

AGENDA
SAGINAW COUNTY
BOARD OF COMMISSIONERS

Saginaw County Governmental Center
Tuesday, November 15, 2016 - 5:00 p.m.

*Michael J. Hanley – Chair, Carl E. Ruth – Vice-Chair, Cheryl M. Hadsall, Katheryn A. Kelly,
Kirk W. Kilpatrick, Dennis H. Krafft, Susan A. McInerney, Charles M. Stack, James G. Theisen,
Robert M. Woods, Jr., Patrick A. Wurtzel*

- I. OPENING PROCEDURE**
 - a. Call to order
 - b. Roll call
 - c. Invocation by **COMMISSIONER KIRK KILPATRICK**
 - d. Pledge of Allegiance
 - e. Correcting / Approving the Minutes of preceding days' sessions

- II. PUBLIC PARTICIPATIONPage 1**
 - a. Public Hearings
 - b. Audiences
 - c. Laudatory Resolutions

- III. PETITIONS AND COMMUNICATIONSPage 3**

- IV. COMMISSIONERS' INITIATORY MOTIONS**

- V. REPORTS OF COMMITTEESPage 6**

Committee Reports

1) Human Services	5) Labor Relations
2) Courts & Public Safety	6) Executive Committee
3) County Services	7) Legislative Committee
4) Budget/Audit	8) Intergovernmental Cooperation
	9) Committee Compensation

- VI. RESOLUTIONS..... Page 31**

- VII. CLOSING PROCEDUREPage 34**
 - a.
 - 1) Unfinished Business
 - 2) Proclamations
 - 3) Appointments and Elections

 - b. Announcements by the Chair
 - c. Commissioner Audiences
 - d. Adjournment

II. PUBLIC PARTICIPATION (11-15-2016)

- a. **Public Hearings** – None
- b. **Audiences** –
 - Commissioner Woods to present Rev. Charles Coleman with a Proclamation for December 1, 2016 **World AIDS Day** in Saginaw County
(Printed under Proclamations)
- c. **Laudatories** –
 - Certificate of Recognition to the Women’s Progressive Club

III. PETITIONS AND COMMUNICATIONS (11-15-2016)

- 11-15-1 MICHIGAN WORKS!** requesting approval of a proposed 5-County Michigan Works! Interlocal Agreement effective January 1, 2017 – December 31, 2021.
-- County Services **(11-15-3.2)**
- 11-15-2 SAGINAW COUNTY CONVENTION & VISITORS BUREAU** submitting its 2015 Audit and 2017 Budget for approval in accordance with the Management Agreement.
-- County Services **(11-15-3.3)**
- 11-15-3 PUBLIC WORKS** submitting a Resolution approving the apportionment of operational costs and accepting for file the FY 2017 Budget of the Saginaw Area Storm Water Authority.
-- County Services **(11-15-3.4)**
- 11-15-4 CITY OF SAGINAW** sending notice of a Public Hearing on the request of U.S. Graphite, Inc., 1620 E. Holland Ave., for an Industrial Facilities Exemption Certificate.
-- County Services *(Receive and file)*
- 11-15-5 10th CIRCUIT COURT** requesting amendment of the FY 2017 Budget in the amount of \$50,000 to cover the cost of “frozen” vacation and sick hours to be paid upon retirement.
-- Courts & Public Safety **(11-15-2.1)**
- 11-15-6 CONTROLLER/CIVIL COUNSEL** requesting approval of a proposed “Assessment of Non-Federal Sponsor’s Real Estate Acquisition Capability” for submission to the United States Army Corps of Engineers in regard to the Saginaw River Deepening Feasibility Study project.
-- County Services **(11-15-3.7)**
- 11-15-7 CONTROLLER/CIVIL COUNSEL** submitting changes to General/Administrative Policy #112 titled Freedom of Information Act (FOIA) Request Policy which has been updated to clarify our internal procedure regarding processing of responses.
-- County Services **(11-15-3.8)**
- 11-15-8 CONTROLLER** requesting revisions to the job description of Equalization Director, approval to negotiate compensation for this position with the UAW Managers Business Agent, and approval to waive the hiring freeze and fill the position.
-- County Services/Labor Relations **(11-15-5.2)**
- 11-15-9 CONTROLLER** submitting the 2016 Third Quarter Finance and Program Report for the Historical Society of Saginaw County. (Complete copy on file in Board Office)
-- County Services *(Receive and file)*
- 11-15-10 CONTROLLER** requesting amendment of the FY 2017 Law Enforcement Fund (Fund 207) appropriation associated with renting beds in the Saginaw County Jail to Genesee County/State of Michigan.
-- Budget Audit *(Pulled by Controller)*
- 11-15-11 CONTROLLER** recommending amendment of FY 2017 Budget Resolution A - #26 to accurately reflect the Genesee County Inmate Charge at \$35 per day instead of \$45 per day.
-- Budget Audit **(11-15-4.2)**
- 11-15-12 SOLID WASTE MANAGEMENT PLANNING COMMITTEE** requesting the Board of Commissioners concur with its findings that the Solid Waste Processing Facility proposed by Billy’s Contracting is consistent with the County Solid Waste Management Plan.
-- County Services **(11-15-3.5)**

Page 2 – Petitions & Communications (11-15-2016)

11-15-13 ANIMAL CARE CENTER requesting approval to amend the FY 2017 Capital Improvement budget in the amount of \$5,000 for (1) tablets for Animal Control Officers to utilize the Chameleon software in the field and (2) construction of a secure after-hours drop off area for use by law enforcement.

-- Courts & Public Safety **(11-15-2.2)**

11-15-14 10TH CIRCUIT COURT – FAMILY DIVISION requesting waiver of the hiring freeze and approval to fill the position of Deputy Court Administrator.

-- Labor Relations **(11-15-5.3)**

11-15-15 CONTROLLER requesting approval of and authorization to enter into an Agreement with the 9-1-1 Communications Center Authority to contribute up to forty (40%) percent of Randy Pfau's retiree healthcare costs, not to exceed the dollar amount paid if Lt. Pfau would have retired as a County employee, if appointed Director of the Authority as of January 1, 2017.

-- Courts & Public Safety **(See Communication No. 11-15-25)**

11-15-16 CONTROLLER requesting further discussion on the Municipal Employees' Retirement System (MERS) of Michigan Annual Actuarial Report as of December 31, 2015 and its financial impact on Saginaw County for FY 2018 (October 1, 2017).

-- Budget Audit

11-15-17 COMMISSION ON AGING requesting deletion of the Care Management Social Worker position and PCN, addition of one (1) FT Nurse position with PCN, as well as waiver of the hiring freeze to fill the FT Nurse position.

-- Human Services/Labor Relations **(11-15-1.1/5.1)**

11-15-18 GREAT LAKES BAY HEALTH CENTERS requesting a Proclamation to commemorate World AIDS Day on December 1, 2016 and permission to display a 14-foot AIDS red ribbon on the Courthouse lawn from November 28 – December 2, 2016.

-- County Services **(11-15-3.1)**

11-15-19 TREASURER/CONTROLLER sending the electronic transactions and voucher payments transmittal form for the month of September 2016.

-- Budget Audit **(11-15-4.1)**

11-15-20 FINANCE DIRECTOR submitting budget adjustments and grants accepted for the period July 1, 2016 to September 30, 2016 as well as budget adjustments approved by the Controller for the purpose of carrying forward budget from FY 2015 to FY 2016 as outlined in Budget Resolution A.

-- Budget Audit *(Receive and File)*

11-15-21 PUBLIC HEALTH requesting approval of an updated job description for the position of Environmental Health Specialist II (Solid Waste) at the Health Department.

-- Human Services/Labor Relations

11-15-22 SHERIFF submitting amended request for use of forfeiture funds as follows: ~~pay wage increase for Undersheriff (\$12,000)~~, Six (6) ballistic tactical vests (\$8,790); Field Training Officer (FTO) Software (\$4,195); Surveillance camera repair costs (\$20,000); Uniform change costs (\$45,000); and wages for Crime Tracking Specialist (\$27,000).

-- Courts & Public Safety **(11-15-2.4)**

11-15-23 PARKS & RECREATION requesting approval of a lease agreement with APC Towers, LLC at Imerman Memorial Park and an easement update from Consumers Energy at Price Nature Center.

