

**AGENDA**  
**SAGINAW COUNTY**  
**BOARD OF COMMISSIONERS**

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Saginaw County Governmental Center  
Tuesday, January 19, 2016 - 5:00 p.m.

- I. OPENING PROCEDURE**
  - a. Call to order
  - b. Roll call
  - c. Invocation by **COMMISSIONER SUE MCINERNEY**
  - d. Pledge of Allegiance
  - e. Correcting / Approving the Minutes of preceding days' sessions
  
- II. PUBLIC PARTICIPATION .....Page 1**
  - a. Public Hearings
  - b. Audiences
  - c. Laudatory Resolutions
  
- III. PETITIONS AND COMMUNICATIONS .....Page 3**
  - **COUNTY CIVIL COUNSEL recommending the Board issue written notice to Mr. Tajuan Williams regarding the disclosure denial of a Freedom of Information Act request.**  
**(Action required by the Board of Commissioners – Civil Counsel provided Opinion)**
  
- IV. COMMISSIONERS' INITIATORY MOTIONS**

(Recess for Appropriations)
  
- V. APPROPRIATIONS COMMITTEE AGENDA .....Page 5**

(Reconvene Board Session)
  
- VI. REPORTS OF REGULAR COMMITTEES .....Page 17**
  - a. Motion approving Appropriations Minutes
  - b. Committee Reports
    - 1) Human Services
    - 2) Courts & Public Safety
    - 3) County Services
    - 4) Appropriations
    - 5) Committee Compensation
    - 6) Executive Committee
    - 7) Legislative Subcommittee

**VII. RESOLUTIONS..... Page 21**

**VIII. CLOSING PROCEDURE .....Page 46**

- a. 1) Unfinished Business
- 2) Proclamations
- 3) Appointments and Elections
- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

## II. PUBLIC PARTICIPATION (1-19-2016)

a. **Public Hearings** – None

b. **Audiences** –

- Commissioner Ruth to present Lynnette Royer with a Certificate of Recognition upon her retirement from the ISS Department
- Deanna East to introduce the new MSU Extension District 9 Coordinator, Diane Smith
- Mary Ellen Johnson, Chair of the Consortium of Homeless Assistance Providers, to inform commissioners of the Point in Time Court for homeless

c. **Laudatories** –

- Certificate of Recognition to Lynnette Royer upon her retirement from the Information Systems & Services Department

### III. PETITIONS AND COMMUNICATIONS (1-19-2016)

- 1-19-1** **BAY CITY PUBLIC SCHOOLS** submitting its Resolution to impose a summer tax levy on all school district property.  
-- County Services
- 1-19-2** **CITY OF FRANKENMUTH** submitting the FY 2014-2015 Annual Report of the Downtown Development Authority.  
-- County Services
- 1-19-3** **CONTROLLER** submitting the FY 2016 Budget of the Historical Society of Saginaw County in accordance with the terms of the agreement with Saginaw County for tax revenue.  
-- County Services
- 1-19-4** **CONTROLLER** submitting the FY 2016 Budget of the Saginaw Valley Zoological Society in accordance with the terms of the agreement with Saginaw County for tax revenue.  
-- County Services
- 1-19-5** **MOSQUITO ABATEMENT COMMISSION** submitting its 2015 Annual Report and 2016 Calendar.  
-- Human Services
- 1-19-6** **ROAD COMMISSION** submitting its FY 2016 Budget.  
-- County Services
- 1-19-7** **CONSORTIUM OF HOMELESS ASSISTANCE PROVIDERS** providing information on the Point in Time (PIT) Count, which is an unduplicated count on a single night within the last ten days of January of people in the community who are experiencing homelessness in sheltered and unsheltered settings.  
-- Human Services
- 1-19-8** **CONTROLLER** requesting approval of Brenda Aloff of Heaven on Arf, LLC to provide temperament testing training of animals at the Saginaw Animal Care Center to its Animal Control Officers and Kennel Aids.  
-- Courts & Public Safety **(1-19-2.1)**
- 1-19-9** **CONTROLLER** requesting authorization to amend the FY 2016 Capital Budget to include approximately \$44,000 for capital improvements to the Saginaw County Animal Control Shelter which include installation of fencing for dog runs, relocating a door, installing mulch for drainage, replacing ceiling and floor tile, and painting. *(Amended in Committee)*  
-- Appropriations / Budget Audit **(1-29-4.2)**
- 1-19-10** **CONTROLLER** requesting revision of the position of Saginaw County Animal Control Director and waiver of the hiring freeze to permit external advertisement of the position.  
-- Courts & Public Safety/Labor Relations **(1-19-4.4)**
- 1-19-11** **PUBLIC WORKS** requesting waiver of the hiring freeze and approval to fill the vacant position of Deputy Public Works Commissioner.  
-- Appropriations / Labor Relations **(1-19-4.5)**
- 1-19-12** **PUBLIC WORKS** requesting approval of a Full Faith and Credit Resolution regarding a bond anticipation note for the Hemlock Tile Drain Drainage District.  
-- County Services **(1-19-3.1/Res. B)**
- 1-19-13** **COMMISSION ON AGING** requesting deletion of a full-time Nurse (PCN 238235 – 100%) and replacement with a part-time Nurse (PCN 238235 – 60%) in the Care Management Program.  
-- Human Services **(1-19-1.1)**

**Page 2 – Petitions & Communications (1-19-2016)**

**1-19-14**        **SHERIFF** requesting a budget amendment to account for seized narcotics funds in the amount of \$49,220.16 from Reserved as Budgeted under 280-30111-80700 to fulfill payment of contracted strategy and planning services to the Sheriff's Office. (*Amended in Committee*)

--        Appropriations / Budget Audit **(1-19-4.3)**

**1-19-15**        **CONTROLLER** submitting a proposed Saginaw County Emergency Telephone Service District Plan ("911 Plan") for consideration and approval.

--        Courts & Public Safety **(1-19-2.2/Res. A)**

**1-19-16**        **PERSONNEL DIRECTOR** submitting a negotiated wage rate for the revised job description and position of Licensed Veterinary Technician at the Animal Care Center.

--        Appropriations / Labor Relations **(1-19-4.6)**

**1-19-17**        **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill two (2) vacant positions of Public Health Nurse.

--        Appropriations / Labor Relations **(1-19-4.7)**

**1-19-18**        **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the vacant position of Typist Clerk I/II.

--        Appropriations / Labor Relations **(1-19-4.7)**

**1-19-19**        **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of October 2015.

--        Appropriations / Budget Audit **(1-19-4.1)**

**1-19-20**        **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of November 2015.

--        Appropriations / Budget Audit **(1-19-4.1)**

**1-19-21**        **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of December 2015.

--        Appropriations / Budget Audit **(1-19-4.1)**

**1-19-22**        **CONTROLLER** submitting budget adjustments for the period October 1, 2015 – December 31, 2015.

--        Appropriations / Budget Audit

**1-19-23**        **EQUALIZATION** submitting a revised position description for the position of Deputy Equalization Director.

--        County Services / Labor Relations

**V. APPROPRIATIONS AGENDA (1-19-2016)**

**Members:** *M. Hanley-Chair, C. Hadsall, K. Kelly, K. Kilpatrick, D. Krafft, S. McInerney, C. Ruth, C. Stack, J. Theisen, R. Woods, Jr., P. Wurtzel*

**Others:** *Board Staff, Controller, Counsel*

I. Call to Order

II. Welcome

III. Audiences - None

IV. Agenda – COMMITTEE REFERRALS

1. **Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair**

1.1) Commission on Aging, re: Change in PCN Roster to eliminate full-time Nurse position and replace with part-time Nurse (PCN 238235)

2. **Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair**

2.1) Controller, re: Approval of Heaven on Arf, LLC for temperament testing training at the Animal Care Center

2.2) Approval of Saginaw County Emergency Telephone Service District Plan (“911 Plan”)

3. **County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair**

3.1) Public Works, re: Full Faith and Credit Resolution regarding the issuance of Drain Notes for the Hemlock Tile Drain Drainage District

4. **APPROPRIATIONS – M. Hanley, Chair**

**Budget Audit Subcommittee – D. Krafft, Chair; C. Ruth, Vice-Chair**

4.1) Treasurer/Controller, re: Claims for October, November and December 2015

4.2) Controller, re: Amending FY 2016 Budget for improvements at Animal Shelter

4.3) Sheriff, re: Amending FY 2016 Budget to fulfill payment of contract services

**Labor Relations Subcommittee – S. McInerney, Chair; C. Stack, Vice-Chair**

4.4) Controller, re: Waiver of hiring freeze to hire Animal Control Director

4.5) Public Works, re: Waiver of hiring freeze to hire Deputy Public Works Commissioner

4.6) Personnel Director, re: Approval of negotiated wage rate for Licensed Veterinary Technician

4.7) Public Health, re: Waiver of hiring freeze to hire two (2) Public Health Nurses and a Typist Clerk I/II

**Legislative Subcommittee – C. Stack, Chair; K. Kelly, Vice-Chair**

None

**Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair**

None

5. **Executive Committee – M. Hanley, Chair**

None

V. Miscellaneous

VI. Adjournment

**VI. REPORTS OF REGULAR COMMITTEES (1-19-2016)**

1. **Human Services Committee - R. Woods, Chair; K. Kelly, Vice-Chair**  
None
2. **Courts and Public Safety - C. Hadsall, Chair; S. McInerney, Vice-Chair**  
None
3. **County Services Committee - C. Ruth, Chair; C. Stack, Vice-Chair**  
None
4. **Committee Compensation**
  - 5.1) December 6 – December 19, 2015
  - 5.2) December 21, 2015 – January 2, 2016
  - 5.3) January 3, 2016 – January 16, 2016

**VII. RESOLUTIONS (1-19-2016)**

**Courts and Public Safety - C. Hadsall, Chair; S. McInerney, Vice-Chair**

Res. "A" - Approval of 911 Service Plan and Notice of Public Hearing

**County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair**

Res. "B" - Approving Full Faith and Credit Resolution regarding the issuance of  
Notes for the Hemlock Drain Drainage District

**VIII. CLOSING PROCEDURE (1-19-2016)**

a.

- 1) Unfinished Business – **None**
- 2) Proclamations – **None**
- 3) Appointments and Elections – *Appointments listed on Addendum (if any)*

**APPOINTMENTS**

***(ACTUAL APPOINTMENTS LISTED ON ADDENDUM)***

**Planning Commission**  
Charles Sledge

3-year term to fill vacancy

**Environmental Health Code Board of Appeals**  
Kevin Krupp

3-year term that expired  
January 1, 2016

**ELECTIONS**

- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

1-15-16sek

# ADDENDUM

## SAGINAW COUNTY BOARD OF COMMISSIONERS

Tuesday, January 19, 2016 - 5:00 p.m.  
Saginaw County Governmental Center

### II. PUBLIC PARTICIPATION *(Page 1)*

- a. **Public Hearings – None**
- b. **Audiences – Additional**
  - Commissioner Hadsall to present Allie Martinez from the Underground Railroad with a Proclamation regarding Teen Dating Violence Awareness Month
- c. **Laudatories – None additional**

### III. PETITIONS AND COMMUNICATIONS – *Additional*

**1-19-24 BOARD COORDINATOR** informing commissioners that the following informational communications were received and are available for review in the Board Office:

- A. Oceana County urging the Governor and the Michigan Legislature to reject House Bills 4947 through 4966 as written, regarding the treatment of seventeen-year-olds as juveniles rather than adults; and
- B. Wexford County urging the Governor and the Michigan Legislature to reject House Bills 4947 through 4966 as written, regarding the treatment of seventeen-year-olds as juveniles rather than adults.
  - Receive and File

### IV. INITIATORY MOTIONS – *None*

### VII. RESOLUTIONS – *None additional*

### VIII. CLOSING PROCEDURE *(Page 46)*

- 1) Unfinished Business – *None*
- 2) Proclamations – **Additional**
  - Proclamation for February as Teen Dating Violence Awareness Month
- 3) Appointments and Elections –

### CHAIR APPOINTMENTS

Reappointment of Kevin Krupp to the **Environmental Health Code Board of Appeals** with a term to expire January 1, 2018

Appointment of Charles Sledge to the **Planning Commission** to fill a vacancy with a term to expire December 31, 2018

### ELECTIONS

*None*