

**OFFICIAL PROCEEDINGS  
OF THE  
BOARD OF COMMISSIONERS  
OF SAGINAW COUNTY, MICHIGAN**



**JUNE SESSION 2016**

**F**irst Day of the June Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, June 21, 2016. The Board met pursuant to adjournment at 5:00 p.m. with the Honorable Michael J. Hanley in the Chair. Deputy Clerk Suzy Koeplinger took roll, quorum present as follows:

**PRESENT:** *Cheryl M. Hadsall, Michael J. Hanley, Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Carl E. Ruth, Charles M. Stack, James G. Theisen, Robert M. Woods, Jr., Patrick A. Wurtzel - 10*

**ABSENT:** *Katheryn A. Kelly - 1*

**TOTAL:** - 11

Commissioner Woods gave the invocation and led the Pledge of Allegiance to the Flag.

**CLERK'S CALL OF SESSION**

June 10, 2016

TO: SAGINAW COUNTY BOARD OF COMMISSIONERS

RE: Notice of June 21, 2016 Board Session

Honorable Commissioners:

The Saginaw County Board of Commissioners will convene for their First Day's Session on Tuesday, June 21, 2016 at 5:00 p.m. in the Board Chambers, Second Floor - Room 200, Saginaw County Governmental Center, Saginaw, Michigan.

Respectfully submitted,

Susan Kaltenbach, County Clerk

***By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.***

**APPROVAL OF MINUTES**

***Krafft moved, seconded by Stack, to approve the May 3, 2016 Special Meeting Minutes and May 17, 2016 Regular Meeting Minutes of the Board of Commissioners. Motion carried.***

## PUBLIC HEARING

At 5:02 p.m., Chairman Hanley opened a public hearing on the Close-out of the Michigan Community Development Block Grant (CDBG) Loan Funding for Kremin, Inc. He asked if there was anyone wishing to speak. **Steve Jonas, Executive Vice-President, Saginaw Future, Inc., introduced himself and provided the following statement. The Chair announced the hearing would remain open.**

*Good evening Commissioners. I'm Steve Jonas, Vice President of Saginaw Future Inc., your county-wide economic development agency. I'm here before you to give you some background information on the Kremin Inc. loan that was provided by Saginaw County's Revolving Loan Fund (RLF) Board back in June of 2013. Previously, the Michigan Economic Development Corporation (MEDC) did not require close-out hearings on loans but now they are treating loans like grants and are requiring it so as to provide the public with the results achieved.*

*Just to give you some background; Back in 1984 the state was in the lending business and used Community Development Block Grant (CDBG) funds to make loans to two (2) Saginaw County companies; U.S. Graphite and Hemlock Semiconductor (HSC). HSC subsequently paid off their \$500,000 loan early and that's what started the original Saginaw County RLF fund. In June 2013, the last loan was made under that fund to Kremin Inc. and was a 5 year \$175,000 working capital loan. Kremin Inc. at that time was located in Saginaw Township but is now located in Frankenmuth. They are a manufacturer of cutting tools used in the automotive, medical, aerospace and mining and gas industries. The loan proceeds were used to fund inventory purchases to support three (3) specific customers' contracts so they could fulfill their orders and expand.*

*One of the Michigan Economic Development Corporation requirements to close-out a loan is to hold a public hearing to share the results achieved by the project. Closing out a loan means the company has met their job creation goals that were identified in the project.*

*The goal of each loan is to meet the U.S. Housing and Urban Development's national objective of providing 51% or more of the jobs created by the company to low and moderate income persons. Kremin hired five (5) individuals, of which three (3) were low to moderate income persons or 60%, thus meeting the national objective and the ability to close-out the loan. The company has been current on payments since the loan was closed in June of 2013 and it is scheduled to be paid off in June 2018.*

*Lastly, the publication stated that any interested parties wanting to make comments could do so here in person or could share them in writing by submitting them to Saginaw Future through the date of the hearing. I would like to report that no written comments were received by our organization. Thank You.*

## AUDIENCES

- Tim McGuire, Executive Director of Michigan Association of Counties (MAC), briefed commissioners on MAC's legislative and educational activities and program offerings and reported on a variety of issues.

## LAUDATORY RESOLUTIONS

None

**PETITIONS AND COMMUNICATIONS**

*By the Chair: That the following communications received by the Board of Commissioners be referred as designated, if there are no objections. The Chair hears none; it is so ordered.*

**6-21-1 MICHIGAN WORKS!** requesting adoption of Modification 2 to the current Michigan Works! Interlocal Agreement

-- County Services **(6-21-3.1)**

**6-21-2 SHERIFF** requesting approval to submit and accept, if awarded, the 2016 Byrne Justice Assistance Grant (JAG) in the amount of \$81,777 from the Department of Justice, Bureau of Justice Assistance.

-- Courts & Public Safety **(6-21-2.1)**

**6-21-3 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 100 S. Hamilton St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-4 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 301 Court St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-5 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 311 Court St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-6 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 315 Court St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-7 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 103 S. Niagara St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-8 MAINTENANCE** requesting the Field Supervisor–Structural position be eliminated and replaced with a second Maintenance Technician position. Further requesting approval of the revised job description of the Maintenance Technician and waiver of the hiring freeze.

-- County Services / Labor Relations **(6-21-4.3)**

**6-21-9 MICHIGAN WORKS!** requesting approval to amend the job description of the Program Planner/Coordinator position to reflect the position as it currently operates, as follows: (1) Program Planner/Coordinator; (2) Program Planner/Coordinator – Business/Community Relations; and (3) Program Planner/Coordinator – Facilities Management.

