



COUNTY OF SAGINAW

111 SOUTH MICHIGAN AVENUE
SAGINAW, MICHIGAN 48602

MARC A. MCGILL
Controller/Chief Administrative Officer

INFORMATION ONLY

November 7, 2008

Cheryl M. Hadsall, Chair
Saginaw County Board of Commissioners
111 South Michigan
Saginaw, MI 48602

RE: MARC-ING REPORT – November 2008

Dear Madam Chair:

The Marc-ing Report is a summary of activity taking place in departments and/or agencies that report directly or indirectly to the Controller/CAO. The Marc-ing Report can now be accessed through the County web site www.saginawcounty.com/Controller. Please use this site to obtain your copy. Thank you.

If you or other Commissioners should have questions regarding the subject matter presented or believe other issues or departments should be added or deleted, please advise me.

Sincerely,

Marc A. McGill
Controller/CAO

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MARC-ING REPORT- NOVEMBER 2008

1. AIRPORT: (County Services Committee)

Contact Person: Charles Cleaver, Administration Director, 790-5209

Capital Improvement Summary: Apron/Taxiway Project Phase II - A \$265,000 project with a local share of \$16,000 will be completed. Continuation of various facility upgrades and repairs including: rehabilitation of the main runway, taxi area and terminal apron, in addition to relocation of the fuel farm.

Instrument Landing System Project: All major construction, easements, and flight line clearance work has been completed and installation of the system electronics are ongoing and at the discretion of the FAA (Federal Aviation Administration). This has been a ten year process with improvements and upgrades along the way.

Five-Year Development Plan and Airport Layout Plan: Staff and advisory group members, in cooperation with an engineering firm, prepare an annual update of a recommended five-year development plan encompassing long term objectives for the airport. This plan is submitted to the airport committee for approval and then forwarded to the state with requests for available funding. This year, an additional airport layout plan will be prepared to identify future strategic planning for both long and short term airport development.

2. ANIMAL CARE CENTER: (Courts and Public Safety Committee)

Contact Person: Valerie McCullough, Animal Care Center, 797-4500

We have been busy completing statistical data for this department. The report shows that our department handled 6327 complaints, 4057 animals, and our adoptable dog adoptions are at 42.62%. The report is from January 2008 to August 2008. I am currently updating for September.

I have just completed forfeitures of the Trust Account, the total transferred from the 701 account to the 250 account was \$42,277.00.

In other business, we have been working on updating the policies and procedures for this department. According the policies located in the office this hasn't been updated in several years. This is almost complete and I plan on going over it with the employees in the near future.

3. BENEFITS & PAYROLL: (Labor Relations Committee)

Contact Persons: Amy Deford, Retirement Administrator, 790-5577

Janice Mienk, Payroll & Benefits Supervisor, 790-5216

The FICA tax rate, which is the combined social security tax rate of 6.2% and the Medicare tax rate of 1.45%, remains at 7.65% for 2009.

The new Social Security Wage Contribution Base for 2009 is \$106,800. The maximum amount of social security tax (6.2%) employees and employers will each pay in 2009 is \$6,621.60. As in prior years, there is no limit to the wages subject to the Medicare tax; therefore, all covered wages are still subject to the 1.45% tax.

Employees are reminded to review their W-4 status and to file a new W-4 if their filing status or number of withholding allowances will change in the upcoming year.

Checks for payroll ending November 15, 2008 will be dated November 21, 2008. Longevity checks will be dated November 26, 2008.

Effective October 1, 2008, Mutual of Omaha is our new life insurance carrier for both County paid life insurance and employee voluntary life insurance.

- 4. BOARD OF COMMISSIONERS: (Executive Committee)
Contact Persons: Cheryl Hadsall, Chair
Suzy Koeppinger, Board Coordinator

The Board of Commissioners agreed to consider various issues by Committee. The Status Report regarding these issues has been updated by the Controller/CAO as of November 1, 2008. These issues are attached and identified as ATTACHMENT A-F. If you have questions regarding any of these issues please contact the Committee Chair, Chairman of the Board, or the Board Coordinator.

- 5. BUDGET: (Budget & Audit Committee)
Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

On September 23, 2008, the Board of Commissioners adopted the Fiscal Year 2009 Operating Budget. The total County Operating Budget was approved in the amount of \$150,464,619, a 5.23% decrease over the Fiscal Year 2008 Budget. The total General Operating Fund Budget was approved in the amount of \$44,569,501 for 2009, a decrease of 5.00% over the Fiscal Year 2008 Budget.

- 6. BUILDING AUTHORITY: (Appropriations Committee)
Contact Person: Marc A. McGill, Controller/CAO, 790-5578

No Building Authority activity has taken place since the last Marc-ing Report.

- 7. CAPITAL IMPROVEMENT PLAN: (Budget and Audit Committee)
Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

On September 23, 2008, the Board of Commissioners adopted the 2009-2013 Capital Improvement Plan for the 2008/2009 Fiscal Year. The grand total of the Priority A items was \$367,185 with \$43,385 coming from unrestricted Public Improvement funds.

- 8. COMMISSION ON AGING (COA): (Human Services Committee)
Contact Person: Karen Courneya, Director, 797-6880

As is every County Department, whether it receives general fund dollars or not, the Commission on Aging is struggling with a deficit from the FY 2008 fiscal year and another projected deficit for FY 2009. The new millage increase will not be effective until FY 2010, and as a result, the agency has not filled positions. The result of not filling vacant positions is a waiting list for home delivered meals and other services which require casework interventions.

Transportation also continues to be a program which is experiencing a high volume of service requests. The average monthly number of requests for rides which cannot be accommodated is 35-50 requests.

9. COMMUNITY CORRECTIONS: (Courts and Public Safety Committee)
Contact Person: Mary Amend, Community Corrections Manager 790-5584

Program expenditures show at the end of the FY2008, over 91% of funding was used for the 12 programs funded by the State Office of Community Corrections. For FY2009 more grant funding will be used due to pay increases and use of benefits.

