

**MINUTES**  
**COURTS & PUBLIC SAFETY COMMITTEE**  
111 S. Michigan Ave., Room 200, Saginaw MI 48602  
**Tuesday, January 12, 2021 – 4:00 p.m.**  
**VIA TELECONFERENCE PER**  
**PA 228 & PA 254 of 2020**

Present: Sheldon Matthews - Chair, Kathy Dwan - Vice-Chair, Christopher Boyd, Kyle Harris, Carl Ruth  
Others: Robert Belleman, Dave Gilbert, Judge Jackson, Vanessa Guerra, Sue Bidwell, Jennifer Broadfoot, A. Lewis, Mary McLaughlin, Sheriff Federspiel, Undersheriff Gomez, Michael Webster, Jack Tany, Cindy Louchart, Suzy Koeplinger, Sue Arceo

***The Courts & Public Safety Committee meeting was held via Zoom.  
As the County Building is closed to the public, the meeting was open remotely  
to allow participation during the public portion of the meeting.***

I. Call to order---**Matthews at 4:00 p.m.**

***Roll-call by County Clerk Vanessa Guerra as follows:***

***Commissioner Boyd – Saginaw Twp., MI***

***Commissioner Harris – St. Charles, MI***

***Commissioner Ruth – Saginaw, MI***

***Vice-Chair Dwan – Freeland, MI***

***Chair Matthews – Spaulding Twp., MI***

II. Welcome

III. Public comment (*Speakers limited to 3 minutes*) ***\*See Miscellaneous***

IV. Agenda

1. Approval of 2021 Committee and Board Session Calendar

***---Moved by Dwan, seconded by Boyd, to approve the 2021 Committee and Board Session Calendar. Motion carried.***

2. **Robert Belleman, Controller/CAO**, re:

- **1-19-3** Submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project (*On file*)

***---Moved by Ruth, seconded by Boyd, to receive and file the report. Motion carried.***

3. **Hon. Darnell Jackson, Chief Judge**, re:

- Providing an update on the Courts

***---Judge Jackson spoke to the committee about the effect of the COVID pandemic on the courts. Everything came to a grinding halt on March 13, 2020. The courts planned to begin holding jury trials at the Dow Event Center – Red Room in November but the COVID numbers exploded and large gatherings were not permitted. The courts pivoted into holding arraignments in November/December/January. Courtrooms are too small for social distancing and hopefully jury trials can begin in March 2021.***

***---The Controller advised that when they worked out the plan at the Dow, they were going to use CARES Act funding. However, that funding ended December 31, 2020. The courts will have to come to the board to cover the cost of jury trials (\$7,200/day) using General Fund fund balance.***

***---Judge Jackson provided information on watching courtroom activity on YouTube and searching by the Judge's name to view past proceedings. (Clark/Hoffman/Fichtner) He also advised the Supreme Court has issued guidance on allowing remote testimony for preliminary hearings but not jury trials. He will send the plan.***

**4. Undersheriff Mike Gomez, re:**

- Providing the Sheriff "Year in Review" (*on file*) and update on Sheriff Administration & Jail

**V. Miscellaneous---*Under Public Comment, Commissioner Boyd noted that approval of minutes from the previous meeting are not on the agenda. The statute states "all proceedings," not just board minutes, should be approved. He will send Dave Gilbert, Civil Counsel, the relevant statute.***

**VI. Adjournment---*Moved by Dwan, seconded by Harris, to adjourn. Motion carried; time being 4:30 p.m.***

Respectfully Submitted,  
Sheldon Matthews, Committee Chair  
Vanessa Guerra, County Clerk  
Suzy Koeplinger, Committee Clerk

# MINUTES

## COURTS & PUBLIC SAFETY COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

**Tuesday, February 2, 2021 – 4:00 p.m.**

**VIA TELECONFERENCE PER PA 228 & PA 254 of 2020**

Present: Sheldon Matthews – Chair (*Spaulding Twp, MI*), Kathy Dwan - Vice-Chair (*Freeland, MI*), Christopher Boyd (*Saginaw, MI*), Carl Ruth (*Saginaw, MI*)

Absent: Kyle Harris

Others: Robert Belleman, Dave Gilbert, Mary McLaughlin, Amy Deford, Bonnie Kanicki, Vanessa Guerra, Jennifer Broadfoot, Josh Brown, Commissioner Michael Webster, Norm Bamberger, Mark Thompson, Jason MacDonald, Undersheriff Mike Gomez, Veronica Horn, Suzy Koeppinger, Sue Arceo, Cindy Louchart

***The Courts & Public Safety Committee meeting was held via Zoom.  
As the County Building is closed to the public, the meeting was open remotely  
to allow participation during the public portion of the meeting.***

