

# AGENDA

## HUMAN SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

**Monday, March 4, 2024 – 4:00 p.m.**

Members: Gerald Little – Chair, Tracey Slodowski – Vice-Chair, Michael Webster, Lisa Coney, Christopher Boyd

Others: Administrator, Finance Director, Civil Counsel, Board Staff, *Media*

I. Call to Order

II. Welcome

III. Correction/Approval of Minutes (***February 5, 2024 – Attached***)

IV. Public Comment

- *Speakers limited to 3 minutes*

V. Agenda

1. **Jessica Sargent, Director, Commission on Aging, re:**

- **3-19-1** Requesting approval to place a renewal and increase of its current millage from 0.59 mills up to 0.69 mills on the August 2024 ballot for the years 2025 – 2030, both inclusive, which if fully levied is estimated to raise \$4,547,105 in the first year of the levy

2. Any other matters to come before the committee

VI. Miscellaneous

VII. Adjournment

# MINUTES

DRAFT

## HUMAN SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

**Monday, February 5, 2024 – 4:00 p.m.**

Present: Gerald Little – Chair, Tracey Slodowski – Vice-Chair, Michael Webster, Lisa Coney, Christopher Boyd

Others: Mary Catherine Hannah, Koren Thurston, Dave Gilbert, Jaime Ceja, Mark Rankin, Saltanat Mambetova, Teresa Crook, Cheri Burk, Phil Kaatz, Monica Jean, Tom Miller Jr., Bruce McKinney, Catherine Hicks, Marissa Sawdon and Suzy Koeplinger

- I. Call to Order ---**Little at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (*January 8, 2024*)  
---**Moved by Boyd, seconded by Coney, to approve. Motion carried.**
- IV. Public Comment ---**None**
  - *Speakers limited to 3 minutes*
- V. Agenda
  1. **Mark Rankin, MSU Extension, District 9 Director, re:**
    - **2-20-1** Providing quarterly data reports for October – December 2023 and providing information on the Agribusiness and Agricultural Institute (AABI)  
**Mr. Rankin detailed the information in his report and offered a compiled list of MSU Extension 2023 programs.**  
---**Moved by Webster, seconded by Boyd, to receive and file. Motion carried.**  
**(Receive & File)**  
  
**Staff from the MSUE Agribusiness and Agricultural Institute (AABI) - Teresa Crook, Phil Kaatz, Saltanat Mambetova, Cheri Burk, and Monica Jean introduced themselves, explained the scope of their positions with MSU Extension, and the positive impact of the programs on farmers, the local economy and commodity groups.**
  2. Any other matters to come before the committee ---**None**
- VI. Miscellaneous ---**None**
- VII. Adjournment ---**Moved by Coney, seconded by Boyd, to adjourn. Motion carried; time being 4:33 p.m.**

Respectfully Submitted,  
Gerald Little, Committee Chair  
Suzy Koeplinger, Committee Clerk



# SAGINAW COUNTY COMMISSION ON AGING

...Providing Services, Programs and Opportunities for Older Adults...

# HUMAN SERVICES

3-19-1

February 28, 2024

Commissioner Christopher S. Boyd, Chairman  
Board of Commissioners  
111 S. Michigan Avenue  
Saginaw, MI 48602

RECEIVED  
SAGINAW COUNTY  
BOARD OF COMMISSIONERS  
2024 FEB 28 PM 3:02

**RE: MILLAGE RENEWAL AND INCREASE REQUEST**

Dear Chairman Boyd:

**REQUEST SECTION:** The Commission on Aging (COA) is requesting approval to place a renewal and increase of its current millage from 0.59 mills up to 0.69 mills on the August 2024 ballot for the years 2025-2030, both inclusive, which if fully levied is estimated to raise \$4,547,105 in the first year of the levy.

The draft ballot language is as follows:

### SAGINAW COUNTY COMMISSION ON AGING

### EXTRA VOTED MILLAGE RENEWAL AND INCREASE PROPOSAL

"For the purpose of continuing the operation of the Saginaw County Commission on Aging within the County, shall the County of Saginaw, Michigan ("County") RENEW the previously approved extra millage, which last resulted in a levy of .59 mill (\$0.59 per \$1000.00) of taxable valuation of such property as finally equalized, and INCREASE the millage limitation on the total amount of general ad valorem taxes, which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, which will result in a total levy of up to .69 mill (\$0.69 per \$1000.00) of taxable valuation of such property in the years 2025 to 2030, both inclusive, which renewal and increase is estimated to raise up to \$4,547,105 in the first year?"

