

# MINUTES

## COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, January 11, 2023 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Sheldon Matthews, Christopher Boyd

Others: Vanessa Guerra, Robert Belleman, Dave Gilbert, Jerry Preston, Kyle Bostwick, Suzy Koeplinger, Marissa Sawdon and Mary Williams

- I. Call to order ---**Webster at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**December 7, 2022 - Attached**)  
---**Moved by Krafft, seconded by Matthews, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda
  1. **Approval of 2023 Committee Calendar (Attached)**  
---**Moved by Matthews, seconded by Boyd, to approve. Motion carried.**
  2. **Jerry Preston, President, Birch Run Convention & Visitors Bureau**, re:
    - Presenting the feasibility study of the new Expo Center (*Handouts will be provided*)  
---**Moved by Krafft, seconded by Harris, to receive and file. Motion carried.**  
(**Receive & File**)
  3. **Robert V. Belleman, Controller/CAO; Saginaw County Building Authority**, re:
    - **1-17-14** Submitting a Resolution regarding commitment of the necessary capital investment in the Dow Event Center for hosting the Canadian Hockey League Memorial Cup in 2024  
---**Moved by Krafft, seconded by Boyd, to approve. Motion carried.**  
(**Resolution 2023-1**)
  4. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)** (*Attached*)
    - **1-17-3 VILLAGE OF BIRCH RUN DDA** submitting an Informational Meeting Notice for Thursday, December 15, 2022
    - **1-17-4 SAGINAW CHARTER TOWNSHIP** submitting a Notice of Public Hearing for Master Plan Amendment on January 4, 2023
    - **1-17-5 SAGINAW CHARTER TOWNSHIP** submitting its proposed/draft Master Plan Amendment with request for review and comment  
---**Moved by Krafft, seconded by Boyd, to receive and file. Motion carried.**  
(**Receive & File**)
- VI. Miscellaneous ---**None**
- VII. Adjournment ---**Moved by Boyd, seconded by Matthews, to adjourn. Motion carried; time being 4:50 p.m.**

Respectfully submitted,  
Michael Webster, Committee Chair  
Vanessa Guerra, County Clerk  
Suzy Koeplinger, Committee Clerk

**MINUTES**  
**COUNTY SERVICES COMMITTEE**  
**111 S. Michigan Ave., Room 200, Saginaw MI 48602**  
**Wednesday, February 8, 2023 - 4:00 p.m.**

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Sheldon Matthews  
Absent: Christopher Boyd  
Others: Vanessa Guerra, Robert Belleman, Dave Gilbert, Koren Thurston, Brian Wendling, JoAnn Crary, Tom Miller, Richard Spitzer, Jaime Ceja, Kyle Bostwick, Denise Joseph, Mark Przybyliski, Undersheriff Gomez, Suzy Koeplinger, Marissa Sawdon and Mary Williams

- I. Call to order ---**Webster at 4:12 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**January 11, 2023 - Attached**)  
---**Moved by Krafft, seconded by Harris, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda
  1. **JoAnn Crary, President, Saginaw Future Inc.**, re:
    - **2-21-13** Submitting its first quarter report (Oct. 1, 2022 – Dec. 31, 2022) and request for \$105,108 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement  
---**Moved by Krafft, seconded by Harris, to approve. Motion carried. (Board Report)**
  2. **Brian Wendling, Public Works Commissioner**, re:
    - **2-21-2** Requesting approval of up to \$8,500 of Soil Erosion Fund Balance for the preliminary planning of a Maintenance building on the new Mosquito Control Site  
---**Moved by Krafft, seconded by Matthews, to table for later consideration in April. Motion carried. (Tabled)**
  3. **Robert V. Belleman, Controller/CAO; Saginaw County Building Authority**, re:
    - **2-21-3** Requesting discussion of the status of the Board/Controller/Clerk/Treasurer Office Relocation Project and possible adjustment to the original plans  
**Clerk Guerra and Deputy Clerk Bostwick shared their perspective of the layout challenges of the Office Relocation Project by informing the committee of the required office space to accommodate the new election processes impacted by Proposal 2, adopted in November 2022.**  
---**Moved by Matthews, seconded by Harris, to move forward with the proposed changes to the Office Relocation Project. (No Action)**

4. **Chairman Boyd, via Microsoft Teams**, re:

Discussion of Memorial Cup and TheDow Event Center

***Chairman Boyd updated the committee of the process of applying to host the Memorial Cup and the several meetings that have been held regarding updates to TheDow. Saginaw Spirit will give a formal presentation in February and the awarded organization will be notified in March 2024.  
(No Action)***

5. **INFORMATIONAL COMMUNICATIONS**

- **2-21-4 VILLAGE OF MERRILL** submitting a Notice of Public Hearing on February 13, 2023 on a request from Merrill Technologies Group for an Industrial Facilities Exemption at 21659 Gratiot Rd., Merrill, MI
  
- **2-21-14 CITY OF SAGINAW** submitting a Notice of Public Hearing on February 6, 2023 on a request from Ahsrat Company for an Obsolete Property Rehabilitation certificate at 1315 N. 5<sup>th</sup> Avenue, Saginaw, MI  
***---Moved by Krafft, seconded by Matthews, to receive and file 2-21-4 and 2-21-14. Motion carried. (Receive & File)***

VI. Miscellaneous ---***None***

VII. Adjournment ---***Moved by Krafft, seconded by Harris, to adjourn. Motion carried; time being 5:27 p.m.***

Respectfully submitted,

Michael Webster, Committee Chair

Vanessa Guerra, County Clerk

Suzy Koeplinger, Committee Clerk

Saginaw County  
Governmental Center  
111 S. Michigan Avenue  
Saginaw, MI 48602

# County of Saginaw Board of Commissioners



**Christopher S. Boyd, Chairman**

PHONE (989) 790-5267

[BOC@SAGINAWCOUNTY.COM](mailto:BOC@SAGINAWCOUNTY.COM)

FAX (989) 790-5569

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**COMMISSIONERS**

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March 3, 2023

DISTRICT #1  
MARK S. PIOTROWSKI

**CANCELLATION NOTICE**

DISTRICT #2  
JACK B. TANY

**COUNTY SERVICES COMMITTEE**

DISTRICT #3  
RICH A. SPITZER

TO: Michael Webster, Chair  
Dennis Krafft, Vice-Chair  
Denny Harris  
Sheldon Matthews  
Christopher Boyd

DISTRICT #4  
SHELDON MATTHEWS

DISTRICT #5  
TRACEY L. SLODOWSKI

As addressed -

DISTRICT #6  
DENNY M. HARRIS

Please be advised that the **Wednesday, March 8, 2023** meeting of the County Services Committee has been **CANCELLED** due to lack of agenda items.

DISTRICT #7  
DENNIS H. KRAFFT

Should you have any questions, do not hesitate to call me.

DISTRICT #8  
GERALD D. LITTLE

Sincerely,

DISTRICT #9  
CHRISTOPHER S. BOYD

**Suzy Koeplinger**  
Board Coordinator

DISTRICT #10  
LISA R. CONEY

c: Robert Belleman, Controller/CAO  
Civil Counsel  
Agenda/Summary Distribution List

DISTRICT #11  
MICHAEL A. WEBSTER

---

**BOARD STAFF**

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SUZY KOEPLINGER  
BOARD COORDINATOR

MARISSA SAWDON  
ASSISTANT  
BOARD COORDINATOR

MARY WILLIAMS  
BOARD ASSISTANT

---

**MINUTES**  
**COUNTY SERVICES COMMITTEE**  
**111 S. Michigan Ave., Room 200, Saginaw MI 48602**  
**Wednesday, April 5, 2023 - 4:00 p.m.**

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Christopher Boyd  
Absent: Sheldon Matthews  
Others: Robert Belleman, Dave Gilbert, Jennifer Broadfoot, Brian Wendling, Dennis Borchard, Dan Armentrout, JoAnn Crary, Tom Miller Jr., Steve Hensley, Liz Gooch, Josh Brown, Jamie Furbush, S’eamus McPhail, Jaime Ceja, April Key and Marissa Sawdon

- I. Call to order ---**Webster at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**February 8, 2023 - Attached**) [Note: March CSC Meeting Cancelled]  
---**Moved by Boyd, seconded by Harris, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda

1. **Brian Wendling, Public Works Commissioner**, re:

- **4-18-1** Submitting the 2022 Drain Annual Report for review – Posted and On File  
---**Moved by Boyd, seconded by Harris, to receive and file. Motion carried.**  
**(Receive & File)**
- **4-18-2** Requesting (1) approval of a Resolution authorizing the issuance of a bond sale and pledge of full faith and credit for the Village of St. Charles Water Supply System Improvements project and (2) approval of a Full Faith and Credit Resolution for the sale of Bonds for the Parker Swamp Drain Drainage District  
---**Moved by Boyd, seconded by Harris, to approve Part (1). Motion carried.**  
**(Res. 2023 - 8)**  
--**Moved by Boyd, seconded by Harris, to approve Part (2). Motion carried.**  
**(Res. 2023 - 9)**  
**(Tabled at Feb. 8, 2023 County Services Committee meeting)**
- **2-21-2** Requesting approval of up to \$8,500 of Soil Erosion Fund Balance for the preliminary planning of a Maintenance building on the new Mosquito Control Site  
---**Moved by Boyd, seconded by Harris, to table until the May meeting to allow discussion at the Strategic Planning session April 21-22, 2023. Motion carried.**  
**(Tabled)**

2. **Dennis Borchard, Dan Armentrout, and Deb Kestner, Saginaw County Road Commission**, re:

- **4-18-11** Review of 2022 Annual Report – Posted and On File  
---**SCRC Staff will present the 2022 Annual Report at the May CSC meeting.**

3. **JoAnn Crary, President, Saginaw Future Inc.,** re:
  - **4-18-3** Submitting the Economic Development Corporation of Saginaw County's 2022 Annual Report pursuant to Section 23 of PA 388 of 1974 as amended, as well as its 2023 meeting calendar, list of EDC officers and members, and a request to reappoint Gerald Kariem for a six-year term *(Receive & File/Appointment)*  
**---Moved by Krafft, seconded by Harris, to receive and file. Motion carried. (Receive & File) [Appointment on April Board Session Addendum]**
  
4. **Liz Gooch, Deputy Equalization Director,** re:
  - **4-18-4** Requesting approval of Form L-2024, 2023 Statement of Valuation: the Report of Equalization for all townships and cities in Saginaw County  
**---Moved by Krafft, seconded by Harris, to approve. Motion carried. (Board Report)**
  
5. **Josh Brown, Information Technology Director,** re:
  - **4-18-5** Requesting approval of new County Policy #414 – Information Security, necessary to continue the agreement between Saginaw County and the State of Michigan for requesting and accessing SOS background checks used by the Personnel Department  
**---Moved by Boyd, seconded by Krafft, to approve with the understanding that the policy language will be discussed at the May meeting. Motion carried. (Board Report)**
  
6. **Jamie Furbush, President/CEO, Frankenmuth Chamber of Commerce,** re:
  - **4-18-12** Submitting the completed Frankenmuth CVB Audit for fiscal year ending September 30, 2022  
**---Moved by Krafft, seconded by Harris, to receive and file. Motion carried. (Receive & File)**
  
7. **Michigan Department of Natural Resources,** re:
  - **4-18-13** Sending notice of potential land acquisition of approximately 627 acres in Kochville Township and Zilwaukee Township near the Crow Island State Game Area  
**---Moved by Krafft, seconded by Boyd, to table and refer to the May meeting. Motion carried. (Tabled)**
  
8. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee) (Attached)**
  - **4-18-6** **KOCHVILLE TOWNSHIP** sending notification of Public Hearing on April 20, 2023 at 6:00 p.m. for the Zoning Board of Appeals based on a request for a residential structure for Temple Priests at 3311 Temple Court, Saginaw, MI  
**---Moved by Krafft, seconded by Harris, to receive and file. Motion carried. (Receive & File)**

VI. Miscellaneous

VII. Adjournment---**Moved by Krafft, seconded by Boyd, to adjourn. Motion carried; time being 5:04 p.m.**

Respectfully submitted,  
Michael Webster, Committee Chair  
Suzy Koeplinger, Committee Clerk

**MINUTES**  
**COUNTY SERVICES COMMITTEE**  
**111 S. Michigan Ave., Room 200, Saginaw MI 48602**  
**Wednesday, May 3, 2023 - 4:00 p.m.**

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Sheldon Matthews, Christopher Boyd

Others: Robert Belleman, Dave Gilbert, Jennifer Broadfoot, Brian Wendling, Dennis Borchard, Dan Armentrout, Lacey Ziola, Deb Kestner, Tom Miller, Jr., Mark Angliss, Jim Koski, Suzy Koeplinger, Marissa Sawdon and Catherine Hicks

- I. Call to order ---**Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**April 5, 2023**)  
---**Moved by Matthews, seconded by Harris, to approve. Motion carried.**
- IV. Public Comment ---*Speakers limited to 3 minutes*
  - William Webber spoke of his concerns with the potential land acquisition near the Crow Island State Game Area. Chairman Webster invited him to further discussion during that item on the agenda.
- V. Agenda

**(Tabled at Apr. 5, 2023, County Services Committee meeting)**

1. **Brian Wendling, Public Works Commissioner**, re:
  - **2-21-2** Requesting approval of up to \$8,500 of Soil Erosion Fund Balance for the preliminary planning of a Maintenance building on the new Mosquito Control Site – Posted and on File  
---**Moved by Boyd, seconded by Krafft, to table.**  
---**Moved by Boyd, seconded by Krafft, to amend the motion to table the matter until August. Motion carried as amended. (Tabled)**
2. **Dennis Borchard, Dan Armentrout, Deb Kestner, and Lacey Ziola, Saginaw County Road Commission**, re:
  - **4-18-11** Review of 2022 Annual Report – Posted and On File  
---**Moved by Krafft, seconded by Matthews, to receive and file.**  
**Motion carried. (Receive & File)**
3. **Tom Miller Jr., Vice-President, Saginaw Future Inc.**, re:
  - **5-16-3** Submitting its second quarter report (Jan. 1, 2023 – Mar. 31, 2023) and request for \$24,031 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement  
---**Moved by Krafft, seconded by Matthews, to approve. Motion carried.**  
**(Board Report)**

4. **Mark Angliss, Information Technology, Assistant Director, Josh Brown, I. T. Director**, re:
- **5-16-4** Requesting approval of a shortened version of County Policy #414 – Information Security Plan that was approved at the April Board Session  
**Mr. Angliss addressed the committee with Jennifer Broadfoot, Personnel Director, and stated this version of the policy has already been approved by the State of Michigan and reviewed by Civil Counsel.**  
***---Moved by Boyd, seconded by Matthews, to approve. Motion carried. (Board Report)***

5. **Robert Belleman, Controller/CAO**, re:
- **5-16-5** Submitting, on behalf of the HWB Airport Committee, a request to approve an amendment to Contract No. 2022-0857/A1 between the Michigan Department of Transportation and the County of Saginaw regarding the rehabilitation of taxiways  
***---Moved by Krafft, seconded by Matthews, to approve. Motion carried. (Board Report)***

***(Tabled at April 5, 2023 County Services Committee meeting)***

6. **Michigan Department of Natural Resources**, re:
- **4-18-13** Sending notice of potential land acquisition of approximately 627 acres in Kochville Township and Zilwaukee Township near the Crow Island State Game Area  
***---Moved by Boyd, seconded by Krafft, to table until the June meeting and directing the Board Coordinator to invite MDNR representatives to the meeting to further discuss the matter. Motion carried. (Tabled)***

7. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)** *(Attached)*
- **5-16-6** **CITY OF SAGINAW** sending notification of a Public Hearing held on April 17, 2023 at 6:30 p.m. on the application of Wall Den Saginaw LLC, 3424 E. Genesee, for an Obsolete Property Rehabilitation Act (OPRA) certificate
  - **5-16-7** **FRANKENMUTH DDA** sending notification of an informational meeting about the Frankenmuth DDA held on April 13, 2023 at 1:30 p.m., with a second forum to be held during a regular Frankenmuth City Council Meeting scheduled in October 2023  
***---Moved by Krafft, seconded by Matthews, receive and file. Motion carried. (Receive & File)***

VI. Miscellaneous

- **Commissioner Harris asked for an update on the Animal Shelter building and Chairman Boyd invited the committee members to attend the Building Authority meeting on May 4, 2023 where they will discuss updates. Chair Webster introduced new Board Assistant Catherine Hicks.**

VII. Adjournment ***---Moved by Krafft, seconded by Harris, to adjourn. Motion carried; time being 5:12 p.m.***

Respectfully submitted,  
Michael Webster, Committee Chair  
Suzy Koeplinger, Committee Clerk



**MINUTES**  
**COUNTY SERVICES COMMITTEE**  
**111 S. Michigan Ave., Room 200, Saginaw MI 48602**  
**Wednesday, June 7, 2023 - 4:00 p.m.**

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Sheldon Matthews, Christopher Boyd

Others: Dave Gilbert, Koren Thurston, Jaime Ceja, Richard Spitzer, Annette Rummel, Brian Wendling, Brian Keenan-Lechel, Josh Brown, Michelle Goist, Bill Stanuszek, Christina Harrington, Chris Klawuhn, Catherine Hicks, Marissa Sawdon and Suzy Koeplinger

- I. Call to order ---**Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**May 3, 2023**)  
**---Moved by Krafft, seconded by Harris, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda

*(Item #7 moved to the beginning due to a previous engagement of the Finance Director)*

7. **Koren Thurston, Finance Director, re:**

- **6-20-23** Submitting Draft #1 of the Controller Recommended 2024 Budget, including the FY 2024 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule (*Distributed to Commissioners/On file in Board Office*)  
**(No Action)**

1. **Annette Rummel, President/CEO, Saginaw County Convention & Visitors Bureau, re:**

- **6-20-5** Requesting an investment of up to \$300,000 in the Henry Marsh Plaza Project, to transform the area under I-675 into an educational, well-lighted, universally accessible, cultural, entertainment, and recreational space  
**---Moved by Matthews, seconded by Boyd, to approve. Motion carried. (Board Report)**

2. **Brian Wendling, Public Works Commissioner, re:**

- **6-20-6** Requesting final distribution of allocated American Rescue Plan Act (ARPA) funds for drain projects  
**---Moved by Boyd, seconded by Krafft, to approve. Motion carried by unanimous roll-call. (Board Report)**

