

**OFFICIAL PROCEEDINGS
OF THE
BOARD OF COMMISSIONERS
OF SAGINAW COUNTY, MICHIGAN**



MAY SESSION 2016

First Day of the May Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, May 17, 2016. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Michael J. Hanley in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

PRESENT: Cheryl M. Hadsall, Michael J. Hanley, Katheryn A. Kelly, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Robert M. Woods, Jr., Patrick A. Wurtzel - **11**

ABSENT: None - **0**

TOTAL: - **11**

Commissioner Krafft gave the invocation and led the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

May 6, 2016

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of May 17, 2016 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, May 17, 2016 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

Theisen moved, seconded by Wurtzel, to approve the April 2016 Minutes of the Board of Commissioners. Motion carried.

AUDIENCES

- Bill Stanuszek, Director, and Margaret Breasbois, Education Coordinator, Mosquito Abatement Commission, with assistance from Mosquito Abatement Commission Chair, Rene DeSander, presented bicycles and gift certificates to the Annual Mosquito Abatement Challenge Contest winners for the 16th year.

First place winners of mountain bikes and helmets were:

<u>3rd Grade</u> Addison Fordos Merrill Elementary	<u>4th Grade</u> Krysta Luce Big Rock Elementary	<u>5th Grade</u> Hailey Rolfe Chesaning Middle School
Hunter Moffett Merrill Elementary	Christian Powell Big Rock Elementary	Drew Vogelaar Chesaning Middle School

Second place winners receiving \$50 gift certificates were:

<u>3rd Grade</u> Austin McCormick Merrill Elementary	<u>4th Grade</u> Tayonna Wilson Jessie Rouse Elementary	<u>5th Grade</u> Katherine Miller Chesaning Middle School
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Classroom Participation and Creativity Award went to the 3rd and 4th grade classroom of **Mrs. JoeAnn Harris at Jessie Rouse Elementary**. School Participation and Creativity Awards went to **Merrill Elementary and Chesaning Middle School**.

- Commissioner Robert Woods presented Tim Ninemire, Director of Saginaw County Community Mental Health Authority Customer Service/Recipient Rights Office, and two mental health consumers, with a Proclamation for May as Mental Health Month.

LAUDATORY RESOLUTIONS

Certificate of Recognition
50th Anniversary
READ Association of Saginaw County

*A child's ability to read is important to their development to live as happy,
successful and productive members of society.*

The READ Association of Saginaw County was established in 1966, in response to a high correlation between juvenile delinquency, poverty and illiteracy. It was clearly believed that students who learned to read would stay in school and become productive members of their community. One out of every three children find reading one of the most difficult tasks that they ever have to master. The first READ program was held at Michigan Avenue Baptist Church as a pilot program. Just a few months later, 300 volunteers attended a citizen-initiated community based meeting to learn how they could make a difference helping a child learn to read.

This year, the READ Association of Saginaw County celebrates 50 years of providing children’s literacy program services throughout Saginaw County. The majority of the children READ serves are given the opportunity to share individualized weekly reading time with a volunteer mentor. While reading is the primary focus, mentors also serve as positive role models, teaching children values, ethics and good character traits such as courage, honesty, friendship, kindness, truthfulness integrity and compassion. Volunteers are asked to commit one hour a week to work with one child.

50 years later, this organization is a strong, well-respected organization in the community with a simple mission: to help students improve their reading skills and discover the joy of reading. Over the years, countless individuals have served as volunteer mentors working with thousands of elementary students. Primary goals are to motivate children to want to read and to enhance their confidence and self-esteem so that they can read at their respective grade level. READ strives to instill in all children a love of reading and the value of becoming a lifelong reader.

The Saginaw County Board of Commissioners thanks the READ Association of Saginaw County for its dedication to enhancing children’s lives through the magical world of reading and congratulates READ on its 50th year bettering the community of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Michael J. Hanley
Chair, District #11

Adopted: May 17, 2016
Presented: May 10, 2016

Certificate of Recognition
Happy 90th Birthday!
Dorothy Parham Kemp

Mrs. Dorothy M. Parham Kemp blossomed into the world on the spring day of May 3, 1926. She was born in Round Lake, Mississippi to Mr. and Mrs. John and Lillie Parham. The sixth of ten children, whose parents were farmers, she learned early on the importance of family and working together.

At the budding age of 15, she met a fine gentleman who lived in the same community. He captured her heart so tenderly, that she patiently waited for him as he served in the U.S. Army during World War II. Upon his return, Dorothy joined the now late Nathaniel Kemp, Jr. in marriage on March 17, 1946 in Alligator, Mississippi.

Five beautiful children emerged from this loving bond while they resided in the south. Two more came to be once the family relocated to Michigan. Along with raising her seven children, Dorothy still found time to be an active member of her church. With a trustworthy spirit she served as Treasurer for the Mission and Deaconess Board at Tabernacle Baptist Church. She also played an essential role in the Mission’s outreach ministry as she mailed cards to the sick and shut-in. A faithful member of the Neighborhood Club for more than 30 years, Dorothy generously gave her time to others while setting a positive example for her own.

She is a great listener and can offer spiritual words of encouragement. To this very day Dorothy lovingly shares her 90 years of wisdom, guidance and kind spirit as a mother, grandmother, sister, aunt, and friend.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to Mrs. Dorothy M. Parham Kemp. We congratulate Dorothy on her 90th birthday along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Michael J. Hanley
Chair, District #11

Adopted: May 17, 2016
Presented: May 3, 2016

**Certificate of Recognition
Alpha Kappa Alpha Sorority Inc.
To be of Service to all Mankind!**

Upon the occasion of the Alpha Kappa Alpha Sorority, Inc., Eta Upsilon Omega Chapter,
32nd Annual "Hats Off to Mom" Scholarship Luncheon
on Saturday, May 7, 2016
this Certificate of Recognition is awarded to

Ms. Kimberly Horne Soror of the Year	Mrs. Barbara Brown Mother of the Year	Ms. Mary McDonald Senior Pearl
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as a testimonial of loyal and dedicated service that they have contributed over the years.

Eta Upsilon Omega Chapter of Alpha Kappa Alpha Sorority, Inc. was chartered on Saturday, February 10, 1962 at the Bancroft Hotel in Saginaw, Michigan. Twelve distinguished sorors comprised the charter group. The chartering officer was Soror Laura Kate Campbell, Supreme Grammateus at that time. The Regional Director was Soror LaRue Fredericks, and the Supreme Basileus was Soror Marjorie Parker. A special guest at the chartering ceremony was Soror Aloncita Flood, National Membership Chairman and aunt of Soror Bernadine Tivis. The first basileus of Eta Upsilon Omega chapter was Soror Marie Claytor.

The Saginaw County Board of Commissioners does hereby extend
this Certificate of Recognition to
Ms. Kimberly Horne, Mrs. Barbara Brown and Ms. Mary McDonald
along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Michael J. Hanley
Chairman, District #11

Presented: May 7, 2016
Adopted: May 17, 2016

**Certificate of Recognition
Celebrating 15 Years
Pastor Rodrick A. Smith**

On Sunday, May 15, 2016, the members of Zion Missionary Baptist Church, 721 Johnson Ave., Saginaw Michigan, will celebrate the 15th anniversary of Pastor Rodrick A. Smith.

Pastor Smith is a native of Shreveport, Louisiana, where he attended elementary school and high school. Pastor Smith received Christ in May of 1969 at the age of seven, was baptized and became a member of Zion Baptist Church, in Shreveport. He joined the United States Marine Corps (USMC) in 1982, completing initial orientation training and testing in the USMC Military Police. Pastor Smith graduated from the Tenth Marine Artillery Training School in 1984. In April of 1986, he received an Honorable Discharge from the USMC.

In 1996, he graduated from the United Theological Seminary and Bible College, Monroe, Louisiana, receiving a Bachelor of Theology Degree. He received his Masters of Theology Degree from the same Seminary on May 23, 2003. Pastor Smith continued his biblical studies at the E. K. Bailey Ministries Inc. of Dallas, Texas, receiving Certification in Expository Preaching in July 2004. Pastor Smith is a certified instructor for the District and State Congress.

Pastor Smith preached his initial sermon in 1991. He was ordained by the Pleasant Hill Baptist Church, Benton, Louisiana in 1993. He pastored Bethlehem Baptist Church, Bellevue, Louisiana from 1994 – 1999. Pastor Smith was the former Pastor of Galilee Baptist Church, Plain Dealing, Louisiana from June 5, 1999 until he was called to pastor Zion Missionary Baptist Church, Saginaw, Michigan in May 2001. In July 2015, Pastor Smith was elected Moderator of the Saginaw Valley Baptist District Association.

He is happily married to Irma Gates-Smith and they are the proud parents of Angela.

The Saginaw County Board of Commissioners congratulates Pastor Rodrick A. Smith on his 15th anniversary of pastoring at Zion Missionary Baptist Church.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Michael J. Hanley
Chairman, District #11

Adopted: May 17, 2016
Presented: May 15, 2016

Carl E. Ruth
Commissioner, District #10

**Certificate of Recognition
Saginaw County Foster Grandparent Program
Senior Corps Foster Grandparents**

The Foster Grandparent Program, which began in 1965, provides loving and experienced tutors and mentors to children and youth with special needs. Approximately 31,000 Foster Grandparents meet the needs of more than 260,000 young people each year. Typically working one on one, Foster Grandparents provide support in schools, hospitals, drug treatment centers, correctional institutions, and child care centers. Among other activities, they go over schoolwork, reinforce values, teach parenting skills to young mothers, and care for premature infants and children with disabilities. Foster Grandparents often maintain an ongoing, intensive relationship with their young clients for a year or longer.

The Saginaw County Foster Grandparents Program has 55 active Foster Grandparent Volunteers serving at 17 locations within Saginaw County. Those locations include 10 sites that are part of Saginaw Public Schools, Carrollton Schools, Bridgeport, Francis Reh, Saginaw Preparatory, Community Mental Health, MSU Extension and International Academy of Bridgeport. Many of its grandparents have been with them for a number of years, including its longest serving Foster Grandparent who has been with the program for 18 years.

The Foster Grandparent Program is part of Senior Corps, a network of national and community service programs that each year supports the engagement of nearly 500,000 Americans age 55 and older in service to meet critical needs in education, the environment, public safety, homeland security, and other areas. The mission of the Corporation is to improve lives, strengthen communities, and foster civic engagement through service and volunteering.

The Saginaw County Board of Commissioners thank the Foster Grandparent Program and its 55 volunteers for helping and bettering the lives of our Saginaw County youths.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Michael J. Hanley
Chair, District #11

Adopted: May 17, 2016
Presented: May 20, 2016

Cheryl M. Hadsall
Commissioner, District #7

Certificate of Recognition
Pam Cole - East Side Soup Kitchen Director

Pam Cole became Director of the East Side Soup Kitchen (ESSK) on November 15, 1993. At that time the East Side Soup Kitchen was located in the Sacred Heart Church at 1317 Cherry Street. Shortly thereafter the East Side Soup Kitchen moved to Warren Avenue Presbyterian Church. Pam also became a member of the Leadership Saginaw Class of 1995. Under Pam’s guidance and leadership, in October of 2005 the East Side Soup Kitchen moved into its current facility at 940 E. Genesee St. as part of The Hunger Solution Center, the culmination of many months of hard work and commitment.

During Pam’s tenure, 1,380,588 lunches have been served in the dining room and an additional 1,236,814 After School Meal Program bag lunches have been distributed for a total of 2,617,402 meals prepared and provided to Saginaw area adults and children. Throughout this time, millions of dollars have been raised in support of the East Side Soup Kitchen ranging from penny drives to regular contributions to grants from the Alden and Vada Dow Foundation to those in the community who designate the East Side Soup Kitchen as their preferred honorarium at the time of their death. Regular fundraisers over the years have included the East Side Soup Kitchen Annual Golf Outing, Souper Bowl, Michigan Sampler, Zehnder’s and the American Culinary Association Flint/Saginaw Valley Chapter’s Annual Hot Food Competition, Stuff A Bus, Carrollton Race Walk, and the CROP Walk.

Hundreds of volunteers, from retirees to lawyer, doctors, firefighters and students, have passed through the ESSK, some coming once and many returning for years. The ESSK is also a District and Circuit Court approved location for probation hours to be worked, as well as hours for the Department of Social Services. The East Side Soup Kitchen has been home to many other services: Fifth Saturday Breakfast, Saginaw Area Foundation for Eye Care, Sacred Heart Rehabilitation HIV/AIDS Testing and Counseling, Point in Time Survey for the Homeless Coalition and U.S. Census.

Pam has been as active ambassador in the Saginaw area for the East Side Soup Kitchen. Over the years she has visited countless classrooms and churches and made television appearances talking about the need in our community for the services provided by the East Side Soup Kitchen. In addition, for many years Pam coordinated the Christmas Day Dinner at First Congregational Church.

The Saginaw County Board of Commissioners thanks Pam Cole for 22 years of service at the East Side Soup Kitchen and for her dedication to the people of need in Saginaw County.

Respectfully Submitted,
Saginaw County Board of Commissioners
Michael J. Hanley
Chair, District #11

Adopted: May 17, 2016
Presented: May 22, 2016

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.

5-17-1 MICHIGAN WORKS! requesting waiver of the hiring freeze and approval to fill the position of Steno Secretary II.

-- County Services **(5-17-4.8)**

5-17-2 COMMUNITY CORRECTIONS requesting approval to submit and accept, if awarded, a grant in the amount of \$460,000 from the State of Michigan Office of Community Corrections.

-- Courts & Public Safety **(5-17-2.1)**

5-17-3 CITY OF SAGINAW sending notice of a public hearing on the application from Hi-Tech Steel Treating, Inc., 2720 Roberts Street, for an Industrial Facilities Tax Exemption Certificate.

-- County Services (Receive and file)

5-17-4 BOARD COORDINATOR requesting approval of revised job descriptions for the positions of Board Coordinator and Assistant Board Coordinator with a request for Refactoring. Further requesting approval of new job description for the position of Board Assistant (PT), with a request for Factoring and waiver of the hiring freeze.

-- Executive / Labor Relations **(5-17-4.4/4.5)**

5-17-5 CONTROLLER submitting on behalf of the Historical Society of Saginaw County its First Quarter Finance and Program Report and the final copy of the 2015 Audit completed by Yeo & Yeo.

-- County Services (Receive and file)

5-17-6 MOSQUITO ABATEMENT requesting approval to transfer ownership of the Jefferson Tower to the City of Saginaw, which will release the Mosquito Abatement Commission and Saginaw County from all physical and financial responsibilities associated with ownership of the tower.

-- Human Services **(5-17-1.1)**

5-17-7 FINANCE DIRECTOR requesting approval by Resolution of the FY 2015 Deficit Elimination Plan.

-- Appropriations / Budget Audit **(5-17-4.2/Res. "B")**

5-17-8 TREASURER requesting the reappointment of Maria McCarville, Director, to the Library Board.

-- Appointment

- 5-17-9 PARKS & RECREATION** requesting amendment of its FY 2016 Budget in the amount of not to exceed \$30,000 transferred to the Imerman Park Restricted Fund to replace a badly flood damaged parking lot near the two most utilized pavilions.
 -- County Services **(5-17-3.1)**
- 5-17-10 PARKS & RECREATION** requesting approval of a Resolution accepting a grant from the Michigan Natural Resources Trust Fund in the amount of \$104,400 for the acquisition of 32.43 acres in Zilwaukee Township for development of a trailhead parking area and connection to the GLB Regional Trail.
 -- County Services **(5-17-3.2/Res. "A")**
- 5-17-11 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of March 2016.
 -- Appropriations / Budget Audit **(5-17-4.1)**
- 5-17-12 SAGINAW FUTURE INC.** submitting information on the Commercial Rehabilitation Act (PA 210 of 2005) and requesting consideration of policy language.
 -- County Services **(5-17-3.3)**
- 5-17-13 CONTROLLER** requesting financial support in the amount of \$1,000 to the Vietnam Veterans of America, Bay Area Chapter #494, to offset costs associated with its 2016 Michigan State Council Summer Convention.
 -- Appropriations / Budget Audit **(5-17-4.3)**
- 5-17-14 PERSONNEL DIRECTOR** submitting a negotiated wage rate of M-09 for the revised job description and position of Deputy Director of Equalization.
 -- Appropriations / Labor Relations **(5-17-4.6)**
- 5-17-15 PERSONNEL DIRECTOR** submitting a negotiated wage rate of P-10 for the ISS position of Project Manager and a negotiated wage rate of P-4 for the ISS position of Service Desk Representative.
 -- Appropriations / Labor Relations **(5-17-4.7)**

INITIATORY MOTIONS

Chair Hanley asked if there were any matters from the floor. ***Commissioner Woods, seconded by Commissioner McInerney, moved the following report and discussion was held with the Controller and Al Kaufman, Harry W. Browne Airport Manager:***

FROM: SAGINAW COUNTY AIRPORT COMMITTEE -- 7.1

MAY 17, 2016

Your Airport Committee met with Al Kaufman, Airport Manager, and Robert Belleman, Controller/CAO, regarding an Agreement for Professional Services with Mead & Hunt, Inc., consulting engineers, for a runway project at Harry W. Browne Airport.

Discussion was held regarding the project, which is "Planning Land Acquisition RPZ" (Runway Protection Zones.) The Project Description is "Aviation Easement Acquisition (E30 & E31), Rights of First Refusal (E26 & E29) and Development Agreement (A1). Saginaw County is required to advance the \$63,852 with the Federal and State reimbursing the County 69.2 percent and 3.8 percent respectively once the work is completed. Saginaw County's share of this project is 27 percent. This Project is required prior to design and construction of Runway 9/27 rehabilitation & lighting, which is estimated to cost \$2,990,000.

Mead & Hunt, Inc. will use standard land acquisition practices, as recommended by the Federal Aviation Administration Detroit Airports District Offices (FAA-ADO), and the MDOT AERO to accomplish the acquisition of the necessary easements. The acquisition of easements, right-of-first-refusal agreement, and/or Development Agreement may involve the “declaration of takings to proceed with condemnation if a resolution with properties owners is not reached. The acquisition costs associated with easements and right-of first-refusal is estimated at \$100,000 with the local share of \$10,000. The total Project cost is \$163,850 with local share of approximately \$20,000 depending upon the costs for the right of first refusal.

The project scheduled anticipates the Notice To Proceed (NTP) will be issued by June 1, 2016. Using the June 1, 2016 as the contract start date, it is expected the County will need to make payments to the Mead & Hunt team in the following months with the estimated amounts: July (\$7,000), September (\$40,000), October (\$7,000), November (\$5,000) and February (\$4,852).

We recommend approval of the Agreement and that the FY 2016 Harry W. Browne Airport budget be amended for the use of retained earnings to cover the costs associated with this Professional Services Agreement. The cost of the Professional Services Agreement is \$63,852. The Airport Fund (581) has approximately \$227,971 in cash with a portion available for this project. We further recommend that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

AIRPORT COMMITTEE

Robert M. Woods, Jr., Chair
Dennis H. Krafft
Susan A. McInerney

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners Woods/McInerney: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

APPROPRIATIONS COMMITTEE

Chairman Hanley announced the Board would recess for the Appropriations Committee meeting. ***Kilpatrick moved, seconded by Stack, to recess. Motion carried and the Board recessed, time being 5:24 p.m.*** The Board reconvened; time being 5:34 p.m.

V. APPROPRIATIONS MINUTES (5-17-2016)

Present: M. Hanley-Chair, C. Hadsall, K. Kelly, K. Kilpatrick, D. Krafft, S. McInerney, C. Ruth, C. Stack, J. Theisen, R. Woods, Jr., P. Wurtzel

Others: Board Staff, Controller, Counsel

- I. Call to Order---**Hanley at 5:24 p.m.**
- II. Welcome
- III. Audiences---**None**

IV. Agenda – COMMITTEE REFERRALS**1. Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair**

1.1) Mosquito Abatement, re: Approval to transfer ownership of the Jefferson Tower to the City of Saginaw

---Woods moved, seconded by Theisen, to approve. Motion carried.

2. Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair

2.1) Community Corrections, re: Approval to apply for and accept \$460,000 grant from State of Michigan (MDOC) Office of Community Corrections

---Hadsall moved, seconded by McInerney, to approve. Mary Stec, Community Corrections Manager, explained how the funds are utilized. Motion carried.

3. County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair

3.1) Parks & Recreation, re: Approval to amend FY 2016 Budget not to exceed \$30,000 to replace badly flood damaged parking lot at Imerman Park

3.2) Parks & Recreation, re: Approval of grant to Michigan Natural Resources Trust Fund for \$104,400 for the acquisition of 32.43 acres in Zilwaukee Township for development of connection to the GLB Regional Trail

3.3) Saginaw Future, Inc., re: Approval of new County Policy to establish local district areas for projects proposed under Public Act 210 of 2005 – Commercial Rehabilitation Act

---Ruth moved, seconded by Stack, to approve 3.1 through 3.3 leaving room for exceptions. Robert Belleman, Controller/CAO, explained changes to the new County Policy regarding the Commercial Rehabilitation Act. There were no exceptions and the motion carried.

4. APPROPRIATIONS – M. Hanley, Chair**Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair**

4.1) Treasurer/Controller, re: Claims for March 2016

4.2) Controller/Finance Director, re: Approval of FY 2015 Deficit Elimination Plan

4.3) Controller, re: Approval of financial support in amount of \$1,000 to Vietnam Veterans of America, Bay Area Chapter #494 to offset convention costs

---Krafft moved, seconded by Ruth, to approve 4.1 through 4.3 leaving room for exceptions. There were no exceptions and the motion carried.

Labor Relations Subcommittee – S. McInerney, Chair; C. Stack, Vice-Chair

4.4) Board Office, re: Approval of factored pay grade and waiver of hiring freeze for Board Assistant (PT)

4.5) Board Office, re: Approval of refactored pay grade for Assistant Board Coordinator

4.6) Equalization, re: Approval of negotiated pay grade for Deputy Director

4.7) Information Systems & Services, re: Approval of negotiated pay grade for positions of Project Manager and Service Desk Representative

4.8) Michigan Works! re: Waiver of hiring freeze to hire Steno Secretary II

4.9) Approval of Collective Bargaining Agreement with Police Officers Association of Michigan Deputies Unit (POAM-312)

---McInerney moved, seconded by Stack, to approve 4.4 through 4.9 leaving room for exceptions. There were no exceptions and the motion carried.

Legislative Subcommittee – C. Stack, Chair; K. Kelly, Vice-Chair

None

Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair

None

5. Executive Committee – M. Hanley, Chair

6.1) Approval to amend the Personnel Control Number (PCN) Roster in the Board of Commissioners Office

---Krafft moved, seconded by Kelly, to approve. Motion carried.

V. Miscellaneous---None

VI. Adjournment---*Stack moved, seconded by Theisen, to adjourn. Motion carried; time being 5:34 p.m.*

Respectfully submitted,
Suzy Koeplinger, Committee Clerk
Michael J. Hanley, Committee Chair

By Commissioner Krafft, seconded by Commissioner McInerney, that the Minutes of the Appropriations Committee meeting be received and made a part of this day's session with the Nays so noted. Motion carried.

**REPORTS OF APPROPRIATIONS
AND REGULAR COMMITTEES**

FROM: COMMITTEE ON HUMAN SERVICES -- 1.1

MAY 17, 2016

Your committee considered Communication No. 5-17-6 from William Stanuszek, Director, Mosquito Abatement, requesting approval to transfer ownership of the Jefferson Tower to the City of Saginaw, which will release the Mosquito Abatement Commission and Saginaw County from all physical and financial responsibilities associated with ownership of the tower.

Mr. Stanuszek discussed with committee that the County's need for the tower has greatly diminished over the years, while the City of Saginaw's use and need has grown. Mosquito Control's use of the tower included radio communications and vehicle location for its agency. Both have been replaced by newer technologies, eliminating Mosquito Control's need for the tower. Mosquito Control has managed the tower since 2000 and is responsible for all maintenance, inspections, permits, and billing. The City currently uses multiple technologies deployed on the Jefferson Tower. The Saginaw County Commission on Aging (COA) is the lone County user, utilizing the tower for radio communications.

The City of Saginaw relies on the tower for daily activities, some of which include public safety. The City also owns the property upon which it resides. The City has approved the Agreement of Transfer.

The Agreement of Transfer lays out the transfer of Saginaw County’s ownership of property and licensing to the City of Saginaw. The City of Saginaw acknowledges COA’s use of the tower and will not increase current billing without prior approval.

It is our recommendation to approve transfer of ownership of the Jefferson Tower to the City of Saginaw, which will release the Mosquito Abatement Commission and Saginaw County from all physical and financial responsibilities associated with ownership of the tower; further, that the proper County officials be authorized and directed to make the necessary adjustments.

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

Robert M. Woods, Jr., Chair
Michael J. Hanley
James G. Theisen

Katheryn A. Kelly, Vice-Chair
Susan A. McInerney

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners Woods/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

MAY 17, 2016

Your Courts & Public Safety Committee considered Communication No. 5-7-2 from Mary Stec, Community Corrections Manager, requesting approval to submit and accept, if awarded, a grant in the amount of \$460,000 from the State of Michigan, Office of Community Corrections.

We met with Ms. Stec who explained that Saginaw County has applied for and received grant funding from the State of Michigan, Office of Community Corrections since 1992. The grant application is for fiscal year 2017 and the amount being requested is approximately \$460,000. It is to be submitted to the MDOC by June 1, 2016.

We recommend the Saginaw County Office of Community Corrections be authorized to apply for funding through the State of Michigan, Office of Community Corrections and accept the grant, if awarded; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Cheryl M. Hadsall, Chair
Kirk W. Kilpatrick
Michael J. Hanley

Susan A. McInerney, Vice-Chair
Patrick A. Wurtzel

Respectfully submitted,
COMMITTEE ON APPROPRIATIONS
Michael J. Hanley, Chair

By Commissioners Hadsall/McInerney: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES – 3.1 **MAY 17, 2016**

Your committee considered Communication No. 5-17-9 from Brian Lechel, Parks & Recreation Director, requesting amendment of its FY 2016 Budget in the amount of not to exceed \$30,000 transferred to the Imerman Park Restricted Fund to replace a badly flood damaged parking lot near the two most utilized pavilions.

We met with Mr. Lechel, who informed the committee that the funds will be transferred from budgeted dollars due to hit the Parks Department fund balance at the end of the fiscal year.

We recommend amendment of its FY 2016 Budget in an amount not to exceed \$30,000 transferred to the Imerman Park Restricted Fund; further, that the proper County officials be authorized and directed to amend the budget accordingly.

Respectfully submitted,
COMMITTEE ON COUNTY SERVICES
Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Charles M. Stack, Vice-Chair
Michael J. Hanley

Respectfully submitted,
COMMITTEE ON APPROPRIATIONS
Michael J. Hanley, Chair

By Commissioners Ruth/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES – 3.2 **MAY 17, 2016**

Your committee considered Communication No. 5-17-10 from Brian Lechel, Parks & Recreation Director, requesting approval of a Resolution accepting a grant from the Michigan Natural Resources Trust Fund in the amount of \$104,400 for the acquisition of 32.43 acres in Zilwaukee Township for development of a trailhead parking area and connection to the GLB Regional Trail.

We met with Mr. Lechel, who informed the committee that a local match of \$36,700 is being provided by the Great Lakes Bay Regional Trail group for a total project cost of \$141,100.

We recommend approval of a Resolution accepting a grant from the Michigan Natural Resources Trust Fund in the amount of \$104,400 for the acquisition of 32.43 acres in Zilwaukee Township for development of a trailhead parking area and connection to the GLB Regional Trail; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Charles M. Stack, Vice-Chair
Michael J. Hanley

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners Ruth/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

MAY 17, 2016

Your committee considered Communication No. 5-17-12 from JoAnn Crary, President, Saginaw Future, Inc., requesting approval of a Saginaw County Policy related to the Commercial Rehabilitation Act (PA 210 of 2005).

We met with Ms. Crary, who informed the committee that the Commercial Rehabilitation Act allows abatement of real property taxes generated from new investment, not including local school operating and State Education Tax, land, or personal property. The abatement is a tax freeze on the real property, with the new taxes on real property improvements abated for a term of between 1 and 10 years. As local municipalities move forward with projects under PA 210, they first need to establish a district surrounding the project area and the County of Saginaw would have twenty-eight (28) days to reject the establishment if it so chooses.

We recommend approval of a new Saginaw County Policy; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form.

Respectfully submitted,

COMMITTEE ON COUNTY SERVICES

Carl E. Ruth, Chair
Cheryl M. Hadsall
Dennis H. Krafft

Charles M. Stack, Vice-Chair
Michael J. Hanley

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners Ruth/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.1

MAY 17, 2016

In accordance with State Statute and County Policy, your Budget/Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
5-17-11	Electronic	March 1 - 31, 2016	\$ 6,735,059.15
	Voucher	March 1 - 31, 2016	\$ 9,257,925.17

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners Krafft/Ruth: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.2

MAY 17, 2016

Your Budget/Audit Subcommittee considered Communication No. 5-17-7 from Robert Belleman, Controller/CAO, requesting approval of the County's Deficit Elimination Plan for the Fiscal Year ended September 30, 2015 for two (2) of the County's funds.

We met with Mr. Belleman who explained the Audited Financial Statements for the Fiscal Year ended September 30, 2015 were properly filed with the State of Michigan; however, two (2) funds ended the year showing a technical accounting deficit within the unassigned fund balance category. These two funds, Michigan Works! and Veterans' Trust, have prepaid expenses at year end that are paid by grant revenue recognized in the following fiscal year. This situation created a temporary "accounting deficit" that resolves itself in the following fiscal year once the prepaid expense and grant revenue are properly recognized. This situation requires a Deficit Elimination Plan to be filed with the State of Michigan as part of the audit process.

We recommend the County of Saginaw Deficit Elimination Plan for the Fiscal Year ended September 30, 2015 be accepted; further, that the proper County officials be authorized and directed to file the Plan with the State of Michigan. Resolution B is submitted under the regular order of business for your approval.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners Krafft/Ruth: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.3

MAY 17, 2016

Your Budget/Audit Subcommittee of Appropriations considered Communication No. 5-16-13 from Robert Belleman, Controller/CAO, who submitted a request from Raymond Essenmacher, President, Vietnam Veterans of America, Bay Area Chapter #494, requesting financial support in the amount of \$1,000 to offset costs associated with its 2016 Michigan State Council Summer Convention, which is to be held on June 3-5, 2016 at the Four Points Sheraton in Saginaw.

We met with Mr. Belleman and Mr. Essenmacher who explained that the meeting is a state-wide event which consists of training sessions and education on subjects related to mental health and toxic exposure, new Veterans Affairs programs, and other subjects. Veterans of the Vietnam War, Inc. is a congressionally recognized organization as of May 5, 1980.

We recommend approval of financial support for the Vietnam Veterans of America, Bay Area Chapter #494, in the amount of \$1,000 to offset costs associated with its 2016 Michigan State Council Summer Convention; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and to amend the budget accordingly.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners Krafft/Ruth: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.4

MAY 17, 2016

Your Executive Committee and Labor Relations Subcommittee considered Communication No. 5-17-4 from Suzy Koeplinger, Board Coordinator, requesting approval of the new job description, factoring, and waiver of the hiring freeze for the position of Board Assistant (PT).

We met with Ms. Koeplinger who explained that waiver of the hiring freeze is necessary to allow the position to be filled in case there are no internal candidates. The Factoring Committee met and factored this position at a T-10 pay grade.

We recommend approval of the factored pay grade of T-10 and waiver of the hiring freeze for the Board Assistant (PT).

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners McInerney/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.5

MAY 17, 2016

Your Executive Committee and Labor Relations Subcommittee considered Communication No. 5-17-4 from Suzy Koeplinger, Board Coordinator, requesting approval of the revised job description and refactoring the position of Assistant Board Coordinator.

Factoring Committee met and refactored this position from H-07 to M-05.

We recommend approval of the refactored pay grade of M-05 for the position of Assistant Board Coordinator.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners McInerney/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.6

MAY 17, 2016

Your Labor Relations Subcommittee considered Communication No. 5-17-14 from Jennifer Broadfoot, Personnel Director, submitting a negotiated wage rate for the revised job description and position of Deputy Director of Equalization.

We met with Ms. Broadfoot who explained that at its January 14, 2016 Labor Relations Subcommittee meeting, the subcommittee approved a revised job description for the Deputy Director of Equalization position. At the same meeting, the subcommittee members directed staff from the Controller’s Office to meet with individuals from the Union that represents the position, the United Automotive, Aerospace and Agricultural Implement Works of America (UAW), to attempt to negotiate a wage rate for the position.

Representatives from the Controller’s Office met with the UAW on May 3, 2016. The employer and Union have tentatively agreed to the following range:

	<u>Start</u>	<u>6 Months</u>	<u>1 Year</u>	<u>2 Years</u>	<u>3 Years</u>	<u>4 Years</u>
M-09	\$49,744	\$52,382	\$55,109	\$57,830	\$60,552	\$63,279

This is the same salary range the position is currently factored. The Union has also indicated its support for the salary range.

We recommend approval of the foregoing wage rate for the Deputy Director of Equalization.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners McInerney/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.7

MAY 17, 2016

Your Labor Relations Subcommittee considered Communication No. 5-17-15 from Jennifer Broadfoot, Personnel Director, submitting negotiated wage rates for the new job descriptions and positions of Project Manager and Service Desk Representative in the ISS Department.

We met with Ms. Broadfoot who explained that at the April 11, 2016 Labor Relations Subcommittee meeting, the subcommittee approved new job descriptions for the Project Manager and the Service Desk Representative positions. At the same meeting, the subcommittee members directed staff from the Controller’s Office to meet with individuals from the Union that represents the positions, the United Automotive, Aerospace and Agricultural Implement Works of America (UAW), to attempt to negotiate a wage rate for the positions.

Representatives from the Controller’s Office met with the UAW on May 3, 2016. The employer and Union have tentatively agreed to the following range:

Project Manager

	<u>Start</u>	<u>6 Months</u>	<u>1 Year</u>	<u>2 Years</u>	<u>3 Years</u>	<u>4 Years</u>
P-10	\$52,302	\$54,862	\$57,418	\$59,978	\$62,537	\$65,147

Service Desk Representative

	<u>Start</u>	<u>6 Months</u>	<u>1 Year</u>	<u>2 Years</u>	<u>3 Years</u>	<u>4 Years</u>
P-4	\$33,641	\$35,060	\$36,479	\$37,890	\$39,302	\$40,807

The range for the Service Desk Representative is supported by ranges for similar positions in comparable counties and also within the organizational structure for the Department. The salary range for the Project Manager position is supported within the organizational structure of the Department. Further, based on the educational and experience requirements for these positions, the proposed salary ranges would be appropriate given salaries for related positions in other counties. The Union has also indicated its support for the salary ranges.

We recommend approval of the foregoing wage rates for the Project Manager and Service Desk Representative positions in the ISS Department.

Respectfully submitted,
COMMITTEE ON APPROPRIATIONS
 Michael J. Hanley, Chair

By Commissioners McInerney/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.8 **MAY 17, 2016**

Your Labor Relations Subcommittee considered Communication No. 5-17-1 from Ed Oberski, Michigan Works! Director, requesting waiver of the hiring freeze and approval to fill the position of Steno Secretary II.

We met with Mr. Oberski who explained that the Steno Secretary II position is the only clerical position at Michigan Works! There was one County employee who was offered the position but turned it down. It now needs to be posted to the public. It is grant funded with no County money needed.

We recommend waiver of the hiring freeze and authorize hiring a Steno Secretary II at Michigan Works!

Respectfully submitted,
COMMITTEE ON APPROPRIATIONS
 Michael J. Hanley, Chair

By Commissioners McInerney/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: COMMITTEE ON APPROPRIATIONS -- 4.9**MAY 17, 2016**

Your Labor Relations Subcommittee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and Police Officers Association of Michigan Deputies Unit (POAM-312). The agreement covers the period commencing October 1, 2015 and ending September 30, 2019. The agreement has been formally ratified by the Union upon acceptance by the County as a result of mediation. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA - 4 years (10/1/15-9/30/19)**2. Wages**

- 2015/2016; 2016/2017; 2017/2018; **2018/2019** – Contingent on the Budget Stabilization Reserve Fund meeting County Policy Requirements (5% of the General Fund), then any amount exceeding the minimum requirements shall be used to provide a base wage increase up to but not greater than 1.5% (if the reserve fund has more than the minimum required amount but less than an amount to provide a 1.5% wage increase, then base wage increase will be commensurate with 0.25% increment)
- Determination of wage increase to be made at conclusion of annual audit
- Mandatory Direct deposit
- **Additional one-time \$500 lump sum payment**

3. Health Insurance

- Acceptance of Union/Management Health Care Committee Recommendation
- Community Blue 1 (CB1) Office visit increased to \$20; ER co-pay increase to \$150
- Community Blue 8 (CB 8) - unchanged
- PA 152 Hard Caps – Commitment in all three years
- Benefits not to be diminished during life of CBA
- **Option to move to a lower cost health plan in retirement**

4. Agreement to cooperate with compensation study

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and the POAM 312 Unit, as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully submitted,

COMMITTEE ON APPROPRIATIONS

Michael J. Hanley, Chair

By Commissioners McInerney/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

FROM: EXECUTIVE COMMITTEE -- 6.1

MAY 17, 2016

Your committee considered a verbal request from Robert Belleman, Controller, requesting modification of the Personnel Control Number (PCN) Roster for the Board of Commissioners Office. Each commissioner and staff member in the Board of Commissioners Office is assigned a number on the PCN Roster and wages are assigned to that number. In January 2016 the Board of Commissioners elected Carl Ruth as Vice-Chair of the Board and he remained the Chair of County Services, which is a standing committee. Because Sue McInerney was the former Vice-Chair, this effectively left her without an available PCN. Amendment of the PCN Roster is necessary to correct the title and paygrade assigned to PCN 101003 (McInerney) and 101015 (Ruth). We recommend amendment of the PCN Roster of the Board of Commissioners Office, if necessary, to appropriately reflect the Chair, Vice-Chair, Standing Committee Chairs, and the balance of the Board.

Respectfully submitted,
EXECUTIVE COMMITTEE

Michael J. Hanley, Chair
 Cheryl M. Hadsall
 Dennis H. Krafft

Carl E. Ruth
 Robert M. Woods, Jr.

By Commissioners Krafft/Kelly: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.

COMMITTEE COMPENSATION – 5.1

May 17, 2016

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 10 - April 23, 2016.

<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
4/11/2016	Factoring Committee	McInerney	\$ 50.00	1
		Stack	\$ 50.00	1
		Theisen	\$ 50.00	1
		Wurtzel	\$ 50.00	1
		Hanley	\$ 50.00	1
4/11/2016	Labor Relations Subcommittee	McInerney	\$ 25.00	1
		Stack	\$ 25.00	1
		Theisen	\$ 25.00	1
		Wurtzel	\$ 25.00	1
		Hanley	\$ 25.00	1
4/11/2016	Courts & Public Safety Committee - Special Meeting	Hadsall	\$ 50.00	1
		McInerney	\$ 25.00	1
		Kilpatrick	\$ 50.00	1
		Wurtzel	\$ 25.00	1
		Hanley	\$ 25.00	1

Board of Commissioners

May 17, 2016

4/12/2016	Solid Waste Management Planning Committee	Stack	\$ 10.00	1
4/12/2016	Committee of the Whole – Retiree Healthcare Hadsall, Hanley, Kelly, Krafft, McInerney, Ruth, Stack, Theisen, Woods, Wurtzel (Kilpatrick Absent)	10 present	\$ 500.00	10
4/14/2016	SMATS Transportation	Ruth	\$ 50.00	1
4/15/2016	MAC Economic Development & Taxation/Lansing	Krafft	\$ 50.00	1
4/18/2016	HealthSource Advisory Board	Stack	\$ 50.00	1
4/19/2016	GLB Regional Convention & Visitors Bureau	Hanley	\$ 25.00	1
4/19/2016	Committee of the Whole Hadsall, Hanley, Kelly, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Woods, Wurtzel	All present	\$ 550.00	11
4/19/2016	BOARD SESSION Hadsall, Hanley, Kelly, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Woods, Wurtzel	All present	\$ 275.00	11
4/20/2016	Castle Museum Board	Hadsall	\$ 50.00	1
4/20/2016	Saginaw Valley Zoological Society	Theisen	\$ 50.00	1
		Kelly	\$ 50.00	1
4/20/2016	Animal Control Advisory Committee	Hadsall	\$ 25.00	1
4/21/2016	Frankenmuth CVB	Krafft	\$ 50.00	1
4/21/2016	Commission on Aging – Volunteer Appreciation	Stack	\$ 50.00	1
4/21/2016	MAC Transportation - No Mileage	Hanley	\$ 50.00	1
TOTAL			\$ 2,385.00	59

Respectfully submitted, Suzy Koeplinger, Board Coordinator (4-23-16)

COMMITTEE COMPENSATION – 5.2

May 17, 2016

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 10 - April 23, 2016.

<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
4/25/2016	MAC Judiciary & Public Safety/Lansing	Stack	\$ 50.00	1
4/25/2016	Airport Committee	Woods	\$ 50.00	1
		Krafft	\$ 50.00	1
		McInerney	\$ 50.00	1
4/27/2016	Medical Dispatch Advisory Committee	McInerney	\$ 50.00	1

4/28/2016	Executive Committee - Special Meeting	Hanley	\$ 50.00	1
		Ruth	\$ 50.00	1
		Hadsall	\$ 50.00	1
		Krafft	\$ 50.00	1
4/28/2016	Labor Relations Subcommittee – Special Meeting	McInerney	\$ 50.00	1
		Stack	\$ 50.00	1
4/28/2016	9-1-1 Authority Board	Hanley	\$ 25.00	1
		McInerney	\$ 25.00	1
5/2/2016	Human Services Committee	Woods	\$ 50.00	1
		Kelly	\$ 50.00	1
		McInerney	\$ 50.00	1
		Theisen	\$ 50.00	1
5/3/2016	BOARD SESSION - Special Meeting Hadsall, Hanley, Kelly, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Woods, Wurtzel	Hanley	\$ 50.00	1
		11 present	\$ 550.00	11
5/3/2016	Courts & Public Safety Committee	Hadsall	\$ 25.00	1
		McInerney	\$ 25.00	1
		Kilpatrick	\$ 25.00	1
		Wurtzel	\$ 25.00	1
		Hanley	\$ 25.00	1
5/4/2016	County Services Committee	Ruth	\$ 50.00	1
		Stack	\$ 50.00	1
		Hadsall	\$ 50.00	1
		Krafft	\$ 50.00	1
5/4/2016	Crime Prevention Council	Hanley	\$ 50.00	1
5/5/2016	Budget/Audit Subcommittee	Hanley	\$ 25.00	1
		Krafft	\$ 50.00	1
		Ruth	\$ 50.00	1
		Hadsall	\$ 50.00	1
		Kilpatrick	\$ 50.00	1
5/6/2016	Saginaw Future Board Meeting	Hanley	\$ 50.00	1
		Hanley	\$ 50.00	1
TOTAL			\$ 2,125.00	47

Respectfully submitted, Suzy Koepplinger, Board Coordinator (5-7-16)

By Commissioner Hadsall, seconded by Commissioner Stack: That Committee Compensation Reports 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.

RESOLUTIONS

**RESOLUTION "A"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW**

RE: TO ACCEPT A GRANT FROM THE MICHIGAN NATURAL RESOURCES TRUST FUND FOR THE ACQUISITION OF 32.43 ACRES IN ZILWAUKEE TOWNSHIP FOR THE DEVELOPMENT OF A TRAILHEAD AND PARKING AREA FOR THE ZILWAUKEE-BAY CITY PORTION OF THE GREAT LAKES BAY REGIONAL TRAIL.

At a regular meeting of the Board of Commissioners of the County of Saginaw, the State of Michigan (the "County"), held at Saginaw, Michigan, on the 17th day of May, 2016.

PRESENT: Cheryl M. Hadsall, Michael J. Hanley, Katheryn A. Kelly, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Robert M. Woods, Jr., Patrick A. Wurtzel – 11

ABSENT: None

Commissioner Ruth offered the following resolution and moved its adoption. The motion was seconded by Commissioner McInerney:

WHEREAS, The Saginaw County Parks and Recreation Commission acting through the Saginaw County Board of Commissioners strives to meet the recreation needs of the residents of Saginaw County; and,

WHEREAS, The Parks Commission and its staff have analyzed the cultural and physical resources of Saginaw County including existing park land inventories and have identified the current recreation deficiencies; and,

WHEREAS, The Parks Commission has sought public input through a variety of channels in establishing goals and objectives that address identified recreation deficiencies; and,

WHEREAS, The Parks Commission has transformed its goals and objectives into a logical plan of action for parks, recreation facility development and open space preservation; and,

WHEREAS, The Parks Commission wishes to accept a grant from the Michigan Department of Natural Resources (MDNR) Trust Fund in the amount of \$104,400 for the acquisition of 32.43 acres of land for development of a trailhead and parking area in Zilwaukee Township for the new portion of the Great Lakes Bay Regional Trail connecting Zilwaukee and Bay City, MI. Local match of \$36,700 is being provided by the Great Lakes Bay Regional Trail Group for a total project cost of \$141,100. No County general fund dollars will be used; and,

NOW, THEREFORE, BE IT RESOLVED, The County of Saginaw, Michigan does hereby accept the terms of the Agreement as received from the Michigan Department of Natural Resources (MDNR), and that the County of Saginaw does hereby specifically agree, but not by way of limitation, as follows:

- To appropriate all funds necessary to complete the project during the project period and to provide Thirty six thousand seven hundred dollars (\$36,700) dollars from the Great Lakes Bay Regional Trail Group to match the grant authorized by the MDNR;
- To maintain satisfactory financial accounts, documents, and records to make them available to the MDNR for auditing at reasonable times;
- To regulate the use of the facility constructed and reserved under the Agreement to assure the use thereof by the public on equal and reasonable terms; and,
- To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing positions of this resolution.

NOW, THEREFORE, BE IT FURTHER RESOLVED, The Saginaw County Board of Commissioners hereby authorizes the Saginaw County Parks and Recreation Commission to accept the grant from the Michigan Department of Natural Resources Trust Fund for the acquisition of 32.43 acres in Zilwaukee Township at the newly constructed portion of the Great Lakes Bay Regional Trail, connecting Saginaw and Bay City, MI.

Yeas: *Commissioners Hadsall, Hanley, Kelly, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Woods and Wurtzel - 11*

Nays: *None*

Absent: *None*

TOTAL: *11*

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of May, 2016. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of May, 2016.

Clerk, County of Saginaw

RESOLUTION "B"
BOARD OF COMMISSIONERS
COUNTY OF SAGINAW

RE: APPROVAL OF COUNTY OF SAGINAW DEFICIT ELIMINATION PLAN FOR MICHIGAN WORKS! AND VETERANS' TRUST FUNDS

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held at Saginaw, Michigan, on the 17th day of May, 2016.

PRESENT: Cheryl M. Hadsall, Michael J. Hanley, Katheryn A. Kelly, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Robert M. Woods, Jr., Patrick A. Wurtzel – 11

ABSENT: None

Commissioner Krafft offered the following resolution and moved its adoption. The motion was seconded by Commissioner Stack:

WHEREAS, Saginaw County's Michigan Work! Special Revenue Fund has a \$56,460 deficit fund balance and Veterans' Trust Special Revenue Fund has a \$42 deficit fund balance as of September 30, 2015; and,

WHEREAS, Act 275 of the Public Acts of 1980 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury;

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners adopts the attached transmittal letter and supporting documentation as Saginaw County's Michigan Works! Fund and Veterans' Trust Fund Deficit Elimination Plan;

BE IT FURTHER RESOLVED, That Saginaw County's Controller/CAO is directed to submit the Deficit Elimination Plan to the Michigan Department of Treasury for certification.

Respectfully submitted,

Yeas: Commissioners Hadsall, Hanley, Kelly, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Woods and Wurtzel - 11

Nays: None

Absent: None

TOTAL: 11

A sufficient majority having voted therefor, the Resolution was adopted.

STATE OF MICHIGAN }
)ss
COUNTY OF SAGINAW }

I, the undersigned, the duly qualified and acting County Clerk of the Board of Commissioners of the County of Saginaw, the State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 17th day of May 2016. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 17th day of May 2016.
Clerk, County of Saginaw

May 4, 2016

Local Audit and Finance Division
Michigan Department of Treasury
P.O. Box 30728
Lansing, MI 48909-8228

Municode: 73-0-000

RE: COUNTY OF SAGINAW SEPTEMBER 30, 2015 DEFICIT ELIMINATION PLAN

To Whom It May Concern:

Outlined below is supporting information for the Saginaw County Deficit Elimination Plan for the Michigan Works! and Veterans' Trust funds. These funds had an unassigned (unrestricted) deficit fund balance as of September 30, 2015 as reported in the County's Audited Financial Statements.

Michigan Works! Special Revenue Fund	Deficit	\$56,460
Veterans' Trust Special Revenue Fund	Deficit	\$42

The Michigan Works! Special Revenue Fund accounts for the operations of the Great Lakes Bay Michigan Works! agency as well as three service centers and is funded entirely by federal and state grants.

Michigan Works! operates on a fiscal year of July through June whereas the County operates on a fiscal year of October through September. Therefore, at the end of the County's fiscal year, journal entries are necessary to properly record expenses that were paid by Michigan Works! in September for transactions that relate to October as a prepaid expense so as to allocate the expense into the proper County's reporting period. This is a standard process Michigan Works! uses to align their fiscal year accounting records into the County's fiscal year for inclusion in our audit.

The expenses that were in the balance of the prepaid expense account as of 9/30/2015 were for the following:

October 2015 Rent for Service Centers	\$ 50,367.40
MW Annual Conference in October 2015	\$ 3,623.20
October & November 2015 Tech Support	\$ 1,170.00
November 2015 Community Leadership	\$ 800.00
October 2015 Institute for Leaders	\$ 500.00
Total	\$ 56,460.60

A journal entry is also prepared at the County's fiscal year end to bring forward the revenue from Michigan Works! fiscal year programs into the new County year cycle. To accomplish this, the journal entry debits (reduces) grant revenue accounts and credits (increases) unearned revenue, which had a balance of \$194,731.23 at 9/30/2015. This entry is then reversed on or about October 1 to formally recognize the revenue and expense in the County's next fiscal year. This is

also a standard process Michigan Works! uses to align their fiscal year accounting records into the County's fiscal year for inclusion in our audit, which leaves the Michigan Works! fund with a zero fund balance at the County's year end.

The Veterans' Trust Special Revenue Fund accounts for the operations of the Saginaw County Authorized Agent for the Michigan Veterans Trust Fund and is funded entirely by a state grant.

The Authorized Agent is paid for her services on a two-week cycle. One day of the Authorized Agent's services for October was paid in September, which resulted in a prepaid expense being established in the amount of \$42.36 so as to properly record the expenses of this fund within the proper reporting period. The County receives periodic allocations from the State of Michigan to pay for the expenses of this fund. At the County's fiscal year end, the Veterans' Trust Fund had unspent State grant funds of \$2,692.73 that was set up as unearned revenue. The unspent State grant funds were recorded as unearned revenue (1) to balance current year revenues with expenses and (2) to bring this amount forward into the next fiscal year. As such, the Veterans' Trust fund was left with a zero fund balance as of 9/30/2015.

In summary, the deficits for both of these funds as reported in the County's Audited Financial Statements occurred because a Non-spendable Fund Balance category was established in an amount equal to the Prepaid Asset for Michigan Works! and Veterans' Trust as required under the current accounting standards. Since neither of these funds carry a fund balance at year end, this created a temporary "accounting" deficit in the Unassigned Fund Balance category.

As both funds have grant revenue recorded as Unearned Revenue, which is shown as a liability as opposed to Deferred Inflows of Resources, these amounts could not be used to offset the Unassigned deficit in accordance with the State of Michigan's Numbered Letter 2014-1 explanation of how to determine if a deficit exists for governmental funds.

The temporary "accounting" deficit for both of these funds has been eliminated in the current fiscal year with the expense of the Prepaid Asset and the recognition of the Unearned grant revenue Liability as shown in the attached journal entries. Therefore, no additional appropriations were necessary and no further action is needed to correct the "accounting" deficits.

Should you have any questions, or require additional information, please do not hesitate to contact me directly at (989) 790-5578 or e-mail at rbelleman@saginawcounty.com.

Respectfully Submitted,
Robert V. Belleman
Controller/CAO

Cc: Tim Novak, Treasurer
Koren Reaman, Finance Director
Ed Oberski, Executive Director, Great Lakes Bay Michigan Works!

Enc.

SAGINAW COUNTY
 JOURNAL ENTRY
 MICHIGAN WORKS ADMINISTRATION

DESCRIPTION: DEPT. REQ #:67400000001 JOURNAL # JE0084

POST EXPENSES FROM PREPAID TO PROPER PROGRAMS AND
 COUNTY YEAR FOR MULTIPLE CLAIMS: 16696, 17190,
 18150, 18907, 18908, 18909, 19305, 19663, 19828.
 SEE ATTACHED.

|
 | DATE:10/09/2015
 | PREPARED BY:
 | A PRINGLE
 | FISCAL 2016
 | COUNTY 2016
 |

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
276-67401-12300	PREPAID EXPENSE		6,093.20
276-67401-86100	TRAVEL-LOCAL (IN-STATE)	1,623.20	
276-67460-82000	MEMBERSHIPS & DUES	1,300.00	
276-67401-95800	STAFF TRAINING & IMPROVEMEN	2,000.00	
274-00000-12300	PREPAID EXPENSE		50,367.40
274-67330-94100	BUILDING RENTAL	11,333.00	
274-67332-94100	BUILDING RENTAL	6,221.90	
274-67335-94100	BUILDING RENTAL	32,812.50	
276-67423-80700	CONSULTANT SERVICES	1,170.00	

SAGINAW COUNTY
 JOURNAL ENTRY
 MICHIGAN WORKS ADMINISTRATION

DESCRIPTION: DEPT. REQ #:674000000019 JOURNAL # JE1478

TO REVERSE UNEARNED REVENUE AND DUE FROMS TO MOVE
 TO COUNTY YEAR 2016/FISCAL YEAR 2016
 ENTRY 2 OF 2
 SEE ALSO J/E REQ #216, ATTACHED

|
 | DATE: 1/08/2016
 | PREPARED BY:
 | A PRINGLE
 | FISCAL 2016
 | COUNTY 2016
 |

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
274-67335-67843	REIMB.- OUTSIDE AGENCIES	361.08	
274-00000-08200	DUE FROM PRIVATE SOURCES		361.08
276-67428-50119	FEDERAL GRANTS-MI WORKS	70,863.48	
276-67436-50119	FEDERAL GRANTS-MI WORKS	86,391.19	
276-67438-50119	FEDERAL GRANTS-MI WORKS	6,557.34	
276-67451-50119	FEDERAL GRANTS-MI WORKS	47.95	
276-67475-50119	FEDERAL GRANTS-MI WORKS	35,677.54	
276-67481-50119	FEDERAL GRANTS-MI WORKS	21,204.81	
276-67485-50119	FEDERAL GRANTS-MI WORKS	36,238.63	
276-67486-50119	FEDERAL GRANTS-MI WORKS	52,178.72	
276-67487-50119	FEDERAL GRANTS-MI WORKS	63,743.99	
276-67495-50119	FEDERAL GRANTS-MI WORKS	63,966.69	
276-67498-50119	FEDERAL GRANTS-MI WORKS	54,793.68	
276-67401-07900	DUE FROM FEDERAL GOV'T		491,664.02
276-67435-50119	FEDERAL GRANTS-MI WORKS		16,366.11
276-67437-50119	FEDERAL GRANTS-MI WORKS		4,056.27

276-67440-53941	STATE GRANTS-MI WORKS		115,737.80
276-67440-66404	INTEREST EARNED-INVESTMENTS		23,434.53
276-67440-69420	MISCELLANEOUS REVENUE		30,313.19
276-67401-33901	UNEARNED REVENUE	189,907.90	

SAGINAW COUNTY
JOURNAL ENTRY
MICHIGAN WORKS ADMINISTRATION

DESCRIPTION: DEPT. REQ #:67400000036 JOURNAL # JE1899

TO REVERSE UNEARNED REVENUE AND DUE FROM TO MOVE
TO COUNTY YEAR 2016/FISCAL YEAR 2016 (UPDATE TO
ORIGINAL CLOSE/CARRY FORWARD). SEE ALSO JE REQ
#218 DATED 09/30, ATTACHED (ENTRY 2 OF 2).

|
| DATE: 1/28/2016
| PREPARED BY:
| A PRINGLE
| FISCAL 2016
| COUNTY 2016
|

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
276-67401-07900	DUE FROM FEDERAL GOV'T		297.00
276-67440-53941	STATE GRANTS-MI WORKS	297.00	
276-67488-50119	FEDERAL GRANTS-MI WORKS		4,823.33
276-67401-33901	UNEARNED REVENUE	4,823.33	

SAGINAW COUNTY
JOURNAL ENTRY
CONTROLLER-FINANCIAL SERVICES

DESCRIPTION: DEPT. REQ #:223020000233 JOURNAL # JE1481

TO EXPENSE PREPAID ON 2015 J/E #6286 FOR A PORTION
OF 2015 CL #19990 PD TO MCINNIS, GINGER FOR WAGES
FROM 9/21-10/1/2015. 1 DAY X 4 HOURS/DAY X \$10.59.
(RVB)

|
| DATE: 1/11/2016
| PREPARED BY:
| KOREN REAMAN
|
| COUNTY 2016
|

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
294-68500-80500	CLERICAL SERVICES	42.36	
294-00000-12300	PREPAID EXPENSE		42.36

SAGINAW COUNTY
JOURNAL ENTRY
CONTROLLER-FINANCIAL SERVICES

DESCRIPTION: DEPT. REQ #:223020000234 JOURNAL # JE1482

TO REVERSE UNEARNED REVENUE SET UP ON 2015 J/E
#6287 FOR VETERANS TRUST THAT BALANCED REVENUES
WITH EXPENSES FOR FY 2015.
(RVB)

|
| DATE: 1/11/2016
| PREPARED BY:
| KOREN REAMAN
|
| COUNTY 2016
|

ACCOUNT NUMBER	ACCOUNT NAME	DEBIT	CREDIT
294-00000-33901	UNEARNED REVENUE	2,692.73	
294-68500-53900	STATE GRANTS		2,692.73

UNFINISHED BUSINESS

None

PROCLAMATIONS

Proclamation

**May is Mental Health Month 2016
Share with #mentalillnessfeelslike
Support, Advocate, Cure
Replace stigma with hope.**

Whereas, during the month of May, participants across the country are bringing awareness to mental health. Each year we fight stigma, provide support, educate the public and advocate for equal care. Each year, the movement grows stronger. Mental health is essential to everyone’s overall physical health and emotional well-being; and,

Whereas, We believe that these issues are important to address all year round, but highlighting these issues during May provides a time for people to come together and display the passion and strength of those working to improve the lives of all Americans whose lives are affected by mental health conditions; and,

Whereas, One in five adults and children will be affected by a mental health condition in their lifetime and every American is affected or impacted through their friends and family and can do something to help others. An estimated two-thirds of adults and young people who have mental health disorders are not receiving the help they need.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims May 2016 as Mental Health Month and calls upon the people of the County of Saginaw to recommit to our community to increase awareness and the understanding of mental health, and the need for appropriate and accessible services for all people who have mental illnesses.

Respectfully Submitted,
**Saginaw County
Board of Commissioners**
Michael J. Hanley
Chair, District #11

Adopted: May 17, 2016
Presented: May 17, 2016

Proclamation

**May is National Stroke Awareness Month
HOPE AFTER STROKE**

Whereas, More than 400,000 Americans die from stroke each year, making it the nation’s fifth leading cause of death. Stroke is the leading cause of adult disability. There are more than 6 million stroke survivors in the United States, with many of those survivors living with moderate to severe disabilities.

Whereas, The United States spends more than \$38.6 billion in direct and indirect costs on those afflicted by stroke. More than half a million strokes could be prevented if Americans would discuss risk factors with their healthcare providers.

Whereas, Up to 80% of Americans cannot identify a single symptom of stroke and education, awareness and advocacy are critical to raise public awareness of stroke and its warning signs. Increased public awareness of stroke and its warning signs will benefit all citizens by helping to reduce the death and disability caused by stroke.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners hereby proclaims May 2016 as Stroke Awareness Month and call upon the people of the County of Saginaw to acknowledge the importance of becoming educated on the symptoms of strokes, making healthy choices and managing any health conditions they may have.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Michael J. Hanley
Chair, District #11

Adopted: May 17, 2016

ELECTIONS

None

APPOINTMENTS

Maria McCarville was re-appointed to the **Library Board** for a term that expires May 31, 2021.

Michigan Works! Workforce Development Board appointments were made as follows:
Tom Begin (Private Sector) for a term that expires June 30, 2018; Dan Wortman (Private Sector) for a term that expires June 30, 2017; Michael Colby (Private Sector) for a term that expires June 30, 2017; Chad Wurtzel (Labor) for a term that expires June 30, 2018; and Pastor Camel (CBO) for a term that expires June 30, 2017.

ANNOUNCEMENTS BY THE CHAIR

- ◆ Chair Hanley announced the World Expo of Beer on May 20, 2016 in Frankenmuth

COMMISSIONERS' AUDIENCES

- ◆ Commissioner Kelly announced the Memorial Day Parade in St. Charles

By Commissioner Woods, seconded by Commissioner Ruth: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 5:38 p.m.

MICHAEL J. HANLEY, CHAIRMAN

SUSAN KALTENBACH, CLERK