The Community Corrections Advisory Board will be welcoming Andrea LaBean as the new defense attorney representative. She was appointed by the Board of Commissioners at their September meeting. The Community Corrections Advisory Board currently has two other open board positions, one for a member representing media/communications and the other representing business.

During the month of September, Benita Snyder retired from her position as Community Corrections Manager and Jail Reimbursement Coordinator. Also, Melissa Fletcher, began work as the new Pre-Trial Screener.

10. DOW EVENT CENTER: (County Services Committee)
Contact Person: Stephanie Beyersdorf, Clerk, Dow Event Center Advisory Board, 790-5471

The Dow Event Center continues its fall schedule with exciting new events as well as the return of three popular series in Saginaw.

Enjoy the comedic styling of crowd favorite *Friends of the Bob and Tom Show*, which will return on November 8, 2008, at 7 p.m. Performers include Jimmy Shubert, Geoff Brown, Auggie Smith, Greg Warren, Scott Dunn, Tammy Pescatelli, and MC Chick McGee.

The Saginaw Valley Concert Association (SVCA) is sponsoring Michel Lauziere on November 18, 2008, at 7:30 p.m. Lauzière is a combination of inventor, acrobat, comedian and musician rolled into one. From his famous human-size balloon antics to playing Beethoven on his legendary "hornophone" body suit -- or rendering popular tunes with water guns, dishes or anything he can get his hands on -- Lauzière revels in some of the most original "sight gags" ever created. The SVCA is also sponsoring Daniel Narducci on March 3, 2009, and Colorado Children's Chorale on April 23, 2009.

The 2008-2009 Broadway in Saginaw Series continues with *Ain't Misbehavin'* featuring 2003 American Idol winner Ruben Stoddard on Friday, December 5, 2008, at 8 p.m. Other shows in the series include: *The Beatles Experience Rain: From Ed Sullivan to Abbey Road*, *The 25th Annual Putnam County Spelling Bee*, and *Riverdance*.

The Saginaw Spirit's seventh season started in September and continues through March 2009. Saginaw Spirit games are exciting events that the whole family will enjoy attending. Games are scheduled for November 1, 2, 7, 8, 15, and 29. Visit www.doweventcenter.com or www.saginawspirit.com for the complete 2008/09 schedule. Don't miss the action on this ice this year!

TheDow has added two new Event Coordinators to oversee all aspects of organizing events. Megan Cousineau and Mary Nienaltowski were hired this summer and are quickly learning their roles and responsibilities. Megan had interned for The Dow Event Center prior to employment and Mary was employed by Saginaw Valley State University in their events department.

The Dow Event Center boasts various areas to hold meetings, conventions, receptions and other events. To make arrangements for events in the Hall or Garden Room, please contact Bill Stec, Director of Food & Beverage, at (989) 759-1339.

Call 989-759-1330 to speak with the Box Office, or 989-754-4800 to purchase tickets through TicketMaster. Please visit TheDow's web site for an event calendar and seating information at www.doweventcenter.com.

11. ECONOMIC DEVELOPMENT/SAGINAW FUTURE: (County Services Committee)
Contact Person: JoAnne Crary, President, 754-8222

In the 3rd quarter of 2008, Saginaw Future Inc. (SFI) assisted eight companies that invested nearly \$30 million, creating 30 jobs and retaining 752.

Chesaning Manufacturing Company, Inc. has been producing aerospace tooling and test equipment for over 45 years. The company recently became one of five preferred General Electric suppliers. Due to a need for larger tooling capabilities, Chesaning Manufacturing expanded its production processes. The company will purchase nearly \$350,000 in new equipment and three to four new workers are expected to be hired.

CMI-Schneible Co. is investing \$700,000 in a new production line and is expected to add 18 employees as a result. The company won a contract to help produce V-6 engine blocks, which will diversify its capabilities. CMI-Schneible already processes GM's Generation IV V-8 engine blocks.

Dow Corning Corporation invested \$1.16 million in its *Health Industries Materials Site (HIMS)* in Thomas Township. The project includes construction of a nitrogen pipeline between Hemlock Semiconductor Corporation and HIMS, eliminating the need for tanker deliveries. The company is making modifications to its cooling tower pumps and installing a larger air compressor. HIMS is also upgrading its injection molding equipment to meet changing customer requirements, retaining two jobs at the facility.

InCal Technologies purchased new equipment to expand its calibration and inspection capabilities. Computer equipment, accessories and software upgrades necessary for keeping pace with changing technology were also added. The Buena Vista-based InCal invested \$83,500 and created three new jobs. This is the company's third expansion investment since 2006, which totals nearly \$349,000.

Mistequay Group Ltd. is purchasing new equipment in order to expand its capabilities. The total project investment is \$266,000, which includes grinding, milling, and boring machinery. The project will complement building upgrades made by the company just over a year ago. Computer software and hardware will also be added to complete the project. Mistequay Group, located at 1212 N. Niagara in the City of Saginaw, is expected to create two new jobs.

Prints Plus Inc. has expanded its business through the purchase of a CCP650 Color Commercial Copier, which produces top quality full color copies. The machine is also capable of delivering completely finished full color booklets, folded, stapled, face trimmed and/or two or three hole punched at a rate of 65 pages per minute. The equipment will allow Prints Plus to maintain a competitive pace with the industry.

Siler Precision Machine, Inc. continues to develop and grow its Village of Merrill facility. The company purchased a new Computer Numerical Control (CNC) Milling Center valued at nearly \$90,000, which will result in the creation of one job. Siler Precision was established in 1994 when owners converted a vacant car dealership into a tool and die facility.

TRW Automotive expects to invest \$27 million in equipment at its City of Saginaw facility, which will help retain approximately 750 employees at the site. The company began leasing Delphi Corp.'s brake manufacturing facility and hired the majority of its hourly workers in the Fall of 2007. Saginaw Future, partnered with the Saginaw County Chamber of Commerce and governmental leaders, to assist TRW and the City of Saginaw with the transfer of Public Act (P.A.) 198 and 328 tax abatements from Delphi Energy & Chassis. TRW's Saginaw facility manufactures brake assembly components including modules, calipers and rotors for General Motors vehicles.