3. **Brian Keenan-Lechel, Parks & Recreation Director, re:**
  - **6-20-7** Requesting an updated resolution authorizing the submission of a SPARK grant application for capital improvements at Imerman Memorial Park  
*---Moved by Krafft, seconded by Boyd, to approve. Motion carried. (Resolution 2023-12)*
  - **6-20-8** Requesting approval to apply for a Special License (Beer/Wine) from the State of Michigan for its “Pints and Paddles” event on September 23, 2023  
*---Moved by Matthews, seconded by Krafft, to approve. Motion carried. (Board Report)*
4. **Josh Brown, Information Technology Director, re:**
  - **6-20-9** Requesting approval of updated County Policy 133 – Employee Internet Use, Email & Required Training, as well as renumbering the policy to 151
  - **6-20-10** Requesting approval of updated County Policy 134 – Information Technology Policy, as well as renumbering the policy to 152
  - **6-20-11** Requesting approval of updated County Policy 138 – Remote Access Policy, as well as renumbering the policy to 153
  - **6-20-12** Requesting approval to renumber County Policy 414 – Information Security to fall into the new Information Technology category of 150 as County Policy 154  
*---Moved by Boyd, seconded by Krafft, to approve. Motion carried. (Board Report)*
5. **Christina Harrington, Health Officer and Chris Klawuhn, Environmental Health Director, re:**
  - **6-20-13** Submitting a recommendation to reassign management of the Solid Waste Management Plan and Committee to the Environmental Health Division of the Saginaw County Health Department  
*---Moved by Krafft, seconded by Harris, to approve. Motion carried. (Board Report)*

*(Tabled at May 3, 2023 County Services Committee meeting to have the Board Coordinator invite MDNR representatives to attend the June meeting. Done with no response. In addition, former DMDF manager, Jim Koski, is presently unavailable to conduct tours of the sites.)*

6. **Michigan Department of Natural Resources, re:**
  - **4-18-13** Sending notice of potential land acquisition of approximately 627 acres in Kochville Township and Zilwaukee Township near the Crow Island State Game Area  
*---Moved by Krafft, seconded by Boyd, to table to the August CSC meeting. Motion carried. (Tabled)*

VI. Miscellaneous

- **6-20-26 MICHIGAN DEPARTMENT OF NATURAL RESOURCES** sending notice of a proposed land acquisition in St. Charles Township, 107.5 acres of mature lowland floodplain forest along the Bad River, adjacent to and east of the Saginaw Valley Rail Trail and lying within the dedicated boundary of the Shiawassee River State Game Area.  
*---Moved by Matthews, seconded by Boyd, to receive and file. Motion carried. (Receive & File)*

- **6-20-27 BIRCH RUN TOWNSHIP** submitting the Birch Run Township DDA FY 2023 Annual Tax Increment Financing Report.  
*---Moved by Krafft, seconded by Boyd, to receive and file. Motion carried.  
(Receive & File)*
  
- **Chairman Boyd informed commissioners of requests for a county closure on Monday, July 3, 2023 due to Independence Day falling on a Tuesday. This will most likely be discussed at the Labor Relations Committee meeting.**

VII. Adjournment *---Moved by Krafft, seconded by Harris, to adjourn. Motion carried; time being 5:03 p.m.*

Respectfully submitted,  
Michael Webster, Committee Chair  
Suzy Koeplinger, Committee Clerk

**MINUTES**  
**COUNTY SERVICES COMMITTEE**  
**111 S. Michigan Ave., Room 200, Saginaw MI 48602**  
**Wednesday, August 2, 2023 - 4:00 p.m.**

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Sheldon Matthews, Christopher Boyd

Others: Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Denise Joseph, Liz Gooch, Victoria Bennett, Bill Jeruski, Brian Wendling, Brian Keenan-Lechel, Patricia Johnson, Jaime Ceja, Darcie Graham, Jerry Preston, Gretchen Nielsen, Catherine Hicks, Marissa Sawdon and Suzy Koeplinger

I. Call to order ---**Webster at 4:00 p.m.**

II. Welcome

III. Correction/Approval of Minutes (**June 7, 2023**)

---**Moved by Krafft, seconded by Harris, to approve. Motion carried.**

IV. Public Comment ---**None**

- *Speakers limited to 3 minutes*

V. Agenda

1. **Denise Joseph, Equalization Director, and staff, re:**

Board recognition - Equalization Department of the Year Award

**Chairman Webster congratulated the Equalization Department on its award and Commissioner Boyd invited the department to bring the award to the August board session for full Board recognition.**

2. **Brian Wendling, Public Works Commissioner, re:**

- **8-15-6** Submitting Resolutions pledging the full faith and credit of Saginaw County for the Eastwood Drain, Little Eagle Creek Drain, and Savage Drain Projects  
---**Moved by Matthews, seconded by Krafft, to approve the Eastwood Drain Resolution. Motion carried. (Resolution 2023 - 14)**  
---**Moved by Boyd, seconded by Harris, to approve the Little Eagle Creek Drain Resolution. Motion carried. (Resolution 2023 - 15)**  
---**Moved by Krafft, seconded by Boyd, to approve the Savage Drain Resolution. Motion carried. (Resolution 2023 - 16)**

3. **Brian Keenan-Lechel, Parks & Recreation Director, re:**

- **8-15-7** Requesting approval of modified language to its Drone Policy  
---**Moved by Krafft, seconded by Harris, to approve. Motion carried. (Board Report)**