- I. Call to order---**Matthews at 4:00 p.m.**
- II. Welcome--**Roll-call with location taken by County Clerk**
- III. Correction/Approval of Minutes (*January 12, 2021 - Attached*)  
---**Moved by Ruth, seconded by Boyd, to approve. Motion carried.**
- IV. Public comment (*Speakers limited to 3 minutes*)---**None**
- V. Agenda
  1. **Mark Thompson, President, Mobile Medical Response (MMR), re:**
    - **2-16-2** Providing its Tri-Annual Report on response times and other related information  
---**Mark Thompson and Jason MacDonald presented MMR's Tri-Annual Report. Moved by Dwan, seconded by Boyd, to receive and file. Motion carried by unanimous vote.**
  2. **Russell L. Bush, M.D., M.P.H./Randy Pfau, Dir. of Operations and Emergency Mgmt., MIFSM, re:**
    - **2-16-3** Requesting appointment of Randy Tashjian, M.D. as Chief Deputy Medical Examiner, pursuant to MCL 52.201 et seq.  
---**Dr. Bush announced that Randy Pfau is now the Director of Operations and Emergency Management for MIFSM. Dr. Bush stated that Randy has already created an extremely good environment for them and those they are working with. Discussion was held regarding the duties of the Chief Deputy Medical Examiner. Moved by Dwan, seconded by Boyd, to approve. Motion carried by unanimous roll-call. (Board Report)**
  3. **Mary McLaughlin, Community Corrections Manager, re:**
    - **2-16-4** Presenting information on Community Corrections and Jail Reimbursement and the impact each department has to the county  
---**Information on file. No Action.**

4. **Robert Belleman, Controller/CAO, re:**

- **2-16-10** Submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project (*Receive and File*)  
*---Moved by Dwan, seconded by Ruth, to receive and file. Motion carried by unanimous roll-call.*

VI. Miscellaneous

~~Commissioner Boyd requesting consideration, re: WITHDRAWN~~

- ~~▪ Commissioner access to Saginaw County public records~~
  - ~~▪ Compliance with Board Rule 4.10 (Corrected as Board Rule 2.1)~~
  - *---Withdrawn but discussion was held regarding Board Rule 2.1 and posting of minutes under the Open Meeting Act.*
  - ~~▪ Review of purchasing evaluations on SCACC bidding process~~
- **2-16-11 SHERIFF** requesting waiver of the travel ban that was approved by the Board of Commissioners on April 9, 2020 due to the COVID-19 pandemic for the purpose of sending command personnel to Internal Affairs training  
*---Undersheriff Gomez apologized for the late submittal. Undersheriff is requesting a waiver for the ban on Out-of-State business travel to allow Lt. Marsha Austin and Administrative Sergeant Travis Henige to attend training at the Internal Investigation School in Florida in March 2021. Undersheriff said that they will quarantine and work from home when they return. Controller Robert Belleman suggested the Board of Commissioners might want to consider rescinding the Out-Of-State business travel ban altogether. After discussion, Robert Belleman or Jennifer Broadfoot will contact Health Officer Christina Harrington to see if it is still necessary for employees to quarantine after traveling out of Michigan. Moved by Dwan, seconded by Ruth, to approve repealing the Board of Commissioners decision to prohibit travel to seminars and workshops made on April 9, 2020. Motion carried by unanimous roll-call. (Board Report)*

*[NOTE: Jennifer Broadfoot reached out to Christina Harrington to inquire about the Health Department's position on out of state travel (personal and/or professional). Ms. Harrington recommended the County re-instate the requirement for County employees who travel out of state not to return to the office for ten (10) days. The employee could either work from home (if position allows) or use their PTO to cover the ten day period.]*

VII. Adjournment---*Moved by Dwan, seconded by Boyd, to adjourn. Motion carried. Time being 5:05 p.m.*

Respectfully Submitted,  
Cindy L Louchart, Committee Clerk  
Vanessa Guerra, County Clerk  
Sheldon Matthews, Committee Chair

Saginaw County  
Governmental Center  
111 S. Michigan Avenue  
Saginaw, MI 48602

# County of Saginaw Board of Commissioners



**Carl E. Ruth, Chairman**

PHONE (989) 790-5267

[BOC@SAGINAWCOUNTY.COM](mailto:BOC@SAGINAWCOUNTY.COM)

FAX (989) 790-5569

---

**COMMISSIONERS**

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February 25, 2021

DISTRICT #1  
KATHLEEN K. DWAN

**CANCELLATION NOTICE**

DISTRICT #2  
JACK B. TANY

**COURTS AND PUBLIC SAFETY COMMITTEE**

DISTRICT #3  
CHRISTOPHER S. BOYD

TO: Sheldon Matthews, Chair  
Kathy Dwan, Vice-Chair  
Christopher Boyd  
Kyle Harris  
Carl Ruth

DISTRICT #4  
SHELDON MATTHEWS

DISTRICT #5  
JAMES G. THEISEN

DISTRICT #6  
KYLE R. HARRIS

As addressed -

DISTRICT #7  
CAROL E. EWING

Please be advised that the **Tuesday, March 2, 2021** meeting of the Courts and Public Safety Committee has been **CANCELLED** due to lack of agenda items.