-- County Services / Labor Relations

**6-21-10 COUNTY CLERK** sending a letter of resignation and the list of nominees selected by the Saginaw Republican Party Chair to fill a vacancy on the Board of Canvassers.

*Distributed to all Commissioners)*

-- Receive and file/Election *(By Ballot)*

- 6-21-11**      **70<sup>TH</sup> DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier in the 70<sup>th</sup> District Court.  
--      Appropriations / Labor Relations (**Tabled at Committee**)
- 6-21-12**      **COMMISSION ON AGING** requesting use of fund balance in the amount of \$12,946 to provide the required match to obtain \$55,606 in funding from the State of Michigan/Region VII Area Agency on Aging. These funds will provide shelf stable meals for its home delivered meal participants, replace extremely old ovens, replace the back-up generator at the Eleanor Frank Multipurpose Center, replace ancillary kitchen equipment and provide the annual Caregiver Support Program Conference.  
--      Human Services (**6-21-1.1**)
- 6-21-13**      **10<sup>th</sup> CIRCUIT COURT** requesting approval to apply for and receive grant funds for operation of the Swift and Sure Sanctions Probation Program (SSPP) in the amount of \$493,468.69 for FY 2017.  
--      Courts & Public Safety (**6-21-2.2**)
- 6-21-14**      **CONTROLLER** requesting approval to replace the Veterinarian Technician with a new position of Kennel Manager; further, requesting approval of the job description of Kennel Manager, to submit to the Factoring Committee, and to waive the hiring freeze.  
--      Courts & Public Safety / Labor Relations (**6-21-2.3**)
- 6-21-15**      **SAGINAW FUTURE** requesting approval to hold a public hearing on the close-out of the Saginaw County Revolving Loan Fund (RLF) to Kremin Inc. as required by the Michigan Economic Development Corporation.  
--      County Services (**Public Hearing**)
- 6-21-16**      **SAGINAW FUTURE** submitting a Resolution approving a Notice of Intent to the Michigan Strategic Fund that would allow the Homeowner & Emergency Loan Program (HELP) to be an eligible activity for the Community Development Block Grant (CDBG) Revolving Loan program.  
--      County Services (**No Action at Committee**)
- 6-21-17**      **MOBILE MEDICAL RESPONSE** submitting its tri-annual report on response times and other related information.  
--      Courts & Public Safety (Receive and File)
- 6-21-18**      **COMMISSION ON AGING** submitting its 2015 Annual Report.  
--      Human Services (Receive and File)
- 6-21-19**      **CONTROLLER** requesting authorization to amend the FY 2016 Public Improvement Fund to include approximately \$29,335 for capital improvements to the Saginaw County Animal Control Shelter which include installation of a new door for the Cat/Dog Isolation room, new door locks and repair of rusted doors, garage door openers, gutters, additional cameras, soundproofing, euthanization equipment, digital camera and tripod, and sanitation mats.  
--      Appropriations / Budget Audit (**6-21-4.2**)
- 6-21-20**      **COUNTY CIVIL COUNSEL** requesting approval of a Right-of-Entry (ROE) agreement between the U.S. Army Corps of Engineers and the County of Saginaw as the Non-Federal Sponsor of the Upper Saginaw River Dredged Material Disposal Facility (D MDF).  
--      County Services (*Special Board Session June 6, 2016*)
- 6-21-21**      **EQUALIZATION** submitting the 2016 Statement of Taxable Valuation for all the townships and cities in Saginaw County.  
--      County Services (*Receive and file*)

- 6-21-22 PUBLIC HEALTH** requesting approval of the Accounts Receivable Write-Off Report for the period October 1, 2014 through September 30, 2015.  
 -- Human Services **(6-21-1.2)**
- 6-21-23 PUBLIC HEALTH** requesting guidance from the Human Services Committee in the process of exploring possible alternative locations for the Bennie T. Woodard, Jr. Public Health Center.  
 -- Human Services **(6-21-1.3)**
- 6-21-24 GREAT START COLLABORATIVE** requesting use of the sidewalk and steps in front of the County Governmental Center on Thursday, June 23, 2016 from 10:00 a.m. to 12:00 p.m. for parents to write messages with sidewalk chalk as part of its “Chalk it Up to Investing in Children” awareness campaign.  
 -- County Services **(6-21-3.2)**
- 6-21-25 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of April 2016.  
 -- Appropriations / Budget Audit **(6-21-4.1)**
- 6-21-26 PUBLIC HEALTH** requesting elimination of an Environmental Health Specialist II (P07) position on the Health Department’s Personnel Control Number (PCN) Roster and replacement with the creation of a new Environmental Health Specialist I (P06) position.  
 -- Human Services **(6-21-1.4)**
- 6-21-27 CONTROLLER** forwarding an Agreement for Professional Services between Saginaw County and Goldberg Group Architects, PC (gga) for an assessment and report on: (1) constructing a new Juvenile Detention Facility and relocating the family court to the Saginaw County Courthouse; (2) analyze areas within the Saginaw County Courthouse defined by County Administrator; and (3) analyze the current Sheriff’s Office for energy efficiencies related to exterior walls, roof, windows and doors.  
 -- Courts & Public Safety **(6-21-2.4)**
- 6-21-28 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the positions of PT Caseworker (Caregiver Support Program), PT Delivery Driver (Floater), PT Senior Center Coordinator (Chesaning), and PT Program Assistant (Foster Grandparent Program).  
 -- Appropriations / Labor Relations **(6-21-4.5)**

## INITIATORY MOTIONS

None

## PUBLIC HEARING

### 2<sup>nd</sup> Call

At 5:09 p.m., Chairman Hanley announced the second call of a public hearing on the Close-out of the Michigan Development Block Grant (CDBG) Loan Funding for Kremin, Inc. There were no public comments. The Chair announced the hearing would remain open.