**BACKGROUND INFORMATION SECTION:** The six-year current Senior Millage final levy will be December 31, 2025. Therefore, the Commission on Aging will need to again ask for community support for the Senior Millage, and it is the recommendation of the COA Advisory Board, by unanimous motion, to request a renewal and an increase from 0.59 to 0.69.

The board had an in-depth discussion regarding the importance of programs and services offered by the Commission on Aging to constituents in their districts. It was determined that these services would *significantly* have to be reduced if COA did not ask for an increase. The increase is anticipated to generate a projected additional \$659,000 in revenue the first year of the levy. A four-year renewal without an increase, was considered. Without an increase it is projected that year 1 of a renewal would

result in a \$186,613 deficit, year 2 a \$334,509 deficit, year 3 a \$344,670 deficit, and year 4 a \$612,756 deficit. The agency does not have sufficient resources to support this, even short term. A reduction in services would also result in lost federal/state resources for Saginaw County, as grant funding is tied into most positions/programs at the agency.

When the Commission on Aging asked for a renewal and increase in 2018, cost projections were utilized but were very conservative in that request. It was and continues to be important to not to ask for more than we need, but to also recognize when the cost of operations is not possible without adequate support. Subsequently, the agency could also not project the impact of the Wage Compensation Study, which was implemented in 2018 and 2020, on our budget, and the COVID-19 pandemic's impact on food/supplies costs for the Nutrition program, which continues to see a high demand for services. Food/supplies alone absorbed a 10-15% year over year increase from April 2020 to September 2023 (approximately a \$200,000 increase on the budget), which has been supported by pandemic relief funding through CARES, FFCRA, and Older American Act ARPA funds. At the end of FY24, these funds will be depleted. Consequently, fund balance will be required to balance the FY25 budget to maintain current operations (FY25 is the last operating year on the current millage).

Census data from 2020 results show that 27% of the population in Saginaw County is over the age of 60 and only expected to increase. The youngest "baby boomer" generation turns 60 this year. Meaning that the baby boomer age range is now from 60 years old to 78 years old. Individuals born between 1946 and 1964 reflected the *largest birth rates in history*, now qualify for services provided by Commission on Aging. Census Bureau reports show older adults are living longer, are more likely to live alone and have fewer children whom they can rely on. The Commission on Aging is a first point of contact for older adults and their families to understand what options are available to them in the community. More times than not an older adult is aging in place not needing help, then suddenly go into crisis. Whether a medical event, loss of a spouse or companion, or family dynamics change, there are a multitude of variables that can affect one's independence. As individuals age, they will need more in-home supports to safely age in their home. A person's physical ability to access community supports and activities directly affects their quality of life. Nutrition, socialization, access to medical care, and transportation are critical components to aging well. When physical conditions affect a person to the point that they can no longer drive and lose the ability to venture outside of their home environment, supports such as transportation and home delivered meals becomes a lifeline for that person. The senior centers also provide important access points for older adults to understand services available to them, obtain nutritious food options, benefit from socialization, and often find purpose through new friendships and volunteerism.

Much consideration was given regarding the economic climate and impact an increase could have on constituents in Saginaw County. However, reducing programs and services as the population is getting older and needing more supports is an option that does not make sense. As a community, we need to think about older adults and how we can continue to support them. The importance of programs and services was especially evident during the COVID-19 pandemic, when many agencies/organizations were closed, the Commission on Aging adapted and ensured services never discontinued. New programs were added to complement current programming (such as virtual Caregiver Support and Carry-out Meal Program). Services and programs continue to be evaluated to ensure priority is placed on our most vulnerable older adults and responsible use of taxpayer dollars. Additionally, external grants, resources, and new partnerships are always considered to expand and/or support programming. As our population ages, *accessibility to programs and services* should be placed at a high priority as a County, as this affects overall *quality of life*.

**FINANCIAL INFORMATION SECTION:** Attachment A: Projection at .59 mills; Attachment B: Projection at .69 mills; Attachment C: Capital Needs; Attachment D: Fund Balance.

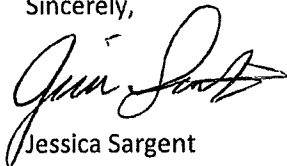
**PARTNERSHIP/COLLABORATION SECTION:** Partnerships are vital to the operation of the Commission on Aging. Local property taxes account for approximately 60% of the agencies operating budget. These funds are utilized to provide the match to leverage other federal, state, and local grant funding and/or donations of goods to provide services to those in need. Ongoing partnerships include Region VII Area Agency on Aging, United Way of Saginaw County, AmeriCorps Senior, Michigan Department of Transportation, SVRC Industries, Saginaw ISD Transitions Program, Saginaw Transit Authority and Regional Services, and more.

**STRATEGIC PLANNING SECTION:** This request is aligned with State-of-the-Art County Services, Continued Responsible Management of Fiscal Resources, Increased Collaboration Between Public and Private Sectors. This is also aligned with the Commission on Aging's Senior Services Strategic Plan, adopted in March 2022, which identified the need to advocate for a millage renewal and increase.

**RECOMMENDATION SECTION:** I am recommending the Board of Commissioners approve the above language, as reviewed, modified and approved by Civil Counsel, and direct the County Clerk to place the question before the electorate at the August 6, 2024, Primary Election.

I will be present at the March Human Services Committee meeting for discussion and to answer any questions.

Sincerely,



Jessica Sargent  
Commission on Aging Director

Saginaw County Commission On Aging

	Budgeted FY24	Projected 2025	Projected 2026	Projected 2027	Projected 2028	Projected 2029	Projected 2030	Projected 2031
Region VII/USDA	\$ 1,613,613	\$ 1,206,076	\$ 1,206,076	\$ 1,206,076	\$ 1,206,076	\$ 1,206,076	\$ 1,206,076	\$ 1,206,076
Federal Grants-Medicaid	\$ 181,000	\$ 181,000	\$ 181,000	\$ 181,000	\$ 181,000	\$ 181,000	\$ 181,000	\$ 181,000
Other States & Fed & Local	\$ 1,847,814	\$ 1,139,714	\$ 1,155,320	\$ 1,171,238	\$ 1,187,474	\$ 1,204,035	\$ 1,220,927	\$ 1,238,157
Fees	\$ 43,500	\$ 44,030	\$ 44,570	\$ 45,122	\$ 45,684	\$ 46,258	\$ 46,843	\$ 47,440
Donations	\$ 243,298	\$ 243,298	\$ 243,298	\$ 243,298	\$ 243,298	\$ 243,298	\$ 243,298	\$ 243,298
Property Taxes	\$ 3,446,984	\$ 3,769,101	\$ 3,888,105	\$ 4,004,748	\$ 4,248,637	\$ 4,248,637	\$ 4,376,096	\$ 4,507,379
Local Community Stabilization	\$ 153,000	\$ 153,000	\$ 153,000	\$ 153,000	\$ 153,000	\$ 153,000	\$ 153,000	\$ 153,000
Interest	\$ 14,000	\$ 14,140	\$ 14,281	\$ 14,424	\$ 14,568	\$ 14,714	\$ 14,861	\$ 15,010
Other Resources	\$ 109,307	\$ 109,307	\$ 109,307	\$ 109,307	\$ 109,307	\$ 109,307	\$ 109,307	\$ 109,307
<b>Total Revenue</b>	<b>\$ 7,652,516</b>	<b>\$ 6,859,666</b>	<b>\$ 6,994,957</b>	<b>\$ 7,128,213</b>	<b>\$ 7,389,044</b>	<b>\$ 7,406,325</b>	<b>\$ 7,551,408</b>	<b>\$ 7,700,667</b>
Personnel Expenditures	\$ 3,915,399	\$ 4,088,833	\$ 4,275,317	\$ 4,473,148	\$ 4,683,104	\$ 4,905,995	\$ 5,142,716	\$ 5,344,779
Operating Expenditures	\$ 2,762,806	\$ 2,820,879	\$ 2,901,253	\$ 2,984,574	\$ 3,045,610	\$ 3,108,086	\$ 3,172,036	\$ 3,237,513
Capital	\$ 973,500	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
<b>Total Expenses</b>	<b>\$ 7,651,705</b>	<b>\$ 6,914,712</b>	<b>\$ 7,181,570</b>	<b>\$ 7,462,722</b>	<b>\$ 7,733,714</b>	<b>\$ 8,019,081</b>	<b>\$ 8,319,752</b>	<b>\$ 8,587,292</b>
<b>Fund Balance/Projected</b>	<b>\$ 811</b>	<b>\$ (55,046)</b>	<b>\$ (186,613)</b>	<b>\$ (334,509)</b>	<b>\$ (344,670)</b>	<b>\$ (612,756)</b>	<b>\$ (768,344)</b>	<b>\$ (886,625)</b>

Assessed Millage Rate 0.5891  
 Passed Millage Rate 0.5900  
 Estimated Taxable in 2025 (FY26) \$ 6,590,007,743

**Projection Based on Millage Rate 0.59**





County of Saginaw											
Capital Needs/Requests											
Department:	Commission on Aging										
											COUNTY ARPA FUNDS PLANNED
											Capital Item Request
Prioritized Request #	Capital Item	2024	2025	2026	2027	2028	2029	2030	2031	Funding Source	Description or Explanation of Capital Item
1	Transportation Replacement Vans *Awarded funding for 6 vehicles 2024	\$539,000	\$77,000				\$539,000	\$71,000		MDOT	COA transportation vans are eligible for replacement using MDOT funds when they reach five years of service. Currently, there is an up to seven percent matching funds requirement. FY 2024 represents 7 van replacement, FY 2025 represents 1 Van Replacement
2	Electric Transportation Vans and charging station infrastructure	\$356,250								MDOT	Purchase of 2 electric transportation vehicles. Install charging station at Schust location. This project is 100% funded by federal/state funds
3	Marie E. Davis: HVAC upgrades	\$416,000								ARPA	New boiler system and air conditioner units, temperature controls.
4	Marie E. Davis: Lighting and ceiling sitework	\$78,000								ARPA	Add gypsum board lid above ceiling (drywall), upgrade interior lighting with LED fixtures.
5	Marie E. Davis: Main toilet rooms renovation	\$169,000								ARPA	Includes demolition, underground sewer repairs, new plumbing fixtures, new wall construction, doors, toilet partitions & accessories, finishes, and exhaust fans.
6	Marie E. Davis: Power and Fire Alarm Revisions	\$29,900								ARPA	Wiring system original to building, recommended to make a few device replacements and ground fault circuit updates. Fire alarm system is aged and will likely not be serviceable in the near future
7	Eleanor Frank and Marie E. Davis Senior Center Furnishings	\$120,000								ARPA	New tables, chairs, blinds, lounge furniture at both senior centers.
8	Marie E. Davis: Exterior Bike Racks	\$2,000								ARPA	Purchase bike rack for install on the outside of senior center for participant use.
9	Eleanor Frank/Main Office: Exterior renovations	\$25,000								ARPA	Roof covering exterior stair, new canopy senior center patio, new canopy at staff entrance.
10	Eleanor Frank Kitchen Walk-in and Reach-in Coolers		\$150,000							ARPA	Replace three walk in coolers at the central kitchen, add new reach-in coolers in meals on wheels area.
11	Senior Center (s) refrigerator/freezer unit replacement	\$30,000								OAA ARPA	Replace units at Chesaning and Frankenmuth senior center
12	Dispatcher Office Furniture		\$9,000							MDOT	Replace All the Furniture in Dispatcher's Office
13	Marie E. Davis Kitchen Renovations	\$70,200								ARPA	Includes new countertops and casework, finishes, plumbing and doors.
14	Marie E. Davis Vestibule Expansion/Signage Removal Cleaning	\$53,300								ARPA	Demolition, new structure at entrance, new finishes and sliding door entrance.
15	Marie E. Davis Senior Center, Office, and Grandparents renovations	\$132,600								ARPA/MILLAGE	New IT closet, lobby, exterior/interior doors, powered screen (not all ARPA eligible- may exceed ARPA budget)
16	Eleanor Frank Interior Lighting upgrades				\$130,000					MILLAGE	Replace all lighting with new LED fixtures
17	Eleanor Frank Exterior Sitework		\$100,000							MILLAGE	Parking lot, ADA ramps and exterior lighting upgrades
18	Eleanor Frank HVAC upgrades		\$130,000							MILLAGE	Includes supplemental cooling, test and balance entire system, new temperature controls and diffuser replacements
19	Eleanor Frank Fire Alarm, Protection and Power Revisions			\$45,500						MILLAGE	
20	Eleanor Frank Kitchen Make Up Air Unit		\$52,000							MILLAGE	
21	Eleanor Frank Kitchen Replace Grease Interceptor		\$15,600							ARPA	Grease trap is sealed shut, inaccessible if blockage occurs
22	Eleanor Frank Kitchen Meals on Wheels Room		\$28,600							MILLAGE	Includes new sliding door, vestibule and MOW room renovations
23	Eleanor Frank Senior Center Kitchen and Kitchen Renovations		\$188,500							MILLAGE	Kitchen, serving room, dry storage, toilet revisions, janitor closet, senior center kitchen, breakroom
24	Eleanor Frank Kitchen New Commercial Dishwasher		\$19,500							MILLAGE	Replace dishwasher that only sanitizes.
25	Eleanor Frank Elevator Cab Upgrades			\$9,750						MILLAGE	
26	Eleanor Frank Office Renovation					\$71,500				MILLAGE	Office work, waiting room, staff restroom, IT/janitor closet, conference room
27	Eleanor Frank Main Toilet Room Renovation		\$156,000							ARPA	Demolition, new plumbing, fixtures, toilet partitions, wall tiles/flooring, automatic door openers, exhaust fans



