

AGENDA
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Saginaw County Governmental Center
Tuesday, May 17, 2016 - 5:00 p.m.

- I. OPENING PROCEDURE**
 - a. Call to order
 - b. Roll call
 - c. Invocation by **COMMISSIONER DENNIS KRAFFT**
 - d. Pledge of Allegiance
 - e. Correcting / Approving the Minutes of preceding days' sessions

- II. PUBLIC PARTICIPATIONPage 1**
 - a. Public Hearings
 - b. Audiences
 - c. Laudatory Resolutions

- III. PETITIONS AND COMMUNICATIONSPage 7**

- IV. COMMISSIONERS' INITIATORY MOTIONS**
(Recess for Appropriations)

- V. APPROPRIATIONS COMMITTEE AGENDAPage 9**
(Reconvene Board Session)

- VI. REPORTS OF REGULAR COMMITTEESPage 26**
 - a. Motion approving Appropriations Minutes
 - b. Committee Reports
 - 1) Human Services
 - 2) Courts & Public Safety
 - 3) County Services
 - 4) Appropriations
 - 5) Committee Compensation
 - 6) Executive Committee
 - 7) Legislative Subcommittee
 - 8) Intergovernmental Cooperation

- VII. RESOLUTIONS..... Page 29**

- VIII. CLOSING PROCEDUREPage 37**
 - a.
 - 1) Unfinished Business
 - 2) Proclamations
 - 3) Appointments and Elections
 - b. Announcements by the Chair
 - c. Commissioner Audiences
 - d. Adjournment

II. PUBLIC PARTICIPATION (5-17-2016)

a. **Public Hearings** – None

b. **Audiences** –

- Bill Stanuszek, Director, and Margaret Breasbois, Education Coordinator, Mosquito Abatement Commission, re: Annual Mosquito Abatement Challenge Contest winners
- Commissioner Woods to present Tim Ninemire, Director of Customer Service/Recipient Rights Office at SCCMHA, with a Proclamation for May as Mental Health Month (*Printed under Proclamations*)

c. **Laudatories** –

- Certificate of Recognition to the READ Association of Saginaw County on its 50th Anniversary
- Certificate of Recognition to Dorothy M. Parham Kemp on her 90th Birthday
- Certificate of Recognition to Alpha Kappa Alpha Sorority, Inc. and its “Hats Off to Mom” award winners: Kimberly Horne, Barbara Brown and Mary McDonald
- Certificates of Recognition to Pastor Rodrick A. Smith on his 15 year Anniversary as Pastor of Zion Missionary Baptist Church

III. PETITIONS AND COMMUNICATIONS (5-17-2016)

5-17-1 MICHIGAN WORKS! requesting waiver of the hiring freeze and approval to fill the position of Steno Secretary II.

-- County Services **(5-17-4.8)**

5-17-2 COMMUNITY CORRECTIONS requesting approval to submit and accept, if awarded, a grant in the amount of \$460,000 from the State of Michigan Office of Community Corrections.

-- Courts & Public Safety **(5-17-2.1)**

5-17-3 CITY OF SAGINAW sending notice of a public hearing on the application from Hi-Tech Steel Treating, Inc., 2720 Roberts Street, for an Industrial Facilities Tax Exemption Certificate.

-- County Services (Receive and file)

5-17-4 BOARD COORDINATOR requesting approval of revised job descriptions for the positions of Board Coordinator and Assistant Board Coordinator with a request for Refactoring. Further requesting approval of new job description for the position of Board Assistant (PT), with a request for Factoring and waiver of the hiring freeze.

-- Executive / Labor Relations **(5-17-4.4/4.5)**

5-17-5 CONTROLLER submitting on behalf of the Historical Society of Saginaw County its First Quarter Finance and Program Report and the final copy of the 2015 Audit completed by Yeo & Yeo.

-- County Services (Receive and file)

5-17-6 MOSQUITO ABATEMENT requesting approval to transfer ownership of the Jefferson Tower to the City of Saginaw, which will release the Mosquito Abatement Commission and Saginaw County from all physical and financial responsibilities associated with ownership of the tower.

-- Human Services **(5-17-1.1)**

5-17-7 FINANCE DIRECTOR requesting approval by Resolution of the FY 2015 Deficit Elimination Plan.

-- Appropriations / Budget Audit **(5-17-4.2/Res. "B")**

5-17-8 TREASURER requesting the reappointment of Maria McCarville, Director, to the Library Board.

-- Appointment

5-17-9 PARKS & RECREATION requesting amendment of its FY 2016 Budget in the amount of not to exceed \$30,000 transferred to the Imerman Park Restricted Fund to replace a badly flood damaged parking lot near the two most utilized pavilions.

-- County Services **(5-17-3.1)**

5-17-10 PARKS & RECREATION requesting approval of a Resolution accepting a grant from the Michigan Natural Resources Trust Fund in the amount of \$104,400 for the acquisition of 32.43 acres in Zilwaukee Township for development of a trailhead parking area and connection to the GLB Regional Trail.

-- County Services **(5-17-3.2/Res. "A")**

5-17-11 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of March 2016.

-- Appropriations / Budget Audit **(5-17-4.1)**

Page 2 – Petitions & Communications (5-17-2016)

5-17-12 SAGINAW FUTURE INC. submitting information on the Commercial Rehabilitation Act (PA 210 of 2005) and requesting consideration of policy language.

-- County Services **(5-17-3.3)**

5-17-13 CONTROLLER requesting financial support in the amount of \$1,000 to the Vietnam Veterans of America, Bay Area Chapter #494, to offset costs associated with its 2016 Michigan State Council Summer Convention.

-- Appropriations / Budget Audit **(5-17-4.3)**

5-17-14 PERSONNEL DIRECTOR submitting a negotiated wage rate of M-09 for the revised job description and position of Deputy Director of Equalization.

-- Appropriations / Labor Relations **(5-17-4.6)**

5-17-15 PERSONNEL DIRECTOR submitting a negotiated wage rate of P-10 for the ISS position of Project Manager and a negotiated wage rate of P-4 for the ISS position of Service Desk Representative.

-- Appropriations / Labor Relations **(5-17-4.7)**

V. APPROPRIATIONS AGENDA (5-17-2016)

Members: *M. Hanley-Chair, C. Hadsall, K. Kelly, K. Kilpatrick, D. Krafft, S. McInerney, C. Ruth, C. Stack, J. Theisen, R. Woods, Jr., P. Wurtzel*

Others: *Board Staff, Controller, Counsel*

I. Call to Order

II. Welcome

III. Audiences - None

IV. Agenda – COMMITTEE REFERRALS

1. **Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair**

1.1) Mosquito Abatement, re: Approval to transfer ownership of the Jefferson Tower to the City of Saginaw

2. **Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair**

2.1) Community Corrections, re: Approval to apply for and accept \$460,000 grant from State of Michigan (MDOC) Office of Community Corrections

3. **County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair**

3.1) Parks & Recreation, re: Approval to amend FY 2016 Budget not to exceed \$30,000 to replace badly flood damaged parking lot at Imerman Park

3.2) Parks & Recreation, re: Approval of grant to Michigan Natural Resources Trust Fund for \$104,400 for the acquisition of 32.43 acres in Zilwaukee Township for development of connection to the GLB Regional Trail

3.3) Saginaw Future, Inc., re: Approval of new County Policy to establish local district areas for projects proposed under Public Act 210 of 2005 – Commercial Rehabilitation Act

4. **APPROPRIATIONS – M. Hanley, Chair**

Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair

4.1) Treasurer/Controller, re: Claims for March 2016

4.2) Controller/Finance Director, re: Approval of FY 2015 Deficit Elimination Plan

4.3) Controller, re: Approval of financial support in amount of \$1,000 to Vietnam Veterans of America, Bay Area Chapter #494 to offset convention costs

Labor Relations Subcommittee – S. McInerney, Chair; C. Stack, Vice-Chair

4.4) Board Office, re: Approval of factored pay grade and waiver of hiring freeze for Board Assistant (PT)

