

AGENDA
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Saginaw County Governmental Center
Tuesday, August 16, 2016 - 5:00 p.m.

- I. OPENING PROCEDURE**
 - a. Call to order
 - b. Roll call
 - c. Invocation by **COMMISSIONER CARL E. RUTH**
 - d. Pledge of Allegiance
 - e. Correcting / Approving the Minutes of preceding days' sessions

- II. PUBLIC PARTICIPATIONPage 1**
 - a. Public Hearings
 - b. Audiences
 - c. Laudatory Resolutions

- III. PETITIONS AND COMMUNICATIONSPage 5**

- IV. COMMISSIONERS' INITIATORY MOTIONS**
(Recess for Appropriations)

- V. APPROPRIATIONS COMMITTEE AGENDAPage 8**
(Reconvene Board Session)

- VI. REPORTS OF REGULAR COMMITTEESPage 29**
 - a. Committee Reports
 - 1) Human Services
 - 2) Courts & Public Safety
 - 3) County Services
 - 4) Appropriations
 - 5) Committee Compensation
 - 6) Executive Committee
 - 7) Legislative Subcommittee
 - 8) Intergovernmental Cooperation

- VII. RESOLUTIONS..... None**

- VIII. CLOSING PROCEDUREPage 33**
 - a.
 - 1) Unfinished Business
 - 2) Proclamations
 - 3) Appointments and Elections
 - b. Announcements by the Chair
 - c. Commissioner Audiences
 - d. Adjournment

II. PUBLIC PARTICIPATION (8-16-2016)

a. Public Hearings –

PUBLIC HEARING on the proposed Saginaw County 2016/2017 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations (*Public Hearing notice attached / See Report 8-16-4.2 / Copy of the proposed Budget will be made available to the public at the meeting*)

b. Audiences –

- Nick Paccione Jr., re: Transportation in Saginaw County
- Diane Smith, District 9 Coordinator, MSU Extension re: FY 2017 Budget

c. Laudatories –

- Certificate of Recognition to Priscilla Whaley on her retirement from the 10th Circuit Court as Judicial Secretary to Judge Fred Borchard
- Certificate In Memory of Eddie L. Patrick

III. PETITIONS AND COMMUNICATIONS (8-16-2016)

[FROM JUNE SESSION]

6-21-11 **70TH DISTRICT COURT** requesting waiver of the hiring freeze and approval to fill the position of Traffic Clerk/Cashier in the 70th District Court.

-- Appropriations / Labor Relations **(8-16-4.7)**

6-21-14 **CONTROLLER** requesting approval to replace the Veterinarian Technician with a new position of Kennel Manager; further, requesting approval of the job description of Kennel Manager, to submit to the Factoring Committee, and to waive the hiring freeze.

-- Appropriations / Labor Relations **(8-16-4.8)**

8-16-1 **COMMUNITY ACTION COMMITTEE, INC.** forwarding a copy of its submission to Region VII Area Agency on Aging to administer its Minority Senior Outreach and Advocacy Program.

-- Human Services (Receive and file)

8-16-2 **ST. MARY'S OF MICHIGAN** forwarding a copy of its submission to Region VII Area Agency on Aging for funding to provide its Guardian Angel for Adult Day Care in FY 2017.

-- Human Services (Receive and file)

8-16-3 **TREASURER** submitting its report on Tax Foreclosure Auction Restricted Funds as required by State law.

-- Appropriations / Budget Audit (Receive and file)

8-16-4 **BAY CITY PUBLIC SCHOOLS** submitting its Resolution of 2016-2017 Tax Levies.

-- County Services (Receive and file)

8-16-5 **ROAD COMMISSION** submitting its FY 2015 Annual Report. *(To be distributed)*

-- County Services (Receive and file)

8-16-6 **LAKESHORE LEGAL AID** forwarding a copy of its submission to Region VII Area Agency on Aging for funding to provide free legal assistance, elder abuse prevention services and long term care ombudsman services to seniors.

-- Human Services (Receive and file)

8-16-7 **REGION VII AREA AGENCY ON AGING** submitting its FY 2017 – 2019 Multi-Year and Annual Implementation Plan for review and approval.

-- Human Services

8-16-8 **EQUALIZATION** requesting waiver of the hiring freeze and approval to fill the position of Appraiser.

-- Appropriations / Labor Relations **(8-16-4.9)**

8-16-9 **RETIREMENT ADMINISTRATOR** requesting certification of the Employee and Officer Delegates attending the 2016 Municipal Employees' Retirement System (MERS) Annual Meeting in Acme, MI.

-- Appropriations / Labor Relations **(8-16-4.10)**

8-16-10 **PURCHASING/RISK MANAGER** submitting on behalf of the Saginaw County Criminal Justice Coordinating Committee (SCCJCC) a budget increase amendment to three (3) of the Fire Accounts to pay for Mobile Broadband Service (Verizon) to operate recently purchased Apple iPads.

-- Courts & Public Safety **(8-16-2.1)**

Page 2 – Petitions & Communications (8-16-2016)

8-16-11 **CONTROLLER** requesting approval to amend the Animal Control Fund in the total amount of \$46,000 from Personnel Services & Employee Fringe Benefits categories to Other Services & Charges.

-- Appropriations / Budget Audit **(8-16-4.5)**

8-16-12 **CONTROLLER** on behalf of the Saginaw County Building Authority requesting approval to borrow \$315,000 from the Saginaw County Delinquent Tax Fund for an energy efficiency project at THEDOW and installation of LED lighting in the arena.

-- County Services **(8-16-3.1)**

8-16-13 **MSU EXTENSION** requesting placement on the August Human Services Committee agenda and August Budget Audit Subcommittee agenda to discuss its FY 2017 budget allocation.

-- Human Services / Budget Audit

8-16-14 **COUNTY CLERK** requesting approval to amend its 2016 budget to reflect reimbursement from the State of Michigan and account for ballot and supplies expenses for the August 2, 2016 Primary in the amount \$50,000.

-- Appropriations / Budget Audit **(8-16-4.3)**

8-16-15 **CONTROLLER** requesting, on behalf of the Harry Browne Airport Manager, to approve the use of retained earnings in the amount of \$13,520 for the Jet Fuel Self-Serve Project in addition to \$30,000 which was budgeted for FY 2016.

-- County Services **(8-16-3.2)**

8-16-16 **COMMISSION ON AGING** submitting (1) a summary of its application to Region VII Area Agency on Aging for FY 2016 – 2017 program funding; and (2) a request to amend its 2016 budget to accept additional funds in the amount of \$1,529 to be used for its Tai Chi Program.

-- Human Services / Budget Audit **(8-16-4.4)**

8-16-17 **FINANCE DIRECTOR** submitting budget adjustments and grants accepted for the period April 2, 2016 to June 30, 2016 as well as budget adjustments approved by the Controller for the purpose of carrying forward budget from FY 2015 to FY 2016 as outlined in Budget Resolution A.

-- Appropriations / Budget Audit (Receive and File)

8-16-18 **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of May 2016.

-- Appropriations / Budget Audit **(8-16-4.1)**

8-16-19 **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of June 2016.

-- Appropriations / Budget Audit **(8-16-4.1)**

8-16-20 **FINANCE DIRECTOR** requesting additional changes to Draft #1 of the proposed FY 2017 budget related to the Saginaw County Criminal Justice Coordinating Committee (SCCJCC) using fund balance to purchase equipment in the amount of \$13,500 and for the Emergency Management – Hazard Mitigation Plan to reflect \$10,000 in grant expenses, \$5,500 in grant revenue and \$4,500 in local match.

-- Appropriations / Budget Audit **(8-16-4.2)**

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8-16-21 UNION/MANAGEMENT BENEFIT COMMITTEE recommending acceptance of its recommendations relating to Public Act 152 of 2011, known as the Employee Health Insurance Act as to default position (“hard caps”), elimination of HealthPlus HMO, and changing to MetLife as the dental carrier and VSP as the vision carrier.

-- Appropriations / Labor Relations **(8-16-4.11)**

8-16-22 MANER COSTERIAN forwarding the annual accounting for the Saginaw County 9-1-1 Service District.

-- Courts & Public Safety (Receive and File)

8-16-23 MICHIGAN WORKS! requesting waiver of the hiring freeze and approval to fill the positions of Program Planner/Coordinator and Program Planner/Coordinator – Business/Community Relations.

-- Appropriations / Labor Relations **(8-16-4.12)**

8-16-24 CONTROLLER/CAO submitting the proposed FY 2017 Budget for all funds.

-- Standing Committees – Appropriations/Budget Audit – Committee of the Whole

8-16-25 SHERIFF requesting approval of a Memorandum of Agreement between Saginaw County and the Michigan State Police for hosting of the Statewide Records Management System (SRMS) and an Electronic Automated Incident Capture System (eAICS) collectively referred to as records management systems (RMS).

-- Courts & Public Safety **(8-16-2.2)**

8-16-26 SHERIFF requesting 2016 budget adjustments: (1) Increase 268-26800-97702 (Jail Records Management System) by \$285,920; (2) Increase 267-26700-97702 (Computer Hardware), 267-26700-97703 (Computer Software) by \$223,996 and 267-26700-93100 (Building R & M) by \$32,908 from Account No. 267-26700-97000 (Area Records Management System Capital Outlay) for a total of \$257,707; and Increase the ARMS budget by \$33,650 for an AC unit for the server room.

-- Courts & Public Safety **(8-16-2.3)**

8-16-27 CONTROLLER requesting amendment of the FY 2016 Public Improvement Fund Budget in the amount of \$30,000 for architectural services at the Public Health department.

-- Appropriations / Budget Audit **(8-16-4.6)**

V. APPROPRIATIONS AGENDA (8-16-2016)

Members: *M. Hanley-Chair, C. Hadsall, K. Kelly, K. Kilpatrick, D. Krafft, S. McInerney, C. Ruth, C. Stack, J. Theisen, R. Woods, Jr., P. Wurtzel*

Others: *Board Staff, Controller, Counsel*

I. Call to Order

II. Welcome

III. Audiences - None

IV. Agenda – COMMITTEE REFERRALS

1. **Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair**

1.1) Region VII Area Agency on Aging, re: Approval of its FY 2017 – 2019 Multi-Year Plan

2. **Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair**

2.1) Purchasing/Risk Manager, re: FY 2016 budget amendment to Saginaw County Criminal Justice Coordinating Committee (SCCJCC) to three (3) fire accounts for mobile broadband service on Apple iPads

2.2) Sheriff, re: Approval of three-year Memorandum of Agreement between Saginaw County and the Michigan State Police for hosting the Statewide Records Management System (SRMS) and an Electronic Automated Incident Capture System collectively referred to as records management systems (RMS)

2.3) Sheriff, re: FY 2016 budget amendment to provide updates to the physical components of the IT environment that houses the MSP Records Management System (RMS)

2.4) Sheriff, re: Approval to extend Contract for Services with Douglas Brown until September 30, 2016 and increase the appropriate line item by \$15,000 for payment of wages using the drug forfeiture account

3. **County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair**

3.1) Controller, re: Inter-fund loan of \$315,000 from the Delinquent Tax Fund to the Saginaw County Building Authority for an energy efficiency project at THEDOW

3.2) Controller, re: Use of retained earnings in the amount of \$13,520 to complete Jet Fuel Self-Serve Project at Harry Browne Airport

4. **APPROPRIATIONS – M. Hanley, Chair**

Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair

4.1) Treasurer/Controller, re: Claims for May and June 2016

4.2) Controller, re: Draft #2 of the FY 2017 Budget containing Budget Resolutions A, B, C and D

4.3) Clerk, re: Amendment of the FY 2016 Budget in amount of \$50,000 to cover current election costs

4.4) Commission on Aging, re: Use of fund balance in the amount of \$207 to provide the required match to obtain \$1,529 from Region VII Area Agency on Aging for the Tai Chi Program

Page 2 – Appropriations (8-16-2016)

- 4.5) Controller, re: Amendment of the FY 2016 Budget at Animal Control in the amount of \$46,000 to cover costs to date and possible charges through the end of the fiscal year
- 4.6) Controller, re: Amendment of the FY 2016 Public Improvement Fund in the amount of \$30,000 for architectural/engineering services at Public Health

Labor Relations Subcommittee – S. McInerney, Chair; C. Stack, Vice-Chair

- 4.7) 70th District Court, re: Waiver of the hiring freeze for Traffic Clerk/Cashier
- 4.8) Controller, re: Approval of Factoring recommendation for new position of Kennel Manager at P-08 (\$44,800 - \$55,848)
- 4.9) Equalization, re: Waiver of the hiring freeze for Appraiser
- 4.10) Retirement Administrator, re: Appointment of Officer and Employee Delegates to the MERS 2016 Annual Meeting in Acme, MI
- 4.11) Union/Management Benefit Committee, re: Approval of recommendation as to hard caps on insurance, elimination of HealthPlus HMO, MetLife as dental carrier, and VSP as vision carrier
- 4.12) Michigan Works!, re: Waiver of the hiring freeze for Program Planner/Coordinator and Program Planner/Coordinator – Business/Community Relations

Legislative Subcommittee – C. Stack, Chair; K. Kelly, Vice-Chair

None

Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair

None

5. **Executive Committee – M. Hanley, Chair**

None

V. Miscellaneous

VI. Adjournment

VI. REPORTS OF REGULAR COMMITTEES (8-16-2016)

1. **Human Services Committee - R. Woods, Chair; K. Kelly, Vice-Chair**
None
2. **Courts and Public Safety - C. Hadsall, Chair; S. McInerney, Vice-Chair**
None
3. **County Services Committee - C. Ruth, Chair; C. Stack, Vice-Chair**
None
4. **Committee Compensation**
 - 5.1) June 5 – June 18, 2016
 - 5.2) June 19 – July 2, 2016
 - 5.3) July 3 – July 16, 2016
 - 5.4) July 17 – July 30, 2016

VII. RESOLUTIONS (8-16-2016) - None

VIII. CLOSING PROCEDURE (8-16-2016)

a.

- 1) Unfinished Business – None
- 2) Proclamations – None
- 3) Appointments and Elections – *Appointments listed on Addendum*

APPOINTMENTS

None

ELECTIONS

None

b. Announcements by the Chair

c. Commissioner Audiences

d. Adjournment

8-11-16sek