12. EMERGENCY MANAGEMENT: (Courts and Public Safety Committee)
Contact Person: Timothy Genovese, Director 790-5434

We assisted the region with the regional exercise on September 24. The exercise was a train derailment in Bay City involving hazardous chemical. We did a partial activation of our EOC to assist them and our Citizens Corp. assisted at the scene. Next years regional exercise will probably be in Midland with Saginaw assisting. We will probably host the regional exercise in 2010. It will most likely be an event at M.B.S. airport.

The Saginaw County, county exercise is scheduled for May of 2009. The design team in the process of planning this exercise.

We are currently working with the region on the regional Homeland security grant, the LETPP grant and the Citizens Corps Grant.

We will be assisting the Saginaw ISD with Teen CERT classes and presenting emergency management in the schools as part of an Emergency management grant the schools received.

We had to reschedule our County Family Preparedness Day from September 14 to October 18th. On September 14th we had 4" of rain and 40 MPH winds. The event was held on the make up date at the Shields Men's Club. We instructed About 250 families on family preparedness and gave away free preparedness kits.

We now have 92 Citizen Corps Members. We are continuing to train and recruit new members. We meet every second Thursday of the month at the Saginaw County E.O.C. at 6:30 pm. Our CERT class (Citizens emergency response training) is scheduled for October 25th and Nov. 1st from 8:00 am to 5:00 pm.

We continue to update the County emergency plans as well as the LEPC plans.

We will be participating in the Saginaw Arson Watch initiative again this year. We will be activating the Saginaw county E.O.C. as the command and control center for the event. We have 50 Citizens corp. members volunteering to help. The event involves about 2500 Police, Fire, and volunteers for angel's night and Halloween night activities.

13. EQUALIZATION: (County Services Committee)
Contact Person: James Totten, Director, 790-5262

The Equalization staff is preparing to print property tax bills for 28 of the 30 taxing jurisdictions in Saginaw County. This includes entering all the requested tax rates, the finalizing of all the special assessment rolls and the completion of any requested parcels splits and/or combinations. This process also includes coordinating with the Public Works Department for the upload of the drain assessments. The anticipated date to start printing the bills is November 14. Approximately 58,000 tax bills will be printed. Besides printing the tax bills, the Department will be printing two copies each of the tax rolls, special assessment rolls and cross-references. This project should be completed by November 21. This entire project has to be coordinated with Information Systems and Services, which does the actual printing work.

This year we have been presented a challenge by several taxing jurisdictions because of the manner in which they wish to levy some millages. This has required additional programming for the printing of the tax bills for those units. We also have had to change the tax bills for personal property to reflect the exemption from local school operating and state education tax for industrial personals and the 12 mill exemption from local school operating tax for commercial personals. These exemptions were part of the new Michigan Business Tax that was approved by the legislature in 2007.

The change in how personal property is taxed is still requiring changes in reporting forms. The apportionment report of the millages being levied by the various taxing authorities that is forwarded to the State has been modified. We should be nearing the end of the yearly cycle and hopefully there will be no more modifications to our reports.

The Department is proceeding with the equalization studies in the various classes of property in Saginaw County. These studies are used to determine the ratios and multipliers to be applied to the various classifications of property in all the cities and townships for the 2009 assessment year. Studies are to be completed by December 31. Residential studies were mailed to assessors at the end of September. A number of assessors have requested one year residential studies. We will be doing a one year study in every unit where we have enough sales. This will probably start around November 1 when we are reasonably assured we have all sales through the end of September.

14. FINANCIAL SERVICES: (Budget and Audit Committee)
Contact Person: Koren A. Reaman, Financial Services Manager, 790-5218

The Financial Services Department is beginning the closeout process for Fiscal Year 2008 in preparation for the year-end audit by The Rehmann Group. Preliminary September 2008 financial reports are currently available to departments and the final general ledger closeout for Fiscal Year 2008 is scheduled for November 30, 2008.

Due to the high volume of staff turnover within County departments, this is a reminder that ISS has put out several instruction guides on the intranet that departments can access and review regarding the claims entry procedures, request to add a vendor and purchase order procedures. These instruction guides can be found at <http://local.saginawcounty.com> then by clicking on the "Controller-Purchasing-Finance" link on the left side of the web page.

15. HEALTHSOURCE SAGINAW:

Contact Person: Lester Heyboer, Jr., President/CEO, 790-7888
Raymond Bartels, Commissioner
Marc A. McGill, Controller

Operating results for the eight month period ended of August 31, 2008 continues to reflect profits of the Behavioral Medicine Center and Medical Rehabilitation Center with significant operating losses in the Extended Care Center and Chemical Dependency Center. Operating losses in the Extended Care Center and Chemical Dependency Center are offset by millage support which resulted in a year to date operating loss of \$338,311 before the recognition of the value of interest paid by millage monies as contributed capital.

HealthSource provided 59,336 days of inpatient care, 4,325 units of Outpatient Physical, Occupational, and Speech Therapy with 5,840 outpatient visits being made to our psychiatrists and behavioral therapists during the eight month period ended August 31, 2008.

Phase I of the Building and Renovation Project was completed in May 2006 and consisted of construction of a new mechanical room, a new maintenance/storage garage, and new parking areas. Phase II was completed in August 2006 and consisted of hazardous waste removal and demolition of minor sections of the existing facility and the existing boiler/mechanical house to provide for new building placement. Phase III construction of pods C, D, E, F and partially G were completed in December 2007. In December 2007 and early January 2008, 127 long term care residents and all psychiatric and chemical dependency inpatient and outpatient services were moved to newly constructed patient care areas. Removal of hazardous waste and demolition of vacated areas was completed in May 2008 to enable completion of pods A & B and the areas to be remodeled. Occupancy is scheduled for January 2009 for pods A & B and June 2009 for remodeled areas. Occupancy of pods A & B will complete the transfer of all inpatient services to newly constructed areas.

