



**SAGINAW COUNTY BOARD OF COMMISSIONERS
SUMMARY OF OFFICIAL PROCEEDINGS
JANUARY 4, 6 AND 19, 2016 SESSIONS**

The **O**rganizational **M**eeting of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., January 4, 2016 at the Saginaw County Courthouse with the Honorable County Clerk Susan Kaltenbach serving as Acting Chair pending the election of the Temporary Chair.

Present: *Cheryl M. Hadsall, Michael J. Hanley, Katheryn A. Kelly, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Robert M. Woods, Jr., and Patrick A. Wurtzel - 11*

Absent: - 0

Commissioner Woods gave the invocation, followed by the Pledge of Allegiance to the Flag.

ELECTION OF TEMPORARY CHAIR

- Commissioner Robert M. Woods, Jr. was elected Temporary Chair.

ELECTION OF CHAIR AND VICE-CHAIR

- Commissioner Michael J. Hanley was elected Chair of the Board.
- Commissioner Carl E. Ruth was elected Vice-Chair of the Board.

ANNOUNCEMENTS

- The Chairman announced the 2015 Rules of the Board of Commissioners with the 2016 Draft Board Session Schedule (Sec. 2.6) will remain in effect pending review by the Special Committee on Rules (*Commissioners Concurred*)
- Chairman Hanley announced the Second Day's Session would be held Wednesday, January 6, 2016 at 5:00 p.m. and committee assignments would be made at that time.

The **S**econd **D**ay of the January Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., Wednesday, January 6, 2016 at the Saginaw County Courthouse with the Honorable Michael J. Hanley in the Chair.

Present:, *Michael J. Hanley, Katheryn A. Kelly, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen - 8*

Absent: *Cheryl M. Hadsall, Robert M. Woods, Jr., Patrick A. Wurtzel - 3*

Commissioner Ruth gave the invocation, followed by the Pledge of Allegiance to the Flag.

AUDIENCES

None

UNFINISHED BUSINESS

None

CHAIR APPOINTMENTS
ONE-YEAR COMMISSIONER TERMS

Airport Committee	-	Krafft, McInerney, Woods
Americans with Disabilities Act Committee	-	McInerney, Hadsall (Virtue of office)
Animal Control Advisory Council	-	Hadsall (Previously Appointed)
Board of Health	-	Hadsall, McInerney (Election)
Brownfield Redevelopment Authority	-	Ruth (Virtue of office)
Castle Museum Board of Directors	-	Hadsall
Commission on Aging Liaison	-	Stack
Communications Center – 911 Authority	-	Hanley (Chair), McInerney
Community Action Committee	-	Woods
Community Corrections Advisory Board	-	Theisen
Consortium of Homeless Assistance Prov.	-	McInerney
Convention & Visitors Bureau (F'muth)	-	Krafft
Convention & Visitors Bureau (Regional)	-	Hanley
Convention & Visitors Bureau (Saginaw)	-	Hanley
Crime Prevention Council	-	Hanley (Chair)
Economic Development Corporation	-	Hanley (Chair)
Emergency Food & Shelter Program-FEMA	-	McInerney
Environmental Health Code Bd of Appeals	-	Stack (Chair designee)
HealthSource Saginaw Boards/Committees	-	Hanley (Chair) – McInerney, Ruth (Election)
HealthSource Advisory Board	-	Stack
Land Bank Authority	-	Hanley (Previously Elected)
Local Development Finance Authority	-	Treasurer (Chair designee)
Local Emergency Planning Committee	-	Theisen
Medical Dispatch Advisory Committee	-	McInerney
Mental Health Authority Board/Committees-	-	Woods (Previously Elected)
Mosquito Abatement Commission	-	Hanley
Parks & Recreation Commission	-	Stack (Previously Elected)
Planning – SMATS Transportation	-	Ruth
Region VII AAA Advisory Council	-	Stack
Remonumentation	-	Ruth
Revolving Loan Fund Board	-	Hanley (Chair)
Saginaw Area Storm Water Authority	-	Ruth
Saginaw Future, Inc. Board/Committees	-	Hanley (Chair)
Saginaw Valley Zoological Society Board	-	Kelly, Theisen
Solid Waste Mgmt. Planning Committee	-	Stack
Tri-City Area Joint Zoning Board	-	Woods
Union/Management Health Insurance	-	Hadsall, Stack

MAC Committees:

Agriculture & Tourism	-	Kelly
Economic Development & Taxation	-	Krafft
Environmental & Regulatory Affairs	-	Stack
Health & Human Services	-	McInerney
Judiciary & Public Safety	-	Stack
Transportation	-	Hanley

COMMITTEE ASSIGNMENTS

- **Parliamentarian:** Cheryl M. Hadsall
- **Deputy Parliamentarian:** Carl E. Ruth
- **Human Services Committee:** Robert M. Woods, Jr. - Chair, Katheryn A. Kelly - Vice-Chair, Susan A. McInerney, James G. Theisen, Michael J. Hanley
- **County Services Committee:** Carl E. Ruth - Chair, Charles M. Stack - Vice-Chair, Cheryl M. Hadsall, Dennis H. Krafft, Michael J. Hanley
- **Courts & Public Safety Committee:** Cheryl M. Hadsall - Chair, Susan A. McInerney - Vice-Chair, Kirk W. Kilpatrick, Patrick A. Wurtzel, Michael J. Hanley
- **Appropriations Committee:** Michael J. Hanley – Chair, Balance of the Board
- **Budget Audit Subcommittee:** Dennis H. Krafft - Chair, Carl E. Ruth - Vice-Chair, Cheryl M. Hadsall, Kirk W. Kilpatrick, Michael J. Hanley
- **Labor Relations Subcommittee:** Susan A. McInerney - Chair, Charles M. Stack - Vice-Chair, James G. Theisen, Patrick A. Wurtzel, Michael J. Hanley
- **Legislative Subcommittee:** Charles M. Stack - Chair, Katheryn A. Kelly – Vice-Chair, Kirk W. Kilpatrick, James G. Theisen, Michael J. Hanley
- **Intergovernmental Cooperation Committee:** James G. Theisen – Chair, Kirk W. Kilpatrick – Vice-Chair, Katheryn A. Kelly, Charles M. Stack, Michael J. Hanley
- **Executive Committee:** Michael J. Hanley - Chair, Robert M. Woods, Jr. – Vice-Chair, Carl E. Ruth, Cheryl M. Hadsall, Dennis H. Krafft
- **Rules Committee:** Cheryl M. Hadsall - Chair, Katheryn A. Kelly – Vice-Chair, James G. Theisen, Patrick A. Wurtzel, Michael J. Hanley
- **Michigan Works! Operations Board:** Robert M. Woods, Jr., Carl E. Ruth, Charles M. Stack, James G. Theisen, Michael J. Hanley

ELECTIONS

- Susan McInerney and Carl Ruth elected to the HealthSource Saginaw Board of Trustees
- Cheryl Hadsall and Susan McInerney elected to the Board of Health

CHAIR ANNOUNCEMENTS

- Chairman Hanley announced the January meeting dates for Standing and Appropriation Committees, February date for Rules Committee to be determined, and that the Third Day's Session will be held Tuesday, January 19, 2016

COMMISSIONER ANNOUNCEMENTS

- Commissioner Theisen complimented our current leadership (Chair Hanley) on his ability to listen and run a great meeting

The Third day of the January Session of the Board of Commissioners of Saginaw County, Michigan convened at 5:00 p.m., Tuesday, January 19, 2016 at the Saginaw County Courthouse with the Honorable Michael J. Hanley in the Chair.

Present: Cheryl M. Hadsall, Michael J. Hanley, Katheryn A. Kelly, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Robert M. Woods, Jr., Patrick A. Wurtzel – 11

Absent: None

Commissioner McInerney gave the invocation before leading the Pledge of Allegiance to the Flag. Minutes from the December 15, 2015 Regular Board Session and the December 29, 2015 Special Board Session were approved.

AUDIENCES

- Commissioner Ruth presented Lynnette Royer with a Certificate of Recognition upon her retirement from the ISS Department (Public Health)
- Deanna East introduced the new MSU Extension District 9 Coordinator, Diane Smith
- Mary Ellen Johnson, Chair of the Consortium of Homeless Assistance Providers, informed commissioners of the Point in Time Count for sheltered and unsheltered homeless
- Commissioner Hadsall presented Allie Martinez from the Underground Railroad with a Proclamation regarding Teen Dating Violence Awareness Month

LAUDATORY RESOLUTIONS/PROCLAMATIONS

- Certificate of Recognition to Lynnette Royer upon her retirement from the Information Systems & Services Department (Public Health)
- Proclamation for February as Teen Dating Violence Awareness Month

FOIA APPEAL

- Upheld the disclosure denial of a Freedom of Information Act request made by Tajuan Williams

INITIATORY MOTIONS

None

REPORTS OF APPROPRIATIONS AND REGULAR COMMITTEES

- Approved change in the PCN roster at Commission on Aging to delete a full-time Nurse (PCN 238235 – 100%) and replace with a part-time Nurse (PCN 238235 – 60%)
- Approved contract with Brenda Aloff of Heaven on Arf, LLC for temperament testing training of Animal Control Officers and Kennel Aids at the Animal Care Center
- Approved submission of the Saginaw County Emergency Telephone Service District Plan (“911 Plan”)
- Approved Electronic and Voucher Payments for October, November and December, 2015

- Approved amendment of the FY 2016 Capital Budget up to \$50,000 to cover costs associated with making capital improvements to the Saginaw County Animal Care Center
- Approved adjustment of the FY 2016 Budget (Account 280-30155-80700) at the Sheriff's Office to fulfill payment of a contract for services using seized narcotics funds
- Approved waiver of the hiring freeze and authorized hiring the positions of Animal Control Director; Chief Deputy Public Works Commissioner; two (2) Public Health Nurses; and a Typist Clerk I/II at Public Health
- Approved a negotiated wage rate for the revised job description and position of Licensed Veterinary Technician at the Animal Care Center
- Approved Committee Compensation Reports 5.1, 5.2 and 5.3

RESOLUTIONS

- Approved Resolution "A" - Approving the 911 Service Plan and Notice of Public Hearing
- Approved Resolution "B" - Approving the Full Faith and Credit Resolution regarding the issuance of Notes for the Hemlock Drain Drainage District

UNFINISHED BUSINESS

None

APPOINTMENTS

- Reappointed Kevin Krupp to the **Environmental Health Code Board of Appeals** with a term to expire January 1, 2018.
- Appointed Charles Sledge to the **Planning Commission** to fill a vacancy with a term to expire December 31, 2018.

ELECTIONS

None

CHAIR ANNOUNCEMENTS

None

COMMISSIONER AUDIENCES

- ◆ Commissioner Krafft invited everyone to Zehnder's SnowFest in Frankenmuth, which begins Wednesday, January 27th through Monday, February 1st and includes snow sculpting and ice carving competitions, children's area, fireworks, entertainment, warming tent and more.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

MICHAEL J. HANLEY, CHAIR

SUSAN KALTENBACH, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk