

**AGENDA**  
**SAGINAW COUNTY**  
**BOARD OF COMMISSIONERS**

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Saginaw County Governmental Center  
Tuesday, June 21, 2016 - 5:00 p.m.

- I. OPENING PROCEDURE**
  - a. Call to order
  - b. Roll call
  - c. Invocation by **COMMISSIONER ROBERT M. WOODS, JR.**
  - d. Pledge of Allegiance
  - e. Correcting / Approving the Minutes of preceding days' sessions
  
- II. PUBLIC PARTICIPATION .....Page 1**
  - a. Public Hearings
  - b. Audiences
  - c. Laudatory Resolutions
  
- III. PETITIONS AND COMMUNICATIONS .....Page 3**
  
- IV. COMMISSIONERS' INITIATORY MOTIONS**  
(Recess for Appropriations)
  
- V. APPROPRIATIONS COMMITTEE AGENDA .....Page 6**  
(Reconvene Board Session)
  
- VI. REPORTS OF REGULAR COMMITTEES .....Page 20**
  - a. Committee Reports
    - 1) Human Services
    - 2) Courts & Public Safety
    - 3) County Services
    - 4) Appropriations
    - 5) Committee Compensation
    - 6) Executive Committee
    - 7) Legislative Subcommittee
    - 8) Intergovernmental Cooperation
  
- VII. RESOLUTIONS..... None**
  
- VIII. CLOSING PROCEDURE .....Page 27**
  - a.
    - 1) Unfinished Business
    - 2) Proclamations
    - 3) Appointments and Elections
  - b. Announcements by the Chair
  - c. Commissioner Audiences
  - d. Adjournment

## II. PUBLIC PARTICIPATION (6-21-2016)

- a. **Public Hearings** –
  - CLOSE OUT OF THE MICHIGAN COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) LOAN FUNDING FOR KREMIN INC.
  
- b. **Audiences** –
  - Tim McGuire, Executive Director of Michigan Association of Counties (MAC), to brief commissioners on MAC's legislative and educational activities and program offerings
  
- c. **Laudatories** – None

### III. PETITIONS AND COMMUNICATIONS (6-21-2016)

**6-21-1 MICHIGAN WORKS!** requesting adoption of Modification 2 to the current Michigan Works! Interlocal Agreement

-- County Services **(6-21-3.1)**

**6-21-2 SHERIFF** requesting approval to submit and accept, if awarded, the 2016 Byrne Justice Assistance Grant (JAG) in the amount of \$81,777 from the Department of Justice, Bureau of Justice Assistance.

-- Courts & Public Safety **(6-21-2.1)**

**6-21-3 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 100 S. Hamilton St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-4 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 301 Court St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-5 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 311 Court St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-6 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 315 Court St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-7 CITY OF SAGINAW** sending notice of a public hearing on the application from Hall Commercial Properties, LLC, 103 S. Niagara St., for an Obsolete Property Rehabilitation Exemption Certificate.

-- County Services (Receive and file)

**6-21-8 MAINTENANCE** requesting the Field Supervisor–Structural position be eliminated and replaced with a second Maintenance Technician position. Further requesting approval of the revised job description of the Maintenance Technician and waiver of the hiring freeze.

-- County Services / Labor Relations **(6-21-4.3)**

**6-21-9 MICHIGAN WORKS!** requesting approval to amend the job description of the Program Planner/Coordinator position to reflect the position as it currently operates, as follows: (1) Program Planner/Coordinator; (2) Program Planner/Coordinator – Business/Community Relations; and (3) Program Planner/Coordinator – Facilities Management.

-- County Services / Labor Relations

**6-21-10 COUNTY CLERK** sending a letter of resignation and the list of nominees selected by the Saginaw Republican Party Chair to fill a vacancy on the Board of Canvassers. *(Distributed to all Commissioners)*

-- Receive and file/Election *(By Ballot)*

**6-21-11 70<sup>TH</sup> DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier in the 70<sup>th</sup> District Court.

-- Appropriations / Labor Relations **(Tabled at Committee)**

**Page 2 – Petitions & Communications (6-21-2016)**

**6-21-12 COMMISSION ON AGING** requesting use of fund balance in the amount of \$12,946 to provide the required match to obtain \$55,606 in funding from the State of Michigan/Region VII Area Agency on Aging. These funds will provide shelf stable meals for its home delivered meal participants, replace extremely old ovens, replace the back-up generator at the Eleanor Frank Multipurpose Center, replace ancillary kitchen equipment and provide the annual Caregiver Support Program Conference.