In January 2007 the Board of Trustees approved additional expenditures for the Building and Renovation Program at HealthSource. The additional expenditures relates to 1) increased psychiatric bed capacity to meet the increasing needs of the community 2) An integrated Security/Communications System to assure the highest level of safety and security for the patients/residents/clients, visitors, staff and the community 3) Speeding up repairs to the existing buildings and continued replacement of moveable furniture and equipment to provide a more home-like environment for those served by HealthSource. Funding the additional expenditures will be paid through the use of internal funds in the amount of \$6 million which was designated in March of 2007.

On August 5, 2008 voters of Saginaw County overwhelmingly approved a .20 reduced millage proposal which will provide approximately \$1,000,000 to support losses of the Extended Care and Chemical Dependency Centers. This millage will run for a 4 year period of 2009 through 2012.

The State of Michigan's 2009 budget includes no increases to Medicaid program funding. Funding from the Medicare program for 2008/2009 is anticipated to increase by 2-3%. Medicaid and Medicare are a major source of payment for program services furnished by HealthSource.

The financial strength of HealthSource Saginaw is at its highest point in well over a decade and is positioned to effectively carry out its Mission and complete the new building and replacement program within the revised budget and on a timely basis. Our commitment is to serve Saginaw County and surrounding areas with the highest quality care possible.

16. INFORMATION SYSTEMS AND SERVICES (ISS): (County Services Committee)
Contact Person: Johnathan Miller, Director, 790-5575

ISS is presently involved with a significant number of unique projects, working with departments to meet their specific needs. In addition to providing daily support for the existing computing infrastructure, ISS assists users with solutions their computer problems, working to keep the county's 900+ personal computers up and running for users. ISS also provides support for in-house, canned/retail and outsourced end-user applications, used by county personnel and the public we serve. Some of our current activities include:

ISS Server Virtualization, beyond GREEN: With equipment in hand, and implementation preparation work nearly complete, ISS has had several opportunities to delve deeper into the features and benefits of virtualization, as they will apply best to Saginaw County's computing environment.

While the biggest driving force and most compelling reason for looking at, and ultimately adopting, a server virtualization solution, is the fact that through this, there will be a notable reduction in the use of energy, whether it be power consumption reduction (electricity), heat production reduction, or other related factors, more commonly related to as a GREEN initiative, a not too distant second is the ability to more efficiently manage, support, and revive the server infrastructure.

Once in place our new server virtualization infrastructure will be the key to reducing server related service down time and expanding on services which are transparent to county computer users:

Server Problem Recovery: Through technologies available with virtualization, downed servers and related services will be automatically restarted, self healing technologies will be utilized, and automated management will be rolled out where applicable, permitting ISS to spend less time on routine server rebuild tasks, and more time resolving the root problem causes.

User Data Recovery: ISS will be re-examining our present data backup management solution and moving many backup processes to solutions that permit backup of user data several times per day, permitting ISS to offer more flexible data recovery options.

Planned Server Maintenance: In the new virtual server environment, ISS will no longer be required to take server resources off-line to process required routine maintenance tasks. Tasks can now be handled without user services interruption.

Hardware Replacement (refresh): One of the most notable benefits of server virtualization is that servers no longer directly depend on physical hardware which is subject to the traditional five year replacement life cycle.

17. JAIL REIMBURSEMENT: (Courts and Public Safety Committee)
Contact Person: Mary Amend, Jail Reimbursement Coordinator 790-5584

Jail Reimbursement revenues for Fiscal Year 2008, are as follows: from the State of Michigan for Parole Holds and Diverted Felons, \$504,822; Federal Bed Rental, \$165,996; Medical & Property Damage and Room & Board, \$45,568; Work Release, \$27,247; Collection Agencies, \$3,803; and OUIL 3rd Grant, \$6,481.50. These receivable are exceeded expected revenue by almost \$25,000.

The State Criminal Alien Assistance Program was applied for and granted. The award amount is \$14,756. At this time, it is undecided where the grant funding will be applied.

There have been discussions at the State level to once again change the criteria for reimbursable diverted felons. However, for FY2009 there have been no changes in the criteria. Also, there is a limited amount of reimbursable monies from the diverted felon bank. The September payments are being paid on a first come first serve basis.

18. LABOR CONTRACTS: (Labor Relations Committee)
 Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Labor Relations – Negotiations remain ongoing with the Juvenile Detention Supervisors’ unit. Negotiations have been opened are remain ongoing with the eight groups with contracts that expired on September 30, 2008.

EMPLOYEE GROUP	NUMBER OF POSITIONS	EXPIR. CURRENT CONTRACT
OPEIU - COURTHOUSE EMPLOYEES	161	09/30/09
GELC - PROBATION OFFICERS, DISTRICT COURT	7	09/30/09
TEAMSTERS - PUBLIC HEALTH NURSES	17	09/30/09
ACOA - ANIMAL SHELTER EMPLOYEES	6	09/30/08
GELC - PROBATION OFFICERS, FAMILY DIVISION	7	09/30/08
COAM - SHERIFF UNIT III-CAPT. & LT.	3	09/30/08
TEAMSTERS - HEALTH DEPARTMENT/COA EMPLOYEES	105	09/30/08
AFSCME - PROSECUTORS	17	09/30/08
UAW – MANAGERS	54	09/30/08
UAW – PROFESSIONALS	70	09/30/08
UAW – CLERICAL, TECHNICAL & PARA-PROFESSIONALS	23	09/30/08
POLC - SHERIFF UNIT II-SGTS.	13	09/30/09
GELC – DETENTION CENTER SUPERVISORS	3	09/30/07
GELC - DETENTION YOUTH CARE SPECIALISTS	18	09/30/07
POAM SHERIFF UNIT I (312 ELIGIBLE)	40	09/30/09
POAM - SHERIFF UNIT 1 (NON 312 ELIGIBLE)	56	09/30/09

19. MAINTENANCE DEPARTMENT: (County Services Committee)
Contact Person: Mike Boyd, Maintenance Director, 790-5235

Maintenance - Bobby Hollerback retired at the end of September. Bobby will be missed. We have been remodeling Lynda Heathscott's new office in the friend of the court building. A new referee's desk is also being built for her. All lights that were out in parking lots are being work on. Put in new water heater in the Gym at Juvenile. Repair heat exchanger at Animal. BDA Antenna put in place for EOC. Shutting down all air conditioning units preparing all heat exchangers for winter months.

Grounds – We have been working hard to keep the leaves picked up at all the agencies and parks. We installed a new water station in St. Charles and a water fountain for pets at Immerman Park. Preparing all salt spreaders and plows for the up coming winter season.

20. MENTAL HEALTH AUTHORITY:
Contact Person: Sandra M. Lindsey, CEO, 797-3400

Saginaw County Community Mental Health Authority has been awarded fourteen Michigan Department of Community Health block grants for FY 2009 totaling approximately \$600,000.

The adult block grants will assist in creating/purchasing: 1) a Part-time Crisis Residential Peer Specialist position, 2) a Part-time Jail Diversion Peer Support Specialist position, 3) a Full-time Evidence-Based Practice (EBP) Supported Employment Specialist and Supervisor position, 4) Training and Equipment for EBP Family Psychoeducation program, 5) Equipment and Supplies for Bayside Clubhouse, 6) Cognitive Behavior Therapy Training for SCCMHA staff, 7) Dementia Training for healthcare professionals in Saginaw, Bay, Arenac and Tuscola counties, 8) Saginaw County Suicide Prevention website, 9) Equipment for Anti-Stigma video production, 10) Housing Resource Center to provide peer support services and community living supports for homeless persons, and 11) Supported Housing to make safe affordable housing available for adult consumers with serious mental illness by providing the in home community living supports and services they need.

The children's block grants will assist in creating/maintaining: 1) System of Care for children in Saginaw county aged zero through seventeen and their families, 2) Mobile Crisis Team to mobilize when a crisis occurs with a family with the goal of stabilizing the situation and avoiding involvement with the court system or unnecessary psychiatric inpatient admissions, and 3) Trauma Training for teachers and other childcare providers on the effects of trauma.

The Michigan Department of Community Health, Division of Quality Management and Planning conducted a site review of Saginaw County Community Mental Health Authority September 8 – 16, 2008.

The purpose of this audit was to review SCCMHA practices for compliance with a set of protocols based on requirements of the State of Michigan Mental Health Code, the Medicaid Provider Manual, and the current contract with the Michigan Department of Community Health. The following is a list of areas audited specifically: 1) Consumer Involvement; 2) Services (General, Home Based, Assertive Community Treatment, Clubhouse Psycho-Social Rehabilitation Program, Crisis Residential Services, Targeted Case Management, Personal Care In Licensed Residential Settings, Inpatient Psychiatric Hospital Admission, Children's Waiver, Habilitation Supports Waiver, Additional Mental Health Services, Jail Diversion, Co-Occurring Mental Health and Substance Disorders Treatment, Substance Abuse Access and Treatment); 3) Person-Centered Planning (Implementation of Person-Centered Planning, Plan of Service and Documentation requirements); 4) Administrative Service Functions (Provider Networks, Quality Improvement, Health and Safety); 5) Coordination; and 6) Record Keeping. Overall, SCCMHA's final score across all areas was 87.3%.

21. MICHIGAN WORKS: (County Services Committee)
Contact Person: Edward Oberski, Director, 754-1144

Michigan Works! held its first Annual Breakfast Meeting, Thursday, October 9, 2008 at the Dow Diamond in Midland MI. Approximately 170 guests which included service providers and partners, community leaders, workforce development board and consortium board members, business representatives and the media enjoyed the atmosphere of the Dow Diamond.

Saginaw Midland Bay Michigan Works! CEO Ed Oberski opened the meeting and welcomed guests. MWA staff Sharon Reed and Lisa Kleecamp announced winners of the Outstanding Service Awards. The winners were Gary Feit, SVRC; Marie Perez, Arnold Center; Mike Haley, Bangor Schools; Jamie Bender, Delta College and NBC25-WEYI, partner of the year.

Mr. Oberski highlighted the Michigan Works accomplishments over the past year.

- Since July 2005, SMB Michigan Works! customer base has grown from 1,088 employers to its current July 2008 1,748 employers.
- For the 12 months ending May 31, 2008 SMB Michigan Works! has assisted employers in filling 5,379 job openings.
- In the twelve months ending July 31, 2008 the number of welfare recipients who got off welfare through SMB Michigan Works! program was 1,071.
- \$2,160,010 was spent to train 2,088 individuals in high demand, high wage occupations.
- Rank among the States 25 MWA's for amount earned by Adult job seekers 6 months after they exit our programs is # 1 in the state.

Guest speaker was David Bradley, CEO, National Workforce Association and USA Works! For nearly three decades, Mr. Bradley has been the pre-eminent advocate in Washington, D.C. to ensure federal policies that support workforce development programs – the kinds of programs that Michigan Works! offers to help our local businesses remain competitive and prosperous. The unique role Bradley has crafted in Washington and his unrivaled access to powerbrokers in congressional leadership has made him a popular presence on the speaker circuit. His insider perspective was both fascinating and entertaining. More importantly, he helped attendees of the Michigan Works! annual breakfast meeting to understand how what's going on in Washington impacts their ability to find skilled workers.

At the statewide Michigan Works! Association for People Annual Conference held in Detroit September 7 - 9, in front of a general session of nearly 800 workforce development professionals from around the State, Sharon Reed received the 2008 Michigan Works! Association Excellence in Customer Service Award.

Sharon Reed is the manager in charge of all the job seeker services under the Workforce Investment Act, No Worker Left Behind and Wagner-Peyser Employment Services for Saginaw Midland Bay Michigan Works! Sharon oversees an annual program budget of 4.5 to 5 million dollars and approximately 45 program staff in 6 facilities across 3 counties. Through her management team, she has successfully coordinated several major value-added program improvements in the last two years. These include:

- Initiation of Reading Math Skills training, GED Prep, Computer Skills training and training in other academic areas using WorkKeys assessment tools and related training systems.
- The introduction of several workshops dealing with fundamental skills such as financial management, building support networks, and handling stressful situations.

- Implementation of the Saginaw Midland Bay Michigan Works! Essential Works Skill Certificate Program developed by our Business Services Team to address the most common fundamental skills gap identified by our employer customers
- A re-focus of occupational classroom training toward very high skilled careers such as Registered Nurse, Chemical Process Operator, Information Technology, and Skilled Trades in Construction and Manufacturing.

22. MOSQUITO CONTROL: (Human Services Committee)
 Contact Person: Randall Knepper, Director, 755-5751

During the last months of the mosquito season we had contrasting mosquito populations throughout the county. The southern half of the county was very dry with marginal mosquito populations. The northern half of the county had numerous heavy rain storms resulting in significant mosquito densities. Townships with the highest mosquito populations would include Carrollton, Zilwaukee, Buena Vista, Blumfield, Kochville, Tittabawassee, and Thomas.

Mosquito-borne disease activity was minimal this year in Saginaw County with only one mosquito sample testing positive for West Nile virus from a trap collection taken in Spaulding Township. To date, the state of Michigan has recorded 9 human cases of West Nile virus.

Our agency will be hosting a tour of our facility on October 22, 2008 as part of the *Biological and Control of Insects & Rodents Workshop* jointly organized by the National Environmental Health Association and the Saginaw County Department of Public Health.

Staff have already started some of our winter projects which include: repair and winterize application equipment; fabricate new spray equipment control boxes for truck mounted ULV spray units; body work on damaged vehicles; development of new customized spray route maps; update maps; research and update disease surveillance programs; and the collection and analysis of data for our yearly annual report/calendar which should be completed by early December.

Our agency will be accepting summer job applications from December 1st thru January 26th. These dates are firm as we conduct job interviews during February and then have our annual training session in the middle of March. Applicants can apply at our facility or directly on-line at our website (www.scmac.org). In the past few years we have been overwhelmed with applicants so it's important for students seeking jobs to meet these guidelines.

23. MSU EXTENSION: (Human Services Committee)
 Contact Person: Deanna East, Director, 758-2500

New Educator in Agriculture for Saginaw County: A new Field Crops Extension Educator, Emily Sneller, was hired by Michigan State University-Extension in Saginaw County in partnership with Genesee and Shiawassee counties. Emily grew up in Huron County on a dairy and cash crop farm outside of Sebawaing. She has been involved in agricultural ventures since a young age including 4-H and FFA local, state, and national programs such as the county fair, sugar beet youth program, and national dairy judging competitions. Emily studied crop and soil science at Michigan State University where she received her Bachelors of Science. While at MSU, she was employed by an MSUE Extension Specialist working with infield and laboratory agricultural research. Emily then attended the University of Wisconsin-Madison where she received her Master's in Soil Science. Specifically, her work focused on soil fertility and its relationship to corn growth and water quality. Emily plans to offer programming tailored to each county's specific needs with personal emphasis and problem solving skills in soil fertility and nutrient management.

Community Design Initiative Comes to Saginaw's East Side: MSU Extension in Saginaw County is partnering with the City of Saginaw to bring MSU's Community Design Initiative to Saginaw's East Genesee Avenue Corridor. Beginning in July, the Community Design Initiative has been engaging community members in discussions about East Genesee Avenue and their hopes for the future development of the street. The project encompasses more than two miles of East Genesee Avenue between Weadock Street and Hess Avenue. In September, a group of students studying landscape architecture in MSU's School of Planning Design and Construction came to Saginaw to study the area and have been working on designs for various areas along the street. They will work on designs that offer a new vision of what is possible for the property and the community. The long-term goal is to have these renderings help with a strategic plan for East Genesee Avenue. The next meeting is November 6, 2008 at 6:00pm at the East Side Soup Kitchen.

Michigan Better Kid Care – Holly Tiret: This quarter Michigan Better Kid Care Educators taught 4 workshops for childcare providers in Saginaw County. There were a total of 131 participants. Topics included Brain Research and Infant Care, Improving Transition Times, Jump Into Foods and Fitness and Grow Your Kids with Fruits and Veggies. In order to better serve family childcare providers who have challenges with coming to trainings we also provide several independent learning kits available for check out at no charge. This quarter providers checked out 35 of these kits. Topics for the kits include Turning Good Play Into Great Play, Brain Research, Transitions, Using Art, Biting and Sharing, Math Activities, See As A Child, Circle Time, Nutrition and Starting School. In addition, educators provided individual mentoring time to local childcare providers of 6.25 hours for 21 providers. A total of 17 providers were certified in American Heart Association Heartsaver Adult/Child/Infant CPR.

24. 911 AUTHORITY:

Contact Person: Thomas McIntyre, Director, 790-5504

Saginaw County 9-1-1 continues to strive toward the updating of its equipment at the center. Saginaw County 9-1-1 Central Dispatch serves as the vital link between the citizens and the public safety agencies in Saginaw County, handling nearly 400,000 calls per year. Our mission is to serve all of Saginaw County's citizens and visitors by providing prompt, accurate, and reliable access to the county's public safety agencies. Thus, making Saginaw County a safer community in which to live, work, and visit.

Saginaw County is facing a new challenge regarding the new VoIP (Voice over Internet Protocol) where people subscribe various companies for new phone service over internet connections. Many users may not realize that the 9-1-1 technology doesn't work until they actually need to use it. Users report busy signals, or being connected to the wrong substation - one user was apparently even connected to an insurance agent.

There's a push on the state level to regulate VoIP, many lawmakers claiming they're concerned unregulated 911 services could prove dangerous, when in reality they're primarily interested in tapping into the potential tax revenue. But as VoIP becomes more popular, and some users consider ditching their land-line, there's emerging questions about who will ensure that these services work as advertised.

Saginaw County is now working on the new Digital Radio System Engineering Plan with Motorola and this plan will help direct Saginaw County toward the new goals in implementing this system within 1 year.

25. PARKS: (County Services Committee)

Contact Person: John Schmude, Parks Director, 790-5280

Birds of Prey will be held on Saturday, November 15 at the Butman-Fish Library. Come see Joe Rogers from the Wildlife Recovery Association present unique birds of prey up close and personal. This program is co-sponsored by the Friends of Butman-Fish Library.

Science Alive! Live Animal Program is on December 6 at the Butman-Fish Library. Come experience hands-on contact with parrots, turtles, snakes and maybe a chinchilla. A biologist will discuss the special characteristics that help scientists to classify animals. This program is co-sponsored by the Friends of Butman-Fish Library.

The second phase of the Tri-County Regional Path Study is underway and expected to be completed by the end of November. This study will define potential connections for non-motorized paths linking Bay, Midland and Saginaw Counties.

Fall capital improvement projects include construction of a two unit port-a-jon enclosure at Veterans Memorial Park.

26. PERSONNEL DEPARTMENT: (Labor Relations Committee)

Contact Person: Jennifer Broadfoot, Personnel Assistant, 790-5507

Personnel – The Combined Charitable Campaign concluded on October 22, 2008. Information regarding the total amount donated to participating charities and winners in the raffle drawing will be announced in an upcoming Personnel Newsletter.

New Employee Orientation Sessions will be scheduled in early December. Departments with employees who need to attend will be notified by Personnel several weeks in advance of the sessions. If you have any questions regarding the orientation sessions, please call Personnel at 790-5213.

27. PLANNING: (County Services Committee):

Contact Person: Doug Bell, Planning Director, 797-6800

TRANSPORTATION PLANNING – In Fiscal Year 2009, SMATS will be preparing a new Transportation Improvement Program (TIP) for 2010 through 2013. The TIP is a prioritized schedule of all transportation projects in Saginaw County that will use Federal funds, including projects for roads and bridges, public transit, and non-motorized pathways.

Preliminary figures for 2008 show that \$9.8 million in funding was committed to road and bridge projects in Saginaw County. This is comprised of \$7.9 million in Federal funds and \$1.9 million from state and local sources. This estimate of project funding levels will be revised later to include public transit projects as well.

LOCAL PLANNING & ZONING –The Saginaw County Metropolitan Planning Commission sponsored a Wind Energy Planning meeting in partnership with the Great Lakes Renewable Energy Association on October 21. This was the first step toward developing a plan for wind energy development in Saginaw County. Additional meetings will be scheduled for local officials. This process will provide communities with information and guidance that will help them consider potential wind energy projects in the future.

SOLID WASTE MANAGEMENT PLANNING – The Solid Waste Management Planning Committee continues to partner with the Mid Michigan Waste Authority and other organizations to expand recycling and promote environmentally sound solid waste management practices. Major programs are aimed at collecting and recycling electronics, waste paint, mercury, and scrap tires; and expanding the collection of household hazardous waste. County solid waste funds also go to help support the County Department of Public Health and the Sheriff’s Department in their efforts to enforce regulations for proper waste transport and disposal. The Solid Waste Committee also supports local efforts to increase the use of recycled materials, such as the County Road Commission’s use of asphalt containing recycled tires on paving projects.

28. PUBLIC HEALTH: (Human Services Committee)
 Contact Person: Natasha Coulouris, Health Officer, 758-3818

Emergency Preparedness Fiscal Year 2009 has begun with a 45% reduction in budget from Fiscal Year 2008. The 2008 grant dollars were spent on further preparation for POD sites and further enhancement to the health department infrastructure in such areas as the Command Center (Room 409) and PA system upgrade.

This year’s grant dollars have been budgeted to purchase portable GIS units for transportation of SNS materials from the county Distribution Node to each POD site. These units will be given to designated drivers (i.e. road commission) to ensure delivery of materials to PODs. As technology continues to evolve this will help drivers alter their routes if they encounter impassable roads on their “normal” route.

The Saginaw County Citizen Corps just held the 2nd Annual Family Preparedness Day on October 18th in Thomas Township. Over 200 people attended this event to learn about the counties response to emergencies and how families need to be prepared.

In September the Saginaw County Substance Abuse Advisory Board awarded the treatment providers three year contracts for Substance Abuse. The recipients of treatment grants were Kairos health Care, Dot Care Center, PPS, Saginaw Psychological, HealthSource Saginaw, and Victory Clinic. The newest member of the provider panel is Victory Clinic the new Methadone Clinic for Saginaw, which is scheduled to open in December, 2008. This is the first Methadone Clinic for Saginaw County since the early 1990’s.

Immunizations

Clinic Attendance for September 2008	
Clinic Attendance for Jan-September 2008	3,840
Clinic Attendance for the 2007 calendar year	5,521

TB/CD

TB tests completed (administered and read)	180
Positive TB results	1
Referrals from other agencies	2
TB cases for 2008	0

STD/HIV

# of client visits in September	210
Genital Herpes	4
Positive Lice Check	0
Positive Syphilis	2
Positive Gonorrhea	15
Positive Chlamydia	16
HIV Tests completed	12

*The two positive syphilis serology results were both from testing a previously diagnosed Syphilis case from Florida. Saginaw County had one newly diagnosed HIV positive individual.

29. PUBLIC WORKS COMMISSION: (County Services Committee)
Contact Person: Jim Koski, Public Works Commissioner, 790-5258

The movement of the Fisher Drain has been completed and the movement of the McClellan Run Drain is in process. By relocating these two drains from within the plant, allows Hemlock Semi Conductor to expand their facilities.

Oakley Sanitary Sewer is completed.

Monitoring wells have been installed around the DMDF site and testing has begun. Fingers crossed...dredging will begin soon.

For Fiscal year 2008, 170 new soil erosion and sedimentation control permits were issued along with 55 renewals.

30. PURCHASING: (County Services Committee)
Contact Person: Kelly Suppes, Purchasing/Risk Manager, 790-5505

2008-2009 Property, Casualty & Other Insurance

Our 2008-2009 Insurance Program was marketed by our County Insurance Broker, Marsh USA, Inc. Insurance proposals were reviewed and analyzed for coverage's, policy exclusions, policy enhancements, SIR/Deductible options, TRIA and coverage limits. The marketing efforts resulted in approximately a 10% premium reduction over the previous year. The following insurance coverages were bound effective October 1, 2008 for fiscal year 2009:

<u>Type of Coverage</u>	<u>Insurance Company</u>	<u>SIR/Deductible</u>	<u>Annual Premium</u>
General Liability	St. Paul Travelers	\$250,000	\$ 49,257
Public Entity Law Enforcement Liability	St. Paul Travelers	\$250,000	\$105,677
Public Entity Management Liability	St. Paul Travelers	\$250,000	\$ 16,888
Public Entity Employer Practices Liability	St. Paul Travelers	\$250,000	\$ 48,880
Automobile Liability	St. Paul Travelers	\$250,000	\$ 14,887
Umbrella (\$15,000,000)	St. Paul Travelers	\$ 10,000	\$ 79,073
Property (including inland marine & Contractors Equipment)	St. Paul Travelers	\$ 25,000	\$151,400
Crime	National Union	\$ 10,000	\$ 4,484
Non-Owned Aircraft Liability	ACE	\$ None	\$ 5,140
Aviation General Liability	ACE	\$ 1,000	\$ 10,400
Environmental Liability (UST)	Zurich	\$100,000	\$ 2,172
		TOTAL:	\$488,258

The Annual Saginaw County Vehicle & Equipment Auction was held on Saturday, September 27, 2008. The auction was conducted by Butler Auction Service. The gross auction proceeds received were \$81,500. All sales proceeds were paid to Millage Funded Departments/Agencies less a 13% administrative fee. All remaining proceeds are deposited in the General Fund.

31. RETIREMENT:

Contact Person: Amy J. Deford, Retirement Adm., 790-5577

Retirement Plans: 468 employees are enrolled in the Defined Contribution Program (DC) as of October 24, 2008, while 143 employees remain in the MERS Defined Benefit Plan.

Employment Separation Option: The 20 and out retirement window closed on September 30, 2008, with a total of 75 employees opting to retire as of October 1, 2008.

**ATTACHMENT A
HUMAN SERVICES COMMITTEE
ISSUES FOR 2008 AND STATUS AS OF NOVEMBER 1, 2008**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Wildlife Refuge Mosquito Spraying	Securing the rights to treat areas of the Shiawassee Wildlife Refuge to offer residents protection from mosquito-related diseases.	Federal Govt Mosquito Board Mosquito Director	Human Services Federal Dept of Fish and Wildlife	Ability to treat Refuge areas that affect our citizens	Spring 2008	Completed secured approval

**ATTACHMENT B
COUNTY SERVICES COMMITTEE
ISSUES FOR 2008 AND STATUS AS OF NOVEMBER 1, 2008**

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Dredging the Saginaw River	16 businesses rely on the Upper Saginaw for survival of their existence. River must be dredged.	Businesses BOC DEQ Army Corps Public Works	Army Corps County Services DEQ	A long-term plan to dredge the Saginaw River which includes the acquisition of land for a disposal site.	Ongoing 2008	Construction in progress. Dredging to start in 2008.

ATTACHMENT C
BUDGET AND AUDIT SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2008 AND STATUS AS OF NOVEMBER 1, 2008

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
2006 / 2007 Audit	Required by State Statute.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	An unqualified audit opinion and report.	April 2008 Board Meeting	Completed
2008 / 2009 Budget	Required by State Statute.	BOC Controller Department Heads Elected Officials	Committees Budget & Audit BOC	A balanced budget.	September 23, 2008 Board Meeting	Completed
Prepare Capital Improvement Plan for 2008 / 2009	BOC needs to determine the priorities for purchasing items in the Capital Improvement Fund.	BOC Controller Department Heads Elected Officials	Budget & Audit BOC	A priority list for staff to implement as part of the 2007 / 2008 Budget.	September 23, 2008 Board Meeting	Completed

ATTACHMENT D
LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2008 AND STATUS AS OF NOVEMBER 1, 2008

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
<p style="text-align: center;">Develop Negotiating Strategies for Expired and New Labor Contracts</p>	<p>Several Labor Agreements expire in 2008 and need to be finalized.</p>	<p>BOC Labor Relations Staff County Attorney</p>	<p>BOC Labor Relations</p>	<p>Direction to management for proposals to Unions.</p>	<p>Ongoing 2009</p>	<p>County staff members are currently in negotiations with several labor groups.</p>

ATTACHMENT E
LEGISLATIVE SUBCOMMITTEE OF APPROPRIATIONS
ISSUES FOR 2008 AND STATUS AS OF NOVEMBER 1, 2008

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
Legislator Meetings	To ensure communication and meet with Legislators on a continuing basis.	Legislative Controller Legislators	Legislative BOC Committee of Whole	Meetings to ensure committee objectives are being met and communicate all current legislative issues to their correct departments.	Ongoing 2008	Next meeting scheduled for Friday, December 5, 2008 at 7:30 am

ATTACHMENT F
EXECUTIVE COMMITTEE
ISSUES FOR 2008 AND STATUS AS OF NOVEMBER 1, 2008

ISSUE	WHY IS THIS AN ISSUE?	WHO ARE THE MAIN PLAYERS?	WHERE WILL IT BE DEBATED?	WHAT CAN WE EXPECT?	DATE FOR ACTION	STATUS
County General Information Book	The BOC desires to communicate annually to other municipalities and the financial markets financial and business practices of the County.	BOC Controller Treasurer	Executive	A General Information Book reflective of the financial condition of the County.	April 1, 2008	Completed
Annual Information Brochure	The BOC desires an informative report to citizens that highlights both prior year's accomplishments and next year's goals and initiatives.	Chair Executive Controller/CAO	Executive	An information brochure suitable for distribution which is informative and reflects a positive image.	February 1, 2008	Completed