*(Tabled at June 7, 2023 County Services Committee meeting. Former DMDF manager, Jim Koski, is available to conduct tours of the sites if commissioners are interested.)*

4. **Michigan Department of Natural Resources, re:**

- **4-18-13** Sending notice of potential land acquisition of approximately 627 acres in Kochville Township and Zilwaukee Township near the Crow Island State Game Area  
---**Moved by Krafft, seconded by Harris, to table, to gather more information from the DNR. Motion carried. (Tabled)**

5. **INFORMATIONAL COMMUNICATIONS** *(To be Received & Filed in Committee)*

- **8-15-8 MICHIGAN DEPARTMENT OF TREASURY** submitting the Final State Equalization Report for 2023 as approved and certified by the State Tax Commission
- **8-15-9 BAY CITY PUBLIC SCHOOLS** submitting signed Form L-4029 detailing the property tax levies for Bay City Public Schools
- **8-15-10 VILLAGE OF BIRCH RUN** sending notice in accordance with Public Act 57 of 2018 of an informational meeting during its regular DDA meeting on Thursday, June 15, 2023  
*---Moved by Krafft, seconded by Matthews, to receive and file. Motion carried. (Receive & File)*

VI. Miscellaneous

**Jerry Preston, President of the Birch Run Convention & Visitors Bureau, provided ideas and information for an Expo Center in Birch Run. Commissioner Krafft advised Mr. Preston to contact the Saginaw CVB and Chairman Webster asked him to develop a coalition and provide a detailed plan of financing before returning this matter to committee.**

VII. Adjournment *---Moved by Krafft, seconded by Harris, to adjourn. Motion carried; time being 4:42 p.m.*

Respectfully Submitted,  
Michael Webster, Committee Chair  
Suzy Koeplinger, Committee Clerk

Saginaw County  
Governmental Center  
111 S. Michigan Avenue  
Saginaw, MI 48602

# County of Saginaw Board of Commissioners



**Christopher S. Boyd, Chairman**

PHONE (989) 790-5267

[BOC@SAGINAWCOUNTY.COM](mailto:BOC@SAGINAWCOUNTY.COM)

FAX (989) 790-5569

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**COMMISSIONERS**

September 1, 2023

---

DISTRICT #1  
MARK S. PIOTROWSKI

**CANCELLATION NOTICE**

DISTRICT #2  
JACK B. TANY

**COUNTY SERVICES COMMITTEE**

DISTRICT #3  
RICH A. SPITZER

TO: Michael Webster, Chair  
Dennis Krafft, Vice-Chair  
Denny Harris  
Sheldon Matthews  
Christopher Boyd

DISTRICT #4  
SHELDON MATTHEWS

DISTRICT #5  
TRACEY L. SLODOWSKI

As addressed -

DISTRICT #6  
DENNY M. HARRIS

Please be advised that the **Wednesday, September 6, 2023** meeting of the County Services Committee has been **CANCELLED** due to lack of agenda items.

DISTRICT #7  
DENNIS H. KRAFFT

Should you have any questions, do not hesitate to call me.

DISTRICT #8  
GERALD D. LITTLE

Sincerely,

DISTRICT #9  
CHRISTOPHER S. BOYD

**Suzy Koeplinger**  
Board Coordinator

DISTRICT #10  
LISA R. CONEY

c: Civil Counsel  
Agenda/Summary Distribution List

DISTRICT #11  
MICHAEL A. WEBSTER

---

**BOARD STAFF**

SUZY KOEPLINGER  
BOARD COORDINATOR

MARISSA SAWDON  
ASSISTANT  
BOARD COORDINATOR

CATHERINE HICKS  
BOARD ASSISTANT

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# MINUTES

## COUNTY SERVICES COMMITTEE

**\*TheDow Event Center, Heritage Theatre Balcony Lobby\***  
**303 Johnson, Saginaw MI 48607**  
**Wednesday, October 11, 2023 - 4:00 p.m.**

Members: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Denny Harris, Sheldon Matthews, Christopher Boyd  
Others: Dave Gilbert, Annette Rummel, Jamie Furbush, JoAnn Crary, Liz Gooch, Jaime Ceja, Bridget Smith, Steve Hensley, Vaughn Begick, Suzy Koeplinger, Marissa Sawdon and Catherine Hicks