-- Human Services **(6-21-1.1)**

**6-21-13 10<sup>th</sup> CIRCUIT COURT** requesting approval to apply for and receive grant funds for operation of the Swift and Sure Sanctions Probation Program (SSSPP) in the amount of \$493,468.69 for FY 2017.

-- Courts & Public Safety **(6-21-2.2)**

**6-21-14 CONTROLLER** requesting approval to replace the Veterinarian Technician with a new position of Kennel Manager; further, requesting approval of the job description of Kennel Manager, to submit to the Factoring Committee, and to waive the hiring freeze.

-- Courts & Public Safety / Labor Relations **(6-21-2.3)**

**6-21-15 SAGINAW FUTURE** requesting approval to hold a public hearing on the close out of the Saginaw County Revolving Loan Fund (RLF) to Kremin Inc. as required by the Michigan Economic Development Corporation.

-- County Services **(Public Hearing)**

**6-21-16 SAGINAW FUTURE** submitting a Resolution approving a Notice of Intent to the Michigan Strategic Fund that would allow the Homeowner & Emergency Loan Program (HELP) to be an eligible activity for the Community Development Block Grant (CDBG) Revolving Loan program.

-- County Services **(No Action at Committee)**

**6-21-17 MOBILE MEDICAL RESPONSE** submitting its tri-annual report on response times and other related information.

-- Courts & Public Safety (Receive and File)

**6-21-18 COMMISSION ON AGING** submitting its 2015 Annual Report.

-- Human Services (Receive and File)

**6-21-19 CONTROLLER** requesting authorization to amend the FY 2016 Public Improvement Fund to include approximately \$29,335 for capital improvements to the Saginaw County Animal Control Shelter which include installation of a new door for the Cat/Dog Isolation room, new door locks and repair of rusted doors, garage door openers, gutters, additional cameras, soundproofing, euthanization equipment, digital camera and tripod, and sanitation mats.

-- Appropriations / Budget Audit **(6-21-4.2)**

**6-21-20 COUNTY CIVIL COUNSEL** requesting approval of a Right-of-Entry (ROE) agreement between the U.S. Army Corps of Engineers and the County of Saginaw as the Non-Federal Sponsor of the Upper Saginaw River Dredged Material Disposal Facility (DMDF).

-- County Services *(Special Board Session June 6, 2016)*

**6-21-21 EQUALIZATION** submitting the 2016 Statement of Taxable Valuation for all the townships and cities in Saginaw County.

-- County Services *(Receive and file)*

**Page 3 – Petitions & Communications (6-21-2016)**

**6-21-22 PUBLIC HEALTH** requesting approval of the Accounts Receivable Write-Off Report for the period October 1, 2014 through September 30, 2015.

-- Human Services **(6-21-1.2)**

**6-21-23 PUBLIC HEALTH** requesting guidance from the Human Services Committee in the process of exploring possible alternative locations for the Bennie T. Woodard, Jr. Public Health Center.

-- Human Services **(6-21-1.3)**

**6-21-24 GREAT START COLLABORATIVE** requesting use of the sidewalk and steps in front of the County Governmental Center on Thursday, June 23, 2016 from 10:00 a.m. to 12:00 noon for parents to write messages with sidewalk chalk as part of its "Chalk it Up to Investing in Children" awareness campaign.

-- County Services **(6-21-3.2)**

**6-21-25 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of April 2016.

-- Appropriations / Budget Audit **(6-21-4.1)**

**6-21-26 PUBLIC HEALTH** requesting elimination of an Environmental Health Specialist II (P07) position on the Health Department's Personnel Control Number (PCN) Roster and replacement with the creation of a new Environmental Health Specialist I (P06) position.

-- Human Services **(6-21-1.4)**

**6-21-27 CONTROLLER** forwarding an Agreement for Professional Services between Saginaw County and Goldberg Group Architects, PC (gga) for an assessment and report on (1) constructing a new Juvenile Detention Facility and relocating the family court to the Saginaw County Courthouse; (2) analyze areas within the Saginaw County Courthouse defined by County Administrator; and (3) analyze the current Sheriff's Office for energy efficiencies related to exterior walls, roof, windows and doors.

-- Courts & Public Safety **(6-21-2.4)**

**6-21-28 COMMISSION ON AGING** requesting waiver of the hiring freeze and approval to fill the positions of PT Caseworker (Caregiver Support Program), PT Delivery Driver (Floater), PT Senior Center Coordinator (Chesaning), and PT Program Assistant (Foster Grandparent Program).

-- Appropriations / Labor Relations **(6-21-4.5)**

## V. APPROPRIATIONS AGENDA (6-21-2016)

**Members:** *M. Hanley-Chair, C. Hadsall, K. Kelly, K. Kilpatrick, D. Krafft, S. McInerney, C. Ruth, C. Stack, J. Theisen, R. Woods, Jr., P. Wurtzel*

**Others:** *Board Staff, Controller, Counsel*

I. Call to Order

II. Welcome

III. Audiences - None

IV. Agenda – COMMITTEE REFERRALS

1. **Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair**

1.1) Commission on Aging, re: Approval to use fund balance in the amount of \$12,946 to provide the required match to obtain \$55,606 from the State of Michigan/Region VII Area Agency on Aging

1.2) Public Health, re: Approval of the Accounts Receivable Write-Off Report for the period October 1, 2014 to September 30, 2015 in the amount of \$29,851.62

2. **Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair**

2.1) Sheriff, re: Approval to apply for and accept Justice Assistance Grant in the amount of \$81,777 jointly with the City of Saginaw

2.2) 10<sup>th</sup> Circuit Court, re: Approval to apply for and accept Swift and Sure Sanctions Probation Program grant in the amount of \$493,468.69 to the State Court Administrator's Office

2.3) Controller, re: Approval to eliminate Veterinarian Technician position and replace with new position of Kennel Manager at SCACC

2.4) Controller, re: Approval of Agreement for Professional Services between Saginaw County and Goldberg Group Architects, PC (gga) in the amount of \$26,000 for:  
(1) an assessment and report on constructing a new Juvenile Detention Facility and relocating the family court to the Saginaw County Courthouse;  
(2) analyze areas within the Saginaw County Courthouse defined by County Administrator; and  
(3) analyze the current Sheriff's Office for energy efficiencies related to exterior walls, roof, windows and doors.

3. **County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair**

None

4. **APPROPRIATIONS – M. Hanley, Chair**

**Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair**

4.1) Treasurer/Controller, re: Claims for April 2016

4.2) Controller, re: Approval to amend FY 2016 Capital Budget in the amount of \$29,335 to cover the cost of capital improvement purchases at the SCACC

**Page 2 – Appropriations (6-21-2016)**

**Labor Relations Subcommittee – S. McInerney, Chair; C. Stack, Vice-Chair**

- 4.3) Maintenance, re: Approval to eliminate Field Supervisor – Structural position and replace with second Maintenance Technician position and waive the hiring freeze
- 4.4) Controller, re: Approval to waive the hiring freeze for Kennel Manager
- 4.5) Commission on Aging, re: Approval to waive the hiring freeze for PT Caseworker (Caregiver Support Program), PT Delivery Driver (Floater), PT Senior Center Coordinator (Chesaning), and PT Program Assistant (Foster Grandparent Program)

**Legislative Subcommittee – C. Stack, Chair; K. Kelly, Vice-Chair**

None

**Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair**

None

5. **Executive Committee – M. Hanley, Chair**

None

V. Miscellaneous

VI. Adjournment

**VI. REPORTS OF REGULAR COMMITTEES (6-21-2016)**

1. **Human Services Committee - R. Woods, Chair; K. Kelly, Vice-Chair**
  - 1.3) Public Health, re: Approval to explore possible alternative locations for the Public Health Center and proceed with feasibility study
  - 1.4) Public Health, re: Approval to eliminate Environmental Health Specialist II position and replace with new Environmental Health Specialist I position
  
2. **Courts and Public Safety - C. Hadsall, Chair; S. McInerney, Vice-Chair**

None
  
3. **County Services Committee - C. Ruth, Chair; C. Stack, Vice-Chair**
  - 3.1) Michigan Works!, re: Approval of Modification 2 to the current Michigan Works! Interlocal Agreement
  - 3.2) Great Start Collaborative, re: Approval to use the sidewalk and steps in front of the County Governmental Center for “Chalk it Up to Investing in Children” Awareness Campaign
  
4. **Committee Compensation**
  - 5.1) May 8 – May 21, 2016
  - 5.2) May 22 – June 4, 2016

**VII. RESOLUTIONS (6-21-2016) - None**

**VIII. CLOSING PROCEDURE (6-21-2016)**

a.

- 1) Unfinished Business – None
- 2) Proclamations – None
- 3) Appointments and Elections – *Appointments listed on Addendum*

**APPOINTMENTS**

None

**ELECTIONS**

**Board of Canvassers** - Information previously distributed. Ballots will be provided to each Commissioner during the meeting, collected and tallied by the Clerk, and the results will be announced prior to adjournment.

- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

6-16-16sek