-- County Services **(11-15-3.6)**

Page 3 – Petitions & Communications (11-15-2016)

11-15-24 **COMMISSIONER HADSALL** requesting the Honorable Fred Borchard, Chief Judge, to update the Courts & Public Safety Committee on proposed changes in security.

-- Courts & Public Safety

11-15-25 **CONTROLLER** submitting a request for consideration of alternate proposal (See 11-15-15) for an agreement between Saginaw County and 9-1-1 Communication Center Authority, under which the County would agree to share the employers portion of retiree healthcare for Lt. Randy Pfau.

-- Courts & Public Safety **(11-15-2.3)**

11-15-26 **10TH CIRCUIT COURT** requesting waiver of the hiring freeze and approval to fill the position of Juvenile Referee.

-- Labor Relations **(11-15-5.4)**

11-15-27 **THE JURY FOUNDATION** requesting consideration of a bronze statue titled “The Last Whistle” by Ken Newman to be placed on the courthouse lawn.

-- County Services **(11-15-3.9)**

11-15-28 **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of Clerk Typist I/II in the Personal and Preventive Health Services (PPHS) Division.

-- Labor Relations **(11-15-5.5)**

11-15-29 **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of Nursing Supervisor in the Personal and Preventive Health Services (PPHS) Division.

-- Labor Relations **(11-15-5.5)**

11-15-30 **PUBLIC HEALTH** requesting waiver of the hiring freeze and approval to fill the position of Senior Public Health Nurse in the Immunization Program within the Personal and Preventive Health Services (PPHS) Division.

-- Labor Relations **(11-15-5.5)**

11-15-31 **CHAMBER OF COMMERCE** submitting nomination of Kelley Peatross, Government Relations for Consumers Energy, to fill a vacancy on the Great Lakes Bay Michigan Works! Workforce Development Board.

-- Appointment

11-15-32 **RANDALL KNEPPER** requesting reappointment to the Saginaw County Mosquito Abatement Commission Board of Trustees.

-- Appointment

V. REPORTS OF COMMITTEES (11-15-2016)

1. Human Services Committee – R. Woods, Chair; K. Kelly, Vice-Chair

- 1.1) Commission on Aging, re: deletion of Care Management Social Worker position and PCN, addition of one (1) FT Nurse position with PCN

2. Courts and Public Safety Committee – C. Hadsall, Chair; S. McInerney, Vice-Chair

- 2.1) 10th Circuit Court – Family Division, re: amendment of FY 2017 budget in the amount of \$50,000 to cover the cost of “frozen” vacation and sick hours to be paid upon retirement
- 2.2) Animal Control, re: amendment of FY 2017 budget in the amount of \$5,000 for (1) tablets for Animal Control Officers to utilize the Chameleon software in the field and (2) construction of a secure after-hours drop-off area for use by law enforcement
- 2.3) Controller, re: approval of agreement between Saginaw County and the 9-1-1 Communications Center Authority to contribute forty (40%) percent of Randy Pfau’s retiree healthcare costs if employed as Director of 9-1-1 Authority
- 2.4) Sheriff, re: use of forfeiture funds to pay surveillance camera repair costs, uniform change costs, wages for Crime Tracking Specialist, six (6) ballistic tactical vests and Field Training Officer (FTO) software.

3. County Services Committee – C. Ruth, Chair; C. Stack, Vice-Chair

- 3.1) Great Lakes Bay Health Centers, re: request for Proclamation to commemorate World AIDS Day on December 1, 2016 and to display 14-foot ribbon on Courthouse lawn
- 3.2) Great Lakes Bay Michigan Works! re: approval of proposed 5-County Michigan Works! Interlocal Agreement
- 3.3) Saginaw County Convention & Visitors Bureau, re: approval of 2015 Audit and 2017 Budget in accordance with Management Agreement
- 3.4) Public Works, re: approval of Resolution approving apportionment of operational costs and acceptance of FY 2017 Budget of the Saginaw Area Storm Water Authority
- 3.5) Solid Waste Management Planning Committee, re: concurrence with findings that the Solid Waste Processing Facility proposed by Billy’s contracting is consistent with the County Solid Waste Management Plan
- 3.6) Parks & Recreation, re: approval of lease agreement with APC Towers, LLC
- 3.7) Controller, re: approval of proposed “Assessment of Non-Federal Sponsor’s Real Estate Acquisition Capability” for submission to the U.S. Army Corps of Engineers in regard to the Saginaw River Deepening Feasibility Study project
- 3.8) Controller, re: approval of changes to County Policy #112 titled “Freedom of Information Act (FOIA) Policy
- 3.9) Controller, re: approval of request from the Jury Foundation to place a bronze statue titled “The Last Whistle” by Ken Newman on the courthouse lawn

4. **Budget Audit Committee – D. Krafft, Chair; C. Ruth, Vice-Chair**

- 4.1) Treasurer/Controller, re: Claims for September 2016
- 4.2) Controller, re: Amendment of FY 2017 Budget Resolution A - #26 to accurately reflect the Genesee County Inmate Charge at \$35 per day instead of \$45 per day

5. **Labor Relations Committee – S. McInerney, Chair; C. Stack, Vice-Chair**

- 5.1) Commission on Aging, re: Waiver of the hiring freeze for (FT) Nurse in Care Management Program
- 5.2) Controller, re: Waiver of the hiring freeze for Equalization Director
- 5.3) 10th Circuit Court – Family Division, re: Waiver of the hiring freeze for Deputy Circuit Court Administrator
- 5.4) 10th Circuit Court – Family Division, re: Waiver of the hiring freeze for Juvenile Referee
- 5.5) Public Health, re: Waiver of the hiring freeze for a Clerk/Typist I/II, Nursing Supervisor, and Senior Public Health Nurse in the Personal and Preventive Health Services Division

6. **Executive Committee – M. Hanley, Chair**

None

7. **Legislative Committee – C. Stack, Chair; K. Kelly, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; K. Kilpatrick, Vice-Chair**

None

9. **Committee Compensation**

- 11-15-16.1) October 9 – October 22, 2016
- 11-15-16.2) October 23 – November 5, 2016

VI. RESOLUTIONS (11-15-2016)

Resolution "A" - RESOLUTION APPROVING APPORTIONMENT OF OPERATIONAL COSTS AND ACCEPTING FOR FILE THE FISCAL 2017 BUDGET OF THE SAGINAW AREA STORM WATER AUTHORITY

VII. CLOSING PROCEDURE (11-15-2016)

a.

- 1) Unfinished Business – None
- 2) Proclamations –
 - ◆ **World AIDS Day** December 1, 2016 (*Presented under Audiences*)
- 3) Appointments and Elections – *Appointments listed on Addendum*

APPOINTMENTS

Great Lakes Bay Michigan Works!

Kelley Peatross, Consumers Energy
Vacancy (*due to resignation*)

Term expires:
June 30, 2018

Mosquito Abatement Commission

Randy Knepper

Term expires:
January 1, 2017

ELECTIONS

None

- b. Announcements by the Chair
- c. Commissioner Audiences
- d. Adjournment

11-10-16sek

ADDENDUM

SAGINAW COUNTY BOARD OF COMMISSIONERS

Tuesday, November 15, 2016 - 5:00 p.m.
Saginaw County Governmental Center

II. PUBLIC PARTICIPATION *(Page 1)*

- a. Public Hearings – *None*
- b. Audiences – *None additional*
- c. Laudatories – *None additional*

III. PETITIONS AND COMMUNICATIONS – *(Page 3) – None Additional*

IV. INITIATORY MOTIONS

V. REPORTS OF COMMITTEES – *(Page 6) – Amended Board Report 2.4 Attached*

VI. RESOLUTIONS – *(Page 31) – None additional*

VII. CLOSING PROCEDURE *(Page 34)*

- 1) Unfinished Business – *None*
- 2) Proclamations – *None additional*
- 3) Appointments and Elections –

CHAIR APPOINTMENTS

Great Lakes Bay Michigan Works!

Kelley Peatross, Consumers Energy
Vacancy *(due to resignation)*

Term expires:
June 30, 2018

Mosquito Abatement Commission

Randy Knepper

Term expires:
January 1, 2020

ELECTIONS

None