

**DRAFT**

**OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF COMMISSIONERS  
OF SAGINAW COUNTY, MICHIGAN**



**SEPTEMBER SESSION 2016**

**F**irst Day of the September Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, September 20, 2016. The Board met pursuant to adjournment at 5:05 p.m. with the Honorable Michael J. Hanley in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

**PRESENT:** Cheryl M. Hadsall, Michael J. Hanley, Katheryn A. Kelly, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, James G. Theisen, Robert M. Woods, Jr., Patrick A. Wurtzel - **10**

**ABSENT:** Charles M. Stack - **1**

**TOTAL: - 11**

Prior to leading the Pledge of Allegiance to the Flag, Commissioner Wurtzel offered the following invocation:

Heavenly Father, we come to you today asking for your guidance, wisdom, and support as we begin this meeting. Help us to engage in meaningful discussion; allow us to grow closer as a group and nurture the bonds of community. Fill us with your grace, Lord God, as we make decisions that will affect both the current and future generations of Saginaw County residents.

Dear Lord, please protect those who continue to protect us. Guide law enforcement, public safety officers and firefighters as they put themselves in harm's way to insure that *our families* sleep soundly every night. Protect our soldiers fighting for our continued freedom, fighting for the freedom of mankind, and fighting for all that is good in our world. Dear Lord, protect your most vulnerable and precious *creations*, the unborn, and let us *never* forget that they too are living human beings created in your image.

Dear Lord, help us to stand with strength in the upcoming days of challenges and controversy, and please continue to remind us that regardless of the outcomes of the upcoming elections, we will still stand here as your servants, performing your work on this great earth. And Lord, let us never forget that ALL that we do here today, ALL that we accomplish, is for the pursuit of truth for the greater glory of You, and for the service of humanity. And finally Lord, thank you for allowing me the opportunity to serve you and praise your name in these hallowed chambers for the past 22 years.

We humbly ask this in the precious name of Jesus Christ, our Lord and Savior, AMEN.

**APPROVAL OF MINUTES**

*Theisen moved, seconded by Krafft, to approve the August 16, 2016 Minutes of the Board of Commissioners. Motion carried.*

**CLERK'S CALL OF SESSION**

September 8, 2016

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of September 20, 2016 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, September 20, 2016 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

*By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.*

**PUBLIC HEARING**

None

**AUDIENCES**

- Jan Wendland, MSU Extension 4-H Program Coordinator, and 4-H Volunteer Joan Kuhne presented Commissioner Dennis Krafft with the 4-H Emerald Clover Society Award and provided cake and apple cider to celebrate his achievement.
- Commissioner Krafft presented Jonathon Baker with a Special Resolution to the Eagle Scout.
- John Milne spoke in opposition to the Sheriff's proposal to renovate the former TRW building with the effect of removing taxable property from the City's tax rolls. He asked that Commissioners look carefully at real estate when considering proposals.

**LAUDATORY RESOLUTIONS**

**CERTIFICATE OF RECOGNITION  
MOTHER CORENE WADE-ADAMS**

*"And we know that all things work together for good to them that love God." ~ Romans 8:28*

**Corene Wade-Adams** was born in Slaughter, Mississippi to Reverend Willie and Little Wade. She accepted Christ in her life at an early age. After moving from Slaughter to Flint, Michigan, with her parents, she joined Pilgrim Temple Church of God in Christ under the leadership of the late Superintendent Leo J. Jackson.

**She met and later married** the love of her life, Arthur J. Adams, Sr. God called her husband into the ministry in 1976 and then later into pastoring. Corene worked tirelessly by his side until the Lord called him home in 2001.

**Corene has worked** in the church all her life and served in various capacities including Church Janitor, Kitchen Committee, Sunday School Teacher, President of Ministers Wife’s Circle and President of Missionary Circle, to name a few. After the emeritizing of Mother Lena Mason Lucas, Mother Adams was appointed to the office of State Supervisor for Michigan North Central Jurisdiction by Bishop H. J. Williams in 2010. Corene continues to serve the jurisdiction as supervisor with Bishop J. Drew Sheard as the presiding prelate. She serves the national church as a committee member for the International Morning Glory newspaper and committee member for the Special convention Assistance for the International Women’s Convention.

**She’s traveled across the United States,** Germany and France. Corene loves to spread the Good News of God everywhere she goes. She has received awards and been recognized for her commitment and dedication to the church. She takes life seriously and is all about soul-winning and encouraging men and women to give their lives to God.

**The Saginaw County Board of Commissioners** does hereby extend this Certificate of Recognition to you along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,  
**Saginaw County Board of Commissioners**

Michael J. Hanley  
Chairman, District #11

Adopted: September 20, 2016  
Presented: August 22, 2016

**IN MEMORY  
OF  
CAROLYN LANG PUGH**

**Carolyn Lang Pugh,** a resident of Saginaw County since 1971, was an exceptional and inspirational figure. Born July 31, 1942 in Newton, Mississippi and the Jim Crow South, Carolyn was devoted to a life of caring for people at a young age.

**Throughout the course of her life, Carolyn** gave unselfishly not only to her children but to the children of the community, friends, and family members in Saginaw County and beyond, including caring for the children of many faculty at Delta College, giving of herself, her wisdom, and attending to the needs of young people, including Delta College students and the students who participated in the NAACP’s Afro-Academic, Cultural, Technological and scientific Olympics.

**Carolyn was a humble and meek servant** who served in the background and greatly supported the political endeavors of many of those who have served in leadership in Saginaw County, especially many African Americans who were the first to serve in their political capacity, as well as numerous statewide and national candidates and elected officials.

**Through her work in educating** Saginaw County students, including those with special needs and those with high needs, Carolyn went above and beyond to touch the hearts of those she worked with as well as educate and nurture the children she served. Her subtle style of candor, humor and compassion has provided a source of comfort and inspiration throughout her life’s work.

The Saginaw County Board of Commissioners presents this certificate to the family of Carolyn Lang Pugh. Carolyn’s many years of public service have been truly appreciated and has made a difference in many people’s lives. Carolyn’s legacy will continue to be a tremendous gift to the people of Saginaw County and a compass for how others should serve.

Respectfully Submitted,  
Saginaw County  
Board of Commissioners

Adopted: September 20, 2016  
Presented: August 15, 2016

Michael J. Hanley  
Chair, District #11

Robert M. Woods, Jr.  
Commissioner, District #9

**CERTIFICATE OF RECOGNITION  
FIRST WARD COMMUNITY SERVICE  
85 YEARS OF SERVICE  
1931 - 2016**

*Mission Statement: “Bring People Together to Make a Positive Change in Their Lives.”*

**On Saturday, August 20, 2016** First Ward Community Service will celebrate its 85<sup>th</sup> anniversary. The mission of First Ward Community Service is to positively influence the lives of people in our community, by focusing on low-moderate income families and seniors. They address social and behavioral needs to change the environment along with education and recreation, which improves quality of life promoting healthy living.

**First Ward’s mission** is funded through fund development, foundations, individuals, federal, state and local financial institutions and special events. The key to its success is collaborating with community partners to optimize programs.

**First Ward Community Service** has a number of well-established programs in the community which include its basic subsistence programs that are instrumental in providing people of all ages with basic needs through educational health and nutritional classes, and serving over 10,000 hot nutritional meals in its community soup kitchen, senior citizens center and kids cafe, as well as a distribution site for surplus food in collaboration with the local food banks. Basic needs assistance is further enhanced through the emergency assistance programs designed to help families pay their utility, rent and mortgages. The substance abuse prevention program is a model in which 80% of program youth maintained a zero tolerance for alcohol, tobacco and other drugs. Programs for developing youth in K-12<sup>th</sup> grade offer weekly life skills (boys scout and girl scouts) training, character education, drug and violence prevention education, career exploration, recreation, arts, academic support and community service. A countywide youth development after-school and summer program are in place along with programs that provide homework assistance, tutoring with a focus on science technology engineering and mathematics, read program, and other academic activities that engage and enhance learning.

**The Saginaw County Board of Commissioners** congratulates the First Ward Community Service on its 85th anniversary and recognizes the progress and growth it has made in our community.

Respectfully Submitted,  
**Saginaw County**  
**Board of Commissioners**  
Michael J. Hanley  
Chair, District #11

Presented: August 20, 2016  
Adopted: September 20, 2016

**CERTIFICATE OF RECOGNITION**  
**MILES PURCELL**  
**COMMISSION ON AGING**

*I am only one, but I am one. I cannot do everything, but I can do something.  
And I will not let what I cannot do interfere with what I can do. ~Edward Everett Hale*

**Miles Purcell began serving** on the Saginaw County Commission on Aging in October, 2005 representing District #12 appointed upon referral by County Commissioners Thomas A. Basil (2005 - 2008), John A. McColgan, Jr. (2009 - 2010) and Timothy P. Kelly (2011 - 2012). On January 1, 2013, due to redistricting of County Commissioner districts, Miles was appointed to the COA by County Commissioner Michael J. Hanley to serve District #11. During his time on the Board of the Commission on Aging, he served as Vice-Chair from April 17, 2008 to February 16, 2012 and as Board Chair from February 16, 2012 to August 13, 2015 before retiring on June 16, 2016.

**As a Commission on Aging Board Member**, Mr. Purcell was involved in the community in a variety of ways. The Saginaw County Commission on Aging has several programs and services to benefit the older adult. The following lists services and programs offered: Information & Referral, Meals on Wheels, Dining Senior Style Program, Senior Centers, Case Management, Care Giver Support Program, Care Management for Frail Elderly, Cell Phones for Seniors, Transportation, Kinship Caregiver Support Program, Foster Grandparent Program, Emergency Food Assistance, Minority Outreach Program, In-Home Support Services Program, Volunteer Opportunities, Saginaw County Dementia Advisory Board, Legal Consultation & Referral Clinics, and Project Lifesaver.

**On behalf of the officials**, employees and residents of Saginaw County, Michigan we extend our gratitude for over ten (10) years of commendable public service as a member of the Commission on Aging representing your district during the years 2005 - 2016.

**We appreciate your dedication** to the continuous improvement of the quality of life for all Saginaw County residents, especially older adults, and the sacrifices you have made to ensure the preservation of our democracy.

Respectfully Submitted,  
**Saginaw County**  
**Board of Commissioners**  
Michael J. Hanley  
Chair, District #11

Adopted: September 20, 2016  
Presented: September 15, 2016

**COUNTY OF SAGINAW  
SPECIAL RESOLUTION TO THE EAGLE SCOUT  
JONATHON BAKER**

*Achieving the rank of Eagle Scout carries special significance.  
It is a performance-based award, having standards that  
have been well maintained over the years.  
Less than 7 percent of all Boy Scouts earn the Eagle Scout Award,  
making Scouting's highest rank a rare honor.*

**Whereas,** It is a distinct privilege to extend congratulations to Jonathon Baker as he is presented with the highest honor bestowed on a Boy Scout - the prestigious Eagle Scout Award. This achievement signifies qualities that are much admired by his peers as well as the residents of Saginaw County; and,

**Whereas,** Through his affiliation with Boy Scout Troop 215, Jonathon has taken full advantage of the opportunities for personal growth that have made the Boy Scouts of America one of the most respected organizations in our country. Jonathon has joined a unique group, including former President Gerald Ford from Grand Rapids, Michigan. Former President Ford was the only Eagle Scout to serve as President of the United States. Like those before him, Jonathon has displayed unselfishness and eagerness to accept responsibility; and,

**Whereas,** Jonathon started scouting in the first grade as a Tiger Scout. At the time, he told his parents he wanted to be an Eagle Scout someday. There were times he wanted to give up but remembered his goal. Jonathon has followed Boy Scout tradition through leadership positions he has held with his troop including Troop Guide, Assistant Senior Patrol Leader and Senior Patrol Leader, and completed an Eagle Scout project. Jonathon chose to repurpose and repaint the theatre stage floor at the Bronner Performing Arts Center, Frankenmuth, MI, because of his passions for music and theatre. He directed a team of six volunteers made up of his friends. Earning the rank of Eagle Scout is Jonathon's one true honor. He has graduated high school and is now attending Delta College. Jonathon has no definite career plans, but feels his history with scouting has prepared him for whatever he will choose; and,

**Whereas,** The famed Boy Scout motto "Be Prepared" appropriately describes Jonathon in his new role as an Eagle Scout. Under the leadership of Scoutmaster Ron Sohn, he has clearly learned the valuable lessons that scouting strives to teach, such as working hard, accepting responsibility, showing concern for others and providing leadership. Jonathon is the son of Dallas and Alisa Baker.

**Now, Therefore, Be It Resolved,** That the Saginaw County Board of Commissioners takes special pride in acknowledging Jonathon Baker for achieving the rank of Eagle Scout. We are very proud of this young man, and we are pleased he is a part of this community. We wish him continued success in all his future endeavors; and,

**Be It Further Resolved,** That this expression of recognition be placed in the minutes of the September 20, 2016 meeting as a permanent record.

Respectfully Submitted,  
**Saginaw County Board of Commissioners**

Presented: September 18, 2016  
Adopted: September 20, 2016

Michael J. Hanley  
Chair, District #11

Dennis H. Krafft  
Commissioner, District #8

## PETITIONS AND COMMUNICATIONS

*By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.*

**9-20-1**        **70<sup>TH</sup> DISTRICT COURT** requesting removal of the math test requirement from the job descriptions of Civil Clerk/Cashier, Criminal Clerk/Cashier, and Traffic Clerk/Cashier positions.

-- Courts & Public Safety/Labor Relations

**9-20-2**        **FRIEND OF THE COURT** requesting elimination of a “Support Specialist” position, creation of a “Friend of the Court Clerical Floater” position, with associated changes to the PCN Roster, and approval of the new job description and placement at level T-10 subject to Union approval.

-- Courts & Public Safety/Labor Relations **(9-20-4.6)**

**9-20-3**        **ANIMAL CONTROL** requesting approval to amend the FY 2016 Budget by \$12,000 and increase “Computer Software Licensing Fees” (250-43000-93709) from the General Fund to cover the cost of upgrading the shelter’s software program to Chameleon.

-- Appropriations / Budget Audit **(9-20-4.3)**

**9-20-4**        **SHERIFF** submitting a request to: (1) Raise the Undersheriff’s pay to top of the scale (H-13, Step 9) to be covered by the General Fund (Approximately \$12,000) **Denied in Committee;** (2) Waive the hiring freeze and approve filling five (5) vacant positions of Deputy Sheriff and one (1) vacant position of Corrections Officer; (3) Amend the FY 2016 Budget in the Jail by using Fund Balance (280-34204-69433) in the amount of \$60,000 to “Other Equipment Rental” due to an increase in clients using PLUS rental equipment, \$35,000 to “Personnel/Wages” due to anticipated shortfall, \$40,000 to “Reimbursement Surveillance” to make up shortfall in projected revenue, and \$3,000 to “Connection Fees” to make up shortfall in projected revenue. **Approved in Draft #3 of FY 2017 Budget.**

-- Appropriations / Budget Audit **(9-20-4.7)**

**9-20-5**        **CONTROLLER** submitting on behalf of the Saginaw Valley Zoological Society, in accordance with the terms of the agreement with Saginaw County, its Programming Report and June 2016 Financial Statements.

-- County Services (Receive and file)

**9-20-6**        **CONTROLLER** submitting on behalf of the Historical Society, its Second Quarter Finance and Program Report, as well as the second quarter reports from the four (4) out-county museums.

-- County Services (Receive and file)

**9-20-7**        **SAGINAW FUTURE** requesting an appearance before the Saginaw County – County Services Committee to provide an update on the Saginaw County Revolving Loan Fund.

-- County Services

**9-20-8**        **INFORMATION SYSTEMS & SERVICES** requesting approval for Saginaw County Information Systems & Services (ISS) to be rebranded as Information Technology (IT).

-- County Services **(9-20-3.1)**

**9-20-9**        **FRANKENMUTH CONVENTION & VISITORS BUREAU** requesting approval of its annual budget in accordance with its Management Agreement with Saginaw County. *(To be distributed at meeting)*

-- County Services **(9-20-3.2)**

- 9-20-10**      **10<sup>TH</sup> CIRCUIT COURT – FAMILY DIVISION** requesting waiver of the hiring freeze and approval to fill five (5) vacant Detention Youth Care Specialist positions at the Juvenile Detention Center.
- Appropriations / Labor Relations **(9-20-4.8)**
- 9-20-11**      **70<sup>th</sup> DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Civil Clerk/Cashier in the Civil Division.
- Appropriations / Labor Relations **(9-20-4.5)**
- 9-20-12**      **70<sup>th</sup> DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the positions of Criminal Clerk/Cashier in the Criminal Division and Civil Clerk/Cashier in the Civil Division.
- Appropriations / Labor Relations **(9-20-4.5)**
- 9-20-13**      **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of July 2016.
- Appropriations / Budget Audit **(9-20-4.1)**
- 9-20-14**      **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of August 2016.
- Appropriations / Budget Audit **(9-20-4.1)**
- 9-20-15**      **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of Public Health Nurse in the Sexually Transmitted Disease (STD) Program.
- Appropriations / Labor Relations **(9-20-4.9)**
- 9-20-16**      **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of Typist Clerk I/II in the Health Promotion and Communications Division.
- Appropriations / Labor Relations **(9-20-4.9)**
- 9-20-17**      **CONTROLLER/FINANCE DIRECTOR** requesting formal approval of FY 2016 Year-End Budget Adjustments.
- Appropriations / Budget Audit **(9-20-4.2)**
- 9-20-18**      **CONTROLLER/FINANCE DIRECTOR** submitting Draft #3 of the proposed FY 2017 budget.
- Appropriations / Budget Audit **(9-20-4.2 under Unfinished Business)**
- 9-20-19**      **ANIMAL CONTROL** requesting approval to modify shelter fees for FY 2017 by increasing Reclaim Fees, Euthanasia Fees and Disposal Fees.
- Appropriations / Budget Audit **(9-20-4.4)**
- 9-20-20**      **CONTROLLER** requesting the Board of Commissioners institute a hiring freeze through September 30, 2017.
- Appropriations / Labor Relations **(9-20-4.10)**
- 9-20-21**      **SHERIFF** requesting a special meeting of the Courts & Public Safety Committee to authorize use of 416 funds to purchase a vehicle in the amount of \$11,000 by moving money from wages and benefits to the vehicle line item.
- Courts & Public Safety **(9-20-2.1)**
- 9-20-22**      **BOARD COORDINATOR** informing commissioners that the following informational communications were received and are available for review in the Board Office:
- A. Wexford County supporting the Environmental Protection Agency and the Army Corps of Engineers proposed rule expanding the definition of “Waters of the United States” and requiring these agencies to work with state and local governments on rule development;

- B. Wexford County opposing HB 5016 which requires local governments and MDOT to notify entities one year in advance of any relocation of utilities or transmission lines is unnecessary, burdensome potentially costly, and punitive to the extent that it levies a fine in the form of paying for relocation costs for failure to timely notify the entities;
- C. Cheboygan County supporting the Environmental Protection Agency and the Army Corps of Engineers proposed rule expanding the definition of “Waters of the United States” and requiring these agencies to work with state and local governments on rule development;
- D. Cheboygan County urges State lawmakers and top officials to stop the hypocrisy of exempting themselves from the laws that they enact for the governance of the State of Michigan, of which they are included;
- E. Huron County supports a legislative fix that addresses (3) three issues: 1) property assessment, 2) determination of a property’s true cash value, 3) consideration of all three methods of assessment when determining a property’s true cash value;
- F. Huron County opposes fracking in Huron County and the State of Michigan and begs our representatives to recognize the risks of fracking and outlaw this dangerous practice before a catastrophic event occurs;
- G. Antrim County strongly supports the passage of HB4909, HB5578, and SB524 that include measures to address the following three (3) issues: 1) property assessment, 2) determination of a property’s true cash value, 3) consideration of all three methods of assessment when determining a property’s true cash value.

-- Receive and file

**INITIATORY MOTIONS**

None

**APPROPRIATIONS COMMITTEE**

Chairman Hanley asked for a Motion from the floor to recess for the Appropriations Committee meeting. Krafft moved, seconded by Kilpatrick, to recess. Motion carried and the Board recessed at 5:20 p.m. The Board reconvened, time being 5:26 p.m.

**V. APPROPRIATIONS MINUTES (9-20-2016)**

**Present:** M. Hanley-Chair, C. Hadsall, K. Kelly, K. Kilpatrick, D. Krafft, S. McInerney, C. Ruth, J. Theisen, R. Woods, Jr., P. Wurtzel

**Absent:** C. Stack

**Others:** Board Staff, Controller, Counsel

I. Call to Order---**Hanley at 5:20 p.m.**

II. Welcome

III. Audiences---**None**

IV. Agenda – COMMITTEE REFERRALS

1. **Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair**

None

2. **Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair**  
2.1) Sheriff, re: Approval of inter-fund transfer in the amount of \$11,000 to purchase a vehicle (Note: Original Request)  
***---Courts & Public Safety Committee met prior to the Board Session and approved multiple budget amendments for the Sheriff, as follows: To amend the Sheriff's 280 Special Project Fund by \$13,251 to acquire, equip and detail a vehicle for use within the 416 Grant. Further, to amend the 205 Fund by \$8,600 in order to lease a vehicle. Further, to amend the 205 Fund by \$2,400 to purchase equipment for "Project Lifesaver" for autistic children. Hadsall moved, seconded by McInerney, to approve. There was no discussion and the motion carried.***
3. **County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair**  
None
4. **APPROPRIATIONS – M. Hanley, Chair**  
**Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair**  
4.1) Treasurer/Controller, re: Claims for July and August 2016  
4.2) Controller, re: Approval of 2016 Year End Budget Adjustments  
4.3) Animal Care Center, re: Amendment of the FY 2016 Budget in amount of \$12,000 to purchase Chameleon software for the shelter  
4.4) Animal Care Center, re: Amendment of FY 2017 Animal Care Center Reclaim Fees, Euthanasia Fees and Disposal Fees  
***---Krafft moved, seconded by Hadsall, to approve 4.1 through 4.4 leaving room for exceptions. There were no exceptions and the motion carried.***
- Labor Relations Subcommittee – S. McInerney, Chair; C. Stack, Vice-Chair**  
4.5) 70<sup>th</sup> District Court, re: Waiver of the hiring freeze for two (2) Civil Clerk/Cashier positions and one (1) Criminal Clerk/Cashier position  
4.6) Friend of the Court, re: Approval to eliminate "Support Specialist" position, create a "Friend of the Court Clerical Floater" position, with associated changes to PCN Roster, and placement at T-10 level subject to Union approval  
4.7) Sheriff, re: Waiver of the hiring freeze for five (5) positions of Deputy Sheriff and one (1) position of Corrections Officer  
4.8) 10<sup>th</sup> Circuit Court, re: Waiver of the hiring freeze for five (5) positions of Detention Youth Care Specialist at the Juvenile Detention Center  
4.9) Public Health, re: Waiver of the hiring freeze for a Public Health Nurse in the STD Program and part-time position of Typist Clerk I/II in the Health Promotion and Communications Division  
4.10) Controller, re: Approval of recommendation to continue the hiring freeze in FY 2017  
***---McInerney moved, seconded by Theisen, to approve 4.5 through 4.10 leaving room for exceptions. There were no exceptions and the motion carried.***
- Legislative Subcommittee – C. Stack, Chair; K. Kelly, Vice-Chair**  
None

Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair

None

5. Executive Committee – M. Hanley, Chair

Announcement of Committee of the Whole scheduled for Tuesday, October 18, 2016 at 4:00 p.m. for a Quarterly Strategic Planning Session. Recess for the regular Board Session at 5:00 p.m. and continue the Committee of the Whole after if necessary.

V. Miscellaneous---None

VI. Adjournment---*Woods moved, seconded by Ruth, to adjourn. Motion carried; time being 5:26 p.m.*

Respectfully submitted,  
Suzy Koepplinger, Committee Clerk  
Michael J. Hanley, Committee Chair

*Commissioner Theisen moved, seconded by Commissioner Kelly, that the Minutes of the Appropriations Committee meeting be received and made a part of this day's session with the Nays so noted. Motion carried.*

**REPORTS OF APPROPRIATIONS  
AND REGULAR COMMITTEES**

**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1**

**SEPTEMBER 20, 2016**

Your committee considered Communication No. 9-20-21 from Sheriff William Federspiel, asking to authorize use of 416 funds to purchase a vehicle in the amount of \$11,000 by moving money from wages and benefits to the vehicle line item.

We met with Sheriff Federspiel who discussed with committee the foregoing request, as well as two others, to amend the Sheriff's 280 Special Project Fund by \$13,251 to acquire, equip and detail a vehicle for use within the 416 Grant. Further, to amend the 205 Fund by \$8,600 in order to lease a vehicle. Further, to amend the 205 Fund by \$2,400 to purchase equipment for "Project Lifesaver" for autistic children.

We recommend approval of the foregoing budget amendments to the Sheriff's FY 2016 Budget. Further, that the proper County officials be authorized and directed to amend the budget accordingly.

Respectfully Submitted,  
**COMMITTEE ON COURTS & PUBLIC SAFETY**  
Cheryl M. Hadsall, Chair  
Kirk W. Kilpatrick  
Michael J. Hanley

Susan A. McInerney, Vice-Chair  
Patrick A. Wurtzel

Respectfully submitted,  
**COMMITTEE ON APPROPRIATIONS**  
Michael J. Hanley, Chair

***By Commissioners Hadsall/McInerney: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON COUNTY SERVICES – 3.1**

**SEPTEMBER 20, 2016**

Your committee considered Communication No. 9-20-8 from Josh Brown, Director, requesting approval for Saginaw County Information Systems & Services (ISS) to be rebranded as Information Technology (IT).

Mr. Brown met with the Committee and explained that, after a review of the environment as well as current technology standards and practices, it would benefit Saginaw County to allow for this change. When interacting with outside entities, including vendors and the public, it has become apparent that ISS is a term that is no longer used outside of the Saginaw County municipality.

We recommend the proper County officials be authorized and directed to facilitate this change and rebrand Information Systems & Services (ISS) to Information Technology (IT).

Respectfully submitted,

**COMMITTEE ON COUNTY SERVICES**

Carl E. Ruth, Chair  
Cheryl M. Hadsall  
Dennis H. Krafft

Charles M. Stack, Vice-Chair  
Michael J. Hanley

***By Commissioners Ruth/Krafft: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON COUNTY SERVICES – 3.2**

**SEPTEMBER 20, 2016**

Your committee considered Communication No. 9-20-9 from Jamie Furbush, President/CEO, submitting for approval the annual budget of the Frankenmuth Convention & Visitors Bureau for FY 2016/2017.

We met with Ms. Furbush who explained the FY 2016/2017 budget of the Frankenmuth Convention & Visitors Bureau was submitted in accordance with the Management Agreement adopted by the Board of Commissioners on November 14, 2000. *(On file in the office of the Board of Commissioners)*

It is the recommendation of your committee to approve the FY 2016/2017 Frankenmuth Convention and Visitors Bureau budget as presented.

Respectfully submitted,

**COMMITTEE ON COUNTY SERVICES**

Carl E. Ruth, Chair  
Cheryl M. Hadsall  
Dennis H. Krafft

Charles M. Stack, Vice-Chair  
Michael J. Hanley

***By Commissioners Ruth/Krafft: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.1**

**SEPTEMBER 20, 2016**

In accordance with State Statute and County Policy, your Budget/Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
<b>9-20-13</b>	Electronic	July 1 - 31, 2016	\$ 4,832,595.00
	Voucher	July 1 - 31, 2016	\$ 7,440,530.64
<b>9-20-14</b>	Electronic	August 1 – 31, 2016	\$ 7,098,491.03
	Voucher	August 1 – 31, 2016	\$ 12,716,427.01

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Krafft/Hadsall: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.2**

**SEPTEMBER 20, 2016**

Your Budget Audit Subcommittee considered Communication No. 9-20-17 from Koren Thurston, Finance Director, submitting the 2016 Year End Budget adjustments for various funds of the County. (Attached)

These requests are intended to cover any budget shortfalls on both a categorical basis and fund level; further adjustments as recommended by the County Auditors may be submitted during the annual audit process. The amounts of these budget adjustments require Board approval.

We recommend the 2016 Year End Budget adjustments be approved as submitted by the Controller's Office; further, that the proper County officials be authorized and directed to amend the various budgets accordingly.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Krafft/Hadsall: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.3**

**SEPTEMBER 20, 2016**

Your Budget/Audit Subcommittee considered Communication No. 9-20-3 from Lisa Stoffel, Director, Animal Care Center (ACC), requesting amendment of its FY 2016 budget in the amount of \$12,000 to upgrade the shelter's software program.

We met with Ms. Stoffel who explained the shelter is currently using Shelter Pro and, after evaluating its capabilities with the Information Technology (IT) department, determined it does not allow the tracking and accountability required to provide the best service. The Chameleon system has a dedicated dispatch window that is tied directly into the County's GIS system and includes tracking from the moment the animal enters the shelter all the way through the outcome.

On-site training, a public kiosk for the front lobby, and data conversion support are also included. The Controller advised the committee there was money available left over from the ACC roof project to pay for the software.

We recommend approval to amend the Capital Improvement Fund (245 Fund) in the amount of \$12,000 to purchase Chameleon software for the shelter.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Krafft/Hadsall: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.4**

**SEPTEMBER 20, 2016**

Your Budget/Audit Subcommittee considered Communication No. 9-20-19 from Lisa Stoffel, Director, Animal Care Center (ACC), requesting amendment of its FY 2017 shelter fees as follows:

**Reclaim Fees**

Current Fee	Proposed Fee
Impound – 1 <sup>st</sup> offense \$25.00	Impound – 1 <sup>st</sup> offense \$60.00
Impound – 2 <sup>nd</sup> offense \$30.00	Impound – 2 <sup>nd</sup> offense \$120.00
Impound – 3 <sup>rd</sup> offense \$100.00	Impound – 3 <sup>rd</sup> offense \$180.00
Board \$10.00 per day	Board \$15.00 per day

**Euthanasia Fees**

Current Fee	Proposed Fee
\$15.00 per animal	\$30.00 per animal

**Disposal Fee**

Current Fee	Proposed Fee
\$7.00 per animal	\$10.00 per animal

We recommend approval to increase the Animal Care Center FY 2017 shelter fees as noted above.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Krafft/Hadsall: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.5**

**SEPTEMBER 20, 2016**

Your Labor Relations Subcommittee considered Communication Nos. 9-20-11 and 9-20-12 from Paula McGlown, District Court Administrator, requesting waiver of the hiring freeze and approval to fill two (2) positions of Civil Clerk/Cashier and one (1) position of Criminal Clerk/Cashier in the 70<sup>th</sup> District Court.

We met with Ms. McGlown who indicated these positions are vital to the efficient operation of both the Civil and Criminal Divisions of the 70<sup>th</sup> District Court and funding for these positions is in the FY 2017 Budget.

We recommend waiver of the hiring freeze and authorize hiring two (2) Civil Clerk/Cashier positions and one (1) Criminal Clerk/Cashier position in the 70<sup>th</sup> District Court.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.6**

**SEPTEMBER 20, 2016**

Your Labor Relations Subcommittee considered Communication No. 9-20-2 from Susan K. Prine, Friend of the Court, requesting elimination of a "Support Specialist" position, creation of a "Friend of the Court Clerical Floater" position, with associated changes to the PCN Roster, approval of a new job description and placement at level T-10 subject to Union approval.

We met with Ms. Prine at both the September Courts & Public Safety Committee and Labor Relations Subcommittee meetings regarding the reorganization and shifting of duties in the Friend of the Court. Ms. Prine stated this change will make the operation of her office more efficient and funding of the positions is contained within the FY 2017 budget.

We recommend elimination of a "Support Specialist" position, creation of a "Friend of the Court Clerical Floater" position, with associated changes to the PCN Roster, and placement at level T-10 subject to Union approval.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.7**

**SEPTEMBER 20, 2016**

Your Labor Relations Subcommittee considered Communication No. 9-20-4 from Sheriff William L. Federspiel requesting waiver of the hiring freeze and approval to fill five (5) vacant positions of Deputy Sheriff and one (1) vacant position of Corrections Officer.

As the Sheriff was not present at the meeting, discussion was held and the Controller reported that these positions are funded within the FY 2017 Budget.

We recommend waiver of the hiring freeze and authorize hiring five (5) positions of Deputy Sheriff and one (1) position of Corrections Officer.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.8**

**SEPTEMBER 20, 2016**

Your Labor Relations Subcommittee considered Communication No. 9-20-10 from Michelle Horn, Deputy Court Administrator, requesting waiver of the hiring freeze and approval to fill five (5) vacant Detention Youth Care Specialist positions at the Saginaw Juvenile Detention Center.

As the Deputy Court Administrator was not present, discussion was held and the Controller reported that these positions are funded within the FY 2017 Budget.

We recommend waiver of the hiring freeze and authorize hiring five (5) Detention Youth Care Specialists at the Saginaw Juvenile Detention Center.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.9**

**SEPTEMBER 20, 2016**

Your Labor Relations Subcommittee considered Communication Nos. 9-20-15 and 9-20-16 from John D. McKellar, Health Officer, requesting waiver of the hiring freeze and approval to fill the vacant position of Public Health Nurse in the Sexually Transmitted Disease Program, and the vacant part-time position of Typist Clerk I/II in the Health Promotion and Communications Division.

We met with Mr. McKellar who indicated these positions are vital to the efficient operation of both the requesting departments and funding for these positions is contained within the FY 2017 Budget.

We recommend waiver of the hiring freeze and authorize hiring a Public Health Nurse in the Sexually Transmitted Disease Program and a part-time position of Typist Clerk I/II in the Health Promotion and Communications Division at Public Health.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.10**

**SEPTEMBER 20, 2016**

Your Labor Relations Subcommittee considered Communication No. 9-20-20 submitted by Robert V. Belleman, Controller/CAO, pertaining to continuation of the hiring freeze in FY 2017.

We recommend the Board of Commissioners continue the hiring freeze, effective for FY 2017, on all departments as follows:

“The Board of Commissioners hereby finds justification to control its annual appropriations by instituting a hiring freeze effective October 1, 2016 through September 30, 2017 on all departments.

Once an authorized position becomes available in any department, said department shall leave the position vacant if an external hire is desired or required to fill said vacancy. The department is encouraged to reorganize its personnel compliment resulting in fewer overall full-time county employees. In the alternative, the department may submit a formal business case request to Labor Relations Subcommittee of Appropriations for the Board of Commissioners’ consideration of a waiver of said hiring freeze. Said vacant position shall not be filled by an external candidate except by specific Board of Commissioners authorization.”

We further recommend that the department shall submit, in writing to the Board of Commissioners, a request to waive the hiring freeze containing sufficient information for members of the Labor Relations Subcommittee to validate the need to fill said position along with a business case. The business case should include a clear and concise rationale for the position, options that were considered (i.e. elimination, consolidation or sharing with another department), the impact these options would have on the department, a brief overview of the services provided by the position, and whether those services are affected by seasonal demands.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**COMMITTEE COMPENSATION - 5.1**

**September 20, 2016**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 31 - August 13, 2016.*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/01/16	Human Services Committee	Woods	\$50.00	1
			Kelly	\$50.00	1
			McInerney	\$50.00	1
			Theisen	\$50.00	1
2	08/03/16	County Services Committee	Hanley	\$50.00	1
			Ruth	\$50.00	1
			Stack	\$50.00	1
			Hadsall	\$50.00	1
			Krafft	\$50.00	1
			Hanley	\$50.00	1

**Board of Commissioners**

**September 20, 2016**

3	08/04/16	Local Emergency Planning Committee	Theisen	\$50.00	1
4	08/04/16	Budget Audit Subcommittee	Krafft	\$50.00	1
			Ruth	\$50.00	1
			Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Hanley	\$50.00	1
5	08/08/16	Factoring Committee	Stack	\$50.00	1
			Theisen	\$50.00	1
			Wurtzel	\$50.00	1
			Hanley	\$50.00	1
6	08/08/16	Labor Relations Subcommittee	Stack	\$25.00	1
			Theisen	\$25.00	1
			Wurtzel	\$25.00	1
			Hanley	\$25.00	1
7	08/09/16	Courts & Public Safety Committee	Hadsall	\$50.00	1
			Kilpatrick	\$50.00	1
			Hanley	\$50.00	1
8	08/11/16	SMATS	Ruth	<u>\$50.00</u>	1
<b>TOTAL</b>				<b>\$1,300.00</b>	<b>28</b>

Respectfully submitted, Suzy Koeplinger, Board Coordinator (8-12-16)

**COMMITTEE COMPENSATION - 5.2**

**September 20, 2016**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 14 - August 27, 2016.*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/16/16	Solid Waste Management - Special Meeting	Stack	\$10.00	1
2	08/16/16	County Services Committee – Special	Ruth	\$25.00	1
			Stack	\$25.00	1
			Hadsall	\$25.00	1
			Krafft	\$25.00	1
			Hanley	\$25.00	1
3	08/16/16	Board Session	All Present	\$550.00	11
		Hadsall, Hanley, Kelly, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Woods, Wurtzel			
4	08/17/16	Animal Control Advisory Council	Hadsall	\$50.00	1
5	08/18/16	Frankenmuth Convention & Visitors Bureau	Krafft	\$50.00	1
6	08/22/16	MI Works! Committee Meetings/Midland	Ruth	\$50.00	1
			Theisen	\$50.00	1
			Stack	\$50.00	1
			Woods	\$50.00	1
			Hanley	\$50.00	1

**Board of Commissioners****September 20, 2016**

7	08/23/16	Region VII Area Agency on Aging	Stack	\$5.00	1
8	08/24/16	Medical Dispatch Advisory Committee	McInerney	\$50.00	1
9	08/24/16	Jail Committee	Hanley	\$50.00	1
			McInerney	\$25.00	1
			Woods	\$50.00	1
			Wurtzel	\$50.00	1
			Krafft	<u>\$50.00</u>	1
<b>TOTAL</b>				<b>\$1,315.00</b>	<b>31</b>

Respectfully submitted, Suzy Koeplinger, Board Coordinator (8-26-16)

**COMMITTEE COMPENSATION - 5.3****September 20, 2016**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 28, 2016 - September 10, 2016.*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	09/01/16	Local Emergency Planning Committee	Theisen	\$50.00	1
2	09/06/16	Courts & Public Safety Committee	Hadsall	\$50.00	1
			McInerney	\$50.00	1
			Kilpatrick	\$50.00	1
			Hanley	\$50.00	1
3	09/07/16	Crime Prevention Council	Hanley	\$50.00	1
4	09/07/16	County Services Committee	Ruth	\$50.00	1
			Stack	\$50.00	1
			Hadsall	\$50.00	1
			Krafft	\$50.00	1
			Hanley	\$25.00	1
5	09/08/16	SC-CHAP	McInerney	\$50.00	1
6	09/08/16	Budget Audit Subcommittee	Krafft	\$50.00	1
			Ruth	\$50.00	1
			Hanley	\$50.00	1
7	09/09/16	Saginaw Future Board	Hanley	\$50.00	1
<b>TOTAL</b>				<b>\$775.00</b>	<b>16</b>

Respectfully submitted, Suzy Koeplinger, Board Coordinator (9-9-16)

***By Commissioner Hadsall, seconded by Commissioner Theisen: That Committee Compensation Reports 5.1, 5.2 and 5.3 be received, not read, and the recommendations contained therein adopted. Motion carried.***

**FROM: RULES COMMITTEE -- 6.1****SEPTEMBER 20, 2016**

Your Rules Committee met September 12, 2016 on the recommendation of the Board Coordinator to eliminate the "Appropriations Committee" from the regular Board Session Agenda in order to streamline the agenda process and move forward with a web-based agenda system. The following sections were considered with proposed changes:

- **Article II, Meetings and Sessions of the Board**

Section 2.7 Petitioners requesting an audience before the Board of Commissioners ~~or the Appropriations Committee~~ shall be required to submit a request to the Board Coordinator no later than noon of the meeting day so audiences can be listed on the Addendum. The presenter shall be limited up to three minutes in length for oral remarks, with the summation details to be filed in writing with the Board for referral to the appropriate committee, if required. This section shall not apply to any other committee or subcommittee of the Board.

- **Article III, Order of Business**

Section 3.1 The order of business of the Board shall be as follows:

- 1) Call to order by the Chair
- 2) Roll call by the Clerk of the Board
- 3) Invocation by a Board member or her/his guest
- 4) Pledge of Allegiance to the flag
- 5) Approval of Minutes
- 6) Audience for petitioners; Laudatories (resolutions of appreciation)
- 7) Petitions and communications
- 8) Commissioners' Initiatory Motions shall require two-thirds (2/3rds) (8) majority vote of the members present for adoption. All initiatory motions shall be put in writing and distributed to commissioners before the motion is considered. (Section 7.4)
- 9) **Committee Reports (Consent Agenda)**
  - **Human Services Committee**
  - **Courts & Public Safety Committee**
  - **County Services Committee**
  - **Budget/Audit Committee**
  - **Labor Relations Committee**
  - **Legislative Committee**
  - **Intergovernmental Cooperation Committee**
  - **Executive Committee**
  - **Rules Committee**
  - **Special Committees**
- ~~9) Recess for Appropriations~~
- ~~10) Reports of Appropriations, (presented with minutes to be voted on as a whole but allowing division by commissioner request)~~
- ~~11) Reports of Regular Committees~~
- ~~12) Reports of Special Committees~~
- 10) Resolutions
- 11) Unfinished business
- 12) Announcements by Chair
- 13) Commissioners' audiences
- 14) Adjournment

- **Article VII, Officers**

Section 7.1 The Chair shall be the presiding officer of the Board and her/his duties shall be:

- 2) To make the appointment of members of ~~all regular committees~~ **to all Primary, Regular and Special** committees, and boards and commissions, unless otherwise directed by the Board or State Statute; provided, however, that members shall be notified in the Board Agenda of pending elections and appointments; the Chair's appointments will be listed in the Addendum prepared on the day of the Session;
- 3) To call all ~~adjourned~~ meetings of the Board;
- 4) To be a voting member of all ~~Standing Service~~ **Primary, Regular and Special** Committees;
- 7) ~~To be the Chair of Appropriations.~~

Section 7.5 The agenda packet prepared for the Board will be numbered to designate the various sections and fastened together as one unit. The Addendum prepared on the day of the Session shall be numbered consistent with the numbering of the Agenda. Communications will be summarized in the packet and kept on file in their entirety in the Board Office. Communications and supporting material will be distributed to the appropriate committee members, as requested by the committee. At the end of each meeting, Board material may be removed by the commissioner or left on her/his desk for redistribution. All confidential and privileged material shall be personally returned to ~~the Board Staff Secretary~~ or signed out at the end of the Session.

- **Article IX, Committees**

Section 9.1 The following shall be the ~~regular~~ **Primary** Standing Service Committees of the Board:

- 1) Human Services - ~~four members~~ **Add description**
- 2) Courts and Public Safety - ~~four members~~ **Add description**
- 3) County Services - ~~four members~~ **Add description**

Section 9.2 A quorum for Standing Service Committees shall be three (3) members.

Section 9.3 Each Board member shall serve on at least one **Primary and one Regular** Standing Service Committee. Commissioners attending committee meetings who are not members of the committee shall be treated the same as the general public.

Section 9.4 There shall **also be four (4) Regular Standing Service Committees** ~~an Appropriations Committee, consisting of all eleven (11) members of the Board, which~~ **1) The Appropriations Committee** shall be responsible for recommendations to alter the approved Annual Budget; for recommendations to alter County Personnel Policies; for providing input and direction in labor negotiations; for recommendations concerning state and federal legislative issues; and, for recommendations concerning cooperative efforts between Local units and County government.

- 2) ~~The Appropriations Committee shall have four~~ **(4) Regular Standing Service Committees** ~~subcommittees and~~ shall include the Chair of the Board. A quorum shall consist of a majority of the members serving on the ~~subcommittee~~. The Vice Chair of the Board of Commissioners shall assume chairmanship of said committee in the absence of its chair and vice chair.
- a. ~~Budget/Audit Subcommittee~~ shall review the cash position of the County with the Treasurer and Controller as compared to budget categories in both revenues and expenses, and shall report to the ~~Appropriations Committee~~ **Board of Commissioners** on a timely basis.
  - b. Labor Relations ~~Subcommittee~~ shall review all personnel matters as they relate to County policy and negotiations with Controller and appropriate personnel officer and report to ~~Appropriations Committee~~ **Board of Commissioners** on a timely basis. Labor Relations ~~Subcommittee~~ shall also serve as the Factoring Subcommittee. These responsibilities may be delegated by ~~the Labor Relations Subcommittee~~ but they shall remain responsible for the final decision to be reported to the Board.
  - c. Legislative ~~Subcommittee~~ shall address state and federal legislative issues affecting the County, have regular contact with legislators, departments and organizations, and shall report to the ~~Appropriations Committee~~ **Board of Commissioners** on a timely basis. Any member of the Board of Commissioners who is serving as a director of MAC shall be a member.
  - d. Intergovernmental Cooperation ~~Committee~~ shall reach out to other local units of government, including adjacent counties, and Saginaw County cities, villages, townships and school districts to seek out best practices, cooperation, collaboration and consolidation opportunities when it is deemed in the best interest of Saginaw County residents.

According to Article X, Section 10.1, the Board Rules may be revised or amended by a two-thirds (2/3rds) vote provided that the proposed amendments have been submitted to the Board in writing at a previous meeting. Therefore, we recommend the proposed amendments be laid on the table at this meeting for final approval at the October 18, 2016 Board Session.

Respectfully submitted,

**SPECIAL COMMITTEE ON RULES**

Cheryl M. Hadsall, Chair  
 James G. Theisen  
 Michael J. Hanley

Katheryn A. Kelly, Vice-Chair  
 Patrick A. Wurtzel

***By Commissioner Hadsall, that Committee Report 6.1 be laid on the table and taken up for adoption at the October 18, 2016 Board Session under Unfinished Business.***

**UNFINISHED BUSINESS**

SEPTEMBER 20, 2016

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.2 \*AMENDED****~~AUGUST 16, 2016~~**

Your Budget Audit Subcommittee received Communication No. 8-16-24 dated June 6, 2016 from Robert V. Belleman, Controller/CAO, submitting Draft #1 of the recommended Fiscal Year 2017 Budget. This Draft #1 of the Budget was submitted with all funds in balance. Each committee reviewed the proposed budgets and a Committee of the Whole meeting was held. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget Audit Subcommittee of Appropriations reviewed the budget as submitted, considered information presented at the Committee of the Whole meeting and have made amendments to Draft #1 of the 2017 Budget.

These amendments were incorporated as Draft #2 of the Fiscal Year 2017 Budget. The Budget Audit Subcommittee met again in September and reviewed Draft #2 of the Budget, made amendments, and these amendments have been incorporated herein as Draft #3 of the Fiscal Year 2017 Budget.

**Resolution A** contains the amended total budget for the County including the General Fund. The amended total County Budget for Fiscal 2017 is \$148,693,009 which is a 3.84% percent decrease from the current amended Fiscal 2016 Budget. The amended General Fund Budget for Fiscal 2017 is \$44,587,925 which represents an increase of \$301,342 or .68% percent over the current amended Fiscal 2016 Budget. The General Fund budget does include the use of fund balance from District Court alcohol caseflow monies and will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2016 and July 1, 2017, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2017 Budget.

**Resolution B** lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

**Resolution C** sets forth the prioritized Capital Improvement Budget for Fiscal Year 2017, which totals \$1,381,600, a \$228,722 decrease over the current FY 2016 budget.

**Resolution D** sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 16, 2016 session and comment was made on the proposed FY 2017 Budget, as amended, and on the proposed millages to be levied in December 2016 and July 2017. Notice was previously published in *The Saginaw News* and copies of the budget material will be made available to the public at the meeting.

It is the recommendation of your committee that Draft #3 of the Controller's recommended Fiscal Year 2017 Budget containing Budget Resolutions A, B, C and D be approved.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

**AUGUST 16, 2016 BOARD SESSION:**

*By Commissioner Krafft, seconded by Commissioner Ruth, that the Report of the Committee is received and the recommendations contained therein are laid on the table for adoption at the September 20, 2016 Board Session. Motion carried.*

**SEPTEMBER 20, 2016 BOARD SESSION:**

*The Chair asked for individual approval of Budget Resolutions A – D as follows:*

**Resolution A – FY 2016/2017 Budget**

*By Commissioner Krafft, seconded by Commissioner Theisen: That Resolution “A” be adopted. The Chair asked for a voice vote on the motion in accordance with Section 4.2 of the Rules of the Board. Motion carried unanimously.*

**RESOLUTION A  
September 20, 2016**

**WHEREAS,** The Saginaw County Board of Commissioners ("Board") has examined the 2015 annual financial report and budget requests for the 2017 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

**WHEREAS,** The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and

**WHEREAS,** The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

**WHEREAS,** The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

**WHEREAS,** The Board has reviewed the Committee On Appropriation’s recommended Budget for Fiscal 2017 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level;

**NOW, THEREFORE, BE IT RESOLVED,** That the Fiscal 2017 Saginaw County Budget as summarized below and set forth in the Committee on Appropriation's recommended budget dated September 20, 2016, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Controller shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.

## SAGINAW COUNTY FISCAL 2017 BUDGET SUMMARY

<u>FUND NAME</u>	<u>2017 BUDGET</u>	<u>GENERAL FUND APPRO.</u>
General Operating	\$ 38,839,369	\$ 38,839,369
Law Enforcement	8,316,044	403,301
Parks & Recreation	1,446,865	-
GIS System	196,083	-
Friend of Court	4,563,359	1,066,682
Health Services	10,157,427	1,519,046
Solid Waste Management	369,023	-
Lodging Excise Tax	2,729,000	-
Principal Resident Exemp Denial	24,665	-
Event Center	1,167,187	-
Castle Musm & Historical Society	939,335	-
Commission on Aging	4,376,524	-
Mosquito Abatement Commission	3,366,499	-
Dredged Materials Disposal Facility	16,320	-
Planning	814,179	38,010
Brownfield Redevelopment Authority	50,123	-
Economic Development Corp	28,680	-
Public Improvement	1,381,600	-
Courthouse Preservation Technology	160,500	-
Animal Control	1,088,472	-
Land Reutilization Fund	730,332	-
Small Cities Reuse	199,384	-
Register of Deeds Automation Fund	340,474	-
E-911 Telephone Surcharge	5,951,300	-
Mobile Data Maint/Replace	532,341	-
Local Correction Officers Training	60,281	-
Concealed Pistol Licensing	56,450	-
Area Records Management System	263,956	-
Law Library	63,000	56,500
County Library (Board)	67,000	-
MI Works-Service Centers	816,400	-
Michigan Works Administration	17,241,593	-
Re monumentation Grant	104,233	-
Special Projects	1,409,700	124,172
Sheriff Special Projects	1,507,400	-
Prosecutor Special Projects	870,355	537,977
Corrections Special Projects	477,421	-
MSU Extension Special Projects	372,096	213,096
Social Welfare	17,100	17,100
Child Care Probate/Juvenile Home	5,550,764	1,293,412
Child Care Welfare	872,160	464,260
Veterans Relief	15,000	15,000
Veterans Trust	82,000	-
Parking System	110,000	-
Delinquent Property Tax Foreclosure	1,500,142	-
Land Bank Authority	1,269,683	-
Airport	780,276	-
Inmate Services	862,000	-
Retiree Health Savings Plan	330,000	-
Information Systems & Services	2,555,718	-
Equipment Revolving Fund	39,945	-
Soil Erosion	116,978	-
Local Site Remediation Revolving	284,300	-
Mailing Department Fund	178,000	-
Motor Pool	583,343	-
Risk Management	1,449,014	-
Investment Services	65,074	-
Employee Benefits	8,901,241	-
Saginaw Children's Zoo Millage	929,259	-
Library (Penal)	650,300	-
PostEmployment Health Benefits	6,670,585	-
Retirement System	3,785,157	-
TOTAL	<u>\$ 148,693,009</u>	<u>\$44,587,925</u>

**BE IT FURTHER RESOLVED #1,** That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and

**BE IT FURTHER RESOLVED #2,** That the following tax rates are hereby authorized to be levied for the 2016 tax year (Fiscal 2017 budget year) for a total County levy of 8.8111 mills including authorized debt service as summarized below:

## 2016 AUTHORIZED TAX RATES - FISCAL 2017 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2017	4.8558 Mill**	General Operating
County Parks	.2942 Mill	Parks & Recreation
Castle Museum	.1997 Mill	Castle Museum & Hist.
Mosquito Control	.6400 Mill	Mosquito Abatement
Senior Citizens	.4300 Mill	Commission on Aging
County Event Center	.2250 Mill	Event Center
Sheriff Services	1.3394 Mill	Law Enforcement
Animal Control	.1500 Mill	Animal Control
Saginaw Children's Zoo	<u>.2000 Mill</u>	Children's Zoo
Total, Operating Millages	<u>8.3341 Mill</u>	
Debt-Hospital Bonds	<u>.4770 Mill</u>	Hospital Const. Debt
Total, Debt Millages	<u>.4770 Mill</u>	
GRAND TOTAL		<u>8.8111 Mill</u>

\*\* July 2017 General Operating levy subject to the provisions of the Headlee Adjustment.

**BE IT FURTHER RESOLVED #3,** That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E 9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and

**BE IT FURTHER RESOLVED #4,** That the sum of \$148,693,009 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and

**BE IT FURTHER RESOLVED #5,** That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

**BE IT FURTHER RESOLVED #6,** That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and

**BE IT FURTHER RESOLVED #7,** That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and

**BE IT FURTHER RESOLVED #8,** That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and

**BE IT FURTHER RESOLVED #9,** That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and

**BE IT FURTHER RESOLVED #10,** That the Controller is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and

**BE IT FURTHER RESOLVED #11,** That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2017 Budget Year) as defined by Public Act 2, 1986; and

**BE IT FURTHER RESOLVED #12,** That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$445,327 of the estimated \$890,654 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

**BE IT FURTHER RESOLVED #13,** That the revenues received by the County under Public Act 264 of 1987 (Health and Safety Fund Act) shall not be used to reduce the County's operating millage levy (2017 Budget Year); and

**BE IT FURTHER RESOLVED #14,** That in accordance with Public Act 264 of 1987 that 12/17 or approximately \$0 of the estimated \$0 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be appropriated to the County Health Department Budget, for Public Health prevention programs and services; and

**BE IT FURTHER RESOLVED #15,** That in accordance with Public Act 264 of 1987 that 5/17 or approximately \$0 of the estimated \$0 Cigarette Tax revenues, not used to reduce the County's operating tax rate shall be used for personnel and operation costs in excess of the Prosecutor's Department, 1988 appropriation levels for Court Operations; and

**BE IT FURTHER RESOLVED #16,** That the Controller be, and hereby is appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and

**BE IT FURTHER RESOLVED #17,** That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

**BE IT FURTHER RESOLVED #18,** That the County Controller be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund in an annual total amount not to exceed \$75,000 for that fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department in an annual amount not to exceed \$75,000 for each department. A quarterly report of all transfers shall be made to the Budget/Audit Committee; and

**BE IT FURTHER RESOLVED #19,** That the Chairman of the Board, upon recommendation of the County Controller, be authorized to sign in acceptance of grants on behalf of the County in an amount up to \$100,000 with a local match not to exceed 10% (\$10,000), if required, and if available within the requesting department's current budget; and that the County Controller be authorized to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and

**BE IT FURTHER RESOLVED #20,** That the County Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the Controller approves each contract as to substance and the County Attorney approves each contract as to legal form; and

**BE IT FURTHER RESOLVED #21,** That the Controller is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and

**BE IT FURTHER RESOLVED #22,** That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

**BE IT FURTHER RESOLVED #23,** That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

**BE IT FURTHER RESOLVED #24,** That upon approval of the Controller/CAO, appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

**BE IT FURTHER RESOLVED #25,** That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the Controller, Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the Controller, to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and

**BE IT FURTHER RESOLVED #26,** The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to Genesee County / State of Michigan to house 50 Genesee County inmates at a cost of \$45 per day to support the Law Enforcement Fund in the minimum amount of \$810,000; and

**BE IT FURTHER RESOLVED #27,** The County Controller/CAO is authorized to reduce the Law Enforcement Fund including reduction in force if the projected revenue from housing Genesee County inmates does not materialize; and

**BE IT FURTHER RESOLVED #28,** Any revenue received from the rental of jail beds to Genesee County / State of Michigan is restricted and can only be used for Law Enforcement or jail expenses; and

**BE IT FURTHER RESOLVED #29,** The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2018; POLC-Sheriff Unit II Sergeants – expired 2015; Teamsters Local 214 Health Department and Commission on Aging – expires 2018; Teamsters Local 214 Public Health Nurses – expires 2018; COAM-Sheriff Unit III Captains & Lieutenants – expires 2018; POAM-Sheriff Unit I (312 eligible) – expires 2019; POAM Detention Youth Care Specialists – expires 2018; POAM-Animal Control Officers – expires 2018;

POAM–Family Division Probation Officers – expires 2018; GELC-District Court Probation Officers – expires 2018; POAM-Prosecutors – expires 2018; POAM-Detention Supervisors – expires 2018; UAW Managers – expires 2018; UAW Professionals – expires 2018; UAW Paraprofessionals – expires 2018; POAM-Sheriff Unit I (non 312 eligible and clerical) – expires 2018; and Controller/CAO contract – expires 2018; and

**BE IT FURTHER RESOLVED #30**, That it is the determination of the Board of Commissioners for the 2017 Fiscal Year that the County is in compliance with Public Act 152 of 2011, and that determination is to stay within the hard dollar caps for employee health insurance as set and adjusted by the Public Act.

Respectfully submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

Michael J. Hanley, Chair

Adopted: September 20, 2016

**Resolution B – FY 2016/2017 Salary Schedule**

***By Commissioner Krafft, seconded by Commissioner Hadsall: That Resolution “B” be adopted. The Chair asked for a voice vote on the motion in accordance with Section 4.2 of the Rules of the Board. Motion carried unanimously.***

**RESOLUTION B  
September 20, 2016**

**WHEREAS**, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and

**WHEREAS**, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and

**WHEREAS**, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2016 and ending September 30, 2017;

**NOW, THEREFORE, BE IT RESOLVED**, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2016 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2016 and ending September 30, 2017.

**BE IT FURTHER RESOLVED #1**, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations (i.e. per diems) specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and

**BE IT FURTHER RESOLVED #2,** That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2017 Budget; and

**BE IT FURTHER RESOLVED #3,** That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual; and

**BE IT FURTHER RESOLVED #4,** That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

Michael J. Hanley, Chair

Adopted: September 20, 2016

**RESOLUTION B  
COUNTY OF SAGINAW  
ELECTED/APPOINTED OFFICIALS COMPENSATION**

<b>NUMBER</b>	<b>TITLE</b>	<b>1/1/2016 AMOUNT</b>	<b>1/1/2017 AMOUNT</b>
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689
6	Member, Board of Commissioners	10,874	10,874
5	Circuit Court Judge	139,919	139,919
5	District Court Judge	139,919	139,919
2	Probate Court Judge	139,919	139,919
1	Clerk	80,709	80,709
1	Register of Deeds	79,333	79,333
1	Treasurer	89,313	89,313
1	Public Works Commissioner	89,171	89,171
1	Sheriff	107,927	107,927
1	Prosecutor	135,136	135,136
3	Veterans Relief Commission	600	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board	4,000	4,000

**Resolution C – FY 2016/2017 Capital Improvement Plan**

***By Commissioner Krafft, seconded by Commissioner McInerney: That Resolution “C” be adopted. The Chair asked for a voice vote on the motion in accordance with Section 4.2 of the Rules of the Board. Motion carried unanimously.***

**RESOLUTION C  
September 20, 2016**

**WHEREAS**, The Saginaw County Board of Commissioners (“Board”) has examined the 2017-2021 Capital Improvement Plan for the 2017 Fiscal Year as submitted by the Saginaw County Controller/CAO; and

**WHEREAS**, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible manner;

**NOW, THEREFORE, BE IT RESOLVED**, That the County of Saginaw Capital Improvement Plan for the 2017 Fiscal Year is hereby adopted, subject to the availability of funds.

**BE IT FURTHER RESOLVED**, That the proper County officials be authorized and directed to proceed with the priority A projects, as attached, for the 2017 Fiscal Year.

Respectfully submitted,  
**SAGINAW COUNTY BOARD OF COMMISSIONERS**  
Michael J. Hanley, Chair  
Adopted: September 20, 2016

**Resolution D – FY 2016/2017 Fee Schedule**

***By Commissioner Krafft, seconded by Commissioner Kilpatrick: That Resolution “D” be adopted. The Chair asked for a voice vote on the motion in accordance with Section 4.2 of the Rules of the Board. Motion carried unanimously.***

**RESOLUTION D  
September 20, 2016**

**WHEREAS**, The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and

**WHEREAS**, It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and

**WHEREAS**, The Board of Commissioners has incorporated as part of the Fiscal 2017 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and

**WHEREAS**, The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year;

**NOW, THEREFORE, BE IT RESOLVED**, That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2017 Budget.

Respectfully submitted,

**SAGINAW COUNTY BOARD OF COMMISSIONERS**

Michael J. Hanley, Chair

Adopted: September 20, 2016

**RESOLUTIONS**

None

**PROCLAMATIONS**

None

**ELECTIONS**

None

**APPOINTMENTS**

The Chair appointed Robert Woods, Al Kaufman and Jeff Turner to the **Tri-City Area Joint Zoning Board** with terms to expire 12/31/18.

**ANNOUNCEMENTS BY THE CHAIR**

None

**COMMISSIONERS' AUDIENCES**

- ◆ Commissioner Krafft announced the Johnny Burke Children’s Foundation 20<sup>th</sup> Annual (and final) Crabby Clam & Lobster Fest on October 7<sup>th</sup> and 8<sup>th</sup> at River Place Shops in Frankenmuth
- ◆ Commissioner Kelly announced the Saginaw Valley Agricultural Association Banquet on Saturday, September 24<sup>th</sup> – tickets are still available, \$100 for dinner/drinks for two

*By Commissioner Woods, seconded by Commissioner Kelly: That the Board adjourn. Carried.* Thereupon, the Board adjourned at 5:40 p.m.

**MICHAEL J. HANLEY, CHAIRMAN**

**SUSAN KALTENBACH, CLERK**