

AGENDA

COURTS & PUBLIC SAFETY COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Tuesday, September 6, 2016 – 4:00 p.m.

Members: Cheryl Hadsall-Chair, Susan McInerney-Vice-Chair, Kirk Kilpatrick, Patrick Wurtzel, Michael Hanley

Others: Robert Belleman, Civil Counsel, Koren Thurston, Jennifer Broadfoot, Board Staff

- I. Call to order
- II. Welcome
- III. Public comment
- IV. Agenda

1. **Paula McGlown, 70TH District Court Administrator, re: 9-20-1** requesting removal of the math test requirement from the job descriptions of Civil Clerk/Cashier, Criminal Clerk/Cashier, and Traffic Clerk/Cashier positions and to utilize a newly instituted evaluation process.
2. **Sue Prine, Friend of the Court, re: 9-20-2** requesting elimination of a “Support Specialist” position, creation of a “Friend of the Court Clerical Floater” position, with associated changes to the PCN Roster, and approval of the new job description with no request for refactoring.
3. **Lisa Stoffel, Animal Care Center Director, re: 9-20-3** requesting approval to amend the FY 2016 Budget by \$12,000 and increase “Computer Software Licensing Fees” (250-43000-93709) from the General Fund to cover the cost of upgrading the shelter’s software program to Chameleon.
4. **Sheriff Federspiel, re: 9-20-4** requesting approval to:
 - Raise the Undersheriff’s pay to top of the scale (H-13, Step 9) to be covered by the General Fund (Approximately \$12,000)
 - Waive the hiring freeze and approve filling five (5) vacant positions of Deputy Sheriff and one (1) vacant position of Corrections Officer
 - Amend the FY 2016 Budget in the Jail by using Fund Balance (280-34204-69433) in the amount of \$60,000 to “Other Equipment Rental” due to an increase in clients using PLUS rental equipment, \$35,000 to “Personnel/Wages” due to anticipated shortfall, \$40,000 to “Reimbursement Surveillance” to make up shortfall in projected revenue, and \$3,000 to “Connection Fees” to make up shortfall in projected revenue.

- V. Miscellaneous
- VI. Adjournment

9-1-16/sek