## APPROPRIATIONS COMMITTEE

Chairman Hanley announced the Board would recess for the Appropriations Committee meeting. ***Hadsall moved, seconded by Kilpatrick, to recess. Motion carried and the Board recessed, time being 5:09 p.m.*** The Board reconvened; time being 5:15 p.m.

**V. APPROPRIATIONS MINUTES (6-21-2016)**

**Present:** M. Hanley-Chair, C. Hadsall, K. Kilpatrick, D. Krafft, S. McInerney, C. Ruth, C. Stack, J. Theisen, R. Woods, Jr., P. Wurtzel

**Absent:** K. Kelly

**Others:** Board Staff, Controller, Counsel

I. Call to Order---**Hanley at 5:09 p.m.**

II. Welcome

III. Audiences---**None**

IV. Agenda – COMMITTEE REFERRALS

1. **Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair**

1.1) Commission on Aging, re: Approval to use fund balance in the amount of \$12,946 to provide the required match to obtain \$55,606 from the State of Michigan/Region VII Area Agency on Aging

---**Woods moved, seconded by Theisen, to approve. Motion carried.**

1.2) Public Health, re: Approval of the Accounts Receivable Write-Off Report for the period October 1, 2014 to September 30, 2015 in the amount of \$29,851.62

---**Woods moved, seconded by Krafft, to approve. Motion carried.**

2. **Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair**

2.1) Sheriff, re: Approval to apply for and accept Justice Assistance Grant in the amount of \$81,777 jointly with the City of Saginaw

2.2) 10<sup>th</sup> Circuit Court, re: Approval to apply for and accept Swift and Sure Sanctions Probation Program grant in the amount of \$493,468.69 to the State Court Administrator's Office

2.3) Controller, re: Approval to eliminate Veterinarian Technician position and replace with new position of Kennel Manager at SCACC

2.4) Controller, re: Approval of Agreement for Professional Services between Saginaw County and Goldberg Group Architects, PC (gga) in the amount of \$26,000 for:

(1) an assessment and report on constructing a new Juvenile Detention Facility and relocating the family court to the Saginaw County Courthouse;

(2) analyze areas within the Saginaw County Courthouse defined by County Administrator; and

(3) analyze the current Sheriff's Office for energy efficiencies related to exterior walls, roof, windows and doors.

---**Hadsall moved, seconded by Kilpatrick, to approve 2.1 through 2.4 leaving room for exceptions. There were no exceptions and the motion carried.**

3. **County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair**

None

4. **APPROPRIATIONS – M. Hanley, Chair**

**Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair**

4.1) Treasurer/Controller, re: Claims for April 2016

4.2) Controller, re: Approval to amend FY 2016 Capital Budget in the amount of \$29,335 to cover the cost of capital improvement purchases at the SCACC

***---Krafft moved, seconded by McInerney, to approve 4.1 and 4.2 leaving room for exceptions. There were no exceptions and the motion carried.***

**Labor Relations Subcommittee – S. McInerney, Chair; C. Stack, Vice-Chair**

4.3) Maintenance, re: Approval to eliminate Field Supervisor – Structural position and replace with second Maintenance Technician position and waive the hiring freeze

4.4) Controller, re: Approval to waive the hiring freeze for Kennel Manager

4.5) Commission on Aging, re: Approval to waive the hiring freeze for PT Caseworker (Caregiver Support Program), PT Delivery Driver (Floater), PT Senior Center Coordinator (Chesaning), and PT Program Assistant (Foster Grandparent Program)

***---McInerney moved, seconded by Theisen, to approve 4.3 through 4.5 leaving room for exceptions. There were no exceptions and the motion carried.***

**Legislative Subcommittee – C. Stack, Chair; K. Kelly, Vice-Chair**

None

**Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair**

None

5. **Executive Committee – M. Hanley, Chair**

None

V. Miscellaneous

VI. Adjournment---***Krafft moved, seconded by Theisen, to adjourn. Motion carried; time being 5:15 p.m.***

Respectfully submitted,  
Suzy Koeplinger, Committee Clerk  
Michael J. Hanley, Committee Chair

***By Commissioner Kilpatrick, seconded by Commissioner Hadsall, that the Minutes of the Appropriations Committee meeting be received and made a part of this day's session with the Nays so noted. Motion carried.***

**PUBLIC HEARING**

**3<sup>rd</sup> Call - Closing**

At 5:15 p.m., Chairman Hanley announced the third and final call of a public hearing on the Close-out of the Michigan Community Development Block Grant (CDBG) Loan Funding for Kremin, Inc. There were no public comments. The Chair announced the public hearing closed at 5:15 p.m.

## REPORTS OF APPROPRIATIONS AND REGULAR COMMITTEES

**FROM: COMMITTEE ON HUMAN SERVICES -- 1.1****JUNE 21, 2016**

Your committee considered Communication No. 6-21-12 from Karen Courneya, Director, Commission on Aging (COA) requesting use of fund balance in the amount of \$12,946 to provide the required match to obtain \$55,606 from the State of Michigan/Region VII Area Agency on Aging. These funds will provide shelf stable meals for its home delivered meal participants, replace extremely old ovens, replace the back-up generator at the Eleanor Frank Multipurpose Center, replace ancillary kitchen equipment and provide the annual Caregiver Support Program Conference.

We met with Ms. Courneya who explained the State of Michigan/Region VII Area Agency on Aging has carry-over funds which are available in three (3) categories: Nutrition, In-Home Services, and Caregiver Support Services. There is \$48,306 is available in the Nutrition area and \$7,300 is available for the Caregiver Support Program. To accept these funds, COA will be required to utilize fund balance for the match.

We recommend approval for the use of fund balance in the amount of \$12,946 to provide the required match to obtain \$55,606 from the State of Michigan/Region VII Area Agency on Aging.

Respectfully Submitted,

**COMMITTEE ON HUMAN SERVICES**

Robert M. Woods, Jr., Chair

Michael J. Hanley

James G. Theisen

Katheryn A. Kelly, Vice-Chair

Susan A. McInerney

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Woods/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON HUMAN SERVICES -- 1.2****JUNE 21, 2016**

Your committee considered Communication No. 6-21-22 from John D. McKellar, Health Officer, Saginaw County Department of Public Health, submitting the Accounts Receivable Write-Off Report for the period October 1, 2014 through September 30, 2015.

It is our recommendation that the **attached** Saginaw County Department of Public Health Accounts Receivable Write-Off Report for the period October 1, 2014 through September 30, 2015 in the amount of **\$29,851.62** be approved in accordance with County Policy; further, that the proper County officials be authorized and directed to make the necessary budget adjustments.

Respectfully Submitted,

**COMMITTEE ON HUMAN SERVICES**

Robert M. Woods, Jr., Chair

Michael J. Hanley

James G. Theisen

Katheryn A. Kelly, Vice-Chair

Susan A. McInerney

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Woods/Krafft: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

*(Accounts Receivable Write-Off Report printed on next page)*

SAGINAW COUNTY DEPARTMENT OF PUBLIC HEALTH							
ACCOUNTS RECEIVABLE REPORT FOR THE PERIOD							
10/1/2014 - 9/30/2015							
	BALANCE	CHARGES	PAYMENTS	CONTRACTUAL	WRITE-OFFS	BALANCE	
	@9/30/2014	10/1/14-9/30/15	10/1/14-9/30/15	ADJUSTMENTS	10/1/14-9/30/15	@9/30/2015	
<b><u>FAMILY PLANNING</u></b>							
Self Pay	5,172.00	16,958.75	25,699.41	-	(6,339.45)	2,770.79	
Medicaid	2,711.00	11,753.00	5,802.81	1,972.31	4,482.88	2,206.00	
Managed Care	13,249.76	103,232.00	61,273.53	16,354.95	4,746.06	34,107.22	
Healthy Michigan Plan	6,688.00	68,215.00	39,494.48	12,652.13	3,944.46	18,811.93	
Plan First	6,733.00	26,850.00	16,528.40	5,005.54	7,152.06	4,897.00	
<b>TOTAL FAMILY PLANNING:</b>	<b>34,553.76</b>	<b>227,008.75</b>	<b>148,798.63</b>	<b>35,984.93</b>	<b>13,986.01</b>	<b>62,792.94</b>	
<b><u>STD</u></b>							
Self Pay	962.45	9,672.80	10,908.94	-	(1,004.07)	730.38	
Medicaid	166.00	1,389.00	175.18	270.03	776.79	333.00	
Healthy Michigan Plan	254.00	9,155.00	3,061.95	4,765.02	265.20	1,316.83	
Managed Care	432.00	11,043.00	2,898.24	3,540.22	1,907.51	3,129.03	
<b>TOTAL STD:</b>	<b>1,814.45</b>	<b>31,259.80</b>	<b>17,044.31</b>	<b>8,575.27</b>	<b>1,945.43</b>	<b>5,509.24</b>	
<b><u>BLOOD LEAD</u></b>							
Medicaid	432.00	1,584.00	939.52	756.48	160.00	160.00	
Managed Care	1,671.46	9,536.00	6,322.82	3,982.36	(18.90)	921.18	
<b>TOTAL BLOOD LEAD:</b>	<b>2,103.46</b>	<b>11,120.00</b>	<b>7,262.34</b>	<b>4,738.84</b>	<b>141.10</b>	<b>1,081.18</b>	
<b><u>DENTAL</u></b>							
Self Pay	507.00	7,534.00	7,477.00	-	418.00	146.00	
Medicaid	6,589.00	28,558.00	10,295.96	24,232.90	360.14	258.00	
Healthy Kids Dental	15,743.00	89,308.00	95,830.91	2,751.09	4,927.00	1,542.00	
<b>TOTAL DENTAL:</b>	<b>22,839.00</b>	<b>125,400.00</b>	<b>113,603.87</b>	<b>26,983.99</b>	<b>5,705.14</b>	<b>1,946.00</b>	
<b><u>IMMUNIZATIONS</u></b>							
Self Pay	5,196.76	26,600.00	27,936.44	-	(2,602.04)	6,462.36	
Medicaid	3,180.00	20,860.00	8,276.69	11,852.94	(496.13)	4,406.50	
Managed Care	12,117.75	108,140.00	49,731.05	49,183.45	373.94	20,969.31	
Healthy Michigan Plan	2,925.00	33,835.00	21,184.86	9,896.57	313.14	5,365.43	
Commercial Ins.	34,014.49	281,980.00	194,023.23	24,064.30	4,691.97	93,214.99	
<b>TOTAL IMMUNIZATIONS:</b>	<b>57,434.00</b>	<b>471,415.00</b>	<b>301,152.27</b>	<b>94,997.26</b>	<b>2,280.88</b>	<b>130,418.59</b>	
<b><u>TB</u></b>							
Healthy Michigan Plan	-	270.00	94.21	175.79	-	-	
Managed Care	100.00	1,600.00	147.36	142.64	1,350.00	60.00	
<b>TOTAL TB:</b>	<b>100.00</b>	<b>1,870.00</b>	<b>241.57</b>	<b>318.43</b>	<b>1,350.00</b>	<b>60.00</b>	
<b><u>HEARING &amp; VISION</u></b>							
Medicaid	6,430.00	39,250.00	35,760.40	3,109.60	470.00	6,340.00	
<b>TOTAL HEARING &amp; VISION :</b>	<b>6,430.00</b>	<b>39,250.00</b>	<b>35,760.40</b>	<b>3,109.60</b>	<b>470.00</b>	<b>6,340.00</b>	
<b><u>LABORATORY</u></b>							
Medicaid/Managed Care	89,026.07	251,135.00	243,509.01	-	3,973.06	92,679.00	
<b>TOTAL LABORATORY:</b>	<b>89,026.07</b>	<b>251,135.00</b>	<b>243,509.01</b>	<b>-</b>	<b>3,973.06</b>	<b>92,679.00</b>	
<b>TOTALS:</b>	<b>214,300.74</b>	<b>1,158,458.55</b>	<b>867,372.40</b>	<b>174,708.32</b>	<b>29,851.62</b>	<b>300,826.95</b>	
<b>TOTAL WRITE-OFF:</b>					<b>29,851.62</b>		
<b>COMPARISON</b>				<b>CONTRACTUAL</b>			
<b>TO PREVIOUS YEAR</b>	<b>BALANCE</b>	<b>CHARGES</b>	<b>PAYMENTS</b>	<b>ADJUSTMENTS</b>	<b>WRITE-OFFS</b>	<b>BALANCE</b>	
<b>2014</b>	207,178.40	973,956.52	783,512.64	154,927.82	33,610.48	209,083.98	
<b>2015</b>	214,300.74	1,158,458.55	867,372.40	174,708.32	29,851.62	300,826.95	
<b>CHANGE</b>	7,122.34	184,502.03	83,859.76	19,780.50	(3,758.86)	91,742.97	

