

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, January 13, 2021 - 4:00 p.m.

VIA TELECONFERENCE PER PA 228 & PA 254 of 2020

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Carol Ewing, Jack Tany, Carl Ruth
Others: Robert Belleman, Dave Gilbert, Christopher Boyd, JoAnn Crary, Jonathan Block, Bill Smith, Tim Novak, Herb Spence, Kelly Suppes, Bonnie Kanicki, Greg Bator, Vanessa Guerra, Suzy Koeplinger, Cindy Louchart, Sue Arceo

***The County Services Committee meeting was held via Zoom.
As the County Building was closed to the public, the meeting was open remotely
to allow participation during the public portion of the meeting.***

I. Call to order---**Webster at 4:00 p.m.**

Roll-call by County Clerk Vanessa Guerra as follows:

Commissioner Ewing – Birch Run, MI

Commissioner Tany – Carrollton Twp., MI

Commissioner Ruth – Saginaw, MI

Vice-Chair Krafft – Frankenmuth, MI

Chair Webster – Saginaw, MI

II. Welcome

III. Public Comment (*Speakers limited to 3 minutes*)

- Herb Spence, Spence Brothers Construction, stated he doesn't want to hold up the projects and he fully supports the Responsible Contractor Policy because of qualifications and costs. He agrees with the recommendation to appoint Spence Brothers as the Construction Manager on TheDow Event Center project because of its experience with former Dow projects and parking ramps. Although both Spence Brothers and Granger Construction are qualified for the Saginaw County Animal Care & Control Resource Center project, Mr. Spence believes his company will keep costs lower and would be the best value on both projects.
- Commissioner Boyd brought up the issue of approval and publishing of committee minutes that was discussed at previous committee meetings. Dave Gilbert, Civil Counsel, stated he will be drafting an opinion.

IV. Agenda

Approval of 2021 Committee and Board Session Calendar

---Moved by Krafft, seconded by Ruth, to approve the 2021 Committee and Board Session Calendar. Motion carried.

2. (*Held over from December 15, 2020 Special County Services Committee*)

Kelly Suppes, Purchasing/Risk Manager, re:

- **12-15-22** Requesting approval of a recommendation from the Evaluation Committee that reviewed responses to a Request for Qualification (RFQ) for Construction Management Services for the Saginaw County Animal Care & Control Resource Center and award of the contract to Granger Construction

---Kelly Suppes, Purchasing/Risk Manager, gave an overview of the evaluation process and reviewed the additional information she and the Controller were requested to provide after the December 15, 2020 Special County Services Committee meeting held prior to the Board Session. Discussion was held regarding the differences between a Construction Manager and a General Contractor. Greg Bator stated Construction Managers can provide cost and schedule control, especially ahead of bids.

---Moved by Ruth, seconded by Krafft, to approve the recommendation. Motion carried by the following roll-call vote:

Yes: Ewing, Krafft, Ruth - 3

No: Tany, Webster - 2

(Board Report)

- **1-19-14** Submitting additional information on the selection of Construction Manager for the SCACC Resource Center

---Moved by Ruth, seconded by Krafft, to receive and file. Motion carried.

- **12-15-23** Requesting approval of a recommendation from the Evaluation Committee that reviewed responses to a Request for Qualification (RFQ) for Construction Management Services for the Dow Event Center Capital Projects and award of the contract to Spence Brothers; further, requesting approval of a proposed Resolution that assigns general oversight and management of the renovation of the Dow Event Center Capital Improvement Project to the Saginaw County Building Authority

---Ms. Suppes gave an overview of the additional information she and the Controller submitted on the Dow Event Center project.

---Moved by Krafft, seconded by Ruth, to approve the recommendation. Motion carried by the following roll-call vote:

Yes: Ewing, Krafft, Ruth, Tany and Webster – 5

No: - 0

(Board Report)

- **1-19-15** Submitting additional information on the selection of Construction Manager for the Dow Event Center

---Moved by Ruth, seconded by Tany, to receive and file. Motion carried.

V. Miscellaneous---***Krafft requested more information as he works through the selection process.***

(1) Summary from each member of selection committee on why they chose who they chose

(2) Naming potential subcontractors, with an idea of their location

(3) Consideration for local bidders; he appreciates Spence using local contractors

Belleman agreed to provide comments regarding the technical and interview process (subjective v objective). The list of subcontractors would be just FYI, when bidding occurs we will know more because costs drive that list. He agreed with the 5 points in scale if local and inside county. He and Kelly Suppes can formalize this request.

VI. Adjournment---***Moved by Tany, seconded by Krafft, to adjourn. Motion carried; time being 4:41 p.m.***

Respectfully Submitted,

Michael Webster, Committee Chair

Vanessa Guerra, County Clerk

Suzy Koeplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, February 10, 2021 - 4:00 p.m.

VIA TELECONFERENCE PER PA 228 & PA 254 of 2020

Present: Michael Webster – Chair (*Saginaw, MI*), Dennis Krafft – Vice-Chair (*Frankenmuth, MI*), Carol Ewing (*Birch Run, MI*), Jack Tany (*Carrollton Twp., MI*), Carl Ruth (*Saginaw, MI*)

Others: Robert Belleman, Dave Gilbert, Bill Smith, Vanessa Guerra, Angie Miller, Bonnie Kanicki, Brian Wendling, Chris Taylor, Greg Bator, Herb Spence, Jennifer Broadfoot, Justin Pomerville, Koren Thurston, Norm Bamberger, Tom Knaub, Travis Brady, Veronica Horn, Bill Stanuszek, Suzy Koeplinger, Sue Arceo, Cindy Louchart

The County Services Committee meeting was held via Zoom.

As the County Building is closed to the public except by appointment, the meeting was open remotely to allow participation during the public portion of the meeting.

- I. Call to order---**Michael Webster at 4:02 p.m.**
- II. Welcome/Roll-Call---**Roll-call with location was taken by the County Clerk**
- III. Correction/Approval of Minutes---**Moved by Krafft, seconded by Ruth, to approve all County Services Committee meeting Minutes taken during the pandemic. Motion carried.**
---Moved by Ruth, seconded by Tany, to approve the January 13, 2021 County Services Committee meeting Minutes. Motion carried.
- IV. Public Comment---**None**
- V. Agenda
 1. **Referral from January 19, 2021 Board Session:**
 - Approval to designate Granger as Construction Manager for the Saginaw County Animal Care & Control project (*Attached: Comm. 12-15-22 and Comm. 1-19-14*)
---Moved by Krafft, seconded by Ewing, to approve designation of Granger as Construction Manager for the SCACC project. Motion carried after the following roll-call vote as follows: Yes: Ewing, Krafft, Ruth. No: Tany, Webster. Motion carried. (Board Report)
 2. **Referral from February 3, 2021 Committee of the Whole:**
 - Approval of new County Policy #244 “Responsible Contractor Policy” w/ Resolution and revisions to County Policy #241 “Purchasing Policy” (*Attached: November 2020 Version*)
---Moved by Ruth, seconded by Krafft, to approve new County Policy #244 w/Resolution and revisions to County Policy #241. Motion carried after the following roll-call vote as follows: Yes: Krafft, Ruth, Webster. No: Ewing, Tany. Motion carried. (Board Report)
 3. **Brian Wendling, Public Works Director, re:**
 - **2-16-7** Requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Webster Drain Drainage District in an amount not to exceed \$815,000
---Moved by Ruth, seconded by Krafft, to approve. Motion carried by unanimous roll-call vote.

▪ **2-16-8** Submitting the 2020 Annual Drain Assessment Report (*Receive & File*)
---**Moved by Krafft, seconded by Ruth, to receive and file. Motion carried.**

4. **Robert Belleman, Controller/CAO, re:**

▪ **2-16-9** Requesting approval for HW Browne Airport to accept a Sweeper Truck donated by MBS International Airport (*Referred from Airport Committee*)
---**Moved by Krafft, seconded by Ewing, to approve the donation of a Sweeper Truck from MBS International Airport. (Board Report)**

▪ Update on Saginaw Public School District interest in Mosquito Abatement Commission property
---**Mr. Belleman provided a brief update on the status of the discussions with the Saginaw Public School District and held a brief discussion with commissioners. (Email in file with information from William A. Kibbe & Associates, Inc.) Tany moved, seconded by Ruth, to receive and file. Motion carried.**

VI. Miscellaneous---**None**

VII. Adjournment---**Moved by Ruth, seconded by Tany, to adjourn. Motion carried. Time being: 4:28 p.m.**

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, March 3, 2021 - 4:00 p.m.

VIA ZOOM PER P.A. 254 of 2020 (MCL 15.263)

Present: Michael Webster – Chair (*Saginaw, MI*), Dennis Krafft – Vice-Chair (*Frankenmuth, MI*), Carol Ewing (*Birch Run, MI*), Jack Tany (*Carrollton Twp., MI*), Carl Ruth (*Saginaw, MI*)
Others: Robert Belleman, Dave Gilbert, Koren Thurston, Jennifer Broadfoot, Cindy Louchart, Sue Arceo, Jamie Furbush, Greg LaMarr, Delena Spates-Allen, Sheldon Matthews, Vanessa Guerra, Tom Miller, JoAnn Crary, Steve Jonas, Christopher Boyd, Sophia Stanuszek

The County Services Committee meeting was held via Zoom.

As the County Building is closed to the public except by appointment, the meeting was open remotely to allow participation during the public portion of the meeting.

- I. Call to order---**Michael Webster at 4:00 p.m.**
- II. Welcome/Roll-Call--- **Roll-call with location was taken by the County Clerk**
- III. Correction/Approval of Minutes (*February 10, 2021*)
---**Moved by Tany, seconded by Ewing, to approve. Motion carried.**
- IV. Public Comment---**None**
- V. Agenda
 1. **Jamie Furbush, President/CEO, Frankenmuth Convention and Visitors Bureau, re:**
 - **3-16-14** Submitting the completed audit for fiscal year ending September 30, 2020 (*Receive & File*)
---**Moved by Ruth, seconded by Tany, to receive and file. Motion carried.**
 2. **JoAnn Crary, President, Saginaw Future, re:**
 - **3-16-15** Submitting the first quarter report (October 1, through December 31, 2020) pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement (*Receive & File*)
---**Moved by Ruth, seconded by Krafft, to provide \$123,300 in funding pursuant to the First Amendment to the Saginaw County/Saginaw Future Services Agreement based on performance-based funding metrics to address job creation, new investment and government contracts awarded. Motion carried by unanimous roll-call vote. (Board Report)**
 3. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**
 - **3-16-13 BIRCH RUN TOWNSHIP** sending notice of a public informational session on Wednesday, March 3, 2021 at 8:00 a.m.
---**Moved by Ruth, seconded by Ewing, to receive and file. Motion carried.**
- VI. Miscellaneous---**None**
- VII. Adjournment---**Moved by Tany, seconded by Ewing, to adjourn. Motion carried; time being 4:38 p.m.**

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, April 7, 2021 - 4:00 p.m.

VIA ZOOM PER PA 267 of 1976/PA 228 of 2020

& Local Emergency Declaration dated April 1, 2021

Present: Michael Webster – Chair (*Saginaw, MI*), Dennis Krafft – Vice-Chair (*Frankenmuth, MI*), Carol Ewing (*Birch Run, MI*), Jack Tany (*Carrollton Twp., MI*), Carl Ruth (*Saginaw, MI*)
Others: Robert Belleman, Dave Gilbert, Koren Thurston, Josh Brown, Brian Keenan-Lechel, Denise Babbitt, Tom Trombley, Vanessa Guerra, JoAnn Crary, Suzy Koeplinger, Cindy Louchart, Sue Arceo

The County Services Committee meeting was held via Zoom.

As the County Building is closed to the public, except by appointment, this meeting was held remotely pursuant to and consistent with PA 267 of 1976 / PA 228 of 2020 and a Local Emergency Declaration dated April 1, 2021.

- I. Call to order---**Michael Webster at 4:00 p.m.**
- II. Welcome/Roll-Call---**Roll-call with location was taken by the County Clerk**
- III. Correction/Approval of Minutes (*March 3, 2021*)
---**Moved by Tany, Seconded by Ewing, to approve. Motion carried.**
- IV. Public Comment---**None**
 - *Speakers limited to 3 minutes*
 - *Please utilize the "Raise Hand" option if on Zoom or *9 if calling in*
- V. Agenda
 1. **JoAnn Crary, President, Saginaw Future, Inc., re:**
 - **4-20-1** Submitting the Economic Development Corporation 2020 Annual Report pursuant to PA 388 of 1974 as amended (*Receive & File*)
---**Moved by Ruth, seconded by Tany, to receive and file. Motion carried. Ms. Crary provided a brief overview of the Economic Development Corporation 2020 Annual Report.**
 2. **Josh Brown, Director, Information Technology, re:**
 - **4-20-3** Requesting approval of a Performance Resolution required by the Michigan Department of Transportation (MDOT) to continue the Saginaw County Fiber Installation/Implementation Project
---**Moved by Ruth, seconded by Tany, to approve. Motion carried by unanimous roll-call. Josh Brown provided a brief explanation of the Saginaw County Fiber Installation/Implementation Project. (Board Report)**
 3. **Denise Babbitt, Director, Equalization, re:**
 - **4-20-7** Submitting Form L-4024, Report of Equalization, indicating the statement of valuation in 2020 for all townships and cities in Saginaw County
---**Moved by Krafft, seconded by Ruth, to approve the Report of Equalization. Motion carried by unanimous roll-call vote. (Board Report)**

4. **Brian Keenan-Lechel, Director, Parks & Recreation, re:**

- **4-20-9** Requesting approval to submit 2021 Special License Applications with the Michigan Liquor Control Commission to allow for beer and wine to be served at adult-oriented parks events

---Moved by Krafft, seconded by Ruth, to allow Mr. Keenan-Lechel to submit application to Michigan Liquor Control Commission and return to the Board of Commissioners for approval prior to event. Motion carried. (Board Report)

- **4-20-10** Requesting approval of changes to Imerman Memorial Park Bark Park Rules, Sec. G, after adoption by the Parks & Recreation Commission, two (2) public meetings, and input from many dog park patrons

---Moved by Krafft, seconded by Ruth, to approve changes to Imerman Memorial Park Bark Park Rules, Sec. G. Motion carried. (Board Report)

5. **Robert Belleman, Controller/CAO, re:**

- **4-20-11** Requesting approval to donate planning related documents and maps to the Castle Museum of Saginaw County History

---Moved by Tany, seconded by Krafft, to approve the donation of planning related items to the Castle Museum. Motion carried. (Board Report)

VI. Miscellaneous---***None***

VII. Adjournment---***Moved by Ruth, seconded by Ewing, to adjourn. Motion carried; time being 4:33 p.m.***

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, May 5, 2021 - 4:00 p.m.

VIA ZOOM PER PA 267 of 1976/PA 228 of 2020

& Local Emergency Declaration dated April 8, 2021

Present: Michael Webster – Chair (Saginaw, MI), Dennis Krafft – Vice-Chair (Frankenmuth, MI), Carol Ewing (Birch Run, MI), Jack Tany (Carrollton Twp., MI), Carl Ruth (Saginaw, MI)
Others: Robert Belleman, Dave Gilbert, Koren Thurston, Josh Brown, Brian Keenan-Lechel, Denise Babbitt, Tom Trombley, Vanessa Guerra, JoAnn Crary, Suzy Koeplinger, Cindy Louchart, Sue Arceo

The County Services Committee meeting was held via Zoom.

As the County Building is closed to the public, except by appointment, this meeting was held remotely pursuant to and consistent with PA 267 of 1976 / PA 228 of 2020 and a Local Emergency Declaration dated April 8, 2021.

- I. Call to order---**Michael Webster at 4:00 p.m.**
- II. Welcome/Roll-Call---**Roll-call with location was taken by the County Clerk**
- III. Correction/Approval of Minutes (April 7, 2021)
---**Moved by Tany, Seconded by Ewing, to approve. Motion carried.**
- IV. Public Comment---**None**
- V. Agenda
 1. **JoAnn Crary, President, Saginaw Future, Inc., re:**
 - **5-18-1** Submitting its second quarter report, January 1 through March 31, 2021 and request for \$23,430 in performance-based funding pursuant to the First Amendment to the Saginaw County and Saginaw Future Services Agreement
Ms. Crary provided a screen shot of the Funding Calculation, showing the performance totals to date as \$146,730, which includes the \$23,430 requested, leaving a balance of \$3,270 for the remainder of FY 2020/2021. Moved by Krafft, seconded by Tany, to approve. Motion carried by unanimous roll-call vote. (Board Report)
 2. **Brian J. Wendling, Public Works Commissioner, re:**
 - **5-18-8** Requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds in the amount of \$7,000,000 for the Gage Drain Drainage District
---**Moved by Ruth, seconded by Krafft, to approve. Motion carried by unanimous roll-call vote. (Board Report/Resolution)**
 - **5-18-9** Requesting approval to amend the 2021 Soil Erosion FY 2021 Budget and replace a current vehicle
Funds to purchase a vehicle were in the soil erosion budget for FY 2020 budget, however due to COVID-19 the vehicle was not purchased. Requesting funds be placed in the FY 2021 budget to purchase the vehicle. In exchange, the vehicle is scheduled for replacement in the FY 2022 budget, however that would not happen and the purchase/replacement will be deferred to the FY 2023 budget. Moved by Krafft, seconded by Ruth, to approve. Motion carried by unanimous roll-call vote. (Board Report)

- **5-18-10** Requesting a change in the compensation package of the Public Works Commissioner to include a vehicle and phone allowance at a bi-weekly rate of \$460.00, in lieu of a county vehicle and county provided cell phone
---Moved by Tany, seconded by Krafft, to table this matter to the June 9, 2021 CSC Agenda.

3. INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)

- **5-18-3** **VILLAGE OF MERRILL** sending notice of a public hearing on the request from Gemini Capital Management XIII, LLC at 235 W. Saginaw, St., Merrill, MI to establish a Commercial Rehabilitation District *(Receive & File)*

- **5-18-4** **VILLAGE OF MERRILL** sending notice of a public hearing on the request from Mo Coco Coffee at 104 E. Saginaw St., Merrill, MI to establish a Commercial Rehabilitation District *(Receive & File)*

---Moved by Ruth, seconded by Krafft, to receive and file. Motion carried

4. Robert Belleman, Controller/CAO, re:

- **5-18-5** Submitting the 2021 First Quarter Finance and Program Reports of the Saginaw County Historical Society *(Receive & File)*

---Moved by Krafft, seconded by Tany, to receive and file. Motion carried.

VI. Miscellaneous---**None**

VII. Adjournment---**Moved by Krafft, seconded by Ruth, to adjourn. Motion carried; time being 4:38 p.m.**

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, June 9, 2021 - 4:00 p.m.

VIA ZOOM PER PA 267 of 1976/PA 228 of 2020

& Local Emergency Declaration dated April 8, 2021

Present: Michael Webster – Chair (*Saginaw, MI*), Dennis Krafft – Vice-Chair (*Frankenmuth, MI*), Carol Ewing (*Birch Run, MI*), Jack Tany (*Genesee County, MI*), Carl Ruth (*Saginaw, MI*)
Others: Bill Smith, Koren Thurston, Jennifer Broadfoot, Vanessa Guerra, Tim Novak, Kelly Suppes, JoAnn Cray, Brian Wendling, Brian Keenan-Lechel, Angie Miller, Steve Jonas, Mike Smith, Steven's iPhone, Commissioner Sheldon Matthews, Janice Wazny, Chris Taylor, Chloe Woods, Terry Greer, Kirk Smith, Kyle Bostwick, Suzy Koepplinger, Cindy Louchart, Sue Arceo

The County Services Committee meeting was held via Zoom.

As the County Building is closed to the public, except by appointment, this meeting was held remotely pursuant to and consistent with PA 267 of 1976 / PA 228 of 2020 and a Local Emergency Declaration dated April 8, 2021.

- I. Call to order---**Webster at 4:00 p.m.**
- II. Welcome---**Roll-call with location was taken by the County Clerk**
- III. Correction/Approval of Minutes (**May 5, 2021 - Attached**)
---**Moved by Tany, seconded by Ruth, to approve. Motion carried.**
- IV. Public Comment---**None**
- V. Agenda

(Tabled at May County Services Committee)

1. **Brian J. Wendling, Public Works Commissioner, re:**

- **5-18-10** Requesting a change in the compensation package of the Public Works Commissioner to include a vehicle and phone allowance at a bi-weekly rate of \$460.00, in lieu of a county vehicle and county provided cell phone
---**Mr. Wendling provided a brief overview of his request. Discussion was held based on the submissions of Kelly Suppes, Purchasing/Risk Manager, regarding her analysis of county vehicles and cell phones.**
---**Moved by Ruth, seconded by Tany to approve the requests from Brian Wendling. Roll-call vote: Tany – Yes; Ewing – No; Krafft – No; Ruth – Yes; Webster – No. Motion failed.**
- **6-22-4** **PURCHASING/RISK MANAGER** submitting an analysis of the County cost vs. the standard IRS reimbursement rate for take home/administrative vehicles
--- **Ms. Suppes provided an overview of the analysis requested and answered questions regarding County cost vs. the standard IRS reimbursement rate for take home/administrative vehicles. Moved by Krafft, seconded by Ruth, to receive and file. Motion carried.**
- **6-22-5** **PURCHASING/RISK MANAGER** submitting a listing of all County-issued cell phones and the monthly cost of each

--- Ms. Suppes provided a spreadsheet listing all County issued cell phones and service (excluding Law Enforcement). Moved by Krafft, seconded by Ruth, to receive and file. Motion carried.

2. Steve Jonas, Executive Vice President, Saginaw Future, Inc., re:

- ❖ *Steve Jonas provided an overview of the two (2) Commercial Rehabilitation District projects proposed for the Village of Merrill.*
- ❖ *Kirk Smith gave a brief history and condition of the structures to be updated/renovated.*
- ❖ *Janice Wazny, Clerk at Village of Merrill, discussed with the committee how the potential two (2) projects will be significant assets to the Merrill community and surrounding area and asking commissioners to approve the establishment of Commercial Rehabilitation Districts for each business.*

- **6-22-11** **VILLAGE OF MERRILL** sending certified Resolutions Establishing Commercial Rehabilitation Districts for Mo-Coco's at 104 E. Saginaw Street and Gemini Capital Management XIII, LLC at 235 W. Saginaw Street, Merrill, MI
- **6-22-12** **SAGINAW FUTURE** submitting information on the Resolutions Establishing Commercial Rehabilitation Districts for Mo-Coco's at 104 E. Saginaw Street and Gemini Capital Management XIII, LLC at 235 W. Saginaw Street, Merrill, MI
- **6-22-13** **GEMINI CAPITAL MANAGEMENT LLC** submitting information in support of its request to establish a Commercial Rehabilitation District at 235 W. Saginaw St., Merrill, Michigan

---Moved by Tany, seconded by Ruth, to approve 6-22-11, 6-22-12 and 6-22-13. Motion carried by unanimous roll-call vote. (Board Report)

3. Brian Keenan-Lechel, Parks & Recreation Director, re:

---Mr. Keenan-Lechel provided a brief explanation of each request and answered questions from commissioners.

- **6-22-14** Requesting approval to contribute \$30,000 from its FY 2021 Budget for the development of the former SMI / future riverfront park project (Saginaw River Headwaters Rec Area)
---Moved by Krafft, seconded by Ruth, to approve up to \$30,000. Motion carried by unanimous roll-call vote. (Board Report)
- **6-22-15** Submitting an update with additional detail regarding the special license application for the upcoming Adult Mystery Movie Night at Imerman Memorial Park
---Moved by Krafft, seconded by Tany, to receive and file. Motion carried.
- **6-22-25** Requesting approval of a "flowage easement" with the State of Michigan related to the BayZil Trail
---Moved by Ruth, seconded by Krafft, to approve. Motion carried by unanimous roll-call vote. (Board Report)

4. **Dave Gilbert, Civil Counsel, and Kelly Suppes, Purchasing/Risk Manager, re:**
 - **6-22-16** Requesting approval of proposed amendments to County Policy #244 – Responsible Contractor Policy
--- Bill Smith, Civil Counsel, highlighted the changes that were made in the policy and answered questions from commissioners. Moved by Ruth, seconded by Krafft, to receive and file. Motion carried.

 5. **Richland Township, re:**
 - **6-22-17** Requesting appointment by the Board Chair of George Kipfmiller, Greg Turner, and Tom Mayan, Sr. to the Richland Township Construction Board of Appeals pursuant to PA 230 of 1972
---Moved by Tany, seconded by Ruth, to receive and file. Motion carried. Bill Smith, Civil Counsel, reviewed the legal issues regarding the appointments for Richland Township. The appointments are made by the Chair of the Saginaw County Board of Commissioners.

 6. **Koren Thurston, Finance Director, re:**
 - **6-22-30** Submission of FY 2022 Budget
*---Ms. Thurston provided a brief overview of the FY 2022 Budget, highlighting the following tabs in the binder that was recently delivered to the Board Office for each Commissioner to review. 1) Budget Letter of Transmittal & Debt Service Schedules; 2) Draft Budget Resolutions A, B, C & D; 3) Budget Summaries and Personnel Costs per Department; 4) Draft Capital Improvement Plan; and 5) Draft Fee Schedules.
---Krafft moved, seconded by Ruth, to receive and file. Motion carried.*

 7. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**
 - **6-22-6** **VILLAGE OF BIRCH RUN DDA** submitting notice of an informational meeting during its regular DDA meeting on Thursday, June 17, 2021 at 7:30 a.m. via Zoom
 - **6-22-7** **BAY CITY PUBLIC SCHOOLS** submitting Form L-4029 detailing the property tax levies for Bay City Public Schools
 - **6-22-8** **BAY CITY PUBLIC SCHOOLS** submitting revised Form L-4029 detailing the property tax levies for Bay City Public Schools
 - **6-22-9** **MICHIGAN DEPARTMENT OF TREASURY** sending the Preliminary State Equalization Report for the 2021 tax year as approved by the State Tax Commission
 - **6-22-10** **MICHIGAN DEPARTMENT OF TREASURY** sending the Final State Equalization Report for the 2021 tax year as approved and certified by the State Tax Commission
---Moved by Ruth, seconded by Krafft, to receive and file 6-22-6 through 6-22-10. Motion carried.
- VI. Miscellaneous---*None*
- VII. Adjournment---*Moved by Krafft, seconded by Tany, to adjourn. Motion carried; time being 5:30 p.m.*

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
COUNTY SERVICES COMMITTEE
111 S. Michigan Ave., Room 200, Saginaw MI 48602
Wednesday, August 4, 2021 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Carol Ewing, Jack Tany, Carl Ruth
Others: Robert Belleman, Dave Gilbert, Vanessa Guerra, Koren Thurston, Leah Puskar, Kyle Bostwick,
Nicole Perez, Cassi Zimmerman, Tom Miller, Jr., Suzy Koeplinger, Cindy Louchart

- I. Call to order---**Michael Webster at 4:00 p.m.**
- II. Welcome (*The Chair moved Item #4 to #7*)
- III. Correction/Approval of Minutes (*June 9, 2021 - Attached*)
---Moved by Ruth, seconded by Tany, to approve. Motion carried.
- IV. Public Comment---**None**
- V. Agenda

1. **Commissioner Sheldon Matthews**, re:

- Discussion of a car allowance for the Public Works Commissioner was referred back to County Services Committee from the Committee of the Whole (CoW) meeting held on June 28, 2021. Commissioner Dennis Krafft suggested implementing a car allowance policy that would apply to all affected employees/officials.

---Chairman Ruth began discussion regarding the car allowance. Moved by Ruth, seconded by Tany, to approve \$460/mo. car allowance for Brian Wendling. Roll-call vote: Yes: Tany, Ruth. No: Krafft, Ewing, Webster. Motion failed.

---Moved by Krafft, seconded by Ruth, to establish a county-wide policy on personal vehicle stipend in lieu of county vehicle. The Controller will have up to ninety (90) days to develop and submit the policy. Motion carried by unanimous roll-call vote.

2. **Brian Wendling, Public Works Commissioner**, re:

- **8-17-10** Requesting approval of a Full Faith and Credit Resolution regarding the sale of bonds for the Sanderson Drain Drainage District and the Shorts Creek Drain Drainage District

---Moved by Krafft, seconded by Ruth, to approve the sale of bonds for the Sanderson Drain Drainage District. Motion carried by unanimous roll-call vote. (Board Report)

---Moved by Krafft, seconded by Ruth, to approve the sale of bonds for the Shorts Creek Drain Drainage District. Motion carried by unanimous roll-call vote. (Board Report)

3. **Kelly Suppes, Purchasing/Risk Manager**, re:

- **8-17-12** Requesting approval of proposed amendments to County Policy #241 – Purchasing Policy

---Moved by Krafft, seconded by Ewing, to approve. Motion carried. (Board Report)

4. **Robert V. Belleman, Controller/CAO**, re:
 - **8-17-11** Submitting the 2021 Second Quarter Reports on behalf of the Historical Society of Saginaw County (Castle Museum and out-county museums)
---Moved by Ruth, seconded by Tany, to receive and file. Motion carried.
 - **8-17-24** Requesting approval of a Stipulation to Entry of Order Modifying 1916 Injunction (“Flint River Stipulation”) regarding the North Branch of the Flint River Intercounty Drainage District
---Moved by Ruth, seconded by Tany, to approve. Motion carried. (Board Report)
5. **Tom Miller, Jr., Saginaw Future**, re:
 - **8-17-25** Submitting its Third Quarter Report (April 1 – June 30, 2021) and requesting approval of \$3,270 in performance-based funding in accordance with the First Amendment to the Saginaw County and Saginaw Future Services Agreement
---Moved by Ruth, seconded by Krafft, to approve. Motion carried by unanimous roll-call vote. (Board Report)
6. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**
 - **8-17-8** **BAY CITY PUBLIC SCHOOLS** submitting signed Form L-4029 detailing the property tax levies for Bay City Public Schools
 - **8-17-9** **BIRCH RUN TOWNSHIP** submitting its Annual Tax Increment Financing Act report pursuant to MCL 125.4911
---Moved by Ruth, seconded by Krafft, to receive and file. Motion carried.
7. **Vanessa Guerra, County Clerk**, re:
 - **8-7-21** Providing an overview of the request to relocate the three divisions of the County Clerk’s Office as well as additional staffing in the Circuit Court Records Office
---Moved by Krafft, seconded by Tany, to receive and file. Motion carried.

VI. Miscellaneous---*Krafft addressed the recently enacted Responsible Contractor Policy and the increase in the Local Preference allocation of points from 5 to 10 for Saginaw County contractors. He asked for future discussion on the matter, especially as to distortion of the bids and what the impact is on incoming bids.*

VII. Adjournment---*Moved by Ruth, seconded by Krafft, to adjourn. Motion carried; time being 4:56 p.m.*

Respectfully Submitted,
Michael Webster, Committee Chair
Suzy Koeplinger, Committee Clerk
Vanessa Guerra, County Clerk

MINUTES

COUNTY SERVICES COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

Wednesday, September 8, 2021 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Carol Ewing, Jack Tany, Carl Ruth
Others: Robert Belleman, Dave Gilbert, Vanessa Guerra, Koren Thurston, Leah Puskar, Brian Wendling, Jamie Furbush, Suzy Koeplinger

- I. Call to Order---**Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**August 4, 2021 - Attached**)
---**Moved by Krafft, seconded by Tany, to approve. Motion carried.**
- IV. Public Comment
 - *Speakers limited to 3 minutes*
 - None**
- V. Agenda
 1. **Brian Wendling, Public Works Commissioner**, re:
 - **9-21-3** Requesting approval of a Full Faith and Credit Resolution regarding the sale of notes for the Gradt Drain Drainage District
---**Moved by Krafft, seconded by Ewing, to approve. Motion carried. (Board Report/Res. A)**
 2. **Jamie Furbush, Frankenmuth Convention & Visitors Bureau**, re:
 - **9-21-4** Submitting its FY 2022 Budget for approval by the Board of Commissioners
---**Moved by Krafft, seconded by Ewing, to approve. Motion carried. (Board Report)**
- VI. Miscellaneous---**None**
- VII. Adjournment---**Moved by Ruth, seconded by Krafft, to adjourn. Motion carried. Time being 4:22 p.m.**

Respectfully Submitted,
Michael Webster, Committee Chair
Suzy Koeplinger, Committee Clerk
Vanessa Guerra, County Clerk

MINUTES
COUNTY SERVICES COMMITTEE
111 S. Michigan Ave., Room 200, Saginaw MI 48602
Wednesday, October 6, 2021 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Carol Ewing, Jack Tany, Carl Ruth
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Leah Puskar, Denise Babbitt, Dennis Borchard, Mike Gerard, Dan Armentrout, Chris Rishko, Tony DePelsMaeker, Joann Crary, Kyle Bostwick, Suzy Koeplinger, Cindy Louchart

- I. Call to Order---**Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**September 8, 2021 - Attached**)
---**Moved by Krafft, seconded by Ruth, to approve. Motion carried.**
- IV. Public Comment---**None**
- V. Agenda

1. **Anthony DePelsMaeker, Maintenance Director**, re:
 - **10-19-1** Requesting an increase in the County Credit Card limit of \$25,000 for Anthony DePelsMaeker (Director) and \$75,000 for Stacey Bell-Trevino (Office Manager) to pay specific vendors with no additional fees
---**Moved by Krafft, seconded by Ruth, to approve. Motion carried by unanimous roll-call vote. (Board Report)**
2. **Dennis Borchard, Managing Director; Dan Armentrout, Director of Engineering; and Mike Girard, Director of Finance & Benefits, Saginaw County Road Commission**, re:
 - **10-19-3** Submitting its 2020 Annual Report for review and discussion
---**Moved by Krafft, seconded by Ewing, to receive and file. Motion carried.**
3. **JoAnn Crary, President, Saginaw Future, Inc.**, re:
 - **10-19-4** Submitting information and providing an update on the Great Lakes Tech Park
---**Moved Krafft, seconded by Tany, to receive and file. Motion carried.**
4. **Christopher Rishko, CEO, Great Lakes Bay Michigan Works!**, re:
 - **10-19-6** Requesting approval of a new Interlocal Agreement with the Counties of Bay, Gratiot, Isabella, Midland and Saginaw effective January 1, 2022 – December 31, 2026
---**Moved by Krafft, seconded by Ruth, to approve. Motion carried. (Board Report)**
5. **Denise Babbitt, Equalization Director**, re:
 - **10-19-9** Requesting approval of the 2021 Saginaw County Apportionment Report
---**Moved by Krafft, seconded by Ruth, to approve. Motion carried. (Board Report)**

6. **INFORMATIONAL COMMUNICATIONS** *(To be Received & Filed in Committee)*

- **10-19-2 BIRCH RUN TOWNSHIP** sending notice of a DDA Special Meeting on October 13, 2021 at 8:00 a.m.
---Moved by Ruth, seconded by Tany, to receive and file. Motion carried.

VI. Miscellaneous---**None**

VII. Adjournment---**Moved by Krafft, seconded by Ruth, to adjourn. Motion carried; time being 4:24 p.m.**

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
COUNTY SERVICES COMMITTEE
111 S. Michigan Ave., Room 200, Saginaw MI 48602
Wednesday, November 3, 2021 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Carol Ewing, Jack Tany, Carl Ruth
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Koren Thurston, Leah Puskar, Kelly Suppes,
Annette Rummel, Steve Jonas, Brian Wendling, Brian Smith, Suzy Koeplinger, Hannah Olsen

- I. Call to Order---**Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes
---**Moved by Krafft, seconded by Tany, to approve the October 6, 2021 CSC Minutes. Motion carried.**
- IV. Public Comment---**None**
- V. Agenda

- 1. **Annette Rummel, President/CEO, Saginaw County Convention & Visitors Bureau**, re:
 - **11-16-6** Submitting the final copy of the 2020 Audit (*receive and file*) and requesting approval of its 2022 Budget
---**Dr. Rummel presented to the committee the final copy of the CVB 2020 Audit and what their plans are with the 2022 budget. Commissioner Webster asked about the projections for 2022 and Mrs. Rummel indicated that they are following almost exactly the projection from Oxford Economics. The 2022 budget was calculated from the 2019 budget, but reduced by 25%, being conservative on income and expenses. Moved by Ruth, seconded by Krafft, to receive and file the 2020 Audit and approve the 2022 Budget. Motion carried. (Board Report)**
- 2. **Steve Jonas, Executive Vice President, Saginaw Future Inc.**, re:
 - **11-16-7** Submitting a request on behalf of Gemini Capital Management XIII, LLC to hold a Public Hearing and approve a proposed Resolution approving a Brownfield Plan for property located at 235 W. Saginaw and 135 S. Eddy Street, Village of Merrill.
---**Mr. Jonas, along with Brian Smith from Gemini, submitted and presented on a proposed Resolution approving a Brownfield Plan for property in the Village of Merrill. Jonesfield Township and Merrill have already approved the project, but a resolution by the board is needed to approve the plan. Discussion was held regarding the 15 year tax capture and the taxable value of the property as it is going to be a frozen investment for 10 years. Moved by Ruth, seconded by Ewing, to approve with the stipulation that additional information will be provided. Motion carried. (Board Report/Resolution)**
- 3. **Kelly Suppes, Purchasing/Risk Manager**, re:
 - **11-16-8** Submitting modifications of County Policy #422 – “Administrative Policy on Cellular Telephones” for approval.

---Kelly Suppes recently reviewed the county policy regarding cellphones and submitted modifications she would like to make. Enact a \$40 stipend to be paid quarterly for all employees that have a cell phone provided by the county but use personal phones, clarify that replacement costs would be paid by the department unless it was determined the damage was from owner neglect, capping the cost of phones at \$400, and if the device is returned without passcodes/locks removed, the employee would be responsible to pay the fair-market value. Moved by Krafft, seconded by Tany, to approve. Motion carried. (Board Report)

4. **Robert Belleman, Controller/CAO**, re:

From August 4, 2021 County Services Committee

- Discussion of a car allowance for the Public Works Commissioner was referred back to County Services Committee from the Committee of the Whole (CoW) meeting held on June 28, 2021. Commissioner Dennis Krafft suggested implementing a car allowance policy that would apply to all affected employees/officials.

- **11-16-5** Submitting information and proposed changes to County Policy #421 – “Administrative Policy on Vehicle Assignment Utilization”
---Mr. Belleman reached out to other counties in regards to vehicle allowances and county-provided vehicles for specific employees. Most county administrators responded that they didn’t provide a vehicle allowance. Discussion was held regarding providing a pool vehicle that all county employees could use/have access to for official county use. No action.

5. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**

- **11-16-9** **VILLAGE OF BIRCH RUN DDA** sending the completed Annual Report on Status of Tax Increment Financing Plan for FY 2021
---Motion by Ruth, seconded by Ewing, to receive and file. Motion carried.

VI. Miscellaneous

---Mr. Belleman brought forward the suggestion made at Courts and Public Safety Committee that employees be given Friday, November 12th (day after Veterans Day) off. It is being presented to all committees because the next board meeting isn’t until after that date and would be retroactive. Moved by Ruth, seconded by Krafft, to approve. Motion carried.

VII. Adjournment---*Moved by Ruth, seconded by Krafft, to adjourn. Motion carried; time being 5:20 p.m.*

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
COUNTY SERVICES COMMITTEE
111 S. Michigan Ave., Room 200, Saginaw MI 48602
Wednesday, December 8, 2021 - 4:00 p.m.

Present: Michael Webster – Chair, Dennis Krafft – Vice-Chair, Carol Ewing, Jack Tany, Carl Ruth
Others: Robert Belleman, Dave Gilbert, Vanessa Guerra, Brian Wendling, Darwin Baranski,
Brian Keenan-Lechel, Suzy Koeplinger, Hannah Olsen

- I. Call to Order---**Webster at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**November 3, 2021 - Attached**)
---**Moved by Tany, seconded by Ewing, to approve. Motion carried.**
- IV. Public Comment
 - **Darwin Baranski spoke to the committee about the Parks & Rec ADA Transition Plan. Chairman Webster thanked Mr. Baranski for his contribution to the quality of life in Saginaw County.**
- V. Agenda
 1. **Brian Wendling, Public Works Director, re:**
 - **12-14-5** Requesting approval of Apportionment of Operational Costs and Accepting for File the FY 2022 Budget of the Saginaw Area Storm Water Authority
---**Moved by Krafft, seconded by Tany, to approve. Motion carried. (Resolution B)**
 2. **Brian Keenan-Lechel, Parks & Recreation Director, re:**
 - **12-14-6** Requesting approval to utilize \$475,000 in fund balance in FY 2022 to complete the installation of a Splash Pad, playground, and amenities at Halthco Recreation Area
---**Moved by Ruth, seconded by Krafft, to approve. Motion carried. (Board Report)**
 - **12-14-7** Submitting its recently completed *ADA Transition Plan Update* for the Saginaw County Parks facilities and programs. (*Complete copy on file in the Board Office and Parks & Recreation*)
---**Moved by Krafft, seconded by Ewing, to Receive & File. Motion carried.**
 3. **INFORMATIONAL COMMUNICATIONS (To be Received & Filed in Committee)**
 - **12-14-8 STATE TAX COMMISSION** submitting a resolution from the City of Frankenmuth requesting revocation of the real property component of Industrial Facilities Exemption Certificate No. 2020-019 issued to Frankenmuth Woolen Mill, 570 S. Main St., Frankenmuth, MI
---**Moved by Ruth, seconded by Ewing, to Receive & File. Motion carried.**

VI. Miscellaneous---**None**

VII. Adjournment---**Moved by Krafft, seconded by Tany, to adjourn. Motion carried; time being 4:37 p.m.**

Respectfully Submitted,
Michael Webster, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk