit will be much more reliable and less expensive to operate. The savings on utility costs alone will pay for the replacement over the next few years. Air conditioning is a critical component of any computer center. The last time the old a/c unit failed, the room temperature quickly rose to nearly 100 degrees. The temperature inside some of the equipment was recorded at more than 130 degrees. These temperatures can greatly shorten the lifespan of the expensive computer and networking equipment.

Email Threats – The last several months have seen a sharp rise in the number and severity of email threats. Of particular concern is the rise in the number and sophistication of "phishing" attacks. Historically, the major email concerns were privacy and unwanted solicitations. Phishing attacks are attempts to steal your identity. The phishing email messages pretend to be from legitimate businesses and attempt to convince you to provide personal information. Information which can be used to access your bank or credit card accounts. The email message may sound very convincing and will usually direct you to a very professional looking web site. The web sites are indistinguishable from the real corporate web sites, except that they request you to provide personal information.

One recent phishing attack mimicked the CitiBank website and “informed” the recipient that someone had damaged their computer records. Because of this they were requiring that all customers provide their account and pin numbers or their account would be frozen. The website was traced to a user in Amsterdam. No one knows how many people responded to the false message and provided the requested information, or how many people suffered losses because of it.

When dealing with email it is critical that users follow a few simple rules.

Email is not private. An email message is the electronic equivalent of a postcard. Anyone can read the message as it passes from sender to recipient. It is also important to realize that many organizations log every email message that passes through their networks. Many financial institutions are required by law to log these messages and make them available to auditors.

Legitimate businesses will not ask for personal information via email. If you have reason to believe that the request is legitimate, contact the business directly. Do not use the “links” or telephone numbers provided in the message. Contact the business using a “known good” telephone number or email address.

Never trust a link on an email message. What is visible in the message is only a “description” of the site the link is pointing to. The true address of the site is hidden within the message.

Never trust the return email address. It is very easy and common practice to fake or “spoo” a return email address.

18. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)

Contact Person: Benita Snyder, Jail Reimbursement Coordinator 790-5584

The Jail Reimbursement Coordinator applied for and the County was awarded the BJA-SCAAP Grant for Illegal Aliens in the amount of \$12,254.

In fiscal year 2004 the State was billed \$535,963.50 for diverted felons and parole holds. This amount is considerably less than in past years due to changes in the States criteria. However, money is received from the Federal Marshall’s Service \$374,392 for fiscal year 2004 for bed space rental, which offsets the difference.

Additional revenue for jail reimbursement from inmates is \$89,517.08, collections agency and other revenue is \$11,841.99. The total amount billed and collected through the Jail Reimbursement Office for FY 2004 is \$1,023,968.57.

19. LABOR CONTRACTS: (Labor Relations Committee)
 Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	175	09/30/05
TEAMSTERS - HEALTH DEPARTMENT/COA EMPLOYEES	115	N/A
TEAMSTERS - PUBLIC HEALTH NURSES	20	09/30/05
EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
TEAMSTERS - ANIMAL SHELTER EMPLOYEES	6	09/30/04
GELC - DETENTION YOUTH CARE SPECIALISTS	27	09/30/03
POAM SHERIFF UNIT I (312 ELIGIBLE)	55	09/30/05
POAM - SHERIFF UNIT 1 (NON 312 ELIGIBLE)	56	09/30/05
POLC - SHERIFF UNIT II-SGTS.	15	09/30/03
GELC - PROBATION OFFICERS, FAMILY DIVISION	7	09/30/04
GELC - PROBATION OFFICERS, DISTRICT COURT	7	09/30/05
COAM - SHERIFF UNIT III-CAPT. & LT.	3	09/30/04
AFSCME - PROSECUTORS	18	09/30/04
UAW – MANAGERS	65	N/A
UAW – PROFESSIONALS	74	N/A
UAW – CLERICAL, TECHNICAL & PARA-PROFESSIONALS	24	N/A

20. MAINTENANCE DEPARTMENT: (County Services Committee)
Contact Person: Annette Taylor, Maintenance Director, 790-5235

County Office Building - Installed new steam valve. Annual fire alarm test was performed by SimplexGrinnell.

Courthouse - The installation of a new Liebert air-conditioning unit for the computer room located in Information Services has been completed. The start-up date for the unit is October 29th. New mailroom furniture was purchased and is currently being installed. The floor mat in the courthouse vestibule was replaced and new carpeting was installed in the corridor areas on the 1st floor. We are currently in the process of installing a wood floor system on the 1st floor in the main walkway area.

Grounds Maintenance - The ground sprinkler systems, at all County Buildings and Parks are being blown out & winterized. In the process of fall clean-up at all county agencies. Inspections and necessary repairs are currently underway on all salt spreaders and equipment that will be needed for the upcoming winter months.

Health Department - The new bio-terrorist lab generator has been completed.

Jail - New benches were purchased & installed in the visitation area. A ½ door was built and installed in the Booking area.

Juvenile Detention - Ran necessary electrical for a new dishwasher and booster heater.

Mental Health - Replaced coupling on steam valve to Boiler #1.

Miscellaneous - Was involved in the pick-up and set-up of all county items tagged for auction, which took place in September. The Maintenance Department is currently in the transition period from the cooling season to heating. Routine preparation and preventative maintenance of equipment is underway with no foreseen problems. Quarterly filter replacements were done on the air handling units at all County agencies for the upcoming winter months.

Morley Building - new air-conditioning unit was delivered for the 2nd floor Progressive Department. A panic bar was installed on door to outside basement door along with door alarms. “No Soliciting” signs were posted.

Sheriff Administration - The old root cellar, located on Hospital Road has been demolished and back filled, due to constant flooding problems. A new pole building will be constructed to replace the cellar for the storage of evidence. The basement training room project has been completed.

21. MENTAL HEALTH AUTHORITY:
Contact Person: Sandra M. Lindsey, CEO, 797-3400

The last quarter of SCCMHA activity has been all about partnership and collaboration. The following are just two of the projects under way with partners in our community.

Mental Health Law Enforcement Training - SCCMHA and Saginaw County law enforcement leadership, largely through the County Sheriff’s Department and the Saginaw County Police Chief’s Association, has concluded our first training after a year of planning.

On September 30th, a training/in-service was conducted for the Saginaw County Jail Correction Academy by SCCMHA jail mental health services staff. This was the annual training for new recruits and covered mental health/illness issues and jail suicide prevention.

In the month of October, a total of eight (8) additional training sessions opened to all road patrol officers from various agencies were conducted. The scope of this training "How to Identify and Interact with the Mentally Ill Offender" was offered to 116 officers. Data from the post training evaluations by attendees is still being compiled, but it appears that the training was well received. SCCMHA staff will be evaluating the results of the training with Saginaw County law enforcement leadership to determine what changes to the training content may be needed and how and when to offer more sessions.

Mental Health and Substance Abuse Collaboration for Acute & Sub Acute Care, Triage, Assessment Referral - Over nine (9) months of joint planning between the SCCMHA and the Saginaw County Substance Abuse, Treatment and Prevention Services have come to a close with the publication of the County's first Community Response Protocol for Substance Abuse and Mental Health. The protocol document is intended to address the needs of first responders in Saginaw County who encounter persons with acute co-occurring mental health and substance abuse problems. In this context "first responders" could be law enforcement, medical personnel or family members who identify such persons in crisis in the community.

The new protocols are being presented to the stake holder community at a training breakfast on October 29, 2004

22. MICHIGAN WORKS: (County Services Committee)
Contact Person: Edward Oberski, Director, 754-1144

Michigan Works Administration has a new Director and his name is Ed Oberski. Ed grew up on a small farm in Monroe County, Michigan with his Mom, Dad, Grandmother, and seven brothers and sisters, 11 of them in all.

Ed received a bachelor's degree from Michigan State University and worked for nine months in a car factory, then joined the Coast Guard. It was tough duty. Operating out of Key West, Florida and Astoria, Oregon, his units focused on drug interdiction and enforcement of fisheries laws against Russian, Japanese and Polish trawlers.

He received a law degree from Wayne State University, and spent a couple of years litigating employment discrimination cases before he was swallowed up by Michigan's Workforce Development system. In the past twenty years, he has worked directly for two agencies and indirectly as a consultant with 10 other Michigan Works! Agencies.

Ed has been married for nearly 20 years to Celina. They have two children, Amanda, 15, and Ben, 13. Please welcome Ed Oberski to the County of Saginaw.

Michigan Works also has a new Assistant Director, Patricia Washburn. Born and raised here, Pat married the son of one of our major land developers and still resides in the home she and husband, Cart (Carman Arthur) built together in 1967.

After graduating from Michigan State University, she managed a home, two daughters, working,

and studying for her Master's Degree at Central Michigan University.

Pat worked in the Finance Manager position for the past 14 years here at Michigan Works Administration and has been with the county for over 18 years. Pat started as a Program Evaluator with Michigan Works and advanced to Finance Manager.

Pat is a master gardener. Since her involvement in the original group to organize our Saginaw Valley Master Gardener Association (SVMGA), Pat has developed two programs that she currently enjoys teaching, not only to us, but to other community groups as well. These programs are: "Master Gardener's Favorite Perennials" and "Taking the Mystery Out of Botanical Latin." In addition, she answers questions for the public in "Ask the Gardener" section of the Saginaw News. Let's congratulate Pat on her new promotion!

We also have a new Finance Manager and his name is Raymond Ogden. Ray was hired in August of 1999 as a Program Planner/Coordinator. He came to Michigan Works from Standard Federal Bank, formerly Heritage Bank. Ray began his banking career in the mailroom of Heritage Bank, eventually working his way up to Branch Manager and Loan Officer of the Clio Standard Federal branch office. During his time with the bank, Ray also worked second jobs at J.C. Penney as a clerk and at Cox Cable as a scheduling programmer.

Ray graduated from Western Michigan University in 1989 with a major in Accountancy. He also attended Central Michigan University in the MSA program. Ray lettered in Soccer and Football while at Arthur Hill, and also wrote for the Western Herald while at WMU. His interests and hobbies include sports, literature, movies, history, home improvement projects and landscaping.

Ray has been married to Kristin for eight years; they have one daughter, Alexa, who is two years old. Congratulations goes out to Ray!

23. MOSQUITO CONTROL: (Human Services Committee)
Contact Person: William Lechel, Mosquito Control Director, 755-5751

The 2004 mosquito control season officially came to an end on October 5th when the Saginaw area experienced a hard frost. Overall for the year we recorded the 6th highest mosquito populations since the inception of our program in 1977. June was the worst mosquito month for this year and the 4th worst June ever recorded at our district.

We have begun our winter projects which include: winterizing application equipment; repair and paint vehicles; summarize 2004 control and surveillance activities; and development, copying, and distribution of our annual report/calendar.

Bill Lechel is currently serving as North Central Regional Director of the American Mosquito Control Association. He has been busy this fall making presentations on "Mosquito Control in Michigan" at various mosquito and vector control associations such as the Ohio Mosquito Control Association, Ontario Vector Control Association, Illinois Mosquito and Vector Control Association, and the Northwest Vector and Mosquito Control Association which was held in conjunction with the American Mosquito Control Association interim Board meeting.

Our Education Coordinator continues to be busy making 10-15 school presentations per week along with special events such as Halloween At The Zoo and the St. Lorenz health fair.

West Nile surveillance conducted by our agency continues to detect virus activity throughout the county. Currently, West Nile virus has been detected in 59 dead crows/blue jays; 28 mosquito samples and 48 bird blood samples. The state of Michigan has recorded 10 human cases of West Nile Virus, 3 cases of St. Louis encephalitis, and one case of LaCrosse encephalitis. To date there has been no deaths in Michigan as a result of these mosquito-borne diseases.

24. MSU EXTENSION: (Human Services Committee)
Contact Person: Ruth Miller, Director, 758-2500

Agriculture & Natural Resources - Farm commodity producers have limited profit opportunities and are interested in diversifying into non-traditional revenue sources to remain viable. This fact has led an effort of MSU and MSU Extension in developing businesses to add value to farm and natural resource products and services.

MSU Extension has been busy supporting value added agriculture businesses this fall. Our role in support of these new and expanding ventures is focused on business planning. We are currently working with seven entrepreneurs in Saginaw County to help them prepare for starting a business or offering a new product or service. Some of these businesses will become employers and successful small businesses that will help to fuel the local economies in their communities. One example of supporting a local business is an organic chicken processor in Frankenmuth who has begun production and is working with the MSU Product Center for Agriculture and Natural Resources on fulfilling its business plan and developing markets for its products. Other examples of value added activities in the county include a corn maze / pumpkin farm, on-farm market, antique tractor show, agritainment historical farm, farmers market, seed farms, and dry bean processors. These all help to support our economy and improve the quality of life among Saginaw County citizens.

Children, Youth & Families Programs - Breastfeeding is recognized as the best source of nutrition for infants. The lowest rates of breastfeeding in Michigan are found among the WIC eligible population at 50%, the very group whose infants are at the highest risk for poor health and development. In an effort to increase these rates to meet the Healthy People 2010 goals of 75%, the Michigan Department of Community Health Women, Infants and Children division (WIC), and Michigan State University Extension (MSUE), collaborated to develop and sustain a Breastfeeding Peer Counselor Program. Saginaw County collaborators include MSUE, Department of Public Health WIC, Janes Street Clinic WIC, and Covenant HealthCare. A Peer Counselor is a mother with breastfeeding experience who serves as a support person for other mothers. She is familiar with the resources available to answer questions mothers ask, and she recognizes when to refer mothers to other providers. The overall goal of the Peer Counseling Program is to encourage mothers to breastfeed, empower mothers to solve breastfeeding problems, support and encourage breastfeeding women and help women feel like great mothers to their babies.

Children, Youth & Families Programs (4-H) - A 4-H Youth Camp was held in July at Sleeper State Park in Caseville. Twenty-eight youth attended and ten youth, ages 15-19, served as camp counselors. The theme of camp was "Wild Wild West". Participants enjoyed activities such as swimming, nature hikes, crazy sports, craft projects, line dancing, a talent show, rope making, outlaw skits, campfires and an old fashioned hoedown! The 4-H Council awarded \$30.00 scholarships to twenty-five 4-H members. The 4-H Council holds several fundraisers throughout the year so that the 4-H members may offset the cost of events like 4-H youth camp. In September, the camp counselors were treated to a special weekend at a campground in Standish because of all their hard work.

25. 911 AUTHORITY:

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County 9-1-1 continues to stride toward the updating of its equipment at the Center. The Saginaw County 9-1-1 Central Dispatch serves as the vital link between the citizens and the public safety agencies in Saginaw County handling nearly 403,000 calls per year. Our mission is to serve all of Saginaw County's citizens and visitors by providing prompt, accurate and reliable access to the County's public safety agencies: thus making Saginaw County a safer community in which to live, work and visit.

We continue to work with Motorola on upgrading various programs and software with the Computer Aided Dispatch (CAD).

Sunpro has been updated with a new server which serves the various county fire departments with Fire Records Management System.

We continue to work with all cellular providers in Saginaw County to become Phase II compliance. We are one of the first counties in Michigan to attempt to test Phase II which would allow the name of the cell company & cellular number of the user; along with the X Y coordinates to allow the dispatcher to place the cellular caller within 3 to 300 feet of where the call is being received. This was tested in January of 2003 and as of October 31, 2004; we have eight (8) cell companies up and running with Phase II.

Saginaw County is now the only county outside of Detroit City to have 3-1-1 for Non-Emergency Calls. Saginaw County is now averaging about 900 calls per weeks for 3-1-1 calls received by dispatch. As time continues, this number will increase and enable 9-1-1 personnel to help us better serve the public.

26. PARKS: (County Services Committee)

Contact Person: John Schmude, Parks Director, 790-5280

Fall 2004 Programs/Events: Fall 2004 events include: Richard Paul's Ha Ha Halloween Show on October 16th at Butman-Fish Library, 1716 Hancock; Dog Days Howl-a-Ween Costume Contest on October 20th at the Pet Supplies Plus Store located at 5045 State Street; October 23rd Walk, Ride and Roll on the Saginaw Valley Rail Trail. The Walk, Ride and Roll is a fundraiser to benefit the Saginaw Valley Rail Trail beginning at Lumberjack Park in St. Charles and heading north approximately six miles to the parking lot located at the corner of Swan Creek and Van Wormer Roads. Shuttle service will be available for the return trip; Animal Adaptations on November 20th at the Butman-Fish Library, 1716 Hancock. Step into the night and discover how nocturnal animals are adapted to hunt and survive in the darkness at this hour-long interactive program, focusing on nocturnal animals. Birds of Prey on December 18th at the Butman-Fish Library, 1716 Hancock. Come experience unique birds of prey up close and personal; Drive Thru Santa on December 11th at the William H. Haithco Recreation Area. At this event your children do not have to leave the safety of their car seat. Santa will look in, talk to them and we will take their pictures with Santa through your car door or window. Pictures will be sent to the participant's home.

Saginaw Valley Rail Trail: Phase III engineering of the Saginaw Valley Rail Trail from Van Wormer Road to Stroebel Road is currently underway. Construction for this phase of development will begin in Spring 2005.

Imerman Memorial Park Improvements: Pending the appropriate permits, approximately 485 linear feet of riverbank stabilization will occur this year and installation of approximately 96 linear feet of floating dock and a 400 square foot fishing platform will be installed in Spring 2005. This project is funded by the Dow Chemical Company.

27. PERSONNEL DEPARTMENT: (Labor Relations Committee)
Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Labor Relations - Negotiations remain ongoing with the Sheriff's Department Sergeants, the Commission on Aging and Health Department group, and the three United Autoworker (UAW) groups, the Supervisor/Managers, Professionals and Clerical/Technical/Paraprofessionals. Negotiations have also begun with all four of the groups with contracts that expired at the end of September, the Sheriff's Department Captains and Lieutenants, Family Division Probation Officers, Animal Care Center employees and Prosecuting Attorneys. A tentative agreement has been reached with the Juvenile Detention Youth Care Specialists and Juvenile Detention Supervisors groups and both unions have voted to ratify the agreements. The tentative agreements will be presented to the Board of Commissioners at the November 9, 2004 meeting.

Personnel - The 2004/2005 Combined Charitable Campaign has come to an end. Departments who have not yet returned completed campaign pledge forms to the Personnel Division should do so as soon as possible.

28. PLANNING: (County Services Committee):
Contact Person: Jay Reithel, Planning Director, 797-6800

Local Planning and Zoning - The planning department continues work on the Pre-Disaster Mitigation Plan. The purpose of the plan is to research and develop an all-hazards hazard mitigation plan which includes cost-effective hazard mitigation measures that will permanently reduce or eliminate the long-term risk to human life and property from natural, technological or human-caused disasters and their effects.

Saginaw Metropolitan Area Transportation Study (SMATS) - SMATS staff has compiled a binder for SMATS members and public that outlines the products, tasks, and responsibilities of the SMATS task, its members, and the residents of Saginaw County. The files are available upon request in electronic or hard copy format.

Planning staff is currently in the initial stages of re-writing the SMATS Long Range Transportation Plan. The plan identifies area transportation priorities for the 20 year horizon.

Saginaw County Housing Rehabilitation Program - Ed Patrick, the program planner for the housing program, retired on September 30th. Mr. Patrick will continue to run the programs in a consultant capacity.

29. PUBLIC HEALTH: (Human Services Committee)
Contact Person: Natasha Coulouris, Acting Health Officer, 758-3818

Administration - Health Department staff continues to prepare for accreditation which is scheduled the week of November 15 -19, 2004. The Department's staff has developed written policies and procedures over the last several months for nearly all program areas and reviewed minimum program requirements.

The Saginaw County Tobacco Coalition is looking at the possibility of a public health regulation for Saginaw County that would provide for smoke free worksites and public places, excluding bars and restaurants. Your input and comments are needed on a regulation for Saginaw. Please contact Laurie Klonowski at 758-3813 for information.

Free nicotine patches and gum are being distributed through the Michigan Tobacco Quit Line which is 1-800-480-QUIT (7848) for individuals without health insurance.

Environmental Health - The Environmental Health Services Division has been awarded \$3 million in federal funds from the HUD Lead-Based Hazard Control Grant Program. The division will be responsible for the day-to-day administrative and project management of lead hazard control activities involving grassroots community-based and faith based organizations as well as private sector owners and contractors.

Over 80,000 lbs of computers were accepted at the Scrap Computer Collection that was held in September.

Nursing - We are waiting to hear from the state if we will be receiving more private flu vaccine.

Treatment and Prevention Services (TAPS) - TAPS received a grant award from the Department of Health and Human Services Administration for the Drug Free Communities in the amount of \$100,000. The purpose of this funding is to reduce substance abuse among youth; help community coalitions strengthen collaboration; enhance intergovernmental communication and coordination; enable communities to conduct data-given research-based prevention planning; and provide communities with technical assistance, guidance, and financial support.

30. PUBLIC WORKS COMMISSION: (County Services Committee) (Formerly DPW)
Contact Person: Jim Koski, Public Works Commissioner, 790-5258

The Carrollton-Zilwaukee Road Tile Drain is under construction. The new watermain has been installed and is in service. The storm sewer is currently being installed and will be complete in mid-November. Final grading and seeding will be done in spring 2005.

The Village of Oakley sanitary sewer project is moving forward. On August 30, 2004, a letter was submitted to the property owner's attorney with an offer to purchase the 80 acre parcel where the lagoon will be placed. Since no response was received, and sufficient response time has passed, we are proceeding with the taking of the property by Eminent Domain.

The Saginaw Area Storm Water Authority will be holding public informational meetings in November and December as required in the Public Participation Plan. The Illicit Discharge Elimination Plan is being submitted to the state to meet SASWAS's phase II permit obligations. The annual report for SASWA was also submitted to MDEQ on October 15, 2004 as required by permit.

The Saginaw River Dredging Project is awaiting the decision from the D.E.Q. on the permit to place the confined disposal facility in Zilwaukee and Frankenlust Townships. The Public Works office is moving forward to resolve all the issues raised by the D.E.Q. and the Corps of Engineers.

There were 253 soil erosion and sedimentation control permits issued for the 2003-2004 fiscal year. This compares to the 186 for the previous year and 153 in 2001-2002. Much of the increase reflects the changes made when county ordinance 114 was adopted and approved.

The Village of Merrill and Jonesfield Township water system project is moving forward. The Public Works Office and municipalities have received correspondence from an attorney representing the landowners in opposition to the project. The Village and Township are responding to the objections.

The New Freeland Tile Drain construction has been completed in Tittabawassee Township. Final grading and seeding has also been completed, a final inspection will be performed in spring, 2005.

- 31. PURCHASING: (County Services Committee)
 Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

2004-05 Public Entity Property & Liability Insurance

The 10/1/04 Insurance Renewal Coverage's have been bound as follows:

General Liability	St. Paul/Travelers
Public Officials Liability	St. Paul/Travelers
Employment Practices Liability	St. Paul/Travelers
Employee Benefit Liability	St. Paul/Travelers
Law Enforcement Liability	St. Paul/Travelers
Auto Liability	St. Paul/Travelers
Umbrella/Excess Coverage	St. Paul/Travelers
Workers Compensation	Citizens Insurance
Property	Chubb Group Insurance Co.
Boiler & Machinery	Chubb Group Insurance Co.
Inland Marine (EDP, Towers, DIC)	Chubb Group Insurance Co.
Crime	Chubb Group Insurance Co.
Non-Owned Aircraft Liability	Ace USA
Airport Liability	Ace USA
Environmental Liability-UST	Zurich U.S. Environmental

The total premium paid for our 2004/05 Insurance Program is \$585,660. Other Markets explored include: Michigan Municipal Risk Management Authority, Genesis Underwriting Company, Allianz Global Risks, Princeton Excess & Surplus Lines Insurance, and other miscellaneous markets. Our Self Insured Retention on our Liability Coverage increased from \$150,000 to \$250,000 with resulted in a \$50,000 annual premium savings.

Annual County Auction

The 2004 Annual Auction was held on Saturday, September 11, 2004. The gross sale proceeds from the auction were \$123,912.88. Items sold include: Vehicles, Heavy Equipment, Trailers, Computer Equipment, Office Equipment, Office Furniture, and Miscellaneous. The proceeds are as follows:

General Fund	\$13,807.88
Sheriff-Narcotics	\$ 8,946.50
Sheriff-Selective Enforcement	\$ 3,200.00
Motor Pool	\$35,800.00
Mosquito Abatement Commission	\$12,850.00

Public Health Department	\$ 1,960.00
MI Works!	\$ 306.50
Dow Event Center	\$ 425.00
Road Commission	\$43,650.00
911 Authority	\$ 312.00
Parks & Recreation Dept.	\$ 41.00
H.W. Browne Airport	\$ 2,600.00
Commission on Aging	\$ 14.00

32. RETIREMENT:

Contact Person: Amy J. Deford, Retirement Adm., 790-5577

Retirement Plans – 415 employees are enrolled in the County's ICMA Retirement Corporation Defined Contribution Program (DC) as of October 31, 2004, while 288 employees remain in the MERS Defined Benefit Plan.

Deferred Compensation – Effective January 1, 2005, there will be new contribution limits for the 457 Deferred Compensation plans. The annual deferral limit will be \$14,000, the pre-retirement catch up limit will be \$28,000 and the Age 50 catch up limit will be \$4,000

33. SHERIFF'S DEPARTMENT: (Courts and Public Safety Committee)

Contact Person: Sheriff Charles Brown, 790-5456

There is no report this month for the Sheriff's Department.

**ATTACHMENT A
COURTS AND PUBLIC SAFETY COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF NOVEMBER 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Collections of Delinquent Accounts	An estimated \$1,000,000 is outstanding for Court and Jail related functions.	Circuit Court District Court Probate Court Sheriff Comm. Corr. Controller	Courts & Public Safety	A system where delinquent accounts are pursued for payment.	Winter / Spring 2004	<u>COMPLETED</u>
House Numbering	There is a growing number of instances where emergency first responders cannot efficiently locate emergency callers addresses.	BOC 9-1-1 Law Enforcement	Courts & Public Safety	A uniform numbering system that will best protect our citizens.	Spring/ Summer 2004	Planning Director with aid of several departments working on plan to submit to BOC.
State Funding Reductions	Funding reductions will impact a number of Law Enforcement functions and services.	Courts Sheriff Prosecutor	Courts & Public Safety	Service reductions and requests for alternate funding.	Ongoing	<u>COMPLETED</u> No further reductions are expected this 2003/04 year.

ATTACHMENT B
HUMAN SERVICES COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF NOVEMBER 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Wildlife Refuge Mosquito Spraying	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Winter 2004	<u>COMPLETED</u>
State Funding Reductions	Funding reductions will impact a number of Health and Mental Health programs and services.	State Mental Health Auth. Health Dept. Controller	Human Services BOC	Service reductions. Requests for alternate funding.	Ongoing 2004	<u>COMPLETED</u> no further reductions are expected this 2003/04 year.

ATTACHMENT C
COUNTY SERVICES COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF NOVEMBER 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Dredging the Saginaw River	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Spring / Summer 2004	DEQ, Army Corps, River Alliance now attempting to secure site and funding with Public Works Commissioner.
Harry Browne Airport-ILS System	Funding has been approved for an ILS.	Federal Aviation Administration State Department of Transportation-Aviation Division Engineers and Contractors Controller	Airport Committee County Services BOC	FAA and State continue construction and installation of an ILS at their discretion.	Summer / Fall 2004	Process has been delayed due to events of 9/11/2001 requiring FAA to address national security issues.
Metropolitan Planning Organization	Transfer of the Planning Department to an MPO.	Planning Commission County Services	County Services Planning Commission	Lower costs to the County.	Summer 2004	Postponed until at least the 2005/06 year
Port Authority	Create a single entity to own and operate all municipal transportation in County.	STARS Departments Municipalities	County Services Governor's Office BOC Other Municipalities	A single transportation system for all forms of transportation.	Ongoing	Discussion Stages.
GIS System	Transfer of the GIS System will reduce County cost and share in direction and control of the program.	Planning Commission County Services	County Services	Lower cost and a more used system.	Summer 2004	<u>COMPLETED</u> To be effective October 1, 2004.
State Funding Reductions	Funding reductions will impact a number of County Services Committee Departments.	Several Departments	County Services	Service reductions and requests for alternate funding.	Ongoing	<u>COMPLETED</u> No further reductions are expected this 2003/04 year.

ATTACHMENT D
BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF NOVEMBER 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
2002 / 2003 Audit	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	March 25, 2004 Board Meeting	<u>COMPLETED</u>
2004 / 2005 Budget	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 14, 2004 Board Meeting	<u>COMPLETED</u>
Prepare Capital Improvement Plan for 2004 / 2005	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2004 / 2005 Budget.	September 14, 2004 Board Meeting	<u>COMPLETED</u>
General Fund Balance Policy	Existing policy establishes a number of fund balance reserve accounts. In view of recent and expected budget difficulties, options for changes in policy may be appropriate.	Financial Auditors Controller Treasurer	Budget & Audit BOC	Determination of the adequate level of reserves during a time of budget difficulties causing service and staff reductions.	Ongoing	<u>COMPLETED</u>

ATTACHMENT E
LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF NOVEMBER 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Develop Negotiating Strategies for Expired and New Labor Contracts	Six Labor Agreements are expired or new.	BOC Labor Relations Staff County Attorney	BOC Labor Relations	Direction to management for proposals to Unions.	Ongoing	County staff members are currently in negotiations with 5 of the 6 labor groups.
Cost Containment Methods for Fringe Benefits	Fringe Benefit costs continue to escalate at an excessive rate, while resources are level or diminishing.	BOC Labor Relations Personnel Labor Unions County Attorney	BOC Labor Relations Negotiations	Controller's Office is continuing to review benefit programs for cost containment possibilities.	Ongoing	Fringe benefit changes are being negotiated with bargaining groups.

ATTACHMENT F
LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2004 AND STATUS AS OF NOVEMBER 1, 2004

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Legislator Meetings	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2004	No meetings scheduled.
Public Act 653 of 1905, Public Act 540 of 1903, Public Act 10 of 1909, Public Act 4 of 1921	Due to the restrictive nature of the acts, the acts should be considered for repeal by local Legislators.	Legislative Controller Civil Counsel State Legislature	Legislative State Legislature	Repealed Acts.	Ongoing	The State Legislators passed a bill which is being researched by the County Attorney.

**ATTACHMENT G
EXECUTIVE COMMITTEE
ISSUES FOR 2004 AND STATUS AS OF NOVEMBER 1, 2004**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Training Sessions for Boards and Commissioners	The BOC wants assurance that the various Boards and Committees created by the Board comply with existing State and Federal laws relating to accessibility and information.	BOC County Attorney Board Staff Various Boards and Commissions Department Heads Elected Officials	BOC	Boards and Commissions that are trained and updated on pertinent issues.	2004	<u>COMPLETED</u> Three committee of the whole meetings were held regarding financial issues.
County General Information Book	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	Spring 2004	<u>COMPLETED</u>
Annual Information Brochure	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chairman Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 5, 2004	<u>COMPLETED</u>
Annual Newspaper Fold	The BOC desires as a communication tool an information section to place into the Saginaw News circulation.	BOC Executive Department Heads Elected Officials	Executive	An information fold in the Saginaw News.	Spring / Summer 2004	<u>COMPLETED</u>