

AGENDA
LABOR RELATIONS SUBCOMMITTEE OF APPROPRIATIONS

Monday, September 12, 2016 at 4:00 p.m.
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Members: Susan McInerney – Chair, Charles Stack – Vice-Chair, James Theisen, Patrick Wurtzel,
Michael Hanley

Others: Robert Belleman, Civil/Labor Counsel, Jennifer Broadfoot

- I. Call to order
- II. Welcome
- III. Public Comment
- IV. Agenda

1. **Jennifer Broadfoot, Personnel Director, re:**
 - Employment Status Report, Exit Interviews, Employee Groups covering the month of August 2016
2. **Standing Committee Referrals, re:** Review of Job Descriptions/Requests for Factoring

Courts & Public Safety Committee

- **9-20-1 70th District Court** - Approval to remove math test requirement from the job descriptions of Civil Clerk/Cashier, Criminal Clerk/Cashier, and Traffic Clerk/Cashier positions
- **9-20-11 70th District Court** requesting waiver of the hiring freeze and approval to fill the position of Civil Clerk/Cashier in the Civil Division
- **9-20-12 70th District Court** requesting waiver of the hiring freeze and approval to fill the positions of Criminal Clerk/ Cashier in the Criminal Division and Civil Clerk/Cashier in the Civil Division

Courts & Public Safety Committee

- **9-20-2 Friend of the Court** – Elimination of a “Support Specialist” position, creation of a “Friend of the Court Clerical Floater” position, with associated changes to the PCN Roster, and approval of new job description and placement at level T-10 subject to Union approval

Courts & Public Safety Committee

- **9-20-4 Sheriff** – Waiver of the hiring freeze and approval to fill five (5) vacant positions of Deputy Sheriff and one (1) vacant position of Corrections Officer

3. **Michelle Horn, Deputy Court Administrator, 10th Circuit Court, re:**
 - **9-20-10** Requesting waiver of the hiring freeze and approval to fill five (5) vacant positions of Detention Youth Care Specialist

4. **John McKellar, Health Officer, re:**

- **9-20-15** Requesting waiver of the hiring freeze and approval to fill the position of Public Health Nurse in the Sexually Transmitted Disease (STD) Program
- **9-20-16** Requesting waiver of the hiring freeze and approval to fill the position of Typist Clerk I/II in the Health Promotion and Communications Division

5. **Robert Belleman, Controller/CAO, re:**

- **9-20-20** Requesting the Board of Commissioners institute a hiring freeze through September 30, 2017

V. Miscellaneous

VI. Adjournment

9-9-16sek