

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, January 13, 2022 – 4:00 p.m.

Present: Christopher Boyd – Vice-Chair, Jack Tany, James Theisen, Carl Ruth
Absent: Dennis Krafft – Chair
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Kyle Bostwick, Undersheriff Gomez, Terry Beagle, Jennifer Broadfoot, Brian Keenan-Lechel, William Stanuszek, Koren Thurston, Mark Przybylski, Ed Fowler, Michael Webster, Sheldon Matthews, Suzy Koeplinger, Hannah Olsen

- I. Call to Order---**Boyd at 4:01 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**December 9, 2021 – Attached**)
---**Moved by Theisen, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment
---**Terry Beagle distributed a list of justifications as to why Probate Court should be one of the departments considered for Plan A, as they had employees working in person at the courthouse after others were furloughed/worked remotely on March 24, 2020.**
- V. Agenda
 1. **Approval of 2022 Committee and Board Session Calendar (Attached)**
---**Moved by Theisen, seconded by Tany, to approve. Motion carried.**
 2. **Robert Belleman, Controller/CAO, re:**
 - **1-18-13** Submitting for consideration a proposed County of Saginaw Coronavirus 2019 (COVID-19) Premium Pay Plan
---**Discussion was held regarding the proposal. Those who worked in person from 3/24/20 to 7/27/20 would be eligible for up to \$3,600. From 7/28/20 to the date the Board makes a decision on this item, current county employees (those on payroll) would be eligible for \$1,800. Any employee of state or local government is an eligible worker so the distinction amongst department was eliminated, however there is also a test for determining the essential component.**
---**Moved by Ruth, supported by Theisen, to approve the Premium Pay Plan using an amended payment of \$2,500 under Part A and \$1,250 under Part B. Motion carried by unanimous roll-call. (Board Report)**
 3. **Information Communications (Receive & File), re:**
 - **1-18-9** **STATE TAX COMMISSION** submitting an Order of Revocation of the real property component of Industrial Facilities Exemption Certificate No. 2009-196 issued to Dow Corning Corp., Thomas Township, MI
---**Moved by Ruth, seconded by Theisen, to Receive & File. Motion carried.**

- **1-18-10** **STATE TAX COMMISSION** submitting an Order of Revocation of the real property component of Industrial Facilities Exemption Certificate No. 2020-019 issued to Frankenmuth Woolen Mill, 570 S. Main St., Frankenmuth, MI
 ---Moved by Ruth, seconded by Theisen, to Receive & File. Motion carried.

VI. Miscellaneous---*None*

VI. Adjournment---*Moved by Ruth, seconded by Theisen, to adjourn. Motion carried; time being 4:37 p.m.*

Respectfully Submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, February 10, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Jack Tany, James Theisen, Carl Ruth
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Undersheriff Gomez, Suzy Koepplinger, Hannah Olsen

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**January 13, 2022 - Attached**)
---**Moved by Ruth, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment---**None**
- V. Agenda

1. **William L. Federspiel, Sheriff Mike Gomez, Undersheriff, re:**

- **2-22-8** Requesting amendment of its FY 2022 Budget using revenue received from vehicle sales in 2021 **use of fund balance** [\$20,272] and 2022 [\$25,203], account #207-30104-64222 to increase the Law Enforcement Fund to: (1) Purchase a vehicle (\$19,578); (2) Cover vehicle sale auction costs (\$1,897); (3) Pay for Honor Guard uniforms (\$15,000); (4) Training of new Honor Guard officers (\$2,500); and (5) Cost of new computer and to keep costs current (\$6,500)
---**Moved by Theisen, seconded by Boyd, to approve noting “use of fund balance” for the 2021 sales amount. Motion passed by the following roll-call vote:
Yes – Krafft, Boyd, Tany, Theisen, Ruth – 5; No – 0; (Board Report)**

2. **Robert V. Belleman, Controller/CAO, re:**

- **2-22-9** Requesting an appropriation of \$1,025,925 for funding of a Medical Examiner’s Office and to permanently replace the existing services (forensic pathology, investigation, transportation, and storage) and procure an autopsy suite and storage facility
---**Moved by Theisen, seconded by Ruth, to approve. Motion passed by the following roll-call vote:
Yes – Krafft, Tany, Theisen, Ruth – 4; No – Boyd – 1; (Board Report)**

VI. Miscellaneous

1. **Commissioner Krafft asked why the committee hasn’t received any monthly bills. Mr. Belleman informed them that because of the current platform change-over and downtime with Tyler Munis, and the fact that the Finance Department is currently preparing for an audit, they are very busy. Once the audit has been completed, they will receive updated reports from Finance.**
2. **Commissioner Krafft asked that Tim Novak be placed on the agenda for next month’s meeting. The committee is supposed to receive quarterly Investment Reports from Mr. Novak, but haven’t received one in almost a year.**
3. **Commissioner Boyd asked to receive an update regarding the ARPA funds that have been spent or committed thus far.**

4. ***Mr. Belleman reminded the committee that they need to make a decision regarding COVID Premium Pay for Judges and Elected Officials. The committee requested that it be placed on the agenda for next month's meeting.***