DISTRICT #8  
DENNIS H. KRAFFT

Should you have any questions, do not hesitate to call me.

DISTRICT #9  
GERALD D. LITTLE

Sincerely,

DISTRICT #10  
CARL E. RUTH

**Suzy Koeplinger**  
Board Coordinator

DISTRICT #11  
MICHAEL A. WEBSTER

c: Robert Belleman, Controller/CAO  
Koren Thurston, Finance Director  
Jennifer Broadfoot, Personnel Director  
Civil Counsel  
Agenda/Summary Distribution List

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**BOARD STAFF**

---

SUZY KOEPLINGER  
BOARD COORDINATOR

CINDY L. LOUCHART  
ASSISTANT  
BOARD COORDINATOR

SUE ARCEO  
BOARD ASSISTANT

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**AMENDED MINUTES**  
**COURTS & PUBLIC SAFETY COMMITTEE**

111 S. Michigan Ave., Room 200, Saginaw MI 48602

**Tuesday, April 6, 2021 – 4:00 p.m.**

**VIA ZOOM PER PA 267 of 1976/PA 228 of 2020**

**& Local Emergency Declaration dated April 1, 2021**

Present: Sheldon Matthews – Chair (*Spaulding Twp., MI*), Kathy Dwan\* - Vice-Chair (*Midland, MI*),  
Christopher Boyd (*Saginaw Twp., MI*), Carl Ruth (*Saginaw, MI*)  
Absent: Kyle Harris  
Others: Robert Belleman, Bill Smith, Koren Thurston, Jennifer Broadfoot, Koren Thurston, Kyle Bostwick,  
Undersheriff Gomez, Suzy Koepplinger, Cindy Louchart, Sue Arceo

***\*The Board of Commissioners approved a motion at its April 20, 2021 Board Session that declared a vacancy in the Office of Saginaw County Commissioner for District #1, setting aside and declaring void all votes cast by Kathleen K. Dwan (prior office holder) and ratified the actions carried by the votes of the remaining members of those committees.***

***The Courts & Public Safety Committee meeting was held via Zoom.***

***As the County Building is closed to the public, except by appointment, this meeting was held remotely pursuant to and consistent with PA 267 of 1976 / PA 228 of 2020 and a Local Emergency Declaration dated April 1, 2021.***

- I. Call to order---***Sheldon Matthews at 4:00 p.m.***
- II. Welcome---***Roll-call with location was taken by Committee Clerk***
- III. Correction/Approval of Minutes (*February 2, 2021 – Attached – Did not meet in March*)  
---***Moved by Boyd, seconded by Ruth, to approve. Motion carried.***
- IV. Public comment---***None***
- V. Agenda
  1. **Miguel Gomez, Undersheriff**, re:
    - **4-20-8** Requesting discussion of the employee wellness reimbursement program and to give an update on the Saginaw County Sheriff's Office (*Receive & File*)  
---***Discussion was held regarding the fitness facility in the basement of the Sheriff Administration building used by deputies and the possibility of using the annual wellness reimbursement for maintenance/new equipment. The Controller will provide more information at a future meeting. Moved by Ruth, seconded by Dwan, to receive and file. Motion carried.***
  2. **Robert Belleman, Controller/CAO**, re:
    - **4-20-12** Submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project (*Receive & File*)  
---***Moved by Ruth, seconded by Dwan, to receive and file. Motion carried.***
- VI. Miscellaneous---***Mr. Belleman - Judge Jackson is working with Horizons Conference Center to hold court for the next three months. Horizons is the best setting with regard to security. The next step is to determine if monies from the American Rescue Plan can be used to cover the expenses. Commissioner Boyd suggested seeking reimbursement from the State Court Administrators Office (SCAO).***

VII. Adjournment---***Moved by Ruth, seconded by Dwan, to adjourn. Motion carried; time being 4:33 p.m.***

Respectfully Submitted,  
Sheldon Matthews, Committee Chair  
Suzy Koeplinger, Committee Clerk  
Vanessa Guerra, County Clerk

# MINUTES

## COURTS & PUBLIC SAFETY COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

**Tuesday, May 4, 2021 – 4:00 p.m.**

**VIA ZOOM PER PA 267 of 1976/PA 228 of 2020  
& Local Emergency Declaration dated April 8, 2021**

Present: Sheldon Matthews – Chair (Spaulding Twp., MI), Christopher Boyd – Vice-Chair (Saginaw Twp., MI), Kyle Harris (St. Charles, MI), Cynthia Winiecke (Freeland, MI), Carl Ruth (Saginaw, MI)  
Others: Robert Belleman, Dave Gilbert, Jennifer Broadfoot, Undersheriff Mike Gomez, Mary McLaughlin, Trent Boyd, Suzy Koeplinger, Cindy Louchart, Sue Arceo

