

**AGENDA**  
**SAGINAW COUNTY**  
**BOARD OF COMMISSIONERS**

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**Saginaw County Governmental Center**  
**Tuesday, December 20, 2016 - 5:00 p.m.**

*Michael J. Hanley – Chair, Carl E. Ruth – Vice-Chair, Cheryl M. Hadsall, Katheryn A. Kelly,  
Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Charles M. Stack, James G. Theisen,  
Robert M. Woods, Jr., Patrick A. Wurtzel*

- I. OPENING PROCEDURE**
  - a. Call to order
  - b. Roll call
  - c. Invocation by **COMMISSIONER SUE MCINERNEY**
  - d. Pledge of Allegiance
  - e. Correcting / Approving the Minutes of preceding days' sessions
  
- II. PUBLIC PARTICIPATION .....Page 1**
  - a. Public Hearings
  - b. Audiences
  - c. Laudatory Resolutions
  
- III. PETITIONS AND COMMUNICATIONS .....Page 7**
  
- IV. COMMISSIONERS' INITIATORY MOTIONS**
  
- V. REPORTS OF COMMITTEES .....Page 9**

Committee Reports

1) Human Services	5) Labor Relations
2) Courts & Public Safety	6) Executive Committee
3) County Services	7) Legislative Committee
4) Budget/Audit	8) Intergovernmental Cooperation
	9) Committee Compensation
  
- VI. RESOLUTIONS..... Page 28**
  
- VII. CLOSING PROCEDURE .....Page 33**
  - a.
    - 1) Unfinished Business
    - 2) Proclamations
    - 3) Appointments and Elections
  
  - b. Announcements by the Chair
  - c. Commissioner Audiences
  - d. Adjournment

## II. PUBLIC PARTICIPATION (12-20-2016)

- a. **Public Hearings** – None
  
- b. **Audiences** –
  - Chair Hanley to present the Honorable Fred L. Borchard with a Certificate of Recognition upon his retirement as Circuit Court Judge
  - Commissioner McInerney to present Tom McIntyre with a Certificate of Recognition upon his retirement as 9-1-1 Director
  - Nancy Parker, Director, Saginaw Zoo, to present an update on the Zoo
  
- c. **Laudatories** –
  - Certificate of Recognition to Tom McIntyre upon his retirement as Saginaw County 9-1-1 Director
  - Certificate of Recognition to Dorothy Zehnder upon her 95<sup>th</sup> Birthday
  - Certificate of Recognition to Hon. Fred L. Borchard upon his retirement

### III. PETITIONS AND COMMUNICATIONS (12-20-2016)

- 12-20-1**      **CONTROLLER/CAO** submitting the Saginaw County Retiree Healthcare Action Plan developed from the meetings held by the Retiree Healthcare Task Force.  
--      Labor Relations
- 12-20-2**      **MEDICAL EXAMINER** requesting waiver of the hiring freeze for a full-time secretary/clerical position in the Medical Examiner Office.  
--      Labor Relations **(12-20-5.1)**
- 12-20-3**      **TREASURER** submitting the 2016 Saginaw County Delinquent Tax Revolving Fund Policy Report.  
--      Budget Audit/Executive
- 12-20-4**      **COMMISSION ON AGING** requesting waiver of the hiring freeze for a part-time Nurse in the Care Management Program and a part-time Caseworker in the Caregiver Support Program.  
--      Labor Relations **(12-20-5.2)**
- 12-20-5**      **SAGINAW FUTURE** requesting (1) approval of amended Bylaws of the Saginaw County Brownfield Redevelopment Authority and (2) review of the Brownfield Redevelopment Authority Policies and Procedures Guide and Local Site Remediation Revolving Fund Policy.  
--      County Services **(12-20-3.1)**
- 12-20-6**      **COMMISSION ON AGING** requesting changes to the Personnel Control Number (PCN) for Any Smithhart, Caseworker to #238013 – 0% and #238234 – 100%.  
--      Human Services **(12-20-1.1)**
- 12-20-7**      **MID-STATE HEALTH NETWORK** requesting the reappointment of John McKellar, Public Health Director, to its Substance Use Disorder Regional Oversight Policy Advisory Board.  
--      Appointment
- 12-20-8**      **SAGINAW FUTURE** requesting new appointment of Christina Dillard and Rob Grose and reappointment of Leon Turnwald and Dan Sika to the Saginaw County Brownfield Redevelopment Authority Board.  
--      Appointment
- 12-20-9**      **LAND BANK AUTHORITY** requesting the appointment of David Adams to fill a vacancy with a term to expire December 31, 2020.  
--      Election
- 12-20-10**      **CONTROLLER/CAO** requesting authorization to acquire two parcels of property from the Saginaw County Land Bank for the purpose of constructing a storage facility to house Sheriff's Department equipment.  
--      County Services **(12-20-3.3)**
- 12-20-11**      **CONTROLLER/CAO** requesting approval of a resolution recognizing the official name change of the Michigan Local Government Management Association (MLGMA) to Michigan Municipal Executives (MME).  
--      County Services **(12-20-3.4)**
- 12-20-12**      **70<sup>TH</sup> DISTRICT COURT** requesting waiver of the hiring freeze to fill the position of Clerk for the Probation Department.  
--      Labor Relations **(12-20-5.3)**
- 12-20-13**      **BAY CITY PUBLIC SCHOOLS** submitting its Resolution to impose a summer tax levy on all school district property.  
--      County Services *(Receive and file)*
- 12-20-14**      **CONTROLLER/CAO** submitting the FY 2017 Budget of the Saginaw Valley Zoological Society.  
--      County Services **(12-20-3.2)**

**Page 2 – Petitions & Communications (12-20-2016)**

- 12-20-15 ANIMAL CARE CENTER** requesting waiver of the hiring freeze and approval to move two employees from temporary on-call positions to permanent part-time positions.  
-- Labor Relations **(12-20-5.4)**
- 12-20-16 CONTROLLER** requesting direction on whether to modify the County’s Annual Required Contribution to the Municipal Employees Retirement System (MERS) for FY 2018 to either Option A Phase In or Option B Full Impact or Phase In.  
-- Executive
- 12-20-17 CONTROLLER** submitting the FY 2017 Budget of the Historical Society of Saginaw County.  
-- County Services *(Receive and file)*
- 12-20-18 SAGINAW COUNTY TRIAL COURT** requesting an audience with the Executive Committee of the Saginaw County Board of Commissioners to discuss the Memo received from the Michigan Supreme Court – State Court Administrative Office regarding building and courtroom security, screening station, and defendant transportation practices.  
-- Executive
- 12-20-19 LAND BANK AUTHORITY** requesting the reappointment of Dennis Browning to its Board of Directors with a term to expire December 31, 2020.  
-- Election
- 12-20-20 CONTROLLER/CAO** submitting recommendations related to the proposed Jail project.  
-- Jail Committee/Courts & Public Safety
- 12-20-21 BOARD OF HEALTH** requesting the reappointment of Judith Lincoln and Timothy M. Novak with terms to expire December 31, 2019.  
-- Election
- 12-20-22 ANIMAL CARE CENTER** requesting approval of a Memorandum of Understanding with the Michigan Department of Corrections and Resolution to institute a dog training program at the Saginaw Correctional Facility in Freeland, MI.  
-- Initiatory Motion ***(Resolution “B”)***
- 12-20-23 GOLDBERG GROUP ARCHITECTS, PC (gga)** submitting a revised building design, staffing plan and cost projections for the Saginaw County Jail project.  
-- Jail Committee/Courts & Public Safety
- 12-20-24 SAGINAW COUNTY METROPOLITAN PLANNING COMMISSION** requesting the reappointment of Gary Hicks and Russ Taylor and new appointment of DJ Bourdow and Dennis Fent to the Solid Waste Management Planning Committee with terms to expire December 31, 2019.

V. **REPORTS OF COMMITTEES (12-20-2016)**

1. **Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair**

- 1.1) Commission on Aging, re: Changing the Personnel Control Number (PCN) for Amy Smithhart, Caseworker
- 1.2) Commission on Aging, re: Amendment of Commission on Aging budget to cover the balance of a pilot transportation program

2. **Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair**

None

3. **County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair**

- 3.1) Saginaw Future, Inc., re: Amendment of Bylaws of Brownfield Redevelopment Authority
- 3.2) Saginaw Valley Zoological Society re: Approval of 2017 Budget in accordance with Agreement for tax revenue
- 3.3) Controller, re: Approval to acquire two parcels of property from the Saginaw County Land Bank
- 3.4) Controller, re: Approval of Resolution recognizing the official name change of the Michigan Municipal Executives

4. **Budget Audit Committee – D. Krafft, Chair; C. Ruth, Vice-Chair**

None

5. **Labor Relations Committee – S. McInerney, Chair; C. Stack, Vice-Chair**

- 5.1) Medical Examiner, re: Waiver of the hiring freeze for (FT) secretary/Clerical position
- 5.2) Commission on Aging, re: Waiver of the hiring freeze for (PT) Nurse in the Care Management Program and (PT) Caseworker in the Caregiver Support Program
- 5.3) 70<sup>th</sup> District Court, re: Waiver of the hiring freeze for Clerk in the Probation Department
- 5.4) Animal Care Center, re: Waiver of the hiring freeze for two (2) permanent (PT) Kennel Aide positions

6. **Executive Committee – M. Hanley, Chair**

None

7. **Legislative Committee – C. Stack, Chair; K. Kelly, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair**

None

9. **Committee Compensation**

- 12-20-16.1) November 6 – November 19, 2016
- 12-20-16.2) November 20 – December 3, 2016

**VI. RESOLUTIONS (12-20-2016)**

Resolution "A" - RESOLUTION APPROVING NAME CHANGE OF MICHIGAN LOCAL GOVERNMENT MANAGEMENT ASSOCIATION TO MICHIGAN MUNICIPAL EXECUTIVES (*COUNTY SERVICES COMMITTEE*)

Resolution "B" - RESOLUTION AUTHORIZING THE SAGINAW COUNTY ANIMAL CARE CENTER TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE MICHIGAN DEPARTMENT OF CORRECTION FOR THE "IRON PAWS CORRECTED CANINES" PRISONER DOG REHABILITATION PROGRAM (*INITIATORY MOTION*)

**VII. CLOSING PROCEDURE (12-20-2016)**

a.

- 1) Unfinished Business – None
- 2) Proclamations – None
- 3) Appointments and Elections

**APPOINTMENTS**

Pursuant to Article VII, 7.1.2 of the Board Rules, Chair appointments will be listed in the Addendum on December 20, 2016.

**ELECTIONS**

**Board of Health**

Judith A. Lincoln  
Timothy M. Novak

3-year terms that expire:  
December 31, 2019

**Land Bank Authority**

David Adams  
Dennis Browning

4-year terms that expire:  
December 31, 2020

**Parks & Recreation Commission**

John Cammin  
Delena Spates-Allen

3-year terms that expire:  
January 1, 2020

b. Announcements by the Chair

- Commissioner Ruth to present a Certificate of Recognition to Commissioner Robert M. Woods, Jr. upon his retirement as the longest-serving member of the Saginaw County Board of Commissioners (26 years)
- Commissioner Theisen to present Commissioner Patrick A. Wurtzel with a Certificate of Recognition upon his retirement from the Board of Commissioners (22 years)
- Commissioner Krafft to present a Certificate of Recognition to outgoing Chairman/Commissioner Michael J. Hanley (8 years)
- Commissioner Stack to present a Certificate of Recognition to outgoing Commissioner Katheryn A. Kelly (2 years)

c. Commissioner Audiences

d. Adjournment

# ADDENDUM

## SAGINAW COUNTY BOARD OF COMMISSIONERS

Tuesday, December 20, 2016 - 5:00 p.m.  
Saginaw County Governmental Center

### II. PUBLIC PARTICIPATION *(Page 1)*

- a. **Public Hearings – None**
- b. **Audiences – Additional**
  - John Milne, re: proposed acquisition of the 2 parcels of land and congratulatory remarks to outgoing commissioners
- c. **Laudatories – Additional**
  - Certificate of Recognition to James Massey upon his retirement from the Prosecutor's Office
  - Certificates of Recognition to Commissioners Robert L. Woods, Jr., Patrick A. Wurtzel, Michael J. Hanley and Katheryn A. Kelly *(On file in Board Office)*

### III. PETITIONS AND COMMUNICATIONS – *(Page 7) – None Additional*

### IV. INITIATORY MOTIONS –

- **Approval of Resolution Authorizing the Saginaw County Animal Care Center to enter into a Memorandum of Understanding with the Michigan Department of Corrections for the “Iron Paws Corrected Canines” Prisoner Dog Rehabilitation Program**

### V. REPORTS OF COMMITTEES – *(Page 9) – None Additional*

### VI. RESOLUTIONS – *(Page 28) – None Additional*

### VII. CLOSING PROCEDURE *(Page 33)*

- 1) Unfinished Business – **None**
- 2) Proclamations – **None additional**
- 3) Appointments and Elections –

## CHAIR APPOINTMENTS

### **Animal Control Advisory Council**

Michelle Sawyer  
Kelli Scorsone  
Dr. William Cline

3-year terms that expire:  
December 31, 2019

### **Brownfield Redevelopment Authority**

Christina Dillard  
Leon Turnwald  
Dan Sika  
Rob Grose *(To fill a vacancy)*

3-year terms that expire:  
December 31, 2019

Term expires:  
December 31, 2018

Chair Appointments Cont. – December 20, 2016

**Commission on Aging**

Robert J. Hanley (District #11)  
*To fill a vacancy*

Term expires:  
December 31, 2016

**Mid-State Health Network (MSHN)  
Substance Use Disorder Regional  
Oversight Policy Advisory Board**

John McKellar, Health Officer

3-year term to expire:  
September 30, 2019

**Planning Commission**

Seymour Geiersbach  
Eddie Foxx

3-year terms to expire:  
December 31, 2019

**Solid Waste Management Planning Committee**

Gary Hicks (Solid Waste Industry)  
Raymond Ilkka (Industrial Waste Industry)  
DJ Bourdow (Solid Waste Industry)  
Dennis Fent (Township Government)

3-year terms to expire:  
December 31, 2019

Tom McIntyre (General Public)  
*To fill a vacancy*

Term expires:  
December 31, 2017

**ELECTIONS**

None additional