- I. Call to order ---**Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**August 2, 2023**)  
---**Moved by Matthews, seconded by Harris, to approve. Motion carried.**
- IV. Public Comment ---**None**
- V. Agenda
  1. **JoAnn Crary, President, Saginaw Future, Inc.**, re:
    - **10-17-8** Submitting the third quarter report (April 1, 2023 – June 30, 2023) and request for \$20,861 in performance-based funding pursuant to the Third Amendment of the Saginaw County and Saginaw Future Services Agreement  
---**Moved by Krafft, seconded by Matthews, to approve. Motion carried.**  
(Board Report)
  2. **Annette Rummel, President/CEO, Saginaw CVB**, re:
    - **10-17-6** Submitting the final copy of the 2022 Audit (*Receive & File*) and requesting approval of its 2024 Budget (*Board Report*)  
---**Moved by Matthews, seconded by Krafft, to receive and file the 2022 Audit. Motion carried.** (*Receive & File*)  
---**Moved by Krafft, seconded by Boyd, to approve the 2024 Budget. Motion carried.** (*Board Report*)
  3. **Jamie Furbush, President/CEO, Frankenmuth CVB**, re:
    - **10-17-7** Submitting its FY 2024 Budget for approval by the Board of Commissioners  
---**Moved by Krafft, seconded by Matthews, to approve. Motion carried.**  
(Board Report)
  4. **Liz Gooch, Deputy Equalization Director**, re:
    - **10-17-9** Requesting approval of the 2023 Saginaw County Apportionment Report, along with the Millage Report and Estimated Tax Revenue Report  
---**Moved by Krafft, seconded by Harris, to approve. Motion carried.**  
(Board Report)
  5. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**
    - **10-17-10 BIRCH RUN TOWNSHIP DDA** submitting notice of a Special Meeting – Informational Session on September 27, 2023 at 8:00 a.m.

- **10-17-11 CITY OF FRANKENMUTH** sending notice of a public hearing on a request for a Commercial Rehabilitation Tax Exemption Certificate for Zehnder's
- **10-17-12 CITY OF FRANKENMUTH** sending notice of a public hearing on a request to establish a Commercial Rehabilitation District for Zehnder's
- **10-17-13 FRANKENMUTH DDA** sending notice of a public meeting hearing on its Annual Report Presentation to be made during the regular City Council Meeting on Tuesday, October 3, 2023 at 7:00 p.m.
- **10-17-14 KOCHVILLE TOWNSHIP DDA** sending notice of a public informational meetings on Thursday, October 12, 2023 and Thursday, November 9, 2023 at 8:30 a.m.
- **10-17-24 CITY OF FRANKENMUTH** submitting a resolution approving the establishment of a Commercial Abatement District and Commercial Rehabilitation Exemption for Zehnder's of Frankenmuth at 701 Mill Street, Frankenmuth, MI  
*---Moved by Krafft, seconded by Harris, to receive and file. Motion carried. (Receive & File)*

VI. Miscellaneous

- **Commissioner Webster recognized Bridget Smith, City of Frankenmuth, and Vaughn Begick, Chairman of Bay County Board of Commissioners.**

VII. Adjournment *---Moved by Harris, seconded by Krafft, to adjourn. Motion carried; time being 4:56 p.m.*

Respectfully Submitted,  
Michael Webster, Committee Chair  
Suzy Koeplinger, Committee Clerk



# MINUTES

## COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

**Wednesday, November 8, 2023 - 4:00 p.m.**

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Sheldon Matthews, Christopher Boyd  
Absent: Denny Harris  
Others: Koren Thurston, Dave Gilbert, Richard Spitzer, Tim Novak, Brian Wendling, Vanessa Guerra, Kyle Bostwick, Jaime Ceja, Al Kaufman, Tom Miller Jr., Tim Dempsey, Jennifer Broadfoot, Curtis Pennala, Chad Sturos, Steve St. John, Terie Elbers, Jane Collins, Thomas Roy, Marissa Sawdon, Suzy Koeplinger, and others

- I. Call to order ---**Webster at 4:02 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**October 11, 2023**)  
---**Moved by Boyd, seconded by Krafft, to approve. Motion carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*)
  - **Thomas Roy raised concerns about the cashless policy enacted at TheDow Event Center. He is a landlord and deals with citizens that do not have debit cards or even bank accounts.**
  - **Curtis Pennala and Chad Sturos from Karhu Cyber gave a presentation on the services available to the county regarding cyber security.**
- V. Agenda
  1. **Brian Wendling, Public Works Director**, re:
    - **11-21-2** Requesting approval by Resolution of the Apportionment of Operational Costs and Accepting for file the FY 2024 Budget of the Saginaw Area Storm Water Authority  
---**Moved by Krafft, seconded by Boyd, to approve the Resolution and receive and file the FY 2024 Budget. Motion carried. (Resolution 2023 - 20)**
  2. **Jaime Ceja, Executive Assistant**, re:
    - **11-21-3** Submitting a resolution authorizing the Board of Commissioners to sign MDOT Contract No. 2023-0752, Weather Observation Data Dissemination System at Saginaw County H.W. Browne Airport  
---**Moved by Krafft, seconded by Matthews, to approve. Motion carried. (Resolution 2023 - 21)**
  3. **Tom Miller Jr., Saginaw Future, Inc.**, re:
    - **11-21-4** Submitting the 4<sup>th</sup> quarter report (July 1, 2023 – September 30, 2023) providing performance-based funding metrics pursuant to the Third Amendment to the Saginaw County and Saginaw Future Services Agreement; SFI earned out its annual contribution at the conclusion of the 3<sup>rd</sup> quarter, no funding request  
---**Moved by Krafft, seconded by Boyd, to receive and file. Motion carried. (Receive & File)**