***The Courts & Public Safety Committee meeting was held via Zoom.***

***As the County Building is closed to the public, except by appointment, this meeting was held remotely pursuant to and consistent with PA 267 of 1976 / PA 228 of 2020 and a Local Emergency Declaration dated April 8, 2021.***

- I. Call to order---***Sheldon Matthews at 4:00 p.m.***
- II. Welcome---***Roll-call with location was taken by the Committee Clerk***
- III. Correction/Approval of Minutes (*April 6, 2021 – Attached*)  
---***Moved by Boyd, seconded by Ruth, to approve as amended. Motion carried unanimously.***
- IV. Public comment---***None***
- V. Agenda
  1. **Mary M. McLaughlin, Community Corrections Manager**, re:
    - **5-18-2** Requesting approval to submit, and accept if awarded, a grant in the amount of \$578,892 from the State of Michigan, Office of Community Corrections  
***Ms. McLaughlin provided a brief overview of the grant and what it covers, which is wages and benefits for Pretrial Services staff as well as methamphetamine/opiate and trauma programs at Tri-cap. Currently at 300 for GPS tether and day reporting. The annual grant has changed slightly due to the target population, which includes methamphetamine/opioid offenses. All programs are available to all Specialty Courts. All prior issues have been resolved, several reviews have taken place and the grant application is submitted on an annual basis.***  
---***Moved by Boyd, seconded by Harris, to approve. Motion carried by unanimous roll-call vote. (Board Report)***
  2. **Robert Belleman, Controller/CAO**, re:
    - **5-18-16** Submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project (*Receive & File*)  
***Mr. Belleman provided a brief update on the status of the tunnel construction. An employee parking lot will be constructed on the sight when the tunnel is completed. Commissioners asked for a preview tour of the tunnel. Undersheriff Gomez will take interested commissioners on a tour when the tunnel is completed.***  
---***Moved by Ruth, seconded by Winiecke, to receive and file. Motion carried.***



VI. Miscellaneous

- ***Commissioner Boyd asked if there is a plan in place to re-open county offices. The Controller responded that re-opening is somewhat up-in-the-air, as it is dependent on the vaccination rate and meeting a low positivity rate. Not sure where SCAO is in re-opening the courts. We can't reopen until MIOSHA and MDHHS releases the remote work requirement. The Board of Commissioners has a re-opening plan in place that was created and put in place last year. Commissioner Boyd requested a copy and the Controller will provide it. The Controller will be bringing a revised plan to the BOC for approval, after input by the Health Officer and Emergency Manager.***
- ***Undersheriff Gomez announced an inmate will be brought to the Courthouse for a hearing before Judge Borrello tomorrow using the transport enclosure that was erected during demolition of the old jail.***

VII. Adjournment---***Moved by Ruth, seconded by Harris, to adjourn. Motion carried; time being 4:18 p.m.***

Respectfully Submitted,  
Sheldon Matthews, Committee Chair  
Suzy Koeplinger, Committee Clerk  
Vanessa Guerra, County Clerk

# MINUTES

## COURTS & PUBLIC SAFETY COMMITTEE

111 S. Michigan Ave., Room 200, Saginaw MI 48602

**Tuesday, June 8, 2021 – 4:00 p.m.**

**VIA ZOOM PER PA 267 of 1976/PA 228 of 2020  
& Local Emergency Declaration dated April 8, 2021**

Present: Sheldon Matthews – Chair (*Spaulding Twp., MI*), Christopher Boyd – Vice-Chair (*Saginaw Twp., MI*), Kyle Harris (*Dewitt, MI @ 4:37 p.m.*), Cynthia Winiecke (*Freeland, MI*), Carl Ruth (*Saginaw, MI*)

Others: Robert Belleman, Dave Gilbert, Vanessa Guerra, Koren Thurston, Jennifer Broadfoot, Commissioner Michael Webster, Kyle Bostwick, Undersheriff Gomez, Lt. Mark Przybylski, Mike Thompson, Mark Thompson, Jason MacDonald, Mary McLaughlin, Suzy Koeplinger, Cindy Louchart, Sue Arceo

***The Courts & Public Safety Committee meeting was held via Zoom.  
As the County Building is closed to the public, except by appointment, this meeting was held remotely pursuant to and consistent with PA 267 of 1976 / PA 228 of 2020 and a Local Emergency Declaration dated April 8, 2021.***

- I. Call to order---**Matthews at 4:00 p.m.**
- II. Welcome---**Roll-call with location was taken by the County Clerk**
- III. Correction/Approval of Minutes (*May 4, 2021 – Attached*)  
---**Moved by Ruth, seconded by Boyd, to approve. Motion carried unanimously.**
- IV. Public comment---**None**
- V. Agenda
  1. **Mark Thompson, President, Mobile Medical Response, re:**
    - **6-22-2** Submitting its tri-annual report on response times and other related information  
---**Mark Thompson introduced Jason MacDonald, Vice President of Operations, and provided a brief overview of the tri-annual report for MMR including statistics on response times and patient satisfaction. Mr. Thompson stressed the continued struggle to retain and recruit EMTs and paramedics despite increasing wages and condensing training to a 7-week program from three (3) months and offering guarantee of a job upon completion of the training program.**  
---**Moved by Ruth, seconded by Boyd, to receive and file. Motion carried.**
  2. **Undersheriff Miguel Gomez, re:**
    - **6-22-3** Requesting discussion on (1) Increasing the number of vehicles in the Sheriff's fleet from 50 to 55; (2) Purchasing fleet vehicles earlier in the year; and (3) Simulator training and location for simulator  
---**Undersheriff Gomez explained the need for increasing the fleet, which included issues revealed as a result of the 2020 flood emergency and the COVID-19 pandemic. The flood emergency caused a need for more patrol vehicles to close roads and more miles were put on patrol vehicles as they provided much needed assistance with delivery of meals on wheels for Commission on Aging.**

*Commissioner Ruth raised the question of a funding source. Undersheriff explained that typically 10 vehicles are sold which will provide approximately \$4,000 per vehicle, however this year they propose keeping five (5) of the vehicles with the lowest mileage and selling only five (5). The only extra funding needed would be insurance coverage for those extra five (5) vehicles. Ms. Thurston explained the insurance amount to be approximately \$1,400 per vehicle and that the FY 2021 budget would have to be amended. Additionally, Undersheriff Gomez requested permission to order the seven (7) replacement vehicles that are in the FY 2022 Budget earlier, prior to the FY 2022 Budget being approved. Typically, the vehicles are ordered after the Budget is approved. This results in the vehicles on order arriving several months into the new budget year. Because of the COVID-19 pandemic, the vehicles ordered last fall, after the FY 2021 budget was approved, resulted in the order being cancelled as the dealership was not able to provide the ordered vehicles. Less expensive vehicles were purchased from out of state dealerships resulting in a cost savings.*

*---Moved by Ruth, seconded by Boyd, to approve (1) Increasing the number of vehicles in the Sheriff's fleet from 50 to 55; and (2) Purchasing fleet vehicles earlier in the calendar year as opposed to waiting for the beginning of the fiscal year. Motion carried by unanimous roll-call vote. (Board Report)*

*---Also discussed was the possibility of the purchase of a Simulator and the possible location for the equipment and the necessary upgrade for training that is expected to be mandated in the very near future.*

3. Mike Thompson, re:

- **6-22-26** Requesting consideration of Saginaw County convening a temporary Task Force with representatives from Judges, Prosecutors, and Police/Sheriff to determine who is locked in the County Jail and who need not be incarcerated and issue a recommendation for reform/reduction

*---No action taken. Commissioner Ruth does not believe a committee is necessary to override the Sheriff on who is or is not incarcerated. Commissioner Boyd believes the issue is already addressed by Community Corrections. Ms. McLaughlin, Community Corrections Manager, agreed with Commissioners.*

4. Bonnie Kanicki, Director, Animal Care & Control, re:

- **6-22-27** Requesting approval to waive Kennel Inspections and associated fees for 2020 due to the COVID-19 pandemic preventing Animal Control Officers from conducting on-site kennel inspections

*---Director Kanicki provided a brief explanation for eliminating the fees for inspection/licensing for 2020, due to the facilities not being able to operate during the COVID-19 pandemic.*

*---Moved by Ruth, seconded by Boyd, to approve. Motion carried by unanimous roll-call vote. (Board Report)*

5. Robert Belleman, Controller/CAO, re:

- **6-22-29** Submitting a Status Report on the Saginaw County Adult Detention & Sheriff Administration Building Project (*Receive & File*)

*---Moved by Ruth, seconded by Winiecke, to receive and file. Motion carried.*

- **6-22-30** Submission of FY 2022 Budget  
*Ms. Thurston provided a brief overview of the FY 2022 Budget, highlighting the following tabs in the binder that was recently delivered to the Board Office for each Commissioner to review. 1) Budget Letter of Transmittal & Debt Service Schedules; 2) Draft Budget Resolutions A, B, C & D; 3) Budget Summaries and Personnel Costs per Department; 4) Draft Capital Improvement Plan; and 5) Draft Fee Schedules.*

VI. Miscellaneous---**None**

VII. Adjournment---**Moved by Ruth, seconded by Harris, to adjourn. Motion carried; time being 5:02 p.m.**

Respectfully Submitted,  
Sheldon Matthews, Committee Chair  
Suzy Koeplinger, Committee Clerk  
Vanessa Guerra, County Clerk

**MINUTES**  
**COURTS & PUBLIC SAFETY COMMITTEE**  
**111 S. Michigan Ave., Room 200, Saginaw MI 48602**  
**Tuesday, August 3, 2021 – 4:00 p.m.**

Present: Sheldon Matthews - Chair, Christopher Boyd – Vice-Chair, Cynthia Winiecke, Carl Ruth  
Absent: Kyle Harris  
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Koren Thurston, Undersheriff Gomez, Dan Weaver, Kyle Bostwick, Nicole Perez, Leah Puskar, Dean Giacoletti, John Deterding, Suzy Koeplinger, Cindy Louchart

- I. Call to order---**Sheldon Matthews at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (*June 8, 2021 – Attached*)  
---**Moved by Ruth, seconded by Winiecke, to approve. Motion carried.**
- IV. Public comment---**None**
- V. Agenda

1. **Daniel Weaver, Saginaw County 9-1-1 Executive Director**, re:

- **8-17-7** Submitting its FY 2022 Budget and approved Resolution that utilizes up to \$500,000 of State Wireless Funds  
---**Mr. Weaver highlighted provisions in the budget: “Up to \$500,000” is usually around but higher than \$400,000; separate line item from 9-1-1-wireless tech local surcharge of \$2.65. Moved by Ruth, seconded by Boyd, to approve. Motion carried. (Board Report)**

2. **Vanessa Guerra, County Clerk**, re:

- **8-17-20** Providing an overview of the request to relocate the three divisions of the County Clerk’s Office as well as additional staffing in the Circuit Court Records Office  
---**County Clerk Guerra provided a detailed explanation for the need to relocate the three divisions of the clerk’s office is due to lack of adequate space at the current location and a recommendation from SCAO to co-locate the three (3) divisions of the Clerk’s Office. Additional staffing and funding is necessary to eliminate delays in processing documents in the required 24-36 hour turnaround time frame. Moved by Ruth, seconded by Winiecke, to receive and file, as approval will occur at Budget/Audit Committee. Motion carried.**

VI. Miscellaneous---

- **Undersheriff Gomez asked if the Clerk’s office will need deputy security at the new location. The Clerk advised not necessary daily due to bullet proof glass, only for elections. He also announced that “Trunk or Treat” will be held Sunday, October 24, 2021 in front of the jail from 2 p.m. – 4 p.m.**
- **Commissioner Boyd commented that Shepler’s Ferry @ Mackinac now has a pirate ship to transport visitors to and from Mackinac Island, however reservations are necessary.**

VII. Adjournment---**Moved by Ruth, seconded by Boyd, to adjourn. Motion carried; time being 4:35 p.m.**

Respectfully Submitted,  
Sheldon Matthews, Committee Chair  
Suzy Koeplinger, Committee Clerk  
Vanessa Guerra, County Clerk

Saginaw County  
Governmental Center  
111 S. Michigan Avenue  
Saginaw, MI 48602

# County of Saginaw

## Board of Commissioners



**Carl E. Ruth, Chairman**

PHONE (989) 790-5267

[BOC@SAGINAWCOUNTY.COM](mailto:BOC@SAGINAWCOUNTY.COM)

FAX (989) 790-5569

**COMMISSIONERS**

September 3, 2021

DISTRICT #1  
CYNTHIA M. WINIECKE

**CANCELLATION NOTICE**

DISTRICT #2  
JACK B. TANY

**COURTS AND PUBLIC SAFETY COMMITTEE**

DISTRICT #3  
CHRISTOPHER S. BOYD

TO: Sheldon Matthews, Chair  
Christopher Boyd, Vice-Chair  
Kyle Harris  
Cynthia Winiecke  
Carl Ruth

DISTRICT #4  
SHELDON MATTHEWS

DISTRICT #5  
JAMES G. THEISEN

DISTRICT #6  
KYLE R. HARRIS

As addressed -

DISTRICT #7  
CAROL E. EWING

Please be advised that the **Tuesday, September 7, 2021** meeting of the Courts and Public Safety Committee has been **CANCELLED** due to lack of agenda items.

DISTRICT #8  
DENNIS H. KRAFFT

Should you have any questions, do not hesitate to call me.

DISTRICT #9  
GERALD D. LITTLE

Sincerely,

DISTRICT #10  
CARL E. RUTH

**Suzy Koeplinger**  
Board Coordinator

DISTRICT #11  
MICHAEL A. WEBSTER

c: Robert Belleman, Controller/CAO  
Koren Thurston, Finance Director  
Jennifer Broadfoot, Personnel Director  
Civil Counsel  
Agenda/Summary Distribution List

**BOARD STAFF**

SUZY KOEPLINGER  
BOARD COORDINATOR

CINDY L. LOUCHART  
ASSISTANT  
BOARD COORDINATOR

SUE ARCEO  
BOARD ASSISTANT

# Board of Commissioners

## Carl E. Ruth, Chairman



Saginaw County,  
Michigan

111 S. Michigan Ave.  
Saginaw, MI 48602



[boc@saginawcounty.com](mailto:boc@saginawcounty.com)



County of Saginaw



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989.790.5267



989.790.5569

### COMMISSIONERS

DISTRICT #1  
CYNTHIA M. WINIECKE

DISTRICT #2  
JACK B. TANY

DISTRICT #3  
CHRISTOPHER S. BOYD

DISTRICT #4  
SHELDON MATTHEWS

DISTRICT #5  
JAMES G. THEISEN

DISTRICT #6  
KYLE R. HARRIS

DISTRICT #7  
CAROL E. EWING

DISTRICT #8  
DENNIS H. KRAFFT

DISTRICT #9  
GERALD D. LITTLE

DISTRICT #10  
CARL E. RUTH

DISTRICT #11  
MICHAEL A. WEBSTER

### BOARD STAFF

SUZY KOEPLINGER  
BOARD COORDINATOR

CINDY L. LOUCHART  
ASSISTANT  
BOARD COORDINATOR

October 1, 2021

### CANCELLATION NOTICE

### COURTS & PUBLIC SAFETY COMMITTEE

TO: Sheldon Matthews, Chair  
Christopher Boyd, Vice-Chair  
Kyle Harris  
Cynthia Winiecke  
Carl Ruth

As addressed -

Please be advised that the **Tuesday, October 5, 2021** meeting of the Courts & Public Safety Committee has been **CANCELLED** due to lack of agenda items.

Should you have any questions, do not hesitate to call me.

Sincerely,

**Suzy Koeplinger**  
Board Coordinator

c: Robert Belleman, Controller/CAO  
Vanessa Guerra, County Clerk  
Koren Thurston, Finance Director  
Jennifer Broadfoot, Personnel Director  
Civil Counsel  
Agenda/Summary Distribution List

**MINUTES**  
**COURTS & PUBLIC SAFETY COMMITTEE**  
**111 S. Michigan Ave., Room 200, Saginaw MI 48602**  
**Tuesday, November 2, 2021 – 4:00 p.m.**

Present: Sheldon Matthews - Chair, Christopher Boyd – Vice-Chair, Cynthia Winiecke, Carl Ruth  
Absent: Kyle Harris  
Others: Robert Belleman, Dave Gilbert, Koren Thurston, Leah Puskar, Undersheriff Gomez, Mark Thompson, Judge Trice, Eric Snidersich, Matt Kehn, Blair Stevenson, Mark Gaertner, Suzy Koeplinger, Hannah Olsen

- I. Call to order---**Matthews at 4:00 p.m.**
- II. Welcome/Roll-Call
- III. Correction/Approval of Minutes  
---**Moved by Ruth, seconded by Boyd, to approve the August 3, 2021 CPS Minutes. Motion carried.**
- IV. Public comment---**None**
- V. Agenda
  1. **Mark Thompson, President, Mobile Medical Response, re:**
    - **11-16-2** Submitting its tri-annual report on response times and other related information (*Receive & File*)  
---**Mr. Thompson gave a brief overview of the tri-annual report for MMR. Five (5) Dispatchers, three (3) EMTs, and two (2) medics have recently been hired, with three (3) members graduating soon that will be coming to work in Saginaw. When asked about MMR soon-to-be graduates' incentive for staying, Mr. Thompson stated that graduates who are given scholarships are required to stay and work or would have to pay back the scholarship amount. Mr. Thompson also added they are adding Echo Units to help with response times and call relocations.**  
---**Moved by Ruth, seconded by Winiecke, to receive and file. Motion carried.**
  2. **Hon. Manvel Trice III, Presiding Judge, Sobriety Treatment Court, re:**
    - **11-16-3** Requesting an increase in pay for the Sobriety Treatment Court Program Defense Counsel from \$55/hour - \$16,000 to \$90/hour - \$26,182.20 for FY 2022  
---**Judge Trice requested a pay increase for Millie Shek, who has been in the position of Sobriety Treatment Court Program Defense Counsel since 2017. Ms. Shek currently bills \$55/hour, while Veterans Court Counsel bills \$90/hour and Drug Court Counsel bills \$100/hour. Judge Trice asked for a pay increase of \$35 with a cap of \$26,182 for Fiscal Year 2022. There was discussion about the program's current standings and success rate. Judge Trice stated that they are currently limited to twenty (20) participants, but would like to grow the program to thirty (30) participants. There was mention of setting up a 501(c)3 and the self-paying participants would help fund the pay increase. Commissioner Winiecke stated she has previously attended a program graduation and is impressed with the program and all of the work they do.**  
---**Moved by Ruth, seconded by Boyd, to approve. Motion carried. (Board Report)**



3. **Mark Gaertner, Blair Stevenson, Prosecutor's Office, re:**

- **11-16-4** Submitting a Reorganization Plan that includes a shift in duties of the Chief Assistant, merging Assistant Prosecuting Attorney (APA) II and APA IV positions to create two (2) APA III positions, and expanding the Financial Investigator position to a new position of Director of Operations  
*---Blair Stevenson and Mark Gaertner presented a plan to the Committee to merge one (1) APA II and one (1) APA IV position to create two (2) APA III positions, and expand the Financial Investigator position to a new position of Director of Operations. Mr. Stevenson is hopeful that this will help with employee retention as many attorneys have become worn out conducting Capital Cases. Mr. Stevenson stated that he has compared each position's salaries and believes creating the two (2) APA III positions will be a wash for the budget and will not require additional money.  
---Moved by Ruth, seconded by Boyd, to receive and file. Motion carried.*

VI. Miscellaneous

**Robert Belleman, Controller/CAO, re:**

- *Provided committee with information regarding the Board-approved \$500 COVID-19 Vaccination Incentive. 432 employees that applied were eligible for the incentive, with 22 employees obtaining their shots after the incentive was announced. These 432 employees mean that at least 64% of the workforce is fully vaccinated, although Mr. Belleman stated that there might be employees that are vaccinated that never brought proof of vaccination in to apply for the incentive.*
- *He spoke with Gene Hamilton who is part of the Crime Prevention Board recently. Mr. Hamilton told him that he was tired of hearing about shootings and would like to create a program that is akin to "Crime Stoppers" but for guns. People would be able to report those with illegal weapons and possibly receive a reward if the report was deemed true. Commissioner Boyd mentioned that "Crime Stoppers" had previously tried to reboot without success. Mr. Belleman mentioned that crime prevention would be a good use of ARPA funds.*

**Commissioner Matthews, re:**

- *Commissioner Matthews suggested that all county employees receive November 12<sup>th</sup> off, in addition to November 11<sup>th</sup>, which is Veteran's Day. Mr. Belleman suggested that if all other committees agreed upon it, he would recommend the full board approve the day off retroactively at the Board Session on November 16<sup>th</sup>. Commissioner Boyd was in favor, stating that employees used to work the day after Thanksgiving.  
---Motion by Commissioner Matthews, seconded by Commissioner Boyd, to give employees the day after Veterans Day, Friday, November 12, 2021 off. Motion carried.*

VII. Adjournment---*Moved by Ruth, seconded by Boyd, to adjourn. Motion carried; time being 5:00 p.m.*

Respectfully Submitted,  
Sheldon Matthews, Committee Chair  
Vanessa Guerra, County Clerk  
Suzy Koeplinger, Committee Clerk

**MINUTES**  
**COURTS & PUBLIC SAFETY COMMITTEE**  
**111 S. Michigan Ave., Room 200, Saginaw MI 48602**  
**Tuesday, December 7, 2021 – 4:00 p.m.**

Present: Sheldon Matthews - Chair, Christopher Boyd – Vice-Chair, Cynthia Winiecke, Carl Ruth  
Absent: Kyle Harris  
Others: Vanessa Guerra, Robert Belleman, Dave Gilbert, Michael Webster, Carol Ewing, Undersheriff Gomez, Mary McLaughlin, Suzy Koeplinger, Cindy Louchart, Hannah Olsen

- I. Call to Order---**Matthews at 4:00 p.m.**
- II. Welcome/Roll-Call
- III. Correction/Approval of Minutes (**November 2, 2021 – Attached**)  
---**Moved by Ruth, Seconded by Winiecke, to approve. Motion carried.**
- IV. Public Comment---**None**
- V. Agenda

1. **Mary McLaughlin, Community Corrections Manager, Community Corrections, re:**

- **12-14-4** Requesting discussion on transitioning Saginaw County away from providing tether services directly to defendants  
---**Discussion was held in regard to transitioning away from the current PLUS (Prisoner Leave Under Supervision) tethering system that the County uses. Ms. McLaughlin provided some other possible options to the committee, like using a third-party vendor. In using a third-party vendor, defendants would go directly to the vendor to hook up the tether, for payments, and for any equipment issues. Undersheriff Gomez mentioned that in previous conversations with vendors, there was concern about jail overcrowding. Ms. McLaughlin was asked to bring back more information regarding other counties tethering services.**  
---**Moved by Boyd, seconded by Winiecke, to postpone further discussion until January CPS Committee meeting. Motion carried.**

2. **Commissioner Boyd, re:**

- Discussion of Federal mandate regarding COVID response  
---**No action.**

- VI. Miscellaneous---**None**
- VII. Adjournment---**Moved by Boyd, seconded by Ruth, to adjourn. Motion carried; time being 4:35 p.m.**

Respectfully Submitted,  
Sheldon Matthews, Committee Chair  
Vanessa Guerra, County Clerk  
Suzy Koeplinger, Committee Clerk