4.5) Board Office, re: Approval of refactored pay grade for Assistant Board Coordinator

4.6) Equalization, re: Approval of negotiated pay grade for Deputy Director

4.7) Information Systems & Services, re: Approval of negotiated pay grade for positions of Project Manager and Service Desk Representative

4.8) Michigan Works! re: Waiver of hiring freeze to hire Steno Secretary II

4.9) Approval of Collective Bargaining Agreement with Police Officers Association of Michigan Deputies Unit (POAM-312)

Page 2 – Appropriations (5-17-2016)

Legislative Subcommittee – C. Stack, Chair; K. Kelly, Vice-Chair

None

Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair

None

5. Executive Committee – M. Hanley, Chair

6.1) Approval to amend the Personnel Control Number (PCN) Roster in the Board of Commissioners Office

V. Miscellaneous

VI. Adjournment

VI. REPORTS OF REGULAR COMMITTEES (5-17-2016)

1. **Human Services Committee - R. Woods, Chair; K. Kelly, Vice-Chair**
None
2. **Courts and Public Safety - C. Hadsall, Chair; S. McInerney, Vice-Chair**
None
3. **County Services Committee - C. Ruth, Chair; C. Stack, Vice-Chair**
None
4. **Committee Compensation**
 - 5.1) April 10 – April 23, 2016
 - 5.2) April 24 – May 7, 2016

VII. RESOLUTIONS (5-17-2016)

County Services Committee - C. Ruth, Chair; C. Stack, Vice-Chair

Res. "A" - Resolution to accept a grant from the Michigan Natural Resources Trust Fund for the acquisition of 32.43 acres in Zilwaukee Township for the development of a trailhead and parking area for the Zilwaukee-Bay portion of the Great Lakes Bay Regional Trail

Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair

Res. "B" - Resolution approving the County of Saginaw Deficit Elimination Plan for Michigan Works! and Veterans' Trust funds

VIII. CLOSING PROCEDURE (5-17-2016)

a.

- 1) Unfinished Business – None
- 2) Proclamations –
 - Mental Health Month (May 2016)
 - Stroke Awareness Month (May 2016)
- 3) Appointments and Elections – *Appointments listed on Addendum*

APPOINTMENTS

Library Board
Maria McCarville, Director

Term to expire:
5-31-16

ELECTIONS

None

- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

5-12-16sek

ADDENDUM

SAGINAW COUNTY BOARD OF COMMISSIONERS

Tuesday, May 17, 2016 - 5:00 p.m.
Saginaw County Governmental Center

II. PUBLIC PARTICIPATION *(Page 1)*

- a. **Public Hearings – None**
- b. **Audiences – Additional**
 - Andrew Lamia, re: Issues with Prosecutor’s Office
- c. **Laudatories –**
 - Certificate of Recognition to the Saginaw County Foster Grandparent Program *(55 certificates printed)*
 - Certificate of Recognition to Pam Cole, Director of the East Side Soup Kitchen, upon her retirement after 22 years

III. PETITIONS AND COMMUNICATIONS – *(Page 7) – None Additional*

IV. INITIATORY MOTIONS –

- 7.1 **Airport Committee**, re: Approval of Agreement for Professional Services in connection with a runway project at Harry Browne Airport *(Laid on desks)*

VII. RESOLUTIONS – *(Page 29) – None additional*

VIII. CLOSING PROCEDURE *(Page 37)*

- 1) Unfinished Business – **None**
- 2) Proclamations – **None additional**
- 3) Appointments and Elections –

CHAIR APPOINTMENTS

Library Board Term to expire:
Maria McCarville, Director 5-31-21

**Michigan Works!
Workforce Development Board** Term to expire:
(Private Sector) Tom Begin 6/30/18
(Private Sector) Dan Wortman 6/30/17
(Private Sector) Michael Colby 6/30/17
(Labor) Chad Wurtzel 6/30/18
(CBO) Pastor Camel 6/30/17

ELECTIONS

None