4. **Vanessa Guerra, County Clerk; Kyle Bostwick, Chief Deputy County Clerk**, re:

- **11-21-13** Seeking approval of requests in regard to the Early Vote Center to:
  - Formally designate 618 Cass St. as the site of the Early Vote Center
  - Approve exemption from County Policy 243 to allow food purchases
  - Approve open use of the gated county parking lot to allow free parking
  - Approve the purchase of vests for county employed election workers

***---Moved by Krafft, seconded by Matthews, to approve all items requested. Motion carried. (Board Report)***

5. **Commissioner Richard Spitzer**, re:

- Discussion of cashless policy at TheDow Event Center  
**Tim Novak, Building Authority Chairman, and Steve St. John, ASM Global Manager, discussed the benefits and challenges of the cashless policy and what actions have been taken to minimize hardship on attendees. Discussion was referred to the Building Authority to resolve citizen and committee concerns.**
- Discussion of proposed Resolution in opposition to giving the MPSC sole authority to regulate solar and wind projects  
**House Bills 5120 and 5121 of 2023 were passed in the House and Senate while citizens and municipalities still raise concerns over the overriding of local authority. Committee Chair Webster will speak to the MAC Environmental Committee on actions available to fight the bill.**

6. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**

- **11-21-5 CITY OF MIDLAND** submitting its proposed/draft Master Plan Amendment with request for review and comment  
***---Moved by Krafft, seconded by Matthews, to approve. Motion carried. (Receive & File)***

VI. Miscellaneous

- **Chairman Boyd reminded the committee of the Special Board Session scheduled for November 15, 2023 to review and consider the contents of several applications for employment with Saginaw County to fill the current vacancy of County Administrator.**

VII. Adjournment ***---Moved by Matthews, seconded by Boyd, to adjourn. Motion approved; time being 5:42 p.m.***

Respectfully Submitted,  
Michael Webster, Committee Chair  
Suzy Koeplinger, Committee Clerk

# MINUTES

## COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

**Wednesday, December 6, 2023 - 5:00 p.m.**

Present: Michael Webster – Chair, Denny Harris, Sheldon Matthews, Christopher Boyd  
Absent: Dennis Krafft  
Others: Koren Thurston, Dave Gilbert, Mark Piotrowski, Richard Spitzer, Jaime Ceja, Jennifer Broadfoot, Marissa Sawdon, Catherine Hicks, and Suzy Koeplinger

- I. Call to order ---**Webster at 5:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes **(November 8, 2023)**  
---**Moved by Boyd, seconded by Matthews, to approve. Motion carried.**
- IV. Public Comment *(Speakers limited to 3 minutes)*
  - **Commissioner Spitzer inquired about the cashless policy at The Dow and when the Building Authority will meet next to discuss concerns directed from a previous County Services meeting. Commissioner Spitzer asked that a solution be expedited from the Building Authority and the Finance Director will ensure the topic is discussed.**
- V. Agenda
  1. **Glenn Steffens, Executive Director, and Jamie Forbes, Director of External Affairs, STARS**, re:
    - **12-19-4** Submitting a presentation on Saginaw Transit Authority Regional Services (STARS) current services and statistics and plans to redevelop Potter Street Station as the new STARS HQ as part of a larger revitalization project  
**The presentation was discussed and Commissioner Harris raised concerns of the impact a partnership would have on his district. Mr. Steffens is available to discuss further ideas with commissioners for a future partnership.**  
---**Moved by Harris, seconded by Boyd, to receive and file. Motion carried.**  
**(Receive & File)**
  2. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**
    - **12-19-5 BIRCH RUN TOWNSHIP DDA** submitting notice of a Special Meeting – Informational Session, Sewer Upgrade project, and review & act on a Birch Run/ Bridgeport Chamber of Commerce financial request on December 6, 2023
    - **12-19-6 VILLAGE OF BIRCH RUN** sending notice in accordance with Public Act 57 of 2018 of an informational meeting during its regular DDA meeting on Thursday, December 14, 2023
    - **12-19-7 VILLAGE OF BIRCH RUN DDA** submitting its Annual Report on Status of Tax Increment Financing Plan for fiscal year ending in 2023  
---**Moved by Boyd, seconded by Matthews, to receive and file. Motion carried.**  
**(Receive & File)**
- VI. Miscellaneous ---**None**
- VII. Adjournment ---**Moved by Harris, seconded by Boyd, to adjourn. Motion carried; time being 5:48 p.m.**

Respectfully Submitted,  
Michael Webster, Committee Chair  
Suzy Koeplinger, Committee Clerk