County of Saginaw											
Capital Needs/Requests											
Department:	Commission on Aging										
COUNTY ARPA FUNDS PLANNED										Capital Item Request	
Prioritized Request #	Capital Item	2024	2025	2026	2027	2028	2029	2030	2031	Funding Source	Description or Explanation of Capital Item
28	Eleanor Frank Vestibule Renovation					\$65,000				MILLAGE	Entrance doors, new roof structure, storefront entrance
29	Eleanor Frank Basement Renovation			\$113,750						MILLAGE	All basement renovations including plumbing
30	Meals on Wheels Hot/Cold Food Delivery Truck (x4)				\$90,000	\$90,000	\$90,000	\$90,000		MILLAGE	Replace vehicles: (2) 2018, (1) 2019, (1) 2020, (1) 2022
31	Meals on Wheels Vehicles				\$25,000	\$40,000				MILLAGE	Cargo Van (2015), Equinox (2021), Impala (2011)
32	Eleanor Frank-Offices			\$5,000	\$15,000	\$15,000	\$15,000	\$15,000	\$5,000		Office desk/furniture replacement
	<b>Totals</b>	<b>\$2,021,250</b>	<b>\$926,200</b>	<b>\$174,000</b>	<b>\$260,000</b>	<b>\$281,500</b>	<b>\$644,000</b>	<b>\$176,000</b>	<b>\$5,000</b>	<b>\$4,487,950</b>	
Means of Financing		2024	2025	2026	2027	2028	2029	2030	2031	Totals	
Commission on Aging Millage		\$0	\$518,600	\$174,000	\$260,000	\$281,500	\$105,000	\$105,000	\$5,000	\$1,449,100	
Federal/State Grant		\$895,250	\$86,000	\$0	\$0	\$0	\$539,000	\$71,000	\$0	\$1,591,250	
OAA ARPA		\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$30,000	
COUNTY ARPA		\$1,096,000	\$321,600	\$0	\$0	\$0	\$0	\$0	\$0	\$1,417,600	
<b>Totals</b>		<b>\$2,021,250</b>	<b>\$926,200</b>	<b>\$174,000</b>	<b>\$260,000</b>	<b>\$281,500</b>	<b>\$644,000</b>	<b>\$176,000</b>	<b>\$5,000</b>	<b>\$4,487,950</b>	

**Saginaw County COA**  
**Fund Balance as of 9-30-23**

<b>Fund Balance Reserved</b>	
Employee Payroll Reserve	\$ 770,781.50
Reserve for Budget Stabilization	\$ 305,718.40
Restricted Funds	\$ 29,735.75
<b>Total Reserved Funds</b>	<u>\$ 1,106,235.65</u>
<b>Unrestricted Fund Balance</b>	\$ 886,438.22
<b>Current Budgeted Surplus</b>	\$ 361,490.11
<b>Projected Unrestricted Fund Balance</b>	<u>\$ 1,247,928.33</u>
<b>Projected Total Fund Balance</b>	<u>\$ 2,354,163.98</u>