VII. Adjournment---***Moved by Theisen, seconded by Ruth, to adjourn. Motion carried; time being 4:44 p.m.***

Respectfully Submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, March 10, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, James Theisen, Carl Ruth
Absent: Jack Tany
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Undersheriff Gomez, Koren Thurston, Jennifer Broadfoot, Kyle Bostwick, Leah Puskar, Tony DePelsMaeker, Tim Novak, Christina Harrington, Kelly Suppes, Suzy Koeplinger, Hannah Olsen

- I. Call to Order---***Krafft at 4:00 p.m.***
- II. Welcome
- III. Correction/Approval of Minutes (***February 10, 2022 - Attached***)
---***Moved by Boyd, seconded by Theisen, to approve. Motion carried.***
- IV. Public Comment - *Speakers limited to 3 minutes*
---***None***
- V. Agenda
 1. **Koren Thurston, Finance Director**, re: **Payment of Claims/Budget Adjustments/Calendar**
 - **3-22-12** - Electronic Transactions December 1 – 31, 2021
Voucher Payments December 1 – 31, 2021
---***Moved by Theisen, seconded by Boyd, to approve. Motion carried. (Board Report)***
 - **3-22-13** - Submitting the report of budget adjustments and grants accepted on behalf of the County by the Controller for 10-1-21 – 12-31-21 (*Receive & File*)
---***Moved by Ruth, seconded by Theisen, to receive & file. Motion carried. (Receive & File)***
 - **3-22-14** - Requesting approval of the FY 2023 Budget Calendar
---***Moved by Ruth, seconded by Boyd, to approve. Motion carried. (Board Report)***
 2. **Tony DePelsMaeker, Maintenance Director**, re:
 - **3-22-15** Requesting an increase to its FY 2022 Budget – Salaries & Wages in the amount of \$7,024 to account for a status change for the Maintenance Worker III HVAC Technician position that was reclassified by Baker Tilly from Grade 10 to Grade 12
---***Moved by Theisen, seconded by Ruth, to approve. Motion carried by the following roll-call vote:
Yes – Krafft, Boyd, Theisen, Ruth – 4; No – 0; Absent – Tany – 1 (Board Report)***

3. William L. Federspiel, Sheriff, Miguel Gomez, Undersheriff, re:
 - **3-22-16** Requesting amendment of its FY 2022 Budget using revenue received from housing juveniles from Eaton County in the amount of \$11,250 to increase the Law Enforcement Training Fund (\$5,625) and the Jail Training Fund (\$5,625)
---Undersheriff Gomez advised the amount of the revenue from Eaton County has increased to \$14,400.
*---Moved by Theisen, seconded by Ruth, to amend the budget by moving \$8,450 to the Law Enforcement Training Fund and \$5,950 to the Jail Training Fund (total of \$14,400). Motion carried by the following roll-call vote:
Yes – Boyd, Theisen, Ruth, Krafft – 4; No – 0; Absent – Tany – 1
(Board Report)*

4. Tim Novak, County Treasurer, re:
 - **3-22-17** Submitting a proposed Resolution of Agency and a proposed Resolution to Borrow Against Delinquent 2021 Real Property Taxes in the amount of \$16,500,000
---Moved by Ruth, seconded by Boyd, to approve. Motion carried. (Board Report)

 - Report on Quarterly Investment Reports *(To be distributed at meeting)*
*---Moved by Boyd, seconded by Ruth, to receive & file. Motion carried.
(Receive & File)*

5. Suzy Koeplinger, Board Coordinator, re:
 - **3-22-18** Requesting amendment of the Board of Commissioners FY 2022 Budget in Salaries & Wages up to \$7,000 to account for training of the Board Assistant (Office Asst. II) position due to resignation
*---Moved by Ruth, seconded by Theisen, to approve. Motion carried by the following roll-call vote:
Yes – Theisen, Ruth, Krafft, Boyd – 4; No – 0; Absent – Tany – 1
(Board Report)*

6. Robert V. Belleman, Controller/CAO, re:
 - **3-22-19** Requesting the Board of Commissioners provide direction on Coronavirus Premium Play Plan eligibility issues
---After discussion, no action was taken.

 - Report on ARPA funds spent/committed to date *(To be distributed at meeting)*
---After discussion, no action was taken.