**FROM: COMMITTEE ON HUMAN SERVICES -- 1.3**

**JUNE 21, 2016**

Your committee considered Communication No. 6-21-23 from John D. McKellar, Health Officer, Saginaw County Department of Public Health, requesting guidance from the Human Services Committee in the process of exploring possible alternative locations for the Bennie T. Woodard, Jr. Public Health Center.

We met with Mr. McKellar who explained that at the Board of Health’s June 1, 2016 meeting, it was recommended to begin the exploration of possible alternative locations for the Bennie T. Woodard, Jr. Public Health Center. The building is over 50 years old and has HVAC and emergency alarm system issues involving possible need for expensive repairs. Recently proposed remodeling to more efficiently configure clinical space has led the Board of Health to question significant investment in this aging building, the size and configuration of which may no longer meet the needs of current and future health department services. Mr. McKellar is seeking the Board of Commissioners’ guidance regarding inclusion of interested Commissioners in this alternative site exploration process.

We recommend approval of exploring possible alternative locations for the Public Health Center and to proceed with a feasibility study.

Respectfully Submitted,

**COMMITTEE ON HUMAN SERVICES**

Robert M. Woods, Jr., Chair

Michael J. Hanley

James G. Theisen

Katheryn A. Kelly, Vice-Chair

Susan A. McInerney

***By Commissioners Woods/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON HUMAN SERVICES -- 1.4**

**JUNE 21, 2016**

Your committee considered Communication No. 6-21-26 from John D. McKellar, Health Officer, Saginaw County Department of Public Health, requesting elimination of an Environmental Health (EH) Specialist II (P07) position on the Health Department’s Personnel Control Number (PCN) Roster and replacement with the creation of a new EH Specialist I (P06) position.

We met with Mr. McKellar who explained that in March the Board of Commissioners authorized waiver of the hiring freeze to fill the vacant position of EH Specialist II with either an EH Specialist II or EH Specialist I. A candidate was selected who meets the qualifications of the EH Specialist I. This lesser classification will save the Health Department approximately \$3,000 on an annual basis.

We recommend approval of the elimination of an Environmental Health Specialist II (P07) position on the Health Department’s Personnel Control Number (PCN) Roster, and replacement with the creation of a new Environmental Health Specialist I (P06) position.

Respectfully Submitted,

**COMMITTEE ON HUMAN SERVICES**

Robert M. Woods, Jr., Chair

Michael J. Hanley

James G. Theisen

Katheryn A. Kelly, Vice-Chair

Susan A. McInerney

***By Commissioners Woods/Stack: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1**

**JUNE 21, 2016**

Your Courts & Public Safety Committee considered Communication No. 6-21-2 from Sheriff William Federspiel requesting approval to submit and accept, if awarded, the 2016 Byrne Justice Assistance Grant (JAG) in the amount of \$81,777 from the Department of Justice (DOJ), Bureau of Justice Assistance.

We met with Sheriff Federspiel, who indicated the JAG allocation has been made to Saginaw County and the City of Saginaw. Because the DOJ has designated the above-named units as disparate jurisdictions, Saginaw County must, as fiscal agent, submit a joint application for the total eligible allocation of \$81,777. The joint application must specify the award distribution to each unit of government, the purpose for which the grant funds will be used, and signed Memorandums of Understanding. It was agreed that Saginaw County would receive \$40,888 and the City of Saginaw would receive \$40,889.

We recommend the Sheriff and/or his designee be authorized to submit a grant application to the Department of Justice and accept the grant, if awarded; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully Submitted,

**COMMITTEE ON COURTS & PUBLIC SAFETY**

Cheryl M. Hadsall, Chair  
Kirk W. Kilpatrick  
Michael J. Hanley

Susan A. McInerney, Vice-Chair  
Patrick A. Wurtzel

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Hadsall/Kilpatrick: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2**

**JUNE 21, 2016**

Your committee considered Communication No. 6-21-13 from the Honorable Fred Borchard, Chief Judge of the 10<sup>th</sup> Judicial Circuit Court, asking to accept a grant for the Swift and Sure Sanctions Probation Program (SSSPP) funded by the State Court Administrator’s Office.

We met with Judge Patrick McGraw and Stephanie Beyersdorf, Circuit Court Supervisor, who informed the committee the SSSPP is an intensive probation supervision program that targets high-risk felony offenders with a history of probation violations or failures. SSSPP participants are closely monitored, including being subjected to frequent random testing for drug and alcohol use and being required to attend meetings with probation and/or case management staff. Studies have shown to be very successful in improving the rate of successful completion of probation among high-risk probationers.

The grant is for approximately \$493,468.69 for Fiscal Year 2017 for the operation and administration of the program. The monies will fund three (3) staff members who are entirely responsible for the operation and administration of the program, as well as supplies, substance abuse treatment, and transportation costs.

We recommend approval for the 10<sup>th</sup> Judicial Circuit Court to accept the Swift and Sure Sanctions Probation Program grant, if awarded; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully Submitted,

**COMMITTEE ON COURTS & PUBLIC SAFETY**

Cheryl M. Hadsall, Chair  
Kirk W. Kilpatrick  
Michael J. Hanley

Susan A. McInerney, Vice-Chair  
Patrick A. Wurtzel

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Hadsall/Kilpatrick: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3**

**JUNE 21, 2016**

Your committee considered Communication No. 6-21-14 from Robert Belleman, Controller/CAO, requesting approval to replace the Veterinarian Technician with a new position of Kennel Manager; further, requesting approval of the job description of Kennel Manager, to submit to the Factoring Committee, and to waive the hiring freeze.

We met with Mr. Belleman who informed the committee that the Saginaw County Animal Control Center (SCACC) has been without a Veterinarian Technician since November 2015. The SCACC has advertised for a Veterinarian Technician and has revised the position description and compensation to assist in attracting candidates. The SCACC has been unsuccessful in obtaining applications from qualified candidates. The SCACC relies heavily on area veterinarians for proper animal care. The staffing change will improve the operational efficiency and effectiveness by appointing someone to specifically oversee the kennel operations and proper care of animals.

We recommend approval to eliminate the Veterinarian Technician position and replace with the new position of Kennel Manager, and refer the remaining matters to the Labor Relations Subcommittee.

Respectfully Submitted,

**COMMITTEE ON COURTS & PUBLIC SAFETY**

Cheryl M. Hadsall, Chair  
Kirk W. Kilpatrick  
Michael J. Hanley

Susan A. McInerney, Vice-Chair  
Patrick A. Wurtzel

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Hadsall/Kilpatrick: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.4**

**JUNE 21, 2016**

Your committee considered Communication No. 6-21-27 from Robert Belleman, Controller/CAO, forwarding an Agreement for Professional Services between Saginaw County and Goldberg Group Architects, PC (gga) for an assessment and report on: (1) constructing a new Juvenile Detention Facility and relocating the family court to the Saginaw County Courthouse; (2) analyze areas within the Saginaw County Courthouse defined by County Administrator; and (3) analyze the current Sheriff’s Office for energy efficiencies related to exterior walls, roof, windows and doors.

We met with Mr. Belleman who discussed with committee the need for a feasibility study. The study is intended to provide appropriate planning information to Saginaw County officials including, but not limited to, needs assessment, space and programming, conceptual plans, site plans, preliminary building concepts, preliminary cost budgets and staffing and operational analysis.

We recommend approval of the Agreement for Professional Services between Saginaw County and Goldberg Group Architects, PC in the amount of \$26,000, as to the relocation of the Saginaw County Juvenile Detention Facility and energy efficiencies related to the Sheriff’s Administrative Building; further, that the proper County officials be authorized and directed to sign the necessary documents on behalf of the County, subject to review by the Controller as to substance and Counsel as to legal form, and amend the budget accordingly.

Respectfully Submitted,

**COMMITTEE ON COURTS & PUBLIC SAFETY**

Cheryl M. Hadsall, Chair  
Kirk W. Kilpatrick  
Michael J. Hanley

Susan A. McInerney, Vice-Chair  
Patrick A. Wurtzel

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Hadsall/Kilpatrick: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON COUNTY SERVICES – 3.1**

**JUNE 21, 2016**

Your committee considered Communication No. 6-21-1 from Ed Oberski, Chief Executive Officer, Great Lakes Bay Michigan Works!, requesting adoption of Modification 2 to the current Michigan Works! Interlocal Agreement.

We met with Mr. Oberski, who informed the committee that the Great Lakes Bay Michigan Works! is requesting that the five (5) Counties in its Region (Midland, Bay, Saginaw, Isabella and Gratiot) adopt Modification 2 to the current Michigan Works! Interlocal Agreement.

Modification 1 was adopted by the counties effective October 1, 2015. It was a relatively simple modification that expanded the Saginaw-Midland-Bay Interlocal Agreement to include Gratiot and Isabella. It was meant to be a temporary agreement that set up a workable governance structure while the five (5) Counties continued negotiations toward a more permanent agreement. Therefore, Modification 1 contained a sunset date of June 30, 2016.

Although negotiations have commenced, it appears certain that more time will be required to reach consensus on a permanent Interlocal Agreement. Therefore, Modification 2 does only one thing; it extends the end date of the temporary agreement six (6) months, from June 30, 2016 to December 31, 2016.

We recommend adoption of Modification 2 to the current Michigan Works! Interlocal Agreement.

Respectfully submitted,

**COMMITTEE ON COUNTY SERVICES**

Carl E. Ruth, Chair  
Cheryl M. Hadsall  
Dennis H. Krafft

Charles M. Stack, Vice-Chair  
Michael J. Hanley

***By Commissioners Ruth/McInerney: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON COUNTY SERVICES – 3.2**

**JUNE 21, 2016**

Your committee considered Communication No. 6-21-24 from Farren Samuels, Great Start Collaborative Parent Liaison, requesting use of the sidewalk and steps in front of the County Governmental Center on Thursday, June 23, 2016 from 10:00 a.m. to 12:00 p.m. for parents to write messages with sidewalk chalk as part of its “Chalk it Up to Investing in Children” awareness campaign. Great Start is the umbrella partnership over nearly all early childhood initiatives in Saginaw County, with member agencies/programs including Birth to Five, all Saginaw County school districts, child care providers and pre-schools. On June 23, 2016 teams of parents and supporters will be using sidewalk chalk to write messages on sidewalks along Michigan Avenue and at the County Governmental Center.

We recommend the proper County officials be authorized and directed to facilitate Great Start Collaborative using the front steps of the County Governmental Center as part of its “Chalk It Up to Investing in Families” awareness campaign.

Respectfully submitted,

**COMMITTEE ON COUNTY SERVICES**

Carl E. Ruth, Chair  
Cheryl M. Hadsall  
Dennis H. Krafft

Charles M. Stack, Vice-Chair  
Michael J. Hanley

***By Commissioners Ruth/McInerney: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.1**

**JUNE 21, 2016**

In accordance with State Statute and County Policy, your Budget/Audit Subcommittee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
6-21-25	Electronic	April 1 - 30, 2016	\$ 8,855,751.39
	Voucher	April 1 - 30, 2016	\$ 4,513,519.12

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Krafft/McInerney: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.2**

**JUNE 21, 2016**

Your Budget/Audit Subcommittee considered Communication No. 6-21-19 from Robert Belleman, Controller/CAO, requesting authorization to amend the FY 2016 Public Improvement Fund to include approximately \$29,335 for capital improvements to the Saginaw County Animal Control Center (SCACC) which include installation of a new door for the Cat/Dog Isolation room, new door locks and repair of rusted doors, garage door openers, gutters, additional cameras, soundproofing, euthanization equipment, digital camera and tripod, and sanitation mats.

We met with Mr. Belleman who explained the aforementioned equipment and repairs will allow the SCACC to address safety issues and facility maintenance.

We recommend amending the Fiscal Year 2016 Capital Budget in the amount of \$29,335 to cover the cost of capital improvement purchases at the Saginaw County Animal Control Center.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners Krafft/McInerney: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.3**

**JUNE 21, 2016**

Your County Services Committee and Labor Relations Subcommittee of Appropriations considered Communication No. 6-21-8 from Bernard G. Delaney Jr., Director of Maintenance, who submitted a request to eliminate the Field Supervisor – Structural position (PCN #101107) and replace it with a second Maintenance Technician position, approve the revised job description for the Maintenance Technician and waive the hiring freeze.

We met with Mr. Delaney who explained the new position would greatly improve the Maintenance Department's ability to respond to a larger variety of work orders, including those for heating and cooling, electrical, boiler systems and plumbing.

We recommend approval to eliminate the Field Supervisor – Structural position (PCN #101107) and replace it with a second Maintenance Technician position and waive the hiring freeze to allow for the hiring of a Maintenance Technician.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.4**

**JUNE 21, 2016**

Your Labor Relations Subcommittee considered Communication No. 6-21-14 from Robert Belleman, Controller/CAO, requesting approval to replace the Veterinarian Technician with a new position of Kennel Manager; further, requesting approval of the job description of Kennel Manager, to submit to the Factoring Committee, and to waive the hiring freeze.

We met with Mr. Belleman who explained that waiver of the hiring freeze is necessary to allow the position to be filled in case there are no internal candidates. The Factoring Committee will meet in August and factor this position. The Courts & Public Safety Committee approved elimination of the Veterinarian Technician position and replacement with the Kennel Manager position (6-21-2.3).

We recommend approval to waive the hiring freeze for the Kennel Manager.

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

**FROM: COMMITTEE ON APPROPRIATIONS -- 4.5**

**JUNE 21, 2016**

Your Labor Relations Subcommittee considered Communication No. 6-21-28 from Karen Courneya, Director, Commission on Aging (COA), requesting waiver of the hiring freeze and approval to fill the positions of PT Caseworker (Caregiver Support Program), PT Delivery Driver (Floater), PT Senior Center Coordinator (Chesaning), and PT Program Assistant (Foster Grandparent Program).

We met with Ms. Courneya who explained these positions are essential to the daily operation of the Commission on Aging. The inability to fill these positions would jeopardize or result in the loss of grant funds, closure of a senior center, and inadequate coverage of the home delivered meal routes.

We recommend waiver of the hiring freeze and authorize hiring a PT Caseworker (Caregiver Support Program), PT Delivery Driver (Floater), PT Senior Center Coordinator (Chesaning), and PT Program Assistant (Foster Grandparent Program).

Respectfully submitted,

**COMMITTEE ON APPROPRIATIONS**

Michael J. Hanley, Chair

***By Commissioners McInerney/Theisen: That the Report of the Committee is received and the recommendations contained therein be adopted. Approved.***

## COMMITTEE COMPENSATION - 5.1

June 21, 2016

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 8 - May 21, 2016.*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	5/9/16	Factoring Committee	McInerney	\$50.00	1
			Stack	\$50.00	1
			Theisen	\$50.00	1
			Wurtzel	\$ 50.00	1
			Hanley	\$50.00	1
2	5/9/16	Labor Relations Subcommittee	McInerney	\$25.00	1
			Stack	\$25.00	1
			Theisen	\$25.00	1
			Wurtzel	\$25.00	1
			Hanley	\$25.00	1
3	5/10/16	Executive Committee	Hanley	\$50.00	1
			Hadsall	\$50.00	1
			Ruth	\$50.00	1
			Krafft	\$ 50.00	1
4	5/12/16	SMATS Transportation - Special Meeting	Ruth	\$50.00	1
5	5/13/16	CAC Bishop's Breakfast	Hanley	\$50.00	1
6	5/13/16	MAC Environmental/Lansing	Stack	\$50.00	1
7	5/16/16	HealthSource Advisory Board	Stack	\$50.00	1
8	5/16/16	MI Works! Finance, Program & Performance, Strategic Initiatives/ Midland	Ruth	\$50.00	1
			Theisen	\$50.00	1
			Stack	\$25.00	1
			Woods	\$50.00	1
			Hanley	\$50.00	1
9	5/17/16	Saginaw County CVB	Hanley	\$25.00	1
10	5/17/16	BOARD SESSION Hadsall, Hanley, Kelly, Kilpatrick, Krafft, McInerney, Ruth, Stack, Theisen, Woods, Wurtzel	11 Present	\$550.00	11
11	5/18/16	Saginaw Valley Zoological Society	Kelly	\$50.00	1
12	5/19/16	Frankenmuth CVB	Krafft	\$50.00	1
13	5/20/16	Commission on Aging	Stack	\$50.00	1
14	5/20/16	MAC Economic Dev. & Taxation /Lansing	Krafft	\$50.00	1

**Board of Commissioners****June 21, 2016**

15	5/20/16	MAC Transportation/Lansing (No mileage)	Hanley	\$50.00	1
TOTAL				\$ 1,825.00	40

Respectfully submitted, Suzy Koeplinger, Board Coordinator (5-20-16)

**COMMITTEE COMPENSATION - 5.2****June 21, 2016**

*I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 22 - June 4, 2016.*

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	5/23/16	MAC Health & Human Services / Lansing	McInerney	\$50.00	1
2	5/24/16	Land Bank Authority	Hanley	\$50.00	1
3	5/26/16	9-1-1 Authority Board	Hanley	\$50.00	1
			McInerney	\$50.00	1
4	6/2/16	Local Emergency Planning Committee	Theisen	\$50.00	1
5	6/6/16	Saginaw Future Board Meeting	Hanley	\$50.00	1
TOTAL				\$300.00	6

Respectfully submitted, Suzy Koeplinger, Board Coordinator (6-3-16)

***By Commissioner Hadsall, seconded by Commissioner Kilpatrick: That Committee Compensation Reports 5.1 and 5.2 be received, not read, and the recommendations contained therein adopted. Approved.***

**RESOLUTIONS**

None

**UNFINISHED BUSINESS**

None

**PROCLAMATIONS**

None

**ELECTIONS**

None

**APPOINTMENTS**

None

**ANNOUNCEMENTS BY THE CHAIR**

None

**COMMISSIONERS' AUDIENCES**

- ◆ Commissioner Krafft wished everyone a Happy 4<sup>th</sup> of July and announced activities in Heritage Park in Frankenmuth on July 3<sup>rd</sup>, as well as the Volksläufe (The People's Race) on July 4<sup>th</sup>.
- ◆ Commissioner Kilpatrick announced "Party on McCarty" at the Saginaw Township Soccer Complex every Thursday during the summer. Please come out and enjoy the food vendors and free music. (\$5 parking fee)

***By Commissioner Stack, seconded by Commissioner Kilpatrick: That the Board adjourn. Carried.***  
Thereupon, the Board adjourned at 5:18 p.m.

**MICHAEL J. HANLEY, CHAIRMAN**

**SUSAN KALTENBACH, CLERK**