7. Christina Harrington, Health Officer, re:
 - **3-22-20** Requesting approval to amend its FY 2022 Budget by accepting \$716,800 in additional grant funding from MDHHS for COVID-19 and \$141,307 in additional grant funding for ELC Regional Laboratory. No additional local funds are required
*---Moved by Theisen, seconded by Ruth, to approve. Motion carried.
(Board Report)*

8. **Kelly Suppes, Purchasing/Risk Manager**, re:

- **3-22-22** Requesting approval to use \$35,000 in 2022 Capital Improvement funds to replace the Prosecutor's county-owned vehicle
*---Moved by Boyd, seconded by Ruth, to approve. Motion carried by the following roll-call vote:
Yes – Krafft, Boyd, Theisen, Ruth – 4; No – 0; Absent – Tany – 1
(Board Report)*

VI. Miscellaneous

- **Robert requested that a Special Budget/Audit Committee meeting be held to review the County audit results. The meeting would take place March 22nd at 4 p.m., with a Special Labor Relations Committee meeting following at 4:30 p.m. (If a CBA needs approval from Labor Counsel) Moved by Ruth, seconded by Theisen, to approve. Motion carried.**

VII. Adjournment---**Moved by Theisen, seconded by Ruth, to adjourn. Motion carried; time being 4:44 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
BUDGET/AUDIT COMMITTEE
Special Meeting

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Tuesday, March 22, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Jack Tany, James Theisen, Carl Ruth
Others: Robert Belleman, Vanessa Guerra, Tim Novak, Koren Thurston, Civil Counsel, Board Staff, *Media*

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (*None*)
- IV. Public Comment - *Speakers limited to 3 minutes*---**None**
- V. Agenda

1. **Doug Deeter, Rehmann and Robert Belleman, Controller/CAO**, re:

- **3-22-29** Submitting the FY 2021 Audited Financial Statements (*Distributed at Meeting*)
(*Board Report to be added to Addendum*)
---Doug Deeter provided a PowerPoint Presentation to the Committee and the 2021 Audited Financial Statements were presented and approved to move to the full board.

- VI. Miscellaneous
- VII. Adjournment---**Moved by Theisen, seconded by Ruth, to adjourn. Motion carried; time being 4:34 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, April 7, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Jack Tany, Carl Ruth
Absent: James Theisen
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Tim Novak, Jack Novak, Koren Thurston, Kyle Bostwick, Leah Puskar, Christina Harrington, Jessica Sargent, Jaime Ceja, Suzy Koeplinger

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes **(March 10, 2022 and March 22, 2022 Special - Attached)**
---Moved by Ruth, seconded by Boyd, to approve. Motion carried.
- IV. Public Comment - *Speakers limited to 3 minutes*---None
- V. Agenda

1. **Koren Thurston, Finance Director, re: Payment of Claims/Budget Adjustments**

- **4-19-10** - Electronic/Voucher Transactions January 1 – 31, 2022
\$16,069,537.14
---Discussion was held regarding the new format. Moved by Tany, seconded by Ruth, to approve. Motion carried. (Board Report)
- **4-19-11** - Submitting the County's Cost Allocation Plan which is used to allocate indirect costs and the IT Rate Calculation which is used to allocate IT services, and requesting approval to amend the FY 2022 Budget to accurately reflect the respective amounts shown for each department
Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)

(Referral from October 12, 2021 Committee of the Whole – attached)

2. **Robert Belleman, Controller/CAO, and Christina Harrington, MPH, Health Officer, re:**

- Discussion of General Fund contribution (Maintenance of Effort) to the Health Department
---Moved by Boyd, seconded by Ruth, to use \$544,843 of ARPA funding to Public Health for the Maintenance of Effort payment in FY 2022. Motion carried by the following roll-call vote: Yes – Boyd, Tany, Ruth, & Krafft – 4; Abs. – Theisen – 1 (Board Report)

3. **Christina Harrington, Health Officer, re:**

- **4-19-7** Submitting its Accounts Receivable Report in the amount of \$5,819.14 for the period October 1, 2020 through September 30, 2021
---Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)

4. **Leah Puskar, Assistant Finance Director, re:**

- **4-19-8** Requesting an amendment to the FY 2022 Budget of Harry W. Browne Airport by increasing the Fuel Sales Revenue and Expenditure accounts by \$160,000 due to an increase in fuel purchases and projected sales
---Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)

5. **Jessica Sargent, Commission on Aging Director**, re:

- **4-19-9** Requesting amendment of its FY 2022 Budget to account for additional funding to the Tai Chi for Arthritis Program (\$3,857) and the FEMA Emergency Food and Shelter Program (\$1,000)
---Moved by Ruth, seconded by Boyd, to approve. Motion carried. (Board Report)

6. **Robert V. Belleman, Controller/CAO**, re:

- **4-19-13** Presenting correspondence from the Michigan Department of Treasury for discussion of its Request for Improvement of Deficiencies – Corrective Action Plan as a result of the FY 2021 Audit
---Informational only. No committee action.

VI. Miscellaneous---

- *Commissioner Boyd asked when County employees would be receiving the Premium Pay approved by the Board in January. Mr. Belleman informed him that an email would be going out before April 11th to employees with various options for the distribution of their check and posted on the Intranet.*
- *The Committee of the Whole next Tuesday will focus on the eligibility v ineligibility of the ARPA funding requests.*
- *Chair Krafft introduced Jaime Ceja, the Controller's new Executive Assistant.*

VII. Adjournment *---Moved by Ruth, seconded by Tany, to adjourn. Motion carried; time being 4:45 p.m.*

Respectfully Submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
BUDGET/AUDIT COMMITTEE -Special
Tuesday, April 19, 2022 – 4:30 p.m.

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Jack Tany, Carl Ruth
Absent: James Theisen
Others: Robert Belleman, Vanessa Guerra, Koren Thurston, Norm Bamberger, Michael Webster, Carol Ewing, Suzy Koeplinger

- I. Call to Order---**Krafft at 4:30 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**None**)
- IV. Public Comment - *Speakers limited to 3 minutes*
- V. Agenda

(Referral from April 12, 2022 Committee of the Whole – attached)

1. **Robert Belleman, Controller/CAO**, re:
 - **4-19-19** Recommending to the Board of Commissioners to approve the flat \$10 million Revenue Replacement option for action at its April 19, 2022 Regular Session
---Discussion was held regarding the recommendation. Moved by Ruth, seconded by Tany, to approve. Motion carried by unanimous roll call. (Board Report)

- VI. Miscellaneous---**None**
- VII. Adjournment---**Moved by Ruth, seconded by Tany, to adjourn. Motion carried; time being 4:34 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, May 5, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Jack Tany, Carl Ruth
Others: Robert Belleman, Vanessa Guerra, Koren Thurston, Bill Smith, Suzy Koepplinger, Marissa Sawdon, Kyle Bostwick, Leah Puskar, Judge McGraw, Bill Stanuszek, Jessica Sargent, Bonnie Kanicki, Suzanne Adrian

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**April 7, 2022 and April 19, 2022 Special - Attached**)
---**Moved by Ruth, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment - *Speakers limited to 3 minutes*---**None**
- V. Agenda
 1. **Jessica Sargent, Commission on Aging Director**, re:
 - **5-17-8** Requesting use of up to \$80,000 from unrestricted fund balance to replace the asphalt parking areas at the Marie Davis Senior Center located at 2333 Roosevelt Austin Ave., Saginaw, MI
---**The motion was made by Ruth, seconded by Tany, to adjust the budget to \$149,000 to include concrete work for the sidewalk related to this project. Motion carried by unanimous roll-call. (Board Report)**
 2. **Bonnie Kanicki, Animal Control Director**, re:
 - **5-17-9** Requesting use of fund balance to purchase furniture for the new Saginaw County Animal Care & Control Resource Center building, which was not included in the construction budget
---**Moved by Ruth, seconded by Tany, to amend the construction budget to include the use of up to \$75,000 for office furniture. Motion carried by unanimous roll-call. (Board Report)**
 3. **Robert V. Belleman, Controller/CAO**, re:
 - **5-17-10** Requesting on behalf of Probate Court to amend the FY 2022 Public Improvement Fund to purchase a second PolyCom devise for installation at HealthSource Saginaw to facilitate required hearings between its Behavioral Medicine patients and the courts without the need for transport
---**Moved by Boyd, seconded by Tany, to approve. Motion carried. (Board Report)**
 - **5-17-11** Submitting Saginaw County's response to the Request for Improvement of Deficiencies – Corrective Action Plan as a result of the FY 2021 Audit sent by the State of Michigan, Department of Treasury
---**Discussion was held regarding the plan and Chair Krafft asked that the Treasurer present monthly updates to the Budget/Audit Committee. Moved by Ruth, seconded by Boyd, to receive and file. Motion carried. (Receive & File)**

VI. Miscellaneous---**None**

VII. Adjournment---**Moved by Ruth, seconded by Tany, to adjourn. Motion carried; time being 4:42 p.m.**

Respectfully Submitted,

Dennis Krafft, Committee Chair

Vanessa Guerra, County Clerk

Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, June 9, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Tracey Slodowski, Jack Tany, Carl Ruth
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Kyle Bostwick, Suzy Koeplinger, Marissa Sawdon

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**May 5, 2022 - Attached**)
---**Moved by Ruth, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment - *Speakers limited to 3 minutes*---**None**
- V. Agenda

1. **Bonnie Kanicki, Animal Control Director**, re:
 - **6-21-8** Requesting an increase in its carcass disposal fee from \$15 to \$32 due to escalating operational expenses (i.e. gas, personnel, and vehicle maintenance) effective July 1, 2022
---**Moved by Boyd, seconded by Tany, to approve. Motion carried by unanimous roll call vote. (Board Report)**
2. **Jessica Sargent, Commission on Aging Director**, re:
 - **6-21-9** Requesting use of \$65,792.25 from unrestricted fund balance to cover the cost of a new, modified food delivery truck that was recently purchased on an emergency basis after engine failure on a COA 2008 model
---**Moved by Ruth, seconded by Tany, to approve. Motion carried by unanimous roll call vote. (Board Report)**
3. **Robert V. Belleman, Controller/CAO**, re:
 - **6-21-10** Requesting approval of an Architectural & Engineering Services Proposal for \$126,000 from Kibbe & Associates related to the former Sheriff Administration Building and relocation of four (4) county offices; further, to amend the General Fund to appropriate an additional \$117,025 in fund balance to cover the cost for these professional services
---**Moved by Tany, seconded by Boyd, to approve. Motion carried by unanimous roll call vote. (Board Report)**
 - **6-21-11** Submitting Draft #1 of the 2023 Budget, including the FY 2023 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule
(Distributed to Commissioners and on file in the Board Office)
(Informational, no action)

VI. Miscellaneous---***None***

VII. Adjournment---***Moved by Ruth, seconded by Boyd, to adjourn. Motion carried; time being 4:23 p.m.***

Respectfully Submitted,

Dennis Krafft, Committee Chair

Vanessa Guerra, County Clerk

Suzy Koeplinger, Committee Clerk

MINUTES

BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, August 4, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Tracey Slodowski, Carl Ruth
Absent: Christopher Boyd, Jack Tany
Others: Robert Belleman, Tim Novak, Dave Gilbert, Leah Puskar, Jennifer Broadfoot, Sheldon Matthews, Hon. Darnell Jackson, William Stanuszek, Isaac Blackmon, Jennifer Booker, Marissa Sawdon, Suzy Koeplinger

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**June 9, 2022 - Attached**) ---**Moved by Ruth, seconded by Slodowski, to approve. Motion carried.**
- IV. Public Comment---**None**
Speakers limited to 3 minutes
- V. Agenda

1. **Koren Thurston, Finance Director**, re: **Payment of Claims & Quarterly Budget Adjustments**

- **8-16-19** - Vendor Transactions Feb. 1 – 28, 2022
- **8-16-20** - Vendor Transactions Mar. 1 – 31, 2022
- **8-16-21** - Vendor Transactions Apr. 1 – 30, 2022
- **8-16-22** - Vendor Transactions May 1 – 31, 2022
- **8-16-23** - Vendor Transactions June 1 – 30, 2022

---Moved by Ruth, seconded by Slodowski, to approve. Motion carried. (Board Report)

- **8-16-27** - Submitting the quarterly budget adjustments for Jan., 2022 – June 30, 2022
---Moved by Ruth, seconded by Slodowski, to receive & file. Motion carried. (Receive & File)

2. **Hon. Darnell Jackson, Chief Judge, Saginaw County Trial Courts**, re:

- **8-16-13** Requesting approval to replace outdated and malfunctioning audio-visual equipment in five (5) Circuit Court courtrooms and one (1) Probate courtroom, at an estimated cost of \$68,000 or just audio in the approximate amount of \$26,000 to be included in the FY 2023 Budget
Discussion was held regarding the budget limits and the urgency of this need. Judge Jackson stated that any and all help would be appreciated. Mr. Belleman and Commissioner Krafft came to the agreement that the video equipment portion should be discussed next year for future budget planning.
---Moved by Ruth, seconded by Slodowski, to adjust the capital improvement fund and general fund budgets to allocate \$156,000 for the purchase of audio equipment for all courtrooms. This will replace the outdated equipment from 2008. Motion carried. (Board Report)

3. **Tim Novak, Treasurer**, re:

- **8-16-14** Requesting amendment of its 692 Fund for Expense Consultant Services in the FY 2022 Budget in the amount of \$14,000 for new investment software from SYMPRO
---Moved by Slodowski, seconded by Ruth, to approve. Motion carried. (Board Report)

4. **William Stanuszek, Mosquito Abatement Director**, re:

- **8-16-15** Requesting use of \$75,000 from its unappropriated fund balance to cover additional fuel costs experienced in FY 2022, increasing the approved budget for fuel from \$150,000 to \$225,000
---Moved by Ruth, seconded by Slodowski, to approve. Motion carried. (Board Report)

- **8-16-16** Requesting the addition of a full-time Mechanic position to its PCN roster, with estimated additional costs in wages and benefits at \$6,000 for the remainder of FY 2022 and \$35,000 for FY 2023 if needed
Discussion was held regarding the current part-time mechanic position becoming a full-time position and the potential to add another part-time position in the future.
---Moved by Ruth, seconded by Slodowski, to approve. Motion carried. (Board Report)

VI. Miscellaneous

1. **Mr. Belleman asked the commissioners if they wanted to consider the request from Blair Stevenson, Chief Assistant Prosecutor, who requested \$71,000 in ARPA funds (Revenue Replacement) to provide healthcare for three (3) Special Assistant Attorneys General (SAAGs).**
---Moved by Ruth, seconded by Slodowski, to approve. Motion carried. (Board Report)

2. **Chairman Ruth announced the Sheriff's department drive-through giveaway event. On Sunday, August 21, 2022 school supplies and backpacks will be given away between 2:00 p.m. and 4:00 p.m.**

3. **Commissioner Krafft brought a request forward from Kitty Packard, Chair of the DHHS Board, who asked the board to approve an increase in the travel expense budget for their yearly educational conference.**
---Moved by Ruth, seconded by Slodowski, to approve an increase of \$125 to the travel expense budget which will come from the general fund. Motion carried. (Board Report)

VII. Adjournment

- Moved by Ruth, seconded by Slodowski, to adjourn. Motion carried; time being 4:30 p.m.*

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koepplinger, Committee Clerk

MINUTES
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, September 8, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Tracey Slodowski, Jack Tany, Carl Ruth
Others: Robert Belleman, Koren Thurston, Dave Gilbert, Suzy Koepplinger, Sheldon Matthews, Undersheriff Gomez, Kyle Harris, Denny Harris, Kelly Suppes, Jennifer Broadfoot, Christina Harrington, Josh Brown, Russell L. Bush, M.D., Bonnie Kanicki, JoAnn Crary, Tom Miller, Jaime Ceja, Michelle Goist, Mark Angliss, Marcia Coughlin, Victoria Bennett, Lt. Kolb, Lt. Rasco, Chris Rishko, Craig Clark, Esther Sanders, Sarah Babcock, Ray Ogden, Kristin Wenzel, Wonzella Doyal

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**August 4, 2022 - Attached**) ---**Moved by Boyd, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment
 - **Chris Rishko, CEO of Michigan Works! addressed the board in regard to the request from the Controller to eliminate the deficit using Discretionary Program funds and to reduce wages through furlough if necessary.**

V. Agenda

- 1. **Koren Thurston, Finance Director, re:**
 - **9-27-14** - Vendor Transactions July 1 – 31, 2022 \$7,735,424.52
 - **9-27-15** - Vendor Transactions Aug. 1 – 31, 2022 \$8,927,750.49
---**Moved by Tany, seconded by Boyd, to approve 9-27-14 and 9-27-15. Motion carried. (Board Report)**

 - **9-27-21** - Submitting changes to Draft #1 of the proposed FY 2023 Budget (Draft #2)
 - **9-27-32** - Submitting an Addendum to Draft #2 of the proposed FY 2023 Budget for approval
---**Moved by Ruth, seconded by Boyd, to approve 9-27-21 and 9-27-32 as combined. Motion carried. (Board Report)**

 - **9-27-24** - Requesting amendment of the FY 2022 Harry W. Browne Airport budget by increasing the fuel sales revenue and corresponding expenditure \$90,000 for purchases of fuel
---**Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)**

- 2. **Miguel Gomez, Undersheriff William L. Federspiel, Sheriff, re:**
 - **9-27-7** Requesting amendment of its FY 2022 Budget by \$25,622.57 using revenue received from housing out of county juveniles to various line items
---**Moved by Tany, seconded by Boyd, to approve. Motion carried. (Board Report)**

- **9-27-10** Requesting amendment of its FY 2022 Plus Home Surveillance Budget in the amount of \$150,483 by increasing the General Fund contribution to cover shortages in revenue and overages in expenses
*---Moved by Ruth, seconded by Tany, to approve. Motion carried.
(Board Report)*
 - **9-27-27** Requesting amendment of its FY 2022 Budget to increase the Sheriff's Motor Pool Budget by \$30,449 specifically in Gas, Grease & Oil, and to offset the increase by moving \$30,449 from Law Enforcement Vehicles to Law Enforcement Vehicle Rental – Sheriff account
*---Moved by Ruth, seconded by Boyd, to approve. Motion carried.
(Board Report)*
3. **Kelly Suppes, Purchasing/Risk Manager**, re:
- **9-27-8** Requesting a budget increase to the Equipment Revolving Pool Fund for up to \$5,000 using its fund balance to replace a large, color printer in the Controller's Office
*---Moved by Ruth, seconded by Tany, to approve. Motion carried.
(Board Report)*
4. **Jennifer Broadfoot, Personnel Director**, re:
- **9-27-11** Requesting additional funding for FY 2022 in the amount of \$15,000 for the Corporation Counsel/Labor Relations activity and \$20,000 for the Corporation Counsel/Outside Legal Counsel activity
*---Moved by Ruth, seconded by Boyd, to approve. Motion carried.
(Board Report)*
5. **Christina Harrington, Health Officer**, re:
- **9-27-12** Requesting amendment of (1) FY 2022 Budget to accept \$321,334 in COVID-related grant funding with no local match funds; and (2) FY 2023 Budget to accept \$1,148,175 in COVID-related grant funding with an in-kind contribution of \$111,736
*---Moved by Boyd, seconded by Ruth, to approve. Motion carried.
(Board Report)*
6. **Josh Brown, Information Technology Director**, re:
- **9-27-13** Requesting movement of \$1,400,000 from the FY 21 Mainframe Modernization Fund – Retained Earnings to FY 22 Fund Balance, due to vendor billing delays
*---Moved by Ruth, seconded by Tany, to approve. Motion carried.
(Board Report)*
 - **9-27-22** Requesting amendment of its FY 2022 GF Budget phone line item (*Amount to be provided at or prior to committee*)
*---Moved by Boyd, seconded by Ruth, to amend the FY 2022 GF Budget by moving \$22,000 from revenue replacement funds. Motion carried.
(Board Report)*

7. **Russell L. Bush, MD, MPH**, re:
- **9-27-20** Requesting approval to amend the FY 2023 Fee Schedule and assess/invoice funeral homes fees for: (1) \$123/day if delay in body removal from County Medical Examiner-contracted cooler storage facilities exceeds 72 hours; and (2) \$160 - \$400 in transport fees depending on the County-contracted transportation costs for removal and transport from a death scene to a storage facility
---Moved by Ruth, seconded by Boyd, to approve charging \$123/day for delay in body removal and actual cost of transportation. Motion carried. (Board Report)
8. **Bonnie Kanicki, Animal Care & Control Director**, re:
- **9-27-23** Requesting amendment of its FY 2022 Budget to (1) Increase revenue by \$75,000 to reflect incoming donations to cover medical and kennel supplies; and (2) Move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance to cover operational costs, shelter supplies and other charges
---Moved by Ruth, seconded by Slodowski, to approve. Motion carried. (Board Report)
9. **Robert V. Belleman, Controller/CAO**, re:
- **9-27-18** Requesting amendment of the FY 2022 Budget by increasing the audit activity by \$15,000 to cover additional costs associated with the single audit for year ending September 30, 2021
---Moved by Boyd, seconded by Tany, to use revenue replacement funds for increasing audit activity. Motion carried. (Board Report)
 - **9-27-19** Requesting approval of a Resolution Authorizing the Refunding of HealthSource Saginaw Unlimited Tax General Obligation (UTGO) Bonds, saving taxpayers between \$460,000 and \$525,000
---Moved by Tany, seconded by Boyd, to approve. Motion carried. (Res. 2022 - 13)
 - **9-27-25** Submitting proposed Saginaw County Funding Metrics for the annual appropriation to Saginaw Future, Inc. for economic development activities in FY 2023
---Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)

For consideration prior to the Special Board Session on August 8, 2022 at 5:00 p.m.

- **9-8-1** Requesting approval to amend the FY 2022 Great Lakes Bay Michigan Works! Administrative Budget to Eliminate Deficit
---Moved by Ruth, seconded by Boyd, to appropriate \$156,000 from Discretionary Program funds and to reduce wages through furlough if necessary. Motion carried. (Board Report)

VI. Miscellaneous---**None**

VII. Adjournment---**Moved by Ruth, seconded by Tany, to adjourn. Motion carried; time being 4:53 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk

MINUTES
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, October 6, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Tracey Slodowski, Jack Tany, Carl Ruth
Others: Robert Belleman, Koren Thurston, Dave Gilbert, Judge Barbara Meter, Dana Westendorf,
Marissa Sawdon

- I. Call to Order ---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**September 8, 2022 - Attached**)
---**Moved by Ruth, seconded by Slodowski, to approve. Motion carried.**
- IV. Public Comment - *Speakers limited to 3 minutes* ---**None**
- V. Agenda

1. **Todd Borders, Court Administrator, 10th Circuit – Family Division**, re:

- **10-18-6** Requesting amendment of the FY 2023 Budget to accept (1) Account 292 – “Raise the Age” Grant from the State of Michigan in the amount of \$200,000; and (2) Account 278 28512 – CPLR Grant in the amount of \$70,843
---**Moved by Ruth, seconded by Tany, to approve with the amendment of Account 292 changed to 278. Motion carried. (Board Report)**

2. **Referred for review and discussion from September 27, 2022 Board Session**

- **9-27-32** Submitting an Addendum to Draft #2 of the proposed FY 2023 Budget for approval (*Increase within the Information Technology budget of \$114,088 to allow for an additional four (4) months of mainframe hosting by BlueHill*)
---**After discussion, the committee decided to continue reviewing this item at the next Budget/Audit Committee meeting.**

VI. Miscellaneous

---**Chairman Ruth spoke about the great investment the VirTra Training system is and recounted his experience testing out the simulation yesterday with Undersheriff Gomez and other commissioners. He suggested scheduling a time for all commissioners to take part.**

VII. Adjournment ---**Moved by Ruth, seconded by Tany, to adjourn. Motion carried; time being 4:34 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Marissa Sawdon, Committee Clerk

MINUTES
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, November 10, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Tracey Slodowski, Jack Tany, Carl Ruth
Others: Robert Belleman, Vanessa Guerra, Tim Novak, Koren Thurston, Dave Gilbert, Tarsha Works, Undersheriff Gomez, Jaime Ceja, Sheldon Matthews, Suzy Koeplinger, Marissa Sawdon, and Mary Williams

- I. Call to Order **---Krafft at 4:01 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes **(October 6, 2022 - Attached)**
---Moved by Ruth, seconded by Tany, to approve. Motion carried.
- IV. Public Comment - *Speakers limited to 3 minutes* **---None**
- V. Agenda

1. **Tony DePelsMaeker, Maintenance Director**, re:

- **11-22-13** Requesting the use of General Fund-fund balance in the amount of \$9,800 to create a lactation/nursing area in the courthouse for the needs of our employees
---Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)

2. **Tim Novak, County Treasurer**, re:

- **11-22-10** Submitting its 2022 Foreclosing Governmental Unit Report of Real Property Foreclosure Sales Report
---Moved by Ruth, seconded by Boyd, to receive and file. Motion carried. (Receive & File)

3. **Christina Harrington, Health Officer, Health Department**, re:

- **11-22-11** Requesting approval of two (2) new fees to its fee schedule: High Dose Flu (\$80) and Trichomonas Testing (\$11.50)
---Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)

4. **Bonnie Kanicki, Director, Animal Care & Control**, re:

- **11-22-14** Requesting use of fund balance in the amount of \$200,000 for video surveillance, access control, software & licensing, and intrusion/alarm detection at the new Animal Care & Control building
Discussion was held regarding the need for surveillance and how the millage funds have been appropriated. The committee also discussed how delaying installment would raise costs in the future. Ms. Kanicki was asked to provide reports on millage revenue and the contract for the system before the upcoming Board Session.
---Moved by Ruth, seconded by Slodowski, to approve. Motion carried. (Board Report)

5. **Robert V. Belleman, Controller/CAO**, re:

- **11-22-12** Requesting amendment of the FY 2023 General Fund budget by \$25,000 for County wide appreciation events, including but not limited to the annual Christmas Holiday Party and pancake breakfasts, using re-appropriated non-tax revenue

---Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)

6. **Referred for discussion with Josh Brown, I.T. Director, from 10-6-22 Budget/Audit Committee**

(Increase within the Information Technology budget of \$114,088 to allow for an additional four (4) months of mainframe hosting by BlueHill)

---Discussion was held regarding Blue Hill Mainframe hosting and the goal date to completely transition to Tyler Munis.

7. Miscellaneous

---Undersheriff Gomez, as advised, informed the committee of a list of equipment needing updating and asked the committee members to consider adding funding for the updates. He was advised to take the next step of submitting a request to next month's committee meeting.

8. Adjournment ***---Moved by Ruth, seconded by Tany, to adjourn. Motion carried; time being 5:07 p.m.***

Respectfully Submitted,
Dennis Krafft, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
BUDGET/AUDIT COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Thursday, December 8, 2022 – 4:00 p.m.

Present: Dennis Krafft – Chair, Christopher Boyd – Vice-Chair, Tracey Slodowski, Jack Tany, Carl Ruth
Others: Robert Belleman, Koren Thurston, Dave Gilbert, Undersheriff Gomez, Marne Daggett,
Bill Stanuszek, Jennifer Broadfoot, Suzy Koeplinger, and Mary Williams

- I. Call to Order---**Krafft at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**November 10, 2022 - Attached**)
---**Moved by Ruth, seconded by Boyd, to approve. Motion carried.**
- IV. Public Comment - *Speakers limited to 3 minutes*---**None**
- V. Agenda

1. **William L. Federspiel, Sheriff; Miguel Gomez, Undersheriff**, re:

- **12-20-4** Requesting the use of fund balance (\$1.9 million available) to purchase various items for its support units as follows:
 - Emergency Response Unit; up to \$20,799 for an ATV multi-use vehicle and \$5,000 for ATV storage trailer
 - Tactical Emergency Medical Support; \$7,199.98 for ballistic helmets
 - Saginaw County Dive Team/Marine Division; \$85,808 for various supplies and \$180,000 for a Metal Shark 21' Law Enforcement Boat
 - Mobile Command Center, \$1,065,484
 - Total Request: \$1,364,290 – Total Request w/o Command Center \$298,806
---**Moved by Ruth, Seconded by Slodowski, to fund the support unit requests of \$298,806 w/o the Command Center. Motion carried by unanimous roll call vote. (Board Report)**

2. **Robert V. Belleman, Controller/CAO**, re:

- **12-20-5** Requesting authorization by the Controller to identify eligible ARPA expenses in the General Fund to minimize reporting activities equal to the amounts already approved by the Board of Commissioners; and to identify General Fund ARPA eligible expenses to allocate the lump sum Revenue Replacement contributions for FY 2022 (\$1 million) and FY 2023 (\$3,315,285) General Fund deficit
---**Moved by Boyd, seconded by Ruth, to approve. Motion carried by unanimous roll call vote. (Board Report)**
- **12-20-6** Requesting approval of a Resolution authorizing the County of Saginaw to publish a Notice of Intent to issue bonds in an amount not to exceed \$11 million to cover costs associated with the design and construction of a new Mosquito Control facility
---**Moved by Ruth, seconded by Boyd, to approve. Motion carried. (Res. 2022 – 18)**

3. **Marne Daggett, Regional Manager, MERS of Michigan, and Robert V. Belleman, Controller/CAO**, re:
 - **12-20-7** Presentation of the Municipal Employees' Retirement System (MERS) of Michigan Annual Actuarial Valuation Report for year ending December 31, 2021, our defined benefit plan that is funded by employer contribution, participant contributions, and investment earnings (*On file/Posted on Web*)
--- **(No Action Taken)**

4. Miscellaneous
---**Commissioner Krafft requested that the County Treasurer, Tim Novak, provide Interest & Investment Reports on a quarterly basis beginning in January 2023.**

5. Adjournment---**Moved by Tany, seconded by Boyd, to adjourn. Motion carried; time being 4:56 p.m.**

Respectfully Submitted,
Dennis Krafft, Committee Chair
Suzy Koeplinger, Committee Clerk