

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



JANUARY SESSION 2022

First Day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Monday, January 3, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m.

County Clerk Vanessa Guerra served as Acting Chair pending the election of a Temporary Chair. She announced that pursuant to Article I of the Rules of the Saginaw County Board of Commissioners, on the first business day in January each year the election of permanent Chair and Vice-Chair shall be the first order of business. County Clerk Vanessa Guerra took roll and a quorum was present as follows:

PRESENT: Carol E. Ewing, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke – 9

ABSENT: Christopher S. Boyd, Kyle R. Harris – 2

TOTAL: - 11

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Angie Miller, Ric Antonio – WSGW, Justin Engel – MLive, and Suzy Koeplinger

Commissioner Ruth opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Board Sessions

111 S. Michigan Ave., Room 200
Saginaw, MI 48602

Public Notice of Board Sessions

The Saginaw County Board of Commissioners will convene for its
Organizational Session on

Monday, January 3, 2022 at 5:00 p.m.

Pursuant to Article I of the 2021 Board Rules, the Saginaw County Board of Commissioners will convene for its organizational meeting to elect the Chair and Vice Chair for the ensuing year.

Committee Assignment Session on

Wednesday, January 5, 2022 at 5:00 p.m.

(If necessary)

The Saginaw County Board of Commissioners will convene for its Second Day's Session for the purpose of issuing committee assignments.



Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the January 3 and January 5, 2022 Board Agendas.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

Dec. 28, 2021
Posted 12-28-21 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed, if there are no objections. The Chair hears none; it is so ordered.

ELECTION OF TEMPORARY CHAIR

Acting Chair Vanessa Guerra announced that nominations were now open for Temporary Chair. Commissioner Ruth placed in nomination the name of Commissioner Krafft. The Acting Chair called for further nominations; there were none. ***Commissioner Ruth moved, seconded by Commissioner Theisen, to close nominations and cast a unanimous ballot for Commissioner Krafft as Temporary Chair and the motion carried.*** The Acting Chair announced that Commissioner Krafft was elected Temporary Chair.

ELECTION OF CHAIR

Temporary Chair Krafft thanked the Board for its support and outlined the procedures for selection of the Chair and Vice-Chair.

According to Section 3 of Public Acts of 1851, No. 156, as amended by Public Acts of 1973, No. 102, the first order of business is as follows: *"The Board of Commissioners at their first meeting in each year, choose one of their number as Chair and one of their number as Vice-Chair."* And according to Saginaw County Local Act 653 of 1905 and the Rules of the Board, it is stated that *"All officials, appointees, agents, and servants elected by the Board of 'Supervisors' of Saginaw County shall be elected by voice vote of the members of said board."*

Temporary Chair Krafft opened nominations for permanent Chair of the Board. Commissioner Matthews placed in nomination the name of Commissioner Ruth. Temporary Chair Krafft called for further nominations; there were none. ***By Commissioner Theisen, seconded by Commissioner Winiecke: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Carl E. Ruth as Chair of the Board for the ensuing year. The County Clerk took a roll-call vote with results as follows:***
Yes: Matthews, Theisen, Ewing, Krafft, Little, Webster, Ruth, Winiecke, and Tany – 9
Absent: Boyd, Harris – 2



The County Clerk announced Carl E. Ruth as Chair of the Board for the ensuing year. Chairman Ruth took his designated seat.

ELECTION OF VICE-CHAIR

Chairman Ruth thanked his fellow commissioners for their support and confidence in him and announced this is his last year as a commissioner. After serving for over two (2) decades on the Board of Commissioners, he has decided not to run again. Chairman Ruth opened nominations for Vice-Chair. Commissioner Theisen congratulated Chairman Ruth on his election and placed in nomination the name of Commissioner Sheldon Matthews. The Chair called for further nominations; there were none. **By Commissioner Krafft, seconded by Commissioner Winiecke: That nominations be closed and the Clerk instructed to cast a unanimous ballot of the members present for Commissioner Sheldon Matthews as Vice-Chair of the Board for the ensuing year. The County Clerk took a roll-call vote with results as follows:**

Yes: Theisen, Ewing, Krafft, Little, Webster, Winiecke, Tany, Matthews and Ruth – 9

Absent: Boyd, Harris – 2

The County Clerk announced Sheldon Matthews as Vice-Chair of the Board for the ensuing year.

APPROVAL OF 2022 BOARD RULES

Chairman Ruth asked for a motion to adopt the current 2022 Rules of the Board of Commissioners, with the meeting schedule for 2022, pending review by the Special Rules Committee to meet as needed. **Krafft moved, seconded by Little, to approve the 2022 Rules of the Board. Motion carried.**

APPROVAL OF 2022 COMMITTEE AND BOARD SCHEDULE

Chairman Ruth asked for a motion to adopt the 2022 Committee and Board Session Schedule of the Board of Commissioners, pending review by the Special Rules Committee to meet as needed. **Krafft moved, seconded by Ewing, to approve the 2022 Committee and Board Session Schedule. Motion carried.**

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth announced the cancellation of the January 5, 2022 session, as commissioner committee assignments will mostly remain the same. An email will be distributed within the next few days confirming commissioner committee assignments. The Second Day's Board Session would be held Tuesday, January 18, 2022 at 5:00 p.m.

By Commissioner Matthews, seconded by Commissioner Theisen: That the Board adjourn. Motion carried. Thereupon the Board adjourned at 5:18 p.m.

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



JANUARY SESSION 2022




Second day of the January Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, January 18, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair. County Clerk Vanessa Guerra took roll, quorum present as follows:

PRESENT: Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke – 7

ABSENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft – 4

TOTAL: - 11

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Bill Smith, Rene DeSander, Bill Stanuszek, Isaac Blackmon, Ralph Martin, Trent Boyd, Blair Stevenson, Undersheriff Mike Gomez, Mark Piotrowski, Jennifer Broadfoot, Koren Thurston, Zack Robinson, Terry Beagle, Kyle Bostwick, Ric Antonio - WSGW, Justin Engel - MLive, Hannah Olsen, Suzy Koeplinger, and others

 Commissioner Theisen opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, January 18, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the
January 18, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,
Vanessa Guerra, County Clerk

January 7, 2022
Posted 1-14-22 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Little moved, seconded by Commissioner Tany, to approve the Minutes of the December 2, 2021 Special Board Session and the Minutes of the December 14, 2021 Board Session; and the Minutes of the December 7, 2021 Committee of the Whole and the December 13, 2021 Committee of the Whole. (Distributed prior to the Board Session) Motion carried unanimously.***

AUDIENCES

- Rene DeSander, Saginaw County Mosquito Abatement Commission (SCMAC) Board Member, presented information and asked that commissioners delay formal action on the sale of two (2) parcels of SCMAC property to the Saginaw City Schools. *(Info on file in Board Office)*

LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

1-18-1 MOSQUITO ABATEMENT submitting the 2021 Annual Report of the Saginaw County Mosquito Abatement Commission.

-- Human Services *(Receive & File)*

1-18-2 CONTROLLER/CAO requesting authorization for the sale of two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw, contingent upon the county obtaining right of ownership to CSX owned railroad property.

-- Human Services **(1-18-1.1)**

1-18-3 MOSQUITO ABATEMENT providing information on activities related to School District of the City of Saginaw's interest in Saginaw County properties.

-- Human Services *(Receive & File)*



- 1-18-4 COMMUNITY CORRECTIONS** requesting approval to transition Saginaw County away from providing tether services directly to defendants and use a third-party contractor.
- Courts & Public Safety **(1-18-2.1)**
- 1-18-5 PERSONNEL DIRECTOR** submitting the January 2022 Employment Status Report covering labor statistics for the month of December 2021.
- Labor Relations *(Receive & File)*
- 1-18-6 PERSONNEL DIRECTOR** requesting approval of a wage increase for Non-Union Employees; further approval of changes to County Policy #341 – Paid Time Off (PTO) that eliminates the 700-hour cap on PTO accrual, and County Policy #342 – Holidays that adds Juneteenth as a County holiday.
- Labor Relations **(1-18-5.1)**
- 1-18-7 PERSONNEL DIRECTOR** submitting a new draft County Policy #376 – Vaccination, Testing, and Face Covering Policy and related information on the Occupational Safety and Health Administration (OSHA) Emergency Temporary Standard (ETS) related to requiring either COVID vaccination or testing for employers with 100 or more employees; further requesting permission to administratively modify the policy once OSHA ETS is implemented by MIOSHA; and further requesting discussion on the impact of this policy on the County’s COVID 19 Emergency Paid Sick Leave Policy.
- Labor Relations *(Pulled at Committee due to Supreme Court Ruling)*
- 1-18-8 COUNTY CLERK** requesting issuance of a temporary PCN for the position of Account Specialist III due to retirement and the need for training.
- Labor Relations **(1-18-5.2)**
- 1-18-9 STATE TAX COMMISSION** submitting an Order of Revocation of the real property component of Industrial Facilities Exemption Certificate No. 2009-196 issued to Dow Corning Corp., Thomas Township, MI.
- Budget/Audit *(Receive & File)*
- 1-18-10 STATE TAX COMMISSION** submitting an Order of Revocation of the real property component of Industrial Facilities Exemption Certificate No. 2020-019 issued to Frankenmuth Woolen Mill, 570 S. Main St., Frankenmuth, MI.
- Budget/Audit *(Receive & File)*
- 1-18-11 CIVIL/LABOR COUNSEL** submitting for approval a Memorandum of Understanding with POAM – Assistant Prosecutors regarding wages for a newly created APA III position; and eleven (11) Memorandums of Understanding between Saginaw County and bargaining units regarding a \$500 payment to those 65 years of age and older, who are Medicare eligible, due to being ineligible for a pre-tax contribution to a Health Savings Account.
- Labor Relations **(1-18-5.3)**
- 1-18-12 PROSECUTOR** requesting elimination of the title of Chief Appellate Attorney and to simply classify the position as an APA II to allow more flexibility with the position.
- Courts & Public Safety **(1-18-2.2)**
- 1-18-13 CONTROLLER/CAO** submitting for consideration a proposed County of Saginaw Coronavirus 2019 (COVID-19) Premium Pay Plan.
- Budget/Audit **(1-18-4.1)**



- 1-18-14** **PROSECUTOR** requesting approval to reinstate a former employee, Melissa Hoover, in the Capital Case Trial Attorney position at her previous pay, having been absent less than three (3) months
 - Labor Relations (*Pulled from Agenda*)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

- 1. **Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair**
 - 1.1) **CONTROLLER/CAO**, re: Approval of Mosquito Abatement Commission property at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw
 - ***After discussion, Theisen moved, seconded by Winiecke, to table 1.1. Motion carried by the following roll-call vote:***
 - Yes: Winiecke, Tany, Matthews, Theisen, Little, Webster, Ruth – 7***
 - No: - 0***
 - Absent: Boyd, Harris, Ewing, Krafft – 4***
 - Total – 11***

**TABLED AT BOARD SESSION
UNFINISHED BUSINESS AT FEBRUARY 22, 2022 BOARD SESSION**

~~FROM: COMMITTEE ON HUMAN SERVICES – 1.1~~ ~~JANUARY 18, 2022~~

~~Your committee considered Communication No. 1-18-2 from Robert Belleman, Controller/CAO, Controller’s Office, and 1-18-3 from William W. Stanuszek, Director, Mosquito Abatement Commission, requesting authorization for the sale of two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw in the amount of \$29,500, contingent upon the county obtaining right of ownership to CSX owned railroad property. The committee met with William Stanuszek, SCMAC Director, who provided the committee with information on the activities related to the School District of the City of Saginaw’s interest in Saginaw County properties and led the discussion of what the future is for Mosquito Abatement’s location. There is concern that the Mosquito Abatement Commission building is going to feel squeezed by the activities and close proximity of the new high school. The County has already started searching for other locations within the city of Saginaw that could potentially house Mosquito Abatement Commission, Maintenance, and possibly other departments. The Controller requested review of the Purchase Agreement by Civil Counsel. We recommend approval to sell two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw at an amount of \$29,500, contingent upon the county obtaining right of ownership to CSX owned railroad property located within the boundaries of the Count owned property at 211 Congress or adjacent thereto and in the form~~



~~and under terms acceptable to the County of Saginaw and the School District and review and approval of the purchase agreement by Civil Counsel.~~

~~Respectfully Submitted,~~

~~**COMMITTEE ON HUMAN SERVICES**~~

~~James G. Theisen, Chair~~ ~~Michael Webster, Vice-Chair~~

~~Gerald Little~~ ~~Cynthia Winiecke~~

~~Carl E. Ruth~~

2. Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair

2.1) **COMMUNITY CORRECTIONS**, re: Approval to contract with third-party vendor for tether services

2.2) **PROSECUTOR**, re: Approval to eliminate the title of Chief Appellate Attorney and classify the position as an APA II

2.3) **SHERIFF**, re: Agreement with Eaton County to house juveniles at \$150/day

- **Matthews moved, seconded by Theisen, to approve 2.1 – 2.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.**

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

JANUARY 18, 2022

Your committee considered Communication No. 1-18-4 from Mary McLaughlin, Community Corrections Manager, requesting approval to transition Saginaw County away from providing tether services directly to defendants and use a third-party contractor.

We met with Mary McLaughlin, Community Corrections Manager, via Zoom and she informed the committee that the Saginaw County Sheriff’s PLUS department has been providing an array of electronic monitoring services to accommodate various facets of the adjudication process. Over the past ten (10) years, the PLUS department has been increasingly losing revenue and has sought out grants and fund balance to support operational costs. Other counties throughout the state have the same services available but are provided directly from a third-party company, such as Home Confinement, House Arrest Services, and EMS Tether Services. Saginaw County courts have increased waiver of fees for these services, which is, in part, causing the PLUS program to operate at a deficit.

We recommend approval to transition Saginaw County away from providing tether services directly to defendants and use a third-party contractor to avoid further loss of revenue.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Christopher S. Boyd, Vice-Chair

Kyle R. Harris

Cynthia M. Winiecke

Carl E. Ruth

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

JANUARY 18, 2022

Your committee considered Communication No. 1-18-12 from John A. McColgan, Jr., County Prosecutor, requesting approval to eliminate the title of Chief Appellate Attorney and classify Paul White as an Assistant Prosecuting Attorney (APA) II.



The committee met with Blair Stevenson, Chief Assistant Prosecutor, on the Prosecutor’s proposal to eliminate the title of Chief Appellate Attorney in the Prosecutor’s Office and re-classify Paul White as an APA II to fit within the County’s pay system. Mr. Stevenson informed the committee that this re-classification will be at no extra cost as Mr. White’s pay will remain the same.

We recommend approval to eliminate the title of Chief Appellate Attorney and classify Paul White as an Assistant Prosecuting Attorney (APA) II.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.3

JANUARY 18, 2022

Your committee considered a request from Undersheriff Miguel Gomez to house juveniles from Eaton County in the Saginaw County Jail at a charge of \$150 per day.

Undersheriff Gomez presented to the committee the request to enter into an agreement with Eaton County to house two (2) juveniles, possibly more in the future, for \$150 per day with an unknown end date, along with retroactively paying for the days the two (2) juveniles have already been there. This would be pursuant to review of the agreement by County Civil Counsel.

We recommend approval for the Sheriff to enter into an agreement with Eaton County to house juveniles at a charge of \$150 per day, with a limit of two (2) jail beds available to out-of-county juveniles, upon approval by Civil Counsel, and to direct the proper county officials to amend the budget as necessary.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke

3. **County Services Committee – M. Webster; D. Krafft, Vice-Chair**

None

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

4.1) **CONTROLLER/CAO**, re: Approval of Premium Pay Plan to eligible/essential Saginaw County employees

- **Matthews moved, seconded by Winiecke, to approve 4.1. Motion carried by the following roll-call vote:**

Yes: Tany, Matthews, Theisen, Little, Winiecke, Ruth – 6

No: Webster – 1

Absent: Boyd, Harris, Ewing, Krafft – 4

Total – 11



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

JANUARY 18, 2022

Your Budget/Audit Committee considered Communication No. 1-18-13 from Robert V. Belleman, Controller/CAO, submitting for consideration a proposed County of Saginaw Coronavirus 2019 (COVID-19) Premium Pay Plan.

We discussed the request with Mr. Belleman who explained that premium pay is intended to compensate essential workers for heightened risk due to COVID-19. The definition of premium pay clarifies that premium pay may be provided retrospectively for work performed at any time since the start of the COVID-19 public health emergency, where those workers have yet to be compensated adequately for work previously performed. Under the proposed plan, employees eligible for Part A could receive up to \$3,600 for working between March 24, 2020 and July 27, 2020. Those employees not eligible for Part A would receive \$1,800 under Part B for working in person during the ongoing COVID pandemic. The Budget/Audit Committee will review whether judges, elected officials, temporary employees, or Land Bank employees can or should be included.

We recommend approval of the Premium Pay Plan presented by the County Controller at the January 13, 2022 Budget/Audit Committee using an amended payment of \$2,500 under Part A and \$1,250 under Part B.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **PERSONNEL DIRECTOR**, re: approval of a wage increase for Non-Union Employees; further approval of changes to County Policy #341 – Paid Time Off (PTO) that eliminates the 700-hour cap on PTO accrual, and County Policy #342 – Holidays that adds Juneteenth as a County holiday
- 5.2) **COUNTY CLERK**, re: Approval to issue a temporary PCN for the position of Account Specialist III due to retirement and the need for training, for a term up to six months; further approval to extend an offer of contract work up to six (6) months to current Account Specialist III, Kathy Forsythe, after her departure
- 5.3) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of a Memorandum of Understanding with POAM – Assistant Prosecutors regarding wages for a newly created APA III position; and eleven (11) Memorandums of Understanding between Saginaw County and bargaining units regarding a \$500 payment to those 65 years of age and older, who are Medicare eligible, due to being ineligible for a pre-tax contribution to a Health Savings Account

(Added after Special Labor Relations Committee held prior to the Board Session)



- 5.4) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Collective Bargaining Agreement (CBA) between Saginaw County and POAM – Assistant Prosecutors
 - 5.5) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of CBA between Saginaw County and Saginaw County Animal Control Officers Association (SCACOA)
 - 5.6) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of CBA between Saginaw County and POAM – Non 312
- **Webster moved, seconded by Matthews, to approve 5.1 and 5.2 leaving room for exceptions. There were no exceptions and the motion carried unanimously.**
 - **Webster moved, seconded by Little, to approve 5.3 - 5.6 leaving room for exceptions. There were no exceptions and the motion carried by the following roll-call vote:**
Yes: Matthews, Theisen, Little, Webster, Winiecke, Tany, Ruth – 7
No: - 0
Absent: Boyd, Harris, Ewing, Krafft – 4
Total – 11

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JANUARY 18, 2022

Your Labor Relations Committee considered Communication No. 1-18-6 from Jennifer Broadfoot, Personnel Director, recommending approval of a two (2%) percent base wage increase in FY 2022, and an amount equal but not greater than two (2%) percent in FY 2023 and FY 2024 for individuals in the County’s eleven (11) non-union positions, effective January 18, 2022; further recommending approval of changes to County Policy #341 Paid Time Off (PTO) and County Policy #342 Holidays.

Ms. Broadfoot addressed the committee and stated the Board of Commissioners previously approved collective bargaining agreements with eight (8) of the county’s fourteen (14) unions at its December 14, 2021 Board Session. Those agreements authorized employees covered by those agreements a two (2%) percent base wage increase in FY 2022 and an amount equal to but not greater than two (2%) percent in FY 2023 and FY 2024 if the Budget Stabilization Reserve Fund is in compliance with County Policy #221 – Fund Balance Policy. The non-union positions include: Controller/CAO, Health Officer, Michigan Works! CEO, Board Coordinator, Undersheriff, Personnel Director, District Court Attorney/Magistrate, Executive Assistant to the Controller, Personnel Specialist, Personnel/Purchasing Administrative Assistant, and Confidential Secretary in District Court.

Ms. Broadfoot also notified the committee that the recently approved collective bargaining agreements impact County Policy #341 Paid Time Off (PTO) and County Policy #342 Holidays. These changes included the elimination of the 700-hour cap on PTO accrual and the addition of Juneteenth as a County Holiday.

We concur and recommend authorization of the base wage increases noted above for individuals in the County’s eleven (11) non-union positions effective January 18, 2022; further, we recommend approval of changes to County Policy #341 Paid Time Off (PTO) and County Policy #342 Holidays as attached.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS



Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

Category: 300
Number: 341

Subject: **PAID TIME OFF (PTO)**

1. **PURPOSE:** It is the purpose of this policy to establish a uniform system regulating the accrual and use of paid time off hours. PTO leave is intended to be used to compensate for vacation leave, earned sick time, personal leave, paid time off and paid medical leave as required under the Paid Medical Leave Act.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. **RESPONSIBILITY:** The Controller/CAO of Saginaw County shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:** For purpose of this policy, regular full-time employees and regular part-time employees, who are otherwise eligible, may hold probationary status and qualify for PTO.

6. **POLICY:**

6.1 **Rate of Accrual.**

6.1.1 Each regular full-time employee shall accrue Paid Time Off hours at the following rate. Regular part-time, part-time, and on-call employees who work on an average of more than 25 hours per week during the immediately preceding calendar year shall accrue Paid Time Off hours at one-half the below rate, as long as the accrued time equals at least 40 hours.

	<u>Annual Rate</u>	<u>Biweekly Rate</u>
First day of the month following		
30 days* - 3 years continuous service	136 hours	5.2308 hours
3 - 5 years " "	152 hours	5.8462 hours
5 - 10 years " "	168 hours	6.4615 hours
10 - 15 years " "	184 hours	7.0769 hours
15 - 20 years " "	200 hours	7.6923 hours
20 or more years " "	216 hours	8.3077 hours



*PTO accrued during the waiting period (date of hire – first day of the month following thirty days of service) shall be credited on the first day of the month following 30 days of service.

6.2 Accumulation of Paid Time Off (PTO) Hours. ~~Accumulation of PTO hours shall be limited to 700 hours.~~

6.2.1 When an employee's continuous length of service reaches a point entitling him/her to the next higher rate of PTO accrual, earning at the new rate will begin on the first day of the current pay period.

6.2.2 Employees shall be paid during PTO leave on the basis of the normal workweek for the classification of work in which they are normally employed and at the rate of pay prevailing during the period that the time is taken.

6.3 Separation. Upon separation from County employment, an eligible employee shall receive pay for 50% of the unused accumulated PTO hours up to a maximum of 600 hours or 75 days (or actual pay-off at 300 hours, or 37.5 days), or as negotiated in employment contracts. Upon retirement, PTO pay will count toward the employee's final average compensation, for those having defined benefit pensions, unless otherwise provided by employment contracts. Compensation for unused PTO hours will be paid at the regular rate (not overtime) prevailing on the employee's last working day.

6.4 Holidays. If a holiday, as defined in the Holiday Policy, falls within an employee's PTO period, it shall not be counted as a PTO day unless the employee was scheduled to work on the holiday.

6.5 Leave of Absence. PTO leave shall not accrue during an employee's unpaid leave of absence.

6.6 PTO Scheduling/Management. Employees are responsible for managing their PTO accounts. It is important for employees to plan ahead for how it will be used. Employees should develop a plan for taking vacations, as well as doctor's appointments and personal business. Employees should hold a reasonable amount of PTO time in reserve which allows for the unexpected, such as emergencies and illness.

6.6.1 PTO Used for Vacation. Vacation schedules for employees shall be developed and approved by Department Heads. It shall be the practice of each Department Head to schedule vacations over as wide a period as possible in order to obviate the need for temporary increases in staffing.



The schedule may be changed by the employee only if approved by the Supervisor/Department Head.

- 6.6.2 The use of PTO hours for “personal” reasons other than vacations is a request and therefore, it requires supervisory approval. Requests shall be made in advance and in accordance with Department policies/practices. There may be occasions such as an illness or emergency, when an employee cannot request use of PTO in advance and/or obtain prior supervisory approval. If an illness or emergency exists which prevents an advanced request from being made, employees must discuss the absence with their supervisor. Subject to FMLA, documentation of the illness and/or emergency may be required by the Department Head.
- 6.6.3 PTO, once approved, must be taken in chronological and sequential order in accordance with the excused absence(s) during the payroll-reporting period.
- 6.7 Subject to FMLA, taking time off without the accrued PTO available is prohibited. Absence from work without the use of authorized PTO may result in discipline, up to and including discharge.
- 6.8 PTO Increments. PTO can be taken in increments of fifteen (15) minutes.
- 6.9 PTO Donation. The purpose of PTO donation is to allow County employees to support fellow employees who have a medical emergency pursuant to FMLA, or must take unexpected time off from work to support a family member who does, or for the reasons enumerated in the Paid Medical Leave Act. County employees may donate earned PTO hours to a voluntary leave bank with the understanding that the recipient member accepts all tax liability. Donations must be in eight (8) hour increments and the donor’s personal PTO bank cannot fall below eighty (80) hours as a result of the donation. Each employee may donate no more than an accumulated total of eighty (80) hours per calendar year. Donations are irrevocable. Donor cannot specify who receives time once it is donated to the leave bank. Donations can be made through Payroll by completing a PTO donation request form.
- 6.9.1 A family member can be defined as a spouse, parent, or child.
- 6.9.2 A medical emergency is defined as a medical condition that is likely to require the employee to be absent from work for a prolonged period and results in a substantial loss of income due to lack of available PTO or other paid leave. A substantial loss of income is an unpaid absence of 24 work hours or more. Said hours do not have to result from a continuous



absence, but can result from time taken on an intermittent basis related to the same condition or illness.

In order to receive donated PTO, an employee who is being personally affected by a medical emergency or for the reasons enumerated in the Paid Medical Leave Act, must submit a request in writing using the designated form. This will include stating the details of their medical emergency or the reasons listed in the Paid medical leave Act, the amount of time they are requesting, and certifying they have exhausted all other paid leave available to them. The requesting employee will be required to provide medical or other documentation to verify eligibility. Written requests shall be submitted to the Payroll and Benefits Supervisor for consideration. Employee requests for donated PTO will be considered on a first come, first served basis.

The County may notify employees when a request for donated PTO has been received but the PTO Donation Bank has insufficient time available to cover the request. Such notifications will be made exclusively by the Controller's Office.

Applicants are only eligible to receive leave after their request has been approved and it has been confirmed that all other available paid leave has been exhausted. Employees reserving PTO in accordance with the FMLA, disability or any other leave policy are not eligible for leave donation. Employees may receive a total donation of no more than the time needed to cover the leave time requested. For employees with intermittent need for leave, the bank will be reviewed periodically to ensure sufficient, but not excessive levels of PTO. Employees not otherwise eligible for PTO are not eligible for the donation program.

Once received, donated PTO will be placed in a separate bank for that recipient employee. Any donated PTO not used at the conclusion of the medical emergency or for those reasons listed in the Paid Medical Leave Act or within one year of receipt will be returned to the PTO donation bank. Liquidation of donated PTO for cash is not permissible.

Doctor's slips or other documentation will be required as proof of how leave was used and must be submitted to Payroll when donated PTO is used.

Donors cannot claim an expense, a tax deduction or a charitable contribution for any leave donated under the plan. All paid leave granted to the recipient employee is considered wages and is subject to



appropriate tax withholding. Recipient employees will receive paid leave at his/her normal rate.

Management shall have the exclusive right to approve or deny the use of PTO under this provision, and any decision made relative thereto shall not be subject to the grievance procedure unless management acted arbitrarily or capriciously.

6.10 Compliance with Laws. It is the intent of the County that this policy complies with the Paid Medical Leave Act. (Public Act 338 of 2018 and Public Act 369 of 2018; MCL 408.961 *et. Seq.*). Any provisions of this policy that are in conflict with the Paid Medical Leave Act shall be superseded thereby.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 23, 2002

AMENDED: November 15, 2005 (Section 6.2); April 25, 2006; November 20, 2018;
March 19, 2019; January 19, 2021; **January 18, 2022**

Category: 300

Number: 342

Subject: **HOLIDAYS**

1. PURPOSE: It is the purpose of this policy to make employees aware of fixed holidays within Saginaw County and establish pay guidelines for those holidays.
2. AUTHORITY: The Saginaw County Board of Commissioners.
3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301, subject to collective bargaining agreements.
4. RESPONSIBILITY: The Saginaw County Board of Commissioners shall be responsible for the implementation and administration of this policy.



5. DEFINITIONS: NONE

6. POLICY:

6.1 Holidays. The following and such other days as the Board of Commissioners may fix are holidays with pay for all regular full-time employees normally scheduled to work on such days:

New Year's Day, January 1.

Martin Luther King's Birthday, 3rd Monday in January.

President's Day, 3rd Monday in February.

Good Friday

Memorial Day, Last Monday in May.

Juneteenth, June 19.

Independence Day, July 4.

Labor Day, 1st Monday in September.

Veterans' Day, November 11.

Thanksgiving Day, 4th Thursday in November.

Friday after Thanksgiving Day

Christmas Eve, December 24.

Christmas Day, December 25.

New Year's Eve, December 31.

6.2 Alternate Days. If one of the holidays listed above should fall on a Sunday, the following Monday shall be observed as a holiday. If one of the holidays listed above should fall on a Saturday, excluding Christmas and New Year's Day, the previous Friday shall be observed as a holiday, except for employees assigned to seven day operations, who will celebrate the actual date of the holiday. If Christmas Eve or New Year's Eve falls on Saturday or Sunday, the holiday will be observed on Friday. If Christmas or New Year's Day falls on Saturday, the holiday will be observed on the previous Friday and Christmas Eve or New Year's Eve Day will be observed on Thursday the day before.

6.3 Temporary, Part-time and Regular Part-time Employees. Temporary and part-time employees are not entitled to holiday pay. Regular part-time employees are entitled to one-half (1/2) pay for holidays.

6.4 Premium Pay. Regular full-time and regular part-time non-exempt employees who are required to work on a holiday shall receive, in addition to holiday pay, time and one-half (1-1/2) for all hours worked. (Refer to Section 7.5 of the Compensation Policy concerning managerial and professional classified employees.) Eligible employees who perform no work on a holiday shall be paid for the holiday at their current rate of pay. Part-time and temporary employees are paid straight time for those hours worked on a holiday. In order to be entitled to holiday pay employees must work their full shift of their last scheduled workday



before the holiday and their first scheduled workday after the holiday or be on authorized paid leave equal to the time of the scheduled workday(s) (excluding workers' compensation and disability leave).

7. ADMINISTRATIVE PROCEDURES: NONE
8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 23, 2002
AMENDED: February 16, 2010; **January 18, 2022**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2 **JANUARY 18, 2022**

Your Labor Relations Committee considered Communication No. 1-18-8 from Vanessa Guerra, County Clerk, requesting issuance of a temporary PCN for the position of Account Specialist III due to retirement and the need for training.

We met with Chief Deputy Clerk Kyle Bostwick who informed the committee that there are currently four (4) vacant positions in the County Clerk's Office and there are funds in the budget to accommodate the added expense. Additionally, discussion was held in committee regarding the ability of the current employee to return under contract after retirement.

We recommend approval to issue a temporary PCN for the position of Account Specialist III due to retirement and the need for training. Additionally, we recommend approval to offer the current Account Specialist III, Kathy Forsythe, the ability to return under contract after retirement for a period not to exceed six (6) months.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3 **JANUARY 18, 2022**

Your Labor Relations Committee considered Communication No. 1-18-11 from Dave Gilbert, Civil Counsel/Labor Specialist, submitting a Memorandum of Understanding (MOU) with POAM – Assistant Prosecutors regarding wages for a newly created APA III position; and eleven (11) Memorandums of Understanding between Saginaw County and bargaining units regarding a



\$500 payment to those 65 years of age and older, who are Medicare eligible, due to being ineligible for a pre-tax contribution to a Health Savings Account.

We met with Mr. Gilbert who explained that the MOU for all new APA III positions established a salary range from the county's Compensation Study. The language in the eleven (11) MOUs for various bargaining units regarding the \$500 payment to those 65 years and older has modified those Collective Bargaining Agreements that had been previously ratified and approved.

We recommend approval of a Memorandum of Understanding with POAM – Assistant Prosecutors regarding wages for newly created APA III positions; and eleven (11) Memorandums of Understanding between Saginaw County and bargaining units regarding a \$500 payment to those 65 years of age and older, who are Medicare eligible, due to being ineligible for a pre-tax contribution to a Health Savings Account.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

JANUARY 18, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM Assistant Prosecutors**. The agreement covers the period commencing January 18, 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (January 18, 2022 – September 30, 2024)
2. County proposes to change the language in the contract to provide regular full-time employees and regular part-time employees, who are otherwise eligible may hold probationary status and qualify for benefits per the MOU.
3. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.
4. County proposes to add Juneteenth as a holiday.
5. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - In compliance with Michigan's Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County Policy #341.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
 - County proposes to provide that PTO shall not be used in not less than 15-minute increments.



6. County Policies:
 - County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
7. The parties agreed to strike October 1st and have the anniversary date for salary increases on the date of hire or the most recent promotion.
8. County proposes to strike the provision providing for authorization for initial compensation above Step 1 for appointment to positions for new employees.
9. County proposes to eliminate the light duty language contained in the contract and add language with respect to work related accommodations for work related injuries.
10. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes, effective January 1, 2022, or as soon as practical after the contract is ratified, to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing up to \$827,400 annually to reduce claims in excess of the hard cap calculation, (2) utilize the hard cap calculation methodology in determining employee monthly premiums, and (3) contribute \$500 to each eligible employee's Health Savings Account (HSA). The County will, for the 2022 plan year, contribute an additional \$442,800 in ARPA funding, which represents COVID related medical expenses.
 - County proposes to put a three (3) year limitation on the duration the County will continue to pay a portion of their premium for health insurance and clarify payments are subject to PA 152 requirements and employee co-pays for on-the-job injuries.
 - County proposes to change the language in the contracts to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations or a qualifying event.
 - County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
 - County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
 - County has opted out of PA 152 for the 2022 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
 - County proposes to provide that the insurance will be in accordance with the plan in effect on the date of ratification of the contract. The employer reserves the right to change carriers by providing comparable coverage for reasons of cost or service.
 - County proposes to increase the monthly stipend in lieu of health insurance to \$200.



11. Wages:
 - County proposes a 2% base wage increase in 2021/2022, up to 2% base wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.
 - County proposes to not implement the compensation study for APA I and APA II and stay on the current salary schedule for those two positions and keep the language in the CBA that allows the Prosecutor the right to determine and reassign a classification or step level within the limitations specified in the CBA.
12. County proposes to have a mandated system for the duty phone and to pay the APA \$300 per week to be on duty and answer all calls to the duty phone during that week.
13. County proposes to provide each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, shall receive \$500 annually in lieu of the \$500 Health Savings Account contribution. The employer will reimburse employee for any FICA taxes that may be due and owing on the \$500 payment.
14. County proposes to incorporate the MOU regarding the new APA III position and adopt the salary schedule determined by the County's compensation study.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **POAM Assistant Prosecutors** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

JANUARY 18, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **Saginaw County Animal Control Officers Association (SCAOA)**. The agreement covers the period commencing January 18, 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (January 18, 2022 – September 30, 2024)
2. County proposes to change the language in the contract to provide regular full-time employees and regular part-time employees, who are otherwise eligible may hold probationary status and qualify for benefits per the MOU.
3. County proposes to add fingerprinting in addition to background checks for all employees.
4. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.



5. County proposes verbal and written warnings would be kept active for 24 months.
6. County proposes to add Juneteenth as a holiday.
7. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - In compliance with Michigan’s Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County Policy #341.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
 - County proposes to provide that PTO shall not be used in not less than 15-minute increments.
8. County Policies:
 - County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
9. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes, effective January 1, 2022, or as soon as practical after the contract is ratified, to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing up to \$827,400 annually to reduce claims in excess of the hard cap calculation, (2) utilize the hard cap calculation methodology in determining employee monthly premiums, and (3) contribute \$500 to each eligible employee’s Health Savings Account (HSA). The County will, for the 2022 plan year, contribute an additional \$442,800 in ARPA funding, which represents COVID related medical expenses.
 - County proposes to put a three (3) year limitation on the duration the County will continue to pay a portion of their premium for health insurance and clarify payments are subject to PA 152 requirements and employee co-pays for on-the-job injuries.
 - County proposes to change the language in the contracts to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations or a qualifying event.
 - County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
 - County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU’s.
 - County has opted out of PA 152 for the 2022 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
 - County may determine the provider of insurances except however the benefit structure shall be at the same level provided under this agreement.



- County proposes to increase the monthly stipend in lieu of health insurance to \$200.
10. Wages:
- County proposes a 2% base wage increase in 2021/2022, up to 2% base wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.
 - County proposes to amend on-call stipend to weekdays - \$20, weekends - \$30, and holidays - \$50.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **Saginaw County Animal Control Officers Association (SCACOA)** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

JANUARY 18, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM Non 312**. The agreement covers the period commencing January 18, 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (January 18, 2022 – September 30, 2024)
2. County proposes to change the language in the contract to provide regular full-time employees and regular part-time employees, who are otherwise eligible may hold probationary status and qualify for benefits per the MOU.
3. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.
4. County proposes to add Juneteenth as a holiday.
5. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - In compliance with Michigan’s Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County Policy #341.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.



- County proposes to provide that PTO shall not be used in not less than 15-minute increments.
 - County proposes to change the language to limit PTO requests a minimum of two at a time.
6. County Policies:
- County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
7. County proposes to eliminate the light duty language contained in the contract and add language with respect to work related accommodations for work related injuries.
8. County proposes to add language if a vacation request is denied and the employee calls in sick for the same day, absent being on FMLA, the employee will have to provide a doctor slip.
9. Health Insurance:
- County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes, effective January 1, 2022, or as soon as practical after the contract is ratified, to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing up to \$827,400 annually to reduce claims in excess of the hard cap calculation, (2) utilize the hard cap calculation methodology in determining employee monthly premiums, and (3) contribute \$500 to each eligible employee's Health Savings Account (HSA). The County will, for the 2022 plan year, contribute an additional \$442,800 in ARPA funding, which represents COVID related medical expenses.
 - County proposes to put a three (3) year limitation on the duration the County will continue to pay a portion of their premium for health insurance and clarify payments are subject to PA 152 requirements and employee co-pays for on-the-job injuries.
 - County proposes to change the language in the contracts to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations or a qualifying event.
 - County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
 - County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
 - County has opted out of PA 152 for the 2022 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
 - County proposes to determine the provider of insurance, except the benefit level will be maintained at the same level. If the benefit levels change then the County will negotiate prior to a change in provider.



- County proposes to increase the monthly stipend in lieu of health insurance to \$200.
10. Wages:
 - County proposes a 2% base wage increase in 2021/2022, up to 2% base wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.
 11. County proposes to provide each employee age 65 years and older, who is Medicare eligible and as such ineligible for pre-tax contribution to a Health Savings Account, shall receive \$500 annually in lieu of the \$500 Health Savings Account contribution. The employer will reimburse employee for any FICA taxes that may be due and owing on the \$500 payment.
 12. County proposes a \$.25 per hour shift differential that would be paid for all regularly scheduled hours worked by members of the unit whose shift begins at 7:00 p.m. and ends at 7:00 a.m. This premium doesn't include overtime shifts or details.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **POAM Non 312** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**

None

9. **Committee Compensation**

1-18-22.1) November 28, 2021 – December 11, 2021

1-18-22.2) December 12, 2021 – December 25, 2021

1-18-22.3) December 26, 2021 – January 8, 2022

- ***Matthews moved, seconded by Winiecke, to approve Compensation Reports 1-18-22.1, 1-18-22.2 and 1-18-22.3. The motion carried unanimously.***



Board of Commissioners – January 18, 2022

COMMITTEE COMPENSATION - 1.18.22.1

January 18, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 28 - December 11, 2021.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/29/21	MI Works! Joint Board Meeting - Midland	Matthews	\$50.00	1
			Little	\$50.00	1
			Ruth	\$50.00	1
			Theisen	\$50.00	1
			Webster	\$50.00	1
2	12/01/21	Crime Prevention Council	Ruth	\$25.00	1
3	12/02/21	Special Board Session re: MIFSM Boyd, Ewing, Krafft, Little, Matthews, Ruth, Tany, Winiecke <i>Absent: Harris, Theisen, Webster</i>	8 Present	\$500.00	8
4	12/06/21	Human Services Committee	Webster	\$50.00	1
			Little	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
5	12/07/21	Courts & Public Safety Committee	Matthews	\$25.00	1
			Boyd	\$25.00	1
			Winiecke	\$25.00	1
			Ruth	\$25.00	1
6	12/07/21	Committee of the Whole re: Litigation Update Boyd, Ewing, Krafft, Little, Matthews, Ruth, Tany, Winiecke <i>Absent: Harris, Theisen, Webster</i>	8 Present	\$400.00	8
7	12/08/21	GLB CVB Board Meeting	Ruth	\$25.00	1
8	12/08/21	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
9	12/09/21	9-1-1 Communications Authority	Boyd	\$50.00	1
			Matthews	\$50.00	1
10	12/09/21	SC-CHAP	Ewing	\$50.00	1
11	12/09/21	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$25.00	1
			Tany	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
12	12/09/21	Labor Relations Committee	Webster	\$50.00	1
			Little	\$50.00	1
			Matthews	\$25.00	1
			Ruth	\$25.00	1



Board of Commissioners – January 18, 2022

TOTAL \$2,275.00 48

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-10-21)

COMMITTEE COMPENSATION - 1.18.22.2

January 18, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 12 - December 25, 2021

Table with 6 columns: Meeting, Date, Committee, Commissioner, Amount, Total Present. It lists 8 meetings with details on dates, committee names, attendees, and compensation amounts, ending with a total of \$1,475.00 and 34 present members.

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-22-21)



COMMITTEE COMPENSATION - 1.18.22.3

January 18, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held December 26, 2021 - January 8, 2022.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
	01/03/22	Organization Board Session Ewing, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke <i>Absent: Boyd, Harris</i> Webster, Winiecke <i>Absent: Boyd, Harris</i>		\$450.00	9
2	01/05/22	Crime Prevention Council	Ruth	\$50.00	1
3	01/07/22	Saginaw Future Board	Webster	\$50.00	1
TOTAL				\$550.00	11

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (1-10-22)

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

- ✓ Appointed Cynthia Winiecke to the **Community Corrections Advisory Board** for a term that expires December 31, 2022
- ✓ Appointed Cynthia Winiecke **Local Emergency Planning Committee** for a term that expires December 31, 2022

ELECTIONS

- ✓ *Theisen moved, seconded by Tany, to elect Sheldon Matthews to the Board of Health as the commissioner member with a term to expire December 31, 2022. Motion carried unanimously.*

CHAIR ANNOUNCEMENTS

- Chairman Ruth announced the final American Rescue Plan Act (ARPA) funding presentations on Tuesday, January 25, 2022 at 4:00 p.m. at the Buena Vista Community Center, 1940 S. Outer Dr., Saginaw, MI 48601



COMMISSIONER AUDIENCES

- Commissioner Matthews asked the Controller for a timeline on the ARPA Premium Pay Plan to Saginaw County employees and he advised late February, early March is the target

By Commissioner Theisen, seconded by Commissioner Matthews: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:22 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



FEBRUARY SESSION 2022




First day of the February Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, February 22, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair. County Clerk Vanessa Guerra took roll, quorum present as follows:

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **10**

ABSENT: James G. Theisen - **1**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Bill Smith, Denny Harris, Brian Harrison, Dr. Russell Bush, Krystal Irvine, Norm Bamberger, Lisa Coney, Mark Rankin, Alex de Parry, Samantha Seimer, Tom Miller, Beverly Yanca, Jessica Sargent, Lori Canole, Kelly Suppes, Amy Deford, Patricia Johnson, Darius Aimesbury-White, Brian Wendling, Mary McLaughlin, Undersheriff Mike Gomez, April Richardson, Julie Wagner, Kai Gritter, Jennifer Broadfoot, Koren Thurston, Bill Stanuszek, Tarsha Works, Timothy Danielak, Kyle Bostwick, Ric Antonio - WSGW, Justin Engel - MLive, ABC-12 Representative, Hannah Olsen, Suzy Koeplinger, and others

 Commissioner Ewing opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, February 22, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the February 22, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,
Vanessa Guerra, County Clerk

February 10, 2022
Posted 2-18-22 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve the Minutes of the January 3, 2022 Organizational Board Session, Minutes of the January 18, 2022 Board Session; and Minutes of the January 25, 2022 Committee of the Whole. (Distributed prior to the Board Session) Motion carried unanimously.***

PUBLIC HEARING

- At 5:02 p.m., Chairman Ruth opened a public hearing on the adoption of a Brownfield Plan for 301 and 311 Court St. and 103, 115 and 117 S. Niagara, Saginaw, MI pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. Tom Miller, Saginaw Future, spoke in support of the project at the first call of the public hearing and advised that Alex de Parry, Hall Commercial Properties, and Samantha Seimer, AKT Peerless, were both in attendance and available to answer questions. Chairman Ruth asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

NOTICE OF PUBLIC HEARING

ON THE CONSIDERATION OF A BROWNFIELD PLAN
FOR THE COUNTY OF SAGINAW
PURSUANT TO AND IN ACCORDANCE WITH ACT 381 OF THE
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED

PLEASE TAKE NOTICE THAT a Public Hearing shall be held at the regularly scheduled meeting of the Board of Commissioners of the County of Saginaw on the **22nd day of February at 5:00 p.m.** in the City of Saginaw at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan 48602 to consider the adoption of a Brownfield Plan for 301 and 311 Court Street, And 103, 115 and 117 S. Niagara Street, Saginaw, Michigan, within which the Authority shall exercise its powers, all pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. The description of the proposed Brownfield property is:

Land situated in the City of Saginaw, County of Saginaw, State of Michigan, described as follows:



301 Court Street

N.WLY.90 FT.OF N.ELY.20 FT.OF LOT 2, BLK.9,CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO NWLY 1/2 OF A PRIVATE ALLEY LYING ADJACENT THERETO

311 Court Street

S.ELY. 48.76 FT.OF N.ELY. 90 FT. OF LOT 4,BLK.9,CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO THAT PART OF A PRIVATE ALLEY LYING AJACENT THERETO AND NE'LY OF THE CENTERLINE OF SAID ALLEY,RUNNING FROM HAMILTON ST SE'LY TO IT'S INTERSECTION WITH THE SE'LY LINE OF LOT 4 EXTENDED SW'LY

103 S. Niagara

N.ELY.1/2 OF LOT 7 EXC N.ELY 6.5 FT, BLK.9,CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET

115 S. Niagara

NELY.6 FT.OF S.ELY.20 FT.OF LOT 2,N. ELY.5 FT.OF LOT 6,S. WLY.30 FT.OF LOT 7 BLK.9,CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO SE'LY 1/2 OF A PRIVATE ALLEY LYING NW'LY OF SAID PARCEL AND ADJACENT THERETO, AND BOUNDED ON NE BY CENTERLINE OF A PRIVATE ALLEY RUNNING THROUGH LOT 3 OF SAID BLK 9, SAID CENTER- LINE EXTENDED FROM HAMILTON ST TO IT'S INTERSECTION WITHSE'LY LINE OF LOT 4 OF BLK 9

117 S. Niagara

S.ELY.20 FT.OF LOT 1,S.ELY.20 FT.OF LOT 2,EXC.N.ELY.6 FT.,LOT 5,LOT 6,EXC. N.ELY.5 FT.,BLK.9, CITY OF SAGINAW IN DIVISION NORTH OF CASS STREET, ALSO SE'LY 1/2 OF A PRIVATE ALLEY LYING NW'LY OF AND ADJACENT TO SAID PARCEL

These descriptions of the properties along with any maps are included in the Brownfield Plan which is available for public inspection at the Saginaw County Governmental Center, 111 S. Michigan Ave., Room 215, Saginaw, Michigan 48602.

Please note that all aspects of the Brownfield Plan are open for discussion at the public hearing and written comments can be mailed to the above address through the date of the hearing.

Vanessa Guerra, Clerk
County of Saginaw

AUDIENCES

- Chairman Ruth presented Amy Deford with a Certificate of Recognition upon her retirement
- Commissioner Webster presented Beverly Yanca with a Certificate of Recognition upon her retirement

LAUDATORY RESOLUTIONS

- Certificate of Recognition to Amy Deford, Controller's Office, upon her retirement after 31+ years of service
- Certificate of Recognition to Beverly Yanca, Commission on Aging, upon her retirement after 33 years of service as a volunteer/employee



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

2-22-1 SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY submitting information on its Veteran and Military Family Navigator Program on its services to the Saginaw, Bay and Midland communities and introduction of Matthew Clark as its director.

-- Human Services (*Receive & File*)

2-22-2 MSU EXTENSION submitting a request for approval of millage language to be placed on the August 2, 2022 county-wide ballot, which would levy 0.1 mill of taxable valuation for a period of ten (10) years, 2022 – 2031 inclusive.

-- Human Services (**2-22-1.1**)

2-22-3 HEALTH DEPARTMENT requesting approval to appoint two (2) Saginaw County Health Department employees as voting members to the Michigan Association for Local Public Health (MALPH).

-- Appointment by Chair

2-22-4 MOSQUITO ABATEMENT COMMISSION providing information on the proposed property acquisition by the School District of the City of Saginaw at 211 Congress Ave., Saginaw, MI.

-- Human Services (*Receive & File*)

2-22-5 MOBILE MEDICAL RESPONSE providing its tri-annual report on response times and other related information for the period January 1, 2021 through December 31, 2021.

-- Courts & Public Safety (*Receive & File*)

2-22-6 SHERIFF requesting discussion of a line up room, to demonstrate a recently purchased interactive first aid kit and to provide a Sheriff's Office update.

-- Courts & Public Safety (*Receive & File*)

2-22-7 SAGINAW FUTURE submitting a request on behalf of Hall Commercial Properties, LLC/Hall Block Redevelopment Project to hold a Public Hearing and approve a proposed Resolution Approving a Brownfield Plan for property located at 301 and 311 Court St. and 103, 115 and 117 S. Niagara in the City of Saginaw.

-- County Services (**Public Hearing/Res. "A"**)

2-22-8 SHERIFF requesting amendment of its FY 2022 Budget using revenue received from vehicle sales in 2021 [\$20,272] and 2022 [\$25,203], account #207-30104-64222 to increase the Law Enforcement Fund to: (1) Purchase a vehicle (\$19,578); (2) Cover vehicle sale auction costs (\$1,897); (3) Pay for Honor Guard uniforms (\$15,000); (4) Training of new Honor Guard officers (\$2,500); and (5) Cost of new computer and to keep costs current (\$6,500).

-- Budget/Audit (**2-22-4.1**)

2-22-9 CONTROLLER/CAO requesting an appropriation of \$1,025,925 for funding of a Medical Examiner's Office and to permanently replace the existing services (forensic pathology, investigation, transportation, and storage) and procure an autopsy suite and storage facility.

-- Budget/Audit (**2-22-4.2**)

2-22-10 SHERIFF requesting discussion on providing 90-day contracts to former Det. John Butcher and former Lt. Randy Pfau.

-- Labor Relations (**2-22-5.1**)



2-22-11 PUBLIC WORKS requesting approval to amend its PCN Roster as to the Assistant Engineer (Removing 50% from the 278-Drain Account so 100% of the PCN is charged to the 641-Soil Erosion Account) and the Deputy Engineer (Removing 30% from the 641-Soil Erosion Account and charging it to the 278-Drain Account).

-- Labor Relations **(2-22-5.2)**

2-22-12 CIVIL/LABOR COUNSEL requesting approval of a Memorandum of Understanding between Saginaw County and the Saginaw County Trial Court regarding exemption from some County Policies.

-- Labor Relations **(2-22-5.4)**

2-22-13 PERSONNEL DIRECTOR submitting the February 2022 Employment Status Report covering labor statistics for the month of January 2022.

-- Labor Relations *(Receive & File)*

2-22-14 MOSQUITO ABATEMENT COMMISSION requesting approval to establish a temporary PCN and appropriation of \$2,500 from Mosquito Control fund balance to allow for training a new Office Manager due to retirement.

-- Labor Relations **(2-22-5.3)**

2-22-15 CIVIL/LABOR COUNSEL requesting approval of Memorandums of Understanding between Saginaw County and thirteen (13) bargaining units regarding the Coronavirus Premium Pay Plan.

-- Labor Relations **(2-22-5.5)**

2-22-16 HEALTH DEPARTMENT requesting approval to enter into a contract with recently retired Medical Laboratory Technologist, Margaret Drayton, for part-time lab testing services and training covered by COVID-19 grant dollars through fiscal year 2022.

-- Labor Relations **(2-22-5.6)**

2-22-17 TREASURER submitting a recommendation for the election of Cassi Zimmerman to the Land Bank Authority to fill a vacancy.

-- Election

2-22-18 SAGINAW RIVER ALLIANCE submitting information for discussion regarding the Saginaw River Alliance, the Dredged Material Disposal Facility (DMDF), and the necessity to farm and maintain the pumps and dikes on the surrounding areas.

-- County Services *(Information to be submitted to March County Services Committee)*

2-22-19 CIVIL/LABOR COUNSEL requesting approval of two (2) Memorandums of Understanding regarding employee bargaining unit changes among Teamsters, TPOAM and UAW.

-- Labor Relations *(On Addendum after Special LR Committee meeting)*

PUBLIC HEARING

2nd Call

At 5:18 p.m., Chairman Ruth announced the second call of a public hearing on the adoption of a Brownfield Plan for 301 and 311 Court St. and 103, 115 and 117 S. Niagara St. in the City of Saginaw pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.



INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair**

1.1) **MSU EXTENSION**, re: Approval of millage language to be placed on the August 2, 2022 county-wide ballot, which would levy 0.1 mill of taxable valuation for a period of ten (10) years, 2022 – 2031 inclusive

- ***After discussion, Webster moved, seconded by Matthews, to approve 1.1. Motion carried by the following roll-call vote:***

Yes: Tany, Matthews, Krafft, Little, Webster, Winiecke, Ruth - 7

No: Boyd, Harris, Ewing - 3

Absent: Theisen - 1

Total – 11

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

FEBRUARY 22, 2022

Your committee considered Communication No. 2-22-2 from Mark Rankin, MSU Extension District 9 Director, submitting a request for approval of millage language to be placed on the August 2, 2022 county-wide ballot, which would levy 0.1 mill of taxable valuation for a period of ten (10) years, 2022 – 2031 inclusive.

The committee met with Mark Rankin, MSU Extension District 9 Director, who explained that the millage MSU Extension attempted in 2020 did not pass. MSU Extension is actively working to improve its chances of a new millage being passed, as they have a better understanding of their focuses needed this time around.

We recommend approval of millage language to be placed on the August 2, 2022 county-wide ballot, as follows:

Saginaw County MSU Extension and 4-H

NEW MILLAGE

“Shall the County of Saginaw, Michigan (County) impose an increase in its levy of general ad valorem taxes which may be imposed for all purposes upon real and personal property in the County, as provided in Article 9 Section 6 of the Michigan Constitution of 1963, as amended, which will result in an increase of up to 0.1 mill (\$0.10 per \$1000) of the taxable valuation of such property as finally equalized for a period of ten (10) years, 2022 through 2031, both inclusive, which increased levy is estimated to raise up to \$546,000 in the first year, for the purpose of providing funding for 4-H youth development, Master Gardener, urban agriculture, agriculture/agribusiness, health and nutrition, natural resources, veteran services, and other community education programs through a contract with Michigan State University Extension?”



Respectfully Submitted,
COMMITTEE ON HUMAN SERVICES

James G. Theisen, Chair
Gerald Little
Carl E. Ruth

Michael Webster, Vice-Chair
Cynthia Winiecke

2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**
None

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**
None

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

4.1) **SHERIFF**, re: Approval to amend its FY 2022 Budget by a total of \$45,475 using revenue from vehicle sales to increase the Law Enforcement Fund

4.2) **CONTROLLER/CAO**, re: Approval of \$1,025,925 for funding of a Medical Examiner's Office to permanently replace the existing services (forensic pathology, investigation, transportation, and storage)

- **Krafft moved, seconded by Matthews, to approve 4.1. Motion carried unanimously.**
- **Krafft moved, seconded by Matthews, to approve 4.2. Motion carried by the following roll-call vote:**

Yes: Boyd, Matthews, Ewing, Krafft, Little, Webster, Winiecke, Tany, Ruth – 9

No: Harris – 1

Absent: Theisen - 1

Total – 11

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

FEBRUARY 22, 2022

Your Budget/Audit Committee considered Communication No. 2-22-8 from William Federspiel, Sheriff, submitting for consideration proposed amendments of its FY 2022 Budget.

Undersheriff Mike Gomez presented to the committee proposed amendments of the Sheriff Department's FY 2022 Budget, Account #207-30104-64222, using revenue received from vehicle sales in 2021 [\$20,272] from fund balance and 2022 [\$25,203], to increase the Law Enforcement Fund to:

1. Purchase a vehicle (\$19,578 to Account #207-31500-98100)
2. Cover vehicle sale auction costs (\$1,897 to Account #207-31500-96118)
3. Pay for Honor Guard uniforms (\$15,000 to Account #207-31500-73700)
4. Training of new Honor Guard officers (\$2,500 to Account #207-31500-91000)
5. Cost of new computer and to keep costs current (\$6,500 to Account #207-31500-99509)

We recommend approval of the proposed amendments of the Sheriff Department's FY 2022 Budget. Further, that the proper county officials are authorized to perform the necessary budget adjustments.



Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

FEBRUARY 22, 2022

Your Budget/Audit Committee considered Communication No. 2-22-9 from Robert V. Belleman, Controller/CAO, requesting an appropriation of \$1,025,925 for funding of a Medical Examiner's Office and to permanently replace the existing services (forensic pathology, investigation, transportation, and storage) and procure an autopsy suite and storage facility.

We discussed the request with Mr. Belleman who explained that the County has made temporary arrangements for Medical Examiner Office Services, which he is working to make permanent. The estimate Mr. Belleman provided to the committee was created using information on services rendered last year by the previous outside provider. Mr. Belleman explained that a small portion of the appropriation will be offset by the monies that would have been paid to the outside provider in the next 180 days and by future revenues from cremation permits.

We recommend approval of the request to appropriate from General Fund fund balance \$1,025,925 for funding of a Medical Examiner's Office and to permanently replace the existing services (forensic pathology, investigation, transportation, and storage) and procure an autopsy suite and storage facility. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
James G. Theisen

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **SHERIFF**, re: Approval of 90-day contract with former Det. John Butcher
- 5.2) **PUBLIC WORKS**, re: Approval to amend its PCN allocations and percentage of associated budgets for the positions of Assistant Engineer and Deputy Engineer
- 5.3) **MOSQUITO ABATEMENT**, re: Approval to establish a temporary PCN and use of \$2,500 in fund balance to allow for training a new Office Manager due to retirement
- 5.4) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of a Memorandum of Understanding between Saginaw County and Saginaw County Trial Court
- 5.5) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Memorandums of Understanding between Saginaw County and thirteen (13) bargaining units regarding the Coronavirus Premium Pay Plan
- 5.6) **HEALTH DEPARTMENT**, re: Approval to contract with retiree Margaret Drayton to perform various COVID testing from March 1, 2022 – September 30, 2022



(Added after Special Labor Relations Committee held prior to the Board Session)

- 5.7) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of two (2) Memorandums of Understanding regarding employee bargaining unit changes among Teamsters, TPOAM and UAW
- 5.8) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Collective Bargaining Agreement (CBA) between Saginaw County and POAM – Unit III (Command)
- **Webster moved, seconded by Little, to approve 5.1 through 5.6 leaving room for exceptions. Harris excepted 5.5 and the motion carried unanimously as to 5.1 – 5.4 and with 5.6 being amended to reflect a 90-day contract with Margaret Drayton at the Health Department.**
 - **After discussion, 5.5 carried by the following roll-call vote:
Yes: Matthews, Krafft, Little, Webster, Winiecke, Tany, Boyd, Ruth – 8
No: Harris, Ewing - 2
Absent: Theisen - 1
Total – 11**
 - **Webster moved, seconded by Little, to approve 5.7. and the motion carried unanimously.**
 - **Webster moved, seconded by Little, to approve 5.8. and the motion carried by the following roll-call vote:
Yes: Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, Ruth – 8
No: Harris, Ewing - 2
Absent: Theisen – 1 Total – 11**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

FEBRUARY 22, 2022

Your Labor Relations Committee considered Communication No. 2-22-10 from William Federspiel, Sheriff, requesting discussion on providing a 90-day contract to former Detective John Butcher.

Undersheriff Mike Gomez presented to the committee the request to establish a 90-day contract with former Detective John Butcher. The Sheriff's Department has previously contracted with Mr. Butcher in his retirement, but that contract is now expired. Mr. Butcher previously was contracted to do part- time work and acted as the DEA Liaison for the Sheriff's Department.

We recommend approval to enter into a 90-day contract with former Detective John Butcher to provide services as a DEA Liaison.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

FEBRUARY 22, 2022

Your Labor Relations Committee considered Communication No. 2-22-11 from Brian Wendling, Public Works Commissioner, requesting approval to amend its PCN Roster as to the Assistant



Engineer (Removing 50% from the 278-Drain Account so 100% of the PCN is charged to the 641-Soil Erosion Account) and the Deputy Engineer (Removing 30% from the 641-Soil Erosion Account and charging it to the 278-Drain Account).

We met with Mr. Wendling, who explained to the committee that when an Assistant Engineer was hired two years ago, the PCN was established as 50% from the 278-Drain Account and 50% from the 641-Soil Erosion Account. With the extremely high number of Soil Erosion Permits being received, the Assistant Engineer has been unable to spend the planned amount of time working on drains, resulting in the 278-Drain Account running into a deficit. Mr. Wendling proposed that the Assistant Engineer PCN of 50% be removed from the 278-Drain Account to be expensed 100% to the 641-Soil Erosion Account. In turn, he proposed that the Deputy/Engineer PCN (currently expensed 30% to the 641-Soil Erosion Account) be removed from the 641-Soil Erosion Account and expensed to the 278-Drain Account. This change would not only, in essence, result in a wash, but would also eliminate the need to correct an inflated deficit at the end of each year.

We recommend approval to amend the PCN allocations and associated budgets for the 641-Soil Erosion Account and 278-Drain Division-Maintenance Account. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

FEBRUARY 22, 2022

Your Labor Relations Committee considered Communication No. 2-22-14 from William Stanuszek, Mosquito Abatement Commission Director, requesting approval to establish a temporary PCN and appropriate \$2,500 from Mosquito Control fund balance to allow for training a new Office Manager due to retirement.

We met with Mr. Stanuszek, who informed the committee that the current Office Manager, Gloria Katch, has announced her retirement effective March 15, 2022. The current Account Specialist, Courtney Eggebrecht, was selected to fill the position and as a result, will be leaving the Account Specialist position vacant. The establishment of a temporary PCN and the appropriation of funds from Mosquito Fund Balance would allow Ms. Eggebrecht to shadow Ms. Katch for the time prior to her retirement.

We recommend approval to establish a temporary PCN and appropriate \$2,500 from Mosquito Control fund balance to allow for Ms. Eggebrecht's training under Ms. Katch before her retirement. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews



FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

FEBRUARY 22, 2022

Your Labor Relations Committee considered Communication No. 2-22-12 from Dave Gilbert, Civil Counsel/Labor Specialist, submitting for approval a Memorandum of Understanding (MOU) between Saginaw County and Saginaw County Trial Court regarding exemption from some County Policies.

We met with Mr. Gilbert who explained that this MOU was a renewal of a previous MOU that expired December 31, 2021. This current MOU (on file) expires on December 31, 2023.

We recommend approval of the Memorandum of Understanding between Saginaw County and Saginaw County Trial Court regarding exemption from some County Policies.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

FEBRUARY 22, 2022

Your Labor Relations Committee considered Communication No. 2-22-15 from Dave Gilbert, Civil Counsel/Labor Specialist, requesting approval of Memorandums of Understanding between Saginaw County and thirteen (13) bargaining units regarding the Coronavirus Premium Pay Plan.

We met with Mr. Gilbert who explained that the Memorandums of Understanding pertained to the Coronavirus Premium Pay Plan that the Saginaw County Board of Commissioners passed at its January 18, 2022 Board Session. Under the adopted Coronavirus Premium Pay Plan, employees eligible for Part A could receive up to \$2,500 for working between March 24, 2020 and July 27, 2020, and all employees on the payroll as of January 18, 2022 would receive \$1,250 under Part B for working in person during the ongoing COVID pandemic.

We recommend approval of the Memorandums of Understanding between Saginaw County and thirteen (13) bargaining units regarding the Coronavirus Premium Pay Plan.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

***AMENDED**

FEBRUARY 22, 2022

Your Labor Relations Committee considered Communication No. 2-22-16 from Christina Harrington, Health Officer, requesting to enter into a contract with retiree Margaret Drayton, beginning March 1, 2022 through September 30, 2022.

We met with Ms. Tammy Theisen, Associate Laboratory Director, who explained to the committee that Ms. Drayton retired from her position as a Medical Laboratory Technologist effective January 31, 2022. The Health Department would like to contract with Ms. Drayton on a part-time basis to assist with COVID-19 testing, night and weekend coverage for specialty business COVID-19 testing, back-up coverage for testing as needed, and training of new



personnel. Ms. Theisen explained that this would not cost the Health Department any extra money as Ms. Drayton’s contract would be covered with COVID-19 grant dollars. We recommend approval of the establishment of a ***90-day** contract for work with Ms. Margaret Drayton **commencing March 1, 2022.**

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

FEBRUARY 22, 2022

Your Labor Relations Committee considered Communication No. 2-22-19 from Dave Gilbert, Civil Counsel/Labor Specialist, requesting approval of two (2) Memorandums of Understanding between Saginaw County and Teamsters, TPOAM, and UAW regarding bargaining unit changes. We met with Mr. Gilbert who explained that the Memorandums of Understanding pertained to the Job Classification and Total Compensation Study Phases II and III with Baker Tilly and its recommendation to reassign various positions to a professional, managerial or technical classification that is commensurate with the duties of those positions. We recommend approval of the two (2) Memorandums of Understanding between Saginaw County and Teamsters, TPOAM, and UAW regarding bargaining unit changes.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

FEBRUARY 22, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **POAM Unit III (Command)**. The agreement covers the period commencing February 22, 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (February 22, 2022 – September 30, 2024)
2. County proposes to change the language in the contract to provide regular full-time employees and regular part-time employees, who are otherwise eligible may hold probationary status and qualify for benefits per the MOU.
3. County proposes to add language reflecting that the member is responsible for employee co-pays on County benefits during any period of suspension.
4. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the Union.



5. County proposes to add Juneteenth as a holiday.
6. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - In compliance with Michigan’s Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County policy #341.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
 - County proposes to provide that PTO shall not be used in not less than 15-minute increments.
7. County Policies:
 - County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
8. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements. Additional revisions will be needed due to the new healthcare.
 - County proposes, effective January 1, 2022, or as soon as practical after the contract is ratified, to have one high deductible health plan during the term of the Collective Bargaining Agreement. The County proposes to opt out of PA 152 to allow: (1) increased flexibility in calculating employee healthcare costs by the County contributing up to \$827,400 annually to reduce claims in excess of the hard cap calculation, (2) utilize the hard cap calculation methodology in determining employee monthly premiums, and (3) contribute \$500 to each eligible employee’s Health Savings Account (HSA). The County will, for the 2022 plan year, contribute an additional \$442,800 in ARPA funding, which represents COVID related medical expenses.
 - County proposes to change Article 17, Section 1 to reflect that the County will pay the health insurance premium, subject to co-pays and PA 152 requirements for a maximum of three (3) years.
 - County proposes to change the language in the contracts to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations or a qualifying event.
 - County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
 - County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU’s.
 - County has opted out of PA 152 for the 2022 medical plan year. The decision to opt out will need to be made for each medical plan year covered in the contract.
 - County proposes to provide that the insurance will be in accordance with the plan in effect on the date of ratification of the contract. The employer reserves the right to change carriers by providing comparable coverage for reasons of cost or service.
 - County proposes to determine the provider of insurance, except the benefit level will be maintained at the same level. If the benefit levels change then the County will negotiate prior to a change in provider.
 - County proposes to increase the monthly stipend in lieu of health insurance to \$200.



- County proposes to modify the CBA to provide for a two-part Coronavirus Premium Pay Plan which will provide:
 - (a) Those eligible employees who are currently on the County’s payroll and worked in person between March 24, 2020 and July 27, 2020 will receive up to \$2,500 under Part A, depending upon the duration of in-person work performed.
 - (b) Those eligible employees who are currently on the County’s payroll shall receive a one- time lump sum payment of \$1,250 under Part B of the Plan.
 - (c) Any employee who makes an excess of \$80,085 with inclusion of either Part A or Part B or both, must provide an explanation justifying why he/she should be eligible for the premium pay/hazard pay.
 - (d) Employees will be expected to complete an Affidavit verifying the percentage they are eligible for under Part A. The Department Head will be expected to sign affirming they are unaware of any information that would contradict information attested to by the employee.
- 9. Wages:
 - County proposes a 2% base wage increase in 2021/2022, up to 2% wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.
 - The County proposes to roll the on-call annual stipend in the amount of \$5,250 into the base wage for the lieutenants, provided there is language in the contract to reference that the on-call stipend has been rolled into the base wage.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **POAM Unit III (Command)** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

6. **Executive Committee – C. Ruth, Chair**

None

7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**

None

9. **Committee Compensation**

- 2-22-22.1) January 9, 2022 – January 22, 2022
- 2-22-22.2) January 23, 2022 – February 5, 2022

- ***Little moved, seconded by Winiecke, to approve Compensation Reports 2-22-22.1 and 2-22-22.2. The motion carried unanimously.***



COMMITTEE COMPENSATION - 2.22.22.1

February 22, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 9 - January 22, 2022.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/10/22	Human Services Committee	Webster	\$50.00	1
			Little	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	01/11/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
3	01/12/22	Saginaw County CVB	Ruth	\$50.00	1
4	01/13/22	9-1-1 Authority Board	Boyd	\$50.00	1
			Matthews	\$50.00	1
5	01/13/22	Commission of Aging	Ewing	\$50.00	1
6	01/13/22	Budget/Audit Committee	Boyd	\$25.00	1
			Tany	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
7	01/13/22	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$25.00	1
			Ruth	\$25.00	1
8	01/14/22	MAC Environmental via Zoom	Webster	\$50.00	1
9	01/18/22	Labor Relations Committee-Special	Webster	\$25.00	1
			Little	\$25.00	1
			Matthews	\$25.00	1
			Ruth	\$25.00	1
10	01/18/22	Board Session Winiecke, Tany, Matthews, Theisen, Little, Ruth, Webster <i>Absent: Boyd, Harris, Ewing, Krafft</i>	7 Present	\$350.00	7
11	01/19/22	Castle Museum Board	Tany	\$50.00	1
12	01/19/22	Saginaw Valley Zoological Society	Little	\$50.00	1
			Matthews	\$50.00	1
13	01/19/22	Animal Control Advisory Board	Ewing	\$50.00	1
14	01/20/22	Community Action Committee	Little	\$50.00	1
TOTAL				\$1,675.00	37

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (1-21-2022)



COMMITTEE COMPENSATION - 2.22.22.2

February 22, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held January 23, 2022 - February 5, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	01/24/22	MAC Health & Human Services via Zoom	Webster	\$50.00	1
2	01/24/22	MAC Judiciary & Public Safety via Zoom	Boyd	\$50.00	1
3	01/25/22	Committee of the Whole Ewing, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke <i>Absent: Boyd, Harris,</i> <i>Krafft</i>	8 present	\$400.00	8
4	01/26/22	GLB CVB via Zoom	Ruth	\$50.00	1
5	01/28/22	MAC Transportation @ Lansing	Harris	\$50.00	1
6	01/28/22	MAC Agriculture & Tourism @ Lansing	Harris	\$25.00	1
7	02/02/22	Crime Prevention Council	Ruth	\$50.00	1
8	02/04/22	MAC Finance via Zoom	Krafft	\$50.00	1
TOTAL				\$725.00	15

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (2-4-2022)

[End of Compensation Reports]

PUBLIC HEARING

3rd Call – Closing

At 5:40 p.m., Chairman Ruth announced the third and final call of a public hearing on the adoption of a Brownfield Plan for 301 and 311 Court St. and 103, 115 and 117 S. Niagara St. in the City of Saginaw pursuant to the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:40 p.m.

RESOLUTIONS

RESOLUTION “A”

**RESOLUTION APPROVING A BROWNFIELD PLAN FOR PROPERTIES
LOCATED AT 301 and 311 COURT STREET, and 103, 115 and 117 S. NIAGARA
STREET**

CITY OF SAGINAW, SAGINAW COUNTY

**PURSUANT TO AND IN ACCORDANCE WITH THE PROVISIONS OF ACT 381 OF THE
PUBLIC ACTS OF THE STATE OF MICHIGAN OF 1996, AS AMENDED**



At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 22nd day of February 2022 at 5:00 p.m.

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke

Commissioner Webster offered the following resolution and moved for adoption. The motion was seconded by Commissioner Matthews.

WHEREAS, the Brownfield Redevelopment Authority (the “Authority”) of the County of Saginaw, pursuant to and in accordance with the provisions of the Brownfield Redevelopment Financing Act, being Act 381 of the Public Acts of the State of Michigan of 1996, as amended (the “Act”), has received and recommended for approval by the Saginaw County Board of Commissioners, a Brownfield Plan (the “Plan”) pursuant to and in accordance with Section 13 of the Act; and

WHEREAS, in accordance with Section 3 of the Act, the City of Saginaw Council has reviewed and concurred with the provisions of the Plan; and

WHEREAS, the County has, at least ten (10) days before the meeting of the Saginaw County Board of Commissioners at which this resolution has been considered, provided notice to and fully informed all taxing jurisdictions (the “Taxing Jurisdictions”) which are affected by the Plan about the fiscal and economic implications of the proposed Plan, and the Saginaw County Board of Commissioners has previously provided to the Taxing Jurisdictions a reasonable opportunity to express their views and recommendations regarding the Financing Plan and in accordance with Sections 13(13) and 14(1) of the Act; and

WHEREAS, the Saginaw County Board of Commissioners has made the following determinations and findings:

- A. The Plan constitutes a public purpose under the Act;
- B. The Plan meets all of the requirements for a Brownfield Plan set forth in Section 13 of the Act;
- C. The proposed method of financing the costs of the eligible activities, as described in the Plan, is feasible and the Authority has the ability to arrange the financing;
- D. The costs of the eligible activities proposed in the Plan are reasonable and necessary to carry out the purposes of the Act;
- E. The amount of captured taxable value estimated to result from the adoption of the Plan is reasonable; and

WHEREAS, as a result of its review of the Plan and upon consideration of the views and recommendations of the Taxing Jurisdictions, the Board of Commissioners desires to proceed with approval of the Plan.



FEBRUARY 22, 2022 BOARD SESSION

- *Clerk Guerra introduced the item as Unfinished Business, having been previously tabled at the January 18, 2022 Board Session. Chairman Ruth asked if there was further discussion. After discussion, Harris moved, seconded by Ewing, to take the matter off the table and refer it to a Committee of the Whole for further information and discussion. The motion carried as follows:*

Yes: Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, and Ruth - 10

Abs: Theisen - 1

No: - 0

Total: - 11

~~FROM: COMMITTEE ON HUMAN SERVICES – 1.1~~ ~~FEBRUARY 22, 2022~~
~~JANUARY 18, 2022~~

~~Your committee considered Communication No. 1 18 2 from Robert Belleman, Controller/CAO, Controller’s Office, and 1 18 3 from William W. Stanuszek, Director, Mosquito Abatement Commission, requesting authorization for the sale of two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw in the amount of \$29,500, contingent upon the county obtaining right of ownership to CSX owned railroad property.~~

~~The committee met with William Stanuszek, SCMAC Director, who provided the committee with information on the activities related to the School District of the City of Saginaw’s interest in Saginaw County properties and led the discussion of what the future is for Mosquito Abatement’s location. There is concern that the Mosquito Abatement Commission building is going to feel squeezed by the activities and close proximity of the new high school. The County has already started searching for other locations within the city of Saginaw that could potentially house Mosquito Abatement Commission, Maintenance, and possibly other departments. The Controller requested review of the Purchase Agreement by Civil Counsel.~~

~~We recommend approval to sell two (2) parcels totaling 1.22 acres at 211 Congress St., Saginaw, MI to the School District of the City of Saginaw at an amount of \$29,500, contingent upon the county obtaining right of ownership to CSX owned railroad property located within the boundaries of the Count owned property at 211 Congress or adjacent thereto and in the form and under terms acceptable to the County of Saginaw and the School District and review and approval of the purchase agreement by Civil Counsel.~~

Respectfully Submitted,

COMMITTEE ON HUMAN SERVICES

James G. Theisen, Chair

Michael Webster, Vice Chair

Gerald Little

Cynthia Winiecke

Carl E. Ruth

PROCLAMATIONS

None



APPOINTMENTS

Appointed Christina Harrington (Member), Health Officer, and Tawnya Simon (Alternate), Personal and Preventive Health Services Director, to the **Michigan Association of Local Public Health** for a term that serves until replaced.

ELECTIONS

- ✓ ***Krafft moved, seconded by Tany, to elect Cassi Zimmerman to the Land Bank Authority with a term to expire December 31, 2025. Motion carried by the following roll-call vote:***
Yes: Harris, Ewing, Krafft, Little, Winiecke, Tany, Boyd, Matthews, and Ruth - 9
No: Webster - 1
Abs: Theisen - 1
Total: - 11

CHAIR ANNOUNCEMENTS

- Chairman Ruth stated he had inquiries as to when a decision will be made on American Rescue Plan Act (ARPA) funding. The Controller advised he is creating a spreadsheet listing the organizations that qualify/don't qualify, finalizing the contract with Guidehouse, and the information will go to the Board of Commissioners to prioritize and spend approximately \$32 million that is available.

COMMISSIONER AUDIENCES

None

By Commissioner Harris, seconded by Commissioner Matthews: That the Board adjourn. Carried. Thereupon, the Board adjourned at 6:12 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



MARCH SESSION 2022





First day of the March Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, March 22, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair. County Clerk Vanessa Guerra took roll, quorum present as follows:

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke - **11**

ABSENT: None - **0**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Hon. A.T. Frank, Brian Harrison, Krystal Irvine, Zack Robinson, Mark Rankin, Tom Miller, Denny Harris, Jessica Sargent, Kelly Suppes, Brian Wendling, Mary McLaughlin, Undersheriff Mike Gomez, Jennifer Broadfoot, Dave Brown, Bruce Goetz, Lt. Mark Przybylski, Koren Thurston, Leah Puskar, Bill Stanuszek, Brian Keenan-Lechel, Tony DePelsMaeker, Kendall Keys – WNEM TV-5, Kyle Bostwick, Kathy Forsythe, Patricia Eicher, Chris Mefford, Jenny Glysz, Hannah Olsen, Suzy Koeplinger, and others

-  Chairman Ruth asked for a moment of silence for the people of Ukraine
-  Commissioner Krafft opened the meeting with a prayer, followed by the Pledge of Allegiance to the Flag.

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, March 22, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the
March 22, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,
Vanessa Guerra, County Clerk

March 10, 2022
Posted 3-18-22 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Harris moved, seconded by Commissioner Ewing, to approve the Minutes of the February 22, 2022 Board Session and Minutes of the March 7, 2022 Committee of the Whole. (Distributed prior to the Board Session) Motion carried unanimously.***

AUDIENCES

- Chairman Ruth and County Clerk Vanessa Guerra presented Kathy Forsythe with a Special Tribute upon her retirement after 35 years of service.
- Bruce Goetz, Kozy Bail Bonds, spoke in support of rescinding action the Board took in January 2022 to transition to a third party for tether services and stated he would file the appropriate paperwork.
- Hon. A.T. Frank spoke in opposition to allow contracting with a third party vendor for tether services and asked that the matter be brought back to start the process again and bring in stakeholders.

LAUDATORY RESOLUTIONS

- Special Tribute to Kathy Forsythe, County Clerk's Office, upon her retirement after 35 years of service

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

3-22-1 CONTROLLER/CAO submitting correspondence for consideration at the March 7, 2022 Committee of the Whole regarding the Mosquito Abatement Property and sale/relocation.

-- Committee of the Whole/Executive (**3-22-6.1**)

3-22-2 BOARD OF HEALTH submitting a recommendation for appointment (election) of Jeffrey Collier, Ed.D. to the Board of Health to fill a vacancy for a term that expires December 31, 2022.

-- Election

3-22-3 BRIAN HARRISON, ADVISACARE requesting approval of a Resolution to Amend the Michigan No-Fault Auto Insurance Reform Act to address a reimbursement cap for auto accident victims.



- Human Services/Executive (**Res. 2022 - 5**)
- 3-22-4 SAGINAW – TUSCOLA MEDICAL CONTROL AUTHORITY** submitting its Root Cause Analysis (RCA) for the February 3, 2022 snowmobile accident near the corner of Grabowski Road and S. Fordney Road in Fremont Township.
 - Courts & Public Safety (*Receive & File*)
- 3-22-5 PUBLIC WORKS** submitting the 2021 Annual Drain Report.
 - County Services (*Receive & File*)
- 3-22-6 SAGINAW FUTURE** submitting its first quarter report (October 1, 2021 – December 31, 2021) and request for \$87,875 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement.
 - County Services (**3-22-3.1**)
- 3-22-7 ECONOMIC DEVELOPMENT CORPORATION (EDC)** submitting its 2021 Annual Report pursuant to Section 23 of PA 388 of 1974 as amended, as well as its 2022 meeting calendar, list of EDC officers and members, and a request to reappoint Seth Perigo for another six-year term.
 - County Services (*Receive & File – Appointment by Chair*)
- 3-22-8 FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its annual Audit for fiscal year ending September 30, 2021.
 - County Services (*Receive & File*)
- 3-22-9 PARKS & RECREATION** requesting approval and submission of two (2) Michigan Natural Resource Trust Fund development grant applications via Resolution for ADA improvements at Imerman Memorial Park and Price Nature Center.
 - County Services (**Res. 2022 - 1 & Res. 2022 - 2**)
- 3-22-10 CONTROLLER/CAO** requesting approval to modify County Policy #351 – Travel to permit overnight accommodations for a multi-day conference or meeting regardless of distance to and from the normal worksite.
 - County Services (**3-22-3.2**)
- 3-22-11 BIRCH RUN TOWNSHIP** sending notice that the Birch Run Township Downtown Development Authority will be holding an information session for the public on Wednesday, March 3, 2021 (sic) at 8:00 a.m.
 - County Services (*Receive & File*)
- 3-22-12 TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of December 2021.
 - Budget/Audit (**3-22-4.1**)
- 3-22-13 FINANCE DIRECTOR** submitting the report of budget adjustments and grants accepted on behalf of the County by the Controller for October 1, 2021 – December 31, 2021.
 - Budget/Audit (*Receive & File*)
- 3-22-14 FINANCE DIRECTOR** requesting approval of the FY 2023 Budget Calendar.
 - Budget/Audit (**3-22-4.2**)
- 3-22-15 MAINTENANCE** requesting an increase to its FY 2022 Budget – Salaries & Wages in the amount of \$7,024 to account for a status change for the Maintenance Worker III HVAC Technician position that was reclassified by Baker Tilly from Grade 10 to Grade 12.
 - Budget/Audit (**3-22-4.3**)



- 3-22-16 SHERIFF** requesting amendment of its FY 2022 Budget using revenue received from housing juveniles from Eaton County in the amount of \$11,250 to increase the Law Enforcement Training Fund (\$5,625) and the Jail Training Fund (\$5,625).
-- Budget/Audit **(3-22-4.4)**
- 3-22-17 TREASURER** submitting a proposed Resolution of Agency and a proposed Resolution to Borrow Against Delinquent 2021 Real Property Taxes in the amount of \$16,500,000 (*amended to \$18,000,000 at committee*).
-- Budget/Audit **(Res. 2022 - 3 & Res. 2022 - 4)**
- 3-22-18 BOARD COORDINATOR** requesting amendment of the Board of Commissioners' FY 2022 Budget in Salaries & Wages up to \$7,000 to account for training of the Board Assistant (Office Asst. II) position due to resignation.
-- Budget/Audit **(3-22-4.5)**
- 3-22-19 CONTROLLER/CAO** requesting the Board of Commissioners provide direction on Coronavirus Premium Play Plan eligibility issues.
-- Budget/Audit
- 3-22-20 HEALTH DEPARTMENT** requesting approval to amend its FY 2022 Budget by accepting \$716,800 in additional grant funding from MDHHS for COVID-19 and \$141,307 in additional grant funding for ELC Regional Laboratory. No additional local funds are required.
-- Budget/Audit **(3-22-4.6)**
- 3-22-21 BUILDING AUTHORITY** requesting approval to appropriate an additional \$438,633 in fund balance from the Dow Event Center Fund for the modernization and rehabilitation of the elevators in the parking structure.
-- County Services **(3-22-3.3)**
- 3-22-22 PURCHASING/RISK MANAGER** requesting approval to use \$35,000 in 2022 Capital Improvement funds to replace the Prosecutor's county-owned vehicle.
-- Budget/Audit **(3-22-4.7)**
- 3-22-23 RETIREMENT/BENEFITS ADMINISTRATOR** requesting approval to extend a current contract with Amy Deford, retired Benefits Administrator from March 14, 2022 – June 10, 2022 to provide critical consulting and training services.
-- Labor Relations **(3-22-5.1)**
- 3-22-24 BOARD COORDINATOR** requesting authorization of a temporary Personnel Control Number (PCN) to allow for training a successful applicant to the Board Assistant (Office Assistant II) position that will be vacant on April 15, 2022 due to resignation.
-- Labor Relations **(3-22-5.2)**
- 3-22-25 PERSONNEL DIRECTOR** submitting the March 2022 Employment Status Report covering labor statistics for the month of February 2022.
-- Labor Relations (*Receive & File*)
- 3-22-26 COMMISSION ON AGING** requesting approval to extend the Professional Services Agreement with Beverly Yanca, Activities/Volunteer Coordinator, who retired in December 2021, an additional sixty (60) days through May 31, 2022.
-- Labor Relations (***Pulled at Committee***)
- 3-22-27 COMMISSION ON AGING** requesting approval to change the Foster Grandparent Program Assistant Personnel Control Number (PCN #238009) from part-time to full-time status with minimal cost of approximately \$11,000 to the agency.



- Labor Relations (3-22-5.3)
- 3-22-28** **MOSQUITO ABATEMENT COMMISSION** requesting approval to engage William A. Kibbe & Associates to assess potential relocation sites for Mosquito Abatement, Maintenance, and Public Works Field Operations and draft necessary construction documents in the approximate amount of \$775,000.
- Executive (3-22-6.2)
- 3-22-29** **REHMANN** submitting the FY 2021 Audited Financial Statements for approval.
- Budget/Audit (3-22-4.8)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – J. Theisen, Chair; M. Webster, Vice-Chair**
None
2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**
 - 2.1) **COMMITTEE** requesting to rescind previous approval of Board Report 1-18-22-2.1 regarding transition of providing tether services to a third party pending discussions with interested parties
 - ***Matthews moved, seconded by Boyd, to approve 2.1. Motion failed by the following roll-call vote:***
Yes: Little, Boyd – 2
No: Webster, Winiecke, Tany, Matthews, Theisen, Harris, Ewing, Krafft, Ruth – 9
Total – 11

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

MARCH 22, 2022

~~At the January 18, 2022 Board Session, Board Report 1 18 22 2.1 was approved based on Communication No. 1 18 4 from Mary McLaughlin, Community Corrections Manager, requesting approval to transition Saginaw County away from providing tether services directly to defendants and use a third party contractor.~~

~~We met with Mary McLaughlin, Community Corrections Manager, at our March 10, 2022 meeting to discuss the previous approval of Board Report 1 18 22 2.1 regarding Saginaw County transitioning away from providing tether services directly to defendants to avoid further loss of revenue. Commissioner Boyd raised the question as to whether or not the judges or the Community Corrections Advisory Board had approved of shifting away from providing tethering services directly, and they have not. Undersheriff Gomez indicated that he and Mary have spoken to the judges multiple times regarding the program and the waiving of fees.~~

~~Ms. McLaughlin stated that she had looked over 10 years of budget information and that the program is \$160,000 in the hole, continuing to lose about \$30,000 – \$40,000 every month, and that Community Corrections does not have the budget to continue funding it. Mr. Belleman stated that though the County currently funds the program, state statute does not require it.~~



~~There is currently an RFP out for bids regarding tethering services that has a deadline of March 15th, but Mr. Belleman indicated that if the committee so wished, the deadline could be pushed back until after the March 22nd Board Session pending further direction of the Board.~~

~~We recommend approval to rescind the previous approval of Board Report 1-18-22-2.1, transitioning Saginaw County away from providing tether services directly to defendants and to use a third-party contractor to avoid further loss of revenue, until such conversations with interested parties can be had to discuss the matter further.~~

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Christopher S. Boyd, Vice-Chair

Kyle R. Harris

Cynthia M. Winiecke

Carl E. Ruth

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **SAGINAW FUTURE, INC.**, re: Approval to issue \$87,875 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement

3.2) **CONTROLLER/CAO**, re: Approval of changes to County Policy #351 – Travel to permit overnight accommodations for a multi-day conference or meeting regardless of distance

3.3) **BUILDING AUTHORITY**, re: Approval to appropriate an additional \$483,633 in fund balance from the Dow Event Center fund for the replacement of elevators in the parking structure

- ***Webster moved, seconded by Theisen, to approve 3.1 – 3.3 leaving room for exceptions. The motion carried unanimously.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

MARCH 22, 2022

Your committee considered Communication No. 3-22-6 from JoAnn Crary, President, Saginaw Future, Inc., submitting for approval its first quarter report (October 1, 2021 – December 31, 2021) and request for \$87,875 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement.

Your committee met with Tom Miller, who presented to the committee Saginaw Future’s first quarter report, along with their request for funding. Mr. Miller stated that the report includes Saginaw Future’s performance based funding metrics. Commissioner Krafft inquired as to how the totals for the jobs created are counted, which Mr. Miller stated that the numbers are not projections, but actual jobs that were reported by the companies. He also assured that the value of contracts is based upon the contracts that have been awarded, but not necessarily down to the exact date that funds have been spent

We recommend approval to grant Saginaw Future, Inc. \$87,875 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement. Further, that the proper county officials are authorized to perform the necessary budget adjustments.



Respectfully Submitted,
COMMITTEE ON COUNTY SERVICES
Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

MARCH 22, 2022

Your committee considered Communication No. 3-22-10 from Robert Belleman, Controller/CAO, requesting approval to modify County Policy #351 – Travel, to permit overnight accommodations for a multi-day conference or meeting regardless of distance to and from the normal worksite.

Mr. Belleman informed the committee that the prospective amendments being made to County Policy #351 would eliminate any reference to the distance from the county. The current policy restricts overnight accommodations for a multi-day conference or meeting to hotels within the region and/or County because of the close proximity to the normal work location. This would allow for County employees to attend more after-hour networking opportunities while at a conference or meeting.

We recommend approval to modify County Policy #351 – Travel to permit overnight accommodations for a multi-day conference or meeting regardless of distance to and from the normal worksite.

Respectfully Submitted,
COMMITTEE ON COUNTY SERVICES
Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany



Category: 300
Number: 351
Subject: **TRAVEL**

1. **PURPOSE:** The purpose of this policy is to establish guidelines to reimburse Saginaw County officials and employees for travel expenses incurred as a result of their official duties at rates established by the Board of Commissioners and in accordance with the specific provisions enumerated herein.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy # 301.



4. **RESPONSIBILITY:** The Board of Commissioners shall be responsible for the implementation of this policy. The Controller/CAO shall be responsible for the administration of this policy.
5. **DEFINITIONS:** NONE
6. **POLICY:**
 - 6.1 **Mileage.** Mileage will be paid at the rate established by the Board of Commissioners to those officials and employees required to use their privately owned vehicle in conducting County business.
 - 6.1.1 When traveling to out-of-county activities transportation must be shared whenever possible. Economical use of County funds has priority over personal convenience or preference.
 - 6.1.2 All mileage shall be computed from the normal work location to the destination point and return except in the following situations:
 - 6.1.2.1 Mileage will be computed from residence to destination if actual departure is from the residence and if the distance is less than the distance from work location to destination.
 - 6.1.2.2 If the distance is greater from the residence, the employee may still leave from there, but mileage will be calculated from the work location to destination.
 - 6.1.2.3 Under no circumstances is mileage allowed between residence and normal work location.
 - 6.1.3 Reimbursement for authorized auto travel out-of-state shall be at the prevailing mileage rate. Reimbursement for such auto travel shall never be for more than the commercial air carrier coach rate to the same destination.
 - 6.2 **Meals.** A per diem meal allowance will be made using the Internal Revenue Service approved rate or the rate approved by the State of Michigan, whichever is less under the conditions enumerated below.
 - 6.2.1 Official travel, which takes the individual outside the boundaries of Saginaw County during the entire mealtime hours, will render eligibility for a per diem meal allowance, based on when the employee was required to leave and return.
 - 6.2.2 Mealtime is defined as follows:



Per Diem

Breakfast: 6:00 am to 8:30 am
Lunch: 11:00 am to 1:30 pm
Dinner: 4:30 pm to 7:00 pm

- 6.3 Accommodations. Reimbursement may be made for actual expenditures for overnight accommodations subject to the following restrictions and limitations:
- 6.3.1 If the conference duration is more than one day, the nights between such work days may be spent in the immediate vicinity and reimbursement claimed for cost of lodging at established rates.
- 6.3.2 If the conference is more than 50 miles from normal work location and sessions begin at or before 9:00 a.m., an employee may leave the afternoon of the day prior to the start of the conference and be reimbursed for overnight accommodations
- 6.3.3 Reimbursement for out-of-state travel is limited to the cost of a single room at prevailing rates for accommodations normally used in business; however:
- 6.3.3.1 Double accommodation may be utilized when appropriate.
- 6.3.3.2 If a "double" is shared with a County Employee, each may claim reimbursement for one-half (1/2) the rate.
- 6.3.3.3 If the cost of a "double" is shared with a non-county employee, reimbursement may be claimed for the actual expenditure or an amount equal to the rate for a single occupancy accommodation, whichever is less.
- 6.3.4 Baggage claims/charges. Air travel baggage claims or baggage charges while traveling on County business shall be limited to a maximum of two (2) items per round trip (one going to and one returning from destination – standard airline size and weight limits). Expenses for baggage claims or baggage charges while at a destination are not reimbursable.
- 6.3.6 Internet access/service charges are never reimbursable.
- 6.4 Budget for Travel Related Expenses. Expenses associated with attendance at meetings, conferences, and seminars shall be requested by the Department Head during the preparation of the annual budget. Routine mileage allowance associated with day-to-day business within the County will be a separate line item.



- 6.4.1 Department Heads are allowed to attend their national and state professional conferences or conventions, provided it is within the travel budget and has been approved by the Controller. Employee expenses to be reimbursed for out-of-state travel shall be in proportion to the cost/benefit of the conference to be attended and shall require Department Head recommendation and submission of a request to the Controller as applicable on an approved form.
- 6.4.2 Travel within the State requiring overnight stay will be allowed subject to approval of the Department Head and to availability of funds within the department budget. No additional funds will be transferred to the travel account after adoption of the budget, unless approved by the Controller.
- 6.4.3 Travel within the State of Michigan for the purpose of transacting County business, i.e., meeting with State Officials or to discuss common concerns with other governmental officials will be allowed subject to approval of the responsible Department Head and if no overnight stay is required.
- 6.5 Violation of Policy. If there is any infraction of Section 6.4 of this policy requiring prior authorization for travel, no reimbursement of expenses will be allowed. Should the departmental credit card be used in violation of this policy, it will be terminated.
- 6.6 Preparation of the Travel Expense Voucher. Separate columns are provided for breakfast, lunch, and dinner instead of combining all meals for the entire day. In order for the voucher to be processed corresponding claim vouchers must be entered into the Financial Management System. Unless there are exceptional circumstances, vouchers shall cover no more than one-month's expenses.
- 6.7 Use of County Vehicles. Employees using County vehicles to commute to and from work shall not use the vehicle for personal purposes. Any deviation from this policy must be approved by the County Services Committee of the Board of Commissioners.
- 6.8 No advance payment of anticipated expenses. Payment to employees, elected officials, department or agency personnel employed by (or conducting business with) Saginaw County for travel, meals, lodging or attendance at events, will not be advanced prior to the event in question.
- 6.9 Tips are never reimbursable.
- 7. ADMINISTRATIVE PROCEDURES: NONE
- 8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance



in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: April 23, 2002

AMENDED: November 17, 2009; October 19, 2010; November 16, 2010; January 18, 2011;
March 22, 2022

4. Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

- 4.1) **TREASURER/CONTROLLER**, re: Approval of the electronic transactions and voucher payments for the month of December 2021
- 4.2) **FINANCE DIRECTOR**, re: Approval of FY 2023 Budget Calendar
- 4.3) **MAINTENANCE**, re: Approval to increase its FY 2022 Budget – Salaries & Wages in the amount of \$7,024 to account for a status change for the Maintenance Worker III HVAC Technician position
- 4.4) **SHERIFF**, re: Approval to amend its FY 2022 Budget by \$14,400 using revenue from housing Eaton County juveniles and increase the Law Enforcement Training fund (\$8,450) and Jail Training Fund (\$5,950)
- 4.5) **BOARD COORDINATOR**, re: Approval to amend the Board of Commissioners’ FY 2022 Budget – Salaries & Wages up to \$7,000 to account for training of the Board Assistant (Office Asst. II) due to resignation
- 4.6) **HEALTH DEPARTMENT**, re: Approval to amend its FY 2022 Budget by accepting \$716,800 in additional grant funding from MDHHS for COVID-19 and \$141,307 in additional grant funding for ELC Regional Laboratory
- 4.7) **PURCHASING/RISK MANAGER**, re: Approval to use up to \$35,000 in 2022 Capital Improvement Funds to replace the Prosecutor’s county-owned vehicle

- ***Krafft moved, seconded by Theisen, to approve 4.1 – 4.7 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

(Added after Special Budget/Audit Committee held prior to the Board Session)

Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

- 4.8) **REHMANN**, re: Submitting the County’s 2021 Audited Financial Statements for approval

- ***Krafft moved, seconded by Theisen, to approve 4.8. Motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MARCH 22, 2022

Your Budget/Audit Committee considered Communication No. 3-22-12 from Koren Thurston, Finance Director, submitting the electronic transactions and voucher payments transmittal form for the month of December 2021.

3-22-12	Electronic Transactions	December 1 – 31, 2021	\$ 6,814,080.67
	Voucher Payments	December 1 – 31, 2021	\$ 7,624,558.75



We recommend approval of the submitted electronic transactions and voucher payments transmittal form for the month of December 2021.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MARCH 22, 2022

Your Budget/Audit Committee considered Communication No. 3-22-12 from Koren Thurston, Finance Director, requesting approval of the FY 2023 Budget Calendar.

Your committee met with Koren Thurston, who presented to the committee the Budget Calendar for Fiscal Year 2023, which runs from October 1, 2022 through September 30, 2023.

We recommend approval of the attached FY 2023 Budget Calendar.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
James G. Theisen

[Budget Calendar begins on next page]



**COUNTY OF SAGINAW
2022 BUDGET CALENDAR**

OPERATING BUDGET FOR FISCAL YEAR 2023

CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2023 ~ 2027

<u>Target Date</u>	<u>Action to be taken</u>
April 15, 2022	Controller’s Office distributes information to all departments that outlines the budget process and provides instructions for their electronic entry of the data that is necessary for completion of their respective Operating Budgets for 2023 and Capital Improvement Plans.
April 29, 2022	Departments signify completion of the necessary electronic data entry for their respective Operating Budgets for 2023 and Capital Improvement Plans by signing off and submitting the appropriate excel spreadsheets to Financial Services.
Week of May 9, 2022	Controller’s Office meets with Elected Officials, Judges, Department Heads and Agencies if necessary to review and discuss their respective Operating Budgets for 2023 and Capital Improvement Plan requests.
May 27, 2022	Controller’s Office submits the first draft of a recommended Operating Budget to the Board of Commissioners for its Human Services, Courts & Public Safety, County Services, and Budget/Audit Committees to review and discuss.
Committee Meetings June-August, 2022	Human Services, Courts & Public Safety, County Services, and Budget/Audit Committees meet to consider Operating Budget matters. In addition, the Budget/Audit Committee also considers Capital Improvement Plan matters.
June 27, 2022	Committee of the Whole (<i>Tentative</i>)
August 16, 2022	A recommended Operating Budget and Capital Improvement Plan is sent from the Budget/Audit Committee to the full Board and is laid on the table and a Public Hearing is held.
September 27, 2022	The final Operating Budget and a Capital Improvement Plan are formally adopted by the Board of Commissioners.



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

MARCH 22, 2022

Your Budget/Audit Committee considered Communication No. 3-22-15 from Tony DePelsMaeker, Maintenance Director, requesting an increase to the Maintenance Department's FY 2022 Budget – Salaries & Wages in the amount of \$7,024 to account for a status change for the Maintenance Worker III HVAC Technician position that was reclassified by Baker Tilly from Grade 10 to Grade 12.

Your committee met with Tony DePelsMaeker, who oversees the Maintenance Worker III HVAC Technician position. This position was previously classified as a Grade 10. Mr. DePelsMaeker completed a PAQ (Position Assessment Questionnaire) which was submitted to Baker Tilly. Baker Tilly responded and reclassified the position as a Grade 12. The requested increase of \$7,024 in wages reflects the change in classification for this position.

We recommend approval of an increase to Maintenance's FY 2022 Budget – Salaries & Wages in the amount of \$7,024 to account for a status change for the Maintenance Worker III HVAC Technician position that was reclassified by Baker Tilly from Grade 10 to Grade 12. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

MARCH 22, 2022

Your Budget/Audit Committee considered Communication No. 3-22-16 from William Federspiel, Sheriff, requesting amendment of the Sheriff Department's FY 2022 Budget using revenue received from housing juveniles from Eaton County in the amount of \$11,250 to increase the Law Enforcement Training Fund (\$5,625) and the Jail Training Fund (\$5,625).

Your committee met with Undersheriff Miguel Gomez, who informed the committee that the budget amendments originally requested needed to be changed due to additional funds received. They would like \$8,450 moved to the Law Enforcement Training Fund and \$5,950 to the Jail Training Fund, with \$14,400 as the total amount requested.

We recommend approval of the amendment of the Sheriff Department's FY 2022 Budget using revenue received from housing juveniles from Eaton County in the amount of \$14,400 to increase the Law Enforcement Training Fund (\$8,450) and the Jail Training Fund (\$5,950). Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
James G. Theisen



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

MARCH 22, 2022

Your Budget/Audit Committee considered Communication No. 3-22-18 from Suzy Koeplinger, Board Coordinator, requesting an amendment of the Board of Commissioners' FY 2022 Budget in Salaries & Wages up to \$7,000 to account for training of the Board Assistant (Office Asst. II) position due to resignation.

Your committee met with Suzy Koeplinger, who informed the committee that the Board Assistant Hannah Olsen has resigned, effective April 15, 2022, and is requesting the proposed budget amendment to cover the cost of training a new employee for the stated position. Ms. Koeplinger stated that she doesn't foresee the cost being anywhere near \$7,000 but didn't want to have to come back to the committee if more was needed.

We recommend approval of the amendment of the Board of Commissioners' FY 2022 Budget in Salaries & Wages up to \$7,000 to account for training of the Board Assistant (Office Asst. II) position due to resignation. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

MARCH 22, 2022

Your Budget/Audit Committee considered Communication No. 3-22-20 from Christina Harrington, Health Officer, requesting approval to amend the Health Department's FY 2022 Budget by accepting \$716,800 in additional grant funding from MDHHS for COVID-19 and \$141,307 in additional grant funding for ELC Regional Laboratory. No additional local funds are required.

Your committee met with Christina Harrington, who informed the committee that no additional local funds were required with the acceptance of the two grants presented. The first grant, worth \$716,800, is directly COVID-19 related, with the second grant, worth \$141,307 from ELC (Enhanced Laboratory Capacity) Regional Laboratory Grant, being used to expand local public health laboratory capacity.

We recommend approval of the amendment of the Health Department's FY 2022 Budget by accepting \$716,800 in additional grant funding from MDHHS for COVID-19 and \$141,307 in additional grant funding for ELC Regional Laboratory. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

MARCH 22, 2022

Your Budget/Audit Committee considered Communication No. 3-22-22 from Kelly Suppes, Purchasing/Risk Manager, requesting approval to use \$35,000 in 2022 Capital Improvement funds to replace the Prosecutor's county-owned vehicle.

Your committee met with Kelly Suppes, who informed the committee that the County Prosecutor, John McColgan, hit a deer with his County-owned 2010 Ford Taurus. The repair estimate that Ms. Suppes received was \$5,000, which exceeds the fair market value of the vehicle and is not worth fixing. She does not have a vehicle for him currently, and therefore does not have a price, which is why she is requesting up to \$35,000.

We recommend approval to use up to \$35,000 in 2022 Capital Improvement funds to replace the Prosecutor's county-owned vehicle. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.8

MARCH 22, 2022

Your Budget/Audit Committee met with Doug Deeter, Auditor from the CPA firm of Rehmann, who reported on the progress of the County of Saginaw Audited Financial Statements for the Fiscal Year ended September 30, 2021. A draft of the Audit was provided to the Budget/Audit Committee members and for distribution to all other commissioners. (*Comm. No. 3-22-29*)

The Auditors indicated the County of Saginaw has six (6) months to submit its Audit to the State of Michigan to comply with State laws. Should the County not file its Audit within this deadline, the County could incur financial penalties. The audit is in the final stages of completion but will not be finalized until after today's Board Session.

Accordingly, we recommend the Controller/CAO submit the County of Saginaw Audited Financial Statements and Management Letter for the Fiscal Year ended September 30, 2021 to the State of Michigan on or before March 31, 2022, upon completion. Further, the Board of Commissioners will receive and approve a final copy of the Audit Report at its April 19, 2022 meeting.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

James G. Theisen

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

5.1) **RETIREMENT/BENEFITS ADMINISTRATOR**, re: Approval to extend contract with Amy Deford from March 14, 2022 – June 10, 2022

5.2) **BOARD COORDINATOR**, re: Approval of a temporary PCN to allow for training a successful applicant to the Board Assistant (Office Assistant II) position



5.3) **COMMISSION ON AGING**, re: Approval to change the Foster Grandparent Program Assistant PCN (#238009) from part-time to full-time

- *Webster moved, seconded by Winiecke, to approve 5.1 through 5.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.*

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MARCH 22, 2022

Your Labor Relations Committee considered Communication No. 3-22-23 from Patricia Johnson, Retirement/Benefits Administrator, requesting approval to extend a current contract with Amy Deford, retired Benefits Administrator, from March 14, 2022 – June 10, 2022 to provide critical consulting and training services.

Your committee met with Patricia Johnson, who recently transitioned to the role of Retirement/Benefits Administrator. She has been receiving valuable training from Amy Deford, who was previously in the role, since Amy's retirement effective December 31, 2021. Ms. Deford has been under contract since her retirement to provide training to Ms. Johnson, so this request is to extend that contract.

We recommend approval to extend Amy Deford's contract from March 14, 2022 – June 10, 2022 to provide critical consulting and training services.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

MARCH 22, 2022

Your Labor Relations Committee considered Communication No. 3-22-24 from Suzy Koeplinger, Board Coordinator, requesting authorization of a temporary Personnel Control Number (PCN) to allow for training a successful applicant to the Board Assistant (Office Assistant II) position that will be vacant on April 15, 2022 due to resignation.

Your committee met with Suzy Koeplinger, who informed the committee that Board Assistant Hannah Olsen has resigned, effective April 15, 2022, and is requesting a temporary Personnel Control Number (PCN) to be able to train a new employee for the stated position. The Board Office has received some applications for the position and is waiting for the application deadline to reach its end before interviews begin.

We recommend approval to authorize a temporary Personnel Control Number (PCN) to allow for training a successful applicant to the Board Assistant (Office Assistant II) position that will be vacant on April 15, 2022 due to resignation.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

MARCH 22, 2022

Your Labor Relations Committee considered Communication No. 3-22-27 from Jessica Sargent, Commission on Aging Director, requesting approval to change the Foster Grandparent Program Assistant Personnel Control Number (PCN #238009) from part-time to full-time status with minimal cost of approximately \$11,000 to the agency.

Your committee met with Jessica Sargent, who explained to the committee that the Foster Grandparent Program staffing levels includes one full-time Program Coordinator and one part-time Program Assistant. They have tried to fill the part-time Program Assistant position multiple times, but it has remained vacant. After re-visiting the staffing complement and workload of the program, it was determined that changing the position from part-time to full-time would be a better fit for the function of the program responsibilities.

We recommend approval to change the Foster Grandparent Program Assistant Personnel Control Number (PCN #238009) from part-time to full-time status with minimal cost of approximately \$11,000 to the agency.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Kyle R. Harris, Vice-Chair

Gerald D. Little

Sheldon Matthews

Carl E. Ruth

6. **Executive Committee – C. Ruth, Chair**

6.1) **CONTROLLER/CAO**, re: Approval to allow the Controller to engage in negotiations with the Saginaw School District regarding the potential sale of the entire Mosquito Abatement / Maintenance property

6.2) **MOSQUITO ABATEMENT COMMISSION**, re: Approval to engage William A. Kibbe & Associates to assess property on Davenport as a relocation site for Mosquito Abatement/Maintenance/Public Works Field Office, prepare site assessment documents, and evaluate potential school sites

- ***Ruth moved, seconded by Krafft, to approve 6.1 and 6.2 leaving room for exceptions. Boyd excepted 6.2 for discussion, and 6.1 carried unanimously.***
- ***After discussion, Theisen moved, seconded by Winiecke, to amend 6.2 to add “additional sites” to the board report language. Motion carried by unanimous roll-call vote. 6.2 as amended carried by unanimous roll-call vote.***

FROM: EXECUTIVE COMMITTEE -- 6.1

MARCH 22, 2022

Your Executive Committee met and considered Communication No. 3-22-1 from Robert Belleman, Controller/CAO, submitting correspondence for consideration at the March 7, 2022 Committee of the Whole regarding the Mosquito Abatement Property and sale/relocation.



Your committee met with Robert Belleman, to discuss the matter of the sale/relocation of the Mosquito Abatement Commission property. Mr. Belleman stated that the Board really had two questions to answer:

1) Should Mosquito Abatement Commission & Maintenance Department relocate? If so, 2) Is the Public School District of the City of Saginaw interested in purchasing the Mosquito Abatement Commission property in its entirety? And, if so, at what price? Discussion was held regarding what properties would be available for Mosquito Abatement Commission and Maintenance to move to and which would best suit their needs. The committee indicated that they believed the best potential site thus far for the move would be the property on Davenport.

We recommend approval to allow the Controller to engage in negotiations with the Saginaw School District regarding the potential sale of the entire Mosquito Abatement/Maintenance property.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

James G. Theisen
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

***AMENDED**

MARCH 22, 2022

Your Executive Committee met to consider Communication No. 3-22-28 from Bill Stanuszek, Mosquito Abatement Commission Director, requesting approval to engage William A. Kibbe & Associates to assess potential relocation sites for Mosquito Abatement, Maintenance, and Public Works Field Operations and draft necessary construction documents in the approximate amount of \$775,000.

Your committee met with Bill Stanuszek, to discuss engaging with William A. Kibbe & Associates for matters regarding potential relocation sites. Kibbe recently assessed relocation sites for the new Saginaw County Animal Care & Control building, and could be engaged to assess relocation sites for Mosquito Abatement and Maintenance. In addition to assessing sites, it is proposed that they are also engaged to draft/produce construction documents based on current and future departmental facility needs. Mr. Stanuszek provided to the committee the results of the 2021 Facility Relocation Assessment related to the Schools' initial interest in 211 Congress properties.

We recommend approval to engage William A. Kibbe & Associates to assess the Davenport site previously discussed by the Board, as a relocation site for Mosquito Abatement Commission/Maintenance/Public Works Field Office and prepare site assessment (soil and environmental) documents and to evaluate potential school sites ***and additional sites** in an amount not to exceed \$100,000.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

James G. Theisen
Michael A. Webster



7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**
None
8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**
None
9. **Committee Compensation**
 - 3-22-22.1) February 6, 2022 – February 19, 2022
 - 3-22-22.2) February 20, 2022 – March 5, 2022
 - 3-22-22.3) March 6, 2022 – March 19, 2022
 - ***Little moved, seconded by Tany, to approve Compensation Reports 3-22-22.1, 3-22-22.2 and 3-22-22.3. The motion carried unanimously.***

COMMITTEE COMPENSATION - 3.22.22.1

March 22, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 6 - February 19, 2022.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/07/22	Northern Michigan Counties Association - Roscommon, MI	Theisen	\$50.00	1
2	02/07/22	Human Services Committee	Theisen	\$25.00	1
			Webster	\$50.00	1
			Little	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
		Community Corrections Advisory Board	Winiecke	\$50.00	1
3	02/08/22	Community Corrections Advisory Board	Winiecke	\$50.00	1
4	02/08/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$25.00	1
			Ruth	\$50.00	1
5	02/09/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
6	02/10/22	9-1-1 Authority Board	Boyd	\$50.00	1
			Matthews	\$50.00	1
7	02/10/22	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$25.00	1



Board of Commissioners – March 22, 2022

			Tany	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
8	02/11/22	MAC Environmental via Zoom	Webster	\$50.00	1
9	02/14/22	9-1-1 Authority Board	Boyd	\$50.00	1
			Matthews	\$50.00	1
10	02/14/22	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$25.00	1
			Ruth	\$50.00	1
11	02/16/22	Castle Museum Board	Tany	\$50.00	1
12	02/16/22	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
13	02/16/22	Animal Control Advisory Committee	Ewing	\$50.00	1
14	02/17/22	Frankenmuth CVB via Zoom	Krafft	\$50.00	1
15	02/17/22	Commission on Aging	Ewing	\$50.00	1
TOTAL				\$1,750.00	37

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (2-18-2022)

COMMITTEE COMPENSATION - 3.22.22.2

March 22, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held February 20, 2022 - March 5, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	02/22/22	Labor Relations - Special Meeting	Harris	\$25.00	1
			Little	\$25.00	1
			Matthews	\$25.00	1
			Ruth	\$25.00	1
2	02/22/22	Board Session	10 present	\$500.00	10
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Webster, Winiecke			
		<i>Absent: Theisen</i>			
3	02/23/22	Dispatch Communications Committee	Winiecke	\$50.00	1
4	02/24/22	City/County/School Liaison Committee	Ruth	\$50.00	1
			Little	\$50.00	1
5	02/28/22	MAC Health & Human Services Committee @ Lansing	Webster	\$50.00	1
6	02/28/22	MI Works! Executive Committee @ Midland	Ruth	\$50.00	1



Board of Commissioners – March 22, 2022

7	02/28/22	MI Works! Joint Board Meeting @ Midland	Ruth	\$25.00	1
			Little	\$50.00	1
			Tany	\$50.00	1
			Webster	\$50.00	1
8	03/02/22	Crime Prevention Council	Ruth	\$50.00	1
9	03/02/22	Saginaw CVB - Special Meeting via Zoom	Ruth	\$25.00	1
10	03/04/22	MAC Finance @ Lansing	Krafft	\$50.00	1
TOTAL				\$1,150.00	26

Respectfully Submitted, Suzy Koepplinger, Board Coordinator (3-4-2022)

COMMITTEE COMPENSATION - 3.22.22.3

March 22, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held March 6 - March 19, 2022.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	03/07/22	Human Services Committee	Theisen	\$25.00	1
			Webster	\$25.00	1
			Little	\$25.00	1
			Winiecke	\$25.00	1
			Ruth	\$25.00	1
2	03/07/22	Committee of the Whole Boyd, Ewing, Little, Matthews, Ruth, Tany, Theisen, Webster, Winiecke <i>Absent: Harris, Krafft</i>	9 present	\$450.00	9
3	03/08/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
4	03/09/22	Joint Security Committee	Ruth	\$50.00	1
5	03/09/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Ruth	\$25.00	1
6	03/10/22	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$50.00	1
			Theisen	\$50.00	1
			Ruth	\$50.00	1
7	03/14/22	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1



			Matthews	\$50.00	1
			Ruth	\$50.00	1
8	03/15/22	Executive Committee	Ruth	\$50.00	1
			Theisen	\$50.00	1
			Matthews	\$50.00	1
			Webster	\$50.00	1
			Krafft	\$50.00	1
9	03/16/22	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
10	03/16/22	Animal Control Advisory Committee	Ewing	\$50.00	1
11	03/17/22	Local Emergency Planning Committee	Winiecke	\$50.00	1
12	03/17/22	Commission on Aging	Ewing	\$50.00	1
13	03/17/22	Community Action Committee	Little	\$50.00	1
			TOTAL	\$2,000.00	43

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (3-18-2022)

RESOLUTIONS

SAGINAW COUNTY

RESOLUTION 2022-1

Authorizing MNRTF Application

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 22nd day of March 2022 at 5:00 p.m.

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke

Commissioner Webster offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.

WHEREAS, Saginaw County supports the submission of an application titled ‘Imerman Memorial Park ADA Improvements’ to the Michigan Natural Resources Trust Fund for development of paved pathways, a family/accessible restroom unit, boat launch renovation and canoe/kayak launch; and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,



WHEREAS, Saginaw County supports the submission of an application titled ‘Price Nature Center ADA Improvements’ to the Michigan Natural Resources Trust Fund for development of a paved pathway and a family/accessible restroom; and,

WHEREAS, the proposed application is supported by the Community’s 5-Year Approved Parks and Recreation Plan; and,

WHEREAS, Saginaw County Parks and Recreation Commission is hereby making a financial commitment to the project in the amount of \$100,000 matching funds, in cash and/or force account and,

NOW, THEREFORE, BE IT RESOLVED that Saginaw County hereby authorizes submission of a Michigan Natural Resources Trust Fund Application for \$94,970 and further resolves to make available its financial obligation amount of \$100,000 (56%) of a total \$194,970 project cost during the 2023-2024 fiscal year.

AYES: *Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, & Winiecke - 11*

NAYES: *None - 0*

ABSENT: *None - 0*

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 22nd day of March, 2022, the original of which resolution is on file in my office.

IT WITNESS WHEREOF, I have hereunto set my official signature this 22nd day of March, 2022.

Vanessa Guerra, County Clerk
Saginaw County

**SAGINAW COUNTY
RESOLUTION 2022-3**

**RESOLUTION OF AGENCY
PURSUANT TO SECTION 87c OF ACT 206**

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner’s Chambers of Saginaw County



(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 22nd day of March 2022 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little,
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen,
Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Krafft offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Theisen.**

WHEREAS, the Board of Commissioners of this County has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund, pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, this Fund has been designated as the 100% Tax Payment Fund (the "Fund") by the County Treasurer; and

WHEREAS, pursuant to Act 206, upon creation of the Fund the County Treasurer is to act as agent for the County to administer the Fund; and

WHEREAS, the Board of Commissioners of the County has adopted a Resolution to Borrow Against Anticipated Delinquent 2021 Real Property Taxes to continue the Fund for 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, STATE OF MICHIGAN, as follows:

1. Pursuant to Section 87c of Act 206, the County Treasurer's office shall receive for delinquent tax administrative expenses in connection with the Fund and the issuance of General Obligation Limited Tax Notes, Series 2022 by the County such sums as are provided by law.

2. As agent for the County, the County Treasurer shall act pursuant to Act 206 and as further provided in the Resolution to Borrow Against Anticipated Delinquent 2021 Real Property Taxes heretofore adopted by the County Board of Commissioners.

After discussion, the vote was:

AYES: *Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, & Winiecke*
- 11

NAYES: *None* - 0

ABSENT: *None* - 0

A sufficient majority having voted therefor, the Resolution of Agency Pursuant to Section 87c of Act 206 was adopted.



STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the Board of Commissioners of the County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of the Board of Commissioners of said County, held on the 22nd day of March, 2022, insofar as the same relate to the Resolution of Agency Pursuant to Section 87c of Act 206, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 22nd day of March, 2022.

Vanessa Guerra, County Clerk
County of Saginaw

**SAGINAW COUNTY
RESOLUTION 2022-4**

**RESOLUTION TO BORROW AGAINST
ANTICIPATED DELINQUENT 2021 REAL PROPERTY TAXES**

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 22nd day of March 2022 at 5:00 p.m.

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke

**Commissioner Krafft offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Matthews.**

WHEREAS, the Board of Commissioners of the County of Saginaw (the "County") has heretofore adopted a resolution establishing the Saginaw County Delinquent Tax Revolving Fund (the "Fund") pursuant to Section 87b of Act No. 206, Public Acts of Michigan, 1893, as amended ("Act 206"); and

WHEREAS, the purpose of the Fund is to allow the Saginaw County Treasurer (the "County Treasurer") to pay from the Fund any or all delinquent real property taxes that are due and payable to the County, the State of Michigan and any school district, intermediate school district,



community college district, city, township, special assessment district or other political unit for which delinquent tax payments are due; and

WHEREAS, it is hereby determined to be necessary for the County to borrow money and issue its notes for the purposes authorized by Act 206, particularly Sections 87c, 87d and 87g thereof; and

WHEREAS, it is estimated that the total amount of unpaid 2021 delinquent real property taxes (the "delinquent taxes") outstanding on March 1, 2022, was approximately **\$19,643,281** exclusive of interest, fees and penalties.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Saginaw, State of Michigan, as follows:

Authorization of Borrowing

1. Pursuant to and in accordance with the provisions of Act 206, Public Acts of Michigan, 1893, as amended, and especially Sections 87c, 87d and 87g thereof, the County shall borrow the sum of not to exceed **Eighteen Million Dollars (\$18,000,000)** and issue its notes (the "notes") therefor for the purpose of continuing the Fund for the 2021 tax year. The exact amount to be borrowed shall not exceed the amount of delinquent taxes outstanding on March 1, 2022, exclusive of interest, fees and penalties. The County Treasurer shall designate the exact amount to be borrowed after the amount of the 2021 delinquent taxes outstanding on March 1, 2022, or the portion of the 2021 delinquent taxes against which the County shall borrow, has been determined.

Note Details

2. Pursuant to provisions of applicable law and an order of the County Treasurer, which order is hereby authorized, the notes may be issued in one or more series; shall be known as "General Obligation Limited Tax Notes, Series 2022" with a letter designation added thereto if the notes are issued in more than one series; shall be in fully registered form in denominations not exceeding the aggregate principal amounts for each maturity of the notes; shall be sold for not less than 98% of the face amount of the notes; shall bear interest at fixed or variable rates not to exceed the maximum interest rate permitted by applicable law; shall be dated, payable as to interest and in principal amounts, be subject to redemption in whole or in part prior to maturity, including any redemption premiums, and be subject to renewal, at such times and in such amounts, all as shall be designated in the order of the County Treasurer. Notes or portions of notes called for redemption shall not bear interest after the redemption date, provided funds are on hand with the note registrar and paying agent to redeem the same. Notice of redemption shall be given in the manner prescribed by the County Treasurer, including the number of days' notice of redemption and whether such notice shall be written or published, or both. If any notes of any series are to bear interest at a variable rate or rates, the County Treasurer is hereby further authorized to establish by order, and in accordance with law, a means by which interest on such notes may be set, reset or calculated prior to maturity, provided that such rate or rates shall at no time be in excess of the maximum interest rate permitted by applicable law. Such rates may



be established by reference to the minimum rate that would be necessary to sell the notes at par; by a formula that is determined with respect to an index or indices of municipal obligations, reported prices or yields on obligations of the United States or the prime rate or rates of a bank or banks selected by the County Treasurer; or by any other method selected by the County Treasurer. If requested by the original purchaser of the notes and determined by the County Treasurer, the notes may be issued in the form of a single note with an exhibit containing the principal maturity amounts and applicable interest rates and due dates.

Payment of Principal and Interest

3. The principal of and interest on the notes shall be payable in lawful money of the United States from such funds and accounts as provided herein. Principal shall be payable upon presentation and surrender of the notes to the note registrar and paying agent when and as the same shall become due, whether at maturity or earlier redemption; provided, however, if the notes are issued in the form of a single note, the County Treasurer may determine that presentation and surrender of the notes to the note registrar and paying agent is not required for some or all principal installments, and, in such case, such principal installments shall be paid to the registered owner of the notes as shown on the registration books. Interest shall be paid to the owner shown as the registered owner on the registration books at the close of business on such date prior to the date such interest payment is due, as is provided in the order of the County Treasurer. Interest on the notes shall be paid when due by check, draft or as the County Treasurer otherwise determines by the note registrar and paying agent to the registered owner at the registered address, or by such other method as determined by the County Treasurer.

Note Registrar and Paying Agent

4. The County Treasurer shall designate, and may enter into an agreement with, a note registrar and paying agent for each series of notes that shall be the County Treasurer or a bank or trust company that is qualified to act in such capacity under the laws of the United States of America or the State of Michigan. The County Treasurer may from time to time designate a similarly qualified successor note registrar and paying agent. Alternatively, the County Treasurer may serve as note registrar and paying agent if so designated by written order of the County Treasurer.

Disposition of Note Proceeds

5. The proceeds of the sale of the notes shall be deposited into a separate account in the Fund and shall be used to continue the Fund. The County Treasurer shall pay therefrom and from unpledged funds in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, the full amount of the delinquent tax roll against which the County has borrowed, delivered as uncollected by any tax collector in the County and that is outstanding and unpaid on or after March 1, 2022, in accordance with the provisions of Act 206. If the notes are sold at a premium, the County Treasurer shall determine what portion of the premium, if any, shall be deposited in the 2022 Collection Account established in Section 6 hereof.



2022 Collection Account

6. There is hereby established as part of the Fund an account (hereby designated the "2022 Collection Account") into which account the County Treasurer shall place delinquent taxes against which the County has borrowed, and interest thereon, collected on and after March 1, 2022, or such later date as determined by the County Treasurer, all County property tax administration fees on such delinquent taxes, after expenses of issuance of the notes have been paid, any premium as determined pursuant to Section 5 hereof, and any amounts received by the County Treasurer from the County, the State of Michigan and any taxing unit within the County, because of the uncollectibility of such delinquent taxes. The foregoing are hereby established as funds pledged to note repayment. The County Treasurer shall designate the delinquent taxes against which the County shall borrow for each series of notes.

Note Reserve Fund

7. There is hereby authorized to be established by the County Treasurer a note reserve fund for the notes (the "2022 Note Reserve Fund") if the County Treasurer deems it to be reasonably required as a reserve and advisable in selling the notes at public or private sale. The County Treasurer is authorized to deposit in the 2022 Note Reserve Fund from proceeds of the sale of the notes, unpledged moneys in the Fund, uncommitted funds in the County General Fund and/or any other legally available funds, an amount not exceeding ten percent (10%) of the face amount of the notes.

Security for Payment of Notes

8. All of the moneys in the 2022 Collection Account and the 2022 Note Reserve Fund, if established, and all interest earned thereon, relating to a series of notes are hereby pledged equally and ratably as to such series to the payment of the principal of and interest on the notes and shall be used solely for that purpose until such principal and interest have been paid in full. When moneys in the 2022 Note Reserve Fund, if established, are sufficient to pay the outstanding principal of the notes and the interest accrued thereon, such moneys may be used to retire the notes. If more than one series of notes is issued, the County Treasurer by order shall establish the priority of the funds pledged for payment of each such series. In such case the County Treasurer may establish sub-accounts in the various funds and accounts established pursuant to the terms of this resolution as may be necessary or appropriate.

Additional Security

9. Each series of notes, in addition, shall be a general obligation of the County, secured by its full faith and credit, which shall include the County's limited tax obligation, within applicable constitutional and statutory limits, and its general funds. The County budget shall provide that if the pledged delinquent taxes and any other pledged amounts are not collected in sufficient amounts to meet the payments of principal and interest due on each series of notes, the County, before paying any other budgeted amounts, will promptly advance from its general funds sufficient moneys to pay that principal and interest. The County shall not have the power to impose taxes for payment of the notes in excess of constitutional or statutory limitations.



If moneys in the 2022 Collection Account and the 2022 Note Reserve Fund, if established, are not sufficient to pay the principal of and interest on the notes, when due, the County shall pay the same in accordance with this Section, and may thereafter reimburse itself from the delinquent taxes collected.

Release of Pledge of 2022 Collection Account

10. Upon the investment of moneys in the 2022 Collection Account in direct non-callable obligations of the United States of America in amounts and with maturities that are sufficient to pay in full the principal of and interest on the notes when due, any moneys in the 2022 Collection Account thereafter remaining may be released from such pledge created pursuant to Section 8 hereof and may be used to pay any or all delinquent real property taxes that are due the County, the State of Michigan and any school district, intermediate school district, community college district, city, township, special assessment district or other political unit to which delinquent tax payments are due for any year or for any other purpose permitted by law.

Sale of Notes

11. The County Treasurer is hereby authorized to offer the notes at public or private sale as determined by order of the County Treasurer and to do all things necessary to effectuate the sale, delivery, transfer and exchange of the notes in accordance with the provisions of this resolution. Notes of one series may be offered for sale and sold separately from notes of another series. If the notes are to be sold publicly, sealed proposals for the purchase of the notes shall be received by the County Treasurer for such public sale to be held at such time as shall be determined by the County Treasurer and notice thereof shall be published in accordance with law once in *The Bond Buyer*, which is hereby designated as being a publication printed in the English language and circulated in this State that carries as a part of its regular service, notices of sale of municipal bonds. Such notice shall be in the form prescribed by the County Treasurer.

The County Treasurer is hereby authorized to cause the preparation of an official statement for the notes for the purpose of enabling compliance with SEC Rule 15c2-12 (the "Rule") and to do all other things necessary to enable compliance with the Rule. After the award of the notes, the County will provide copies of a final official statement (as defined in paragraph (f)(3) of the Rule) on a timely basis and in reasonable quantity as requested by the successful bidder or bidders to enable such successful bidder or bidders to comply with paragraphs (b)(3) and (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer is authorized to enter into such agreements as may be required to enable the successful bidder or bidders to comply with the Rule.

Continuing Disclosure

12. The County Treasurer is hereby authorized to execute and deliver in the name and on behalf of the County (i) a certificate of the County to comply with the requirements for a continuing disclosure undertaking of the County pursuant to paragraph (b)(5) or (d)(2) of the Rule, as applicable, and (ii) amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and



agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate.

Execution and Delivery of Notes

13. The County Treasurer is hereby authorized and directed to execute the notes for the County by manual or facsimile signature and the County Treasurer shall cause the County seal or a facsimile thereof to be impressed or imprinted on the notes. Unless the County Treasurer shall specify otherwise in writing, fully registered notes shall be authenticated by the manual signature of the note registrar and paying agent. After the notes have been executed and authenticated, if applicable, for delivery to the original purchaser thereof, the County Treasurer shall deliver the notes to the purchaser or purchasers thereof upon receipt of the purchase price. Additional notes bearing the manual or facsimile signature of the County Treasurer and upon which the seal of the County or a facsimile thereof is impressed or imprinted may be delivered to the note registrar and paying agent for authentication, if applicable, and delivery in connection with the exchange or transfer of fully registered notes. The note registrar and paying agent shall indicate on each note that it authenticates the date of its authentication. The notes shall be delivered with the approving legal opinion of Dickinson Wright PLLC.

Exchange and Transfer of Fully Registered Notes

14. Any fully registered note, upon surrender thereof to the note registrar and paying agent with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney, at the option of the registered owner thereof, may be exchanged for notes of any other authorized denominations of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note.

Each note shall be transferable only upon the books of the County, which shall be kept for that purpose by the note registrar and paying agent, upon surrender of such note together with a written instrument of transfer satisfactory to the note registrar and paying agent duly executed by the registered owner or his or her duly authorized attorney.

Upon the exchange or transfer of any note, the note registrar and paying agent on behalf of the County shall cancel the surrendered note and shall authenticate, if applicable, and deliver to the transferee a new note or notes of any authorized denomination of the same aggregate principal amount and maturity date and bearing the same rate of interest as the surrendered note. If, at the time the note registrar and paying agent authenticates, if applicable, and delivers a new note pursuant to this Section, payment of interest on the notes is in default, the note registrar and paying agent shall endorse upon the new note the following: "Payment of interest on this note is in default. The last date to which interest has been paid is [place date]."

The County and the note registrar and paying agent may deem and treat the person in whose name any note shall be registered upon the books of the County as the absolute owner of such note, whether such note shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such note and for all other purposes, and all payments made to any such registered owner, or upon his or her order, in accordance with the provisions of Section 3 hereof shall be valid and effectual to satisfy and discharge the liability upon such note to the extent of the sum or sums so paid, and neither the County nor the note registrar and paying agent



shall be affected by any notice to the contrary. The County agrees to indemnify and save the note registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner.

For every exchange or transfer of notes, the County or the note registrar and paying agent may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

The note registrar and paying agent shall not be required to transfer or exchange notes or portions of notes that have been selected for redemption.

Book Entry System

15. At the option of the County Treasurer and notwithstanding any provisions of this resolution to the contrary, the County Treasurer is hereby authorized to enter into an agreement with a custodian or trustee for the purpose of establishing a "book entry" system for registration of notes to be fully registered. Pursuant to the provisions of such agreement, the notes may be registered in the name of the custodian or trustee for the benefit of other persons or entities. Such agreement shall provide for the keeping of accurate records and prompt transfer of funds by the custodian or trustee on behalf of such persons or entities. The agreement may provide for the issuance by the custodian or trustee of certificates evidencing beneficial ownership of the notes by such persons or entities. For the purpose of payment of the principal of and interest on the notes, the County may deem payment of such principal and interest, whether overdue or not, to the custodian or trustee as payment to the absolute owner of such note. Pursuant to provisions of such agreement, the book entry system for the notes may be used for registration of all or a portion of the notes and such system may be discontinued at any time by the County. The note registrar and paying agent for the notes may act as custodian or trustee for such purposes.

Issuance Expenses

16. Expenses incurred in connection with the issuance of the notes, including without limitation any premiums for any insurance obtained for the notes, note rating agency fees, travel and printing expenses, fees for agreements for lines of credit, letters of credit, commitments to purchase the notes, remarketing agreements, reimbursement agreements, purchase or sales agreements or commitments, or agreements to provide security to assure timely payment of the notes, fees for the setting of interest rates on the notes and bond counsel, financial advisor, paying agent and registrar fees, all of which are hereby authorized, shall be paid by the County Treasurer from County property tax administration fees on the delinquent taxes, from any other moneys in the Fund not pledged to the repayment of notes and general funds of the County that are hereby authorized to be expended for that purpose.

Replacement of Notes

17. Upon receipt by the County Treasurer of satisfactory evidence that any outstanding note has been mutilated, destroyed, lost or stolen, and of security or indemnity complying with



applicable law and satisfactory to the County Treasurer, the County Treasurer may execute or authorize the imprinting of the County Treasurer's facsimile signature thereon and thereupon, and if applicable, a note registrar or paying agent shall authenticate and the County shall deliver a new note of like tenor as the note mutilated, destroyed, lost or stolen. Such new note shall be issued and delivered in exchange and substitution for, and upon surrender and cancellation of, the mutilated note or in lieu of and in substitution for the note so destroyed, lost or stolen in compliance with applicable law. For the replacement of authenticated notes, the note registrar and paying agent shall, for each new note authenticated and delivered as provided above, require the payment of expenses, including counsel fees, which may be incurred by the note registrar and paying agent and the County in the premises. Any note issued under the provisions of this Section in lieu of any note alleged to be destroyed, lost or stolen shall be on an equal basis with the note in substitution for which such note was issued.

Chargebacks

18. For any principal payment date of the notes on or after January 1, 2025, the delinquent taxes on property foreclosed and sold pursuant to the provisions of Act 206 and against which the County has borrowed shall, if necessary to ensure full and timely payment of principal of and interest on the notes when due, be charged back to the taxing jurisdictions in such manner as determined by the County Treasurer. The proceeds of such chargebacks shall be deposited in the 2022 Collection Account as security for payment of the notes as described in Section 8 hereof. The provisions of this Section shall not limit the authority of the County Treasurer under the laws of the State of Michigan to charge back delinquent taxes under other circumstances or at other times.

Purchase of Notes by County

19. All or any portion of the notes may be purchased or otherwise acquired by the County if the County Treasurer by order deems such purchase or acquisition to be in the best interest of the County. In such case, the County Treasurer is authorized to take such actions to effectuate the purchase or acquisition, including without limitation entering into an agreement to purchase or repurchase the notes. The purchase or other acquisition of notes by or on behalf of the County does not cancel, extinguish or otherwise affect the notes and the notes shall be treated as outstanding notes for all purposes of this resolution until paid in full.

Issuance of Refunding Notes

20. The County shall refund all or part of the notes authorized hereunder and/or notes previously issued by the County to continue the Fund for prior tax years if and as authorized by order of the County Treasurer through the issuance of refunding notes (the "Refunding Notes") in an amount to be determined by order of the County Treasurer. Proceeds of the Refunding Notes may be used to redeem such notes and to pay issuance expenses of the Refunding Notes as authorized and described in Section 16 hereof. The County Treasurer shall have all the authority with respect to the Refunding Notes as is granted to the County Treasurer with respect to the notes by the other Sections hereof, including the authority to select a note registrar and paying agent, to apply to the Michigan Department of Treasury for approval to issue the Refunding Notes, if necessary, to cause the preparation of an official statement and to do all



County of Saginaw
Saginaw County Governmental Center
111 S. Michigan Ave., Saginaw, MI 48602

Resolution 2022-5

“Urging State Legislature to Amend the Michigan Auto Insurance Reform Act to Address a Reimbursement Cap for Auto Accident Victims”

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 22nd day of March 2022 at 5:00 p.m.

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, James G. Theisen, Michael A. Webster, Cynthia M. Winiecke

Commissioner Ruth offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.

WHEREAS the Michigan No-Fault Auto Insurance Reform Act of 2019 introduced a fee schedule/cap, which took final effect on July 1, 2021, that set percentage limits on how much residential care facilities, home health care providers, and other persons can be paid or reimbursed for providing treatment or care to auto accident victims; and

WHEREAS the reimbursement rates under the Michigan Auto Insurance Fee Schedule now allows residential care facilities, home health care providers and other persons who lawfully render treatment to receive 200% of Medicare, for what Medicare reimburses, regardless of limitation, 55% of a providers Charge Description Master (CDM) as of January 1, 2019, and/or if the following two obligations are not met, 55% of a provider’s average charges for which they received payment on January 1, 2019; and

WHEREAS despite the statutory obligation described above, Michigan Auto Insurance companies are only paying providers 45% of what they were receiving in January 2019; and

WHEREAS a result, home health care providers are being reimbursed between \$14-\$18/hour which is below the cost of employee wages as other entry level positions in different industries (fast food) are paying workers between \$15-\$20/hour.

WHEREAS the Michigan No-Fault Auto Insurance Reform Act applies retroactively including the fee schedule cap, which is fundamentally unfair to individuals who purchased coverage and were injured in motor vehicle accidents before the No-Fault Act was amended in 2019 and now have limited access to care; and



WHEREAS these fee caps affect the auto accident victims who are receiving long-term care and rehabilitation paid for by the Michigan Catastrophic Claims Association (MCCA) through the per-vehicle annual fee that all Michigan drivers were once assessed; and

WHEREAS the MCCA’s 2021 Annual Statement shows its assets are over \$27 billion and its total liabilities are slightly over \$22 billion; and

WHEREAS some patients who are not able to find long-term catastrophic care services have been forced to leave their own homes; and

WHEREAS even though lifetime medical benefits are still guaranteed under the 2019 Michigan Auto-Insurance Reform Act, for those injured prior to 2019 and for those who purchase Unlimited Personal Injury Protection (PIP) policies, these benefits are meaningless if patients have very limited or no access services since providers are unable to cover basic labor costs; and

WHEREAS there are many County residents, and their families, who are currently benefiting, or would in the future, from services pertaining to their care, recovery and rehabilitation from catastrophic injuries but are directly affected if the current law is not changed; and

WHEREAS without action more than 18,000 individuals with spinal cord injuries, brain injuries and other catastrophic injuries in Michigan will have to find another way to receive care and support (Medicaid) because of this major change to the States No-Fault auto insurance law despite having purchased insurance policies to protect them and their families; and

WHEREAS this is a humanitarian crisis born from a government-mandated price fix, that only the legislature can undo; and

NOW THEREFORE BE IT RESOLVED that the Saginaw County Board of Commissioners hereby urges the Michigan Legislature to amend the Michigan No-Fault Auto Insurance Reform Act to address a sustainable reimbursement cap based on an existing Government payor (Medicaid, Veterans Affairs, etc.) for residential care facilities, and home health providers who provide necessary care to auto accident victims in order to uphold these benefits that have been paid for by the survivors who currently are receiving and who will receive long-term care when purchasing an Unlimited PIP Auto Insurance policy paid by the Michigan Catastrophic Claims Association.

BE IT FURTHER RESOLVED that the Saginaw County Board of Commissioners is requested to forward copies of the adopted resolution to the Governor of the State of Michigan, the State Senate Majority and Minority leaders, the State House Speaker and Minority Leader, and the members of the Saginaw County delegation to the Michigan Legislature.

AYES: *Boyd, Ewing, Harris, Krafft, Little, Matthews, Ruth, Tany, Theisen, Webster, & Winiecke - 11*

NAYES: *None - 0*

ABSENT: *None - 0*



RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 22nd day of March, 2022, the original of which resolution is on file in my office.

IT WITNESS WHEREOF, I have hereunto set my official signature this 22nd day of March, 2022.

Vanessa Guerra, County Clerk
Saginaw County

PROCLAMATIONS

None

APPOINTMENTS

- ✓ Reappointed Seth Perigo to the **Economic Development Authority** to fill a vacancy with a term to expire April 1, 2028

ELECTIONS

- ✓ *Tany moved, seconded by Theisen, to elect Jeffrey Collier, Ed.D. to the Board of Health to fill a vacancy, with a term to expire December 31, 2025. Motion carried unanimously.*

- ✓ *Tany moved, seconded by Winiecke, to appoint/reappoint the following individuals to the Saginaw County Community Mental Health Authority. Motion carried unanimously.*

- ✓ Mike Cierzniewski (Primary Consumer) – *Reappointment*
- ✓ Robert Woods (Secondary Consumer) – *Reappointment*
- ✓ Lisa Coney (General Public) – *New Appointment to fill a vacancy*
- ✓ Andrea Schrems (Agency/Occupation) – *Reappointment*
- ✓ Joan Williams (General Public) – *New Appointment to fill a vacancy that expires 3/31/23*
- ✓ Deb Nagel (Primary Consumer) – *New Appointment to fill a vacancy that expires 3/31/24*

CHAIR ANNOUNCEMENTS

None

COMMISSIONER AUDIENCES

- Commissioner Krafft wished everyone a Happy Easter and invited everyone to join him at the Easter Sunrise Service (Sunday, April 17, 2022 at 6:30 a.m.) at St. Lorenz Lutheran Church in Frankenmuth.



By Commissioner Harris, seconded by Commissioner Theisen: That the Board adjourn. Carried.
Thereupon, the Board adjourned at 6:08 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



APRIL SESSION 2022



First day of the April Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, April 19, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **9**

ABSENT: Kyle R. Harris - **1**

TOTAL: - **10**

[Note: Resignation of James G. Theisen was received and effective April 18, 2022]

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Koren Thurston, Norm Bamberger, Zack Robinson, April Key, Jessica Sargent, Undersheriff Mike Gomez, Brian Keenan-Lechel, Denise Babbitt, Ric Antonio - WSGW, Allie Martinez, Kyle Bostwick, Brittany Dicken, Rep. Rodney Wakeman, Lisa Coney, Dennis Borchard, Suzy Koeplinger, and others

✚ Chairman Ruth asked for a moment of silence for Jim Theisen's father and Christina Vasquez' father, Mario Soza

✚ Commissioner Little gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, April 19, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the April 19, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,
Vanessa Guerra, County Clerk

April 8, 2022
Posted 4-14-22 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Little, to approve the Minutes of the March 22, 2022 Board Session and Minutes of the April 12, 2022 Committee of the Whole. (Distributed prior to the Board Session) Motion carried.***

AUDIENCES

- Commissioner Webster presented Allie Martinez, Underground Railroad, Inc., with a Proclamation for April as Sexual Assault Awareness Month
- Commissioner Krafft presented Jessica Sargent, Commission on Aging Director, with a Proclamation for National Volunteer Week, April 17 – 23, 2022
- Brittany Dicken, former Saginaw County Friend of the Court, announced her candidacy for Circuit Court Judge

LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

4-19-1 MOSQUITO ABATEMENT COMMISSION submitting its 2022 Program Plan, providing a general synopsis of its operations and serves as public notification for the upcoming mosquito control season.

-- Human Services (*Receive & File*)

4-19-2 COMMISSION ON AGING submitting its Senior Services Strategic Plan for FY 2022 – 2026 and the 2021 Annual Report.

-- Human Services (*Receive & File*)

4-19-3 EQUALIZATION requesting approval of Form L-2024, 2022 Statement of Valuation, the Report of Equalization for all townships and cities in Saginaw County.

-- County Services (**4-19-3.1**)



- 4-19-4 PARKS & RECREATION** requesting approval of recently adopted additional Parks and Recreation rules for the coming addition of a Splash Pad at Haithco Recreation Area.
-- County Services **(4-19-3.2)**
- 4-19-5 PARKS & RECREATION** requesting approval of a resolution agreeing to the Land Transaction Application between the State of Michigan and Saginaw County in Zilwaukee Township regarding construction of the south-end trailhead for the BayZil Trail north of Kochville Road.
-- County Services **(Res. 2022 - 6)**
- 4-19-6 PARKS & RECREATION** requesting approval to submit a 2022 Special License Application with the State of Michigan Liquor Control Commission to allow beer and wine to be served at certain adult-oriented parks events.
-- County Services **(4-19-3.3)**
- 4-19-7 HEALTH DEPARTMENT** submitting its Accounts Receivable Report in the amount of \$5,819.14 for the period October 1, 2020 through September 30, 2021.
-- Budget/Audit **(4-19-4.4)**
- 4-19-8 ASSISTANT FINANCE DIRECTOR** requesting an amendment to the FY 2022 Budget of Harry W. Browne Airport by increasing the Fuel Sales Revenue and Expenditure accounts by \$160,000 due to an increase in fuel purchases and projected sales.
-- Budget/Audit **(4-19-4.5)**
- 4-19-9 COMMISSION ON AGING** requesting amendment of its FY 2022 Budget to account for additional funding to the Tai Chi for Arthritis Program (\$3,857) and the FEMA Emergency Food and Shelter Program (\$1,000).
-- Budget/Audit **(4-19-4.6)**
- 4-19-10 TREASURER/CONTROLLER** sending the list of electronic and voucher transactions transmittal form for the month of January 2022.
-- Budget/Audit **(4-19-4.1)**
- 4-19-11 FINANCE DIRECTOR** submitting the County’s Cost Allocation Plan which is used to allocate indirect costs and the IT Rate Calculation which is used to allocate IT services, and requesting approval to amend the FY 2022 Budget to accurately reflect the respective amounts shown for each department.
-- Budget/Audit **(4-19-4.2)**
- 4-19-12 HEALTH DEPARTMENT** requesting to change PCN #221118 (Vacant) from an Office Assistant II (T7) to a Health Technician (T9) as part of a reorganization of clinical services for the Health Department’s Personal Health Center.
-- Labor Relations **(4-19-5.2)**
- 4-19-13 MICHIGAN DEPARTMENT OF TREASURY** submitting a Request for Improvement of Deficiencies – Corrective Action Plan as a result of the FY 2021 Audit.
-- Budget/Audit *(Receive & File)*
- 4-19-14 COMMISSION ON AGING** requesting approval to create a temporary PCN to hire and train a new part-time Caseworker.
-- Labor Relations **(4-19-5.3)**



- 4-19-15** **FRANKENMUTH DOWNTOWN DEVELOPMENT** submitting notice under P.A. 57 of 2018 of its two (2) public meetings of 2022, the first being an informational meeting on April 14, 2022 at 1:30 p.m. and the second to be scheduled in October for the Annual Report.
-- County Services (*Receive & File*)
- 4-19-16** **PERSONNEL DIRECTOR** submitting the April 2022 Employment Status Report covering labor statistics for the month of March 2022.
-- Labor Relations (*Receive & File*)
- 4-19-17** **PERSONNEL DIRECTOR** submitting a proposed, new County Policy titled “Office Relationships” that sets guidelines concerning close personal relationships between County employees and establishes reporting requirements, factors to be considered by those evaluating the relationship, and details possible steps to mitigate any actual or potential consequences.
-- Labor Relations (**4-19-5.1**)
- 4-19-18** **CIVIL/LABOR COUNSEL** requesting approval of a Memorandum of Understanding between Saginaw County and UAW Local 455 – Unit 48 Managers regarding the Assistant Director of Nursing at the Health Department.
-- Labor Relations (**4-19-5.4**)
- 4-19-19** **CONTROLLER/CAO** submitting information for consideration at the April 12, 2022 Committee of the Whole regarding the eligibility of Internal and External requests for American Rescue Plan Act (ARPA) funding.
-- Committee of the Whole / Budget/Audit (**4-19-4.3**)
- 4-19-20** **CITY OF SAGINAW** submitting an application on behalf of Holman Holdings 2, LLC for an Obsolete Property Rehabilitation Act (OPRA) Certificate for property at 2138 N. Carolina St., Saginaw, MI 48602.
-- Committee of the Whole

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – ~~J. Theisen, Chair~~; M. Webster, Vice-Chair**
None
2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**
None
3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**
 - 3.1) **EQUALIZATION**, re: Approval of Form L-2024, 2022 Statement of Valuation, the Report of Equalization for all townships and cities in Saginaw County
 - 3.2) **PARKS & RECREATION**, re: Approval of recently adopted Parks and Recreation Rules for the coming addition of the Splash Pad at Haithco Recreation Area
 - 3.3) **PARKS & RECREATION**, re: Approval to submit a 2022 Special License Application with the State of Michigan Liquor Control Commission to allow beer and wine to be served at certain adult-oriented Parks events



- ***Webster moved, seconded by Matthews, to approve 3.1 – 3.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

APRIL 19, 2022

Your committee considered Communication No. 4-19-3 from Denise Babbitt, Equalization Director, requesting approval of Form L-2024, 2022 Statement of Valuation, the Report of Equalization for all townships and cities in Saginaw County.

We met with Ms. Babbitt who informed the committee the Total Equalized Value of the County for 2022 is **\$7,047,680,339**. This is an increase of **\$557,718,655** over the 2021 Equalized Value of **\$6,489,961,684** for an increase of **7.91%**. Real Property increased **\$511,387,671** or **7.91%**. Personal Property increased by **\$46,330,984** or **8.00%**.

We recommend approval of Form L-2024, 2022 Statement of Valuation, the Report of Equalization for all townships and cities in Saginaw County.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

[Reports begin on next page]



Board of Commissioners – April 19, 2022

Saginaw County 2022 Assessed Valuations

(L-4024)

Personal and Real Property - TOTALS

Township or City	Acres Assessed	Total Real Property Valuations		Personal Property Valuations		Total Real Plus Personal Property	
	Acres Hundredths	Assessed Valuations	Equalized Valuations	Assessed Valuations	Equalized Valuations	Assessed Valuations	Equalized Valuations
01 ALBEE	18,278	101,192,100	101,192,100	3,098,700	3,098,700	104,290,800	104,290,800
02 BIRCH RUN	17,583	296,207,200	296,207,200	34,555,900	34,555,900	330,763,100	330,763,100
03 BLUMFIELD	18,064	149,177,900	149,177,900	18,147,800	18,147,800	167,325,700	167,325,700
04 BRADY	18,164	90,225,600	90,225,600	2,848,400	2,848,400	93,074,000	93,074,000
05 BRANT	17,750	86,080,400	86,080,400	2,835,100	2,835,100	88,915,500	88,915,500
06 BRIDGEPORT	18,570	267,876,000	267,876,000	29,303,400	29,303,400	297,179,400	297,179,400
07 BUENA VISTA	17,860	219,104,200	219,104,200	34,082,200	34,082,200	253,186,400	253,186,400
08 CARROLLTON	946	97,969,600	97,969,600	10,105,000	10,105,000	108,074,600	108,074,600
09 CHAPIN	3,378	47,042,100	47,042,100	1,339,579	1,339,579	48,381,679	48,381,679
10 CHESANING	16,918	191,968,100	191,968,100	19,692,500	19,692,500	211,660,600	211,660,600
11 FRANKENMUTH	16,667	164,314,700	164,314,700	5,248,100	5,248,100	169,562,800	169,562,800
12 FREMONT	3,337	111,954,700	111,954,700	2,775,700	2,775,700	114,730,400	114,730,400
13 JAMES	5,301	65,003,500	65,003,500	14,604,000	14,604,000	79,607,500	79,607,500
14 JONESFIELD	13,162	70,662,600	70,662,600	31,934,000	31,934,000	102,596,600	102,596,600
15 KOCHVILLE	7,724	223,133,200	223,133,200	32,986,800	32,986,800	256,120,000	256,120,000
16 LAKEFIELD	12,737	55,642,000	55,642,000	1,392,200	1,392,200	57,034,200	57,034,200
17 MAPLE GROVE	19,646	149,912,000	149,912,000	4,093,900	4,093,900	154,005,900	154,005,900
18 MARION	10,248	35,851,048	35,851,048	612,500	612,500	36,463,548	36,463,548
19 RICHLAND	19,067	182,501,000	182,501,000	23,073,100	23,073,100	205,574,100	205,574,100
20 SAGINAW	9,800	1,541,581,500	1,541,581,500	72,229,800	72,229,800	1,613,811,300	1,613,811,300
21 ST. CHARLES	26,407	120,804,500	120,804,500	5,060,900	5,060,900	125,865,400	125,865,400
22 SPAULDING	962	63,158,900	63,158,900	11,385,500	11,385,500	74,544,400	74,544,400
23 SWAN CREEK	763	108,913,700	108,913,700	7,907,900	7,907,900	116,821,600	116,821,600
24 TAYMOUTH	18,817	160,342,200	160,342,200	21,745,400	21,745,400	182,087,600	182,087,600
25 THOMAS	15,447	533,305,600	533,305,600	47,851,800	47,851,800	581,157,400	581,157,400
26 TITTABAWASSEE	16,623	420,804,500	420,804,500	31,264,600	31,264,600	452,069,100	452,069,100
27 ZILWAUKEE	291	3,922,600	3,922,600	1,819,100	1,819,100	5,741,700	5,741,700
CITIES							
51 FRANKENMUTH	3,265	404,346,800	404,346,800	22,089,300	22,089,300	426,436,100	426,436,100
52 SAGINAW	11,102	465,334,312	465,334,312	77,445,100	77,445,100	542,779,412	542,779,412
53 ZILWAUKEE	971	40,037,500	40,037,500	7,782,000	7,782,000	47,819,500	47,819,500
Totals for County	359,850	6,468,370,060	6,468,370,060	579,310,279	579,310,279	7,047,680,339	7,047,680,339

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 199 of 1974; P.A. 385 of 1994; P.A. 224 of 1995; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated April 19, 2022

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners



Board of Commissioners – April 19, 2022

Saginaw County 2022 Assessed Valuations
Equalized Valuations - REAL

(L-4024)

Township or City	Agricultural	Commercial	Industrial	Residential	Timber-Cutover	Developmental	Total Real Property
01 ALBEE	43,503,600	1,918,500	465,100	55,304,900	-	-	101,192,100
02 BIRCH RUN	33,336,600	73,728,200	4,379,000	184,763,400	-	-	296,207,200
03 BLUMFIELD	73,594,900	7,154,200	2,454,900	65,973,900	-	-	149,177,900
04 BRADY	44,816,100	5,439,600	1,165,000	38,804,900	-	-	90,225,600
05 BRANT	29,417,600	391,600	526,000	55,745,200	-	-	86,080,400
06 BRIDGEPORT	20,089,000	49,290,800	9,067,700	189,428,500	-	-	267,876,000
07 BUENA VISTA	49,542,100	63,361,000	41,031,500	65,169,600	-	-	219,104,200
08 CARROLLTON	-	16,931,700	4,167,500	76,870,400	-	-	97,969,600
09 CHAPIN	28,753,050	137,500	179,200	17,972,350	-	-	47,042,100
10 CHESANING	43,256,500	20,922,800	12,917,300	114,871,500	-	-	191,968,100
11 FRANKENMUTH	63,371,100	1,829,400	2,665,100	96,449,100	-	-	164,314,700
12 FREMONT	36,572,300	297,300	461,400	74,623,700	-	-	111,954,700
13 JAMES	6,744,900	1,643,500	259,300	56,355,800	-	-	65,003,500
14 JONESFIELD	29,986,500	3,266,400	3,017,000	34,392,700	-	-	70,662,600
15 KOCHVILLE	19,883,700	132,702,000	5,041,700	65,505,800	-	-	223,133,200
16 LAKEFIELD	25,625,300	69,500	-	29,947,200	-	-	55,642,000
17 MAPLE GROVE	67,146,700	1,236,300	841,900	80,687,100	-	-	149,912,000
18 MARION	13,572,344	333,000	-	21,945,704	-	-	35,851,048
19 RICHLAND	41,573,100	10,693,400	1,700,300	128,534,200	-	-	182,501,000
20 SAGINAW	6,078,500	451,404,900	7,682,100	1,076,416,000	-	-	1,541,581,500
21 ST. CHARLES	41,632,900	9,363,400	679,400	69,128,800	-	-	120,804,500
22 SPAULDING	22,507,000	2,407,000	2,188,300	36,056,600	-	-	63,158,900
23 SWAN CREEK	9,605,300	3,287,600	3,178,400	92,842,400	-	-	108,913,700
24 TAYMOUTH	22,989,100	2,649,100	689,400	134,014,600	-	-	160,342,200
25 THOMAS	19,475,900	41,284,300	32,852,700	439,692,700	-	-	533,305,600
26 TITTABAWASSEE	30,859,400	48,529,800	5,384,200	336,031,100	-	-	420,804,500
27 ZILWAUKEE	560,500	685,000	814,000	1,863,100	-	-	3,922,600
CITIES							
51 FRANKENMUTH	-	156,928,700	4,651,000	242,767,100	-	-	404,346,800
52 SAGINAW	70,200	78,907,100	25,456,700	360,900,312	-	-	465,334,312
53 ZILWAUKEE	-	2,901,200	8,883,300	28,253,000	-	-	40,037,500
Totals for County	824,564,194	1,189,694,800	182,799,400	4,271,311,666	-	-	6,468,370,060

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 199 of 1974; P.A. 385 of 1994; P.A. 224 of 1995; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated April 19, 2022

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners



Board of Commissioners – April 19, 2022

Saginaw County 2022 Assessed Valuations
Assessed Valuations - REAL

(L-4024)

Township or City	Agricultural	Commercial	Industrial	Residential	Timber-Cutover	Developmental	Total Real Property
01 ALBEE	43,503,600	1,918,500	465,100	55,304,900	-	-	101,192,100
02 BIRCH RUN	33,336,600	73,728,200	4,379,000	184,763,400	-	-	296,207,200
03 BLUMFIELD	73,594,900	7,154,200	2,454,900	65,973,900	-	-	149,177,900
04 BRADY	44,816,100	5,439,600	1,165,000	38,804,900	-	-	90,225,600
05 BRANT	29,417,600	391,600	526,000	55,745,200	-	-	86,080,400
06 BRIDGEPORT	20,089,000	49,290,800	9,067,700	189,428,500	-	-	267,876,000
07 BUENA VISTA	49,542,100	63,361,000	41,031,500	65,169,600	-	-	219,104,200
08 CARROLLTON	-	16,931,700	4,167,500	76,870,400	-	-	97,969,600
09 CHAPIN	28,753,050	137,500	179,200	17,972,350	-	-	47,042,100
10 CHESANING	43,256,500	20,922,800	12,917,300	114,871,500	-	-	191,968,100
11 FRANKENMUTH	63,371,100	1,829,400	2,665,100	96,449,100	-	-	164,314,700
12 FREMONT	36,572,300	297,300	461,400	74,623,700	-	-	111,954,700
13 JAMES	6,744,900	1,643,500	259,300	56,355,800	-	-	65,003,500
14 JONESFIELD	29,986,500	3,266,400	3,017,000	34,392,700	-	-	70,662,600
15 KOCHVILLE	19,883,700	132,702,000	5,041,700	65,505,800	-	-	223,133,200
16 LAKEFIELD	25,625,300	69,500	-	29,947,200	-	-	55,642,000
17 MAPLE GROVE	67,146,700	1,236,300	841,900	80,687,100	-	-	149,912,000
18 MARION	13,572,344	333,000	-	21,945,704	-	-	35,851,048
19 RICHLAND	41,573,100	10,693,400	1,700,300	128,534,200	-	-	182,501,000
20 SAGINAW	6,078,500	451,404,900	7,682,100	1,076,416,000	-	-	1,541,581,500
21 ST. CHARLES	41,632,900	9,363,400	679,400	69,128,800	-	-	120,804,500
22 SPAULDING	22,507,000	2,407,000	2,188,300	36,056,600	-	-	63,158,900
23 SWAN CREEK	9,605,300	3,287,600	3,178,400	92,842,400	-	-	108,913,700
24 TAYMOUTH	22,989,100	2,649,100	689,400	134,014,600	-	-	160,342,200
25 THOMAS	19,475,900	41,284,300	32,852,700	439,692,700	-	-	533,305,600
26 TITTABAWASSEE	30,859,400	48,529,800	5,384,200	336,031,100	-	-	420,804,500
27 ZILWAUKEE	560,500	685,000	814,000	1,863,100	-	-	3,922,600
CITIES							
51 FRANKENMUTH	-	156,928,700	4,651,000	242,767,100	-	-	404,346,800
52 SAGINAW	70,200	78,907,100	25,456,700	360,900,312	-	-	465,334,312
53 ZILWAUKEE	-	2,901,200	8,883,300	28,253,000	-	-	40,037,500
Totals for County	824,564,194	1,189,694,800	182,799,400	4,271,311,666	-	-	6,468,370,060

OFFICE OF THE COUNTY BOARD OF COMMISSIONERS OF SAGINAW COUNTY

WE HEREBY CERTIFY that the foregoing is a true statement of the number of acres of land, the value of the real property and of the personal property, the aggregate valuation of the real property and personal property, the equalized and assessed valuations of real property classifications in each township and city in said county as equalized by the Board of Commissioners in April of the reporting year, at a meeting of said board held in pursuant to the provisions of sections 209.1 - 209.8, MCL. I further certify that said statement does not embrace any property taxed under P.A. 77 of 1951; P.A. 68 of 1963; P.A. 199 of 1974; P.A. 385 of 1994; P.A. 224 of 1995; P.A. 147 of 1992 or Section 5 of Article IX of the Constitution of the State.

Dated April 19, 2022

Equalization Director

Clerk of the Board of Commissioners

Chairperson of Board of Commissioners



FROM: COMMITTEE ON COUNTY SERVICES – 3.2

APRIL 19, 2022

Your committee considered Communication No. 4-19-4 from Brian Keenan-Lechel, Parks & Recreation Director, requesting approval of recently adopted additional Parks and Recreation rules for the coming addition of a Splash Pad at Haithco Recreation Area.

Your committee met with Brian Keenan-Lechel, who presented the proposed rules for the Splash Pad that is going to be built at Haithco Recreation Area. The proposed rules were pulled from other splash pads and have already been reviewed and edited by Civil Counsel. The Saginaw County Parks and Recreation Commission adopted these additional rules after reviewing park rules from similar facilities. These rules will be added to Section F – Haithco Recreation area Splash Pad, replacing the former Section F – Pump Track Rules.

We recommend approval of recently adopted additional Parks and Recreation rules for the coming addition of a Splash Pad at Haithco Recreation Area

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany



W.H. HAITHCO SPLASH PAD RULES

HOURS OF OPERATION

11am -7:30pm Memorial Day thru Labor Day

This splash pad was designed for use by youth and families of all abilities. Please be considerate of other park patrons and abide by the following rules:

- SPLASH PAD FACILITIES ARE **UNSUPERVISED. COUNTY MAKES NO REPRESENTATIONS AS TO THE CONDITION OF THE SPLASH PAD.** USE AT YOUR OWN RISK.
- Children under 13 years old must be accompanied by a parent or guardian 18 years or older
- Swim suits or appropriate attire must be worn at all times. Water shoes/sandals are strongly recommended
- Health Restrictions: Persons who have contagious disease, diarrhea, skin or eye irritations or infections, respiratory infections, open lesions, wounds or cuts are prohibited from using the splash pad. Drinking splash pad water, spitting or spouting water from the mouth is prohibited
- Children not toilet trained must wear a swim diaper
**(Swim Diapers are available for purchase at the concession window)*



- THE FOLLOWING ITEMS ARE STRICTLY PROHIBITED
 - Soaps, detergents or shampoos
 - Glass containers
 - Food and/or drinks
 - Pool toys, inflatables, chairs, athletic equipment, water balloons, water guns, etc.
 - Strollers, bikes, rollerblades, razors, scooters, etc.
 - Tobacco and marihuana products of any kind including vapes
 - Drugs and alcohol
 - All pets of any kind **(with the exception of service animals)*

- THE FOLLOWING BEHAVIOR IS STRICTLY PROHIBITED
 - Being under the influence of drugs or alcohol
 - Abusive language or profanity, rough play and running
 - Pulling, hanging or climbing on equipment or spray features

*All rules and regulations related to the use of Saginaw County Parks facilities must be observed in addition to the Splash Pad rules defined herein.

Persons violating established rules & regulations shall be prohibited from using the W. H. Haithco Splash Pad and shall be removed from the facility.



FROM: COMMITTEE ON COUNTY SERVICES – 3.3

***AMENDED**

APRIL 19, 2022

Your committee considered Communication No. 4-19-6 from Brian Keenan-Lechel, Parks & Recreation Director, requesting approval to submit a 2022 Special License Application with the State of Michigan Liquor Control Commission to allow beer and wine to be served at certain adult-oriented Parks events.

Your committee met with Brian Keenan-Lechel, who informed the committee that the license he is asking for approval to submit would allow beer and wine to be served at certain events such as the upcoming Adult Movie Nights in the Park in June and July 2022. Parks & Recreation applied for and received the same license last year but the event that was planned was rained out, so they have planned multiple events this year.

We recommend approval to submit a 2022 Special License Application with the State of Michigan Liquor Control Commission to allow beer and wine to be served at certain adult-oriented County Parks events. **We further authorize the proper County officials to facilitate the application with the State of Michigan.**

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany



4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **TREASURER/CONTROLLER**, re: Approval of the electronic transactions and voucher payments for the month of January 2022
- 4.2) **FINANCE DIRECTOR**, re: Approval of Cost Allocation Plan and IT Rate Calculation and amendment of FY 2022 Budget to accurately reflect respective amounts shown for each department
- 4.3) **PUBLIC HEALTH**, re: Approval to contribute an additional \$544,843 using ARPA funding to Public Health for the FY 2022 Maintenance of Effort payment
- 4.4) **PUBLIC HEALTH**, re: Approval of the Accounts Receivable Report showing \$5,819.14 in write-offs for the period Oct. 1, 2020 through Sept. 30, 2021
- 4.5) **ASSISTANT FINANCE DIRECTOR**, re: Approval to amend the FY 2022 Budget of Harry Browne Airport by increasing the Fuel Sales Revenue and Expenditure accounts by \$160,000 due to an increase in fuel purchases and projected sales
- 4.6) **COMMISSION ON AGING**, re: Approval to amend its FY 2022 Budget by accepting additional grant funding for the Tai Chi for Arthritis Program (\$3,857) and the FEMA Emergency Food and Shelter Program (\$1,000)

- ***Krafft moved, seconded by Matthews, to approve 4.1 - 4.6 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

[See Addendum on Apr. 19, 2022 – Special Budget/Audit Committee meets prior to Board]

- 4.7) **CONTROLLER/CAO**, re: Requesting approval of \$10 million Revenue Replacement option under the American Rescue Plan Act (ARPA)

- ***Krafft moved, seconded by Little, to approve 4.7. The motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

APRIL 19, 2022

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
4-19-10	Electronic/Voucher Transactions	Jan. 1 – 31, 2022	\$16,069,537.14

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
~~James G. Theisen~~



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

APRIL 19, 2022

Your Budget/Audit Committee considered Communication No. 4-19-11 from Koren Thurston, Finance Director, submitting the County's Cost Allocation Plan and the IT Rate Calculation, and requesting approval to amend the FY 2022 Budget to accurately reflect the respective amounts shown for each department.

Your committee met with Koren Thurston, who presented to the committee the County's Cost Allocation Plan which is used to allocate indirect costs, and the IT Rate Calculation which is used to allocate IT services for the 2022 budget cycle. Both plans have been completed and therefore, a budget adjustment for the County's Fiscal 2022 Budget is needed to accurately reflect the respective amounts shown in the plans for each of the departments.

We recommend approval of the Fiscal Year 2022 Budget amendments to reflect the respective amounts shown for each department as submitted by the Finance Director. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

~~James G. Theisen~~

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

APRIL 19, 2022

Your Budget/Audit Committee considered a communication referred from the October 12, 2021 Committee of the Whole from Robert Belleman, Controller/CAO, and Christina Harrington, MPH, Health Officer, requesting discussion regarding the General Fund contribution (Maintenance of Effort) to the Health Department.

Your committee met with Robert Belleman and Christina Harrington and discussion was held regarding the amount and whether the Maintenance of Effort payment could be paid using ARPA funds instead of General Fund dollars and this payment would be eligible under ARPA.

We recommend approval of an additional \$544,843 using American Rescue Plan Act (ARPA) funding to Public Health for the Maintenance of Effort payment for Fiscal Year 2022. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

~~James G. Theisen~~

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

APRIL 19, 2022

Your Budget/Audit Committee considered Communication No. 4-19-7 from Christina Harrington, MPH, Health Officer, submitting for approval its Accounts Receivable Report in the amount of \$5,819.14 for the period October 1, 2020 through September 30, 2021. *(On file)*



Your committee met with Christina Harrington, who informed the committee that the report contains “Contractual Adjustments” and “Write-offs.” Contractual adjustments are the difference between charges for services and what insurance companies actually pay. Write-offs are uncollectable amounts, generally due to the age of the balance or client failure to pay sliding fee scale responsibility. The FY 2021 write-off amount is \$5,819.14, which is more than a 50% reduction from FY 2020 due to less billable services due to COVID-19 response.

We recommend approval of the Saginaw County Health Department Accounts Receivable Report in the amount of \$5,819.14 for the period October 1, 2020 through September 30, 2021. Further, that the proper county officials are authorized to perform any necessary budget adjustments.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
~~James G. Theisen~~

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

APRIL 19, 2022

Your Budget/Audit Committee considered Communication No. 4-19-8 from Leah Puskar, Assistant Finance Director, requesting an amendment to the FY 2022 Budget of Harry W. Browne Airport by increasing the Fuel Sales Revenue and Expenditure accounts by \$160,000 due to an increase in fuel purchases and projected sales.

Your committee met with Leah Puskar, who informed the committee that the fuel sales in the Harry Browne Airport are at nearly 75% of the projected budget through the first six months of the year, and Purchases are already at 100% of the budget through the first six months of the year. As fuel costs have recently increased, the prices for both purchasing and selling fuel will increase.

We recommend approval of the amendment of the FY 2022 Budget of Harry W. Browne Airport by increasing the Fuel Sales Revenue and Expenditure accounts by \$160,000 due to an increase in fuel purchases and projected sales. Further, that the proper county officials are authorized to perform any necessary budget adjustments.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
~~James G. Theisen~~

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

APRIL 19, 2022

Your Budget/Audit Committee considered Communication No. 4-19-9 from Jessica Sargent, Commission on Aging Director, requesting amendment of Commission on Aging’s FY 2022 Budget to account for additional funding to the Tai Chi for Arthritis Program (\$3,857) and the FEMA Emergency Food and Shelter Program (\$1,000).



Your committee met with Jessica Sargent, who informed the committee that accepting the additional funding and amending the budget will allow Commission on Aging to expand service offerings in the 2022 fiscal year. The increase and adjustment of the Tai Chi for Arthritis Program (\$3,857) will allow the agency to offer an additional 30 classes, and the adjustment of the FEMA Emergency Food and Shelter Program (\$1,000) allows the agency to support individuals in need with a one-time food grocery voucher. No match is required for the FEMA grant.

We recommend approval to amend Commission on Aging’s FY 2022 Budget to account for additional funding to the Tai Chi for Arthritis Program (\$3,857) and the FEMA Emergency Food and Shelter Program (\$1,000). Further, that the proper county officials are authorized to perform any necessary budget adjustments.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
~~James G. Theisen~~

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

APRIL 19, 2022

Your Budget/Audit Committee considered Communication No. 4-19-19 from Robert V. Belleman, Controller/CAO, submitting information for consideration at the April 12, 2022 Committee of the Whole regarding the eligibility of Internal and External requests for American Rescue Plan Act (ARPA) funding.

Your committee met with Mr. Belleman, who requested the Board of Commissioners exercise the flat \$10 million Revenue Replacement option contained within ARPA. The Board of Commissioners will need to determine (1) If the County desires to utilize its revenue replacement to fund eligible external programs, projects, or services and (2) How much of the \$10 million in revenue replacement to set aside for external funding requests.

We recommend approval to exercise the flat \$10 million Revenue Replacement option contained within ARPA and report this formal decision to the U.S. Treasury. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
~~James G. Theisen~~

5. Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair

- 5.1) ~~PERSONNEL DIRECTOR~~, re: ~~Approval of new County Policy titled “Office Relationships” (Referred back to Labor Relations Committee)~~
- 5.2) **PUBLIC HEALTH**, re: Approval to change PCN #221118 (vacant) from Office Assistant II (T7) to Health Technician (T9) as part of reorganization
- 5.3) **COMMISSION ON AGING**, re: Approval to create a temporary PCN to hire and train a new part-time Caseworker



- 5.4) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Memorandum of Understanding between Saginaw County and UAW Local 455 – Unit 48 Managers regarding the Assistant Director of Nursing at the Health Department
 - 5.5) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Collective Bargaining Agreement between Saginaw County and Teamsters Local 214 COA/Public Health
 - 5.6) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of Collective Bargaining Agreement between Saginaw County and Teamsters Local 214 Public Health Nurses
- **Boyd moved, seconded by Krafft, to refer 5.1 back to the Labor Relations Committee. Motion carried by the following roll-call vote:
Yes: Winiecke, Tany, Boyd, Matthews, Ewing, Krafft, Little, Webster – 8
No: Ruth – 1
Absent: Harris – 1
Total – 10**
 - **Webster moved, seconded by Tany, to approve 5.2 - 5.6 leaving room for exceptions. There were no exceptions and the motion carried unanimously.**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

APRIL 19, 2022

~~Your Labor Relations Committee considered Communication No. 4-19-17 from Jennifer Broadfoot, Personnel Director, requesting approval of a proposed, new County Policy titled “Office Relationships” that sets guidelines concerning close personal relationships between County employees and establishes reporting requirements, factors to be considered by those evaluating the relationship, and details possible steps to mitigate any actual or potential consequences.~~

~~Your committee met with Ms. Broadfoot and discussion was held regarding certain provisions of the policy. The policy establishes that the County prohibits all close personal relationships between supervisors and subordinates and strongly discourages such relationships between all other employees. The purpose of the policy is to reduce or help to avoid undue litigation or claims of a hostile work environment in county offices.~~

~~We recommend approval of proposed new County Policy titled “Office Relationships” and direct the proper county employees to implement said policy.~~

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

APRIL 19, 2022

Your Labor Relations Committee considered Communication No. 4-19-12 from Christina Harrington, MPH, Health Officer, requesting approval to change PCN #221118 (Vacant) from an Office Assistant II (T7) to a Health Technician (T9) as part of a reorganization of clinical services for the Health Department’s Personal Health Center.

Your committee met with Christina Harrington, who informed the committee that this approval would be the start of a reorganizational structure of clinical services for the health department’s Personal Health Center. Family planning and STI/HIV services have been integrated and are currently evaluating staffing positions for future clinic operations. The current structure provides for 2 clerical positions and one technician position within the clinic operations. With a vacancy at



the end of March in the Health Technician position, the Health Department is at a time in which these changes can be implemented.

The Technician position can be utilized in both registration and clinical services. Dedicated funding within the Family Planning budget will absorb the additional cost of salary and fringes for the current fiscal year, so no additional funds will be needed.

We recommend approval to change PCN #221118 (Vacant) from an Office Assistant II (T7) to a Health Technician (T9) as part of a reorganization of clinical services for the Health Department's Personal Health Center.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

APRIL 19, 2022

Your Labor Relations Committee considered Communication No. 4-19-14 from Jessica Sargent, Commission on Aging Director, requesting approval to create a temporary PCN to hire and train a new part-time Caseworker.

Your committee met with Susan Caister, who explained to the committee that the employee currently in the part-time Caseworker position has submitted her resignation notice effective May 31, 2022. This position maintains and monitors a caseload of approximately 130 older adults, which require regular monitoring and assessment per the grant requirements. The temporary PCN would allow for training of the new employee for up to four weeks (29 hours per week), with the approximate cost being \$3, 295. This position is included and budgeted for in the current Fiscal Year.

We recommend approval to create a temporary PCN to hire and train a new part-time Caseworker.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

APRIL 19, 2022

Your Labor Relations Committee considered Communication No. 4-19-18 from Dave Gilbert, Civil Counsel/Labor Specialist, requesting approval of a Memorandum of Understanding between Saginaw County and UAW Local 455 – Unit 48 Managers regarding the Assistant Director of Nursing at the Health Department.

Your committee met with Dave Gilbert, who explained to the specified MOU is reflecting the reclassification of Kemberly Parham, Nursing Supervisor, to the position of Assistant Director of Nursing. This reclassification would result in Ms. Parham moving from a Step 4 to a Step 5 in the pay scale, with the movement being retroactive to December 1, 2020.



We recommend approval of the Memorandum of Understanding between Saginaw County and UAW Local 455 – Unit 48 Managers regarding the Assistant Director of Nursing at the Health Department.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

APRIL 19, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **Teamsters Local 214 – COA/Public Health Department**. The agreement covers the period commencing April 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (April 2022 – September 30, 2024)
2. County proposes to add fingerprinting in addition to background checks for all employees.
3. County proposes to post vacant positions via e-mail.
4. Furloughs:
 - County is proposing language to provide guidelines with respect to furloughing employees, if the financial condition of the County shall necessitate and allow discussion with the union.
5. Paid Time Off (PTO):
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - In compliance with Michigan’s Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County policy #341.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
6. County proposes to amend the suspension and discharge timeline from three (3) working days to five (5) working days.
7. County proposes to change the job titles in accordance with the Baker Tilly Compensation Study.
8. County proposes to add Juneteenth as a holiday.
9. County proposes that should an employee be absent because of illness, prior to being eligible for PTO during the first thirty (30) days of employment, he/she may be placed on a leave of absence without pay.
10. County proposes to amend the light duty language to comply with the provision of the ADA.



11. County Policies:

- County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.

12. Health Insurance:

- County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements.
- County proposes to put a three (3) year limitation on the duration the County will continue to pay a portion of their premium for health insurance and clarify payments are subject to PA 152 requirements and employee co-pays for on-the-job injuries.
- County proposes to change the language in the contract to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations for a qualifying event.
- County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
- County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU's.
- County proposes to opt out of PA 152 but use the hard cap formula for employer and employee premiums.
- County proposes to amend the language in the contract to provide that an individual who is eligible for and elects to receive retiree health insurance shall contribute to the payment of that retiree health insurance premium.
- County proposes to increase the monthly stipend in lieu of health insurance to \$200.
- County proposes to change references to CB8 to Plan C and provide that upon retirement from Saginaw County, employee shall be eligible for single coverage only in Plan C.

13. Wages:

- County proposes a 2% base wage increase in 2021/2022, up to a 2% wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.

14. Coronavirus Premium Pay Plan:

County proposes to provide for a two-part Coronavirus Premium Pay Plan which will include:

- a. Those eligible employees who are currently on the County's payroll and who worked in person between March 24, 2020 and July 27, 2020 shall receive up to the sum of \$2,500 under Part A, depending upon the duration of in-person work performed.
- b. Those eligible employees who are currently on the County's payroll shall receive a one-time lump sum payment of \$1,250 under Part B of the Plan.
- c. Any employee who will make in excess of \$80,085, with inclusion of either Part A or B or both, must provide explanation justifying why he/she should be eligible for this premium pay/hazard pay.



- d. Employees will be expected to complete an Affidavit verifying the percentage they are eligible for under Part A. The Department Head will be expected to sign the form affirming they are unaware of any information that would contradict the information attested to by the employee.
15. Uniform Allowance:
- County proposes to increase the uniform allowance up to the sum of three hundred dollars (\$300), based upon receipts provided, for the Food Service Coordinator, Custodian and Kitchen Assistant only at Commission on Aging.
 - County proposes to eliminate the uniform allowance for Public Health employees. The County proposes that all non-clinical nurses and Environmental Health Sanitarians wear logo shirts. Clinical staff will wear logo scrubs. Logo shirts may be long sleeve or short sleeve. The County will furnish up to five (5) shirts and/or scrubs and will replace as needed.
16. Boot Allowance:
The County proposes to reimburse up to the sum of two hundred dollars (\$200) for a boot allowance, based upon receipts provided, for Environmental Health Sanitarian. For Environmental Health Sanitarian II – Solid Waste position, the County will reimburse up to the sum of two hundred fifty dollars (\$250) for steel toe boots, based upon receipts provided.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **Teamsters Local 214 – COA/Public Health Department** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

APRIL 19, 2022

Your Labor Relations Committee herewith submits the collective bargaining agreement between the County of Saginaw and all affected Co-Employers and **Teamsters Local 214 – Public Health Nurses**. The agreement covers the period commencing April 2022 and ending September 30, 2024. The agreement has been formally ratified by the Union upon acceptance by the County. The financial implications of this agreement will be borne with funds within the existing, respective budgets. A summary of the main provisions is set forth below:

1. Duration of CBA – 3 years + (April 2022 – September 30, 2024)
2. County proposes to add Juneteenth as a holiday.
3. County proposes to provide language that the Employer may employ up to four (4) additional temporary and/or contract employees approved by the union per fiscal year and not limited to 960 hours.



4. Paid Time Off (PTO):
 - In compliance with Michigan’s Paid Medical Leave Act, less than regular full-time employees shall accrue PTO in accordance with the Act and pursuant to County policy #341.
 - PTO shall accrue commencing on the date of hire and be credited on the first day of the month following thirty (30) days of service.
 - County proposes to eliminate the 700-hour cap on the accumulation of PTO.
5. County Policies:
 - County proposes to update the policies with the most recent effective dates. This would cover four (4) policies.
6. Health Insurance:
 - County proposes to change in general, the health insurance article to make the language uniform with other County Collective Bargaining Agreements.
 - County proposes to opt out of PA 152 but use the hard cap formula for employer and employee premiums.
 - County proposes to put a three (3) year limitation on the duration the County will continue to pay a portion of their premium for health insurance and clarify payments are subject to PA 152 requirements and employee co-pays for on-the-job injuries.
 - County proposes to shorten the eligibility period on health insurance, dental insurance, life insurance, and optical insurance to the first of the month following completion of thirty (30) days of qualifying service per the MOU’s.
 - County proposes to change the language in the contract to reflect that the employee may reenter employer coverage subject to the terms and conditions of the carrier and in accordance with IRS regulations for a qualifying event.
 - County proposes to eliminate the refund language in the contract as the County is no longer with Blue Cross Blue Shield.
 - County proposes to change references to CB8 to Plan C and provide that upon retirement from Saginaw County, employee shall be eligible for single coverage only in Plan C.
 - County proposes to amend the language in the contract to provide that an individual who is eligible for and elects to receive retiree health insurance shall contribute to the payment of that retiree health insurance premium.
 - County proposes to increase the monthly stipend in lieu of health insurance to \$200.
7. Wages:
 - County proposes a 2% base wage increase in 2021/2022, up to a 2% wage increase in 2022/2023 and 2023/2024, contingent on the budget stabilization fund.
8. Coronavirus Premium Pay Plan:

County proposes to provide for a two-part Coronavirus Premium Pay Plan which will include:

 - a. Those eligible employees who are currently on the County’s payroll and who worked in person between March 24, 2020 and July 27, 2020 shall receive up to



- the sum of \$2,500 under Part A, depending upon the duration of in-person work performed.
- b. Those eligible employees who are currently on the County’s payroll shall receive a one-time lump sum payment of \$1,250 under Part B of the Plan.
 - c. Any employee who will make in excess of \$80,085, with inclusion of either Part A or B or both, must provide explanation justifying why he/she should be eligible for this premium pay/hazard pay.
 - d. Employees will be expected to complete an Affidavit verifying the percentage they are eligible for under Part A. The Department Head will be expected to sign the form affirming they are unaware of any information that would contradict the information attested to by the employee.
9. Uniform Allowance:
County proposes to eliminate the uniform allowance. In place of the uniform allowance, County proposes that non-clinical nurses wear logo shirts. Clinical nurses will wear logo scrubs. County will provide five (5) sets of logo shirts and scrubs which will be replaced as necessary.

We recommend approval of the agreement between the County of Saginaw and all affected Co-Employers and **Teamsters Local 214 – Public Health Nurses** as outlined above; further, authorize the proper County officials to sign the appropriate documents and make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

6. **Executive Committee – C. Ruth, Chair**
None
7. **Legislative Committee – J. Theisen, Chair; G. Little, Vice-Chair**
None
8. **Intergovernmental Cooperation Committee – J. Theisen, Chair; J. Tany, Vice-Chair**
None
9. **Committee Compensation**
4-19-22.1) March 20, 2022 – April 2, 2022
4-19-22.2) April 3, 2022 – April 16, 2022
 - ***Matthews moved, seconded by Winiecke, to approve Compensation Reports 4-19-22.1 and 4-19-22.2. Motion carried.***



COMMITTEE COMPENSATION - 4.19.22.1

April 19, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held March 20 - April 2, 2022.

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	03/22/22	Budget/Audit Committee	Krafft	\$25.00	1
			Boyd	\$25.00	1
			Tany	\$25.00	1
			Theisen	\$25.00	1
			Ruth	\$25.00	1
2	03/22/22	Board Session Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Little, Ruth, Webster	11 Present	\$550.00	11
3	03/23/22	Airport Committee	Krafft	\$50.00	1
			Matthews	\$50.00	1
			Little	\$50.00	1
4	03/24/22	Rules Committee	Ruth	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$50.00	1
5	03/28/22	MAC Health & Human Services via Zoom	Webster	\$50.00	1
6	03/28/22	MAC Judiciary & Public Safety via Zoom	Boyd	\$50.00	1
TOTAL				\$1,125.00	25

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (4-1-2022)

COMMITTEE COMPENSATION - 4.19.22.2

April 19, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 3, 2022 - April 16, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	04/04/22	9-1-1 Communications Authority Board	Boyd	\$50.00	1
			Matthews	\$50.00	1
2	04/04/22	Human Services Committee	Webster	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
3	04/06/22	Crime Prevention Council	Ruth	\$50.00	1



4	04/06/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$25.00	1
5	04/07/22	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
6	04/11/22	MAC Agriculture & Tourism via Zoom	Harris	\$50.00	1
7	04/11/22	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$25.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
8	04/12/22	Community Corrections Advisory Board	Winiecke	\$25.00	1
9	04/12/22	Committee of the Whole	11 Present	\$550.00	11
			Winiecke, Tany, Boyd, Matthews, Theisen, Harris, Ewing, Krafft, Little, Ruth, Webster		
10	04/13/22	Saginaw County CVB via Zoom	Ruth	\$50.00	1
			TOTAL	\$1,625.00	34

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (4-15-2022)

RESOLUTIONS

SAGINAW COUNTY

RESOLUTION 2022-6

RESOLUTION APPROVING THE LAND TRANSACTION AGREEMENT BETWEEN THE STATE OF MICHIGAN, MICHIGAN DEPARTMENT OF NATURAL RESOURCES AND THE COUNTY OF SAGINAW

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner’s Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 19th day of April 2022 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little,
Sheldon Matthews, Carl E. Ruth, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Webster offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Krafft.**



COMMISSIONER AUDIENCES

- Commissioner Krafft announced Bringing Back the 80s this weekend in Frankenmuth, held at the Harvey Kern Pavilion April 22nd and April 23rd. He also recognized State Representative Rodney Wakeman who was in the audience.

By Commissioner Little, seconded by Commissioner Krafft: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:46 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



SPECIAL SESSION

MAY 10, 2022

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, May 10, 2022 at 4:00 p.m. with the Honorable Carl E. Ruth in the Chair. This meeting was held at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan to consider the May 10, 2022 Special Session Agenda. County Clerk Vanessa Guerra took roll, quorum present as follows:

PRESENT: *Cynthia M. Winiecke, Jack B. Tany, Christopher S. Boyd, Sheldon Matthews, Kyle R. Harris Carol E. Ewing, Dennis H. Krafft, Gerald D. Little, Michael A. Webster and Carl E. Ruth - 10*

ABSENT: - 0

TOTAL: - 10

Others Present: Robert Belleman, Dave Gilbert, Bill Smith, Dr. Russell Bush, Donald A. Gilbert, Denny Harris, Norm Bamberger, Peyton Ball, Bobby Ball, Tracey Slodowski, Thomas Roy, Vicki White, Eric Snidersich, Matthew Kehn, Justin Engel - MLive, Suzy Koeplinger, Marissa Sawdon

Commissioner Little gave the invocation. Chairman Ruth led the Pledge of Allegiance to the Flag.

PETITION



April 28, 2022

Vanessa Guerra
Saginaw County Clerk
111 S. Michigan Avenue
Saginaw, MI 48602

May 10, 2022
Special Session

Dear Clerk Guerra:

Pursuant to Article II, Section 2.9 of the 2022 Rules of the Saginaw County Board of Commissioners (MCL 46.10), the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Tuesday, May 10, 2022 at 3:00 p.m.** to conduct interviews and make a determination to fill the District #5 vacancy and any other matters



brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on this matter. This meeting is being held consistent with PA 267 of 1976 (MCL 15.263) to consider the agenda, and for any other matters brought before the committee.

Respectfully submitted,

Gerald D. Little, Commissioner
Sheldon Matthews, Vice-Chair
Carl E. Ruth, Chairman

Dennis H. Krafft, Commissioner
Michael A. Webster, Commissioner

CLERK'S CALL OF SESSION

Public Notice of Special Board Session

The Saginaw County Board of Commissioners will convene for a Special Session on
Tuesday, May 10, 2022 at 3:00 p.m.
in the Board Chambers, Second Floor - Room 200
Saginaw County Governmental Center, Saginaw, MI per PA 267 of 1976
to conduct interviews and make a determination to fill the District #5 vacancy and any other
matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the
2022 Rules of the Saginaw County Board of Commissioners as authorized by petition of at least
one third (1/3rd) of the members of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office
at (989) 790-5267 or by email to boc@saginawcounty.com prior to
12:00 p.m. the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at (989) 790-5267.

Respectfully submitted,

Vanessa Guerra

Vanessa Guerra, County Clerk

April 28, 2022
Posted 4-28-22 by SEK

[Note: The Special Board Session began at 4:00 p.m., due to a Public Notice that
was posted with an incorrect time]

AUDIENCES

None



LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- **PETITION** for Special Board Session on Tuesday, May 10, 2022 at 3:00 p.m. *(Attached)*
 - **PUBLIC NOTICE** of Special Board Session on Tuesday, May 10, 2022 at 3:00 p.m. *(Attached)*
 - **Resignation** of James G. Theisen *(Attached)*
 - **County Clerk Certification** of Applicants *(Attached)*
- ❖ Pursuant to MCL 46.412(1) “When a vacancy occurs in the office of commissioner by death, resignation, removal from the district or removal from office, the vacancy shall be filled by appointment within 30 days by the county board of commissioners of a resident and registered voter of that district.” Further, “...the person appointed to fill the vacancy shall serve for the remainder of the unexpired term.”
- ❖ If the vacancy is not filled within 30 days, a special election is required. The special election shall be called by the County Board of Commissioners. (MCL 46.413) The statute doesn’t speak to the procedure to appoint, nor do the Board Rules. However, Board Rule 6.1 states “The business of the Board shall be conducted in accordance with Robert’s Rules of Order, insofar as such rules are not in conflict with these Rules and the Statutes of the State of Michigan.” Robert’s Rules provide that if there is no determining rule, a motion to fix the method of voting is required. Chairman Ruth will read the procedure that has been used in the past by the board and he will ask for a motion to approve that process.
1. Motion to declare the office of Saginaw County Commissioner, District #5, vacant as of April 18, 2022 and acceptance of the resignation of James G. Theisen as County Commissioner for District #5
Moved by Tany, seconded by Ewing, to accept the resignation of James G. Theisen as County Commissioner for District #5. Motion carried unanimously.
 2. Applicant Interviews
 - Peyton Ball
 - Tracey Slodowski
 - Victoria White

Applicants were interviewed by all commissioners.



3. Discussion and recommendation of applicant(s) to fill the District #5 vacancy. Chairman Ruth announced that based on past procedures and a recommendation from Civil Counsel, he will ask for a Motion to proceed with the appointment according to the following rules:
- A candidate must obtain a majority of votes of the commissioners present. (6 if 10 commissioners are present) (5 if 9 commissioners are present)
 - If there are more than 2 candidates nominated and no candidate receives a majority of the votes, then the candidate with the least number of votes is eliminated.
 - Voting continues until one candidate receives a majority.

Moved by Boyd, seconded by Krafft, to proceed with the appointment according to the stated rules. Motion carried unanimously.

Krafft moved to place into nomination the name of Tracey Slodowski to fill the commissioner vacancy. The Chair called for further nominations; there were none.

***Krafft moved, seconded by Ewing, to close nominations and cast a unanimous ballot for Tracey Slodowski as Commissioner for District 5. The motion carried by the following rollcall vote:
Yes: Harris, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, Matthews, and Ruth - 10
No: - 0***

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

None

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

None



ELECTIONS

None

ANNOUNCEMENTS BY THE CHAIR

- Chairman Ruth asked commissioners to formulate recommendations on their own in regard to an ARPA funding plan. He stated that this would save time and make future discussions more strategically focused.
- Robert Belleman stated he met with Guidehouse and they were interested in seeing if the City and County could work together and share planning. He would like to converge in June.
- Commissioner Webster asked if the board could hear from Guidehouse because they have a level of expertise and as a third party entity would be able to resolve gridlock.
- Commissioner Boyd believes we should do what we can on our own, especially as to the Internal Requests for ARPA funding, using our own expertise.

COMMISSIONERS' AUDIENCES

- Commissioner Tany announced he toured the new Thomas Township Nature Center and Preserve and invited commissioners to schedule a tour.

By Commissioner Harris, seconded by Commissioner Little: That the Board adjourn. Motion Carried. Thereupon, the Special Board Session adjourned at 4:52 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Board Coordinator/Deputy Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



MAY SESSION 2022



First day of the May Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, May 17, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Dennis H. Krafft, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **9**

ABSENT: Kyle R. Harris, Gerald D. Little - **2**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Dave Gilbert, L. William Smith, Janey Lamar, Norm Bamberger, Krystal Irvine, Russell Bush, M.D., Mary McLaughlin, Jessica Sargent, Jennifer Broadfoot, Tim Ninemire, Gary Beckert, Undersheriff Mike Gomez, Steve Jonas, Chris Harrington, Kyle Bostwick, Lisa Coney, Madison Bourdow Hewitt, Ceylon Williams Bettis, Jonathan Block, Michael Thompson, Justin Engel – MLive, Ric Antonio – WSGW, Marissa Sawdon, Suzy Koeplinger, and others

✚ Chairman Ruth asked for a moment of silence for Nikki Perez, Deputy Clerk, Circuit Court Records Supervisor, who was with the County for 27 years and passed away

✚ Commissioner Webster gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, May 17, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.



This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the
May 17, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate,
please call the Board of Commissioners at 989.790.5267.

Respectfully Submitted,
Vanessa Guerra, County Clerk

May 6, 2022
Posted 5-12-22 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Winiecke moved, seconded by Commissioner Ewing, to approve the Minutes of the April 19, 2022 Board Session. Motion carried.***

AUDIENCES

- Christina Harrington, M.P.H., Health Officer/Director, presented information on BWell Saginaw, a community-wide initiative led by a partner coalition. *(Chairman Ruth allotted 15 minutes for this presentation)*
- Commissioner Winiecke presented Tim Ninemire, Director of Recipient Rights and Customer Service, Saginaw County Community Mental Health Authority, with a Proclamation for May as Mental Health Awareness Month.
- Gary Beckert spoke regarding issues with the Saginaw County Land Bank. Mr. Beckert stated that he has been unable to get in contact with the Land Bank or Treasurer's Office about cleaning up a property he would like to purchase. He also stated that he supports Kozy Bail Bonds and its request to provide tether services to Saginaw County.
- Janey Lamar announced her candidacy for the 10th Circuit Court Judge vacancy.
- Mike Thompson requested members review the information he emailed and provided to members and offered to take any questions.

LAUDATORY RESOLUTIONS

- ❖ Certificate of Recognition to Shirley J. Camel, Mother of the Year, Alpha Kappa Alpha Sorority, Inc.
- ❖ Certificate of Recognition to Angelique Miller Burrell, Soror of the Year, Alpha Kappa Alpha Sorority, Inc.
- ❖ Certificates of Recognition to members of the James Township Fire Department for years of service: Robert Andrews (5 years); Matthew Klein (5 years); Nicholas Newman (15 years); and Carl A. Portner Jr. (40 years)
- ❖ Certificate of Recognition to the Saginaw County Foster Grandparent Program at Commission on Aging



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

5-17-1 REGION VII AREA AGENCY ON AGING submitting its Allocation Plan for Senior Services for FY 2023.

-- Human Services (*Receive & File*)

5-17-2 MSU EXTENSION submitting its 2021 Annual Report and request to discuss the impact of its Veterans Outreach and Health Programs.

-- Human Services (*Receive & File*)

5-17-3 SHERIFF requesting discussion on entering into an agreement to subscribe to VirTra Inc. for its Simulated Firearm training equipment and services with an annual fee of \$53,325.93.

-- Courts & Public Safety (**5-17-2.1**)

5-17-4 COMMUNITY CORRECTIONS requesting approval of its 2023 Community Corrections Grant in the amount of \$670,351.

-- County Services (**5-17-2.2**)

5-17-5 PUBLIC WORKS requesting approval of a resolution authorizing the Public Works Commissioner to sign a contract and undertake a project known as the “Oakley Sewage Disposal System Improvements” under Act 185 as requested by the Village of Oakley.

-- County Services (**Res. 2022 - 7**)

5-17-6 SAGINAW FUTURE submitting its second quarter report (January 1, 2022 – March 31, 2022) and request for \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement.

-- County Services (**5-17-3.1**)

5-17-7 MICHIGAN WORKS! submitting for approval subleases for the Alma, Midland and Saginaw Michigan Works! Service Centers.

-- County Services (*Tabled at Committee*)

5-17-8 COMMISSION ON AGING requesting use of up to \$80,000 from unrestricted fund balance to replace the asphalt parking areas at the Marie Davis Senior Center located at 2333 Roosevelt Austin Ave., Saginaw, MI. (*Amended to \$149,000 at Committee*)

-- Budget/Audit (**5-17-4.1**)

5-17-9 ANIMAL CARE & CONTROL requesting use of \$75,000 in fund balance to purchase furniture for the new Saginaw County Animal Care & Control Resource Center building, which was not included in the construction budget.

-- Budget/Audit (**5-17-4.2**)

5-17-10 CONTROLLER/CAO requesting on behalf of Probate Court to amend the FY 2022 Public Improvement Fund to purchase a second PolyCom device for installation at HealthSource Saginaw to facilitate required hearings between its Behavioral Medicine patients and the courts without the need for transport.

-- Budget/Audit (**5-17-4.3**)



- 5-17-11 FINANCE DIRECTOR** submitting Saginaw County’s response to the Request for Improvement of Deficiencies – Corrective Action Plan as a result of the FY 2021 Audit sent by the State of Michigan, Department of Treasury.
-- Budget/Audit (*Receive & File*)
- 5-17-12 COMMISSION ON AGING** requesting an exception to County Policy 346 “Retirement” to allow for temporary re-employment of retired Saginaw County employees to fill on-call positions that are critical to provide direct services to older adults in Saginaw County.
-- Labor Relations (**5-17-5.1**)
- 5-17-13 PROSECUTOR** requesting creation of a temporary PCN to allow for training a Legal Clerk II position due to retirement.
-- Labor Relations (**5-17-5.2**)
- 5-17-14 CONTROLLER** requesting approval of a proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities.
-- County Services (**5-17-3.2**)
- 5-17-15 PERSONNEL DIRECTOR** submitting the May 2022 Employment Status Report covering labor statistics for the month of April 2022.
-- Labor Relations (*Receive & File*)
- 5-17-16 CIVIL/LABOR COUNSEL** submitting a revised, new County Policy titled “Office Relationships” that sets guidelines concerning close personal relationships between County employees and establishes reporting requirements, factors to be considered by those evaluating the relationship, and details possible steps to mitigate any actual or potential consequences.
-- Labor Relations (**5-17-5.3**)
- 5-17-17 HON. DARNELL JACKSON** submitting the recommendation of the Circuit Court Judges to re-appoint Lisa Coney to the Jury Board for a term to expire April 30, 2028.
-- Election
- 5-17-18 RUSSELL BUSH, MD, MPH** submitting correspondence asking for consideration of re-appointment as Chief Medical Examiner for Saginaw County with a term to expire May 31, 2026.
-- Election

INITIATORY MOTIONS

- ❖ Matthews moved, seconded by Tany, to approve Resolution 2022 – 8, Resolution to Oppose House Bills 4729, 4730, 4731 and 4732 between Zillow and the County of Saginaw Register of Deeds and Treasurers Office. (*Printed under Resolutions*)
---**Boyd moved, seconded by Krafft, to amend the motion and remove all references to Zillow from the Resolution and just oppose the House Bills. Motion carried by the following roll-call vote:**
Yes: Winiecke, Tany, Boyd, Matthews, Slodowski, Ewing, Krafft, Webster and Ruth - 9
No: - 0
Absent: Harris, Little – 2
Total: - 11



---After discussion, the Initiatory Motion, as amended, carried by the following roll-call vote:

Yes: Tany, Boyd, Matthews, Slodowski, Ewing, Krafft, Webster, Winiecke and Ruth - 9

No: - 0

Absent: Harris, Little – 2

Total: - 11

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair**

None

2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**

2.1) **SHERIFF**, re: Approval of contract with VirTra Inc. for Simulated Firearm Equipment and Training Services

2.2) **COMMUNITY CORRECTIONS**, re: Approval to submit and accept if awarded the FY 2023 Community Corrections Grant of \$670,351

- *Matthews moved, seconded by Krafft, to approve 2.1 and 2.2 leaving room for exceptions. There were no exceptions and the motion carried unanimously.*

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

MAY 17, 2022

Your committee considered Communication No. 5-17-3 from Sheriff William L. Federspiel, requesting approval to enter into an agreement with VirTra Inc. for its Simulated Firearm Equipment and Training Services.

We met with Undersheriff Mike Gomez at our May 3, 2022 meeting to discuss the agreement. Discussion was held regarding various locations to house the equipment and the cost. The annual cost is \$53,325.93 with one time payments of \$6,270 (Setup & Training) and \$3,000.30 (Shipping & Handling) and will be covered by savings in wages and benefits and by revenue from housing federal inmates.

We recommend approval to enter into an agreement with VirTra Inc. for its Simulated Firearm Equipment and Training Services upon Civil Counsel approval and to amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.2

MAY 17, 2022

Your committee considered Communication No. 5-17-4 from Mary M. McLaughlin, Community Corrections Manager, requesting approval to submit, and accept if awarded, a grant in the amount of \$670,351 from the State of Michigan, Office of Community Corrections.



The committee met with Ms. McLaughlin, who explained the grant and what it covers, which is wages and benefits for Community Corrections/Pretrial Services staff as well as methamphetamine/opiate and trauma programs at Tri-Cap. The average daily population is approximately 400 clients for pretrial supervision. All programs are available to all Specialty Courts. The budgetary proposal is a \$91,459 increase from FY 2022. As always, there are no match funds required for this grant; however, due to the continuously ascending demands for pretrial supervision, a request has been made for the County to consider utilizing ARPA funds to assist with Community Corrections staffing.

We recommend approval to submit and accept, if awarded, a grant for \$670,351 from the State of Michigan, Office of Community Corrections. Further approval of the appropriate budget adjustments.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Kyle R. Harris

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Cynthia M. Winiecke

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **SAGINAW FUTURE, INC.**, re: Approval to issue \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement

3.2) **CONTROLLER/CAO**, re: Approval of proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities

- **Webster moved, seconded by Krafft, to approve 3.1. Motion carried unanimously.**
- **Webster moved, seconded by Tany, to approve 3.2 as amended to reflect October 1, 2021 as the starting date of the term. Motion carried by the following roll-call vote:**
Yes: Boyd, Matthews, Slodowski, Ewing, Krafft, Webster, Winiecke, Tany and Ruth - 9
No: - 0
Absent: Harris, Little – 2
Total: - 11

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

MAY 17, 2022

Your committee considered Communication No. 5-17-6 from JoAnn Crary, President, Saginaw Future, Inc., submitting for approval its second quarter report (January 1, 2022 – March 31, 2022) and request for \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement.

Your committee met with JoAnn Crary, who presented to the committee Saginaw Future's second quarter report, along with its request for funding. Ms. Crary stated that the report includes Saginaw Future's performance-based funding metrics to address Job Creation, New



investment and Government Contracts Awarded. Each of these items attached to a formula with the potential for the \$150,000 balance of the \$200,000 for Saginaw Future. The County has already provided \$87,875 for performance submitted for the first quarter, leaving a balance of \$62,125, to be “earned-out” through the performance metrics.

We recommend approval to grant Saginaw Future, Inc. \$27,300 in performance-based funding pursuant to the First Amendment of the Saginaw County and Saginaw Future Services Agreement. Further, that the proper county officials are authorized to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.2 *AMENDED MAY 17, 2022

Your committee considered Communication No. 5-17-14 from Robert V. Belleman, Controller/CAO, requesting approval of a proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities.

We met with Mr. Belleman and Jonathon Block, General Manager at TheDow, who presented information on the agreement. A Request for Qualifications went out in June 2021 and SMG/ASM Global was the sole proposal received. The Saginaw County Building Authority held an interview with SMG/ASM Global representatives on July 15, 2021 and an agreement was negotiated pertaining to term, fees, food & beverage, parking, capital improvements and capital contributions.

We recommend approval of proposed Management Agreement between the County of Saginaw, Saginaw County Building Authority, and SMG/ASM Global for the professional management of the Dow Event Center Facility, Jolt Credit Union Event Park and associated parking facilities for a term of ~~June 1, 2022~~ ***October 1, 2021** through September 30, 2032. Further recommend approval to adjust the budget accordingly.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **COMMISSION ON AGING**, re: Approval of \$149,000 from unrestricted fund balance to replace asphalt parking areas, curbs, gutters and sidewalks at the Marie Davis Senior Center



- 4.2) **ANIMAL CARE & CONTROL**, re: Approval of \$75,000 in fund balance to purchase furniture for the new SCACC Resource Center building
 - 4.3) **PROBATE COURT**, re: Approval to amend the FY 2022 Public Improvement Fund by \$5,500 on behalf of Probate Court and purchase a PolyCom device for use by HealthSource Saginaw
- ***Krafft moved, seconded by Boyd, to approve 4.1 - 4.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

MAY 17, 2022

Your Budget/Audit Committee considered Communication No. 5-17-8 from Jessica Sargent, Commission on Aging Director, requesting the use of up to \$80,000 from unrestricted fund balance to replace the asphalt parking areas at the Marie Davis Senior Center located at 233 Roosevelt Austin Ave., Saginaw, MI.

We met with Jessica Sargent and discussion was held regarding overall plans for the parking lot and the optional site work in the bid, which includes curb, gutter and sidewalk repair estimates. Committee members agreed that it made more sense to perform all parking lot and sidewalk repairs at the same time and increased the allocation to \$149,000.

We recommend approval for Commission on Aging to use up to \$149,000 in unrestricted fund balance to replace the asphalt parking lot areas as well as the sidewalks, curbs and gutters at the Marie Davis Senior Center. Further recommend approval to amend the budget as necessary.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

MAY 17, 2022

Your Budget/Audit Committee considered Communication No. 5-17-9 from Bonnie Kanicki, Animal Control Director, requesting use of fund balance to purchase furniture for the new Saginaw County Animal Care & Control (SCACC) Resource Center building, which was not included in the original construction budget.

We met with Bonnie Kanicki, who gave an update on the progress of the construction project and requested an increase of \$75,000 to the overall building budget for the purchase of office furniture. There was discussion of the funds being taken from SCACC fund balance and reallocating them into the project budget.

We recommend approval to use up to \$75,000 in SCACC fund balance for office furniture at the new Resource Center building and to make the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

MAY 17, 2022

Your Budget/Audit Committee considered Communication No. 5-17-10 from Robert V. Belleman, Controller/CAO, requesting on behalf of Probate Court to amend the FY 2022 Public Improvement Fund to purchase a second PolyCom device at a cost of \$5,500 for installation at HealthSource Saginaw.

We met with Mr. Belleman and Judge Patrick McGraw, who explained the device is used to facilitate required hearings between its Behavioral Medicine patients and the courts without the need for transport. PolyCom has been used in the past and has proven to save time and money and is an important and useful tool.

We recommend approval to amend the FY 2022 Public Improvement Fund budget and purchase a second PolyCom device at a cost of \$5,500 for installation at HealthSource Saginaw and to amend the budget accordingly.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

5. Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair

- 5.1) **COMMISSION ON AGING**, re: Approval to create a Pilot Program using Saginaw County retirees to fill driver and dispatch positions
- 5.2) **PROSECUTOR**, re: Approval to create a temporary PCN to allow for training a Legal Clerk II position due to retirement
- 5.3) **CIVIL COUNSEL/LABOR SPECIALIST**, re: Approval of revised, new County Policy titled "Office Relationships"

- **Webster moved, seconded by Tany, to approve 5.1 - 5.3 leaving room for exceptions. 5.3 was excepted by Boyd and Winiecke and the motion as to 5.1 and 5.2 carried unanimously.**
- **After discussion, the motion as to 5.3 carried by the following roll-call vote:
Yes: Matthews, Slodowski, Ewing, Krafft, Webster, Tany and Ruth - 7
No: Boyd, Winiecke - 2
Absent: Harris, Little - 2
Total: - 11**

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

MAY 17, 2022

Your Labor Relations Committee considered Communication No. 5-17-12 from Jessica Sargent, Commission on Aging Director, requesting an exception to County Policy 346 "Retirement" to allow for temporary re-employment of retired Saginaw County employees to fill on-call positions that are critical to provide direct services to older adults in Saginaw County.

Your committee met with Jessica Sargent, who advised that Commission on Aging has had challenges hiring individuals to fill the on-call positions for (1) Meals on Wheels delivery driver,



and (2) Driver II (including both transportation drivers and dispatcher). The Meals on Wheels delivery driver works an

average regular schedule of 8 to 12 hours per week. The positions are very important to deliver out in areas where volunteers are not available for the lengthier routes. There are presently four (4) vacancies for these on-call positions which is directly limiting the ability of Commission on Aging to return to pre-pandemic meal delivery. The on-call Driver II acts as a fill-in for regular part-time and regular full-time union drivers. Driver II is in the dispatch and transportation department. Without on-call personnel available, it is difficult for regular employees to take any paid time off and have personnel available to fill in if someone is sick or off on medical leave. The on-call Driver II also fills in if there is a high need for Meals on Wheels drivers. Ms. Sargent asked the Labor Committee to consider the rehiring of retired County employees to fill positions in an on-call (temporary) capacity at the Commission on Aging.

Further discussion was held with respect to establishing a pilot program as an exception to County Policy #346. It was moved and supported at Labor Committee and the motion passed unanimously to undertake a pilot program as an exception to County Policy #346 for a six (6) month period of time and to hire a pool up to seven County retirees to see how the program works before there is any consideration to amend County Policy #346.

We recommend approval to create a Pilot Program for six (6) months at Commission on Aging to hire up to seven (7) Saginaw County retirees to fill driver and dispatch positions.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

MAY 17, 2022

Your Labor Relations Committee considered Communication No. 5-17-13 from John A. McColgan Jr., Prosecutor, requesting approval to create a temporary PCN to allow for training a Legal Clerk II position due to retirement.

Your committee met with Blair Stevenson, Chief Assistant Prosecutor, who explained to the committee that the retiring employee is the only person occupying such a position so they must be the trainer. Mr. Stevenson also stated that an employee has already been selected for this position and that they would need the temporary PCN from May 16, 2022 through June 10, 2022. We recommend approval to create a temporary PCN to allow for training a full-time Legal Clerk II position.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

MAY 17, 2022

Your Labor Relations Committee considered Communication No. 5-17-16 from David Gilbert, Civil Counsel, submitting a revised, new County Policy titled “Office Relationships” that sets guidelines concerning close personal relationships between County employees and establishes reporting requirements, factors to be considered by those evaluating the relationship, and details possible steps to mitigate any actual or potential consequences.

This policy was referred back to the Labor Relations Committee at the April Board Session. We met with Mr. Gilbert and discussion was held regarding certain language in the policy that was modified to include reference to Elected Officials and Judges and amended language to be more specific when defining “relationships.” County Civil Counsel amended the original, new policy as directed.

We recommend approval of revised, new County Policy titled “Office Relationships” as attached and, if approved, authorize the proper county officials to distribute according to policy.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS
Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

[Policy begins on next page]



Category:

Number:

Subject: **OFFICE RELATIONSHIPS**

1. **PURPOSE:** It is the purpose of this policy to provide all employees of the County of Saginaw with the County's expectations and policy concerning an employee's close personal relationships with another County employee, and to also advise County employees of the potential consequences of, and discipline which may result from, close personal relationships. This policy is to avoid undue litigation or claims of a hostile work environment.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations set forth herein apply to all employees (including full time, part time, temporary, and seasonal), elected officials, and volunteers of the County of Saginaw and contractual workers.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation of this policy. Department Heads and Elected Officials are responsible for the administration of this policy. It is the responsibility of every employee to abide by this policy.
5. **DEFINITIONS:**
 - 5.1 **Close Personal Relationships:** Includes, but is not limited to, dating, short or long-term sexual relationships, and any other conduct or behavior generally associated with romantic or sexual relationships.
 - 5.2 **Supervisor:** Any individual who oversees the day-to-day performance and other activities of employees. This includes but is not limited to recommending or taking action on:
 - 5.2.1 Hiring, promoting, transferring, demoting or re-assignment;
 - 5.2.2 Initiating an internal investigation or discipline;
 - 5.2.3 Assigning or directing work;
 - 5.2.4 Evaluating performance;
 - 5.2.5 Approving overtime, paid time off (PTO), or leave time; and
 - 5.2.6 Granting reimbursement for work expenses.A supervisor does not have to be the immediate supervisor of the subordinate employee, but may be in another division or department and may be one or more levels above the subordinate's immediate supervisor.
6. **POLICY:**
 - 6.1 **Restrictions on Employee Conduct.** The County of Saginaw prohibits all close personal relationships between supervisors and subordinates. Close personal relationships among all other employees are strongly discouraged. Close personal relationships can interrupt the office environment and adversely influence job performance. Close personal relationships are especially serious when one person has a position of supervisory authority over the other person in the workplace. The expectations of this policy apply regardless of gender and sexual orientation.
 - 6.1.1 The intentions of this policy are to not discourage or prohibit friendships between supervisors and subordinates and between other employees that are handled in a professional manner.



6.1.2. Any unwanted sexual attention, including physical contact, and sexually oriented behavior with the purpose or effect of creating an offensive and/or hostile work environment is strictly prohibited. Any employee who feels that he or she is subject to this kind of behavior is to reference the County of Saginaw's Harassment and Discrimination Policy.

7. ADMINISTRATIVE PROCEDURES:

7.1 Supervisor-Subordinate Relationships: All romantic or sexual personal relationships between a supervisor and a subordinate must be reported in writing by the supervisor and subordinate to the head of the department(s), or the next person in the chain of command if the supervisor in the relationship is the head of the department, and the Personnel Department. (If the supervisor/department head is an Elected Official, the relationship must be reported in writing to the Board Chair and the Controller/CAO. If the supervisor is a Judge, the relationship must be reported in writing to the Chief Judge, with notice being provided to the Personnel Department.)

7.1.1 If the supervisor/department head is an Elected Official or a Judge, then either the Board Chair or the Chief Judge will evaluate and investigate the matter and take action to address and resolve any actual or potential conflict of interest, impropriety or impact on job performance or the work environment created by the relationship.

7.1.2 With the exception of the procedure outlined in 7.1.1 above, once reported, the department head(s) or next in chain of command and Personnel Department must evaluate and investigate the matter and take action to address and resolve any actual or potential conflict of interest, impropriety, or impact on job performance or the work environment created by the relationship. Such action may include but not be limited to transfer, reassignment or demotion, suspension, or termination. The involved supervisor is prohibited from having any impact on decisions pertaining to the subordinate employee's employment, job performance, work environment, evaluations, discipline, or advancement.

7.2 Non-Supervisory Employee Relationships: All close personal relationships between two employees who are not each other's supervisors must be reported in writing to their immediate supervisor(s) or head of the department(s). The head of the department(s) must investigate the report to see if the relationship impacts job performance or work environment. This includes the impact on both employees involved in the close personal relationship and on other County employees. If it is determined that the relationship does impact the overall office environment or job performance, the department head(s) must take appropriate action to mitigate and/or remedy any actual or potential consequences of the close personal relationship. Such action may include but not be limited to switching work hours or a transfer of department or position.

7.3 With the exception of the procedure outlined in 7.1.1 above, if transfer or termination is determined to be necessary, individuals involved in the relationship may be given the opportunity to decide which employee in the relationship will receive a change in employment status. Saginaw County reserves the right to



decide which employee receives a change in employment status if such change is found necessary.

7.3.1 An employee who feels any action is unfair may appeal it by using the appropriate grievance procedure.

7.4 With the exception of the procedure outlined in 7.1.1 above, failure to comply with the requirements of this policy or to make required disclosures can result in discipline up to and including termination of employment.

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED:

6. Executive Committee – C. Ruth, Chair
None

7. Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair
None

8. Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair
None

9. Committee Compensation
5-17-22.1) April 17, 2022 – April 30, 2022
5-17-22.2) May 1, 2022 – May 14, 2022

- **Matthews moved, seconded by Tany, to approve Compensation Reports 5-17-22.1 and 5-17-22.2. Motion carried.**

COMMITTEE COMPENSATION - 5.17.22.1

May 17, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held April 17- April 30, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	04/19/22	Budget/Audit Committee - Special	Krafft	\$25.00	1
			Boyd	\$25.00	1



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			Tany	\$25.00	1
			Ruth	\$25.00	1
2	04/19/22	Board Session	9 Present	\$450.00	9
		Winiecke, Tany, Boyd, Matthews, Ewing, Krafft, Little, Ruth, Webster			
3	04/20/22	Castle Museum Board	Tany	\$50.00	1
4	04/20/22	Saginaw Valley Zoological Society	Little	\$50.00	1
			Matthews	\$50.00	1
5	04/21/22	Commission on Aging	Ewing	\$50.00	1
6	04/21/22	Community Action Committee	Little	\$50.00	1
7	04/22/22	MAC Transportation via Zoom	Harris	\$50.00	1
8	04/25/22	MAC Health & Human Services via Zoom	Webster	\$50.00	1
9	04/26/22	Community Corrections Advisory Board	Winiecke	\$50.00	1
10	04/27/22	GLBRCVB via Zoom	Ruth	\$50.00	1
11	04/27/22	Dispatch Communications	Winiecke	\$50.00	1
12	04/28/22	Frankenmuth CVB	Krafft	\$50.00	1
			TOTAL	\$1,100.00	24

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-2-2022)

COMMITTEE COMPENSATION - 5.17.22.2

May 17, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 1, 2022 - May 14, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/02/22	Human Services Committee	Little	\$50.00	1
			Webster	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	05/03/22	Courts & Public Safety Committee	Ruth	\$50.00	1
			Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$50.00	1
3	05/04/22	Crime Prevention Council	Ruth	\$25.00	1
4	05/04/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
5	05/05/22	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$50.00	1
			Tany	\$50.00	1



			Ruth	\$50.00	1
6	05/06/22	MAC Finance via Zoom	Krafft	\$50.00	1
7	05/06/22	Saginaw Future	Webster	\$50.00	1
8	05/09/22	Labor Relations Committee	Webster	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
9	05/10/22	Special Board Session	10 Present	\$500.00	10
		Winiecke, Tany, Boyd, Matthews, Harris, Ewing, Krafft, Little, Ruth, Webster			
10	05/13/22	MAC Environmental via Zoom	Webster	\$50.00	1
			TOTAL	\$1,725.00	35

Respectfully Submitted, Suzy Koeppinger, Board Coordinator (5-13-2022)

RESOLUTIONS

- **Krafft moved, seconded by Boyd, to refer proposed Resolution 2022 – 7, Resolution Approving the Oakley Sewage Disposal System Improvements Between the Department of Public Works and the County of Saginaw back to County Services Committee for discussion and review due to lack of information on the financials of the Village of Oakley. Motion carried by the following roll-call vote:
Yes: Slodowski, Ewing, Krafft, Webster, Winiecke, Tany, Boyd, Matthews, and Ruth - 9
No: - 0
Absent: Harris, Little – 2
Total: - 11**

~~RESOLUTION 2022—7~~

~~RESOLUTION APPROVING THE OAKLEY SEWAGE DISPOSAL SYSTEM IMPROVEMENTS BETWEEN THE DEPARTMENT OF PUBLIC WORKS AND THE COUNTY OF SAGINAW~~

~~At a regular meeting of the Saginaw County Board of Commissioners held in the
_____ Commissioner’s Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 17th day of May 2022 at 5:00 p.m.~~

~~_____ Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke~~

~~Commissioner _____ offered the following resolution and moved for adoption.
The motion was seconded by Commissioner _____.~~



~~**WHEREAS**, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and~~

~~**WHEREAS**, the Village Council of the Village of Oakley (the "Village"), by resolution adopted on April 12, 2022, has requested the County, acting through its Department of Public Works under Act 185, to assist the Village in financing the acquisition and construction of improvements to the Village's sewage disposal system (the "System") consisting of improvements to treat and reduce phosphorus in wastewater in the System, together with all related improvements necessary to bring the System into compliance with Administrative Consent Order 05430 entered by the State of Michigan Department of the Environment, Great Lakes, and Energy on July 1, 2021 (the "Project"); and approved the proposed Oakley Sewage Disposal System Improvements Contract, dated as of June 1, 2022, between the County and the Village (the "Contract"), which provides for the acquisition, construction and financing of the Project; and~~

~~**WHEREAS**, the establishment of a County project as requested by the Village will protect the public health and welfare of the citizens of the Village to be served by the Project; and~~

~~**WHEREAS**, there has been presented to this Board by the Public Works Commissioner a description of the specific area to be served by the Project and estimates of cost and the period of usefulness thereof and the proposed Contract relating to the acquisition, construction and financing of the Project; and~~

~~**WHEREAS**, in order to provide financing to pay part of the costs of the Project, the County expects to issue its bonds (the "Bonds") pursuant to the Contract in the amount of \$159,000 (the estimated cost of the Project less a Village contribution of \$50,000 and an anticipated federal grant of \$171,000) in anticipation of payments to be made by the Village pursuant to the Contract, which Bonds shall be a full faith and credit limited tax general obligation of the County.~~

~~**WHEREAS**, the County desires to approve the Project as a County project under Act 185, approve the Contract and authorize the issuance of the Bonds; and~~

~~**WHEREAS**, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advances to be repaid from proceeds of the Bonds upon the issuance thereof; and~~

~~**WHEREAS**, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of the proceeds of tax-exempt obligations, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.~~



~~NOW, THEREFORE, BE IT RESOLVED THAT:~~

- ~~1. The Board of Commissioners of the County hereby authorizes and directs the Public Works Commissioner, acting as the Board of Public Works, to undertake the Project under Act 185 as requested by the Village.~~
- ~~2. Said County project shall be known as the "Oakley Sewage Disposal System Improvements."~~
- ~~3. The Board of Commissioners does hereby approve the description of the specific area to be served by the Project, as set forth on Exhibit A attached to the form of the Contract, and the estimates of cost and period of usefulness for the Project, as set forth on Exhibit B attached to the form of the Contract, and the County Clerk is hereby authorized to endorse on said description and estimates the fact of such approval and return the same to the Public Works Commissioner.~~
- ~~4. The Public Works Commissioner is hereby authorized and directed to execute and deliver on behalf of the County the Contract in the form presented to this meeting in such number of original copies as he may deem appropriate.~~
- ~~5. The Project shall be as described in the preamble hereto and the principal amount of Bonds expected to be issued for the Project is \$159,000.~~
- ~~6. The County hereby declares its official intent to issue the Bonds to provide financing to part of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County's advances to the Project as anticipated by this resolution.~~
- ~~7. The issuance and sale of the Bonds shall be authorized by a subsequent resolution to be adopted by the Board of Commissioners of the County.~~
- ~~8. All resolutions and parts of resolutions insofar as the same may be in conflict herewith are hereby rescinded.~~

AYES: _____

NAYES:

ABSENT:

STATE OF MICHIGAN _____)
 _____)ss
 COUNTY OF SAGINAW _____)

~~I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 17th day of May, 2022, the original of which resolution is on file in my office.~~

~~IT WITNESS WHEREOF, I have hereunto set my official signature this 17th day of May, 2022.~~

Vanessa Guerra, County Clerk
Saginaw County



[Approved Under Initiatory Motions]

SAGINAW COUNTY

RESOLUTION 2022 - 8

RESOLUTION TO OPPOSE HOUSE BILLS 4729, 4730, 4731 AND 4732

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 17th day of May 2022 at 5:00 p.m.

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke

**Commissioner Matthews offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Boyd.**

WHEREAS, For-profit corporations have directed legislation to undermine the integrity of the Constitutionality of the County Register of Deeds and Treasurer offices throughout the state of Michigan by reducing revenues needed to fund daily operations; and

WHEREAS, For-profit corporations are asking State of Michigan legislators to pass a package of Bills that will provide them copies of ALL official records from both the Register of Deeds and the Treasurer offices at a significant discount or in some instances 100% free of charge. The deficits created by this loss will place the financial burden back on the taxpayers of Saginaw County by stressing the General Fund; and

WHEREAS, For-profit corporations will have the ability to demand the manner in which the Register of Deeds and Treasurer provide copies of official records; and

WHEREAS, The for-profit corporation directed legislation limits how much Registers and Treasurers can charge for parcel records and would burden taxpayers with the cost of data collection provided to out-of-state and other corporate entities.

WHEREAS, For-profit corporations will then sell those records for profit putting our constituents at a higher risk of fraud or theft; and

WHEREAS, The Michigan Association of Registers of Deeds (MARD), the Michigan Association of Treasurers (MACT), the Michigan Association of Counties (MAC), the Michigan Municipal League (MML), the Michigan Association of County Clerks (MACC) , ALL unanimously oppose these bills.



THEREFORE, BE IT RESOLVED THAT the Saginaw County Board of Commissioners stand in solidarity with the Saginaw County Register of Deeds and the Saginaw County Treasurer to oppose House Bills 4729, 4730, 4731, 4732, and stand up to corporations that data mine records for profit while placing the financial burden on the Saginaw County taxpayers; and

FURTHER BE IT RESOLVED THAT a copy of this resolution in opposition to the above bills be forwarded to the Speaker of the House of Representatives, Senate Majority Leader and the Governor of the State of Michigan.

AYES: *Boyd, Ewing, Krafft, Matthews, Ruth, Slodowski, Tany, Webster & Winiecke - 9*

NAYES: - 0

ABSENT: *Harris, Little – 2*

TOTAL: - 11

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 17th day of May, 2022, the original of which resolution is on file in my office.

IT WITNESS WHEREOF, I have hereunto set my official signature this 17th day of May, 2022.

Vanessa Guerra, County Clerk
Saginaw County

PROCLAMATIONS

- ❖ Proclamation for May as Mental Health Awareness Month

APPOINTMENTS

- ✓ Chairman Ruth appointed Lee Martin to the **Library Board** with a term to expire May 31, 2027

ELECTIONS

- ✓ *Krafft moved, seconded by Ewing, to re-elect Russell Bush, M.D. as Chief Medical Examiner for a term to expire May 31, 2026. Motion carried unanimously.*
- ✓ *Matthews moved, seconded by Winiecke, to re-elect Lisa Coney to the Jury Board for a term to expire April 30, 2028. Motion carried unanimously.*



CHAIR ANNOUNCEMENTS

- Chairman Ruth extended the Board’s sympathies to the family, friends and co-workers of Nikki Perez. He advised the Board that we would be scheduling a Committee of the Whole regarding ARPA funding at the end of the month.

COMMISSIONER AUDIENCES

- Commissioner Boyd announced the Bureau of Justice Assistance announced a program that will support forensic pathology fellowships and provide resources for medical examiner and coroner offices to achieve and maintain accreditation. He also requested the Controller’s Office provide a spreadsheet on ARPA funding, with a delineation of what has been approved and spent by the Board.
- Commissioner Tany attended the Ribbon Cutting at SVSU Riverfront Saginaw Center and thanked Clerk Guerra for attending.
- Commissioner Krafft announced events over Memorial Day Weekend, including the Frankenmuth Dog Bowl at the River Place Shops May 28 – 29, 2022 along with Balloons Over Bavarian Inn May 27 – 30, 2022. The Frankenmuth Bavarian Festival will be June 9 – 12, 2022 in Zehnder Park with a Parade on Sunday, June 12, 2022.

By Commissioner Matthews, seconded by Commissioner Winiecke: That the Board adjourn. Carried. Thereupon, the Board adjourned at 6:08 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



JUNE SESSION 2022




First day of the June Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, June 21, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **10**

ABSENT: Kyle R. Harris - **1**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Dave Gilbert, Norm Bamberger, Zack Robinson, Katie Kelly, Tim Novak, Brian Wendling, Bill Stanuszek, Denny Harris, Jessica Sargent, Jennifer Broadfoot, Koren Thurston, Undersheriff Mike Gomez, Mary McLaughlin, Lisa Coney, Megan Cottington-Heath, Sara Cottington-Heath, Brian Keenan-Lechel, Lt. Mark Przybylski, Debra Burch Smith, Justin Engel – MLive, Isaac Blackmon, Marissa Sawdon, Suzy Koeplinger, and others

 Commissioner Matthews gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, June 21, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the June 21, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.



Respectfully Submitted,
Vanessa Guerra, County Clerk

June 10, 2022
Posted 6-16-22 by SEK

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Krafft moved, seconded by Commissioner Boyd, to approve the Minutes of the May 10, 2022 Special Board Session, May 17, 2022 Board Session, and June 1, 2022 Committee of the Whole. Motion carried.***

AUDIENCES

- Megan Cottington-Heath announced her candidacy for the 10th Circuit Court Judge vacancy

LAUDATORY RESOLUTIONS

- ❖ Certificates of Recognition to Larry Prueter (47 years) and Robert Palmer (30 years) for their years of service to the Taymouth Township Fire Department
- ❖ Certificate of Recognition to Beth Miller, Probate Court Deputy Register, upon her retirement after 20 years of service
- ❖ Certificate to Frankenmuth, Michigan and Gunzenhausen, Germany in celebration of their 60th Anniversary as Sister Cities
- ❖ Certificate of Recognition to Carl M. Williams presented at a Juneteenth Celebration on June 19, 2022

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

6-21-1 MOSQUITO ABATEMENT COMMISSION submitting its request to place Mosquito Millage language on the November 8, 2022 county-wide ballot, levy up to 1.0 Mill of Taxable Valuation for a period of twenty (20) years, 2022 – 2041 inclusive.

-- Human Services **(6-21-1.1)**

6-21-2 REGION VII AREA AGENCY ON AGING sending notification of its Call for Letters of Intent from public, private for-profit and non-profit incorporated entities interested in applying for FY 2023 funds to provide services for persons age 60 and older.

-- Human Services *(Receive & File)*

6-21-3 MOBILE MEDICAL RESPONSE providing its tri-annual report on response times and other related information for the period January 1, 2022 through April 30, 2022.

-- Courts & Public Safety *(Receive & File)*



- 6-21-4** **CONTROLLER/CAO** submitting information on County Policy #241 – Purchasing and the Prevailing Wage provision.
-- County Services (*Receive & File*)
- 6-21-5** **BIRCH RUN TOWNSHIP** submitting, pursuant to MCL 125.4911, the Annual Tax Increment Financing Act report for the Birch Run Township DDA.
-- County Services (*Receive & File*)
- 6-21-6** **VILLAGE OF BIRCH RUN** sending notice in accordance with Public Act 57 of 2018 of an informational meeting during its regular DDA meeting on Thursday, June 16, 2022.
-- County Services (*Receive & File*)
- 6-21-7** **MICHIGAN DEPARTMENT OF TREASURY** submitting the Final State Equalization Report for 2022 as approved and certified by the State Tax Commission.
-- County Services (*Receive & File*)
- 6-21-8** **ANIMAL CARE & CONTROL** requesting an increase in its carcass disposal fee from \$15 to \$32 due to escalating operational expenses (i.e. gas, personnel, and vehicle maintenance) effective July 1, 2022.
-- Budget/Audit (**6-21-4.1**)
- 6-21-9** **COMMISSION ON AGING** requesting use of \$65,792.25 from unrestricted fund balance to cover the cost of a new, modified food delivery truck that was recently purchased on an emergency basis after engine failure on a COA 2008 model.
-- Budget/Audit (**6-21-4.2**)
- 6-21-10** **CONTROLLER/CAO** requesting approval of an Architectural & Engineering Services Proposal for \$126,000 from Kibbe & Associates related to the former Sheriff Administration Building and relocation of four (4) county offices; further, to amend the General Fund to appropriate an additional \$117,025 in fund balance to cover the cost for these professional services.
-- Budget/Audit (**6-21-4.3**)
- 6-21-11** **CONTROLLER/CAO** submitting Draft #1 of the 2023 Budget, including the FY 2023 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule.
-- Budget/Audit (*Received in Primary Standing Committees*)
- 6-21-12** **CONTROLLER/CAO** requesting a closed session at County Services Committee on June 8, 2022 pursuant to MCL 15.268(d) “to consider the purchase or lease of property up to the time an option to purchase or lease that real property is obtained.”
-- County Services
- 6-21-13** **RETIREMENT/BENEFITS ADMINISTRATOR** requesting approval to extend a current contract with Amy Deford, retired Benefits Administrator from June 11, 2022 – Sept. 10, 2022 to provide critical consulting and training services with the conversion to the Tyler/Munis Payroll and Benefits system.
-- Labor Relations (**6-21-5.1**)
- 6-21-14** **PERSONNEL DIRECTOR** submitting the May 2022 Employment Status Report covering labor statistics for the month of May 2022.
-- Labor Relations (*Receive & File*)



6-21-15 **CONTROLLER/CAO** submitting American Rescue Plan Act of 2021 (ARPA) funding allocation referrals on Internal Requests from the Committee of the Whole meeting held June 1, 2022 for formal recommendation to the Board of Commissioners on June 21, 2022.

-- Executive (**6-21-6.1**)

6-21-16 **COUNTY CLERK** requesting to transition five (5) Legal Clerk I positions to five (5) Legal Specialist I positions within the County Clerk’s Office.

-- Labor Relations (**6-21-5.2**)

6-21-17 **ELECTED OFFICIALS** submitting a change to County Policy #335 Compensation regarding setting compensation of the county-wide elected officials (Clerk, Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff and Treasurer) by establishing a future separation of not less than 15% between the elected position and the highest pay grade within that office.

-- Labor Relations (**6-21-5.3**)

6-21-18 **CONTROLLER/CAO**, requesting approval of the terms and conditions of the sale of the Mosquito Abatement Commission property at 211 Congress and 1601 N. Niagara from Saginaw County to the Saginaw Public School District.

-- County Services Committee (**6-21-3.1**)

6-21-19 **MOSQUITO ABATEMENT COMMISSION** requesting approval to engage William A. Kibbe & Associates and AKT Peerless to assess the Towerline site and facility, perform a Phase I Environmental Assessment, and draft/produce facility plans and construction documents for \$628,300.

-- County Services Committee

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair

1.1) **MOSQUITO ABATEMENT COMMISSION**, re: Approval of millage language to be placed on the November 8, 2022 county-wide ballot

▪ *Little moved, seconded by Krafft, to approve 1.1. Motion carried unanimously.*

FROM: COMMITTEE OF HUMAN SERVICES – 1.1

JUNE 21, 2022

Your committee considered Communication No. 6-21-1 from William Stanuszek, Mosquito Abatement Commission Director, requesting to place Mosquito Millage language on the November 8, 2022 county-wide ballot, levy an increase to 1.0 Mill of Taxable Valuation for a period of twenty (20) years, 2022 – 2041 inclusive.

We met with Mr. Stanuszek at our June 6, 2022 meeting to discuss the request. The language was provided and discussed. This millage will ensure the continuation and evolution of our responsive mosquito control program and services.



We recommend approval to place request to place Mosquito Millage language on the November 8, 2022 county-wide ballot, levy up to 1.0 Mill of Taxable Valuation for a period of twenty (20) years, 2022 – 2041 inclusive, as follows:

SAGINAW COUNTY MOSQUITO ABATEMENT COMMISSION
RENEWAL AND INCREASE PROPOSAL

“For the purpose of funding of Mosquito Abatement Commission operations, for example the control and abatement of mosquitoes and mosquito-borne diseases, mosquito source reduction, public education, and operating expenses, and for the construction of a new mosquito abatement facility, shall the previously voted increase in the limitation on the total amount of general ad valorem taxes which may be imposed for all purposes upon real and personal property in Saginaw, which last resulted in a levy of up to 0.64 mill (\$0.64 per \$1,000) of taxable valuation, be renewed and increased for a levy of up to 1.00 mill (\$1.00 per \$1,000) of taxable valuation as finally equalized during the years 2022 – 2041, both inclusive, as authorized by Article 9, Section 6 of the Michigan Constitution of 1963, as amended, which if approved and levied in its entirety, is estimated to raise \$5,763,700 in the first year of levy?”

Respectfully Submitted,

COMMITTEE OF HUMAN SERVICES

Gerald D. Little, Chair

Tracey L. Slodowski

Carl E. Ruth

Michael A. Webster, Vice-Chair

Cynthia M. Winiecke

2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**

None

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

[Resolution 2022 – 7 submitted under Resolutions]

County Services Committee met prior to Board Session and items were placed on Addendum.

3.1) **CONTROLLER/CAO**, re: Approval of the terms and conditions of the sale of the Mosquito Abatement Commission property at 211 Congress and 1601 N. Niagara from Saginaw County to the Saginaw Public School District

3.2) **MOSQUITO ABATEMENT COMMISSION**, re: Approval to engage William A. Kibbe & Associates and AKT Peerless to assess the Towerline site and facility, perform a Phase I Environmental Assessment, and draft/produce facility plans and construction documents for \$628,300

- **Webster moved, seconded by Little, to approve 3.1. Motion carried unanimously.**
- **Webster moved, seconded by Matthews, to approve 3.2. Motion carried unanimously.**



FROM: COMMITTEE ON COUNTY SERVICES – 3.1

JUNE 21, 2022

Your County Services Committee met to consider Communication No. 6-21-18 from Robert Belleman, Controller/CAO, requesting approval of the terms and conditions of the sale of the Mosquito Abatement Commission property at 211 Congress and 1601 N. Niagara from Saginaw County to the Saginaw Public School District.

Your committee met with Mr. Belleman who indicated an agreement has been reached with Dr. Roberts, on behalf of the Public Schools of the City of Saginaw (“Saginaw Public School District”). Dr. Roberts has agreed to the following terms and conditions of the sale:

- \$4,000,000 (Four Million Dollars) purchase price for 211 Congress and 1601 N. Niagara; and
- Transfer of 705 N. Towerline Road and adjacent acreage (Total of 30 acres) and three (3) structures to the County of Saginaw, at no cost to the county, as the future site of Mosquito Abatement Commission operations; and
- County of Saginaw Mosquito Abatement Commission will vacate its current site on or before March 2024

We recommend approval of the foregoing terms and conditions of the sale; further requesting approval that County Civil Counsel be authorized and directed to work with the SPSPD’s attorney to prepare the appropriate legal documents effectuating the sale.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

JUNE 21, 2022

Your County Services Committee met to consider Communication No. 6-21-19 from Bill Stanuszek, Mosquito Abatement Commission Director, requesting approval to engage William A. Kibbe & Associates and AKT Peerless to assess the Towerline site and facility, perform a Phase I Environmental Assessment, and draft/produce Facility Plans and Construction Documents in the approximate amount of \$628,300.

Your committee met with Bill Stanuszek to discuss engaging with William A. Kibbe & Associates on the assessment of Towerline site and facility, which will comprise a Phase I Environmental Assessment, as well as an Asbestos and Hazardous Materials Survey performed by AKT Peerless, for an estimated cost of \$7,800. Future costs may also include a Geotechnical Report estimated to be between \$5,000 - \$8,000. The drafting and production of Facility Plans and Construction Documents based on current and future Mosquito Abatement Facility needs will allow construction and relocation to move forward in a timely manner and is estimated to cost \$612,500.

We recommend approval to engage William A. Kibbe & Associates and AKT Peerless to assess the Towerline site previously discussed by the Board, as a relocation site for Mosquito Abatement Commission, perform a Phase I Environmental Assessment, and draft/produce Facility Plans and Construction Documents in the approximate amount of \$628,300.



Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chair

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **ANIMAL CARE & CONTROL**, re: Approval of an increase in its carcass disposal fee from \$15 to \$32 due to escalating operational expenses
- 4.2) **COMMISSION ON AGING**, re: Approval to use of \$65,792.25 from unrestricted fund balance to cover the cost of a new, modified food delivery truck
- 4.3) **CONTROLLER/CAO**, re: Approval of an Architectural & Engineering Services Proposal for \$126,000 from Kibbe & Associates related to the former Sheriff Administration Building and relocation of four (4) county offices; further, to amend the General Fund to appropriate an additional \$117,025 in fund balance

- ***Krafft moved, seconded by Winiecke, to approve 4.1 - 4.3 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

JUNE 21, 2022

Your Budget/Audit Committee considered Communication No. 6-21-8 from Bonnie Kanicki, Animal Control Director, requesting an increase in its carcass disposal fee from \$15 to \$32 due to escalating operational expenses (i.e. gas, personnel, and vehicle maintenance) effective July 1, 2022.

There was discussion as to why the operational expenses have increased. The Controller explained that this used to be a flat \$800 fee (which increased to \$1,000) with a different vendor and is now on a per carcass basis with Trusted Journey. The SCACC Director researched the different vendors and it was more economical to go with a new company.

We recommend approval to an increase in its carcass disposal fee from \$15 to \$32 due to escalating operational expenses (i.e. gas, personnel, and vehicle maintenance) effective July 1, 2022; further, to amend the budget as necessary.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Tracey L. Slodowski

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Jack B. Tany

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

JUNE 21, 2022

Your Budget/Audit Committee considered Communication No. 6-21-9 from Jessica Sargent, Commission on Aging Director, requesting use of \$65,792.25 from unrestricted fund balance to cover the cost of a new, modified food delivery truck that was recently purchased on an emergency basis after engine failure on a COA 2008 model.



We met with Jessica Sargent and discussion was held regarding failure of the old food delivery truck, how many miles it had and the essential need for the Nutrition Program to maintain safe operations.

We recommend approval for Commission on Aging to use \$65,792.25 from unrestricted fund balance to cover the cost of a new, modified food delivery truck that was recently purchased on an emergency basis after engine failure on a COA 2008 model; further, to amend the budget as necessary.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Jack B. Tany

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

JUNE 21, 2022

Your Budget/Audit Committee considered Communication No. 5-17-10 from Robert V. Belleman, Controller/CAO, Requesting approval of an Architectural & Engineering Services Proposal for \$126,000 from Kibbe & Associates related to the former Sheriff Administration Building and relocation of four (4) county offices; further, to amend the General Fund to appropriate an additional \$117,025 in fund balance to cover the cost for these professional services.

We met with Mr. Belleman about the details of the plan and the reason for each location move. The County Clerk stated that the Clerk's Office should remain in the courthouse because this is where the public is used to coming for their services. The cost will cover all renovations and moves. The Board of Commissioners previously approved \$19,800 for architectural and engineering services to Kibbe & Associates for the County Clerk, of which \$10,825 has been spent, with a remaining balance of \$8,975 available to add to this request.

We recommend approval of an Architectural & Engineering Services Proposal for \$126,000 from Kibbe & Associates related to the former Sheriff Administration Building and relocation of four (4) county offices; further, to amend the General Fund to appropriate an additional \$117,025 in fund balance to cover the cost for these professional services.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Tracey L. Slodowski
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Jack B. Tany

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **RETIREMENT/BENEFITS ADMINISTRATOR**, re: Approval to extend a current contract with Amy Deford, retired Benefits Administrator from June 11, 2022 – Sept. 10, 2022
- 5.2) **COUNTY CLERK**, re: Approval to transition five (5) Legal Clerk I positions to five (5) Legal Specialist I positions within the County Clerk's Office



5.3) **ELECTED OFFICIALS**, re: Approval of a change to County Policy #335 Compensation regarding setting compensation of the county-wide elected officials (Clerk, Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff and Treasurer) by establishing a future separation of not less than 15% between the elected position and the highest pay grade within that office

- **Webster moved, seconded by Slodowski, to approve 5.1 - 5.3 leaving room for exceptions. 5.3 was excepted by Ewing and the motion as to 5.1 and 5.2 carried unanimously.**
- **After discussion, Boyd moved, seconded by Krafft, to refer 5.3 back to the Labor Relations Committee for further discussion and analysis. Motion carried by the following roll-call vote:**
Yes: Slodowski, Ewing, Krafft, Little, Webster, Winiecke, Tany, Boyd, and Matthews - 9
No: Ruth - 1
Absent: Harris - 1
Total: - 11

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

JUNE 21, 2022

Your Labor Relations Committee considered Communication No. 6-21-13 from Patricia Johnson, Retirement/Benefits Administrator, requesting approval to extend a current contract with Amy Deford, retired Benefits Administrator from June 11, 2022 – Sept. 10, 2022 to provide critical consulting and training services with the conversion to the Tyler/Munis Payroll and Benefits system.

Your committee met with Patricia Johnson, who advised that shifting to a new system is a big step and employees will have more questions once the program is active and is being used rather than now while they've been in the training sessions. Her knowledge of the Mainframe system is of particular interest as the "go live" date for the Payroll and Benefits system gets closer.

We recommend approval to extend the current contract with Amy Deford, retired Benefits Administrator, from June 11, 2022 – Sept. 10, 2022; further, to adjust the budget as necessary.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

JUNE 21, 2022

Your Labor Relations Committee considered Communication No. 6-21-16 from Vanessa Guerra, County Clerk, requesting approval to transition five (5) Legal Clerk I positions to five (5) Legal Specialist I positions within the County Clerk's Office.

Your committee met with Vanessa Guerra, County Clerk, who explained to the committee that the Legal Clerks have been taking on more work as the digitalization project has taken place. The clerks have been tasked with indexing the documents while keeping up with their current



positions, which should be deserving of more pay. Additionally, Legal Clerk I staff are the lowest paid staff members within the department, despite having arguably the most important job. We recommend approval to transition five (5) Legal Clerk I positions to five (5) Legal Specialist positions within the County Clerk’s Office; further, to make the proper budget adjustments as necessary.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chair

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

**RETURNED TO LABOR RELATIONS COMMITTEE ON AUG. 8, 2022
FOR FURTHER DISCUSSION AND ANALYSIS**

~~FROM: COMMITTEE ON LABOR RELATIONS – 5.3 – JUNE 21, 2022~~

~~Your Labor Relations Committee considered Communication No. 6-21-17 from Saginaw County Elected Officials, requesting a change to County Policy #335 – Compensation regarding setting compensation of the county wide elected officials (Clerk, Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff and Treasurer) by establishing a future separation of not less than 15% between the elected position and the highest pay grade within that office.~~

~~We met with County Clerk Vanessa Guerra, who, in the absence of any other elected officials, expressed her concerns with the proposed policy change. Discussion was held and the Controller advised the policy is consistent with other counties and a majority of the countywide elected officials desire to ensure their compensation retains the spread to their Chief Deputy that existed prior to the BakerTilly the Job Classification & Total Compensation Study.~~

~~We recommend approval of revised Policy #335 titled “Compensation” as attached.~~

~~Respectfully Submitted,~~

~~COMMITTEE ON LABOR RELATIONS~~

~~Michael A. Webster, Chair~~

~~Gerald D. Little~~

~~Carl E. Ruth~~

~~Kyle R. Harris, Vice Chair~~

~~Sheldon Matthews~~

~~Category: 300~~

~~Number 335~~

~~Subject: **COMPENSATION**~~

- ~~1. PURPOSE: It is the purpose of this policy to establish uniform guidelines and appropriate rules regarding employee compensation to improve the quality of personnel management in the County.~~
- ~~2. AUTHORITY: The Saginaw County Board of Commissioners.~~
- ~~3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy # 301.~~
- ~~4. RESPONSIBILITY: The Controller/CAO of Saginaw County shall be responsible for the implementation and administration of this policy.~~



~~5. DEFINITIONS:~~

- ~~5.1 Pyramiding of overtime is defined as paying for the same hours more than once, which is prohibited.~~
- ~~5.2 Workweek is defined as seven consecutive 24-hour periods from Sunday, 12:00 a.m. through Saturday, 11:59 p.m.~~

~~6. POLICY:~~

- ~~6.1 Saginaw County Compensation Philosophy. Saginaw County is committed to:
 - ~~6.1.1 Providing fair and equitable compensation to employees in a competitive and changing labor market.~~
 - ~~6.1.2 Developing a system of paygrades that establishes the minimum and maximum rates that the County will pay individuals within a job class and identify the midpoint of the range as the “market” rate.~~
 - ~~6.1.3 Defining the County’s market area based on the nature of the job class requirements and the availability of potential candidates locally or state-wide.~~
 - ~~6.1.2 Maintaining a competitive pay structure that allows the County to compete successfully for new employees within its market area and takes into consideration the County’s fiscal condition and responsible use of public resources.~~
 - ~~6.1.3 Ensuring that employee compensation reflects changing economic conditions and technical skills and/or responsibilities.~~
 - ~~6.1.4 Providing consistent administration of pay policies and procedures among all County departments.~~
 - ~~6.1.5 Establishing a compensation structure that allow the County to attract and retain qualified employees.~~
 - ~~6.1.6 Developing a salary structure that provides for internal equity and ensures external competitiveness.~~
 - ~~6.1.7 Ensuring that the compensation program is understandable to employees, managers, the Board of Commissioners and the public.~~~~
- ~~6.2 Pay Plan. The Pay Plan shall include a schedule of pay ranges consisting of minimum, intermediate, and maximum rates of pay for all classes of positions.~~
- ~~6.3 Development of the Pay Plan. The development of the Pay Plan shall be directly linked to the Classification Plan and shall be based on the principle of equal pay for equal work. Pay ranges shall be determined with due regard to such factors as:
 - ~~6.3.1 Uniformity of pay for each class.~~
 - ~~6.3.2 The relative difficulty and responsibility of work.~~
 - ~~6.3.3 The recruiting experience of the County.~~
 - ~~6.3.4 The market rates of pay in both public service and private sector.~~
 - ~~6.3.5 The financial condition and policies of the County.~~
 - ~~6.3.6 Other pertinent economic considerations.~~~~



6.3.7 ~~The SAFE rating system factors which include Training and Ability; Level of Work; Physical Demands; Independence of Actions, Supervision Exercised; Experience Required; Human Relations Skills; Working Conditions/ Hazards; and Impact on End Results.~~

6.4 ~~Adoption. All salaries must be set by the Saginaw County Board of Commissioners.~~

~~7. ADMINISTRATIVE PROCEDURES:~~

7.1 ~~Administration and Amendment. The County Controller/CAO shall be responsible for administering the Pay Plan. He/she shall be responsible for conducting periodic reviews and comparative studies of pertinent factors affecting levels of pay. When appropriate, the Controller/CAO may recommend to the designated committee of the Board of Commissioners necessary amendments to the Pay Plan. In any case, amendments to the Pay Plan may only be made upon the approval of the Board of Commissioners.~~

7.2 ~~Entrance Salary Rate. The entrance salary rate for a newly hired employee shall be Step 1 of the appropriate pay grade as indicated in the current Pay Plan. If the results of a compensation study are being phased in, an entrance salary rate below Step 1 of the appropriate wage schedule may be established to facilitate the phase in process. In addition, if there are multiple positions with the same job title, an entrance salary rate below the lowest phase in step, may be established to ensure recognition of County employees with greater years of service in that position who are currently at a step lower than Step one in the new pay grade and consistent with the recommendations of the compensation study.~~

7.2.1 ~~A part-time or temporary employee shall be paid on an hourly basis at not more than Step 1 of the classified position to which assigned. A Department Head may pay below Step 1 to facilitate step increases. Any exception to part-time or temporary employee pay can be approved by Board of Commissioners and must be based on a compelling reason for the adjustment.~~

7.2.2 ~~If an individual being hired for a position does not meet the minimum qualifications established by the job description for the position, the position will be re-evaluated in Baker Tilly's SAFE scoring system, utilizing the prospective employee's qualifications. This shall only apply to statutorily appointed positions.~~

7.3 ~~Step Increases. Each pay grade on the salary schedules shall consist of Steps and employees shall progress through the steps based on length of service in their jobs (with the exception of placement following a compensation study. The employee would progress on the new pay plan upon their new anniversary date, which is the date they are placed at their new step associated with the Board of Commissioner approved implementation.) If a compensation study is being phased in, additional steps below Step 1 may be established to facilitate the phase in process. Step increases are a means of recognizing satisfactory performance and a Department Head is permitted to withhold a salary increase~~



for a period not to exceed six months during which time the employee will be on probation. The employee will be advised in writing of this action and the reasons for withholding the increase. If the employee does not show the required improvement to warrant removal from probationary status within the six-month period, he/she shall be separated from employment.

7.3.1 Progress through the steps shall be based on the time periods indicated on the salary schedule (except in the case of regular part-time employees who must serve twice the time period indicated), unless such time period is adjusted because of the probationary period resulting from a withheld step increase or an approved leave of absence.

7.3.2 Part-time and temporary employees shall not be eligible for step increases except as provided in Section 7.2.1 of this policy.

~~7.4 Compensation for the County Wide Elected positions, (Clerk, Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff, and Treasurer) shall be set by the County Board of Commissioners. The set compensation shall establish a future separation of not less than 15% between the elected position and the highest pay grade within that office. To establish the 15% separation, it shall start at 10% and increase by 1% annually beginning January 1, 2023 through January 1, 2027 at which time a minimum 15% separation shall be maintained.~~

7.5 Severance Pay. Severance pay is not authorized, unless it has been negotiated in a collective bargaining agreement or employment contract.

7.6 Overtime. Upon pre-approval, in writing, and only when budgeted in a department's current year budget, non-exempt Employees of Saginaw County may be scheduled for overtime work and be paid overtime compensation at the rate of time and one-half of regular rates of pay for all hours actually worked in excess of forty hours provided, however, there shall be no pyramiding of overtime. Furthermore, employees who are on authorized PTO, vacation, or personal leave and actually work within the same 24-hour period, shall be credited no more time than a normal scheduled work day or the amount of time actually worked, if more than a normal work day. Elected officials, persons appointed to serve on a policy-making level, and FLSA exempt personnel are generally exempt from overtime pay. Exempt personnel are salaried employees who are expected to meet the demands of the position without overtime compensation.

7.6.1 Overtime shall not be authorized by Department Heads unless provided for as a separate line item in the departmental budget. Special projects or other extraordinary circumstances, not foreseen during the budget process, may justify special consideration for overtime authorization, which may be requested from the Controller.

7.6.2 Regular full-time employees or part-time and temporary employees working or scheduled to work 40 or more hours a week in one department shall not be permitted to work any additional hours in another department unless approved by the Controller.

7.7 Pay Adjustments. The following personnel actions shall affect the pay status of the affected employee in the following manner:



- 7.7.1** ~~Transfers. If an employee is transferred into a classification with the same pay rate, the employee's pay rate shall remain unchanged. An employee must actually have worked (1) one full year in his/her current position to be eligible to apply for transfers (meaning those positions of the same classification and hours designated to work), unless waived in special circumstances by the Personnel Division or applicable Elected official.~~
- 7.7.2** ~~Promotions. If an employee is promoted to a higher paying position, the employee shall be paid at the lowest step in the new pay grade which is at least five percent (5%) above the salary he was receiving immediately before the promotion. For purposes of this policy, promotion means movement to a different position which has a higher final step in the pay grade than the final step in the pay grade for the position being vacated.~~
- ~~7.7.2.1~~ ~~Personnel may be employed in a lower grade than authorized on the Personnel Control Number (PCN) Staffing Report. If such an individual is later promoted to the authorized grade, the promotion shall be treated as a reclassification and he shall retain his/her step.~~
- 7.7.3** ~~Demotions for Cause or at employee request. If an employee is demoted to a classification with a lower pay grade, for cause, or at the employee's request, the employee shall be paid in accordance with the pay range for the new classification but will retain his/her previous step, including time accrued in previous step.~~
- 7.7.4** ~~Transfer to a Lower Paying Position. If an employee is transferred to a lower paying position because of budgetary requirements, reorganization, or to avoid layoff, the employee will be paid at the highest step of the new classification, if the highest step is lower than the employee's salary before the transfer. If the highest step is not lower than the employee's salary before transfer, then the employee will be placed at the step which is nearest to, but not less than, his/her salary before the transfer.~~
- 7.7.5** ~~Recall or Return from Layoff. When an employee following layoff is recalled in the same classification and pay rate from which he/she was laid off, he/she shall be placed in the same step that he/she occupied at the time of layoff. However, the employee shall be credited any time accrued prior to layoff for purposes of determining the employee's next merit step increase. If the employee returns to a position in a different classification and pay rate (moves from one pay schedule to a different pay schedule), the employee will be placed at the step in the new pay schedule which is closest to but not less than his/her former compensation rate.~~
- 7.7.6** ~~Reclassification of Position. If an employee's position is reclassified the following shall apply (unless part of a group Compensation Study):~~



- ~~7.7.6.1~~ If an employee's position is reclassified to a higher pay grade he/she shall be paid at the higher pay range retaining the same step.
- ~~7.7.6.2~~ If an employee's position is reclassified to a lower pay grade, the employee's salary shall remain frozen at the current pay rate until such time as the salary rate for the new classification equals or exceeds the employee's current salary pay rate.
- ~~7.7.7~~ Working out of Classification
 - ~~7.7.7.1~~ Employees may be directed by the Department Head or Supervisor to perform duties above their classification.
 - ~~7.7.7.2~~ Employees who are temporarily requested to perform duties above their classification shall be paid at the lowest merit step in the new pay grade, which is at least 5% above the salary the employee is currently receiving.
 - ~~7.7.7.3~~ Employees shall be required to keep a log of their time worked above their classification and submit same to their Department Head or Supervisor. Logs should contain actual time worked, specific tasks performed and employees will be paid at the higher rate of pay accordingly.
- ~~7.8~~ Computation of Step Time. Although time spent on an approved leave of absence or layoff is credited towards continuous length of service, such periods of thirty (30) or more continuous days are not credited towards step increases.
 - ~~7.8.1~~ Full-time temporary service, when the employee was hired through competitive selection, that immediately precedes the transfer of an employee to a regular position in the same class, shall be credited in determining the employee's position on the salary schedule.
 - ~~7.8.2~~ Regular part-time service which immediately precedes the transfer of an employee to regular full-time service in the same class will be credited at one-half (1/2) time regardless of the number of hours actually worked.
 - ~~7.8.3~~ Part-time service is not credited.
- ~~7.9~~ Former Employee. A former employee who is rehired shall be paid at Step 1 of the pertinent grade unless the employee is granted previous service in accordance with the Continuous Length of Service Policy (Policy #334).
- ~~7.10~~ Pay Periods. Employees shall be paid on a bi-weekly basis.
- ~~7.11~~ Longevity Pay. Regular Full-Time Employees hired before March 1, 2005 who have completed five or more years of continuous service as of December 1st of each year shall be entitled to longevity pay. Longevity pay shall be based on length of continuous service as of December 1st of each year and employment status (regular full-time or regular part-time) as of December 1st of each year.
 - ~~Length of continuous service shall be determined as stated in the Continuous Length of Service Policy. Employment status is defined in the Recruitment,~~



~~Selection and Appointment Policy. Regular full-time employees shall receive \$70 for each full year of continuous service. Regular Full-Time Employees hired on or after March 1, 2005 are not eligible for nor shall they receive longevity pay. Regular part-time employees, who received longevity pay in 2001, shall receive \$35 for each full year of continuous service, until their employment terminates. Regular part-time employees who did not qualify for longevity pay in 2001 (those that had less than five full years continuous service as of 12/01/01), are not eligible for longevity pay.~~

~~7.11.1 A Full-Time employee who retires or dies during the year prior to December 1st shall be entitled to a pro-rata longevity pay for the number of months since the previous December 1st to the date of retirement or death.~~

~~8 CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.~~

~~Approved as to Substance: _____ Approved as to Legal Content:
Saginaw County Controller/CAO _____ Saginaw County Civil Counsel~~

~~ADOPTED: November 23, 1999~~

~~AMENDED: April 23, 2002; October 12, 2004; February 22, 2005; August 12, 2008;
December 18, 2018; December 17, 2019; December 15, 2020; **June 21, 2022**~~

6. Executive Committee – C. Ruth, Chair

6.1) **CONTROLLER/CAO**, re: Approval of American Rescue Plan Act of 2021 (ARPA) funding allocation referrals on Internal Requests

6.2) **CONTROLLER/CAO**, re: Approval to engage Guidehouse for up to \$250,000 to review ARPA funding requests and perform required reporting

- ***Ruth moved, seconded by Matthews, to approve 6.1 and 6.2 leaving room for exceptions. Boyd excepted 6.2 and the motion carried unanimously as to 6.1.***
- ***After discussion, Boyd exerted Commissioner Privilege and 6.2 will appear under Unfinished Business on the August 16, 2022 Board Agenda.***

FROM: EXECUTIVE COMMITTEE -- 6.1

JUNE 21, 2022

Your Executive Committee met and considered Communication No. 6-21-15 from Robert Belleman, Controller/CAO, submitting American Rescue Plan Act of 2021 (ARPA) funding allocation referrals on Internal Requests from the Committee of the Whole meeting held June 1, 2022 for formal recommendation to the Board of Commissioners on June 21, 2022.

We met with the Controller, Robert Belleman, and discussed each internal request and determined which requests would be profitable investments for residents and for longevity of the county based upon consensus at the Committee of the Whole. A summary is provided in the following table:



Department	Allocation of Funds
Community Corrections	Tabled
County Clerk	Up to \$1 mil for digitization of documents from Revenue Replacement funds
County Clerk	Up to \$1 mil for Affordable Housing program dependent upon partnerships
Health Department	Drive-thru part of planning new facility Denied request for Referral HUB
Commission on Aging	\$1,569,625 for improvements to COA centers
Commission on Aging	\$130,212 for revenue loss from Revenue Replacement funds
Parks & Recreation	Up to \$1 mil contingent on fund matching
Maintenance	Up to \$5 mil to replace HVAC system
Public Works	Up to \$1 mil for a specific project
Information Technology	Denied – ineligible
Emergency Management	Up to \$300,000 to re-establish position – 3 yrs
Harry Browne Airport	\$25,590 for storm drain repairs
Harry Browne Airport	Up to \$19,651 for building repairs from Revenue Replacement Funds
Fire Departments	Up to \$75,000 per department from Revenue Replacement funds

We recommend approval of the above allocations of ARPA funding on internal requests and to adjust the various budgets accordingly.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

COMMISSIONER PRIVILEGED – TO BE UNFINISHED BUSINESS AT AUG. 16, 2022 BOARD SESSION

~~FROM: EXECUTIVE COMMITTEE – 6.2~~ **JUNE 21, 2022**

~~Your Executive Committee met and considered American Rescue Plan Act of 2021 (ARPA) funding allocation referrals on Internal Requests that were discussed and recommended at the Committee of the Whole meeting on June 1, 2022.~~

~~During the meeting and discussion with the Controller, Robert Belleman advised that due to the complexity of some of the requests, the need to establish whether some of the requests are eligible under ARPA, and lack of staff availability to perform the required reporting, he is seeking approval to engage Guidehouse to accomplish these tasks.~~



We recommend approval to engage Guidehouse for up to \$250,000 to review the ARPA funding requests and prepare the quarterly reports to ensure everything is done correctly and in accordance with federal rules and regulations; further, to amend the budget as necessary.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman _____ Gerald D. Little
Sheldon Matthews _____ Michael A. Webster
Dennis H. Krafft

- 7. **Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair**
None
- 8. **Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair**
None
- 9. **Committee Compensation**
 - 6-21-22.1) May 15, 2022 – May 28, 2022
 - 6-21-22.2) May 29, 2022 – June 11, 2022
 - ***Tany moved, seconded by Winiecke, to approve Compensation Reports 6-21-22.1 and 6-21-22.2. Motion carried.***

COMMITTEE COMPENSATION - 6.21.22.1

June 21, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 15 - May 28, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	05/17/22	Board Session Winiecke, Tany, Boyd, Matthews, Ewing, Krafft, Ruth, Webster, Slodowski	9 Present	\$450.00	9
2	05/18/22	Saginaw Valley Zoological Society	Matthews	\$50.00	1
3	05/18/22	Animal Control Advisory Council	Ewing	\$50.00	1
4	05/19/22	911 Authority Board	Boyd Matthews	\$50.00 \$50.00	1 1
5	05/19/22	Frankenmuth CVB	Krafft	\$50.00	1
6	05/19/22	City/County/School Liaison	Ruth Tany	\$50.00 \$50.00	1 1
7	05/19/22	Community Action Committee	Little	\$50.00	1
8	05/20/22	MAC Agriculture & Tourism via Zoom	Harris	\$50.00	1
9	05/23/22	MAC Health & Human Services via Zoom	Webster	\$50.00	1
10	05/23/22	MAC Judiciary & Public Safety viz Zoom	Boyd	\$50.00	1
11	05/23/22	MI Works! Executive Board in Midland	Ruth	\$50.00	1



Board of Commissioners – June 21, 2022

12	05/23/22	MI Works! Joint Board in Midland	Matthews	\$50.00	1
			Little	\$50.00	1
			Ruth	\$25.00	1
			Tany	\$50.00	1
			Webster	\$25.00	1
13	05/26/22	Brownfield Redevelopment Authority	Webster	\$50.00	1
14	05/26/22	Commission on Aging	Ewing	\$50.00	1
			TOTAL	\$1,350.00	28

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (5-28-2022)

COMMITTEE COMPENSATION - 6.21.22.2

June 21, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held May 29, 2022 - June 11, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/01/22	Crime Prevention Council	Ruth	\$25.00	1
2	06/01/22	Committee of the Whole <i>Re: ARPA Funding</i> Matthews, Boyd, Krafft, Ewing, Little, Tany, Slodowski, Webster, Winiecke, Ruth	10 Present	\$500.00	10
3	06/06/22	Human Services Committee	Little	\$50.00	1
			Winiecke	\$50.00	1
			Slodowski	\$50.00	1
			Ruth	\$50.00	1
4	06/07/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Winiecke	\$50.00	1
			Boyd	\$50.00	1
			Ruth	\$50.00	1
5	06/08/22	County Services Committee	Krafft	\$50.00	1
			Tany	\$50.00	1
			Ewing	\$50.00	1
			Ruth	\$50.00	1
6	06/09/22	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$50.00	1
			Tany	\$50.00	1
			Slodowski	\$50.00	1
			Ruth	\$50.00	1
			TOTAL	\$1,375.00	28

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-10-2022)



**RESOLUTIONS
SAGINAW COUNTY**

RESOLUTION 2022 - 7

**RESOLUTION APPROVING THE OAKLEY SEWAGE DISPOSAL SYSTEM IMPROVEMENTS
BETWEEN THE DEPARTMENT OF PUBLIC WORKS AND THE COUNTY OF SAGINAW**

At a regular meeting of the Saginaw County Board of Commissioners held in the
Commissioner's Chambers of Saginaw County
(111 S. Michigan Ave., Saginaw, Michigan 48602)
of said County on the 21st day of June 2022 at 5:00 p.m.
*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Webster offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Winiecke.**

WHEREAS, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and

WHEREAS, the Village Council of the Village of Oakley (the "Village"), by resolution adopted on April 12, 2022, has requested the County, acting through its Department of Public Works under Act 185, to assist the Village in financing the acquisition and construction of improvements to the Village's sewage disposal system (the "System") consisting of improvements to treat and reduce phosphorus in wastewater in the System, together with all related improvements necessary to bring the System into compliance with Administrative Consent Order 05430 entered by the State of Michigan Department of the Environment, Great Lakes, and Energy on July 1, 2021 (the "Project"); and approved the proposed Oakley Sewage Disposal System Improvements Contract, dated as of June 1, 2022, between the County and the Village (the "Contract"), which provides for the acquisition, construction and financing of the Project; and

WHEREAS, the establishment of a County project as requested by the Village will protect the public health and welfare of the citizens of the Village to be served by the Project; and

WHEREAS, there has been presented to this Board by the Public Works Commissioner a description of the specific area to be served by the Project and estimates of cost and the period of usefulness thereof and the proposed Contract relating to the acquisition, construction and financing of the Project; and



WHEREAS, in order to provide financing to pay part of the costs of the Project, the County expects to issue its bonds (the "Bonds") pursuant to the Contract in the amount of \$159,000 (the estimated cost of the Project less a Village contribution of \$50,000 and an anticipated federal grant of \$171,000) in anticipation of payments to be made by the Village pursuant to the Contract, which Bonds shall be a full faith and credit limited tax general obligation of the County.

WHEREAS, the County desires to approve the Project as a County project under Act 185, approve the Contract and authorize the issuance of the Bonds; and

WHEREAS, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advances to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150 2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of the proceeds of tax-exempt obligations, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED THAT:

9. The Board of Commissioners of the County hereby authorizes and directs the Public Works Commissioner, acting as the Board of Public Works, to undertake the Project under Act 185 as requested by the Village.
10. Said County project shall be known as the "Oakley Sewage Disposal System Improvements."
11. The Board of Commissioners does hereby approve the description of the specific area to be served by the Project, as set forth on Exhibit A attached to the form of the Contract, and the estimates of cost and period of usefulness for the Project, as set forth on Exhibit B attached to the form of the Contract, and the County Clerk is hereby authorized to endorse on said description and estimates the fact of such approval and return the same to the Public Works Commissioner.
12. The Public Works Commissioner is hereby authorized and directed to execute and deliver on behalf of the County the Contract in the form presented to this meeting in such number of original copies as he may deem appropriate.
13. The Project shall be as described in the preamble hereto and the principal amount of Bonds expected to be issued for the Project is \$159,000.
14. The County hereby declares its official intent to issue the Bonds to provide financing to part of the costs of the Project, and hereby declares that it reasonably expects to reimburse the County's advances to the Project as anticipated by this resolution.



COMMISSIONER AUDIENCES

- Commissioner Tany attended the Commission on Aging Senior Picnic at Haithco last week and commented on what an awesome event it was. He stated the weather and turn-out was great, and that the volunteer effort was incredible, with specific praise for Jessica Sargent and Brian Keenan-Lechel.
- Commissioner Krafft announced the Frankenmuth churches have an Independence Day celebration on July 4, 2022 beginning at 9:30 a.m. with a program at 10:00 a.m. at the Harvey Kern Pavilion and everyone is invited to attend.

By Commissioner Little, seconded by Commissioner Matthews: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:28 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



AUGUST SESSION 2022




First day of the August Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, August 16, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **8**

ABSENT: Dennis H. Krafft, Gerald D. Little, Sheldon Matthews - **3**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Dave Gilbert, Norm Bamberger, Krystal Irvine, Katie Kelly, Brian Wendling, Bill Stanuszek, Denny Harris, Jessica Sargent, Jennifer Broadfoot, Koren Thurston, Kyle Bostwick, Ray Ogden, Wonzella Doyal, Patricia Johnson, Angie Miller, Lisa Coney, Marissa Sawdon, Suzy Koeplinger, and others

 Commissioner Ruth gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on
Tuesday, August 16, 2022 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the August 16, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

August 5, 2022
Posted 8-12-22 by SEK



By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- **Commissioner Tany moved, seconded by Commissioner Winiecke, to approve Minutes of the June 21, 2022 Committee of the Whole, June 21, 2022 Board Session, and June 27, 2022 Committee of the Whole. Motion carried.**

NOTICE OF PUBLIC HEARING

*The Saginaw County Board of Commissioners will hold a Public Hearing on the proposed Saginaw County Budget for fiscal year 2022/2023 at 5:00 p.m. on Tuesday, August 16, 2022 in Room 200 of the Saginaw County Governmental Center, 111 South Michigan Avenue, Saginaw, MI 48602. A copy of the proposed budget is available for inspection in the Controller's Office at the above address and on the website at www.saginawcounty.com. Persons wishing to comment may do so at this meeting and/or may send written comments to the Board at the above address. **The property tax millage rate proposed to be levied to support the proposed budget will be a subject of this hearing.***

PUBLIC HEARING

- At 5:03 p.m., Chairman Ruth opened a public hearing on the proposed Saginaw County 2022/2023 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. Chairman Ruth asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.

FOIA APPEAL

- **Commissioner Boyd moved, seconded by Commissioner Ewing, for approval to send written notice to Andrew Harris upholding the disclosure denial as to his Freedom of Information Act request of July 30, 2022 (FOIA #3361) regarding information from the Friend of the Court. Motion carried unanimously.**

AUDIENCES

- Vanessa Guerra, County Clerk, spoke in opposition to the request by Elected Officials to amend County Policy #335 – “Compensation” and establish a future separation of not less than 15% between the elected position and the highest pay grade within the office.

LAUDATORY RESOLUTIONS

Certificate of Recognition to Terry L. Kluck, Probate Register,
upon her retirement after 48+ years of service

Terry L. Kluck has provided over 48 years of dedicated service to Saginaw County. Terry began her career with Saginaw County Probate Court on May 6, 1974. Terry was initially employed as a



court clerk and then promoted to a deputy register in 1976. In 1999, Terry was appointed by the Honorable Fred L. Borchard as the Probate Court Register supervising four to five employees, training new employees, reviewing daily filings by the public and attorneys, collecting data and submitting quarterly reports to the State Court Administrator’s Office, holding conferences with fiduciaries who were appointed as a conservator or personal representative by the Court to oversee a protected individual’s finances or a decedent’s estate to make sure reports, inventories and accountings were up to date and in compliance with the Estate Probate Individual Code (EPIC). Her position also gave her the authority to preside over certain court hearings in the absence of the judge such as minor guardianships, conservatorships, appointment of personal representatives and determining heirs.

Terry is one of the longest serving employees of Saginaw County with 48 years and three months to her credit. She has enjoyed working for Saginaw County Probate Court and with other county employees and will miss the camaraderie she has experienced with everyone. Over the last 48 years Terry has worked with several Probate Court Judges beginning with the Honorable Glen E. Jordan, the Honorable Edmund M. Troester, the Honorable Fred L. Borchard, and for over 22 years the Honorable Patrick J. McGraw, along with multiple visiting judges from other counties in Michigan.

Terry has a fun-loving personality and is always eager to meet people and try new experiences. In 2019 Terry and some girlfriends traveled to Dubai. She enjoys shopping, decorating, traveling, spending time with friends from grade school and high school and friends she’s met along the way, and she looks forward to more golfing, pickleball, traveling and spending her retirement years seeking and participating in new activities and adventures.

The Saginaw County Board of Commissioners congratulates Terry Kluck on her retirement after 48 years and three months of service, and thanks her for her hard work and dedication to Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: July 28, 2022
Adopted: August 16, 2022

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

8-16-1 REGION VII AREA AGENCY ON AGING notifying Saginaw County that Requests for Proposals will be submitted for grant funding available for FY 2023.

-- Human Services (*Receive & File*)

8-16-2 REGION VII AREA AGENCY ON AGING submitting its proposed Multi-Year Plan for FY 2023 - 2025.

-- Human Services (*Receive & File*)



- 8-16-3 COMMISSION ON AGING** submitting a summary of its application to the Region VII Area Agency on Aging for FY 2023 funding of its programs.
-- Human Services **(8-16-1.1)**
- 8-16-4 ALZHEIMERS ASSOCIATION** sending notification of its application to Region VII Area Agency on Aging to provide funding for residents caring for a family member living with Alzheimer’s disease or other dementia for FY 2023.
-- Human Services *(Receive & File)*
- 8-16-5 COMMUNITY ACTION COMMITTEE** sending notification of its application to Region VII Area Agency on Aging to provide funding for its Minority Senior Outreach and Advocacy Program in Saginaw County for FY 2023.
-- Human Services *(Receive & File)*
- 8-16-6 ASCENSION ST. MARY’S HOSPITAL** sending notification of its application to Region VII Area Agency on Aging to provide funding for its Guardian Angel for Adult Day Care in Saginaw County for FY 2023.
-- Human Services *(Receive & File)*
- 8-16-7 SAGINAW COUNTY 9-1-1 COMMUNICATIONS CENTER AUTHORITY** submitting its FY 2023 Budget and approved Resolution that utilizes up to \$500,000 of State Wireless Funds.
-- Courts & Public Safety **(8-16-2.1)**
- 8-16-8 MEDICAL EXAMINER** presenting a PowerPoint that outlines the Medical Examiner team, statistics to date, and looks at the needs of the Saginaw County Medical Examiner Office.
-- Courts & Public Safety *(Receive & File)*
- 8-16-9 MDHHS** sending notice that the youth detention per diem rate for Bay Pines Center will increase beginning October 1, 2022 from \$125.00 per day to \$250.00 per day due to rising costs.
-- Courts & Public Safety *(Receive & File)*
- 8-16-10 MICHIGAN WORKS!** requesting approval of subleases for the Alma and Midland Michigan Works! Service Centers.
-- County Services **(8-16-3.1)**
- 8-16-11 BAY CITY PUBLIC SCHOOLS** submitting signed Form L-4029 detailing the property tax levies for Bay City Public Schools.
-- County Services *(Receive & File)*
- 8-16-12 CITY OF SAGINAW** sending notice of an application and public hearing for an Obsolete Property Rehabilitation Act (OPRA) Certificate filed by Landmark Saginaw, LLC at 101 N. Washington Ave. and 111 E. Genesee Ave. with an estimated project expenditure of \$45,000,000.
-- County Services *(Receive & File)*
- 8-16-13 HON. DARNELL JACKSON, CHIEF JUDGE, SAGINAW COUNTY TRIAL COURTS** requesting approval to replace outdated and malfunctioning audio-visual equipment in five (5) Circuit Court courtrooms and one (1) Probate courtroom, at an estimated cost of \$68,000 or just audio in the approximate amount of \$26,000 to be included in the FY 2023 Budget.
-- Budget/Audit **(8-16-4.2)**
- 8-16-14 TREASURER** requesting amendment of its 692 Fund for Expense Consultant Services in the FY 2022 Budget in the amount of \$14,000 for new investment software from SYMPRO.
-- Budget/Audit **(8-16-4.3)**



- 8-16-15** **MOSQUITO ABATEMENT** requesting use of \$75,000 from its unappropriated fund balance to cover additional fuel costs experienced in FY 2022, increasing the approved budget for fuel from \$150,000 to \$225,000.
-- Budget/Audit **(8-16-4.4)**
- 8-16-16** **MOSQUITO ABATEMENT** requesting the addition of a full-time Mechanic position to its PCN roster, with estimated additional costs in wages and benefits at \$6,000 for the remainder of FY 2022 and \$35,000 for FY 2023 if needed.
-- Budget/Audit **(8-16-4.5)**
- 8-16-17** **COUNTY CIVIL/LABOR COUNSEL** submitting proposed new Saginaw County Ordinance regarding Surveillance, Invasion of Privacy or Security on County Property.
-- County Services **(8-16-3.2)**
- 8-16-18** **PUBLIC WORKS** submitting (1) Resolution authorizing the issuance of a bond sale and pledge of full faith and credit for the Oakley Sewage Disposal System Improvements Project; and (2) Approval of the USDA Rural Development Loan Resolution regarding same.
--- County Services **(8-16-3.3/Res. 2022 - 8)**
- 8-16-19** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of February 2022.
-- Budget/Audit **(8-16-4.1)**
- 8-16-20** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of March 2022.
-- Budget/Audit **(8-16-4.1)**
- 8-16-21** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of April 2022.
-- Budget/Audit **(8-16-4.1)**
- 8-16-22** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of May 2022.
-- Budget/Audit **(8-16-4.1)**
- 8-16-23** **TREASURER/CONTROLLER** sending the electronic transactions and voucher payments transmittal form for the month of June 2022.
-- Budget/Audit **(8-16-4.1)**
- 8-16-24** **COUNTY CIVIL/LABOR COUNSEL** submitting a Memorandum of Understanding regarding the employment of ten (10) contract/temporary workers in the Saginaw County Clerk's Office.
-- Labor Relations **(8-16-5.3)**
- 8-16-25** **HON. PATRICK J. MCGRAW, SAGINAW COUNTY PROBATE COURT** requesting to reclassify three (3) Deputy Registers from their position as a T08 to a Legal Clerk II/Deputy Register at T11 within Probate Court.
-- Labor Relations
- 8-16-26** **HON. DARNELL JACKSON, ET AL., SAGINAW COUNTY TRIAL COURTS**, requesting to reclassify five (5) District Court Clerks/Judicial Assistants from their current classification as a T07 – Legal Clerk I (as compensated pursuant to MOU and CBA) to a T13 – Judicial Assistant.
-- Labor Relations



8-16-27 FINANCE DIRECTOR submitting budget adjustments approved by the Controller and grants accepted on behalf of the County for January 1 – June 30, 2022 as well as budget adjustments approved by the Controller for the purposes of carrying forward budget from FY 2021 to FY 2022 as outlined in Budget Resolution A.

-- Budget/Audit (*Receive & File*)

8-16-28 PERSONNEL DIRECTOR submitting the August 2022 Employment Status Report covering labor statistics for the months of June/July 2022.

-- Labor Relations (*Receive & File*)

8-16-29 PERSONNEL DIRECTOR submitting proposed changes to Personnel Policy #322 – Discrimination and Sexual Harassment Policy to reflect the latest Equal Employment Opportunity Commission (EEOC) and Michigan Department of Civil Rights (MDCR) guidance on sexual harassment and unlawful discrimination and recent legal cases.

-- Labor Relations (**8-16-5.2**)

8-16-30 COUNTY CIVIL/LABOR COUNSEL submitting a Memorandum of Understanding regarding a voluntary four (4) day work week for employees of the County Clerk’s Office.

-- Labor Relations (**8-16-5.4**)

8-16-31 RETIREMENT ADMINISTRATOR requesting certification of the Employee and Officer Delegates attending the 2022 Municipal Employees’ Retirement System (MERS) Annual Meeting to be held at the Grand Traverse Resort in Acme Township, MI this year from September 26 - 27, 2022.

-- Labor Relations (**8-16-5.6**) *On Addendum – Laid on the table after special meeting*

~~**COUNTY CIVIL/LABOR COUNSEL** submitting changes to County Policy #361 – Disability Leave that would provide benefit-eligible employees with protection against income loss as a result of a covered injury, sickness, or pregnancy.~~

-- Labor Relations (*Pulled prior to committee*)

8-16-32 CONTROLLER/CAO requesting appointment of a Deputy Medical Examiner pursuant to State Statute to act in the place of the Chief Medical Examiner if on leave or vacation.

-- Labor Relations (**8-16-5.5**)

INITIATORY MOTIONS

None

PUBLIC HEARING

2nd Call

- At 5:07 p.m., Chairman Ruth announced the second call of a public hearing on the proposed Saginaw County 2022/2023 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the hearing would remain open.



REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair**

1.1) **COMMISSION ON AGING**, re: Approval of application to the Region VII Area Agency on Aging for FY 2023 funding of its programs

- **Webster moved, seconded by Winiecke, to approve 1.1. Motion carried.**

FROM: COMMITTEE ON HUMAN SERVICES – 1.1

AUGUST 16, 2022

Your committee considered Communication No. 8-16-3 from Jessica Sargent, Director, Commission on Aging, submitting a FY 2023 Application Summary for Federal/State Funding through Region VII Area Agency on Aging.

The committee met with Ms. Sargent who provided details on the application. State and Federal funds awarded by Region VII require a 10% local match, which may be either a cash match with millage funds, in-kind goods or services, or a combination thereof. This is a Request for Proposal (RFP) and at the time of review, these grants have not been awarded. Funds are awarded through a competitive RFP process. The service categories and allocations for which funding is sought are as follows:

SERVICE CATEGORY	FY 2022 ALLOCATION	FY 2023 ALLOCATION
Case Coordination & Support	\$ 100,092	\$100,770
Senior Center Staffing	19,000	19,400
Senior Center Operations	13,000	13,000
Caregiver Support Program	50,173	50,273
Congregate Nutrition Program	123,537	136,246
Home Delivered Meals	417,660	418,410
Minority Outreach / Senior Center Staffing / Transportation	40,685	40,685
In Home Support Services	292,208	292,908
Total	\$1,056,355	\$1,071,692

The FY 2023 requested funds reflect an increase of \$678 for Case Coordination and Support, \$400 increase for Senior Center Staffing, \$100 increase for Caregiver Support Program, \$12,709 increase for Congregate Nutrition, \$750 increase for Home Delivered Meals, and a \$700 increase for In Home Support Services. For all programs the total increase is \$15,337.

We recommend approval of the 2023 Application for Federal/State Funding through Region VII Area Agency on Aging in the amount of \$1,071,692, in accordance with Saginaw County Policy; further, that the proper County officials be authorized and directed to make the necessary budget adjustments.

Respectfully submitted,

COMMITTEE ON HUMAN SERVICES

Gerald D. Little, Chair	Michael Webster, Vice-Chair
Tracey L. Slodowski	Cynthia Winiecke
Carl E. Ruth	



2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**
- 2.1) **9-1-1 COMMUNICATIONS AUTHORITY**, re: Approval of its FY 2023 Budget that utilizes up to \$500,000 of State Wireless Funds
- ***Boyd moved, seconded by Slodowski, to approve 2.1. Motion carried.***

FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

AUGUST 16, 2022

Your committee considered Communication No. 8-16-7 from Chris Izworski, Executive Director, Saginaw County 9-1-1 Communications Authority, submitting the FY 2023 9-1-1 Communications Authority Budget of \$7,273,864 and approved Budget Resolution of the Authority.

We met with Mr. Izworski who explained that the 9-1-1 Communications Center Authority Board passed a resolution that the Authority be authorized to move up to \$500,000 from the State of Michigan Wireless Funds (Acct. #260-32601) to be used as revenue for Saginaw County 9-1-1.

We recommend approval of the FY 2023 9-1-1 Communications Center Authority budget and the County budget to reflect correct budget figures for the transfer of surcharge monies by September 30, 2023 in addition to utilizing up to \$500,000 from the State of Michigan Wireless Funds account; further, that the proper county officials are authorized to amend the budgets accordingly.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Christopher S. Boyd, Vice-Chair

Kyle R. Harris

Cynthia M. Winiecke

Carl E. Ruth

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**
- 3.1) **MICHIGAN WORKS!**, re: Approval of subleases for the Alma and Midland Michigan Works! Service Centers
- 3.2) **CIVIL/LABOR COUNSEL**, re: Approval of new Saginaw County Ordinance regarding Surveillance, Invasion of Privacy or Security on County Property
- 3.3) **PUBLIC WORKS**, re: Approval of a USDA Rural Development Loan Resolution (Bond Resolution 2022 – 8 submitted under Resolutions)
- ***Webster moved, seconded by Winiecke, to approve 3.1 - 3.3 leaving room for exceptions. 3.2 was excepted by Boyd and the motion as to 3.1 & 3.3 carried unanimously.***
 - ***After discussion, Boyd moved, seconded by Ewing, to table 3.2 for further review by legal counsel. Motion carried unanimously.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

AUGUST 16, 2022

Your committee considered Communication No. 8-16-10 from Ray Ogden and Wonzella Doyal, MI Works!, requesting approval of subleases for the Alma and Midland Michigan Works! Service Centers.

The committee met with Ms. Doyal who explained that the contract has only changed in terms of the structure of monthly pricing. The properties included in this agreement are 327 East Center Street, Alma, MI 48801 and 1409 Washington, Midland, MI 48640.



We recommend approval of the subleases for the Alma and Midland Michigan Works! Service Centers.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman Dennis H. Krafft, Vice-Chair
Carol E. Ewing Jack B. Tany
Carl E. Ruth

REFERRED BACK TO COUNTY SERVICES COMMITTEE

FROM: COMMITTEE ON COUNTY SERVICES – 3.2 TABLED AT MEETING AUGUST 16, 2022

~~Your committee considered Communication No. 8-16-17 from Dave Gilbert, County Civil/Labor Counsel, submitting proposed new Saginaw County Ordinance regarding Surveillance, Invasion of Privacy or Security on County Property.~~

~~We met with Mr. Gilbert who reviewed the language in the ordinance. There was discussion of scenarios and how this policy would affect operations, as well as who and where this ordinance would apply. The committee approved the proposed ordinance but directed Civil Counsel to add “and other county buildings” for clarification.~~

~~We recommend approval of proposed new Saginaw County Ordinance regarding Surveillance, Invasion of Privacy or Security on County Property, as amended, and authorizing the proper county officials to facilitate its enactment.~~

~~Respectfully Submitted,~~

~~**COMMITTEE ON COUNTY SERVICES**~~

~~Michael A. Webster, Chairman Dennis H. Krafft, Vice Chair
Carol E. Ewing Jack B. Tany
Carl E. Ruth~~

SAGINAW COUNTY ORDINANCE

Surveillance, Invasion of Privacy or Security on County Property

~~Section 1. Purpose and Findings: The Saginaw County Board of Commissioners (“Board”) is authorized to enact ordinances protecting County interests in owned, leased or controlled properties (“County Property”). MCL 46.11(j). The Board determines that there is a privacy and security interest in all County Property and the lobbies and hallways of County buildings and the offices, when there is a person present who has not provided written consent to be photographed, surveilled or eavesdropped. Except within the Board’s Chambers during an open meeting when consent to be surveilled is presumed, the Board finds that photography or surveillance without consent is an invasion of privacy of County funded personnel, officers and the public present on County Property.~~

~~The Board finds that the behaviors prohibited in this Ordinance are necessary to avoid the impediment and interference in the proper functioning of the business of County government and the Courts that it finances. Specifically, unauthorized video taking and audio recording and harassment of County and Court personnel has been determined to interfere in Saginaw County with employee performance of critical duties and if unchecked could threaten the recruitment~~



~~and retention of County and Court funded personnel, thereby further impeding performance of duties necessary to the courts and community.~~

~~**Section 2. Prohibitions:** It shall be unlawful and a violation of this Ordinance for any person to violate any of the following prohibitions:~~

- ~~A. In the courtroom, no one may use a portable electronic device to take photographs or for audio or video recording, broadcasting or live streaming, unless that use is specifically allowed by the judge presiding over that courtroom.~~
- ~~B. In areas of the County Administration Building and other County buildings, other than courtrooms, no one may photograph, record, broadcast or live stream an individual, work area or proceeding without the individuals' prior consent. The following exceptions shall apply:
 - ~~1. Public reception areas in the offices of the County Administration Building, other County buildings during normal business hours.~~
 - ~~2. Public proceedings of the Board or its Committees in its Chambers or a conference room in the County Building.~~
 - ~~3. Any proceeding in the County Administration Building or other County buildings, where the photography, videography or audio recording is expressly authorized by the County Controller/Chief Administrator Officer.~~
 - ~~4. Any law enforcement or security activities on County property.~~~~
- ~~C. The photographing, video recording or audio recording of any work area, person, clinical service, HIV testing or family planning services inside the Health Department is prohibited to protect the identity of the people patronizing the Health Department and to protect confidential health information and records.~~
- ~~D. No one may photograph, record, broadcast or live stream any juror or anyone called to court for jury service.~~
- ~~E. The photographing, video recording or audio recording of the vital records department of the County Clerk's office is prohibited. This is to protect the privacy of the contents of those records.~~
- ~~F. The photographing, video recording or audio recording of any work area, person or proceeding inside the Sheriff's Administrative building, including the jail, is prohibited due to security reasons, as well as the protection of the identity of undercover officers and witnesses.~~

~~**Section 3. Notice and Posting:** The prohibitions of this Ordinance shall be posted by the Saginaw County Clerk at public entrances to all County Property and on grounds and parking areas of County Property. The absence of a posting, however, shall not bar enforcement of this Ordinance.~~

~~**Section 4. Severability:** The phrases, sentences, sections and provisions of this Ordinance are severable and the finding that any portion hereof is unconstitutional or otherwise unenforceable shall not detract from or affect the enforceability of the remainder of this Ordinance.~~

~~**Section 5. Repeal of Conflicting Ordinances:** All other ordinances, parts of ordinances, or amendments thereto, any of which are in conflict with the provisions of this Ordinance, are hereby repealed in their entirety to the extent of such conflict.~~

~~**Section 6. Enforcement:** The Saginaw County Sheriff and his deputies shall enforce the provisions of this Ordinance, and may request assistance from local police departments and the Prosecutor.~~



~~Section 6.1. Appearance Ticket. If a Sheriff's deputy determines that there is probable cause that this Ordinance has been violated, he or she is authorized to issue and serve an Appearance Ticket upon a person or entity violating this Ordinance. The Appearance Ticket shall direct the recipient to appear in the appropriate District Court within Saginaw County on a specified date to respond to the alleged violation. Nothing herein shall prevent a Sheriff's deputy or Prosecutor from also pursuing enforcement for the same offenses as are prohibited under this Ordinance.~~

~~Section 6.2. Criminal Penalties. Enforcement may be accomplished by criminal prosecution, along with any other remedies provided by law. Any responsible party shall be guilty of a misdemeanor if proven to have violated the provisions of this Ordinance and may, upon conviction, be punished by imprisonment in the County jail for not more than ninety (90) days, or by fine of not more than five hundred (\$500) dollars and the cost of prosecution, or by a fine and imprisonment at the discretion of the Court. The imposition of any sentence shall not exempt the Responsible Party from compliance with the requirements of this Ordinance.~~

~~Section 7. Approval: This Ordinance was approved and adopted by the Saginaw County Board of Commissioners on _____ and shall be effective on _____.~~

~~Section 8.: This Ordinance shall take effect sixty (60) days from the date of adoption by the Saginaw County Board of Commissioners, providing a copy has been published in the Saginaw News, Saginaw, Michigan.~~

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

AUGUST 16, 2022

Your committee considered Communication No. 8-16-18 from Brian Wendling, Public Works Commissioner, (1) Submitting a Resolution authorizing the issuance of a bond sale and pledge of full faith and credit for the Oakley Sewage Disposal System Improvements Project and (2) Approval of a USDA Rural Development Loan Resolution regarding same.

The committee met with Mr. Wendling who explained that the bond sale is between Saginaw County and the United States Department of Agriculture, Rural Development in furtherance of the USDA's program to provide low-interest rate, long-term loans for eligible projects. He further explained that there is a separate Loan Resolution to be executed by the Board Chair and County Clerk. The principal bond amount is for \$159,000 not to exceed \$171,000.

It is the recommendation of your committee to approve the USDA Rural Development Loan Resolution that was submitted. The Resolution authorizing the issuance of a bond sale and pledge of full faith and credit for the Oakley Sewage Disposal System Improvements Project is submitted under the regular order of business.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Dennis H. Krafft, Vice-Chair

Carol E. Ewing

Jack B. Tany

Carl E. Ruth



Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

- 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for February, March, April, May and June 2022
- 4.2) **TRIAL COURTS**, re: Approval to allocate \$156,000 and adjust the capital improvement and general fund budgets for the purchase of audio equipment in six (6) courtrooms in FY 2022
- 4.3) **TREASURER**, re: Approval to amend its FY 2022 692 fund by \$14,000 for new investment software from SYMPRO
- 4.4) **MOSQUITO ABATEMENT**, re: Approval to use \$75,000 from unappropriated fund balance to cover additional fuel costs
- 4.5) **MOSQUITO ABATEMENT**, re: Approval to add a full-time Mechanic position to its PCN roster and adjust its budget accordingly
- 4.6) **MDHHS**, re: Approval to increase the Department of Health & Human Services Board by \$125 for board member travel
- 4.7) **CONTROLLER/CAO**, re: Submission of the FY 2023 County Budget to be placed on the table for adoption at the September 27, 2022 Board Session

- ***Boyd moved, seconded by Slodowski, to approve 4.1 – 4.7 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

AUGUST 16, 2022

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
8-16-19	Electronic/Voucher Transactions	Feb. 1 – 28, 2022	\$ 8,531,161.87
8-16-20	Electronic/Voucher Transactions	Mar. 1 – 31, 2022	\$11,689,189.06
8-16-21	Electronic/Voucher Transactions	Apr. 1 – 30, 2022	\$10,466,266.62
8-16-22	Electronic/Voucher Transactions	May 1 – 31, 2022	\$10,181,503.44
8-16-23	Electronic/Voucher Transactions	Jun. 1 – 30, 2022	\$19,691,702.60

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Christopher S. Boyd, Vice-Chair

Jack B. Tany

Tracey L. Slodowski

Carl E. Ruth



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

AUGUST 16, 2022

Your Budget/Audit Committee received Communication No. 8-16-13 from the Hon. Darnell Jackson, Chief Judge, Saginaw County Trial Courts, requesting approval to replace outdated and malfunctioning audio-visual equipment in five (5) Circuit Court courtrooms and one (1) Probate courtroom, at an estimated cost of \$68,000 or just audio in the approximate amount of \$26,000 to be included in the FY 2023 Budget.

We discussed this request with Judge Jackson and the committee was advised that the amounts requested were per courtroom. The committee determined that funds would be made available to update the audio in the six (6) courtrooms at a total cost of \$156,000 and that the video equipment would be discussed next year for future budget planning.

We recommend approval to adjust the capital improvement fund and general fund budgets to allocate \$156,000 for the purchase of audio equipment in the five (5) Circuit Court courtrooms and one (1) Probate Court courtroom in the FY 2022 Budget and authorize the proper county officials to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Christopher S. Boyd, Vice-Chair

Jack B. Tany

Tracey L. Slodowski

Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

AUGUST 16, 2022

Your Budget/Audit Committee considered Communication No. 8-16-14 from Timothy M. Novak, County Treasurer, requesting amendment of its 692 Fund for Expense Consultant Services in the FY 2022 Budget in the amount of \$14,000 for new investment software from SYMPRO.

We discussed this request with Mr. Novak and he informed the committee that the total cost of the software is \$34,000 and his office had budgeted \$20,000, leaving a balance needed of \$14,000. The additional cost is due to training and start-up costs.

We recommend approval of the additional funding of \$14,000 for new investment software in the FY 2022 Budget, with an increase in the 692 fund for Expense Consultant Services to be offset by an increase in Revenue Reimbursement Management Services, and authorize the proper county officials to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Christopher S. Boyd, Vice-Chair

Jack B. Tany

Tracey L. Slodowski

Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

AUGUST 16, 2022

Your Budget/Audit Committee considered Communication No. 8-16-15 from William Stanuszek, Mosquito Abatement Director, requesting approval to utilize \$75,000 in Mosquito Abatement unappropriated fund balanced to cover additional fuel costs experienced in FY 2022, increasing the approved budget for fuel from \$150,000 to \$225,000.



We met with Mr. Stanuszek who explained that Mosquito Abatement uses a sizeable fleet of vehicles and gas-powered equipment to provide services across Saginaw County. In addition to its own fuel use, Mosquito Abatement offers fuel services to other county departments, such as the Sheriff's fleet that resulted in an immediate increase of fuel use by 30%.

We recommend approval for Mosquito Abatement to utilize \$75,000 in Mosquito Abatement unappropriated fund balanced to cover additional fuel costs experienced in FY 2022, increasing the approved budget for fuel from \$150,000 to \$225,000, and authorize the proper county officials to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Christopher S. Boyd, Vice-Chair

Jack B. Tany

Tracey L. Slodowski

Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

AUGUST 16, 2022

Your Budget/Audit Committee considered Communication No. 8-16-16 from William Stanuszek, Mosquito Abatement Director, requesting the addition of a full-time Mechanic position to its PCN roster, with estimated additional costs in wages and benefits at \$6,000 for the remainder of FY 2022 and \$35,000 for FY 2023 if needed.

We met with Mr. Stanuszek who explained that, due to an ongoing personnel matter, there is only one part-time mechanic upholding the fleet. The current part-time mechanic continues to do an exceptional job during this challenging time, yet this is not ideal nor sustainable. It is critical that Mosquito Abatement has a full-time mechanic placed in the garage to ensure department functionality.

We recommend approval for Mosquito Abatement to add a full-time Mechanic position to its PCN roster, with estimated additional costs in wages and benefits at \$6,000 for the remainder of FY 2022 and \$35,000 for FY 2023 if needed and authorize the proper county officials to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Christopher S. Boyd, Vice-Chair

Jack B. Tany

Tracey L. Slodowski

Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

AUGUST 16, 2022

Your Budget/Audit Committee considered a request from Kitty Packard, Chair of the Michigan Department of Health and Human Services (MDHHS) Board, to increase its travel expense budget by \$125 to allow for attendance of two (2) board members to its annual education conference.

Discussion was held regarding the request made by the DHHS Chair to allow two (2) members of the board to attend the MSCCA Conference in Bay City, Michigan from September 12 – 14, 2022. The committee agreed to provide funding for this purpose.



We recommend approval to fund the travel expense budget of the MDHHS Board the amount of \$125 from the General Fund and to authorize the proper County officials to perform the necessary budget adjustments.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Christopher S. Boyd, Vice-Chair

Jack B. Tany

Tracey L. Slodowski

Carl E. Ruth

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7 LAID ON TABLE AUGUST 16, 2022

~~Your Budget Audit Committee received Communication No. 6-21-11 dated June 1, 2022 from Robert V. Belleman, Controller/CAO, submitting Draft #1 of the 2023 Budget, including the FY 2023 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule. This Draft #1 of the Budget was submitted with all funds in balance. Each committee reviewed the proposed budgets and a Committee of the Whole meeting was held. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget Audit Committee reviewed the budget as submitted, considered information presented at the Committee of the Whole meeting and any amendments to Draft #1 of the 2023 Budget will be summarized and additional amendments may be made at the September 27, 2022 Board Session. Resolution A contains the amended total budget for the County including the General Fund. The total County Budget for Fiscal 2023 is \$204,833,287 which is a 7.26% percent increase from the current amended Fiscal 2022 Budget. The General Fund Budget for Fiscal 2023 is \$56,236,012 which represents a 5.40% percent increase from the current amended Fiscal 2022 Budget. The General Fund will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2022 and July 1, 2023, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2023 Budget. Millage rates have been adjusted to reflect voter approved levies in the August 2, 2022 Primary Election, if any.~~

~~Resolution B lists salaries for elected/appointed officials including judges and non union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.~~

~~Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2023, which totals \$6,932,212, a decrease of \$8,879,602 over the current FY 2022 budget.~~

~~Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.~~

~~A public hearing will be held at this day's session to allow comment on the proposed FY 2023 Budget and on the proposed millages to be levied in December 2022 and July 2023. Notice was previously published in *The Saginaw News* and copies of the budget material may be made available to the public at the meeting.~~



~~It is the recommendation of your committee that Draft #1 of the Controller's recommended Fiscal Year 2023 Budget containing Budget Resolutions A, B, C and D **be laid on the table and scheduled for formal adoption at the September 27, 2022 Board Session.**~~

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Christopher S. Boyd, Vice-Chair

Jack B. Tany

Tracey L. Slodowski

Carl E. Ruth

Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair

- 5.1) **ELECTED OFFICIALS**, re: Approval to change County Policy #335 - Compensation to establish a future separation of not less than fifteen (15%) percent between the elected position and the highest pay grade within the office
 - 5.2) **PERSONNEL DIRECTOR**, re: Approval of changes to County Policy #322 – Discrimination and Sexual Harassment to reflect latest EEOC and MDCR guidance
 - 5.3) **CIVIL/LABOR COUNSEL**, re: Approval of a MOU regarding the employment of ten (10) contract/temporary workers in the County Clerk's Office
 - 5.4) **CIVIL/LABOR COUNSEL**, re: Approval of a MOU regarding a voluntary four (4) day work week for employees of the County Clerk's Office
 - 5.5) **CONTROLLER/CAO**, re: Approval to appoint a Deputy Medical Examiner pursuant to State Statute to act in place of the Chief Medical Examiner
 - 5.6) **RETIREMENT/BENEFITS ADMINISTRATOR**, re: Approval of certification of the Employee and Officer Delegates attending the 2022 Municipal Employees' Retirement System (MERS) Annual Meeting
- ***Webster moved, seconded by Ewing, to approve 5.1 through 5.5, leaving room for exceptions. 5.1 was excepted by Harris. The motion as to 5.2 - 5.5 carried unanimously.***
 - ***After discussion regarding the Baker Tilly Compensation Study and the structure of the policy, Tany moved, seconded by Boyd, to refer 5.1 to a Committee of the Whole to compile all necessary data and allow for potential discussion of a different formula. The motion carried by the following roll-call vote:
Yes: Webster, Winiecke, Tany, Boyd, Ruth - 5
No: Ewing, Harris, Slodowski - 3
Absent: Krafft, Little, Matthews - 3
Total: - 11***
 - ***Discussion was held regarding the timeframe in 5.3 and the motion was amended to include the correction of the date range which will now end two (2) years from date being August 16, 2024. Motion carried unanimously.***
 - ***Webster moved, seconded by Winiecke, to approve 5.6 from the Addendum that was added after a special Labor Relations meeting held prior to the board session. Motion carried unanimously.***



REFERRED TO COMMITTEE OF THE WHOLE

FROM: COMMITTEE ON LABOR RELATIONS – 5.1 AUGUST 16, 2022

Your Labor Relations Committee considered Communication No. 6-21-17 from Saginaw County Elected Officials, requesting a change to County Policy #335 – “Compensation” regarding setting compensation of the county-wide elected officials (Clerk, Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff and Treasurer) by establishing a future separation of not less than 15% between the elected position and the highest pay grade within that office. We spoke with Robert Belleman – County Controller, Brian Wending – Public Works Commissioner and Tim Novak – Treasurer. Mr. Belleman reviewed the findings from the previous Baker Tilly Compensation Study which compared salaries with surrounding counties. Vanessa Guerra, County Clerk, expressed her concerns as to the education and experience requirements of the employees compared to that of the officials. Discussion was held and the Controller advised the policy is consistent with other counties and a majority of the countywide elected officials desire to ensure their compensation retains the spread to their Chief Deputy or deputies that existed prior to the Baker Tilly the Job Classification & Total Compensation Study. We recommend approval of revised Policy #335 titled “Compensation” as attached.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman Kyle R. Harris, Vice Chair
Gerald D. Little Sheldon Matthews
Carl E. Ruth

Category: 300

Number 335

Subject: **COMPENSATION**

8. PURPOSE: It is the purpose of this policy to establish uniform guidelines and appropriate rules regarding employee compensation to improve the quality of personnel management in the County.

9. AUTHORITY: The Saginaw County Board of Commissioners.

10. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy # 301.

11. RESPONSIBILITY: The Controller/CAO of Saginaw County shall be responsible for the implementation and administration of this policy.

12. DEFINITIONS:

12.1 Pyramiding of overtime is defined as paying for the same hours more than once, which is prohibited.



~~12.2 Workweek is defined as seven consecutive 24 hour periods from Sunday, 12:00 a.m. through Saturday, 11:59 p.m.~~

~~13. POLICY:~~

~~13.1 Saginaw County Compensation Philosophy. Saginaw County is committed to:~~

~~13.1.1 Providing fair and equitable compensation to employees in a competitive and changing labor market.~~

~~13.1.2 Developing a system of paygrades that establishes the minimum and maximum rates that the County will pay individuals within a job class and identify the midpoint of the range as the “market” rate.~~

~~13.1.3 Defining the County’s market area based on the nature of the job class requirements and the availability of potential candidates locally or state-wide.~~

~~6.1.2 Maintaining a competitive pay structure that allows the County to compete successfully for new employees within its market area and takes into consideration the County’s fiscal condition and responsible use of public resources.~~

~~6.1.3 Ensuring that employee compensation reflects changing economic conditions and technical skills and/or responsibilities.~~

~~6.1.4 Providing consistent administration of pay policies and procedures among all County departments.~~

~~6.1.5 Establishing a compensation structure that allow the County to attract and retain qualified employees.~~

~~6.1.6 Developing a salary structure that provides for internal equity and ensures external competitiveness.~~

~~6.1.7 Ensuring that the compensation program is understandable to employees, managers, the Board of Commissioners and the public.~~

~~13.2 Pay Plan. The Pay Plan shall include a schedule of pay ranges consisting of minimum, intermediate, and maximum rates of pay for all classes of positions.~~

~~13.3 Development of the Pay Plan. The development of the Pay Plan shall be directly linked to the Classification Plan and shall be based on the principle of equal pay for equal work. Pay ranges shall be determined with due regard to such factors as:~~

~~13.3.1 Uniformity of pay for each class.~~

~~13.3.2 The relative difficulty and responsibility of work.~~

~~13.3.3 The recruiting experience of the County.~~



~~13.3.4 The market rates of pay in both public service and private sector.~~

~~13.3.5 The financial condition and policies of the County.~~

~~13.3.6 Other pertinent economic considerations.~~

~~13.3.7 The SAFE rating system factors which include Training and Ability; Level of Work; Physical Demands; Independence of Actions, Supervision Exercised; Experience Required; Human Relations Skills; Working Conditions/ Hazards; and Impact on End Results.~~

~~13.4 Adoption. All salaries must be set by the Saginaw County Board of Commissioners.~~

~~14. ADMINISTRATIVE PROCEDURES:~~

~~14.1 Administration and Amendment. The County Controller/CAO shall be responsible for administering the Pay Plan. He/she shall be responsible for conducting periodic reviews and comparative studies of pertinent factors affecting levels of pay. When appropriate, the Controller/CAO may recommend to the designated committee of the Board of Commissioners necessary amendments to the Pay Plan. In any case, amendments to the Pay Plan may only be made upon the approval of the Board of Commissioners.~~

~~14.2 Entrance Salary Rate. The entrance salary rate for a newly hired employee shall be Step 1 of the appropriate pay grade as indicated in the current Pay Plan. If the results of a compensation study are being phased in, an entrance salary rate below Step 1 of the appropriate wage schedule may be established to facilitate the phase in process. In addition, if there are multiple positions with the same job title, an entrance salary rate below the lowest phase in step, may be established to ensure recognition of County employees with greater years of service in that position who are currently at a step lower than Step one in the new pay grade and consistent with the recommendations of the compensation study.~~

~~14.2.1 A part-time or temporary employee shall be paid on an hourly basis at not more than Step 1 of the classified position to which assigned. A Department Head may pay below Step 1 to facilitate step increases. Any exception to part-time or temporary employee pay can be approved by Board of Commissioners and must be based on a compelling reason for the adjustment.~~

~~14.2.2 If an individual being hired for a position does not meet the minimum qualifications established by the job description for the position, the position will be re-evaluated in Baker Tilly's SAFE scoring system, utilizing~~



~~the prospective employee's qualifications. This shall only apply to statutorily appointed positions.~~

~~14.3 Step Increases. Each pay grade on the salary schedules shall consist of Steps and employees shall progress through the steps based on length of service in their jobs (with the exception of placement following a compensation study. The employee would progress on the new pay plan upon their new anniversary date, which is the date they are placed at their new step associated with the Board of Commissioner approved implementation.) If a compensation study is being phased in, additional steps below Step 1 may be established to facilitate the phase in process. Step increases are a means of recognizing satisfactory performance and a Department Head is permitted to withhold a salary increase for a period not to exceed six months during which time the employee will be on probation. The employee will be advised in writing of this action and the reasons for withholding the increase. If the employee does not show the required improvement to warrant removal from probationary status within the six month period, he/she shall be separated from employment.~~

~~14.3.1 Progress through the steps shall be based on the time periods indicated on the salary schedule (except in the case of regular part-time employees who must serve twice the time period indicated), unless such time period is adjusted because of the probationary period resulting from a withheld step increase or an approved leave of absence.~~

~~14.3.2 Part-time and temporary employees shall not be eligible for step increases except as provided in Section 7.2.1 of this policy.~~

~~7.4 Compensation for the County Wide Elected positions, (Clerk, Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff, and Treasurer) shall be set by the County Board of Commissioners. The set compensation shall establish a future separation of not less than 15% between the elected position and the highest pay grade within that office. To establish the 15% separation, it shall start at 10% and increase by 1% annually beginning January 1, 2023 through January 1, 2027 at which time a minimum 15% separation shall be maintained.~~

~~7.12 Severance Pay. Severance pay is not authorized, unless it has been negotiated in a collective bargaining agreement or employment contract.~~

~~7.13 Overtime. Upon pre-approval, in writing, and only when budgeted in a department's current year budget, non-exempt Employees of Saginaw County may be scheduled for overtime work and be paid overtime compensation at the rate of time and one-half of regular rates of pay for all hours actually worked in excess of forty hours provided, however, there shall be no pyramiding of overtime. Furthermore, employees who are on authorized PTO, vacation, or personal leave and actually work within the same 24~~



hour period, shall be credited no more time than a normal scheduled work day or the amount of time actually worked, if more than a normal work day. Elected officials, persons appointed to serve on a policy making level, and FLSA exempt personnel are generally exempt from overtime pay. Exempt personnel are salaried employees who are expected to meet the demands of the position without overtime compensation.

~~7.13.1 Overtime shall not be authorized by Department Heads unless provided for as a separate line item in the departmental budget. Special projects or other extraordinary circumstances, not foreseen during the budget process, may justify special consideration for overtime authorization, which may be requested from the Controller.~~

~~7.13.2 Regular full-time employees or part-time and temporary employees working or scheduled to work 40 or more hours a week in one department shall not be permitted to work any additional hours in another department unless approved by the Controller.~~

7.14 Pay Adjustments. The following personnel actions shall affect the pay status of the affected employee in the following manner:

~~7.14.1 Transfers. If an employee is transferred into a classification with the same pay rate, the employee's pay rate shall remain unchanged. An employee must actually have worked (1) one full year in his/her current position to be eligible to apply for transfers (meaning those positions of the same classification and hours designated to work), unless waived in special circumstances by the Personnel Division or applicable Elected official.~~

~~7.14.2 Promotions. If an employee is promoted to a higher paying position, the employee shall be paid at the lowest step in the new pay grade which is at least five percent (5%) above the salary he was receiving immediately before the promotion. For purposes of this policy, promotion means movement to a different position which has a higher final step in the pay grade than the final step in the pay grade for the position being vacated.~~

~~7.14.2.1 Personnel may be employed in a lower grade than authorized on the Personnel Control Number (PCN) Staffing Report. If such an individual is later promoted to the authorized grade, the promotion shall be treated as a reclassification and he shall retain his/her step.~~

~~7.14.3 Demotions for Cause or at employee request. If an employee is demoted to a classification with a lower pay grade, for cause, or at the employee's request, the employee shall be paid in accordance with the pay range for~~



the new classification but will retain his/her previous step, including time accrued in previous step.

~~7.14.4 Transfer to a Lower Paying Position. If an employee is transferred to a lower paying position because of budgetary requirements, reorganization, or to avoid layoff, the employee will be paid at the highest step of the new classification, if the highest step is lower than the employee's salary before the transfer. If the highest step is not lower than the employee's salary before transfer, then the employee will be placed at the step which is nearest to, but not less than, his/her salary before the transfer.~~

~~7.14.5 Recall or Return from Layoff. When an employee following layoff is recalled in the same classification and pay rate from which he/she was laid off, he/she shall be placed in the same step that he/she occupied at the time of layoff. However, the employee shall be credited any time accrued prior to layoff for purposes of determining the employee's next merit step increase. If the employee returns to a position in a different classification and pay rate (moves from one pay schedule to a different pay schedule), the employee will be placed at the step in the new pay schedule which is closest to but not less than his/her former compensation rate.~~

~~7.14.6 Reclassification of Position. If an employee's position is reclassified the following shall apply (unless part of a group Compensation Study):~~

~~7.7.6.1 If an employee's position is reclassified to a higher pay grade he/she shall be paid at the higher pay range retaining the same step.~~

~~7.7.6.2 If an employee's position is reclassified to a lower pay grade, the employee's salary shall remain frozen at the current pay rate until such time as the salary rate for the new classification equals or exceeds the employee's current salary pay rate.~~

~~7.7.7 Working out of Classification~~

~~7.7.7.1 Employees may be directed by the Department Head or Supervisor to perform duties above their classification.~~

~~7.7.7.2 Employees who are temporarily requested to perform duties above their classification shall be paid at the lowest~~



~~_____ merit step in the new pay grade, which is at least 5% above _____
_____ the salary the employee is currently receiving.~~

~~7.7.7.3 _____ Employees shall be required to keep a log of their time _____
_____ worked above their classification and submit same to _____
_____ their Department Head or Supervisor. Logs should contain _____
_____ actual time worked, specific tasks performed and _____
_____ employees will be paid at the higher rate of pay _____
_____ accordingly.~~

~~7.15 Computation of Step Time. Although time spent on an approved leave of absence
or layoff is credited towards continuous length of service, such periods of thirty (30)
or more continuous days are not credited towards step increases.~~

~~7.15.1 Full time temporary service, when the employee was hired through
competitive selection, that immediately precedes the transfer of an
employee to a regular position in the same class, shall be credited in
determining the employee's position on the salary schedule.~~

~~7.15.2 Regular part-time service which immediately precedes the transfer of an
employee to regular full-time service in the same class will be credited at
one-half (1/2) time regardless of the number of hours actually worked.~~

~~7.15.3 Part-time service is not credited.~~

~~7.16 Former Employee. A former employee who is rehired shall be paid at Step 1 of the
pertinent grade unless the employee is granted previous service in accordance with
the Continuous Length of Service Policy (Policy #334).~~

~~7.17 Pay Periods. Employees shall be paid on a bi-weekly basis.~~

~~7.18 Longevity Pay. Regular Full-Time Employees hired before March 1, 2005 who have
completed five or more years of continuous service as of December 1st of each year
shall be entitled to longevity pay. Longevity pay shall be based on length of continuous
service as of December 1st of each year and employment status (regular full-time or
regular part-time) as of December 1st of each year.~~

~~Length of continuous service shall be determined as stated in the Continuous
Length of Service Policy. Employment status is defined in the Recruitment,
Selection and Appointment Policy. Regular full-time employees shall receive \$70
for each full year of continuous service. Regular Full-Time Employees hired on or
after March 1, 2005 are not eligible for nor shall they receive longevity pay. Regular
part-time employees, who received longevity pay in 2001, shall receive \$35 for
each full year of continuous service, until their employment terminates. Regular~~



~~part time employees who did not qualify for longevity pay in 2001 (those that had less than five full years continuous service as of 12/01/01), are not eligible for longevity pay.~~

~~8.11.1 A Full-Time employee who retires or dies during the year prior to December 1st shall be entitled to a pro-rata longevity pay for the number of months since the previous December 1st to the date of retirement or death.~~

~~9 CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.~~

Approved as to Substance: _____ Approved as to Legal Content: _____
Saginaw County Controller/CAO _____ Saginaw County Civil Counsel _____

ADOPTED: ~~November 23, 1999~~
AMENDED: ~~April 23, 2002; October 12, 2004; February 22, 2005; August 12, 2008;~~
~~December 18, 2018; December 17, 2019; December 15, 2020; August 16, 2022~~

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2 **AUGUST 16, 2022**

Your Labor Relations Committee considered Communication No. 8-16-29 from Jennifer Broadfoot, Personnel Director, requesting approval of proposed changes to Personnel Policy #322 – “Discrimination and Sexual Harassment” to reflect the latest Equal Employment Opportunity Commission (EEOC) and Michigan Department of Civil Rights (MDCR) guidance on sexual harassment and unlawful discrimination and recent legal cases.

Your committee met with Ms. Broadfoot, who explained to the committee that the policy has been revised to include separate sections addressing sexual harassment and discriminatory harassment based on other protected class statuses. The Administrative Procedures section was revised to more clearly establish reporting and investigatory procedures. The revised policy also includes a provision relating to conduct that occurs off duty and details how retaliatory behavior against someone who brings forward a harassment complaint in good faith will be handled.

We recommend approval of revised Policy #322 titled “Discrimination and Sexual Harassment” as attached.

Respectfully Submitted,
COMMITTEE ON LABOR RELATIONS
Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews



Category: 300
Number: 322

Subject: SEXUAL AND OTHER UNLAWFUL **DISCRIMINATORY HARASSMENT POLICY**

1. PURPOSE: The purpose of this policy is to:
 - 1.1 Formulate a formal written County policy with respect to unlawful discrimination and sexual harassment; and
 - 1.2 Define and clarify proper procedure to be followed in the event of an incident of unlawful discrimination and/or sexual harassment and to communicate this to County employees and officials.
2. AUTHORITY: The Saginaw County Board of Commissioners.
3. APPLICATION: The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301. It also applies to County vendors, suppliers, contractors, consultants, people doing business in County offices and visitors.
4. RESPONSIBILITY: The County Controller/CAO shall be responsible for the implementation and administration of this policy.
- ~~5.~~ DEFINITIONS: NONE
6. POLICY: Saginaw County is committed to providing a working environment where all employees are treated with dignity and respect. Sexual harassment and other forms of unlawful discriminatory harassment will not be tolerated by Saginaw County, regardless of whether committed by or directed towards co-workers supervisors, vendors, suppliers, contractors, consultants, people doing business in County offices and visitors. The following details what type of conduct is prohibited and the actions that should be taken when harassment is encountered.
 - 6.1 SEXUAL HARASSMENT: Harassment on the basis of sex is a form of discrimination which is illegal and expressly prohibited by Saginaw County.

Unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature constitutes harassment when:

 - 6.1.1 Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment, or
 - 6.1.2 Submission to or rejection of the conduct by an individual is used as the basis for an employment decision affecting such individual, or



6.1.3 Such conduct has the purpose or effect of unreasonably interfering with an individual’s work performance or creating an intimidating, hostile or offensive work environment.

6.1.4 Examples of possible sexual harassment include, but are not limited to:

- Verbal sexual comments, including comments about gender specific traits, innuendos, insults, slurs, negative stereotyping or jokes, unwanted requests for dates or other advances and questions about an individual’s personal life.
- Non-verbal sexual gestures, leering or staring.
- Visual displaying of sexual pictures, writings or objects including the use of technology or social media.
- Physically inappropriate touching or blocking someone’s movement.
- Threats, threatening or insinuating reprisal for refusing sexual demands or conduct.

6.1.5 Sexual harassment can occur in a variety of circumstances, including but not limited to the following:

- 6.1.5.1 The harasser can be the victim’s supervisor, an agent of the employer, a supervisor in another area, a co-worker, or a non-employee (i.e. vendor, temporary employee).
- 6.1.5.2 The victim does not have to be the person harassed but could be anyone impacted by the offensive conduct.
- 6.1.5.3 Unlawful sexual harassment may occur without economic injury to or discharge of the victim.

6.2 **OTHER DISCRIMINATORY HARASSMENT:** Other forms of unlawful discriminatory harassment are also prohibited. Conduct that exhibits hostility or lack of respect towards an individual or group because of race, religion, color, national origin, age, disability, sex (including pregnancy), sexual orientation and gender identity, height, weight, marital status, military status, arrest record, citizenship or immigration status or genetic information or any other protected class status as designated by Federal or State law will not be tolerated.

As with sexual harassment, this behavior may take a number of forms including but not limited to the display or printed or graphic material, slurs, gestures, joke and physical acts.

7. ADMINISTRATIVE PROCEDURES:

7.1 **REPORTING:** An employee who believes that he/she has been subject to sexual or other unlawful discriminatory harassment (based on any other protected



class/classification as designated by Federal or State law) shall notify the Personnel Division immediately, and in any event within thirty (30) calendar days of the incident(s) in order for accurate facts, conclusions, and disciplinary actions to be made regarding the report. The Personnel Division will provide the employee with a Discrimination/Harassment complaint form, a copy of which is attached to this Policy. If the individual has reason to not report the matter to Personnel, they may also report it to the Controller or to their Department Head. An employee who was witness to but not the target of the harassment may also file a complaint.

All management and supervisory personnel will be responsible for the immediate reporting of any occurrence they may witness or of which they are informed. Management and supervisory personnel are required to speak to the alleged victim regarding the incident(s), provide them with a copy of the Policy and complaint form and should themselves report the matter to Personnel. Likewise, if a manager or supervisor has reason to not report the matter to Personnel, they may also report it to the Controller.

The Discrimination/Harassment complaint form must be completed in detail as soon as possible so that the County will have adequate notice of and be able to investigate any claim of sexual or other discriminatory harassment. This form must be completed in order to trigger an official investigation of any claim.

Failure to complete the form constitutes a waiver by the employee of any right to an investigation of said claim by Saginaw County. However, when an employee does not complete the form or otherwise requests that no formal action be taken, administrative discretion may still be used to determine if further action and an investigation is necessary.

7.2 INVESTIGATION Upon receipt of a complete and signed complaint form, the County will complete a thorough investigation of the matter detailed in the complaint. The Controller at his/her discretion, will designate individual(s) to investigate complaints; this could include County employees or third party investigators who are not County employees. To the extent possible, the investigation will be conducted in a manner to protect the privacy of the individuals involved and the confidentiality of the complainant. However, no employee is promised strict or absolute confidentiality. It may be necessary to disclose information contained in the written complaint or that is learned during the investigation to others participating in the investigation or the alleged harasser to allow for a complete investigation and to allow the alleged harasser the opportunity to defend himself or herself. All employees are expected to cooperate in any such investigation. Failure to fully cooperate may result in disciplinary actions, up to and including termination.



The County takes all reports of harassment seriously. All employees are expected to bring violations to the County’s attention in good faith. If an investigation into the complaint reveals it was frivolous or not made in good faith or that an employee has provided false information regarding the complaint, disciplinary action may be taken against the individual who filed the complaint or who gave the false information.

At the conclusion of the investigation, a determination will be made as to the appropriate resolution of the matter. The determination will be reported to the complainant. If the investigation establishes that harassment or other inappropriate conduct has occurred, appropriate corrective action will be taken. Responsive action would be taken at the County’s discretion and could include (but not be limited to) the following: counseling, verbal or written warning, demotion, suspension, reassignment, transfer, or termination of employment.

7.3 OFF DUTY CONDUCT. The Sexual and Other Unlawful Harassment Policy generally applies to conduct between employees which has an adverse impact on the workplace or work environment. Conduct between employees that occurs outside of the workplace may also have workplace impact or contribute to a hostile work environment and may be considered when enforcing this policy.

7.4 RETALIATION. Any act of retaliation against an employee who in good faith filed a complaint, cooperated in an investigation or testified to fact regardless of the outcome is strictly prohibited. Any employee guilty of retaliation of any kind shall be subject to disciplinary action up to and including discharge. Allegations of retaliation will be processed in accordance with section 7.1 and 7.2, above.

7.5 IMPLEMENTATION OF POLICY. The Saginaw County Sexual and Other Discriminatory Harassment Policy will be communicated to all County employees.

7.5.1 Scope. Nothing contained within this policy shall be construed to limit in any way the remedies, legal or equitable, which are available to the County or any other person for the prevention or correction of sexual and other discriminatory harassment.

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel



ADOPTED: April 23, 2002
AMENDED: February 16, 2010; August 16, 2022

DISCRIMINATION/HARASSMENT COMPLAINT FORM

NAME: _____

DEPT. HEAD _____

Describe the alleged incident in detail, including the date upon which the incident occurred; the identity of the individual who committed the act of harassment and/or unlawful discrimination; the approximate time when the incident occurred; the acts which you believe constituted unlawful discrimination and/or sexual harassment, including any verbal acts; your response or reaction; and any other details which will assist the Personnel Division in its investigation:

Have you reported this incident to anyone else? Yes No

Have you been subjected to similar acts of harassment and/or discrimination by the same employee(s) in the past? Yes No

If Yes, did you report the prior incident(s)? Yes No

Signature _____

Date _____



FROM: COMMITTEE ON LABOR RELATIONS -- 5.3 ***AMENDED** **AUGUST 16, 2022**

Your Labor Relations Committee considered Communication No. 8-16-24 from Dave Gilbert, County Civil/Labor Counsel, submitting a Memorandum of Understanding regarding the employment of ten (10) contract/temporary workers in the Saginaw County Clerk's Office.

Your committee met with Mr. Gilbert, who explained to the committee that this is an agreement with the Technical, Professional and Office Workers Association of Michigan Union. The agreement will cover the time period December 14, 2021 through ~~September 20~~ ***August 16**, 2024. The purpose of the employment is to assist in scanning historical files. The pay range will be \$15.00-\$20.00 per hour with no additional benefits.

We recommend approval of a Memorandum of Understanding regarding the employment of ten (10) contract/temporary workers in the Saginaw County Clerk's Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.4 **AUGUST 16, 2022**

Your Labor Relations Committee considered Communication No. 8-16-30 from Dave Gilbert, County Civil/Labor Counsel, Submitting a Memorandum of Understanding regarding a voluntary four (4) day work week for employees of the County Clerk's Office.

Your committee met with Mr. Gilbert, who explained to the committee that this is an agreement with the Technical, Professional and Office Workers Association of Michigan Union. This agreement consists of implementing a voluntary four (4) day work week, consisting of ten (10) hour days. One-half of the volunteering employees will be off on Mondays and the other half will be off on Fridays.

We recommend approval of a Memorandum of Understanding a voluntary four (4) day work week for employees of the County Clerk's Office.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5 **AUGUST 16, 2022**

Your Labor Relations Committee considered Communication No. 8-16-32 from Robert Belleman, Controller/CAO, requesting appointment of a Deputy Medical Examiner pursuant to State Statute to act in the place of the Chief Medical Examiner if on leave or vacation.

Your committee met with Mr. Belleman, who explained to the committee that Daniel Spitz, MD has agreed to fill the position when Dr. Russell Bush is out of office August 30, 2022 through September 7, 2022. However, the need to find a permanent Deputy Medical Examiner remains.



We recommend approval of the request to appoint a Deputy Medical Examiner through the end of 2022 pursuant to State Statute to act in the place of the Chief Medical Examiner if on leave or vacation.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

AUGUST 16, 2022

Your Labor Relations Committee considered Communication No. 8-16-31 from Patricia Johnson, Retirement Administrator, requesting appointment of an Officer and Employee Delegate to attend the MERS 2022 Annual Retirement Conference.

The Municipal Employees’ Retirement System (MERS) of Michigan 2022 Annual Meeting of participating municipalities will be held at the Grand Traverse Resort, Acme Township, MI from September 26, 2022 to September 27, 2022. In accordance with the provisions of Act 427, P.A. 1984, the Michigan Employees Retirement Act, the governing body of each participating municipality must certify to the MERS Board an officer and employee delegate to represent them at the conference.

The officer delegate and alternate are selected by the governing body of the participating municipality and the employee delegate and alternate are elected by employee members of the retirement system. This year, Lori Canole, Personnel/Purchasing Department, will serve as Employee Delegate to represent employees of Saginaw County and Patricia Johnson, Retirement Administrator, will serve as the Officer Delegate.

It is the recommendation of your Labor Relations Committee that Patricia Johnson be appointed as the Officer Delegate and Lori Canole as the Employee Delegate; further, that the proper County officials certify the delegates to represent Saginaw County at the MERS Annual Retirement Conference with expenses paid by the Retirement Fund.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

7. **Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair**

None



9. **Committee Compensation**

- 8-16-22.1) June 12, 2021 – June 25, 2021
- 8-16-22.2) June 26, 2021 – July 9, 2021
- 8-16-22.3) July 10, 2021 – July 23, 2021
- 8-16-22.4) July 24, 2021 – August 6, 2021

- ***Tany moved, seconded by Boyd, to approve 8-16-22.1, 8-16-22.2, 8-16-22.3 and 8-16-22.4. The motion carried unanimously.***

COMMITTEE COMPENSATION - 8.16.22.1

August 16, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 12 - June 25, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/13/22	Labor Relations Committee	Webster	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
2	06/14/22	Executive Committee	Ruth	\$50.00	1
			Matthews	\$50.00	1
			Webster	\$50.00	1
			Krafft	\$50.00	1
			Little	\$50.00	1
3	06/15/22	Castle Museum Board	Tany	\$50.00	1
4	06/15/22	Union/Management Committee	Matthews	\$50.00	1
5	06/15/22	Saginaw Valley Zoological Society	Little	\$50.00	1
			Matthews	\$25.00	1
6	06/15/22	Animal Control Advisory Council	Ewing	\$50.00	1
7	06/16/22	Frankenmuth CVB	Krafft	\$50.00	1
8	06/16/22	Commission on Aging	Ewing	\$50.00	1
9	06/16/22	Community Action Committee	Little	\$50.00	1
10	06/21/22	County Services Committee-Special	Webster	\$25.00	1
			Krafft	\$25.00	1
			Ewing	\$25.00	1
			Tany	\$25.00	1
			Ruth	\$25.00	1
11	06/21/22	Committee of the Whole re: Mainframe Conversion	10 Present	\$250.00	10



Board of Commissioners – August 16, 2022

		Boyd, Ewing, Krafft, Little, Matthews, Tany, Slodowski, Webster, Winiecke, Ruth			
12	06/21/22	Board Session	10 Present	\$500.00	10
		Matthews, Boyd, Ewing, Krafft, Little, Tany, Slodowski, Webster, Winiecke, Ruth			
13	06/22/22	9-1-1 Authority Board	Boyd	\$50.00	1
			Matthews	\$50.00	1
14	06/22/22	GLBR CVB via Zoom	Ruth	\$50.00	1
		TOTAL		\$1,850.00	45

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (6-24-2022)

COMMITTEE COMPENSATION - 8.16.22.2

August 16, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 26, 2022 - July 9, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	06/27/22	Committee of the Whole Re: FY '23 Budget	10 Present	\$500.00	10
		Matthews, Ewing, Harris, Krafft, Little, Tany, Slodowski, Webster, Winiecke, Ruth			
		TOTAL		\$500.00	10

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-8-2022)

COMMITTEE COMPENSATION - 8.16.22.3

August 16, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 10, 2022 - July 23, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	07/12/22	Community Corrections	Winiecke	\$50.00	1
2	07/18/22	Northern Michigan Counties Association	Slodowski	\$50.00	1
		TOTAL		\$100.00	2

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-22-2022)



Board of Commissioners – August 16, 2022

COMMITTEE COMPENSATION - 8.16.22.3

August 16, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held July 10, 2022 - July 23, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	07/12/22	Community Corrections	Winiecke	\$50.00	1
2	07/18/22	Northern Michigan Counties Association	Slodowski	\$50.00	1
TOTAL				\$100.00	2

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (7-22-2022)

COMMITTEE COMPENSATION - 8.16.22.4

August 16, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held June 24 - August 6, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
2	08/01/22	Human Services Committee	Little	\$50.00	1
			Webster	\$50.00	1
			Slodowski	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
3	08/02/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
4	08/03/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
5	08/04/22	Budget Audit Committee	Krafft	\$50.00	1
			Slodowski	\$50.00	1
			Ruth	\$50.00	1
TOTAL				\$750.00	15

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-5-2022)



PUBLIC HEARING

3rd Call – Closing

At 5:30 p.m., Chairman Ruth announced the third and final call of a public hearing on the proposed Saginaw County 2022/2023 Fiscal Year Budget and property tax millage rate proposed to be levied to support General Government Operations. He asked if there was anyone wishing to speak; hearing none, he announced the public hearing closed at 5:30 p.m.

RESOLUTIONS

RESOLUTION 2022 – 8

RESOLUTION AUTHORIZING ISSUANCE OF SEWAGE DISPOSAL BONDS (OAKLEY SEWAGE DISPOSAL SYSTEM IMPROVEMENTS), SERIES 2022

At a regular meeting of the Board of Commissioners of the County of Saginaw held on August 16, 2022 at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Webster offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Harris.**

WHEREAS, pursuant to the provisions of Act No. 185, Public Acts of Michigan, 1957, as amended (“Act 185”), the Board of Commissioners of the County of Saginaw (the “County”) has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185, which department is under the immediate control of the Public Works Commissioner, acting as the Board of Public Works, and under the general control of the Board of Commissioners of the County; and

WHEREAS, pursuant to Act 185, the County and the Village of Oakley (the “Village”) have previously entered into the Amended and Restated Oakley Sewage Disposal System Improvements Contract, dated as of June 1, 2022 (the "Contract"), which provides for the acquisition, construction and financing of sewage disposal system improvements previously designated by this Board of Commissioners as the Oakley Sewage Disposal System Improvements and consisting of sewage disposal system improvements to serve the Village (the "Project"); and

WHEREAS, the Contract provides for the issuance of bonds by the County to defray part of the cost of the Project, such bonds to be secured by the contractual obligation of the Village to pay to the County amounts sufficient to pay the principal of and interest on the hereinafter authorized bonds and to pay such paying agent fees and other expenses as may be incurred on account of the bonds; and



WHEREAS, there has been submitted for approval and adoption by this Board, plans, specifications, an estimate of the cost of the Project and an estimate of the period of usefulness of the Project.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, MICHIGAN, as follows:

1. PLANS AND SPECIFICATIONS; ESTIMATES OF PERIOD OF USEFULNESS AND COST. The plans and specifications for the Project and the estimate of \$347,000 the cost thereof and of 40 years and upwards as the period of usefulness thereof, as submitted to this Board of Commissioners, are approved and adopted.

2. AUTHORIZATION OF BONDS - PURPOSE. Bonds of the County aggregating the principal sum of not to exceed One Hundred Fifty-Nine Thousand Dollars (\$159,000) (the “Bonds”), as shall be determined by the Public Works Commissioner, shall be issued and sold pursuant to the provisions of Act 185, and other applicable statutory provisions, for the purpose of defraying part of the cost of acquiring and constructing the Project.

3. BOND DETAILS. The Bonds shall be designated “Sewage Disposal Bonds (Oakley Sewage Disposal System Improvements), Series 2022”; *provided that*, if the Bonds are not issued in calendar year 2022, the Public Works Commissioner may re-designate the Bonds to reflect the year in which the Bonds are issued. The Bonds shall be dated as of the date of their delivery to the United States of America; shall be issued in the form of a single fully-registered bond, designated No. 1, in the principal amount of \$159,000; shall bear interest from the date a principal payment is received from the purchaser thereof as shown on the registration grid at the rate of not to exceed 1.750% per annum, as determined by the Public Works Commissioner at the time of sale, payable semiannually on such dates as determined by the Public Works Commissioner at the time of sale; and shall be serial bonds or term bonds and mature in such principal amounts and on such dates as shall be determined by the Public Works Commissioner at the time of sale; provided, however, that the final maturity of the Bonds shall be no later than November 1, 2062.

4. PAYMENT OF PRINCIPAL AND INTEREST. The principal of and interest on the Bonds shall be payable in lawful money of the United States. Principal and interest shall be paid when due by check or draft mailed by the bond registrar and paying agent to the registered owner at the address shown on the registration books.

5. PREPAYMENT OF PRINCIPAL. Principal installments may be prepaid prior to maturity without premium and in such order as shall be determined by the County on any date other than a Saturday, Sunday or holiday. Principal installments that have been prepaid shall be noted on the Bonds and such installments no longer shall be considered outstanding for any purpose. Thirty days’ notice of the prepayment of any principal installment shall be given to the registered owner of the Bonds at the address shown on the registration grid.

6. BOND REGISTRAR AND PAYING AGENT. The County Treasurer shall be the bond registrar and paying agent for the Bonds. In the absence of the Treasurer or if the Treasurer is unable to act, the Public Works Commissioner may perform the duties of the bond registrar and paying agent.



7. EXECUTION, AUTHENTICATION AND DELIVERY OF BONDS. The Bonds shall be executed in the name of the County by the manual signatures of the Chairperson of the Board of Commissioners and the County Clerk. After the Bonds have been executed, they shall be delivered by the County Treasurer to the purchaser upon receipt of the first principal payment from the purchaser. The first and each subsequent principal payment received by the County from the purchaser shall be noted on the registration grid of the Bonds.

8. EXCHANGE AND TRANSFER OF BONDS. The Bonds, upon surrender thereof to the bond registrar and paying agent with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the registered owner or his duly authorized attorney, at the option of the registered owner thereof, may be transferred to another party. The Bonds shall be transferable only upon the books of the County, which shall be kept for that purpose by the bond registrar and paying agent. Upon the exchange or transfer of the Bonds, the bond registrar and paying agent shall register the Bonds in the name of the transferee on the registration books of the County and shall note such transfer on the registration grid.

The County and the bond registrar and paying agent may deem and treat the person in whose name any Bond shall be registered upon the books of the County as the absolute owner of such Bond, whether the such Bond shall be overdue or not, for the purpose of receiving payment of the principal of and interest on such Bond and for all other purposes, and all payments made to any such registered owner, or upon his order, in accordance with the provisions of Section 4 of this resolution shall be valid and effectual to satisfy and discharge the liability upon such Bond to the extent of the sum or sums so paid, and neither the County nor the bond registrar and paying agent shall be affected by any notice to the contrary. The County agrees to indemnify and save the bond registrar and paying agent harmless from and against any and all loss, cost, charge, expense, judgment or liability incurred by it, acting in good faith and without negligence hereunder, in so treating such registered owner. Registration of the Bonds shall not be transferred less than five (5) days prior to an interest payment date.

For every exchange or transfer of the Bonds, the County may make a charge sufficient to reimburse it for any tax, fee or other governmental charge required to be paid with respect to such exchange or transfer, which sum or sums shall be paid by the person requesting such exchange or transfer as a condition precedent to the exercise of the privilege of making such exchange or transfer.

9. FORM OF BONDS. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF MICHIGAN
COUNTY OF SAGINAW
SEWAGE DISPOSAL BOND

(OAKLEY SEWAGE DISPOSAL SYSTEM IMPROVEMENTS), SERIES 2022

No. 1

\$159,000

The County of Saginaw (the “County”), State of Michigan, acknowledges itself indebted to, and for value received, promises to pay to the Registered Owner, or registered assigns, the sum of _____ Dollars (\$_____) on the dates and in the amounts set forth on Exhibit A attached hereto and made a part hereof, unless redeemed prior



thereto as hereinafter provided, with interest on such principal sum from the date each principal payment is received by the County as set forth on the Registration Grid of this bond at the rate of one and three fourths percent (1.750%) per annum, payable on the first days of [May and November] of each year commencing on _____ 1, 20___. Principal and interest are payable in lawful money of the United States of America and shall be paid by check or draft mailed to the Registered Owner at the address shown on the Registration Grid.

This bond is one of a series of bonds aggregating the principal sum of _____ Dollars (\$_____) issued by the County under and pursuant to and in full conformity with the Constitution and Statutes of Michigan (especially Act No. 185, Public Acts of 1957, as amended) and a bond authorizing resolution adopted by the Board of Commissioners of the County (the “Resolution”) for the purpose of defraying part of the cost of acquiring and constructing sewage disposal system improvements to serve the Village of Oakley (the “Village”). The bonds of this series are issued in anticipation of payments to be made by the Village in the aggregate principal amount of _____ Dollars (\$_____) pursuant to a contract between the County and the Village. The full faith and credit of the Village have been pledged to the prompt payment of the foregoing amount and the interest thereon as the same become due. As additional security the full faith and credit of the County have been pledged for the prompt payment of the principal of and interest on the bonds of this series. Taxes levied by the Village and the County to pay the principal of and interest on the bonds of this series are subject to applicable constitutional, statutory and charter tax limitations.

This bond shall be registered as to principal and interest, as provided in the Resolution, in the name of the Registered Owner upon the books of the County kept for that purpose by the County Treasurer as bond registrar and paying agent, and such registration shall be noted on the Registration Grid. This bond may be transferred only by submitting the same, together with a written instrument of transfer satisfactory to the bond registrar and paying agent duly executed by the Registered Owner or his attorney duly authorized in writing, to the bond registrar and paying agent for registration in the name of the transferee on the registration books and for notation on the Registration Grid. This bond may not be transferred less than five (5) days prior to an interest payment date.

Principal installments of this bond may be prepaid prior to maturity at the option of the County without premium and in such order as shall be determined by the County, on any one or more dates other than a Saturday, Sunday or holiday. Principal installments that have been prepaid shall be noted on Exhibit A and such installments shall no longer be considered outstanding for any purpose. Thirty days’ notice of redemption shall be given to the Registered Owner by mail to the address shown on the Registration Grid.

It is hereby certified, recited and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of the bonds of this series, existed, have happened and have been performed in due time, form and manner as required by law, and that the total indebtedness of the County, including the series of bonds of which this bond is one, does not exceed any constitutional or statutory limitation.

IN WITNESS WHEREOF, the County of Saginaw, Michigan, by its Board of Commissioners, has caused this bond to be executed in its name by the manual signatures of the Chairperson of the Board of Commissioners and the County Clerk, all as of the date set forth below.



COUNTY OF SAGINAW

By:

County Clerk

Chairperson,

Board of Commissioners

Dated:

EXHIBIT A

COUNTY OF SAGINAW
SEWAGE DISPOSAL BOND
(OAKLEY SEWAGE DISPOSAL SYSTEM IMPROVEMENTS), SERIES 2022

Due [November] 1

<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>	<u>YEAR</u>	<u>PRINCIPAL AMOUNT</u>
2023	\$,000	2043	\$,000
2024	,000	2044	,000
2025	,000	2045	,000
2026	,000	2046	,000
2027	,000	2047	,000
2028	,000	2048	,000
2029	,000	2049	,000
2030	,000	2050	,000
2031	,000	2051	,000
2032	,000	2052	,000
2033	,000	2053	,000
2034	,000	2054	,000
2035	,000	2055	,000
2036	,000	2056	,000
2037	,000	2057	,000
2038	,000	2058	,000
2039	,000	2059	,000
2040	,000	2060	,000
2041	,000	2061	,000
2042	,000	2062	



12. CONSTRUCTION FUND. The remainder of the proceeds of the sale of the bonds shall be set aside in a construction fund for the Project and used to acquire and construct the Project in accordance with the provisions of the Contract.

13. REPAIR, REPLACEMENT AND IMPROVEMENT FUND. There shall be established for the Project a Repair, Replacement and Improvement Fund. Annually, the County shall cause the Village to deposit in the Repair, Replacement and Improvement Fund the sum of \$3,500. Moneys deposited in the Repair, Replacement and Improvement Fund may be withdrawn to pay the cost of emergency maintenance of the Project, extensions to Project facilities and replacement of Project assets having useful lives ending prior to the final maturity of the Bonds.

14. SALE, ISSUANCE, DELIVERY, TRANSFER AND EXCHANGE OF BONDS. The Bonds shall be sold to and registered in the name of the United States of America acting through the United States Department of Agriculture, Rural Development ("Rural Development") in furtherance of Rural Development's program to provide low-interest rate, long-term loans for eligible projects (the "Program"). This Board of Commissioners hereby determines that the Program and the delivery of the Bonds directly to the United States of America as provided in this resolution will provide the County and the Village with the lowest cost of borrowing money for the Project. At the time of the sale of the Bonds, the Public Works Commissioner is authorized to adopt an order setting forth the principal amount of the Bonds as well as such other terms and conditions as the Public Works Commissioner determines to be necessary or appropriate in connection with the sale of the Bonds. The Public Works Commissioner, the County Clerk, the County Treasurer and other officers and employees of the County are each authorized to execute and deliver such certificates or documents as bond counsel shall require and to do all other things necessary to effectuate the sale, issuance, delivery, transfer and exchange of the Bonds in accordance with the provisions of this Resolution.

15. TAX COVENANT. The County covenants to comply with all requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes. The Public Works Commissioner and other appropriate County officials are authorized to do all things necessary to assure that the interest on the bonds will be and will remain excludable from gross income for federal income tax purposes.

16. COVENANT AS TO DEFEASANCE. The County covenants that it will not defease this resolution with respect to the Bonds so long as registered owner of the Bonds is the United States of America or an agency or department thereof.

17. CONFLICTING RESOLUTIONS. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.

YEAS: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Carl E. Ruth,
Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - 8

NAYS: - 0

ABSENT: Dennis H. Krafft, Gerald D. Little, Sheldon Matthews - 3

RESOLUTION DECLARED ADOPTED.



STATE OF MICHIGAN)
) SS:
COUNTY OF SAGINAW)

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Saginaw at a regular meeting held on August 16, 2022, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the open meetings act.

Vanessa Guerra, County Clerk
County of Saginaw

UNFINISHED BUSINESS

Commissioner Privileged at the June 21, 2022 Board Session

Executive Committee – C. Ruth, Chair

- 6.2) **CONTROLLER/CAO**, re: Approval to engage Guidehouse for up to \$250,000 to review ARPA funding requests and perform required reporting

June 21, 2022 BOARD SESSION

- ***Ruth moved, seconded by Matthews, to approve 6.2 leaving room for exceptions. Boyd excepted 6.2 and, after discussion, Boyd exerted Commissioner Privilege.***

August 16, 2022 BOARD SESSION

- ***Clerk Guerra introduced the item as Unfinished Business, having been previously moved for approval at the June 21, 2022 Board Session. Chairman Ruth asked if there was further discussion. Hearing none, he directed the Clerk to take a roll-call vote and the motion failed as follows:***
Yes: Webster, Winiecke, Tany, and Ruth - 4
No: Ewing, Boyd, Slodowski, Harris - 4
Abs: Krafft, Little, and Matthews - 3
Total: - 11

PROCLAMATIONS

None

APPOINTMENTS

- ✓ Chairman Ruth reappointed Ann Marie Batkoski and Timothy M. Novak to the **Building Authority** with terms to expire August 1, 2028
- ✓ Chairman Ruth appointed Commissioner Tracey Slodowski to the **HealthSource Saginaw Advisory Board** with a term to expire December 31, 2022

ELECTIONS

None



CHAIR ANNOUNCEMENTS

- ❖ Chairman Ruth reminded everyone of the Book-bag / Back-pack and School Supplies Give-Away at the Sheriff's Department on Sunday, August 21, 2022 from 2:00 p.m. to 4:00 p.m. He also reminded commissioners of the Tri-County Gathering in Bay County this Thursday, August 18, 2022 at 5:00 p.m.

COMMISSIONER AUDIENCES

- Commissioner Tany attended the Sobriety Court Graduation at Wickes Park, along with Commissioner Winiecke, and commended Judge Trice for doing an outstanding job with the program. He also lauded Saginaw Future and the succession plan of Wright-K Technology to Koops Automation Systems. The new owners are keeping all existing employees, hiring additional people, and expanding its manufacturing capacity.

By Commissioner Harris, seconded by Commissioner Boyd: That the Board adjourn. Carried. Thereupon, the Board adjourned at 5:37 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners

OF SAGINAW COUNTY, MICHIGAN



SPECIAL SESSION
SEPTEMBER 8, 2022

A Special Session of the Board of Commissioners of Saginaw County, Michigan, held Thursday, September 8, 2022 at 5:04 p.m. with the Honorable Carl E. Ruth in the Chair. This meeting was held at the Saginaw County Governmental Center, 111 S. Michigan Ave., Saginaw, Michigan to consider the September 8, 2022 Special Session Agenda. County Clerk Vanessa Guerra took roll, quorum present as follows:

PRESENT: *Cynthia M. Winiecke, Jack B. Tany, Christopher S. Boyd, Sheldon Matthews, Kyle R. Harris Carol E. Ewing, Dennis H. Krafft, Gerald D. Little, Tracey L. Slodowski, Michael A. Webster and Carl E. Ruth - 11*

ABSENT: - 0

TOTAL: - 11

Others Present: Robert Belleman, Koren Thurston, Dave Gilbert, Suzy Koeplinger, Undersheriff Gomez, Kyle Harris, Denny Harris, Kelly Suppes, Jennifer Broadfoot, Christina Harrington, Josh Brown, Russell L. Bush, M.D., Bonnie Kanicki, JoAnn Crary, Tom Miller, Jaime Ceja, Michelle Goist, Mark Angliss, Marcia Coughlin, Victoria Bennett, Lt. Kolb, Lt. Rasco, Chris Rishko, Craig Clark, Esther Sanders, Sarah Babcock, Ray Ogden, Kristin Wenzel, Wonzella Doyal

Commissioner Little gave the invocation. Chairman Ruth led the Pledge of Allegiance to the Flag.

PETITION



August 29, 2022

Vanessa Guerra
Saginaw County Clerk
111 S. Michigan Avenue
Saginaw, MI 48602

September 8, 2022
Special Session



Dear Clerk Guerra:

Pursuant to Article II, Section 2.9 of the 2022 Rules of the Saginaw County Board of Commissioners (MCL 46.10), the undersigned members of the Board respectfully petition that a Special Meeting of the Board of Commissioners be held **Thursday, September 8, 2022 at 5:00 p.m.** to reduce/eliminate the deficit in the GLBMW! Administrative Budget by applying “Discretionary Funds” to cover employee compensation and furloughing GLMBW! employees, as necessary and any other matters brought before the Board. The undersigned affirm the intent of the Board of Commissioners to hold a Special Meeting on this matter. This meeting is being held consistent with PA 267 of 1976 (MCL 15.263) to consider the agenda, and for any other matters brought before the committee.

Respectfully submitted,
Gerald D. Little, Commissioner
Sheldon Matthews, Vice-Chair
Carl E. Ruth, Chairman

Dennis H. Krafft, Commissioner
Michael A. Webster, Commissioner

CLERK'S CALL OF SESSION

Public Notice of Special Board Session

The Saginaw County Board of Commissioners will convene for a Special Session on
Thursday, September 8, 2022 at 5:00 p.m.
in the Board Chambers, Second Floor - Room 200
Saginaw County Governmental Center, Saginaw, MI per PA 267 of 1976
to reduce/eliminate the deficit in the GLBMW! Administrative Budget by applying
“Discretionary Funds” to cover employee compensation and furloughing GLMBW! employees,
as necessary and any other matters brought before the Board.

This Special Meeting is being held consistent with Article II, Section 2.9 (MCLA 46.10) of the 2022 Rules of the Saginaw County Board of Commissioners as authorized by petition of at least one third (1/3rd) of the members of the Board.

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at (989) 790-5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

August 29, 2022
Posted 8-29-22 by SEK



AUDIENCES

- Christopher Rishko, CEO of Great Lakes Bay Michigan Works! addressed the board in regard to the request from the Controller to eliminate the deficit using Discretionary Program funds and to reduce wages through furlough if necessary

LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- **PETITION** for Special Board Session on Thursday, September 8, 2022 at 5:00 p.m.
- **PUBLIC NOTICE** of Special Board Session on Thursday, September 8, 2022 at 5:00 p.m.
- **9-8-1 CONTROLLER/CAO** submitting a recommendation to reduce/eliminate the deficit in the GLBMW! Administrative Budget by applying “Discretionary Funds” to cover employee compensation and furloughing GLBMW! employees, as necessary (*See Budget/Audit Agenda*)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

Budget/Audit Committee met prior to the Special Session

Budget/Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

- 4.1) Approval of recommendation to reduce/eliminate the deficit in the GLBMW! Administrative Budget by applying “Discretionary Funds” to cover employee compensation and furloughing GLBMW! employees, as necessary
(*To be distributed*)

Discussion was held. After discussion, Krafft moved, seconded by Harris, to take the necessary steps to mitigate, if not eliminate, the estimated \$400,000 deficit in Great Lakes Bay Michigan Works! administrative budget, including, but not limited to, the use of \$156,000 in discretionary funds and furloughing GLBMW! employees. The motion carried unanimously.



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

SEPTEMBER 8, 2022

Your Budget/Audit Committee received Communication No. 9-8-1 from Robert V. Belleman, Controller/CAO, requesting approval of his recommendation to reduce/eliminate the deficit in the Great Lakes Bay Michigan Works! (GLBMW!) administrative budget by applying “Discretionary Funds” to cover employee compensation and furloughing GLBMW! employees, as necessary.

We reviewed this request prior to the Special Board Session and the committee was advised that GLBMW! anticipates between a \$150,000 to \$240,000 deficit in the administrative budget. The Michigan Works! Consortium Board directed the Director/CEO to balance the budget by reducing employees, whereas the Michigan Works! Executive Committee supported his recommendation to “do nothing and let it play out.”

We recommend approval to authorize the Controller/CAO to take the necessary steps to mitigate, if not eliminate, the estimated \$400,000 deficit in Great Lakes Bay Michigan Works! administrative budget, including, but not limited to, the use of \$156,000 in discretionary funds and furloughing GLBMW! employees.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

RESOLUTIONS

None

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

None

ELECTIONS

None

ANNOUNCEMENTS BY THE CHAIR

None

COMMISSIONERS’ AUDIENCES

- Commissioner Krafft announced Auto Fest in Frankenmuth this weekend.



By Commissioner Little, seconded by Commissioner Harris: That the Board adjourn. Motion Carried. Thereupon, the Special Board Session adjourned at 5:26 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Board Coordinator/Deputy Clerk

OFFICIAL PROCEEDINGS
OF THE
**Board of
Commissioners**
OF SAGINAW COUNTY, MICHIGAN



SEPTEMBER SESSION 2022




First day of the September Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, September 27, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

ABSENT: - **0**

TOTAL: - **11**

OTHERS: Robert Belleman, Dave Gilbert, Koren Thurston, Jessica Sargent, Jennifer Broadfoot, Patricia Johnson, Denny Harris, Lisa Coney, Tarsha Works, Richard Spitzer, Camden Garrett, Megan Cottington-Heath, Sara Cottington-Heath, Aileen Pettinger, Steven Burke, Roger Swets, Undersheriff Gomez, Lt. Mark Przybylski, Zack Robinson, Tom Miller, Thomas Roy, Mark Piotrowski, Marissa Sawdon, Suzy Koeplinger, and others

 Chairman Ruth presented a card and plant to Commissioner Boyd in memory of his parents, Smokey and Betty Boyd, who recently passed.

 Commissioner Winiecke gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, September 27, 2022 at 5:00 p.m.

111 S. Michigan Ave.



Room 200
Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the September 27, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

September 16, 2022
Posted 9-22-22 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Winiecke moved, seconded by Commissioner Tany, to approve Minutes of the August 16, 2022 Board Session, September 8, 2022 Special Board Session, September 13, 2022 Committee of the Whole, and September 14, 2022 Committee of the Whole. Motion carried.***

PUBLIC HEARING

None

FOIA APPEAL

- ***Commissioner Krafft moved, seconded by Commissioner Little, for approval to send written notice to Chad Bryant upholding the disclosure denial as to his Freedom of Information Act request of August 9, 2022 (FOIA #3376) regarding information from the Saginaw County Jail. Motion carried unanimously.***

AUDIENCES

- ***Megan Cottington-Heath, candidate for Saginaw County Circuit Court Judge, detailed her record of work with family law and asked for support in the November election.***

LAUDATORY RESOLUTIONS

None

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.



- 9-27-1 COMMISSION ON AGING** submitting its annual assessment that reviews compliance with Region VII Area Agency on Aging policies and state and federal standards.
-- Human Services (*Receive & File*)
- 9-27-2 SHERIFF** requesting discussion of mental health issues in the Saginaw County Jail and to provide an update on various other items of interest in the Sheriff's Office.
-- Courts & Public Safety (*Receive & File*)
- 9-27-3 PUBLIC WORKS** submitting a Resolution authorizing the Public Works Commissioner to sign a contract and undertake a project known as the "Village of St. Charles Water Supply System Improvements" under Act 185 as requested by the Village of St. Charles.
-- County Services (**Res. 2022 - 10**)
- 9-27-4 SAGINAW FUTURE** submitting its third quarter report (April 1, 2022 – June 30, 2022) and request for \$25,350 in performance-based funding pursuant to the Second Amendment of the Saginaw County and Saginaw Future Services Agreement.
-- County Services (**9-27-3.1**)
- 9-27-5 COMMISSIONER DENNIS KRAFFT** submitting for consideration a Resolution Supporting the Concept of an Indoor Sports Complex for the Benefit of the Saginaw, Tuscola and Genesee County Area.
-- County Services (**Res. 2022 – 11**)
- 9-27-6 CITY OF FRANKENMUTH** sending notice of a public hearing on a new request for an Industrial Facilities Tax Exemption Certificate at Michigan Brand, Inc., 320 Heinlein Strasse, Frankenmuth, to construct two additions to its facility within an established district.
-- County Services (*Receive & File*)
- 9-27-7 SHERIFF** requesting amendment of its FY 2022 Budget by \$25,622.57 using revenue received from housing out of county juveniles to various line items.
-- Budget/Audit (**9-27-4.3**)
- 9-27-8 PURCHASING/RISK MANAGER** requesting a budget increase to the Equipment Revolving Pool Fund for up to \$5,000 using its fund balance to replace a large, color printer in the Controller's Office.
-- Budget/Audit (**9-27-4.6**)
- 9-27-9 SCCMHA** submitting its Annual Report – *Our Path Forward Adapting, Transforming and Creating a Healthier Community* – for the year ending September 30, 2021 in accordance with Resolution E amended as of March 19, 2019.
-- Human Services (*Receive & File*)
- 9-27-10 SHERIFF** requesting amendment of its FY 2022 Plus Home Surveillance Budget in the amount of \$150,483 by increasing the General Fund contribution to cover shortages in revenue and overages in expenses.
-- Budget/Audit (**9-27-4.4**)
- 9-27-11 PERSONNEL** requesting additional funding for FY 2022 in the amount of \$15,000 for the Corporation Counsel/Labor Relations activity and \$20,000 for the Corporation Counsel/Outside Legal Counsel activity.
-- Budget/Audit (**9-27-4.7**)



- 9-27-12 HEALTH DEPARTMENT** requesting amendment of (1) FY 2022 Budget to accept \$321,334 in COVID-related grant funding with no local match funds; and (2) FY 2023 Budget to accept \$1,148,175 in COVID-related grant funding with an in-kind contribution of \$111,736.
-- Budget/Audit **(9-27-4.8)**
- 9-27-13 INFORMATION TECHNOLOGY** requesting movement of \$1,400,000 from the FY 21 Mainframe Modernization Fund – Retained Earnings to FY 22 Fund Balance, due to vendor billing delays.
-- Budget/Audit **(9-27-4.9)**
- 9-27-14 TREASURER/CONTROLLER** sending the list of vendor transactions for the month of July 2022.
-- Budget/Audit **(9-27-4.1)**
- 9-27-15 TREASURER/CONTROLLER** sending the list of vendor transactions for the month of August 2022.
-- Budget/Audit **(9-27-4.1)**
- 9-27-16 EMERGENCY MANAGEMENT** requesting approval of a Resolution Approving the National Incident Management Systems (NIMS) established as the standard for incident management in Saginaw County and designates the Emergency Management Coordinator as the NIMS Local Point of Contact (LPOC).
-- Courts & Public Safety **(Res. 2022 - 9)**
- 9-27-17 EMERGENCY MANAGEMENT** submitting information on the Emergency Operations Plan and appointment of the Saginaw County Emergency Management Coordinator as the City of Saginaw’s EMC pursuant to resolution.
-- Courts & Public Safety *(Receive & File)*
- 9-27-18 CONTROLLER/CAO** requesting amendment of the FY 2022 Budget by increasing the audit activity by \$15,000 to cover additional costs associated with the single audit for year ending September 30, 2021.
-- Budget/Audit **(9-27-4.13)**
- 9-27-19 CONTROLLER/CAO** requesting approval of a Resolution Authorizing the Refunding of HealthSource Saginaw Unlimited Tax General Obligation (UTGO) Bonds, saving taxpayers between \$460,000 and \$525,000.
-- Budget/Audit **(Res. 2022 - 13)**
- 9-27-20 MEDICAL EXAMINER** requesting approval to amend the FY 2023 Fee Schedule and assess/invoice funeral homes fees for: (1) \$123/day if delay in body removal from County Medical Examiner-contracted cooler storage facilities exceeds 72 hours; and (2) \$160 - \$400 in transport fees depending on the County-contracted transportation costs for removal and transport from a death scene to a storage facility.
-- Budget/Audit **(9-27-4.11)**
- 9-27-21 FINANCE DIRECTOR** submitting changes to Draft #1 (Draft #2) of the proposed FY 2023 Budget for approval.
-- Budget/Audit **(Unfinished Business)**
- 9-27-22 INFORMATION TECHNOLOGY** requesting amendment of its FY 2022 Budget as to its phone line item .
-- Budget/Audit **(9-27-4.10)**



- 9-27-23 ANIMAL CARE & CONTROL** requesting amendment of its FY 2022 Budget to (1) Increase revenue by \$75,000 to reflect incoming donations to cover medical and kennel supplies; and (2) Move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance to cover operational costs, shelter supplies and other charges.
-- Budget/Audit **(9-27-4.12)**
- 9-27-24 FINANCE DIRECTOR** requesting amendment of the FY 2022 Harry W. Browne Airport budget by increasing the fuel sales revenue and corresponding expenditure \$90,000 for purchases of fuel.
-- Budget/Audit **(9-27-4.2)**
- 9-27-25 CONTROLLER/CAO** submitting proposed Saginaw County Funding Metrics for the annual appropriation to Saginaw Future, Inc. for economic development activities in FY 2023.
-- Budget/Audit **(9-27-4.14)**
- 9-27-26 RETIREMENT/BENEFITS ADMINISTRATOR** requesting approval to extend a current contract with Amy Deford, retired Benefits Administrator from September 10, 2022 – December 10, 2022 to provide critical consulting and training services with the conversion to the Tyler/Munis Payroll and Benefits system.
-- Labor Relations **(9-27-5.1)**
- 9-27-27 SHERIFF** requesting amendment of its FY 2022 Budget to increase the Sheriff's Motor Pool Budget by \$30,449 specifically in Gas, Grease & Oil, and to offset the increase by moving \$30,449 from Law Enforcement Vehicles to Law Enforcement Vehicle Rental – Sheriff account.
-- Budget/Audit **(9-27-4.5)**
- 9-27-28 FRANKENMUTH CONVENTION & VISITORS BUREAU** submitting its FY 2023 Budget for approval by the Board of Commissioners.
-- County Services **(9-27-3.2)**
- 9-27-29 HARRY W. BROWNE AIRPORT** requesting approval of a Resolution Authorizing MDOT contract 2022-0857 for the design of the rehabilitation of taxiway – C, D & E East.
-- County Services **(Res. 2022-12)**
- 9-27-30 PERSONNEL DIRECTOR** submitting the September 2022 Employment Status Report covering labor statistics for the month of August 2022.
-- Labor Relations *(Receive & File)*
- 9-27-31 HEALTH DEPARTMENT** requesting (1) to extend contracts with retirees Bethany Jacques, Mary Patnode, and Margaret Drayton beginning October 1, 2022 – September 30, 2023; (2) to change PCN Roster to reduce PCN #221057 currently 100% in 22160112 to 50% and move remaining 50% to 22160136; (3) to add a new PCN – 50% in 22160112 and 50% to 22160136; and (4) to combine PCN #221074 (.5 FTE – Hearing Technician) and PCN #221075 (.5 FTE – Hearing Technician) into a full-time position.
-- Labor Relations **(9-27-5.2)**
- 9-27-32 FINANCE DIRECTOR** submitting an Addendum to Draft #2 of the proposed FY 2023 Budget for approval.
-- Budget/Audit **(Unfinished Business)**



9-27-33 CIVIL/LABOR COUNSEL submitting three (3) Memorandums of Understanding: with TPOAM regarding transfer of an employee, and UAW Local 455 Unit 49 (Paraprofessionals) and Unit 50 (Professionals) regarding an increase in employee contributions to the Health Care Savings Program.

-- Labor Relations (**9-27-5.3**)

9-27-34 CONTROLLER/CAO submitting an amendment of the FY 2022 General Fund Budget by \$250,000 for contribution to Great Lakes Bay Michigan Works! to cover a potential deficit.

-- Executive (**9-27-6.2**)

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair**

None

2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**

None

3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

3.1) **SAGINAW FUTURE**, re: Approval of \$25,350 in performance-based funding pursuant to the Services Agreement between Saginaw County and Saginaw Future

3.2) **FRANKENMUTH CVB**, re: Approval of FY 2023 Budget

- ***Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1 and 3.2 leaving room for exceptions. Motion carried unanimously.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

SEPTEMBER 27, 2022

Your committee considered Communication No. 9-27-4 from JoAnn Crary, President of Saginaw Future, requesting \$25,350 in performance-based funding pursuant to the Second Amendment of the Saginaw County and Saginaw Future Services Agreement.

The committee met with Tom Miller, Vice President of Saginaw Future, who explained the performance-based funding metrics address job creation, new investment, and government contracts awarded. The county already provided \$115,175 in the first and second quarters, leaving a balance of \$34,825 to be “earned-out” through the performance metrics. During the April 1 - June 30, 2022 quarter, SFI performed in each category and is requesting \$25,350 per the services agreement.

We recommend approval of the request for \$25,350 in performance-based funding for the third quarter of the agreement.



Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

SEPTEMBER 27, 2022

Your committee considered Communication No. 9-27-28 from Jamie Furbush, President/CEO of the Frankenmuth Convention & Visitors Bureau (CVB), submitting its FY 2023 Budget for approval by the Board of Commissioners.

We met with Ms. Furbush who stated the budget has been approved by the Frankenmuth CVB Board. She provided a condensed budget report that reflects changes made due to criteria changes adopted a couple of years ago.

We recommend approval of proposed FY 2023 Budget of the Frankenmuth CVB, as required under the Management Agreement.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **FINANCE DIRECTOR/TREASURER**, re: Approval of vendor transactions for July and August 2022
- 4.2) **FINANCE DIRECTOR**, re: Approval to increase the HWB Airport by \$90,000 for fuel purchases
- 4.3) **SHERIFF**, re: Approval to amend its FY 2022 Budget by \$25,622.57 using revenue received from housing out of county juveniles to various line items
- 4.4) **SHERIFF**, re: Approval to amend its FY 2022 Budget by \$150,483 in the PLUS Home Surveillance Program by increasing the General Fund contribution
- 4.5) **SHERIFF**, re: Approval to increase the Sheriff's Motor Pool Budget by \$30,449 from Law Enforcement Vehicles to Law Enforcement Vehicle Rental
- 4.6) **PURCHASING/RISK MANAGER**, re: Approval to increase the FY 2022 Budget in the Equipment Revolving Pool Fund for up to \$5,000 for the purchase of a replacement printer
- 4.7) **PERSONNEL**, re: Approval of additional funding for FY 2022 for \$15,000 for the Corporation Counsel/Labor Relations activity and \$20,000 for the Corporation Counsel/Outside Legal Counsel activity
- 4.8) **HEALTH DEPARTMENT**, re: Amendment of FY 2022 Budget to accept \$321,334 in COVID-related grant funding and amendment of the FY 2023 Budget to accept \$1,148,175 in COVID-related grant funding
- 4.9) **INFORMATION TECHNOLOGY**, re: Approval to move \$1,400,000 from the FY 2021 Mainframe Modernization Fund – Retained Earnings to FY 2022 Fund Balance due to vendor billing delays



- 4.10) **INFORMATION TECHNOLOGY**, re: Approval to amend the FY 2022 General Fund Budget by increasing its phone line item by \$22000 using Revenue Replacement funds
- 4.11) **MEDICAL EXAMINER**, re: Approval to amend the FY 2023 Fee Schedule to charge \$123/day for delay in body removal and the actual cost of transportation
- 4.12) **ANIMAL CARE & CONTROL**, re: Approval to increase revenue by \$75,000 to reflect donations and move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance to cover operational costs, shelter supplies and other charges
- 4.13) **CONTROLLER/CAO**, re: Approval to amend the FY 2022 Budget by increasing the audit activity by \$15,000 using Revenue Replacement funds due to additional costs associated with the audit
- 4.14) **CONTROLLER/CAO**, re: Approval of Funding Metrics for FY 2023 for Saginaw Future
 - **Commissioner Krafft moved, seconded by Commissioner Boyd, to approve 4.1 – 4.10 and 4.12 – 4.13 excluding 4.11 and 4.14 due to them pertaining to the FY 2023 Budget. There were no further exceptions and the motion carried unanimously.**
 - **Commissioner Krafft moved, seconded by Commissioner Boyd, to approve 4.11 and 4.14 leaving room for exceptions. There were no exceptions and the motion carried unanimously.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

SEPTEMBER 27, 2022

In accordance with State Statute and County Policy, your Budget/Audit Committee reviewed the claims for presentation to the Board of Commissioners, as listed below:

<u>Comm. No.</u>	<u>Payment Type</u>	<u>Period</u>	<u>Amount</u>
9-27-14	Electronic/Voucher Transactions	July 1 – 31, 2022	\$ 7,735,424.52
9-27-15	Electronic/Voucher Transactions	Aug. 1 – 31, 2022	\$8,927,750.49

We recommend the payments be approved as compiled and submitted by the Treasurer's Office and Accounting Division of the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-24 from Koren Thurston, Finance Director, requesting an amendment of the FY 2022 Harry W. Browne Airport budget by increasing the fuel sales revenue and corresponding expenditure \$90,000 for purchases of fuel. We met with Ms. Thurston who explained the fuel prices for aviation and jet fuel have increased as well as demand.

We recommend approval of the Harry W. Bowne Airport FY 2022 budget increase of \$90,000 for purchases of fuel due to increasing prices.



Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT
Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3 **SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-7 from Sheriff Federspiel, requesting amendment of its FY 2022 Budget by \$25,622.57 using revenue received from housing out of county juveniles to various line items.

We met with Undersheriff Gomez who spoke about the revenue that has been earned and how it could be reinvested into the other Sheriff’s Office funds as follows:

Item Number	Name	Amount
10135100-93000	Building R & M	\$9,000.00
10135100-93020	Grounds and Maintenance	\$7,500.00
10135100-93100	Equipment R & M	\$3,800.00
10135100-72620	Janitorial	\$4,500.00
10135100-94010	Rental Space	\$580.00
10135100-91500	Membership	\$138.30
10135100-93300	Software Maintenance	\$38.27
10135100-93320	Software Licensing	\$66.00

We recommend approval of the FY 2022 Budget amendment of \$25,622.57 in the Sheriff’s Office.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT
Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4 **September 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-10 from Sheriff Federspiel, requesting amendment of the FY 2022 Plus Home Surveillance Budget in the amount of \$150,483 by increasing the General Fund contribution to cover shortages in revenue and overages in expenses.



Undersheriff Gomez explained that the shortages are lagging due to Judges not assessing fines, expenses increasing for tethers, and the contract for outsourcing not having gone fully into effect. The amended line items are as follows:

Item Number	Name	Amount
28030114-60214	Assessment Fees Revenue	\$2,590 Decrease
28030114-65400	Connection Fees Revenue	\$11,933 Decrease
28030114-65400	Equipment Rental	\$130,000 Increase
28030114-83900	Lab Fees	\$5,000 Increase
28030114-72610	Other Operating Supplies	\$960 Increase

We recommend approval of an amendment of the FY 2022 Plus Home Surveillance Budget in the amount of \$150,483 by increasing the General Fund contribution.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.5

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-27 from Lieutenant Russell Kolb, requesting amendment of the FY 2022 Budget to increase the Sheriff’s Motor Pool Budget by \$30,449.

We met with Undersheriff Gomez where he explained the increase would be utilized specifically in Gas, Grease & Oil due to the increase in gas used by road patrol. This would be offset by moving \$30,449 from Law Enforcement Vehicles to Law Enforcement Vehicle Rental – Sheriff account.

We recommend approval of an amendment of the FY 2022 Budget to increase the Sheriff’s Motor Pool Budget by \$30,449.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.6

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-8 from Kelly Suppes, Purchasing/Risk Manager, requesting a budget increase to the Equipment Revolving Pool Fund for up to \$5,000 using its fund balance to replace a large, color printer in the Controller's Office. Ms. Suppes explained that the current color printer has been used on a large-scale in the office for over six (6) years. The printer is now at the end of its useful life.

We recommend approval of a budget increase to the Equipment Revolving Pool Fund for up to \$5,000 in the Controller's Office.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.7

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-11 from Jennifer Broadfoot, Personnel Director, requesting additional funding for FY 2022 in the amount of \$15,000 for the Corporation Counsel/Labor Relations activity and \$20,000 for the Corporation Counsel/Outside Legal Counsel activity.

We met with Ms. Broadfoot and she stated that the Labor Relations Activity has exceeded the budget due to the processing of disciplinary actions, grievances, mid-term changes to collective bargaining agreements and an arbitration. The Outside Legal Activity exceeded budget as well due to matters related to Michigan Works! and a conflict of interest.

We recommend approval of additional funding for FY 2022 in the amounts of \$15,000 and \$20,000 as is allocated above.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.8

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-12 from Christina Harrington, Health Officer, requesting amendment of (1) FY 2022 Budget to accept \$321,334 in COVID-related grant funding with no local match funds; and (2) FY 2023 Budget to accept \$1,148,175 in COVID-related grant funding with an in-kind contribution of \$111,736.

The committee met with Ms. Harrington who explained that two grants were awarded to the Health Department. MPHI awarded \$60,000 for a COVID-19 Health Equity grant and MDHHS awarded \$261,334 for a Reopening Schools HRA grant. Ms. Harrington also confirmed that there will be no local funds required.

We recommend approval of (1) an adjustment to the Health Department FY 2022 Budget of \$321,334 to reflect the additional COVID-19 related grants, and (2) an amendment to the FY 2023



Health Department Budget by increasing grant revenues of \$1,148,175 and related expenses, including recognition of in-kind services, in the amount of \$111,736.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.9 **SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-13 from Josh Brown, Information Technology Director, requesting movement of \$1,400,000 from the FY 2021 Mainframe Modernization Fund – Retained Earnings to FY 2022 Fund Balance, due to vendor billing delays.

The committee met with Mr. Brown where he explained that this movement would allow Information Technology to remit payment to the vendors so that the Mainframe project can move closer to completion in the next year.

We recommend approval to move \$1,400,000 from the FY 2021 Mainframe Modernization Fund – Retained Earnings to the FY 2022 Budget.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.10 **SEPTEMBER 27, 2022**

Your Budget/Audit Committee considered Communication No. 9-27-22 from Josh Brown, Information Technology Director, requesting amendment of its FY 2022 GF Budget phone line item.

The committee met with Mr. Brown where he stated the amount needed is \$22,000. The need is due to overages on the phone line item.

We recommend approval of amending the FY 2022 General Fund Budget Phone Line item by \$22,000 using Revenue Replacement funds.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski



FROM: COMMITTEE ON BUDGET/AUDIT -- 4.11

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-20 from Dr. Russell Bush, MD, MPH, requesting approval to amend the FY 2023 Fee Schedule and assess/invoice funeral homes fees for: (1) \$123/day if delay in body removal from County Medical Examiner-contracted cooler storage facilities exceeds 72 hours; and (2) \$160 - \$400 in transport fees depending on the County-contracted transportation costs for removal and transport from a death scene to a storage facility.

The committee met with Dr. Bush about the costs and the estimated revenue that would be brought to the department due to other counties utilizing our storage facilities. Dr. Bush spoke about how often there are delays on removals and how the cost would work as an incentive.

We recommend approval to amend the FY 2023 Fee Schedule to charge \$123/day for delay in body removal and the actual cost of transportation.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.12

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-23 from Bonnie Kanicki, Animal Care & Control Director, requesting amendment of its FY 2022 Budget to (1) Increase revenue by \$75,000 to reflect incoming donations; and (2) Move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance.

The committee met with Ms. Kanicki who spoke about reflecting the recent donations in the budget to cover medical and kennel supplies. Ms. Kanicki also stated that the amounts moved from Wages & Fringes and the Fund Balance will be used to cover operational costs, shelter supplies and other charges.

We recommend approval to increase revenue by \$75,000 to reflect donations, as well as move \$25,000 from Wages & Fringes and \$144,000 from Fund Balance to cover an estimated shortfall of \$244,000.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.13

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-18 from Robert Belleman, Controller/CAO, requesting amendment of the FY 2022 Budget by increasing the audit activity by \$15,000.

The committee met with Mr. Belleman who stated that the increase would be used to cover additional costs associated with the single audit for year ending September 30, 2021.



We recommend approval to amend the FY 2022 Budget by increasing the audit activity by \$15,000 using Revenue Replacement funds.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.14

SEPTEMBER 27, 2022

Your Budget/Audit Committee considered Communication No. 9-27-25 from Robert Belleman, Controller/CAO, submitting proposed Saginaw County Funding Metrics for the annual appropriation to Saginaw Future, Inc. for economic development activities in FY 2023.

The committee met with Mr. Belleman who explained that the FY 2023 General Fund budget includes a \$50,000 contribution to Saginaw Future. The remaining \$150,000 contribution would be made when Saginaw Future achieves three (3) metrics identified as \$60,000 for Job Creation (400), \$60,000 for New Investment (\$125 Million), and \$30,000 for Government Contracts Awarded (\$28.5 Million.) In addition, Saginaw Future will provide a quarterly report to the County Services Committee to show how it met these metrics for that quarter and how this equates to additional Saginaw County investment.

We recommend approval of the proposed Saginaw County Funding Metrics for Saginaw Future for economic development activities in FY 2023.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **RETIREMENT/BENEFITS**, re: Approval to extend employment contract with Amy Deford to assist with Tyler/Munis conversion to December 31, 2022
- 5.2) **HEALTH DEPARTMENT**, re: Approval to extend contracts with retirees, make changes to various PCNs, and combine part-time PCNs into a full-time position
- 5.3) **CIVIL/LABOR COUNSEL**, re: Approval of a Memorandum of Understanding (MOU) with TPOAM regarding transfer of an employee from Friend of the Court to District Court and two (2) MOUs with UAW Local 455 regarding the Health Care Savings Program

- ***Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1 – 5.3 leaving room for exceptions. 5.2 was excepted by Harris and the motion as to 5.1 and 5.3 carried unanimously.***
- ***After discussion regarding 5.2 and the reasoning behind the changes to PCNs, the original motion to approve carried unanimously.***



FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

SEPTEMBER 27, 2022

Your Labor Relations Committee considered Communication No. 9-27-26 from Patricia Johnson, Retirement/Benefits Administrator, requesting approval to extend a current contract with Amy Deford, retired Benefits Administrator.

We spoke with Ms. Johnson and she stated that the request would extend the contract from September 10, 2022 – December 10, 2022 to provide critical consulting and training services with the conversion to the Tyler/Munis Payroll and Benefits system. We then spoke about the benefits of extending the contract with Amy Deford and that there is no cost to keep her on retainer if not using her services. Ms. Johnson explained that the goal is to implement the new software in January 2023 and Amy Deford will be most valuable in assisting with the conversion. The committee decided it would be best to extend the contract through the end of the year, December 31, 2022, to be renewed or dissolved at that time.

We recommend approval to extend the employment contract with Amy Deford to assist with the Tyler/Munis conversion through December 31, 2022.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

SEPTEMBER 27, 2022

Your Labor Relations Committee considered Communication No. 9-27-31 from Christina Harrington, requesting (1) to extend contracts with retirees Bethany Jacques, Mary Patnode, and Margaret Drayton beginning October 1, 2022 – September 30, 2023; (2) to change PCN Roster to reduce PCN #221057 currently 100% in 22160112 to 50% and move remaining 50% to 22160136; (3) to add a new PCN – 50% in 22160112 and 50% to 22160136; and (4) to combine PCN #221074 (.5 FTE – Hearing Technician) and PCN #221075 (.5 FTE – Hearing Technician) into a full-time position.

Our committee met with Ms. Harrington and she offered details about the duties of each position and the goals within the restructure of the Health Department. The new positions would offer more mobility in the community as well as allowing expertise to be utilized in a better way.

We recommend approval of all four (4) requests regarding extension of contracts with retirees for various services and changes to the PCN roster in the Health Department as noted above.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

SEPTEMBER 27, 2022

Your Labor Relations Committee considered Communication No. 9-27-33 from Dave Gilbert, County Civil/Labor Counsel, submitting three (3) Memorandums of Understanding.



We met with Mr. Gilbert who explained the three requests. One Memorandum of Understanding is with TPOAM regarding transfer of an employee from Friend of the Court to District Court. The other two Memorandums of Understanding are with UAW Local 455 Unit 49 (Paraprofessionals) and Unit 50 (Professionals) regarding an increase in employee contributions to the Health Care Savings Program. The committee was informed that all have been approved by the Union spoke and the increased health care contributions would not add a cost to the county.

We recommend approval of the three (3) Memorandums of Understanding submitted by County Civil/Labor Counsel as noted above and authorize the proper county officials to implement same.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

6. **Executive Committee – C. Ruth, Chair**

6.1) **CONTROLLER/CAO**, re: Approval of American Rescue Plan Act (ARPA) funding requests

6.2) **CONTROLLER/CAO**, re: Approval to amend the General Fund FY 2022 Budget by \$250,000 for potential deficit at Great Lakes Bay Michigan Works!

- ***Ruth moved, seconded by Little, to approve 6.1 and 6.2 from the Addendum that were added after a special Executive Committee meeting held prior to the board session. Motion carried unanimously.***

FROM: EXECUTIVE COMMITTEE -- 6.1

SEPTEMBER 27, 2022

Your Executive Committee met and considered referrals from the September 14, 2022, Committee of the Whole meeting regarding ARPA funding. The following items were considered at the Executive Committee meeting:

1. Communication No. 9-24-2a from Tony DePelsMaeker, Maintenance Director, requesting approval of HVAC Courthouse renovations costs utilizing \$2 million from the Capital Improvement fund and the remaining balance of \$8,103,300 from ARPA funds.
2. Communication No. 9-14-3 from Patricia Johnson, Retirement/Benefits Administrator, requesting approval to use up to \$612,000 from ARPA funds to cover healthcare costs related to COVID-19 through December 31, 2022.
3. A communication from Commissioners Harris and Krafft requesting approval to reduce the amount allocated to Guidehouse for consultant services related to ARPA from \$925,000 to up to \$250,000 to free up the remaining funds.



4. A communication requesting approval to contribute additional funds to Spaulding Township (46,495); Tri-Township Fire Department (84,150); and Chesaning – Brady Fire Department (\$125,000), and to add Buena Vista Fire Department with up to \$75,000 to replace their original request.

We recommend approval of the ARPA funding allocations as stated above.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

SEPTEMBER 27, 2022

Your Executive Committee met and considered Communication No. 9-27-34 from Robert Belleman, Controller/CAO, requesting approval to amend the FY 2022 General Fund budget by \$250,000 for the contribution to Great Lakes Bay Michigan Works to cover a potential deficit.

The committee met with Mr. Belleman where he explained this amendment would allow Saginaw County to cover the entire estimated deficit of \$96,200 and charge the other counties their share. This would accomplish the budget reflecting accurately during the year end procedures.

We recommend approval to amend the FY 2022 General Fund budget by \$250,000 to reflect the potential deficit within the GLBMW! Administrative budget.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

7. **Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair**

None

9. **Committee Compensation**

9-27-22.1) August 7, 2022 – August 20, 2022

9-27-22.2) August 21, 2022 – September 3, 2022

9-27-22.3) September 4, 2022 – September 17, 2022

- ***Commissioner Matthews moved, seconded by Commissioner Slodowski, to approve 9-27-22.1, 9-27-22.2 and 9-27-22.3. The motion carried unanimously.***



COMMITTEE COMPENSATION - 9.27.22.1

September 27, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 7 - August 20, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/08/22	Labor Relations Committee	Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
2	08/11/22	Michigan Works! Executive Committee/ Midland	Ruth	\$50.00	1
3	08/15/22	Northern Michigan Counties Association	Slodowski	\$50.00	1
4	08/15/22	HealthSource Saginaw Advisory Board	Slodowski	\$25.00	1
5	08/16/22	Labor Relations Committee- Special Meeting	Webster	\$25.00	1
			Harris	\$25.00	1
			Ruth	\$25.00	1
6	08/16/22	Board Session Boyd, Ewing, Harris, Tany, Slodowski, Webster, Winiecke, Ruth		\$400.00	8
7	08/17/22	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
8	08/18/22	Commission on Aging	Ewing	\$50.00	1
9	08/18/22	Community Action Committee	Little	\$50.00	1
TOTAL				\$1,050.00	23

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (8-19-2022)

COMMITTEE COMPENSATION - 9.27.22.2

September 27, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held August 21, 2022 - September 3, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	08/24/22	Frankenmuth CVB & Chamber	Krafft	\$50.00	1
2	08/24/22	Dispatch Communications	Winiecke	\$50.00	1
3	08/31/22	Union/Mgmt. Committee	Matthews	\$50.00	1
TOTAL				\$150.00	3

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-2-2022)



COMMITTEE COMPENSATION - 9.27.22.3

September 27, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 4, 2022 - September 17, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	09/06/22	Human Services Committee	Little	\$50.00	1
			Webster	\$50.00	1
			Slodowski	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	09/06/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Boyd	\$50.00	1
			Winiecke	\$25.00	1
			Ruth	\$25.00	1
3	09/07/22	Crime Prevention Council	Ruth	\$50.00	1
4	09/07/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$25.00	1
5	09/08/22	Saginaw Future Board	Webster	\$25.00	1
6	09/08/22	Budget/Audit Committee	Krafft	\$25.00	1
			Boyd	\$25.00	1
			Slodowski	\$25.00	1
			Tany	\$25.00	1
			Ruth	\$25.00	1
7	09/08/22	Special Board Session re: MI Works! Boyd, Ewing, Harris, Krafft, Little, Matthews, Tany, Slodowski, Webster, Winiecke, Ruth	11 Present	\$550.00	11
8	09/12/22	Labor Relations Committee	Webster	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
9	09/13/22	Committee of the Whole Boyd, Ewing, Harris, Krafft, Matthews, Tany, Slodowski, Webster, Winiecke, Ruth	10 Present	\$500.00	10
10	09/14/22	SC CVB	Ruth	\$25.00	1
11	09/14/22	Committee of the Whole Boyd, Ewing, Harris, Krafft, Matthews, Tany, Slodowski, Webster, Winiecke, Ruth	10 Present	\$500.00	10
12	09/15/22	Frankenmuth CVB	Krafft	\$50.00	1
13	09/15/22	9-1-1 Authority Board	Boyd	\$50.00	1



			Matthews	\$50.00	1
14	09/15/22	Commission on Aging	Ewing	\$50.00	1
15	09/15/22	Community Action Committee	Little	\$50.00	1
			TOTAL	\$2,800.00	61

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-16-2022)

RESOLUTIONS

SAGINAW COUNTY

RESOLUTION 2022 - 9

RESOLUTION ESTABLISHING A STANDARD FOR INCIDENT MANAGEMENT

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 27th day of September, 2022 at 5:00 p.m.

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke

**Commissioner Harris offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Krafft.**

WHEREAS, The President in Homeland Security Directive (HSPD)-5 directed the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach for Federal, State, local, and tribal governments to work together efficiently to prevent, prepare for, respond to, and recover from domestic incidents, regardless of cause, size or complexity; and

WHEREAS, the collective input and guidance from all Federal, State, local, and tribal homeland security partners has been, and will continue to be, vital to the development, effective implementation, and utilization of a comprehensive NIMS; and

WHEREAS, it is necessary and desirable that all Federal, State, local, and tribal emergency agencies and personnel coordinate their efforts to effectively and efficiently provide the highest levels of incident management; and

WHEREAS, to facilitate the most efficient and effective incident management, it is critical that Federal, State, local, and tribal organizations utilize standardized terminology, standardized organizational structures, interoperable communications, consolidated action plans, unified command structures, uniform personnel qualification standards, uniform standards for planning, training, and exercising, comprehensive resource management, and designated incident facilities during emergencies or disasters; and

WHEREAS, the NIMS standardized procedures for managing personnel, communications, facilities, and resources will improve the county’s ability to utilize federal funding to enhance local and state agency readiness, maintain first responder safety, streamline incident management processes; and



WHEREAS, the Incident Command System components of NIMS are already an integral part of various incident management activities throughout the county, including current emergency management training programs; and

WHEREAS, the National Commission on Terrorist Attacks (9-11 Commission) recommended the adoption of a standardized Incident Command System; and

WHEREAS, a specific individual needs to be designated as a Local Point of Contact (LPOC) to coordinate NIMS activities and to ensure compliance;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Saginaw County, Michigan, that the National Incident Management System (NIMS) is hereby established as the standard for incident management in Saginaw County, Michigan.

BE IT FURTHER RESOLVED that the Saginaw County Emergency Management Coordinator is hereby designated as the NIMS Local Point of Contact (LPOC).

YEAS: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke – **11**

NAYS: - **0**

ABSENT: - **0**

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)

) SS:

COUNTY OF SAGINAW)

I hereby certify that the foregoing is a true and complete copy of a resolution duly adopted by the Board of Commissioners of the County of Saginaw at a regular meeting held on September 27, 2022, the original of which resolution is on file in my office. I further certify that notice of said meeting was given in accordance with the provisions of the Open Meetings Act.

Vanessa Guerra, Saginaw County Clerk

SAGINAW COUNTY

RESOLUTION 2022 - 10

RESOLUTION FOR THE ST. CHARLES WATER SUPPLY SYSTEM IMPROVEMENTS

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 27th day of September, 2022 at 5:00 p.m.

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke

Commissioner Webster offered the following resolution and moved for adoption.

The motion was seconded by Commissioner Winiecke.



WHEREAS, the County of Saginaw (the "County"), by resolution of its Board of Commissioners, has established a Department of Public Works for the administration of the powers conferred upon the County by Act 185 of the Michigan Public Acts of 1957, as amended ("Act 185"), which Department is administered by the Saginaw County Public Works Commissioner, acting as the Board of Public Works, under the general control of the Board of Commissioners; and

WHEREAS, the Village Council of the Village of St. Charles (the "Village"), by resolution adopted on April 12, 2022, has requested the County, acting through its Department of Public Works under Act 185, to assist the Village in financing the acquisition and construction of improvements to the Village's water supply system (the "System") consisting of the replacement of water mains together with related improvements, including, but not limited to, the restoration of property, streets, rights-of-way and easements affected by the improvements, the replacement of water service lines, and improvements to related facilities, as well as all work necessary and incidental to these improvements (collectively, the "Project"); and approved the proposed St. Charles Water Supply System Improvements Contract, dated as of September 1, 2022, between the County and the Village (the "Contract"), which provides for the acquisition, construction and financing of the Project; and

WHEREAS, the establishment of a County project as requested by the Village will protect the public health and welfare of the citizens of the Village to be served by the Project; and

WHEREAS, there has been presented to this Board by the Public Works Commissioner a description of the specific area to be served by the Project and estimates of cost and the period of usefulness thereof and the proposed Contract relating to the acquisition, construction and financing of the Project; and

WHEREAS, in order to provide financing to pay part of the costs of the Project, the County expects to issue its bonds (the "Bonds") pursuant to the Contract in the amount of \$3,600,000 (the estimated cost of the Project less a Village contribution of \$403,000 (which contribution amount includes an anticipated, but not yet secured, Michigan Department of Transportation grant of \$250,000)) in anticipation of payments to be made by the Village pursuant to the Contract, which Bonds shall be a full faith and credit limited tax general obligation of the County.

WHEREAS, the County desires to approve the Project as a County project under Act 185, approve the Contract and authorize the issuance of the Bonds; and

WHEREAS, it is anticipated that the County will advance a portion of the costs of the Project prior to the issuance of the Bonds, such advances to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the "Reimbursement Regulations") specifies conditions under which a reimbursement allocation may be treated as an expenditure of the proceeds of tax-exempt obligations, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF SAGINAW, as follows:

1. The Board of Commissioners of the County hereby authorizes and directs the Public Works Commissioner, acting as the Board of Public Works, to undertake the Project under Act 185 as requested by the Village.



*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

**Commissioner Webster offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Matthews.**

WHEREAS, a regional sports complex is proposed to be constructed and located in Frankenmuth, Michigan, located in the County of Saginaw. The total cost for the project is estimated at \$35-\$40 million, and

WHEREAS, the project, once completed, will create an operational regional sports complex complete with basketball courts, volleyball courts, soccer fields, and baseball/softball fields. A feasibility study indicates that this project will bring thousands of new visitors to the region and generate over \$6 million in direct economic activity annually, and

WHEREAS, the overall economic impact is expected to increase demand for the hospitality industry in not just Frankenmuth and Saginaw County, but for the entire region from Midland to Flint to Bay City and the Thumb. Estimates indicate that this project will increase the demand for room rentals in the region by 15,000 per year allowing for the expansion of existing facilities and building of new hotels across the area, and

WHEREAS, request has been sent to the state of Michigan to assist in one-time capital costs of up to \$10 million, on the basis the ongoing maintenance of the facility is thereafter sustainable, and

WHEREAS, regional support of a \$10 million capital campaign, combined with support of the Frankenmuth Convention and Visitors Bureau's Board of Directors preparing to finance up to an additional \$15 million for the project, which will be repaid through the revenue generated from the local Frankenmuth hotel bed tax (without increasing taxes).

NOW, THEREFORE, BE IT RESOLVED THAT: The Saginaw County Board of Commissioners does hereby support the concept of an indoor sports complex, and believes this project will provide a desirable outcome in the form of a healthy and vibrant activity for a broad variety of participants, generating a strong economic ripple effect for hospitality services, including overnight, dining, retail, and personal services, that extend to the general region, including Saginaw, Tuscola and Genesee Counties.

YEAS: *Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - 11*

NAYS: - 0

ABSENT: - 0

RESOLUTION 2022-11 DECLARED ADOPTED.

STATE OF MICHIGAN

COUNTY OF SAGINAW

I, the undersigned, the duly qualified and acting Clerk of Saginaw County, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County board of Commissioners at a regular meeting held on the 27th day of September 2022, the original of which resolution is on file in my office.



Vanessa Guerra, County Clerk

**COUNTY OF SAGINAW
2022 – 13
RESOLUTION OF BOARD OF COMMISSIONERS**

At a regular meeting of the Board of Commissioners of the County of Saginaw (the "County") held on the 27th day of September, 2022.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

ABSENT: - **0**

**Commissioner Krafft offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Tany.**

WHEREAS, HealthSource Saginaw, Inc. (the "Corporation"), a municipal health facilities corporation incorporated by the County under and pursuant to Act 230, Public Acts of Michigan, 1987, as amended ("Act 230"), issued its County of Saginaw Unlimited Tax General Obligation Bonds, Series 2004, dated as of November 23, 2004, in the principal amount of \$33,870,000 (the "2004 Bonds") on November 23, 2004; and

WHEREAS, the Corporation under and pursuant to Act 230 issued its County of Saginaw Unlimited Tax General Obligation Refunding Bonds, Series 2013, dated February 20, 2013 in the principal amount of \$26,685,000 (the "Prior Bonds") for the purpose of refunding the 2004 Bonds in order to achieve a savings in debt service for the Corporation and the County; and

WHEREAS, pursuant to the provisions of Act 230, the Corporation has commenced proceedings to issue its County of Saginaw Unlimited Tax General Obligation Refunding Bonds, Series 2022 (the "Refunding Bonds") to refund all or a part of the outstanding Prior Bonds and to pay the cost of issuing the Refunding Bonds in a principal amount not to exceed \$17,000,000; and

WHEREAS, at a primary election held within the County of Saginaw (the "County") on August 3, 2004, the taxpayers of the County approved a proposition pledging the County's full faith and credit to guarantee the payment of the Prior Bonds; and

WHEREAS, pursuant to Section 406 of Act 230, a majority vote of the members serving on the Board of Commissioners of the County is required to approve the issuance of the Refunding Bonds before the resolution of the Board of Trustees of the Corporation authorizing the issuance of the Refunding Bonds (the "Bond Resolution") shall take effect; and

WHEREAS, the Bond Resolution contemplates the pledge by the County of Saginaw of its unlimited tax full faith and credit to guarantee the payment of the principal of and interest on the Refunding Bonds; and

WHEREAS, Act 230 authorizes the County of Saginaw to pledge its full faith and credit to guarantee the payment of the principal of and interest on the Refunding Bonds; and



WHEREAS, this Board of Commissioners wishes to pledge the full faith and credit of the County of Saginaw to guarantee the payment of the principal of and interest on the Refunding Bonds, and hereby determines it is necessary and advisable that such a borrowing and the issuance of the Refunding Bonds be undertaken in accordance with Act 230 and as provided herein.

NOW, THEREFORE, BE IT RESOLVED by this Board of Commissioners of the County of Saginaw, Michigan, as follows:

3. The issuance and sale of the Refunding Bonds by the Corporation in a principal amount not to exceed \$17,000,000 to refund all or a part of the Prior Bonds and to pay the cost of issuing the Refunding Bonds is hereby approved.
 - The unlimited tax full faith and credit of the County of Saginaw are hereby pledged to guarantee the prompt payment of the principal of and interest on the Refunding Bonds authorized to be issued and sold pursuant to the Bond Resolution of the Corporation adopted on September 15, 2022. There shall be levied upon the tax rolls of the County in each year a sum not less than the amount estimated to be sufficient to pay the principal of and interest on the Refunding Bonds as the same shall become due, the probable delinquency in collection and any net revenues derived from the operation of HealthSource Saginaw, Inc. (but only to the extent that the Board of Trustees of the Corporation determines to make such net revenues, if any, available for such payment), being taken into account in making such estimate. Taxes required to be levied to meet the principal and interest obligations shall be without limitation as to rate or amount.
4. The Refunding Bonds shall contain such terms and shall be sold to the purchaser as determined by the Board of Trustees of the Corporation.
 - The Refunding Bonds shall be issued and delivered in accordance with the provisions of Act 230.
5. The County covenants to comply with all applicable requirements of the Internal Revenue Code of 1986, as amended, necessary to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes. The County Treasurer, the County Controller/Chief Administrative Officer, the Financial Service Manager and other appropriate County officials are authorized to do all things necessary (including the making of such covenants of the County as shall be appropriate) to assure that the interest on the Refunding Bonds will be and will remain excludable from gross income for federal income tax purposes.
 - The County Treasurer, the County Controller/Chief Administrative Officer and the Financial Service Manager are each severally authorized to cause the preparation of an official statement for the Refunding Bonds for purposes of compliance with Rule 15c2-12 issued under the Securities Exchange Act of 1934, as amended (the "Rule"), if necessary, and to do all other things necessary to comply with the Rule. After the award of the Refunding Bonds, if necessary, the County will provide copies of a "final official statement" as defined in paragraph (f)(3) of the Rule on a timely basis and in reasonable quantity as requested by the initial purchaser of the Refunding Bonds to enable the initial purchaser to comply with paragraph (b)(4) of the Rule and the rules of the Municipal Securities Rulemaking Board. The County Treasurer, the County



Controller/Chief Administrative Officer and the Financial Service Manager are authorized to enter into such agreements as may be required to enable the initial purchaser to comply with the Rule.

6. The County Treasurer, the County Controller/Chief Administrative Officer and the Financial Service Manager are each severally authorized to execute and deliver in the name and on behalf of the County a continuing disclosure certificate, if necessary, to comply with the requirements for a continuing disclosure undertaking by the County pursuant to paragraph (b)(5) of the Rule, and amendments to such certificate from time to time in accordance with the terms of such certificate (the certificate and any amendments thereto are collectively referred to herein as the "Continuing Disclosure Certificate"). The County hereby covenants and agrees that it will comply with and carry out all the provisions of the Continuing Disclosure Certificate should one be required.

▪ The issuance and sale of the Refunding Bonds are subject to the provisions of Act No. 34, Public Acts of Michigan, 2001, as amended ("Act 34"), and, if necessary, the County Treasurer, the County Controller/Chief Administrative Officer and the Financial Service Manager are each severally authorized and directed to make application to the Michigan Department of Treasury for permission to issue and sell the Refunding Bonds as provided by the terms of Act 34. After discussion, the vote was:

YEAS: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

NAYS: - **0**

ABSENT: - **0**

A majority of the members of the County Board of Commissioners having voted therefor, the Resolution of Board of Commissioners was adopted.

RESOLUTION DECLARED ADOPTED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of the County of Saginaw, Michigan, do hereby certify that the foregoing is a true and complete copy of proceedings taken at a regular meeting of said Board of Commissioners, held on the 27th day of September, 2022, insofar as the same relate to the Resolution of Board of Commissioners, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in compliance with Act No. 267, Public Acts of Michigan, 1976, as amended.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this 27th day of September, 2022.

Vanessa Guerra, County Clerk
County of Saginaw, Michigan



UNFINISHED BUSINESS

August 16, 2022 BOARD SESSION

Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair

- ***Draft #2 of the FY 2023 Budget, along with Resolutions A – D, were laid on the table pursuant to Board Report 8-16-22-4.7, until the September 27, 2022 Board Session under Unfinished Business (Distributed to all commissioners and available for review in the Board Office)***

2023 County Budget (Draft #3) and Resolutions A-B-C-D

(To be distributed at or prior to the meeting)

- "A" FY 2022/2023 Budget
- "B" FY 2022/2023 Salary Schedule
- "C" FY 2022/2023 Capital Improvement Plan
- "D" FY 2022/2023 Fee Schedule

September 27, 2022 BOARD SESSION

- ***Chairman Ruth asked if there would be any further discussion. Commissioner Boyd raised concerns regarding the Mainframe Modernization project. After discussion regarding the dates Tyler Munis will go live regarding Human Capital Management, Krafft moved, seconded by Tany, to approve FY 2023 Budget Resolutions A – D but provide additional information on the Mainframe hosting by Blue Hill to the October Budget/ Audit meeting.***

Chairman Ruth directed the Clerk to take a roll-call vote and the motion was approved as follows:

Yes: Boyd, Ewing, Krafft, Little, Matthews, Slodowski, Tany, Webster, Winiecke, and Ruth - 10

No: Harris - 1

Abs: - 0

Total: - 11

Note: The board referred the matter of IT Mainframe hosting to Blue Hill would be provided at the October BA Meeting.

UNFINISHED BUSINESS

Your Budget Audit Committee received Communication No. 6-21-11 dated June 1, 2022 from Robert V. Belleman, Controller/CAO, submitting Draft #1 of the 2023 Budget, including the FY 2023 Budget Transmittal Letter & Debt Service Schedules, Draft Budget Resolutions A, B, C & D, Budget Summaries, Draft Capital Improvement Plan, and Draft Fee Schedule. This Draft #1 of the Budget was submitted with all funds in balance. Each committee reviewed the proposed budgets and a Committee of the Whole meeting was held. The Budget was previously distributed to each commissioner and is available for review in the Office of the Board of Commissioners. The Budget Audit Committee reviewed the budget as submitted, considered information presented at the



Committee of the Whole meeting and any amendments to Draft #1 of the 2023 Budget will be summarized and additional amendments may be made at the September 27, 2022 Board Session.

At the September 8, 2022 Budget/Audit Committee meeting, the Finance Director submitted changes to Draft #1 of the FY 2023 Budget, which were approved as follows:

Within the General Fund, there are a total of six (6) requests. The first request was previously approved by the Budget Audit Committee on August 8, 2022 to provide healthcare and other benefits for three (3) Special Assistant Attorney General positions (SAAGs) in the Prosecutor's Office using ARPA Revenue Replacement Funds. The estimated cost of providing these benefits is \$65,334.

The second request is to amend the County's membership dues for the GIS Authority due to an increase in the per parcel fee of 10 cents. The per parcel fee increased from \$1.65 to \$1.75 resulting in an increase in the General Fund budget of \$7,150.

The third and fourth requests are from District Court (\$60,000) and Circuit Court (\$20,000) to allow for their employees to work overtime to complete their workloads due to the migration from the Mainframe system to the new Court's system (Odyssey).

The fifth and sixth requests are to realign the staffing complement within the Sheriff's Office to more accurately reflect the duties performed by those positions. The request is to move a total of 1.50 Lieutenant positions from the General Fund into the Law Enforcement Fund, which will reduce the General Fund budget by a total of \$254,214.

The seventh request is to reduce the Law Enforcement Fund by a total of \$334,000 and to reduce the Sheriff's Special Projects Fund by \$18,000 due to the Sheriff's Office ending several contracts for services with MBS Airport, DOW Event Center and Parks and Recreation Department due to staffing. This adjustment, as well as the addition of 1.50 Lieutenant positions to the Law Enforcement Fund, results in an increase in their use of Fund Balance by a net amount of \$254,214 bringing the total budgeted use of Fund Balance to \$450,954.

The eighth, ninth, and tenth requests were previously approved by the Board of Commissioners at the August 16, 2022 meeting. These requests reflect the increase in grant funding for Commission on Aging received through Region VII Area on Aging of \$24,137, the adjustment to the Mosquito Abatement Commission budget to convert a part-time Mechanic position to full-time with an added cost of \$65,744, and an adjustment to the 911 Authority Budget to reflect the amounts presented and approved for their FY 2023 Budget.

The eleventh request is from Animal Care & Control to increase their budget by a total of \$55,000 for the purchase of a new vehicle. This was originally budgeted for in FY 2022, but will be purchased in FY 2023.



The twelfth request is for the Sheriff's Special Projects Fund to add a new activity to account for funds received in cooperation with other law enforcement agencies for child exploitation and human trafficking. At this time, they are estimating an additional \$5,500 to be received in confiscated/forfeited monies which will be used towards professional development and to cover the costs associated with receiving these funds.

The thirteenth request is to account for the County's Veteran Service Fund Grant dollars awarded through the Michigan Veterans Affairs Agency for FY 2023 totaling \$98,728. The County has partnered with the YMCA to provide space and resources for carrying out the objectives of the grant and provide assistance to our veterans.

The fourteenth request is from Information Technology to add back into their budget a part-time Office Coordinator position at a cost of \$37,856 to assist with the ordering of equipment, processing of invoices and other office work as necessary.

The fifteenth and final request is to add \$5,000 of funds to be available for employee wellness as recommended by the Saginaw Wellness Action Team (SWAT).

Additionally approved at the September 8, 2022 Budget/Audit Committee meeting was an increase within the Information Technology budget of \$114,088 which is needed to allow for an additional four (4) months of mainframe hosting by BlueHill. This adjustment is necessary to allow for continued support of the mainframe through the revised "go live" date of January 1, 2023 for the Human Capital Management phase of the mainframe migration project.

Draft #1 of the 2023 Budget included the use of \$3,417,015 in ARPA Revenue Replacement funds to balance budgeted revenues with budgeted expenses. With the changes outlined above, the net effect on the General Fund is a decrease in the budgeted use of these funds by \$101,730, bringing the budgeted amount of ARPA Revenue Replacement funds down to \$3,315,285.

Resolution A contains the amended total budget for the County including the General Fund. The total County Budget for Fiscal 2023 is \$205,430,436 which is a 7.57% percent increase from the current amended Fiscal 2022 Budget. The General Fund Budget for Fiscal 2023 is \$56,134,282 which represents a 5.21% percent increase from the current amended Fiscal 2022 Budget. The General Fund will be subject to further expense control to ensure expenditures do not exceed revenues. Resolution A also contains the proposed County millage rates to be levied December 1, 2022 and July 1, 2023, as well as the authorization of the 9-1-1 surcharge to fund operations as set forth in the 2023 Budget. Millage rates have been adjusted to reflect voter approved levies in the August 2, 2022 Primary Election, if any.

Resolution B lists salaries for elected/appointed officials including judges and non-union employees. The salaries of elected/appointed officials have been set by the Saginaw County Board of Commissioners and the salaries of judges have been set by the State Officers Compensation Commission.

Resolution C sets forth the prioritized Capital Improvement Budget for Fiscal Year 2023, which totals \$6,932,212, a decrease of \$8,879,602 over the current FY 2022 budget.



Resolution D sets fees for all departments controlled by the Saginaw County Board of Commissioners, as amended from year to year.

A public hearing was held at the August 16, 2022 Board Session to allow comment on the proposed FY 2023 Budget and on the proposed millages to be levied in December 2022 and July 2023. Notice was previously published in *The Saginaw News* and copies of the budget material may be made available to the public at the meeting.

It is the recommendation of your committee that Draft #2 of the Controller’s recommended Fiscal Year 2023 Budget containing Budget Resolutions A, B, C and D ~~be laid on the table and scheduled for formal adoption at the September 27, 2022 Board Session~~ be approved.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

BUDGET RESOLUTION A

September 27, 2022

WHEREAS, The Saginaw County Board of Commissioners ("Board") has examined the 2021 annual financial report and budget requests for the 2023 Fiscal Year for the various departments, agencies, offices and activities ("Budgetary Centers"), which it by law or by policy must finance or assist in financing; and

WHEREAS, The Board has taken into consideration the fact that there are certain required functions of county government or operations which must be budgeted at serviceable levels in order to provide statutory and Constitutionally required services and programs; and

WHEREAS, The Uniform Budget and Accounting Act ("UBAA"), MCLA 141.421, et seq., requires that the Board enact a General Appropriation Act designed to appropriate for all County expenditures in the General Fund and all Special Revenue Funds; and

WHEREAS, The Board has the authority to enact a Special Appropriations Act designed to appropriate for all County expenditures in other County funds; and

WHEREAS, The Board has reviewed the Budget/Audit Committee’s recommended Budget for Fiscal 2023 and believes the same to contain funds sufficient to finance all mandatory County funded services at or beyond a serviceable level;

NOW, THEREFORE, BE IT RESOLVED, That the Fiscal 2023 Saginaw County Budget as summarized below and set forth in the Budget/Audit Committee’s recommended budget dated September 27, 2022, which is incorporated by reference herein, is hereby adopted on a fund and activity basis for all funds, subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution. The Controller shall monitor each fund on an activity and a category basis and also provide appropriate interim financial reports.



SAGINAW COUNTY FISCAL 2023 BUDGET SUMMARY

<u>FUND NAME</u>	<u>2023 BUDGET</u>	<u>GENERAL</u>	<u>FUND</u>
<u>APPRO.</u>			
General Operating	\$ 48,903,691	\$ 48,903,691	
Law Enforcement	11,867,800	477,126	
Parks & Recreation	2,178,831	-	
GIS System	261,181	-	
Friend of Court	5,497,758	1,545,867	
Health Services	16,851,829	2,063,889	
Solid Waste Management	400,470	-	
Lodging Excise Tax	2,904,078	-	
Principal Resident Exemp Denial	8,727	-	
Event Center	2,220,070	-	
Castle Musm & Historical Society	1,152,883	-	
Commission on Aging	6,718,681	-	
Mosquito Abatement Commission	4,574,044	-	
Dredged Materials Disposal Facility	10,720	-	
Planning	30,600	-	
Brownfield Redevelopment Authority	600	-	
Economic Development Corp	24,338	-	
Public Improvement	661,600	-	
Courthouse Preservation Technology	75,500	-	
Animal Care & Control	2,535,331	-	
Land Reutilization Fund	2,019,074	-	
Small Cities Reuse	9,000	-	
Register of Deeds Automation Fund	237,527	-	
Indigent Defense System Fund	7,859,726	-	
E-911 Telephone Surcharge	7,358,467	-	
Mobile Data Maint/Replace	491,745	-	
Local Correction Officers Training	92,134	-	
Concealed Pistol Licensing	107,493	-	
Law Library	57,500	51,000	
County Library (Board)	50,000	-	
MI Works-Service Centers	1,359,783	-	
Michigan Works Administration	17,575,547	-	
Remonumentation Grant	90,218	-	
Special Projects	1,954,161	137,284	
Sheriff Special Projects	595,826	-	
American Rescue Plan Act Fund	156,352	-	
Prosecutor Special Projects	317,980	88,142	
Corrections Special Projects	686,273	-	
MSU Extension Special Projects	15,000	-	
Social Welfare	282,726	17,100	
Child Care Probate/Juvenile Home	6,182,347	2,842,183	



Veterans Relief	8,000	8,000
County Veterans Service Fund	98,728	-
Parking System	28,000	-
Delinquent Property Tax Foreclosure	3,869,803	-
Land Bank Authority	5,479,686	-
Airport	879,614	-
Inmate Services	1,650,171	-
Retiree Health Savings Plan	520,000	-
MERS Retirement Fund	6,482,435	-
Information Technology	5,355,032	-
Equipment Revolving Fund	3,800	-
Soil Erosion	181,386	-
Local Site Remediation Revolving	284,300	-
Motor Pool	341,100	-
Risk Management	1,595,363	-
Investment Services	84,126	-
Employee Benefits	10,687,431	-
HealthSource Saginaw	328	-
Saginaw Children’s Zoo Millage	1,170,540	-
Library (Penal)	681,500	-
PostEmployment Health Benefits	7,311,400	-
DC Pension Trust Fund	<u>4,340,082</u>	-
TOTAL	<u>\$205,430,436</u>	<u>\$56,134,282</u>

BE IT FURTHER RESOLVED #1, That the bound copy of said Budget as presented to each member of the Board be designated as an official copy; and

BE IT FURTHER RESOLVED #2, That the following tax rates are hereby authorized to be levied for the 2022 tax year (Fiscal 2023 budget year) for a total County levy of 10.5790 mills including authorized debt service as summarized below:

2022 AUTHORIZED TAX RATES - FISCAL 2023 BUDGET MILLAGE SUMMARY

<u>Purpose</u>	<u>Millage</u>	<u>Fund</u>
General Govt Operations-July 2023	4.8485 Mill**	General Operating
County Parks	.2937 Mill	Parks & Recreation
Castle Museum	.1994 Mill	Castle Museum & Hist.
Mosquito Control	.6390 Mill	Mosquito Abatement
Senior Citizens	.5891 Mill	Commission on Aging
County Event Center	.4493 Mill	Event Center
Sheriff Services	1.7473 Mill	Law Enforcement
Animal Control	.4243 Mill	Animal Control
Saginaw Children’s Zoo	.1997 Mill	Children’s Zoo
Saginaw County 9-1-1 Authority	.2795 Mill	9-1-1 Authority
Health Department	<u>.4792 Mill</u>	Health Department



Total, Operating Millages	<u>10.1490 Mill</u>	
Debt-Hospital Bonds	<u>.4300 Mill</u>	Hospital Const. Debt
Total, Debt Millages	<u>.4300 Mill</u>	
GRAND TOTAL	<u>10.5790 Mill</u>	

** July 2023 General Operating levy subject to the provisions of the Headlee Adjustment.

BE IT FURTHER RESOLVED #3, That the Board of Commissioners hereby authorizes a 9-1-1 Emergency Services Funding Assessment in an amount not to exceed \$2.65 per month. This charge shall be placed upon all devices capable of E 9-1-1 service. This charge may further be subject to the Michigan Public Service Commission modification and approval; and

BE IT FURTHER RESOLVED #4, That the sum of \$205,430,436 as set forth in the Budget adopted by this Board is hereby appropriated for the use of several departments, for the purpose of defraying and paying boards of the County of Saginaw for all costs and expenses of every kind and nature, incident to every County function for the fiscal year beginning October 1, 2022 and ending September 30, 2023; and

BE IT FURTHER RESOLVED #5, That said sum is appropriated to and shall be available for expenditures from several funds in accordance with the law, and no obligation or liability shall be incurred, nor any vouchers drawn in payment thereof by any County department, which shall not be confined to the objects or categories of expenditures but, which shall exceed the amount appropriated therefore, as set forth in the categories of said budget; and

BE IT FURTHER RESOLVED #6, That all County elected officials and County department heads shall abide by the Purchasing Procedures and Personnel Manuals, as adopted and amended by this Board and that the budgeted funds are appropriated contingent upon compliance with said Purchasing Procedures and Personnel Manual; and

BE IT FURTHER RESOLVED #7, That the approved employee positions on the Position Control Number Roster List contained in the Budget, shall limit the number of employees who can be employed, and no funds are appropriated for any position or employee not on the Approved Position Control Number Roster. Further, there may be a need to increase or decrease various positions within the Budget and/or impose a hiring freeze and/or impose layoffs due to the unforeseen financial changes; therefore, the Approved Position Control Number Roster List may be changed from time to time by the Board and/or the Board may impose a hiring freeze. The County elected officials and County department heads shall abide by whatever changes are made by the Board, if any, relative to the approved positions and the number of employees stated in the Position Control Number Roster List; and

BE IT FURTHER RESOLVED #8, That the authorized positions in the Position Control Number Roster List contained in each budget indicates the authorized maximum number of employees in their respective classifications for that budget. Any deviations from said list must be specifically approved by the Board; and

BE IT FURTHER RESOLVED #9, That certain positions contained in the Position Control Number Roster List which are supported in some part by a grant, cost sharing, child care reimbursement, or other source of outside funding, are only approved contingent upon the County receiving the budgeted revenues. In the event outside funding is not received, or the



County is notified that it will not be received, then said positions shall be considered unfunded and removed from the Approved Position Control Number Roster List; and

BE IT FURTHER RESOLVED #10, That the Controller is authorized upon request of the respective elected official or department head to transfer persons from certain positions contained in the Position Control Number Roster List, which are supported in some part by grant, cost sharing, child care reimbursement or other source of outside funding, to another grant funded position in order to reduce County cost; and

BE IT FURTHER RESOLVED #11, That revenues received by the County under Public Act 106 and 107, 1985 (Convention Facility Tax revenues) shall not be used to reduce the County's operating millage levy (2023 Budget Year) as defined by Public Act 2, 1986; and

BE IT FURTHER RESOLVED #12, That in accordance with Public Act 106 of 1985 and Public Act 2 of 1986, if 50% or approximately \$505,980 of the estimated \$1,011,960 Convention Facility Tax revenues not used to reduce the County's operating tax rate, shall be transmitted to the Saginaw County Substance Abuse Coordinating Agency with remaining revenues to be deposited in the County's General Fund; and

BE IT FURTHER RESOLVED #13, That the Controller be, and hereby is appointed "Budget Administrator," pursuant to the Uniform Budget and Accounting Act, MCLA 141.421 et seq., with power to administer such duties in connection with said budget; and

BE IT FURTHER RESOLVED #14, That the Budget Administrator be directed to disburse to the various agencies, the approved County appropriation on the basis of need as determined by the cash balances within their respective funds; and

BE IT FURTHER RESOLVED #15, That the County Controller be authorized to transfer monies when it shall be deemed necessary as follows: from one category to another within an activity and between activities within the same fund in an annual total amount not to exceed \$75,000 for that fund; and for the general fund, from one category to another within an activity and between activities overseen by the same department in an annual amount not to exceed \$75,000 for each department. A quarterly report of all transfers shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #16, That the Chairman of the Board, upon recommendation of the County Controller, be authorized to sign in acceptance of grants on behalf of the County in an amount up to \$100,000 with a local match not to exceed 10% (\$10,000), if required, and if available within the requesting department's current budget; and that the County Controller be authorized to record the appropriate budget adjustment. A quarterly report of all budget adjustments and grants accepted shall be made to the Budget/Audit Committee; and

BE IT FURTHER RESOLVED #17, That the County Controller is authorized to cause the drafting of contracts where necessary and appropriate within established budgetary limitations and that the Chairman of the Board is authorized to sign said contracts after the appropriate Elected Official/Department Head approves each contract as to lawful expenditure and the Controller approves each contract as to substance and the County Attorney approves each contract as to legal form; and

BE IT FURTHER RESOLVED #18, That the Controller is required and directed to automatically reduce any department each time a reduction is made in Federal, State and local funds. The affected department head shall promptly make the necessary layoffs and advise those



affected by the service that those services are being discontinued as a result of Federal, State, or local fund cutbacks; and

BE IT FURTHER RESOLVED #19, That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for grants are continued in full force and effect and shall carry over to successive fiscal years until the grants are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #20, That upon approval of the Controller/CAO, appropriations made for the available balances and outstanding encumbrances at fiscal year-end for capital projects are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #21, That upon approval of the Controller/CAO, appropriations made for outstanding purchase orders and contractual encumbrances at fiscal year-end in the operating funds are continued in full force and effect and shall carry over to successive fiscal years until the projects are completed or otherwise terminated; and

BE IT FURTHER RESOLVED #22, That the Sheriff Department be authorized to enter into law enforcement contracts which shall not result in any appropriation from the General Fund and that each separate contract for law enforcement services shall be approved by the Controller, Chairman of the Board, and County Attorney, and further provided that the Sheriff is authorized with the concurrence of the Controller, to add additional staff to perform the work as specified in the contract provided that said contract will generate all funds necessary to support the added position; and

BE IT FURTHER RESOLVED #23, The Sheriff is hereby authorized to rent beds at the Saginaw County Jail to the United States Marshal Service/federal government to house inmates at \$70* per day with net proceeds (\$70* per day minus actual Jail related expenses currently estimated at \$80,000 annually, and minus funds set aside to support indigent defendants sentenced to the tether program estimated at \$100,000) to support the Law Enforcement Fund in the minimum amount of \$433,000; and

BE IT FURTHER RESOLVED #24, The County Controller/CAO is authorized to reduce the Law Enforcement Fund, including reduction in force, if the projected revenue from housing inmates outside of Saginaw County or federal government inmates does not materialize; and

BE IT FURTHER RESOLVED #25, Any revenue received from the rental of jail beds to outside agencies, (i.e., Genesee County / State of Michigan) or the federal government is restricted and can only be used for Law Enforcement or jail expenses; and

BE IT FURTHER RESOLVED #26, The Board of Commissioners hereby ratified or implemented the following labor agreements: TPOAM Courthouse Employees – expires 2024; COAM-Sheriff Unit II Sergeants – expires 2022; Teamsters Local 214 Health Department and Commission on Aging – expires 2024; Teamsters Local 214 Public Health Nurses – expires 2024; COAM-Sheriff Unit III Captains & Lieutenants – expires 2024; POAM-Sheriff Unit I (312 eligible) – expires 2022; POAM Detention Youth Care Specialists – expires 2024; POAM-Animal Control Officers – expires 2024; POAM-Family Division Probation Officers – expires 2024; GELC-District Court Probation Officers – expires 2024; POAM-Prosecutors – expires 2024; POAM-Detention Supervisors – expires 2024; UAW Managers – expires 2024; UAW Professionals – expires 2024; UAW Paraprofessionals – expires 2024; POAM-Sheriff Unit I (non 312 eligible and clerical) – expires 2024; Controller/CAO contract – expired January 2021 (*at end of each contract year, the



term shall be extended one additional year); and Health Officer Contract – expired October 2020 (*term automatically renews annually); and

BE IT FURTHER RESOLVED #27, That it is the determination of the Board of Commissioners for the 2023 Fiscal Year that the County is in compliance with Public Act 152 of 2011, and that determination is to stay within the hard dollar caps for employee health insurance as set and adjusted by the Public Act.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 27, 2022

BUDGET RESOLUTION B

September 27, 2022

WHEREAS, The Board of Commissioners has established salaries of all officials and employees of Saginaw County, with the exception of unsettled bargaining units of the County; and

WHEREAS, It is the intent of the Board of Commissioners that the salaries established are in lieu of any and all fees, either County or State, collected by any said employee or official; and

WHEREAS, The Board of Commissioners of Saginaw County desires at this time to adopt a salary schedule for the fiscal year beginning October 1, 2022 and ending September 30, 2023;

NOW, THEREFORE, BE IT RESOLVED, That the respective departments be and are hereby restricted to the staffing level as provided in the Departmental Personnel Schedule in the 2023 Budget at rates of compensation set forth in attached Salary Schedules for the fiscal year beginning October 1, 2022 and ending September 30, 2023.

BE IT FURTHER RESOLVED #1, That fees and/or remunerations of any kind received by a County employee or official in the performance of his/her official duties shall be forthwith turned over to the Treasurer of Saginaw County by said employee or official and same shall be credited to the General Fund of Saginaw County. The exceptions would be those fees or remunerations (i.e. per diems) specifically established by law or authorized by the Board of Commissioners, which shall be allowed; and

BE IT FURTHER RESOLVED #2, That the elected officials, appointees, and employees shall be paid for the fiscal year on a bi-weekly basis in the grades and steps as provided in the Departmental Personnel Schedule in said 2023 Budget; and

BE IT FURTHER RESOLVED #3, That all salaries paid to said employees shall be based on length of service with Saginaw County in accordance with the aforementioned Salary Schedules, except as otherwise provided in the Personnel Policy Manual; and

BE IT FURTHER RESOLVED #4, That County wide Elected Official's (County Clerk, County Treasurer, County Prosecutor, Public Works Commissioner, Register of Deeds, and Sheriff) compensation be adjusted at the same percentage wage rate for County nonunion employees; and



BE IT FURTHER RESOLVED #5, That the proper County officials be authorized and directed to adjust the budgets of the departments staffed by members of bargaining units in accordance with the contracts approved by the Board of Commissioners.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 27, 2022

**RESOLUTION B
COUNTY OF SAGINAW
ELECTED/APPOINTED OFFICIALS COMPENSATION**

NUMBER	TITLE	01/01/2022 AMOUNT	01/01/2023 AMOUNT
1	Chairman, Board of Commissioners	\$ 14,137	\$ 14,137
4	Vice Chair (1), Committee Chair (3), Board of Commissioners	11,689	11,689
6	Member, Board of Commissioners	10,874	10,874
5	Circuit Court Judge	148,469 **	148,469 **
5	District Court Judge	146,721 **	146,721 **
2	Probate Court Judge	157,509 **	157,509 **
1	Clerk	88,674 *	88,674 *
1	Register of Deeds	87,161 *	87,161 *
1	Treasurer	98,125 *	98,125 *
1	Public Works Commissioner	97,969 *	97,969 *
1	Sheriff	118,576 *	118,576 *
1	Prosecutor	148,469 *	148,469 *
3	Veterans Relief Commission	1,200	1,200
1	Chairman, Road Commission	6,000	6,000
4	Member, Road Commission	5,000	5,000
3	Member, Department of Human Services Board	4,000	4,000

* See Budget Resolution B – compensation to be adjusted at the same percentage wage rate as County nonunion employees.

** Judges’ annual salaries are paid pursuant to State law.



RESOLUTION C
September 27, 2022

WHEREAS, The Saginaw County Board of Commissioners (“Board”) has examined the 2023-2027 Capital Improvement Plan for the 2023 Fiscal Year as submitted by the Saginaw County Controller/CAO; and

WHEREAS, The State of Michigan, Public Act 2 of 1968, as amended, known as the Uniform Budget and Accounting Act requires local units of government to develop, update and adopt a plan each year in conjunction with the regular budget process. The Capital Improvement Plan is a five-year outline of recommended projects, estimated costs and proposed means of financing. The intent is to identify needs and plan for expenditures to meet those needs in an orderly, but flexible manner;

NOW, THEREFORE, BE IT RESOLVED, That the County of Saginaw Capital Improvement Plan for the 2023 Fiscal Year is hereby adopted, subject to the availability of funds.

BE IT FURTHER RESOLVED, That the proper County officials be authorized and directed to proceed with the priority A projects, as attached, for the 2023 Fiscal Year.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 27, 2022

RESOLUTION D
September 27, 2022

WHEREAS, The Board of Commissioners has established fees for services for all elected offices and departments of Saginaw County; and

WHEREAS, It is the intent of the Board of Commissioners that the fees for services established are to be approved annually through the budget adoption process; and

WHEREAS, The Board of Commissioners has incorporated as part of the Fiscal 2023 Budget a County Fee Schedule which shall set the various fees of the County for the fiscal year beginning October 1, 2022 and ending September 30, 2023; and

WHEREAS, The fees listed in the County Fee Schedule shall not be changed without full Board of Commissioner approval during the year;

NOW, THEREFORE, BE IT RESOLVED, That the fees to be charged and collected by the various elected offices and departments of Saginaw County are those fees contained with the County Fee Schedule which is made part of the Fiscal 2023 Budget.

Respectfully submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

Carl E. Ruth, Chair

Adopted: September 27, 2022



PROCLAMATIONS

None

APPOINTMENTS

None

ELECTIONS

None

CHAIR ANNOUNCEMENTS

- Chairman Ruth thanked everyone for attending the Board Session despite the very rainy weather.

COMMISSIONER AUDIENCES

- Commissioner Slodowski introduced her “faux” son, Camden Garrett, Hemlock High School, who is writing an article on the Saginaw County Board of Commissioners.
- Commissioner Krafft introduced members of the audience: Thomas Roy, Saginaw County Republican Party, and candidates for County Commissioner: Rich Spitzer, Mark Piotrowski, Denny Harris, Lisa Coney, and Tarsha Works.

By Commissioner Little, seconded by Commissioner Harris: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:40 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



OCTOBER SESSION 2022




First day of the October Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, October 18, 2022. The Board met pursuant to call of the County Clerk at 5:10 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

ABSENT: - **0**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Koren Thurston, Jessica Sargent, Jennifer Broadfoot, Kathy Smith, Kitty Packard, Denny Harris, Lisa Coney, Tarsha Works, Megan Cottingham-Heath, Allie Martinez, Eric Culpepper, Johnathon Castle, Undersheriff Gomez, Denise Babbitt, Brian Wendling, Lt. Mark Przybylski, Thomas Roy, Zack Robinson, Krystal Irvine, Mark Piotrowski, Dennis Borchard, Crystal Sanders, Jill Markey, Marissa Sawdon, Suzy Koeplinger, and others

 Commissioner Tany gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, October 18, 2022 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the October 18, 2022 Board Agenda.



If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

October 7, 2022
Posted 10-14-22 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Matthews moved, seconded by Commissioner Krafft, to approve the Minutes of the September 8, 2022 Special Board Session, September 27, 2022 Board Session. Motion carried.***

PUBLIC HEARING

None

FOIA APPEAL

- ***Commissioner Krafft moved, seconded by Commissioner Winiecke, for approval to send written notice to Cole Waterman upholding the disclosure denial as to his Freedom of Information Act request of September 15, 2022 (FOIA #3445) regarding autopsy and toxicology reports. Motion carried unanimously.***

AUDIENCES

- ***Commissioner Tany presented Attorney Kathy Smith with a Proclamation for National Pro Bono Week, October 23 – 29, 2022***
- ***Commissioner Winiecke presented Allie Martinez, Community Engagement Director at Underground Railroad, with a Proclamation for October as Domestic Violence Awareness Month***
- ***Megan Cottington-Heath, candidate for Saginaw County Circuit Court Judge, detailed her record of work with family law and asked for support in the November election***
- ***Vanessa Guerra, County Clerk, spoke in opposition to the request by Elected Officials to amend County Policy #335 – “Compensation” and establish a future separation of not less than 15% between the elected position and the highest pay grade within the office***



LAUDATORY RESOLUTIONS

Certificate of Welcome to Bishop Tudor Bismark for Harvestfest

HarvestFest is a time of refreshing, reviving, and renewing for our region, where thousands of believers under one banner with one voice come to praise and lift the name of Jesus. The renowned HarvestFest was birthed into existence in Mid-Michigan’s City of Saginaw by Bishop Alvernis and Pastor Shantell Johnson in 2005. For the last 16 years, worshippers have traveled annually from Africa, the Bahamas, and across the United States to participate in one of the most remarkable manifestations of the outpouring of the Spirit of God in our recent history. The spirit of unity saturates the building as pastors, and other ministry gifts from various backgrounds and denominations join in declaring a new season in our region. HarvestFest has been graced to host several internationally noted speakers and recording gospel artists.

Bishop Tudor Bismark is the founder and overseer of Jabula New Life Ministries International (Jabula), which serves worldwide with the mission: “Transforming People...Transforming Nations.” He and his wife, Pastor Chi Chi Bismark, serve as the senior pastors of New Life Covenant Church (NLCC) in Harare, Zimbabwe, the headquarters of Jabula. Since 1989, Bishop Bismark has been an Apostolic Father and Mentor to ministers and ministries around the globe. He travels extensively, preaching at local churches; addressing Heads of State at the Annual African Union breakfast; teaching summits and Pastors and Leaders Conferences around the USA; and speaking at significant events like the Redeemed Christian Churches of God’s Nigeria camp meetings (a gathering of more than one million Christians).

Bishop Bismark is also the Chairman of the Council of African Apostles (CAA), a coalition of some of Africa’s most brilliant minds and finest apostolic voices who gather to address African issues and bring Godly resolutions. Bishop Bismark is an accomplished author and has published many books, from the bestselling “The Anointing of 1000 Times More” and “Kingdom Economics” to the more recent “Ministry in the House.” Bishop Bismark is passionate about seeing people empowered and awakened to their God-ordained destiny and has purposed to help facilitate networks of Kingdom-minded believers being raised in his lifetime. A man of immense humility, Bishop Bismark’s message is simple....” I love my God, I love my family, I love my church, and I love my nation.”

Now, Therefore, I, Carl E. Ruth, on behalf of Saginaw County and the Board of Commissioners I give you a hearty welcome to our county and pray that you have a safe and enjoyable stay.

Sincerely,
Carl E. Ruth
Saginaw County
Board of Commissioners
Chairman, District #10

Adopted: October 18, 2022
Presented: October 8th, 2022



Certificate of Recognition to Lillian Bickel upon the occasion of her 100th Birthday

Lillian (List) Bickel celebrated her 100th birthday on October 14, 2022.

She was born to Emil and Caroline (Hubinger) List. She married Waldemar H. Bickel on October 1, 1949 and he predeceased her on July 9, 2000. Lillian has been a member of Immanuel Lutheran Church, Frankentrost since she was married.

Lillian and Waldemar had four children: Eunice (John H. Smith) Bickel-Smith, Northville, MI; Carleen (Tim, deceased) Kaul, Frankenmuth, MI; Janine (Charles) Lewis, Overland Park, KS; and James W. (Shelly Bernthal) Bickel, Frankenmuth, MI. She has 8 grandchildren and 13 great grandchildren and two more on the way.

Lillian enjoys visits from her extended family, playing cards and games, watching tennis, the Detroit Tigers and “Survivor.” She celebrated dinner with her family on her birthday.

The Saginaw County Board of Commissioners does hereby extend this Certificate of Recognition to Mrs. Lillian (List) Bickel. We congratulate Lillian on her 100th birthday along with our best wishes for many more happy, productive years in the future.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chairman, District #10

Adopted: October 18, 2022
Dennis H. Krafft
Commissioner, District #8

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

10-18-1 MOBILE MEDICAL RESPONSE submitting its tri-annual report on response times and other related information.

-- Courts & Public Safety (*Receive & File*)

10-18-2 EMERGENCY MANAGEMENT submitting modified information on the Emergency Operations Plan and appointment of the Saginaw County Emergency Management Coordinator (EMC) as the City of Saginaw’s EMC pursuant to resolution.

-- Courts & Public Safety (*Receive & File*)

10-18-3 MDHHS submitting notice of state ward chargeback rates for calendar year 2023 for Shawono, Bay Pines, and Foster Family Homes.

-- Courts & Public Safety (*Receive & File*)

10-18-4 EQUALIZATION requesting approval of the *Preliminary 2022 Saginaw County Apportionment Report (Amended after the November 8, 2022 General Election)*

-- County Services (**10-18-3.1**)

10-18-5 FRANKENMUTH DDA sending notice of a public meeting hearing on its Annual Report Presentation to be made during the regular City Council Meeting on Tuesday, October 4, 2022 at 7:00 p.m.

-- County Services (*Receive & File*)



- 10-18-6 10TH CIRCUIT COURT – FAMILY DIVISION** requesting amendment of the FY 2023 Budget to accept (1) Account 292 – “Raise the Age” Grant from the State of Michigan in the amount of \$200,000; and (2) Account 278 28512 – CPLR Grant in the amount of \$70,843
-- Budget/Audit **(10-18-4.1)**
- 10-18-7 SAGINAW COUNTY ROAD COMMISSION** submitting its 2021 Annual Report for review and discussion
-- County Services *(Receive & File)*
- 10-18-8 COUNTY CIVIL/LABOR COUNSEL** submitting a proposed, revised new Saginaw County Ordinance regarding Surveillance, Invasion of Privacy or Security on County Property
-- County Services **(10-18-3.2)**
- 10-18-9 PERSONNEL DIRECTOR** submitting the October 2022 Employment Status Report covering labor statistics for the month of September 2022.
-- Labor Relations *(Receive & File)*
- 10-18-10 COMMISSION ON AGING** requesting new PCN for part-time caseworker position for a two-year term (October 2022 – September 2024) to be funded through ARPA awarded through the Older Americans Act, Title III-B, Case Management service category.
-- Labor Relations **(10-18-5.1)**
- 10-18-11 COMMISSION ON AGING** requesting a Professional Services Agreement with Vera Haller to assist with critical department functions, such as transportation supervision, grant reporting, and bi-weekly payroll in the Tyler/Munis program for a period of ninety (90) days.
-- Labor Relations **(10-18-5.2)**
- 10-18-12 CONTROLLER/CAO** submitting an update on the Saginaw Wellness Action Team (SWAT) with committee members providing information to the committee.
-- Labor Relations *(Receive & File)*
- 10-18-13 COUNTY CIVIL/LABOR COUNSEL** submitting revised language of County Policy #335 – Compensation, Section 7.4 regarding compensation of Elected Officials.
-- Labor Relations **(10-18-5.3)**
- 10-18-14 CONTROLLER/CAO** requesting consideration of using up to \$2 million for 2023 Employee Healthcare.
-- Executive **(10-18-6.4)**

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair**
None
2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**
None



3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**

- 3.1) **EQUALIZATION**, re: Approval of the preliminary 2022 County Apportionment Report
- 3.2) **CIVIL/LABOR COUNSEL**, re: Approval of proposed, revised Saginaw County Ordinance regarding Surveillance, Invasion of Privacy or Security on County Property

- **Commissioner Webster moved, seconded by Commissioner Krafft, to approve 3.1 and 3.2 leaving room for exceptions. Motion carried unanimously.**

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

October 18, 2022

Your committee considered Communication No. 10-18-4 from Denise Babbitt, Equalization Director, and Liz Gooch, Deputy Director, requesting approval of the *Preliminary 2022 Saginaw County Apportionment Report (Amended after the November 8, 2022 General Election.)*

The committee met with Ms. Babbitt and Ms. Gooch, and they explained that the submitted report has been updated since hearing back from other townships and the current report was provided. Ms. Babbitt stated that there will be another update once the outstanding L-4029s are received. Other changes might also occur depending on any new millages to be voted on the November ballot.

We recommend approval of the Preliminary 2022 Saginaw County Apportionment Report.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

APPORTIONMENT REPORT

(SUBJECT TO CHANGE AFTER NOVEMBER 2022 ELECTION)

2022 MILLAGE RATES FOR SAGINAW COUNTY

Townships	Allocated Operating	Voted	Purpose of Voted Millage	Total
Albee	0.8980	0.9832	Roads	1.8812
Birch Run	0.9211	1.0000	Special Assessment Fire Real Property Only	2.6711
		0.7500	Debt	
Blumfield	0.9480	2.0000	Roads	2.9480
Brady	0.8846	1.5000	Special Assessment Fire Real Property Only	2.3846
Brant	0.8440	1.5000	Special Assessment Fire Real Property Only	2.3440
Bridgeport	4.6896			4.6896
Buena Vista	4.9235	2.0000	Fire Operating	13.8927
		2.0000	Police Operating	
		3.9692	Public Safety	
		1.0000	Rec Operating	
Carrollton	0.8973	3.0000	Special Assessment Fire Real Property Only	16.8097
		8.0000	Special Assessment Police Real Property Only	
		4.9124	Roads	
Chapin	0.8251	1.6762	Emergency Service	2.5013
Chesaning	0.9221	1.5000	Special Assessment Fire Real Property Only	2.4221



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Frankenmuth	0.8390	1.9587	Roads	2.7977
Fremont	0.8899			0.8899
James	0.9002	1.7500	Fire	2.6502
Jonesfield	0.9203	3.7500	Special Assessment Fire Real Property Only	4.6703
Kochville	0.9766	1.0000	Special Assessment Fire Real Property Only on Res., Ag., Vacant Comm. & Ind.	
		2.0000	Special Assessment Fire on Improved Comm. & Ind. Real Property Only	
		2.0000	Kochville DDA 1 and DDA 2 levy an additional 2.0 mill on DDA property only	3.9766
Lakefield	0.9101	1.9353	Roads & Bridges	
		3.7500	Special Assessment Fire Real Property Only	6.5954
Maple Grove	0.8560			0.8560
Marion	0.8923	2.8993	Bridges	
		1.8809	Fire	5.6725
Richland	0.9084	1.0000	Park	
		0.7500	Library	
		3.1000	Special Assessment Police Real Property Only	
		2.3000	Special Assessment Fire Real Property Only	8.0584
Saginaw	0.9179	5.4224	Police	
		1.8000	Special Assessment Fire Real Property Only	8.3103
St Charles	0.9845	1.5000	Special Assessment Fire Real Property Only	2.4845
Spaulding	0.9113	0.9666	Police	
		0.9666	Fire	2.8445
Swan Creek	0.9188	1.5000	Special Assessment Fire Real Property Only	2.4188
Taymouth	0.8908			0.8908
Thomas	0.9437	0.2500	Fire	
		3.0000	Public Safety	
		2.0000	Thomas DDA levies an additional 2.0 mills on non PRE/QA DDA property only	6.1937
Tittabawassee	0.8683	2.9847	Police	
		1.4646	Safety	5.3176
Zilwaukee	0.9873	2.9838	Extra Operating	
		1.2432	Fire	5.2143

Cities	Operating	Voted	Purpose of Voted	Total
City of Saginaw	7.3830	7.5000	Police on Real Property only	
		2.0000	D.D.A. Property only	16.8830
City of Zilwaukee	9.5923	1.0000	Fire Replacement	
		0.7500	Watermain	
		0.2500	Recreation	11.5923
City of Frankenmuth	9.2500	1.0000	(also 1.0 mill on D.D.A. Property)	9.2500

Villages	Operating	Voted	Total
Birch Run	4.5700	1.5000	Streets on Real Property only
		2.0000	Operations on Real Property only
Chesaning	11.3770	4.5506	Streets (Charter)
		6.2500	Streets - voted
Merrill	11.4240	2.3500	Streets (Charter)
Oakley	4.5837		4.5837
St Charles	12.8029	2.1971	Street (Ordinance)
Reese	10.5000	0.5000	Sidewalks Sinking Fund
		1.5000	Fire Apparatus
			12.5000



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Community College	Operating	Voted		Total
Delta	1.5563	0.4864	Operating	2.0427

Intermediate School Districts	Operating	Voted		Total
Bay-Arenac 09000	0.1883	2.8305	Special Education	
		1.8877	Vocational Education	4.9065
Clinton 19000	0.1960	2.5733	Special Education	
		0.9804	Vocational Education	3.7497
Genesee 25000	0.4036	2.3514	Special Education	
		0.9400	Vocational Education	3.6950
Gratiot-Isabella 29000	0.2640	4.2000	Special Education	
		1.0000	Vocational Education	5.4640
Saginaw 73000	0.1452	1.9389	Special Education	
		0.9986	Career Technical Education	3.0827
Shiawassee 78000	0.2384	4.1260	Special Education	4.3644
		1.0000	Career Technical Education	5.3644
Tuscola 79000	0.1411	2.4502	Tuscola ISD additional millages are by Charter	
		1.6496	Vocational Education	4.2409

Other	Voted		Total
	Operating		
Saginaw Transit System Authority	3.2000		3.2000
Bridgeport Public Library	1.4862		1.4862
Frankenmuth District Library	0.8473		0.8473
Merrill District Library	0.7922		0.7922
Reese Unity District Library	0.9965		0.9965
River Rapids District Library	0.9962		0.9962
Public Libraries of Saginaw	3.9947	(Charter and Voted combined)	3.9947
St Charles District Library (Brant, St Charles and Swan Creek Townships)	0.7868		0.7868
Thomas Township Library	0.5500		0.5500

State Education Tax	6.0000		
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County Schools	District Code	Voted Operating NH	Debt	Sinking Fund	Total School Levy
Birch Run	73170	18.0000	2.8500	0.9000	21.75000
Bridgeport-Spaulding	73180	17.8596		2.9736	20.83320
Carrollton	73030	17.7164	8.6600		26.37640
Chesaning Union	73110	17.9838	4.8700	0.7469	23.60070
Frankenmuth	73190	18.0000	2.0800	1.9964	22.07640
Freeland	73200	18.0000		2.9819	20.98190
Hemlock	73210	3.0000	3.9000	1.0000	7.90000
Merrill	73230	18.0000	7.8300		25.83000
Saginaw City	73010	18.0000	11.2800		29.28000
Saginaw City/Buena Vista	73012	18.0000	6.0500		24.05000
Saginaw Twp	73040	18.0000	2.9000	0.9859	21.88590
St Charles	73240	18.0000	4.2500		22.25000



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Swan Valley	73255	18.0000	7.0000	1.5000	26.50000
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Out of County Schools	Voted				Total School Levy
	Operating NH	Debt	Sinking Fund		
Ashley	29020	18.0000	8.4000		26.40000
Bay City	09010	18.0000	2.2200	0.6460	20.86600
Breckenridge	29040	18.0000	3.6000		21.60000
Clio	25150	18.0000	3.7500	0.4966	22.24660
Montrose	25260	17.3904	7.0000	0.9683	25.35870
New Lothrop	78070	18.0000	9.0700	1.2370	28.30700
Ovid-Elsie	19120	17.8795	7.8000		25.67950
Reese	79110	18.0000	2.3000	1.5000	21.80000

County

Saginaw County	Allocated	Voted	Debt
Operating	4.8485		
Animal Control		0.4243	
County Events Center		0.4493	
Castle Museum		0.1994	
County Parks		0.2937	
Senior Citizens		0.5891	
Mosquito Control		0.6390	
Sheriff Service		1.7473	
Children's Zoo		0.1997	
9-1-1 Authority		0.2795	
Health Dept		0.4792	
Hospital Debt			0.4300
Sub-Total	4.8485	5.3005	0.4300

Total County Rate 10.5790

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

OCTOBER 18, 2022

Your committee considered Communication No. 10-18-8 from Dave Gilbert, County Civil/Labor Counsel, submitting for approval the proposed, revised new Saginaw County Ordinance regarding Surveillance, Invasion of Privacy or Security on County Property.

We met with Mr. Gilbert who explained the revised language to include all other county buildings to be protected by this ordinance. There was also discussion of the process for the adoption to take effect, as well as discussion pertaining to the cities or townships potentially adopting this policy.

We recommend approval of proposed, revised new Saginaw County Ordinance regarding Surveillance, Invasion of Privacy or Security on County Property.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
 Carol E. Ewing
 Carl E. Ruth

Dennis H. Krafft, Vice-Chair
 Jack B. Tany



SAGINAW COUNTY ORDINANCE

Surveillance, Invasion of Privacy or Security on County Property

Section 1. Purpose: The Saginaw County Board of Commissioners (“Board”) is authorized to enact ordinances protecting County interests in owned, leased or controlled properties (“County Properties”). MCL 46-11(j). The Board has determined that there are important governmental interests (safety, security, privacy, and confidentiality) which support restrictions on audio and video recordings in certain non-public and limited-public County Properties.

Section 2. Prohibitions: Recording by audio and video is restricted as follows:

- A. **Courtrooms:** Audio and video recordings, photographs, broadcasting or live streaming is prohibited from any courtroom unless specifically allowed by the Judge presiding over the courtroom. No one may record, photograph, broadcast or livestream any juror or person called to court for jury service and each court, by local administrative order may adopt further reasonable limitations on audio and video recording, photographs, broadcasting and livestreaming in the courthouse consistent with MCR 8.115.
- B. **County Administration Building:** Audio and video recording, photographing, broadcasting and livestreaming of county personnel performing county duties/services in the County Administration Building is prohibited without the prior express written consent of the County Controller. Consent shall be provided where the County Controller determines that the audio/video recording, photographing, broadcasting, or livestreaming will not disrupt or impede the County business/services being provided and will not invade the privacy, security, safety, confidentiality and other important governmental interests at stake. Audio and video recording, photographing, broadcasting and live streaming of County Board meetings and County Board Committee meetings is not prohibited but subject to the reasonable, content neutral rules and restrictions implemented by the County Board of Commissioners which are designed to prevent disruption of board and commission proceedings. Audio and video recording, photographing, broadcasting and livestreaming is not prohibited in the public reception areas of the County Administration Building or at the Animal Control Facility, subject to reasonable, content neutral rules and restrictions implemented by the Board of Commissioners to prevent disruption of county services.
- C. **County Sheriff Administration Building:** Audio and video recording, photographing, broadcasting and livestreaming of Sheriff’s Deputies and personnel performing Sheriff’s duties/services in the Sheriff’s Department is prohibited without the prior express written consent of the County Sheriff. Consent shall be provided where the County Sheriff determines that the audio/video recording, photographing, broadcasting, or livestreaming will not disrupt or impede the Sheriff’s business/services being provided and will not invade the privacy, security, safety, confidentiality and other important governmental interests at stake and will not endanger Sheriff’s deputies, other law enforcement officers, civilian informants and crime victims.



- D. County Clerk’s Office: Audio and video recording, photographing, broadcasting and livestreaming of Clerks, Court and county personnel performing Clerk’s, Court’s and county duties/services in the Clerk’s Office is prohibited without the prior express written consent of the County Clerk. Consent shall be provided where the County Clerk determines that the audio/video recording, photographing, broadcasting, or livestreaming will not disrupt or impede the Clerk’s, Court’s and county business/services being provided and/or invade the privacy, safety, security, confidentiality and other important governmental interests at stake.
- Audio and video recording, photographing, broadcasting and livestreaming of vital records, court files, and other personal and private information without the proper authorization is expressly prohibited.
- E. Public Health Department: Audio and video recording, photographing, broadcasting and livestreaming of Public Health and county personnel performing Public Health and county duties/services in the Public Health department building is prohibited without the prior express written consent of the Public Health Officer. Consent shall be provided where the Public Health Officer determines that the audio/video recording, photographing, broadcasting, or livestreaming will not disrupt or impede the county business/services being provided and will not invade the privacy, safety, security, confidentiality and other important governmental interests at stake.
- Audio and video recording, photographing, broadcasting and livestreaming of persons patronizing the health department and/or receiving or providing clinical services, family planning services, HIV Testing, or confidential health testing, is expressly prohibited.

Section 3. Notice and Posting: The prohibitions of this Ordinance shall be posted by the Saginaw County Clerk at public entrances to all County Property and on grounds and parking area of County Property. The absence of a posting, however, shall not bar enforcement of this Ordinance.

Section 4. Severability: The phrases, sentences, sections and provisions of this Ordinance are severable and the finding that any portion hereof is unconstitutional or otherwise unenforceable shall not detract from or affect the enforceability of the remainder of this Ordinance.

Section 5. Repeal of Conflicting Ordinances: All other ordinances, parts of ordinances, or amendments thereto, any of which conflict with the provisions of this Ordinance, are hereby repealed in their entirety to the extent of such conflict.

Section 6. Enforcement: The Saginaw County Sheriff and his deputies shall enforce the provisions of this Ordinance and may request assistance from local police departments and the Prosecutor.

Section 6.1. Appearance Ticket: If a Sheriff’s deputy determines that there is probable cause that this Ordinance has been violated, he or she is authorized to issue and serve an Appearance Ticket upon a person or entity violating this Ordinance. The Appearance Ticket shall direct the recipient to appear in the appropriate District Court within Saginaw County on a specified date to respond to the alleged violation. Nothing herein shall prevent a Sheriff’s deputy or Prosecutor from also pursuing enforcement for the same offenses as are prohibited under this Ordinance.



Section 6.2. Criminal Penalties: Enforcement may be accomplished by criminal prosecution, along with any other remedies provided by law. Any responsible party shall be guilty of a misdemeanor if proven to have violated the provisions of this Ordinance and may, upon conviction, be punished by imprisonment in the County Jail for not more than ninety (90) days, or by fine of not more than five hundred (4500) dollars and the cost of prosecution, or by a fine of imprisonment at the discretion of the Court. The imposition of any sentence shall not exempt the Responsible Party from compliance with the requirements of this Ordinance.

Section 7. Approval: This Ordinance was approved and adopted by the Saginaw County Board of Commissioners on October 18, 2022 and shall be effective on December 26, 2022.

Section 8.: This Ordinance shall take effect sixty (60) days from the date of adoption by the Saginaw County Board of Commissioners, providing a copy has been published in the Saginaw News, Saginaw, Michigan.

4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

4.1) **10TH CIRCUIT COURT – FAMILY DIVISION/JUVENILE**, re: Amendment of the FY 2023 Budget to accept the “Raise the Age” grant in the amount of \$200,000 and the CPLR grant in the amount of \$70,843

- ***Commissioner Krafft moved, seconded by Commissioner Tany, to approve 4.1 leaving room for exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

OCTOBER 18, 2022

Your Budget/Audit Committee considered Communication No. 10-18-6 from Todd Borders, Court Administrator, requesting an amendment of the FY 2023 Budget to accept (1) Account 292 – “Raise the Age” Grant from the State of Michigan in the amount of \$200,000; and (2) Account 278 28512 – Child Parent Legal Representation (CPLR) Grant in the amount of \$70,843.

We met with Judge Barbara Meter and Dana Westendorf, Financial Supervisor, and discussed the housing of juveniles. The “Raise the Age” Grant covers all expenses for 17-year-old children who are coming under the jurisdiction of the court. The amount is for up to \$200,000. Ms. Westendorf also acknowledged that this grant should go to Account 278, not Account 292. The CPLR grant provides legal representation to eligible children and parents in child welfare legal proceedings. We recommend amendment of the FY 2023 Budget to accept (1) Account 278 – “Raise the Age” grant from the State of Michigan (MDHHS) in the amount of \$200,000; and (2) Account 278 28512 – CPLR grant from the State of Michigan (MDHHS) in the amount of \$70,843.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski



5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **COMMISSION ON AGING**, re: Approval of a new PCN for a part-time caseworker position for a two-year term to assist with the Tyler/Munis conversion
- 5.2) **COMMISSION ON AGING**, re: Approval of a 90-day Professional Services Agreement with Vera Haller to assist with critical department functions
- 5.3) **CIVIL/LABOR COUNSEL**, re: Approval of revised County Policy #335

- ***Commissioner Webster moved, seconded by Commissioner Matthews, to approve 5.1 and 5.2 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***
- ***After discussion, Matthews exerted Commissioner Privilege and 5.3 will appear under Unfinished Business on the November 22, 2022 Board Agenda.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

OCTOBER 18, 2022

Your Labor Relations Committee considered Communication No. 10-18-10 from Jessica Sargent, Commission on Aging Director, requesting approval of a new PCN for part-time caseworker position for a two-year term.

We met with Susan Caister, Nutrition Program Manager, and she stated that the term for the PCN would be October 2022 through September 2024 and would be funded from the already awarded ARPA funding under the Older Americans Act, Title III-B, Case Management service category. The grant is for the amount of \$284,655 and the creation of a new PCN for a two-year term would utilize \$65,299.

Ms. Caister explained that the position is needed as the new PCN would take on some of the caseload of a current full-time worker to allow them to shift responsibilities to better serve clients. The shifts in the caseload would flex due to changes in program needs, staffing compliment, etc.

We recommend approval of a new PCN for a part-time caseworker position for a two-year term (October 2022 – September 2024) to assist with the Tyler/Munis conversion and other responsibilities.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Kyle R. Harris, Vice-Chair

Gerald D. Little

Sheldon Matthews

Carl E. Ruth

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

OCTOBER 18, 2022

Your Labor Relations Committee considered Communication No. 10-18-11 from Jessica Sargent, Commission on Aging Director, requesting approval of a Professional Services Agreement with Vera Haller to assist with critical department functions for a period of ninety (90) days.



Our committee met with Susan Caister, Nutrition Program Manager, and we discussed the importance of the position. The critical functions of the position include transportation supervision, grant reporting, and bi-weekly payroll in the Tyler/Munis program. Hours of work will not exceed twenty-five (25) hours per week. The cost of this agreement would be \$8,307 if needed for the full ninety (90) days and can be fully funded through Commission on Aging as the PCN will likely be vacant during the job posting.

We recommend approval of a Professional Services Agreement with Vera Haller to assist with critical department functions for a period of ninety (90) days.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

COMMISSIONER PRIVILEGED – TO BE UNFINISHED BUSINESS AT Nov. 22, 2022 BOARD SESSION

~~FROM: COMMITTEE ON LABOR RELATIONS – 5.3 – OCTOBER 18, 2022~~

~~Your Labor Relations Committee considered Communication No. 10-18-13 from Dave Gilbert, County Civil/Labor Counsel, submitting amended language to Policy #335, pursuant to discussion at the September 13, 2022 Committee of the Whole.~~

~~We met with Mr. Gilbert who stated the revised language considers the time at which the elected official's salary increases, being once the person with the highest pay grade exceeds 90% of the salary of the elected official within that office. Further discussion was held regarding what steps would be taken each fiscal year when setting the yearly budget. The policy would allow review of the salaries every year by the Board of Commissioners.~~

~~Tim Novak, County Treasurer, was offered an opportunity to share his viewpoint. Mr. Novak suggested changing the policy so that the increases will be automatic. The committee considered alternative language and how long a 15% wage gap would take to gradually increase in steps. The committee decided to allow up to five (5) years to move the wage gap closer to 15% between elected officials and the person with the highest pay grade within the office.~~

~~We recommend approval of Policy #335 with the clarified language provided by civil counsel as attached.~~

~~Respectfully Submitted,~~

~~**COMMITTEE ON LABOR RELATIONS**~~

~~Michael A. Webster, Chairman~~

~~Gerald D. Little~~

~~Carl E. Ruth~~

~~Kyle R. Harris, Vice Chair~~

~~Sheldon Matthews~~

6. Executive Committee – C. Ruth, Chair

- 6.1) **CONTROLLER/CAO**, re: Approval of American Rescue Plan Act (ARPA) funding request for up to \$5 million for a Transformational Economic Development Project
- 6.2) **CONTROLLER/CAO**, re: Approval of ARPA funds for up to \$120,000 for the Thomas Township Nature Center & Preserve



- 6.3) **CONTROLLER/CAO**, re: Approval to use ARPA Revenue Replacement funds for three (3) previously approved Budget requests: Corporation Counsel (\$35,000); PLUS Surveillance (\$150,483); and Saginaw Future (\$140,525)
- 6.4) **CONTROLLER/CAO**, re: Approval to use up to \$2 million for 2023 Employee Healthcare
- 6.5) **CONTROLLER/CAO**, re: Approval to close the Courthouse and all applicable county facilities at 4:00 p.m. on Monday, October 31, 2022

- **Chairman Ruth moved, seconded by Commissioner Krafft, to approve 6.1 with a deadline of March 21, 2024 for construction ground breaking to start. Motion carried by the following roll call vote:**

Yes: Tany, Boyd, Matthews, Slodowski, Harris, Ewing, Krafft, Little, Webster, Winiecke – 10

No: Ruth - 1

Total: - 11

- **Chairman Ruth moved, seconded by Krafft, to approve. After discussion Commissioner Winiecke moved, seconded by Commissioner Slodowski, to amend 6.2 to match the funding contributed by the D.N.R. of \$300,000. Amendment carried by the following roll call vote:**

Yes: Boyd, Matthews, Slodowski, Harris, Ewing, Little, Webster, Winiecke, Tany - 9

No: Krafft, Ruth – 2

Total: - 11

The main motion, as amended, carried by the following roll-call vote:

Yes: Matthews, Slodowski, Harris, Ewing, Little, Webster, Winiecke, Tany – 9

No: Krafft, Ruth – 2

Total – 11

- **Chairman Ruth moved, seconded by Commissioner Matthews, to approve 6.3. Motion carried unanimously.**
- **Commissioner Ruth moved, seconded by Commissioner Little, to approve 6.4. Motion carried unanimously.**
- **Commissioner Matthews moved, seconded by Commissioner Winiecke, to approve 6.5. Motion carried unanimously.**

FROM: EXECUTIVE COMMITTEE -- 6.1

OCTOBER 18, 2022

Your Executive Committee met and considered a referral from the October 11, 2022 Committee of the Whole meeting regarding ARPA funding. The item was a request from Saginaw Future for ARPA funding for use in a Transformational Economic Development Project.

At the Committee of the Whole meeting on October 11, 2022, there were at least six (6) votes from committee members in support of funding a minimum of up to \$5 million for the Transformational Economic Development Project.



We recommend approval of using ARPA Revenue Replacement funds to be allocated to these three previously approved FY 2022 Budget requests.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.4

OCTOBER 18, 2022

Your Executive Committee met and considered Communication No. 10-18-14 from Robert V. Belleman, Controller/CAO, regarding the employee healthcare fund shortfall of \$1.5 million and a request to contribute up to \$2 million to the Healthcare Fund.

The committee met with the Controller and discussed the situation. MyMember Insurance has calculated the employee premium share if the County was to recover the \$1.5 million shortfall. Current employee premium shares would increase between 126% and 502% and would be unfair and a hardship in a period of soaring inflation. (Current Single from \$0 to \$125.80; Current Double from \$127.66 to \$484.83; and Current Family from \$90.70 to \$545.56)

We recommend approval of up to \$2 million to make a one-time contribution to the Healthcare Fund to be allocated to all applicable departments and the General Fund portion be applied against Revenue Replacement Funds. In addition, we recommend the employee premium share be established as \$30 for single, \$150 for double, and \$110 for family in 2023 and incorporated into Memorandums of Understanding with all applicable unions.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.5

OCTOBER 18, 2022

Your Executive Committee met and considered a request from the Controller/CAO regarding the closure of the Courthouse and all applicable County facilities at 4:00 p.m. on Monday, October 31, 2022.

The committee met with the Controller and discussed the request. The Controller suggests closing an hour early to allow employees to safely return home before Trick or Treating begins.

We recommend approval to close the County Courthouse and all other applicable County facilities at 4:00 p.m. on Monday, October 31, 2022 (Halloween) at 4:00 p.m., contingent upon consent of the Courts.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster



- 7. **Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair**
None
- 8. **Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair**
None
- 9. **Committee Compensation**
10-18-22.1) September 18, 2022 – October 1, 2022
10-18-22.2) October 2, 2022 – October 15, 2022
 - ***Commissioner Little moved, seconded by Commissioner Winiecke, to approve 10-18-22.1 and 10-18-22.2. The motion carried unanimously.***

COMMITTEE COMPENSATION - 10.18.22.1

October 18, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held September 18 - October 1, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	09/21/22	Castle Museum Board	Tany	\$50.00	1
2	09/21/22	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
3	09/21/22	Animal Control Advisory	Ewing	\$50.00	1
4	09/22/22	City/County/School Liaison	Little	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
5	09/27/22	Executive Committee - Special	Little	\$25.00	1
			Matthews	\$25.00	1
			Krafft	\$25.00	1
			Ruth	\$25.00	1
6	09/27/22	Board Session	11 Present	\$550.00	11
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Slodowski, Tany, Webster, Winiecke, Ruth			
7	09/28/22	GLBR CVB	Ruth	\$50.00	1
TOTAL				\$1,050.00	23

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (9-30-2022)



COMMITTEE COMPENSATION - 10.18.22.2

October 18, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 2, 2022 - October 15, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/04/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Boyd	\$50.00	1
			Harris	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
2	10/05/22	Crime Prevention Council	Ruth	\$25.00	1
3	10/05/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
4	10/06/22	Budget/Audit Committee	Ruth	\$50.00	1
			Krafft	\$50.00	1
			Boyd	\$50.00	1
			Slodowski	\$50.00	1
			Tany	\$50.00	1
5	10/07/22	MAC Finance via Zoom	Ruth	\$50.00	1
6	10/10/22	Labor Relations Committee	Krafft	\$50.00	1
			Webster	\$50.00	1
			Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
7	10/11/22	Committee of the Whole re: ARPA Boyd, Harris, Krafft, Little, Matthews, Slodowski, Tany, Webster, Winiecke, Ruth	Ruth	\$50.00	1
			10 Present	\$500.00	10
8	10/13/22	Commission on Aging	Ewing	\$50.00	1
9	10/14/22	MAC Environmental via Zoom	Webster	\$50.00	1
TOTAL				\$1,675.00	34

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (10-14-2022)



RESOLUTIONS

Saginaw County

RESOLUTION 2022 - 14

OPERATION GREEN LIGHT FOR VETERANS

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner's Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 18th day of October at 5:00 p.m.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

Chairman Ruth offered the following resolution and moved for adoption.

The motion was seconded by Commissioner Matthews.

WHEREAS, the residents of Saginaw County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, the Saginaw County Board of Commissioners seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties, parishes, and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the County of Saginaw appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be granted.



WHEREAS, the senseless act of domestic violence has cost our nation and the Saginaw Community countless lives;

WHEREAS, the impact of domestic violence is felt not only by individuals and families, but communities and a nation as a whole;

WHEREAS, Underground Railroad has served the Saginaw Community for 45 years as the only provider of emergency services to domestic violence victims;

WHEREAS, Underground Railroad serves over 4,000 victims a year in Saginaw County alone; and

WHEREAS, there are few actions that require as much bravery as walking away from an abusive relationship. We as a community should not stop until we have reached ZERO TOLERANCE for domestic violence and all Survivors can be believed and supported. Through advocacy and education, we can improve victim safety, increase abuser accountability, expand community coordinated response, and put an end to abuse.

Now, Therefore, Be It Resolved, that The Saginaw County Board of Commissioners hereby proclaims October 2022 as Domestic Violence Awareness Month and calls upon the people of the County of Saginaw to recommit to our community to increase awareness and the understanding of domestic violence by supporting victims and their families and increase the support for agencies and shelters that provide services to these victims.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted: October 18, 2022

Proclamation for National Pro Bono Week, October 23 – 29, 2022

Whereas, October 23 – 29, 2022 has been designated by the American Bar Association, the State Bar of Michigan, and the Saginaw County Bar Association as National Pro Bono Week, to recognize the valuable pro bono contributions made by attorneys throughout the year; and, Whereas, The Latin term “pro bono” literally translates to “for the good.” Access to justice is a fundamental and essential right to a democratic society. Countless citizens cannot afford the legal representation that they need to protect their lives, properties, and natural liberties; and, Whereas, Volunteer local attorneys donate thousands of hours of pro bono time each year, and the invaluable contributions of those attorneys helps to ensure and protect a just society for every citizen.

Now, Therefore, Be It Resolved, That the Saginaw County Board of Commissioners recognizes the week of October 23 – 29, 2022 as Pro Bono Celebration Week, commends Michigan attorneys for their ongoing pro bono contributions, and reminds all members of the Bar that by engaging in pro bono work and providing financial support they can make a significant difference in the lives of Michigan’s poor who would not otherwise have access to the legal system.



In Witness Whereof, The seal of the County of Saginaw has been affixed and the proclamation adopted by the Board of Commissioners on the 18th day of October in the year of our Lord two thousand twenty two.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted: October 18, 2022

APPOINTMENTS

None

ELECTIONS

- ✓ ***Commissioner Winiecke moved, seconded by Vice-Chair Matthews, to re-elect Kathleen (Kitty) Packard to the Department of Health & Human Services Board, with a 3-year term to expire October 31, 2025. Motion carried unanimously.***
- ✓ ***Commissioner Little nominated Isaac Reeves. Vice-chair Matthews moved, seconded by Commissioner Tany, to elect Isaac Reeves to the Parks & Recreation Commission to fill a vacancy, with a 3-year term to expire January 1, 2025. Motion carried unanimously.***
- ✓ ***Commissioner Boyd moved, seconded by Vice-Chair Matthews, to re-elect John Sangster and Todd Hare to the Saginaw County Road Commission with 6-year terms to expire December 31, 2028. Motion carried unanimously.***

CHAIR ANNOUNCEMENTS

- Chairman Ruth thanked everyone for their participation and support, urging everyone to continue to communicate with each other. He also noted that it is Breast Cancer Awareness Month and pointed out that Vice-Chair Matthews and the Controller were both sporting pink clothing, as well as Commissioner Slodowski. Chairman Ruth thanked Undersheriff Gomez for the tours he has hosted of the VirTra Simulator at the Sheriff's Office.
- Chairman Ruth thanked Undersheriff Gomez for giving tours of the training simulator to all commissioners and stated that it has already shown to be a good investment.

COMMISSIONER AUDIENCES

- Vice-Chair Matthews announced the "Trunk or Treat" event hosted by the Sheriff's Office in the parking lot of Arthur Hill High School on Saturday, October 22, 2022 from 1:00 p.m. – 3:00 p.m.



- Commissioner Krafft announced the passing of Irene Bronner, wife of Wally Bronner, who died at the age of 95. She was still active at Bronner’s CHRISTmas Wonderland in Frankenmuth and leaves behind four children.
- Commissioner Tany invited all commissioners to attend the Sobriety Court Graduation events.

By Commissioner Harris, seconded by Commissioner Winiecke: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:58 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



NOVEMBER SESSION 2022




First day of the November Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, November 22, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

ABSENT: - **0**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Koren Thurston, Jessica Sargent, Jennifer Broadfoot, Denny Harris, Mark Piotrowski, Rich Spitzer, Undersheriff Gomez, Norm Bamberger, Krystal Irvine, Eddie Foxx, Sam Tany, Yvette Syed, Donald Syed, Tom Miller, Brian Keenan-Lechel, Brian Wendling, Katie Kelly, Steven Black, Brittany Dicken, Mike Slodowski, Hon. Barbara L. Meter, Todd Borders, Marissa Sawdon, Mary Williams, Suzy Koeplinger, and others

 Commissioner Boyd gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on
Tuesday, November 22, 2022 at 5:00 p.m.

111 S. Michigan Ave.

Room 200

Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to boc@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the November 22, 2022 Board Agenda.



If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

November 10, 2022
Posted 11-18-22 by MCS

By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- ***Commissioner Little moved, seconded by Commissioner Tany, to approve the Minutes of the October 18, 2022 Board Session, Minutes of the October 11, 2022 Committee of the Whole, and the October 26, 2022 Committee of the Whole. Motion carried.***

PUBLIC HEARING

None

AUDIENCES

- Commissioner Tany presented Don Syed with a Certificate of Recognition for his dedication to cleaning up Carrollton Township and other Saginaw communities.
- Commissioner Boyd presented Honorable Barbara L. Meter with a Proclamation for November as Child Safety Awareness Month.
- Steve Black, RACER Trust, presented the RACER Edge Award to Brian Keenan-Lechel, Parks & Recreation Director.
- Brittany Dicken, 10th Circuit Court Judge-elect, thanked the commissioners and the community for support of her campaign.
- Vanessa Guerra, County Clerk, spoke in opposition to the request by Elected Officials to amend County Policy #335 – “Compensation” which establishes a future separation of not less than 15% between the elected position and the highest pay grade within the office.

LAUDATORY RESOLUTIONS

Proclamation In Memory of Azola Williams

Azola Williams was first appointed to the Saginaw County Parks and Recreation Commission in 1995, the same year he was awarded the “Saginawian of the Year” honor. He was our 2nd longest serving Parks Commissioner.

In addition to his contributions to Saginaw County Parks, Azola had significant impacts with the City of Saginaw recreation programs as well as First Ward Community Center where the gymnasium is named in his honor.



Azola’s dedication to our County Parks system and the Saginaw community will continue to be felt in significant ways, carrying his legacy and passion for recreation long into the future. Parks Commissioners and staff remember his sincere kindness, always asking about family and sending well-wishes to others.

On behalf of the Saginaw County Board of Commissioners and the Parks and Recreation Commission and Staff, our sincere thanks to Mr. Azola Williams and our heartfelt condolences to his family and friends.

Now, Therefore, Be It Proclaimed by the Saginaw County Board of Commissioners as follows:

- That this Board does hereby honor the memory of Azola Williams for his outstanding contributions to the citizens of Saginaw County and as an extraordinary leader who truly loved his community; and
- That this proclamation be presented to the family and friends of Azola Williams.

Respectfully Submitted,
Carl E. Ruth
Chairman, District #10
November 22, 2022

Gerald D. Little
Commissioner, District #9

**Certificate of Recognition
DON SYED
One Man One Mission**

Don Syed is a Carrollton Township resident who is cleaning up Saginaw County. Though Don is retired, he spends several days a week going out to Saginaw communities to pick up trash along the roadways. His passion for the community shows and he hopes to change how others view the area. Having a salesman background, he understands the way that people view the environment reflects on the community.

His goal is to inspire others to clean up too and hopes that one day, non-residents will not think of Saginaw County as a dirty place. Don started cleaning up in Carrollton but realized the view of the whole county could be affected if he kept working. Don has been cleaning up Carrollton Township for about ten years and has been expanding to more Saginaw communities in the past two years. In 2021, Don picked up over 5,000 pounds of trash.

Don hopes that if he keeps cleaning up that people will notice a difference and “jump on board” by not adding to the problem or by helping themselves.

I, Carl E. Ruth, on behalf of the Saginaw County Board of Commissioners, recognize Don Syed for his dedication to cleaning up, not only Carrollton Township, but other Saginaw communities as well. It is our hope that your mission becomes the mission of others, to clean up and take pride in their communities.

Sincerely,
Carl E. Ruth
Saginaw County
Board of Commissioners
Chairman, District #10
Presented: November 22, 2022

Jack B. Tany
Saginaw County
Board of Commissioners
Commissioner, District #2
Adopted: November 22, 2022



**Certificate of Recognition
Saginaw County Sports Hall of Fame
“Honoring Excellence in Sports”**

WHEREAS, The Saginaw County Board of Commissioners is honored to recognize the Saginaw County Sports Hall of Fame as it celebrates the induction of its 20th class of outstanding athletes/teams; and,

WHEREAS, On Sunday, November 6, 2022 at the Horizons Conference Center the “Class of 2022” will be inducted into the Sports Hall of Fame –

Nicole (Bade) Weirauch
Mike Boyd
John Decker
Max Fisher
Charles Rogers
Ron Rummel
LaMarr Woodley
St. Charles 1961 – 1965 Football

WHEREAS, Each outstanding athlete/team has displayed a lifetime loyalty to the Saginaw community and a commitment to the integrity of the sport. We commend each and every inductee on their achievement.

NOW, THEREFORE, BE IT RESOLVED, That a unanimous accolade of tribute be hereby accorded to the Saginaw County Sports Hall of Fame as we recognize not only its presence in our community but its support of our family of athletes. We join the community in supporting and encouraging its work; and,

BE IT FURTHER RESOLVED, That this expression of recognition be placed in the minutes of the November 22, 2022 session, presented to each inductee as a permanent record of their accomplishment, and given to the Saginaw County Sports Hall of Fame in celebration of its 20th class of inductees.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: November 6, 2022
Adopted: November 22, 2022



PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

- 11-22-1 SAGINAW COUNTY COMMUNITY MENTAL HEALTH AUTHORITY** submitting its Annual Update pursuant to agreement.
-- Human Services (***Receive & File***)
- 11-22-2 MICHIGAN STATE UNIVERSITY EXTENSION** providing information and to advocate for continued MSUE funding.
-- Human Services (***Receive & File***)
- 11-22-3 ANIMAL CARE & CONTROL** requesting a waiver of the established euthanasia fees for indigent individuals, where the surrender of their animal will serve a larger public benefit.
-- Courts & Public Safety (***11-22-2.1***)
- 11-22-4 SAGINAW COUNTY CONVENTION & VISITORS BUREAU** submitting the final copy of the 2021 Audit (***Receive & File***) and requesting approval of its 2023 Budget
-- County Services (***11-22-3.1***)
- 11-22-5 SAGINAW FUTURE** submitting its fourth quarter report (July 1, 2022 – Sept. 30, 2022) and request for the balance of \$9,475 in performance-based funding pursuant to the Second Amendment of the Saginaw County and Saginaw Future Services Agreement.
-- County Services (***11-22-3.2***)
- 11-22-6 PARKS & RECREATION** presenting the RACER Edge Award to the Board of Commissioners for the county’s work in developing Saginaw River Headwaters Rec Area from the former Saginaw Malleable Iron facility in the City of Saginaw.
-- County Services (***Receive & File***)
- 11-22-7 PARKS & RECREATION** requesting a certified resolution authorizing a Michigan Spark Grant application to the Michigan Department of Natural Resources for capital improvements at Imerman Memorial Park.
-- County Services (***Res. 2022 - 15***)
- 11-22-8 VILLAGE OF BIRCH RUN DDA** submitting its Annual Report on Status of Tax Increment Financing Plan for FY ending 2022
-- County Services (***Receive & File***)
- 11-22-9 SAGINAW CHARTER TOWNSHIP** sending its Proposed/Draft Master Plan with associated Future Land use Map and to provide for comments no later than Thursday, December 1, 2022; further, to advertise and hold a Public Hearing before the Planning Commission in December 2022 or January 2023
-- County Services (***Receive & File***)
- 11-22-10 TREASURER** submitting its 2022 Foreclosing Governmental Unit Report of Real Property Foreclosure Sales Report.
-- Budget/Audit (***Receive & File***)
- 11-22-11 HEALTH DEPARTMENT** requesting approval of two (2) new fees to its fee schedule: High Dose Flu (\$80) and Trichomonas Testing (\$11.50).
-- Budget/Audit (***11-22-4.2***)



- 11-22-12 CONTROLLER/CAO** requesting amendment of the FY 2023 General Fund budget by \$25,000 for County wide appreciation events, including but not limited to the annual Christmas Holiday Party and pancake breakfasts, using re-appropriated non-tax revenue.
-- Budget/Audit **(11-22-4.4)**
- 11-22-13 MAINTENANCE** requesting the use of General Fund fund balance in the amount of \$9,800 to create a lactation/nursing area in the courthouse for the needs of our employees.
-- Budget/Audit **(11-22-4.1)**
- 11-22-14 ANIMAL CARE & CONTROL** requesting use of fund balance in the amount of \$200,000 for video surveillance, access control, software & licensing, and intrusion/alarm detection at the new Animal Care & Control building.
-- Budget/Audit **(11-22-4.3)**
- 11-22-15 PERSONNEL DIRECTOR** submitting the November 2022 Employment Status Report covering labor statistics for the month of October 2022.
-- Labor Relations *(Receive & File)*
- 11-22-16 SHERIFF** requesting the addition of a PCN for a Secondary Road Patrol position, due to an increase in funding from the State of Michigan.
-- Labor Relations **(11-22-5.1)**
- 11-22-17 COMMISSION ON AGING** requesting a temporary PCN for an Office Assistant II position in order to onboard and train.
-- Labor Relations **(11-22-5.2)**
- 11-22-18 HEALTH DEPARTMENT** requesting the addition of a new PCN to create a Public Health Nurse position with the Personal and Preventive Health Services Division to cover infant death review coordination, childhood lead poisoning, and children’s special health care services.
-- Labor Relations **(11-22-5.3)**
- 11-22-19 CONTROLLER/CAO** requesting creation of a fulltime Office Manager position for the Medical Examiner’s Office to perform day-to-day operations including hiring, training, scheduling of investigators, along with contracted transportation services and other duties and responsibilities.
-- Labor Relations **(11-22-5.7)**
- 11-22-20 CONTROLLER/CAO** submitting for approval changes to County Policy #353 – “Wellness Activity Reimbursement” to expand the eligible activities to include physical and mental health programs, facilities or activities designed to improve an employee’s or retiree’s overall physical and mental wellness.
-- Labor Relations **(11-22-5.8)**
- 11-22-21 CIVIL/LABOR COUNSEL** submitting changes to County Policy #361 – “Disability” to include language related to injury, illness, or mental illness; further, submitting Memorandums of Understanding (MOUs) with fourteen (14) of the county’s sixteen (16) unions regarding same.
-- Labor Relations **(11-22-5.5)**
- 11-22-22 PERSONNEL DIRECTOR** requesting approval of a Resolution exempting Saginaw County from the requirements of Public Act 152 of 2022, known as the Publicly Funded Health Insurance Contributions Act.
-- Labor Relations **(Res. 2022 - 16)**



- 11-22-23 EQUALIZATION** submitting the Revised Apportionment Report for approval after changes to millage rates as a result of the November 8, 2022 General Election.
-- County Services **(11-22-3.3)**
- 11-22-24 CIVIL/LABOR COUNSEL** submitting for approval Memorandums of Understanding (MOUs) with twelve (12) of the county’s sixteen (16) unions regarding the County’s one-time contribution to the healthcare fund.
-- Labor Relations **(11-22-5.6)**
- 11-22-25 PERSONNEL DIRECTOR/CIVIL COUNSEL** submitting a proposed Hiring Recruitment/Retention Incentive Program for Public Health Nurses at the Health Department, with funding awarded through the Michigan Department of Health & Human Services as a COVID workforce supplemental grant.
-- Labor Relations **(Pulled at Committee)**
- 11-22-26 GREAT LAKES BAY MICHIGAN WORKS! (GLBMW!)** requesting approval of the recommendation from the GLBMW! Board to appoint Kristen Wenzel as Interim CEO, with a salary increase retroactive to September 19, 2022.
-- Labor Relations **(11-22-5.4)**
- 11-22-27 CONTROLLER/CAO** requesting a Letter of Support to the State of Michigan regarding funding of the Midland Flood Reduction Plan, estimated to cost \$117 million.
-- Executive **(On Addendum)**
- 11-22-28 CONTROLLER/CAO** requesting amendment of the FY 2023 General Fund budget by appropriating an additional \$6,500 for architectural/engineering services associated with the Board of Commissioners/Controller’s Office Relocation Project.
-- Executive **(On Addendum)**
- 11-22-29 PUBLIC WORKS/CONTROLLER** requesting use of \$120,000 of the \$1 million in ARPA funding set aside for Public Works toward the Sarle Drain (\$60,000) and Bement Drain (\$60,000).
-- Executive **(On Addendum)**
- 11-22-30 MOSQUITO ABATEMENT**, re: Consideration of options for new construction or renovation of current building for Mosquito Abatement
-- Executive **(On Addendum)**

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair**
None
2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**
 - 2.1) **ANIMAL CARE & CONTROL**, re: Approval of a waiver of the established euthanasia fee for indigent individuals
 - **Commissioner Matthews moved, seconded by Commissioner Boyd, to approve 2.1 leaving room for exceptions. Motion carried unanimously.**



FROM: COMMITTEE ON COURTS & PUBLIC SAFETY – 2.1

NOVEMBER 22, 2022

Your committee considered Communication No. 11-22-3 from Bonnie Kanicki, Director of Saginaw County Animal Care & Control, requesting a waiver of the established euthanasia fee for indigent individuals, where the surrender of their animal will serve a larger public benefit.

We met with Ms. Kanicki who spoke about the need of the waiver for indigent individuals and the safety of the public. This fee would apply to those with animals who have a communicable disease that might be readily transmitted to other animals, or if the animal has displayed behavior that is considered dangerous under the law.

Ms. Kanicki explained that a waiver for indigent individuals would encourage them to surrender the animals for euthanasia voluntarily, rather than the County having to put forward the time and expense of seeking a court order for same. To qualify as indigent, the individuals would be required to show evidence that they receive public assistance or a written statement showing facts of their inability to pay.

We recommend approval of a waiver of the established euthanasia fee for indigent individuals, where the surrender of their animal will serve a larger public benefit.

Respectfully Submitted,

COMMITTEE ON COURTS & PUBLIC SAFETY

Sheldon Matthews, Chair

Christopher S. Boyd, Vice-Chair

Kyle R. Harris

Cynthia M. Winiecke

Carl E. Ruth

3. County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair

3.1) **SAGINAW COUNTY CVB**, re: Approval of FY 2023 Budget

3.2) **SAGINAW FUTURE, INC.**, re: Approval of \$9,475 in performance-based funding pursuant to the Services Agreement between Saginaw County and Saginaw Future

3.3) **EQUALIZATION**, re: Approval of the final 2022 County Apportionment Report

- ***Commissioner Webster moved, seconded by Commissioner Winiecke, to approve 3.1 - 3.3 leaving room for exceptions. Motion carried unanimously.***

FROM: COMMITTEE ON COUNTY SERVICES – 3.1

NOVEMBER 22, 2022

Your committee considered Communication No. 11-22-4 from Annette Rummel, President/CEO, Saginaw County Convention & Visitors Bureau, requesting approval of its 2023 Budget.

The committee met with Ms. Rummel where she gave a presentation on the 2021 Audit and an overview of the 2023 Budget. The committee discussed the idea of having a presentation for the newly elected commissioners to gain an understanding of the relationship between the county and the bureau. Discussion continued with ideas to improve the community and quality of life in Saginaw County.

We recommend approval of Saginaw County Convention & Visitors Bureau's 2023 Budget.



Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.2

NOVEMBER 22, 2022

Your committee considered Communication No. 11-22-5 from JoAnn Crary, President, Saginaw Future Inc., submitting its fourth quarter report (July 1, 2022 – Sept. 30, 2022) and request for the balance of \$9,475 in performance-based funding pursuant to the Second Amendment of the Saginaw County and Saginaw Future Services Agreement.

We met with Tom Miller Jr., Vice President, Saginaw Future Inc., who discussed the performance figures from the quarter compared to the year-to-date total. The performance-based funding metrics address Job Creation, New Investments and Government Contracts Awarded, all of which exceeded the metrics set by the county. The Job Creation goal of 400 was surpassed with a total of 587 new jobs to date. New Investments were expected to total \$125 million, and Saginaw Future Inc. secured \$552.45 million. Government Contracts were set to reach a minimum of \$28.5 million which to date totals \$29.55 million.

Mr. Miller continued discussion regarding the expansion/retention projects, including Hemlock Semiconductor and Nexteer Automotive. He informed commissioners that a significant number of employees do not live in the Saginaw/ Great Lakes Bay region and the retention plan is to increase the number of residents who work in locally based companies.

We recommend approval of funding \$9,475 in 4th quarter performance-based funding pursuant to the Second Amendment of the Saginaw County and Saginaw Future Services Agreement.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman
Carol E. Ewing
Carl E. Ruth

Dennis H. Krafft, Vice-Chair
Jack B. Tany

FROM: COMMITTEE ON COUNTY SERVICES – 3.3

NOVEMBER 22, 2022

Your committee considered an item from Denise Joseph and Liz Gooch, Director and Deputy Director, Equalization, submitting a Revised Apportionment Report to include data from millage rates that passed on the November 8th, 2022, in the General Election.

The revised millage rates are pending the certification of the November 8, 2022 Election by the Saginaw County Board of Canvassers. Since the Apportionment Report was approved by the Board of Commissioners on October 18, 2022, the following changes have been made:

- Saginaw County Mosquito Control Millage from 0.6390 mills to 1.0000
- Saginaw ISD Special Education Millage (total) from 1.9389 mills to 3.5000 mills
- Chesaning Union School District Operating Millage from 17.9838 mills to 18.0000 mills



Also, a correction was made to Hemlock Public School District operating non-homestead millage which was erroneously reported as 3.0000 mills and has been corrected to 18.0000 mills. We recommend approval of the Revised Apportionment Report to include the millage rates that passed at the November 8, 2022 General Election and the correction to the Hemlock Public School District rate.

Respectfully Submitted,

COMMITTEE ON COUNTY SERVICES

Michael A. Webster, Chairman

Carol E. Ewing

Carl E. Ruth

Dennis H. Krafft, Vice-Chair

Jack B. Tany

[Revised Apportionment Report begins on next page]



REVISED APPORTIONMENT REPORT
2022 MILLAGE RATES FOR SAGINAW COUNTY

Townships	Allocated Operating	Voted	Purpose of Voted Millage	Total
Albee	0.8980	0.9832	Roads	1.8812
Birch Run	0.9211	1.0000	Special Assessment Fire Real Property Only	
		0.7500	Debt	2.6711
Blumfield	0.9480	2.0000	Roads	2.9480
Brady	0.8846	1.5000	Special Assessment Fire Real Property Only	2.3846
Brant	0.8440	1.5000	Special Assessment Fire Real Property Only	2.3440
Bridgeport	4.6896			4.6896
Buena Vista	4.9235	2.0000	Fire Operating	
		2.0000	Police Operating	
		3.9692	Public Safety	
		1.0000	Rec Operating	13.8927
Carrollton	0.8973	3.0000	Special Assessment Fire Real Property Only	
		8.0000	Special Assessment Police Real Property Only	
		4.9124	Roads	16.8097
Chapin	0.8251	1.6762	Emergency Service	2.5013
Chesaning	0.9221	1.5000	Special Assessment Fire Real Property Only	2.4221
Frankenmuth	0.8390	1.9587	Roads	2.7977
Fremont	0.8899			0.8899
James	0.9002	1.7500	Fire	2.6502
Jonesfield	0.9203	3.7500	Special Assessment Fire Real Property Only	4.6703
Kochville	0.9766	1.0000	Special Assessment Fire Real Property Only on Res., Ag., Vacant Comm. & Ind.	
		2.0000	Special Assessment Fire on Improved Comm. & Ind. Real Property Only	
		2.0000	Kochville DDA 1 and DDA 2 levy an additional 2.0 mill on DDA property only	3.9766
Lakefield	0.9101	1.9353	Roads & Bridges	
		3.7500	Special Assessment Fire Real Property Only	6.5954
Maple Grove	0.8560			0.8560
Marion	0.8923	2.8993	Bridges	
		1.8809	Fire	5.6725
Richland	0.9084	1.0000	Park	
		0.7500	Library	
		3.1000	Special Assessment Police Real Property Only	
		2.3000	Special Assessment Fire Real Property Only	8.0584
Saginaw	0.9179	5.4224	Police	
		1.8000	Special Assessment Fire Real Property Only	8.3403
St Charles	0.9845	1.5000	Special Assessment Fire Real Property Only	2.4845
Spaulding	0.9113	0.9666	Police	
		0.9666	Fire	2.8445
Swan Creek	0.9188	1.5000	Special Assessment Fire Real Property Only	2.4188
Taymouth	0.8908			0.8908
Thomas	0.9437	0.2500	Fire	
		3.0000	Public Safety	
		2.0000	Thomas DDA levies an additional 2.0 mills on non PRE/QA DDA property only	6.1937
Tittabawassee	0.8683	2.9847	Police	
		1.4646	Safety	5.3176
Zilwaukee	0.9873	2.9838	Extra Operating	
		1.2432	Fire	5.2143



Board of Commissioners – November 22, 2022

Cities	Operating	Voted	Purpose of Voted	Total
City of Saginaw	7.3830	7.5000	Police on Real Property only	16.8830
		2.0000	D.D.A. Property only	
City of Zilwaukee	9.5923	1.0000	Fire Replacement	11.5923
		0.7500	Watermain	
		0.2500	Recreation	
City of Frankenmuth	9.2500	1.0000	(also 1.0 mill on D.D.A. Property)	9.2500
Villages	Operating	Voted		Total
Birch Run	4.5700	1.5000	Streets on Real Property only	8.0700
		2.0000	Operations on Real Property only	
Chesaning	11.3770	4.5506	Streets (Charter)	22.1776
		6.2500	Streets - voted	
Merrill	11.4240	2.3500	Streets (Charter)	13.7740
Oakley	4.5837			4.5837
St Charles	12.8029	2.1971	Street (Ordinance)	15.0000
Reese	10.5000	0.5000	Sidewalks Sinking Fund	12.5000
		1.5000	Fire Apparatus	
Community College	Operating	Voted		Total
Delta	1.5563	0.4864	Operating	2.0427
Intermediate School Districts	Operating	Voted		Total
Bay-Arenac 09000	0.1883	2.8305	Special Education	4.9065
		1.8877	Vocational Education	
Clinton 19000	0.1960	2.5733	Special Education	3.7497
		0.9804	Vocational Education	
Genesee 25000	0.4036	2.3514	Special Education	3.6950
		0.9400	Vocational Education	
Gratiot-Isabella 29000	0.2640	4.2000	Special Education	5.4640
		1.0000	Vocational Education	
Saginaw 73000	0.1452	3.5000	Special Education	4.6438
		0.9986	Career Technical Education	
Shiawassee 78000	0.2384	4.1260	Special Education	4.3644
		1.0000	Career Technical Education	
Tuscola 79000	0.1411	2.4502	Tuscola ISD additional millages are by Charter	4.2409
		1.6496	Vocational Education	
Other		Voted		Total
		Operating		
Saginaw Transit System Authority		3.2000		3.2000
Bridgeport Public Library		1.4862		1.4862
Frankenmuth District Library		0.8473		0.8473
Merrill District Library		0.7922		0.7922
Reese Unity District Library		0.9965		0.9965
River Rapids District Library		0.9962		0.9962
Public Libraries of Saginaw		3.9947	(Charter and Voted combined)	3.9947
St Charles District Library (Brant, St Charles and Swan Creek Townships)		0.7868		0.7868
Thomas Township Library		0.5500		0.5500



State Education Tax 6.0000

County Schools	District Code	Voted Operating NH	Debt	Sinking Fund	Total School Levy
Birch Run	73170	18.0000	2.8500	0.9000	21.75000
Bridgeport-Spaulding	73180	17.8596		2.9736	20.83320
Carrollton	73030	17.7164	8.6600		26.37640
Chesaning Union	73110	18.0000	4.8700	0.7469	23.61690
Frankenmuth	73190	18.0000	2.0800	1.9964	22.07640
Freeland	73200	18.0000		2.9819	20.98190
Hemlock	73210	18.0000	3.9000	1.0000	22.90000
Merrill	73230	18.0000	7.8300		25.83000
Saginaw City	73010	18.0000	11.2800		29.28000
Saginaw City/Buena Vista	73012	18.0000	6.0500		24.05000
Saginaw Twp	73040	18.0000	2.9000	0.9859	21.88590
St Charles	73240	18.0000	4.2500		22.25000
Swan Valley	73255	18.0000	7.0000	1.5000	26.50000

Out of County Schools		Voted Operating NH	Debt	Sinking Fund	Total School Levy
Ashley	29020	18.0000	8.4000		26.40000
Bay City	09010	18.0000	2.2200	0.6460	20.86600
Breckenridge	29040	18.0000	3.6000		21.60000
Clio	25150	18.0000	3.7500	0.4966	22.24660
Montrose	25260	17.3904	7.0000	0.9683	25.35870
New Lothrop	78070	18.0000	9.0700	1.2370	28.30700
Ovid-Elsie	19120	17.8795	7.8000		25.67950
Reese	79110	18.0000	2.3000	1.5000	21.80000

County

	Saginaw County	Allocated	Voted	Debt
Operating		4.8485		
Animal Control			0.4243	
County Events Center			0.4493	
Castle Museum			0.1994	
County Parks			0.2937	
Senior Citizens			0.5891	
Mosquito Control			1.0000	
Sheriff Service			1.7473	
Children's Zoo			0.1997	
9-1-1 Authority			0.2795	
Health Dept			0.4792	
Hospital Debt				0.4300
Sub-Total		4.8485	5.6615	0.4300
Total County Rate		10.940		



4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **MAINTENANCE**, re: Approval to utilize \$9,800 of General Fund fund balance to create a lactation/nursing area in the courthouse for the needs of employees
- 4.2) **PUBLIC HEALTH**, re: Approval to add two (2) new fees to its Fee Schedule: High Dose Flu (\$80) and Trichomonas Testing (\$11.50)
- 4.3) **ANIMAL CARE & CONTROL**, re: Approval to utilize \$200,000 for video surveillance, access control, software & licensing, and intrusion/alarm detection
- 4.4) **CONTROLLER/CAO**, re: Approval to amend the FY 2023 General Fund budget by \$25,000 for county-wide appreciation events

- ***Commissioner Krafft moved, seconded by Commissioner Matthews, to approve 4.1 – 4.4 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

NOVEMBER 22, 2022

Your Budget/Audit Committee considered Communication No. 11-22-13 from Tony DePelsMaeker, Maintenance Director, requesting the use of General Fund fund balance to create a lactation/nursing area in the courthouse for the needs of our employees.

We met with Tony DePelsMaeker and discussed what the room would consist of after the renovations. The room would be renovated as a break room area, not only being repainted and given new carpeting, but also being furnished with comfortable seating, a microwave and a television. This space will be available to employees who are new mothers for their necessary breaks. The total anticipated cost of the project is \$9,800.

We recommend approval to use General Fund fund balance in the amount of \$9,800 to create a lactation/nursing area in the courthouse for the needs of our employees.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

NOVEMBER 22, 2022

Your Budget/Audit Committee considered Communication No. 11-22-11 from Christina Harrington, Health Officer, Health Department, requesting approval of two (2) new fees to its fee schedule: High Dose Flu and Trichomonas Testing.

We met with Ms. Harrington and discussed the two fees she has requested to add. The CDC has recommended a high dose influenza vaccine called Fluzone for people ages 65 and older for this 2022-2023 flu season. The vaccine would be added to the fee schedule with a cost of \$80. The second fee would be for Trichomonas testing, a common STI infection not previously tested at the Health Department. The fee for testing would be \$11.50.

We recommend approval of two (2) new fees to its fee schedule: High Dose Flu (\$80) and Trichomonas Testing (\$11.50).



Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT
Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.3

NOVEMBER 22, 2022

Your Budget/Audit Committee considered Communication No. 11-22-14 from Bonnie Kanicki, Director, Animal Care & Control, requesting use of fund balance in the amount of \$200,000 for video surveillance, access control, software & licensing, and intrusion/alarm detection at the new Animal Care & Control building.

We met with Ms. Kanicki and discussed the need for surveillance as every county building has a surveillance system, and the new Animal Care Control facility will be housing pharmaceuticals. There was discussion of the millage and Mr. Belleman informed the committee that what funds are not utilized trickle down to the fund balance. He also raised the issue that if the Board decides not to move forward now during construction, then costs will be higher after construction is completed in the building. The committee requested that Ms. Kanicki provide reports on the millage revenue and the contracts for surveillance software prior to the Board Session.

We recommend approval to use fund balance in the amount of \$200,000 for video surveillance, access control, software & licensing, and intrusion/alarm detection at the new Animal Care & Control building.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT
Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.4

NOVEMBER 22, 2022

Your Budget/Audit Committee considered Communication No. 11-22-12 from Robert V. Belleman, Controller/CAO, requesting an amendment of the FY 2023 General Fund budget by \$25,000 for County wide appreciation events.

We met with Mr. Belleman and discussed the events that Saginaw County holds for its employees to support morale and productivity. The various events include but are not limited to the annual Christmas Holiday Party and pancake breakfasts. All funds would be re-appropriated non-tax revenue, or incidental funds such as vending machine revenue and rebates.

We recommend amendment of the FY 2023 General Fund budget by \$25,000 for County wide appreciation events, including but not limited to the annual Christmas Holiday Party and pancake breakfasts, using re-appropriated non-tax revenue.

Respectfully Submitted,
COMMITTEE ON BUDGET/AUDIT
Dennis H. Krafft, Chair
Jack B. Tany
Carl E. Ruth

Christopher S. Boyd, Vice-Chair
Tracey L. Slodowski



5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

- 5.1) **SHERIFF**, re: Approval of a new PCN for a Secondary Road Patrol position
- 5.2) **COMMISSION ON AGING**, re: Approval of a temporary PCN for an Office Assistant II position
- 5.3) **HEALTH DEPARTMENT**, re: Approval of a new PCN to create a Public Health Nurse position
- 5.4) **GREAT LAKES BAY MICHIGAN WORKS!**, re: Approval to appoint Kristen Wenzel as Interim CEO with a salary increase retroactive to September 19, 2022
- 5.5) **CIVIL/LABOR COUNSEL**, re: Approval of changes to County Policy #361 – “Disability” to include language related to injury, illness, or mental illness; approval of fourteen (14) MOUs regarding same
- 5.6) **CIVIL/LABOR COUNSEL**, re: Approval of twelve (12) Memorandums of Understanding regarding the one-time contribution to the healthcare fund
- 5.7) **CONTROLLER/CAO**, re: Approval to create a full-time Office Manager position in the Medical Examiner’s Office
- 5.8) **CONTROLLER/CAO**, re: Approval to change County Policy #353 – “Wellness Activity Reimbursement” to expand eligible activities to include physical and mental health programs, facilities or activities

- ***Commissioner Harris moved, seconded by Commissioner Little, to approve 5.1 - 5.8 leaving room for exceptions. There were no exceptions and the motion carried unanimously.***

FROM: COMMITTEE ON LABOR RELATIONS -- 5.1

NOVEMBER 22, 2022

Your Labor Relations Committee considered Communication No. 11-22-16 from Undersheriff Gomez, Sheriff’s Office, requesting approval of an additional PCN for a Secondary Road Patrol position, due to an increase in funding from the State of Michigan.

We met with Undersheriff Gomez, and he stated that the additional PCN would allow funds from the State to be utilized for more road patrolling. The funds must be used by the end of the calendar year, and it would also give the Sheriff Department additional help on the roads, specifically secondary roads.

We recommend approval of an additional PCN for a Secondary Road Patrol position, due to an increase in funding from the State of Michigan.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.2

NOVEMBER 22, 2022

Your Labor Relations Committee considered Communication No. 11-22-17 from Jessica Sargent, Commission on Aging Director, requesting a temporary PCN for an Office Assistant II position to onboard and train.



We met with Ms. Sargent and she explained the new position would allow the flexibility to promote within the department while keeping a full staff at the front counter. Ms. Sargent informed commissioners that the employee in the existing Office Assistant II position was promoted to Account Specialist I, but it will not be effective until January 2, 2023. The temporary PCN would ensure adequate time to train a new employee until the transition.

The Office Assistant II position is critical to the department as it handles all client interactions and intake. The position also assists in entering invoices/claims, backup payroll functions and grant reporting/billing. If this position were to remain vacant it would create difficulty for the other two employees at the front counter and limit the department's ability to function as well as limit the services provided. If utilized for the full four weeks, the cost would be \$2,250.58, of which there is adequate funding.

We recommend approval of a temporary PCN for an Office Assistant II position in order to onboard and train.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.3

NOVEMBER 22, 2022

Your Labor Relations Committee considered Communication No. 11-22-18 from Christina Harrington, Health Officer, Health Department, requesting the addition of a new PCN to create a Public Health Nurse position.

We met with Ms. Harrington who explained the position would be utilized in the Personal and Preventive Health Services Division to cover three programs: infant death review coordination, childhood lead poisoning, and children's special health care services. Currently, four existing staff members are using overtime on their days off to cover these functions. The use of funding for overtime is not ideal, efficient, or effective. Not only would this additional staffing be beneficial to the existing staff, but it will also assist in the success, growth, and service delivery to the community.

Two of the programs that would be covered by the new PCN are productivity-based sources of revenue for the Health Department. Case management regarding childhood lead poisoning prevention is reimbursed at \$201.58 per case. Care plan coordination and case management in children's special health care services are reimbursed at \$100, \$150, and \$201.58. Creating this PCN would give the opportunity to generate additional revenue and offset the cost of the new position.

We recommend approval of the addition of a new PCN to create a Public Health Nurse position with the Personal and Preventive Health Services Division to cover infant death review coordination, childhood lead poisoning, and children's special health care services.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews



FROM: COMMITTEE ON LABOR RELATIONS -- 5.4

NOVEMBER 22, 2022

Your Labor Relations Committee considered Communication No. 11-22-26 from Kristen Wenzel, COO of Great Lakes Bay Michigan Works, requesting approval of the recommendation from the GLBMW! Board to appoint Kristen Wenzel as Interim CEO, with a salary increase retroactive to September 19, 2022.

We met with Ms. Wenzel, who asked the committee to appoint her to the Great Lakes Bay Michigan Works! (GLBMW!) Board. She explained that it was recommended in the recent GLBMW! Board meeting that she be appointed. The position of CEO has been vacant since September 19, 2022, and Ms. Wenzel began fulfilling the duties of the position at that time.

We recommend approval of the recommendation from the GLBMW! Board to appoint Kristen Wenzel as Interim CEO, with a salary increase retroactive to September 19, 2022, until such time a permanent CEO is appointed.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.5

NOVEMBER 22, 2022

Your Labor Relations Committee considered Communication No. 11-22-21 from Dave Gilbert, County Civil/Labor Counsel, submitting changes to County Policy #361 – “Disability” and submitting Memorandums of Understanding (MOUs) with fourteen (14) of the county’s sixteen (16) unions regarding same.

We met with Mr. Gilbert who stated the revised language includes injury, illness, or mental illness. This would give employees access to apply for disability leave due to mental illness.

Employees would be required to submit the attending psychiatrist or psychologist’s certificate of disability and anticipated period of disability. The MOUs that were submitted are for the unions that represent employees who are taking part in county healthcare.

We recommend approval of changes to County Policy #361 – “Disability” to include language related to injury, illness, or mental illness; further, approval of Memorandums of Understanding (MOUs) with fourteen (14) of the county’s sixteen (16) unions regarding same.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Gerald D. Little

Carl E. Ruth

Kyle R. Harris, Vice-Chair

Sheldon Matthews

[Policy Starts on Next Page]



Category: 300
Number: 361

Subject: **DISABILITY LEAVE**

1. **PURPOSE:** It is the purpose of this policy to establish a system of uniform and appropriate rules and regulations regarding employees who are unable to work due to non-work-related reasons.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** The rules and regulations herein set forth apply to all employees paid by Saginaw County, pursuant to Policy #301.
4. **RESPONSIBILITY:** The Controller's Office shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:** For purpose of this policy, regular full-time employees may hold probationary status and qualify for leave.
6. **POLICY:**
 - 6.1 **Coverage.** A non-probationary regular full-time employee who is unable to work for reasons due to injury, illness or mental illness of a non-work-related nature is eligible to apply for disability leave (described in 6.2) the first day of the month following the completion of thirty (30) days of service. Upon approval, the disability plan works in concert with the Paid Time Off process described in the Paid Time Off Policy (Policy # 341). The plan requires an unpaid 14 calendar day waiting period during the disability before the disability compensation program begins, however, the employee must use his/her Paid Time Off bank during the 14-calendar day period, if such PTO time is available. Prior to beginning a Disability Leave, an employee may choose to retain up to forty (40) PTO hours of banked time by opting for unpaid time once his/her PTO bank reaches forty (40) hours, (or the desired amount of banked time up to forty [40] hours), by indicating so on his/her disability application. If the disability continues beyond the 14 calendar days, the employee shall receive 60% of his/her pay up to one year or the employee's seniority, whichever is less. The employee may also choose to supplement disability pay with PTO, so long as total pay is no more than 100% of the employee's pay.

Disability leave may be allowed in cases of sickness or injury occurring during a Paid Time Off (vacation) period. Evidence of such incapacity from the first (1st) day must however be provided to the satisfaction of the employer.



If a subsequent disability occurs, solely resulting from the same illness, injury or mental illness, the original fourteen day waiting period described above shall be considered the waiting period required for the subsequent disability except however, no more than one year of disability pay shall be paid for the same illness, injury or mental illness.

PTO shall only accrue for the first ninety (90) days of the disability. All payroll deductions in effect prior to disability will be deducted from disability payments. The disability plan will also provide for health, optical and dental coverage to continue during the entire period of disability (up to one year or length of seniority) with the same employee co-pay or percentage of premium contribution. Basic life insurance coverage will also continue without cost during the disability. Voluntary additional coverage will be maintained based on continuous employee premium payments.

6.2 Eligibility. Under no circumstances will an employee be eligible for benefits described in Section 6.1 except by County approved medical or mental disability. Requests are submitted and processed through the Controller's Office. Benefits will not be paid unless the employee submits the attending physician's certificate of disability stating the nature of illness or injury and for mental illness the attending psychiatrist's or psychologist's certificate of disability and anticipated period of disability. In all cases of alleged disability, the County retains the right to verify said certificate(s) and may refer the employee to a physician, psychiatrist or psychologist of its choice whenever it deems necessary, which will be paid for by the County.

6.2.1 An eligible employee requesting disability leave who may also be eligible under the Family Medical Leave Act (FMLA) requirements shall have the time used counted towards the annual (FMLA) entitlement of twelve (12) total weeks (See Policy #364).

6.3 Final Determination. The Controller's Office will exclusively make the final determination to grant a disability claim and notification will be provided to the affected Department Head along with any work restrictions.

6.4 Termination. Disability payments shall terminate when the employee is able to return to regular work or restricted work if directed by medical authority, psychiatrist or psychologist and can be accommodated by the County or when the treating physician's, psychiatrist's or psychologist's statement of disability expires and an extension is not provided; when the employee retires as a result of disability or normal service retirement; upon layoff, death, discharge, or resignation or after twelve months pursuant to section 6.1 above. If disability benefits are exhausted and the employee cannot return to work, with or without reasonable accommodation, the employee's employment with the County of



Saginaw shall be terminated. If an employee is terminated because of exhausting disability leave, all insurance and other employment benefits will also terminate.

- 6.5 Social Security Offset. Disability payment described herein shall be offset by any Social Security disability payment or insurance settlement relating to such disability (subject to language contained in a collective bargaining agreement) due or received by the employee. An employee determined to be disabled for an indefinite period shall be obligated to apply for benefits from the Social Security Administration and in such case any disability payments received by the employee from the County for any period paid by Social Security shall be repaid by the employee to the County.
- 6.6 Returning to Work. The employer will ensure that employees are able to return to the workplace as quickly and safely as possible. All employees will be evaluated for possible accommodations in accordance with the County’s Americans with Disabilities Act (ADA) Policy.

7. ADMINISTRATIVE PROCEDURES: NONE

8. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: November 23, 1999

AMENDED: April 23, 2002; August 12, 2008; September 22, 2020; January 19, 2021;
November 22, 2022

FROM: COMMITTEE ON LABOR RELATIONS -- 5.6

NOVEMBER 22, 2022

Your Labor Relations Committee considered Communication No. 11-22-24 from Dave Gilbert, County Civil/Labor Counsel, submitting for approval Memorandums of Understanding (MOUs) with twelve (12) of the county’s sixteen (16) unions regarding the County’s one-time contribution to the healthcare fund.

We met with Mr. Gilbert who stated the MOUs relate to the Resolution for Exemption From the Requirements of Public Act 152 of 2011, which is submitted as Resolution #2022 - 16 under the regular order of business. Saginaw County and the applicable unions have agreed to establish employee premium shares for 2023 as: Single Coverage - \$30.00; Double Coverage - \$150.00; and Family Coverage - \$110.00.

We recommend approval of Memorandums of Understanding (MOUs) with twelve (12) of the county’s sixteen (16) unions regarding the County’s one-time contribution to the healthcare fund.



Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.7

NOVEMBER 22, 2022

Your Labor Relations Committee considered Communication No. 11-22-19 from Robert V. Belleman, Controller/CAO, requesting creation of a full-time Office Manager position for the Medical Examiner’s Office to perform day-to-day operations.

Our committee met with Mr. Belleman who discussed that the Medical Examiner’s Office previously had an office manager position prior to partnering with MIFSM. A full-time position is needed to assist in re-establishing a County Medical Examiner’s office, with the volume of work to include hiring, training, scheduling of investigators, along with contracted transportation services and other duties and responsibilities.

Mr. Belleman explained that the FY 2023 budget includes approximately \$60,000 for the position, however the Baker Tilly Job Classification & Total Compensation Study – Phase I classified the position at a T14 grade (\$113,734 Salary & Benefits). The additional cost to fund this position will be taken from other line items within the Medical Examiner’s budget.

We recommend approval to establish a PCN and create a fulltime Office Manager position for the Medical Examiner’s Office to perform day-to-day operations including hiring, training, scheduling of investigators, along with contracted transportation services and other duties and responsibilities.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

FROM: COMMITTEE ON LABOR RELATIONS -- 5.8

NOVEMBER 22, 2022

Your Labor Relations Committee considered Communication No. 11-22-20 from Robert V. Belleman, Controller/CAO, submitting for approval changes to County Policy #353 – “Wellness Activity Reimbursement” to expand the eligible activities to include physical and mental health programs, facilities or activities designed to improve an employee’s or retiree’s overall physical and mental wellness.

We met with Mr. Belleman who indicated the county has previously expanded physical health activities to include the “Mirror” and “Peloton” and other workout subscriptions. He recommends permitting such annual subscription costs to “apps” such as “Calm,” “Headspace,” “Moodfit,” and “Talk Space.” Employees would be eligible to receive up to \$200 per year as reimbursement for these subscriptions. He stated he firmly believes these enhanced methods for eligible employees and pre-65 retirees can improve their overall well-being and is a worthwhile investment.



We recommend approval of changes to County Policy #353 - “Wellness Activity Reimbursement” to expand the eligible activities to include physical and mental health programs, facilities or activities designed to improve an employee’s or retiree’s overall physical and mental wellness.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman
Gerald D. Little
Carl E. Ruth

Kyle R. Harris, Vice-Chair
Sheldon Matthews

Category: 300
Number: 353

Subject: **WELLNESS ACTIVITY REIMBURSEMENT**

1. **PURPOSE:** The purpose of this policy is to establish procedures to reimburse eligible employees and retirees for participation in certain wellness activities and in accordance with the specific provisions enumerated herein.
2. **AUTHORITY:** The Saginaw County Board of Commissioners.
3. **APPLICATION:** This policy shall apply to all eligible non-union employees who are currently eligible to receive health insurance benefits from Saginaw County and retirees under the age of 65 years old who participate in programs or activities that further personal wellness.
4. **RESPONSIBILITY:** The Controller/CAO shall be responsible for the implementation and administration of this policy.
5. **DEFINITIONS:**
 - 5.1 Participation or membership/subscription in groups such as weight watchers, fitness facilities/gym’s, live and/or on demand classes such as Peloton/Mirror, mental health mobile applications such as Headspace/Moodfit, yoga/meditation studios, or entry fees for wellness activities such as organized walking/running events. Sporting leagues for entertainment such as bowling, golf or softball leagues etc. are not included. The Controller’s office shall have final say on what constitutes an eligible program, facility, or activity.
 - 5.2 **Eligible Employees.** Employees or retirees under the age of 65 years old who receive or are eligible to receive health insurance benefits from Saginaw County, as defined in Policy #343. This policy does not include employees’ families and/or dependents.



6. POLICY:

6.1 It is the policy of Saginaw County to encourage its employees to live as healthy a lifestyle as possible. To support employees to that end, the County has joined with certain local wellness organizations to offer discounted rates to employees for participation in those programs. To further encourage a wider number of employees and retirees to participate in wellness activities, the County will reimburse each eligible non-union only employee or retiree under the age of 65 up to \$200.00 for the cost of participation or membership in such activities. Employees covered by a Collective Bargaining Agreement (CBA) will receive up to \$200 per calendar year for the cost of participation or membership in such activities unless the applicable CBA states otherwise. Proper documentation and verification must be provided as outlined in 7.1.

6.2 Eligibility and Restrictions. Programs, facilities, or activities must contribute to the employee's or retiree's mental and/or physical wellness or self-improvement, as solely determined by the Controller's Office. The following rules shall specifically apply:

6.2.1 Employee or retiree must be enrolled in a program, activity, mental health application, belong to a fitness facility, or be registered in an organized wellness event on or before December 1 of each year in order to be eligible for reimbursement.

6.2.2 An employee or retiree shall not be reimbursed for any amount over \$200.00 in one calendar year. If an employee's or retiree's actual costs are less than \$200.00, the employee or retiree will be reimbursed for the lesser amount.

6.2.3 The cost of participation and fitness equipment used in a program, activity, or facility may be reimbursed. Manuals, food, supplements, or other costs are not eligible for reimbursement.

7. ADMINISTRATIVE PROCEDURES:

7.1 The employee or retiree must apply to the Controller's Office for reimbursement of fees on or before December 15 of each year using the appropriate County form and attaching proper documentation and verification. If December 15 falls on a weekend all paperwork must be received by the Controller's office by 5PM on the business day prior; paperwork received via interoffice mail after December 15 will not be accepted. The Controller's Office shall approve or deny the employee's or retiree's application requesting reimbursement for participation in a specific program, facility, or activity and certify that the employee or retiree meets the eligibility criteria. The Controller's Office shall decide what constitutes an eligible program, facility, or activity.

7.1.1 Proper documentation includes an original confirmation of payment (i.e. an emailed proof of purchase with detailed information), signed letter from the facility on its letterhead containing detailed membership information, or an original, itemized receipt from the program or facility for the period in which



reimbursement is sought. The name of the eligible employee or retiree must be printed on the documentation and include the date payments were made and the cost of fees to belong to or attend wellness activities. If the eligible employee or retiree has a family membership, each member who is covered must be listed; particularly the name of the eligible employee. Bank statements, undetailed receipts, and altered documents are not deemed proper documentation. Submitting documentation of this kind will result in a denial. The Controller's Office reserves the right to contact the programs, facilities and activities for which employees belong to confirm membership and status.

Examples of unacceptable documentation include, but are not limited to, the following: documentation containing whiteout or censored information; bank statements; billing statements, agreements; contracts; invoices; handwritten notes; receipts/letters that do not contain (1) itemized details, (2) the name of the person the membership will cover or who will use the services, (3) purchase dates, or (4) the amount of money paid; etc.

8. RETIREE ELIGIBILITY:

8.1 Retirees who are 65 years of age and older or are Medicare eligible are not eligible for Wellness Activity Reimbursement.

8.2 Any retiree who turns 65 or becomes Medicare eligible during the reimbursement year will be reimbursed for Wellness Activity, on a 1/12 prorated basis, from the start of the reimbursement year to the first day of the month they are ineligible to receive Wellness Activity Reimbursement.

9. CONTROLLER/CAO LEGAL COUNSEL REVIEW: The Controller/CAO has determined that this policy as submitted to the Board of Commissioners contains the necessary substance in order to carry out the purpose of the policy. County Civil Counsel has determined that this policy as submitted contains content that appears to be legal activities of the Saginaw County Board of Commissioners.

Approved as to Substance:
Saginaw County Controller/CAO

Approved as to Legal Content:
Saginaw County Civil Counsel

ADOPTED: December 12, 2006

AMENDED: September 22, 2009; December 19, 2017; **November 22, 2022**

6. Executive Committee – C. Ruth, Chair

6.1) Approval to remove the Bridgeport Fire Department from the September 27, 2022 ARPA Revenue Replacement funding recommendation

6.2) Approval to hold/set aside up to \$500,000 of ARPA funds for removal and demolition of the vacant "Welcome Inn" Motel, with the caveat that if there is a positive gain Saginaw County will recoup those funds, until federal funding is finalized



- 6.3) Approval of \$375,000 in ARPA funds for the Kayak Launch Project in Chesaning on the Shiawassee River (1 of 35 nationally recognized trail systems)
 - 6.4) Approval of \$165,789 in ARPA funds for Community Corrections to continue current staffing levels
 - 6.5) Approval of referrals from November 15, 2022 Committee of the Whole regarding use of American Rescue Plan Act (ARPA) funds, as follows: \$160,750 to HealthSource Saginaw for mental health technician staffing; \$60,000 to Crime Stoppers of Saginaw County; \$40,000 to Child & Family Services for mental health counseling for uninsured, high deductible or inability to pay; \$20,000 to Public Libraries of Saginaw for a Library of Things; and \$500,000 to the Saginaw Community Food Club for a non-profit grocery store
 - 6.6) Approval to issue a Letter of Support to the State of Michigan regarding funding of the Midland Flood Reduction Plan, estimated to cost \$117 million
 - 6.7) Approval to amend the FY 2023 General Fund budget by appropriating an additional \$6,500 for architectural/engineering services associated with the Board of Commissioners/Controller's Office Relocation Project
 - 6.8) Approval to use \$120,000 of the \$1 million in ARPA funding set aside for Public Works on the Sarle Drain (\$60,000) and the Bement Drain (\$60,000)
 - 6.9) Approval of Option #1 – new construction of a Mosquito Abatement facility at an estimated cost of \$11,031,973
- ***Chairman Ruth moved, seconded by Commissioner Little, to approve 6.1 – 6.9, leaving room for exceptions. Commissioner Harris excepted 6.3 and 6.7., and the motion as to 6.1 – 6.2, 6.4 – 6.6, 6.8 – 6.9 carried by unanimous roll call vote.***
 - ***After discussion, the motion to approve 6.3 with the amended amount of up to \$363,353 pending the outcome of its application and award of a DNR Grant carried unanimously.***
 - ***After discussion, the motion to approve 6.7 carried by the following roll call vote:
Yes: Boyd, Krafft, Little, Matthews, Ruth, Tany, Webster, Winiecke - 8
No: Slodowski, Harris, Ewing - 3
Total: - 11***

FROM: EXECUTIVE COMMITTEE -- 6.1

NOVEMBER 22, 2022

Your Executive Committee met and considered a referral from the October 26, 2022 Committee of the Whole meeting regarding ARPA funding. The item was regarding a communication from Bridgeport Fire Department where they stated they did not ask for ARPA funds that were awarded to them.

The committee met with Mr. Belleman, who explained the background of the situation. Bridgeport Township had originally requested ARPA funding for utilities and broadband at the new Government Center, whereas Bridgeport Fire Department did not submit a request.



Communication strayed while discussing fire department requests between the various Committee of the Whole meetings and Bridgeport Fire Department was added to the list in error. We recommend approval to remove Bridgeport Fire Department from the September 27, 2022, ARPA Revenue Replacement funding recommendation.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.2

NOVEMBER 22, 2022

Your Executive Committee met and considered a referral from the October 26, 2022 Committee of the Whole meeting regarding a request from Buena Vista Charter Township to hold/set aside up to \$500,000 of ARPA funds for removal and demolition of the vacant “Welcome Inn” Motel, with the caveat that if there is a positive gain Saginaw County will recoup those funds, until federal funding is finalized.

This item was originally introduced at the October 11, 2022 Committee of the Whole. At that meeting the Commissioners voted to refer to Executive Committee the recommendation to fund \$500,000 of ARPA funding for removal and demolition of the vacant “Welcome Inn” Motel. Discussion was held regarding the pros and cons of the demolition and the committee decided to amend the motion to allow the county to share in any positive gain tax dollars to come from the sale of the property after the demolition. The item was then removed from the special October 18, 2022 Executive Committee meeting because Buena Vista Charter Township was in the process of gaining Federal funding for the project via Congressman Kildee special appropriation.

However, at the October 26, 2022 Committee of the Whole meeting, members were informed that the Federal funding was not yet approved. Buena Vista Charter Township requested that the funds be put on hold until the Federal funding is approved, considering the committee had previously allocated funds to the project.

We recommend approval of a request from Buena Vista Charter Township to hold/set aside up to \$500,000 of ARPA funds for removal and demolition of the vacant “Welcome Inn” Motel, with the caveat that if there is a positive gain Saginaw County will recoup those funds, until federal funding is finalized.



Respectfully Submitted,
EXECUTIVE COMMITTEE
Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.3

NOVEMBER 22, 2022

Your Executive Committee met and considered a referral from the October 26, 2022 Committee of the Whole meeting regarding ARPA funding. The item was a request from the Saginaw County Convention & Visitor’s Bureau as re-introduced by Commissioner Harris, to build a kayak launch project in Chesaning on the Shiawassee River.

At the Committee of the Whole meeting on October 26, 2022, the members discussed the importance of highlighting Michigan’s nationally recognized rivers and how special it is to have one in Saginaw County. The Shiawassee River is 1 of 35 nationally recognized trail systems. The project will cost an estimated \$363,353. This would also aid tourism in the county. Discussion was held regarding a Trust Fund Grant that the Saginaw County Convention & Visitor’s Bureau will apply for on April 1st, 2023.

We recommend approval to award up to \$363,353 of ARPA funding, pending the outcome of their application and award for a DNR Grant, for a kayak launch project in Chesaning on the Shiawassee River.

Respectfully Submitted,
EXECUTIVE COMMITTEE
Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.4

NOVEMBER 22, 2022

Your Executive Committee met and considered a referral from the October 26, 2022 Committee of the Whole regarding approval to use ARPA Revenue Replacement funds of \$165,789 to aid Community Corrections.

Your committee met with Mary McLaughlin, Community Corrections Manager, and discussed the recommendation to reconsider the request to utilize ARPA funding to continue current staffing levels. Discussion was held regarding the staffing levels in Community Corrections. The committee realized without funding the staff would need reduction.

We recommend approval of up to \$165,789 of ARPA funding to fund Community Corrections to aid in staffing, without the guarantee to continue funding.

Respectfully Submitted,
EXECUTIVE COMMITTEE
Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster



FROM: EXECUTIVE COMMITTEE -- 6.5

NOVEMBER 22, 2022

Your Executive Committee met and considered referrals from the November 15, 2022 Committee of the Whole regarding approval to use ARPA funds. The following is a list of recommended ARPA funding allocations:

Req. #	Organization	Description	Amount
#36	HealthSource Saginaw	Mental Health Technician Staffing; Offer Entry Level Career Path for Saginaw County Residents	\$160,750
#38	Crime Stoppers of Saginaw County	Assist Law Enforcement via Tip Line – Raise Awareness in Community, Marketing & Operating	\$60,000
#22	Child & Family Services	Counseling – Mental Health, for Uninsured, High Deductible, Inability to Pay for All Sessions	\$40,000
#23	Public Libraries of Saginaw	Library of Things: i.e. Arts & Crafts, Kitchen Equipment, Electronics, Musical Instruments, Gardening, Tools, etc.	\$20,000
#33	Saginaw Community Food Club	Improve Food Equity; Non-Profit Grocery Store	\$500,000

We recommend approval of the above allocations of ARPA funding.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman

Sheldon Matthews

Dennis H. Krafft

Gerald D. Little

Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.6

NOVEMBER 22, 2022

Your Executive Committee met and considered item 11-22-27 from Robert Belleman, Controller/CAO, requesting a Letter of Support to the State of Michigan regarding funding of the Midland Flood Reduction Plan, estimated to cost \$117 million.

The committee met with Mr. Belleman and discussed the request. The Midland Business Alliance Advisory Committee on Infrastructure submitted a plan to help reduce the frequency and severity of flooding in the mid-Michigan region. The efforts would help an estimated 650 homes and businesses directly. The plan includes using a series of flood protection walls, flood gates and pump stations, focusing on Sturgeon Creek, Snake Creek, and the Inman Drain areas in Midland. These areas typically flood when high water levels on the Tittabawassee River back up into them.

We recommend approval of a Letter of Support to the State of Michigan regarding funding of the Midland Flood Reduction Plan, estimated to cost \$117 million.



Respectfully Submitted,
EXECUTIVE COMMITTEE
Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.7

NOVEMBER 22, 2022

Your Executive Committee met and considered Communication No. 11-22-28 from Robert Belleman, Controller/CAO, requesting amendment of the FY 2023 General Fund budget by appropriating an additional \$6,500 for architectural/engineering services associated with the Board of Commissioners/Controller’s Office Relocation Project.

The committee met with the Controller and discussed the request for \$6,500, associated with the Board/Controller, Clerk, Treasurer’s Office Relocation project. Mr. Belleman explained that \$5,000 would be utilized in design work involving the main entrance. The main entrance currently gives a dark, cave-like appearance unsuitable for the proposed new use. \$1,500 would be utilized to ensure there are adequate data drops in each of the offices, conference room, and board meeting spaces, requiring assistance to coordinate low voltage/IT-related infrastructure.

We recommend amendment of the FY 2023 General Fund budget by appropriating an additional \$6,500 for architectural/engineering services associated with the Board of Commissioners/Controller’s Office Relocation Project.

Respectfully Submitted,
EXECUTIVE COMMITTEE
Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.8

NOVEMBER 22, 2022

Your Executive Committee met and considered Communication No. 11-22-29 from Robert Belleman, Controller/CAO, recommending to use \$120,000 of the \$1 million in ARPA funding set aside for Little Eagle Creek to be used in reducing the overall cost of the Sarle Drain by \$60,000 and the Bement Drain by \$60,000.

The committee met with Mr. Belleman and discussed the request. The reallocation of \$120,000 to the Sarle Drain and the Bement Drain will make the drain projects more affordable to the effected property owners.

We recommend approval to use \$120,000 of the \$1 million in ARPA funding set aside for Little Eagle Creek on the Sarle Drain (\$60,000) and the Bement Drain (\$60,000.)

Respectfully Submitted,
EXECUTIVE COMMITTEE
Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster



FROM: EXECUTIVE COMMITTEE -- 6.9

NOVEMBER 22, 2022

Your Executive Committee met and considered Communication 11-22-30, a referral from the November 16, 2022 Committee of the Whole meeting, regarding options for a new Mosquito Abatement facility.

The Executive Committee met and discussed the recommendation to move forward with Option #1 which is to start a new construction. The new facility would allow one building to house all operations and cost \$11,031,973. The committee discussed the benefits of having just one building on the site and the cons of maintaining two, as well as the renovations needing to be done in the existing building.

We recommend approval to choose Option #1 for the new construction of a Mosquito Abatement facility at an estimated cost of \$11,031,973.

Respectfully Submitted,

EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

7. **Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair**

None

8. **Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair**

None

9. **Committee Compensation**

11-22-22.1) October 16, 2022 – October 29, 2022

11-22-22.2) October 30, 2022 – November 12, 2022

- ***Commissioner Boyd moved, seconded by Commissioner Little, to approve 11-22-22.1 and 11-22-22.2. The motion carried unanimously.***

[Reports begin on next page]



COMMITTEE COMPENSATION - 11.22.22.1

November 22, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 16, 2022 - October 29, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	10/17/22	GLBR CVB - SCCVB	Ruth	\$50.00	1
2	10/18/22	Executive Committee - Special	Matthews	\$25.00	1
			Little	\$25.00	1
			Webster	\$25.00	1
			Krafft	\$25.00	1
			Ruth	\$25.00	1
3	10/18/22	Board Session	11 Present	\$550.00	11
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Slodowski, Tany, Webster, Winiecke, Ruth			
4	10/19/22	Saginaw Valley Zoological Society	Matthews	\$50.00	1
			Little	\$50.00	1
5	10/19/22	Animal Control Advisory Committee	Ewing	\$50.00	1
6	10/20/22	Frankenmuth CVB	Krafft	\$50.00	1
7	10/20/22	Community Action Committee	Little	\$50.00	1
8	10/24/22	MAC Health & Human Services	Webster	\$25.00	1
10	10/24/22	MI Works! Joint Board	Matthews	\$50.00	1
			Little	\$50.00	1
			Tany	\$50.00	1
			Webster	\$50.00	1
			Ruth	\$50.00	1
11	10/25/22	Community Corrections Advisory	Winiecke	\$50.00	1
12	10/26/22	Dispatch Communications	Winiecke	\$25.00	1
13	10/26/22	Committee of the Whole re: ARPA	11 Present	\$550.00	11
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Slodowski, Tany, Webster, Winiecke, Ruth			
14	10/28/22	Union/Management Benefits Committee	Matthews	\$50.00	1
TOTAL				\$1,925.00	42

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (10-28-2022)



COMMITTEE COMPENSATION - 11.22.22.2

November 22, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held October 30, 2022 - November 12, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/02/22	Crime Prevention Council	Ruth	\$50.00	1
2	11/02/22	SC CVB via Zoom	Ruth	\$25.00	1
3	11/03/22	Parks & Recreation Commission (Dept.)*	Little	\$50.00	*
4	11/04/22	MAC Finance via Zoom	Krafft	\$50.00	1
5	11/04/22	Saginaw Future	Webster	\$50.00	1
6	11/07/22	Human Services Committee	Webster	\$50.00	1
			Slodowski	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
7	11/08/22	Courts & Public Safety Committee	Matthews	\$50.00	1
			Boyd	\$50.00	1
			Harris	\$50.00	1
			Winiecke	\$50.00	1
			Ruth	\$50.00	1
8	11/09/22	Mosquito Abatement (Dept.)*	Ruth	\$50.00	*
9	11/09/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
10	11/10/22	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$50.00	1
			Slodowski	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
TOTAL				\$1,225.00	23

* Per diem paid by department

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (11-10-2022)



RESOLUTIONS

RESOLUTION 2022 - 15

RESOLUTION FOR CAPITAL IMPROVEMENTS AT IMERMAN MEMORIAL PARK

At a regular meeting of the Saginaw County Board of Commissioners held in the Commissioner’s Chambers of Saginaw County (111 S. Michigan Ave., Saginaw, Michigan 48602) of said County on the 22nd day of November 2022 at 5:00 p.m.

Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke

Commissioner Webster offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.

WHEREAS, Saginaw County supports the submission of an application titled, Imerman Memorial Park Covid Response Improvements to the Spark grant program for boat launch and restroom renovation, paved pathway and canoe/kayak launch additions and entrance drive resurfacing at Imerman Memorial Park and,

WHEREAS, Saginaw County is hereby making a financial commitment to the project in the amount of \$800,000 matching funds, in cash and/or force account; and,

NOW, THEREFORE, BE IT RESOLVED that Saginaw County hereby authorizes submission of a Spark Application for \$400,000 and further resolves to make available its financial obligation amount of \$800,000 (67%) of a total \$1,200,000 project cost, during the 2023-2024 fiscal year.

AYES: Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke - **11**

NAYES: - **0**

ABSENT: - **0**

TOTAL: - **11**

MOTION APPROVED.

STATE OF MICHIGAN)
)ss
COUNTY OF SAGINAW)

I, the undersigned, the duly qualified and acting Clerk of County of Saginaw, State of Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Saginaw County Board of Commissioners at a regular meeting held on the 22nd day of November, 2022, the original of which resolution is on file in my office.

IN WITNESS WHEREOF, I have hereunto set my official signature this 22nd day of November 2022.

Vanessa Guerra, County Clerk
County of Saginaw



**RESOLUTION 2022 - 16
RESOLUTION FOR EXEMPTION FROM THE REQUIREMENTS
OF PUBLIC ACT 152 OF 2011**

At a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan held in the City of Saginaw on the 22nd day of November 2022.

*Christopher S. Boyd, Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft,
Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski,
Jack B. Tany, Michael A. Webster, Cynthia M. Winiecke*

***Commissioner Webster offered the following resolution and moved for adoption.
The motion was seconded by Commissioner Winiecke.***

WHEREAS, the Publicly Funded Health Insurance Contribution Act 152 of 2011, enacted by the legislature of the State of Michigan on September 27, 2011, is intended to limit a public employer's expenditures for employee medical benefit plans; to provide the power and duties of certain state agencies and officials; to provide for exceptions; and to provide for sanctions; and

WHEREAS, under the provisions of Public Act 152 of 2011 public employers in the State of Michigan are to adopt, by January 1 of each new year, provisions providing for compliance with the requirements of Public Act 152 of 2011; and

WHEREAS, mandates within the Act require that public employers choose certain cost-sharing obligations for public employee health insurance premiums; and

WHEREAS, Section 8 of Public Act 152 allows that, by a 2/3 vote of its governing body each year prior to the beginning of the medical benefit plan coverage year, a local unit of government may exempt itself from the requirements of this Act for the next succeeding medical benefit plan coverage year; and

WHEREAS, Saginaw County has historically recognized, in its role as a steward for the public funds entrusted to it, that it must efficiently manage those limited resources and traditionally engages in reviews of employee compensation packages to maximize both employee satisfaction and fiscal responsibility, and

NOW, THEREFORE BE IT RESOLVED, that Saginaw County elects to exempt itself from the requirements of Public Act 152 of 2011 for the next succeeding medical benefit plan coverage year of 2023; and

BE IT FURTHER RESOLVED, that Saginaw County will make a one-time contribution up to Two Million Dollars (\$2,000,000) in 2023 to go into the healthcare fund to reduce employee premium shares for medical insurance and Saginaw County will also contribute, for the 2023 plan year, up to an additional Six Hundred Twelve Thousand Dollars (\$612,000) in ARPA funding, which represents actual COVID related medical expenses incurred in calendar year 2022;

BE IT FURTHER RESOLVED that Saginaw County and the applicable unions have agreed to establish employee premium shares for 2023 as follows:

- Single - \$30.00
- Double - \$150.00
- Family - \$110.00



**FROM: COMMITTEE ON LABOR RELATIONS -- 5.3 UNFINISHED BUSINESS ~~OCTOBER 18, 2022~~
NOVEMBER 22, 2022**

Your Labor Relations Committee considered Communication No. 10-18-13 from Dave Gilbert, County Civil/Labor Counsel, submitting amended language to Policy #335, pursuant to discussion at the September 13, 2022 Committee of the Whole.

We met with Mr. Gilbert who stated the revised language considers the time at which the elected official's salary increases, being once the person with the highest pay grade exceeds 90% of the salary of the elected official within that office. Further discussion was held regarding what steps would be taken each fiscal year when setting the yearly budget. The policy would allow review of the salaries every year by the Board of Commissioners.

Tim Novak, County Treasurer, was offered an opportunity to share his viewpoint. Mr. Novak suggested changing the policy so that the increases will be automatic. The committee considered alternative language and how long a 15% wage gap would take to gradually increase in steps. The committee decided to allow up to five (5) years to move the wage gap closer to 15% between elected officials and the person with the highest pay grade within the office.

We recommend approval of Policy #335 with the clarified language provided by civil counsel as attached.

Respectfully Submitted,

COMMITTEE ON LABOR RELATIONS

Michael A. Webster, Chairman

Kyle R. Harris, Vice-Chair

Gerald D. Little

Sheldon Matthews

Carl E. Ruth

Amended language to Policy #335 – Compensation

7.4 Compensation for countywide elected positions, (Clerk, Prosecutor, Public Works Commissioner, Register of Deeds, Sheriff and Treasurer) shall be set by the County Board of Commissioners. The set compensation shall establish a future separation of not less than 15% between the elected position and the highest pay grade within that office. The separation of compensation between the elected official and the highest pay grade within that office shall be reviewed periodically by the Saginaw County Board of Commissioners. If the highest pay grade within that office exceeds 90% of the salary of the elected official within that office, then the salary of that elected official shall be reviewed by the Saginaw County Board of Commissioners to be adjusted upwards to graduate towards a 15% separation over a five (5) year period of time, at which time a 15% separation will be maintained. The review shall commence January 1, 2023. The adjusted elected official's salary will be 1% each year over the next five (5) years as follows:

Year 1 (2023) - 11%

Year 2 (2024) - 12%

Year 3 (2025) - 13%

Year 4 (2026) - 14%

Year 5 (2027) - 15%

After the 15% separation is achieved, it will be maintained every year thereafter.



PROCLAMATIONS

**SAGINAW COUNTY 10TH CIRCUIT COURT - JUVENILE AND FAMILY DIVISION
ADDENDUM TO THE NATIONAL PROCLAMATION REGARDING
NOVEMBER CHILD SAFETY AWARENESS MONTH
BY JUDGE BARBARA L. METER**

Let us all recognize that November is National Child Safety Month. To increase child safety awareness, we are to consider whether family courts appreciate the importance of child safety and act in the best interest of children. We are tasked with scrutinizing judges and professionals in the family court system to determine their competency and training, or lack thereof.

The Saginaw County Juvenile and Family Division is 100% committed to prioritizing child welfare and safety. Our Court is pleased to join other courts across the country to promote child safety awareness through continuing education, training and use of evidence-based best practices toward that goal.

As a Juvenile and Family Division Court Judge, I am trained in the lasting, negative impact of ACES (Adverse Childhood Experiences), and the importance of creating safe, nurturing environments for children. I have extensive training and experience in areas of child abuse, domestic violence, and sexual assault. I had the privilege of representing victims of these crimes as an assistant prosecutor for 19 years before taking the bench. As a judge, I apply that knowledge and experience in the abuse and neglect and delinquency cases that come before me. Court staff, attorneys who regularly practice before me and I routinely attend state and nationally generated training in the law of abuse and neglect and delinquency, evidence-based procedures, and trauma informed practices. I have received in-depth training at the state and national level on domestic violence, child abuse and neglect and sexual assault and the harmful impact on children. The Court regularly orders that our children receive trauma informed services, including trauma screening and therapy, to address emotional scars left behind by abuse and neglect.

Through the National Council of Juvenile and Family Court Judges (NCJFCJ) and the National Center for Juvenile Justice (NCJJ), since 2017, Court Administrator Todd Borders and I have received extensive, specialized training and guidance to improve court practices and outcomes in child abuse and neglect cases. Through the NCJJ, our Court participated in the most rigorous national research project to date. NCJJ examined this Court's implementation of national best practices in child abuse and neglect cases. The outcome of the national research reveals that our Court is exceptional! As a result of rigorous best practices training, stringent application of those practices, and strong collaboration with our community partners, Saginaw County Juvenile and Family Division Court is recognized for its application of national best practices for improving outcomes in child abuse and neglect cases. We are very proud of our efforts, but most importantly, we are grateful for the positive impact we are having on the children and families of Saginaw County.

So, yes! Let us join to proclaim November as Child Safety Awareness Month as we do all we can to continue to protect Saginaw County's children.



Sincerely,
Carl E. Ruth
Saginaw County
Board of Commissioners
Chairman, District #10
Presented: November 22, 2022

Adopted: November 22, 2022

**PROCLAMATION
NOVEMBER IS FAMILY COURT AWARENESS MONTH**

WHEREAS, the mission of the Family Court Awareness Month Committee (FCAMC) is to increase awareness on the importance of a family court system that prioritizes child safety and acts in the best interest of children, and;

WHEREAS, the mission at the FCAMC is fueled by the desire to create awareness and change in the family court system for the conservatively estimated, 58,000 children a year ordered into unsupervised contact with abusive parents, while honoring the hundreds of children who have been reported as murdered during visitation with a dangerous parent, and;

WHEREAS, the mission of the FCAMC is to increase awareness on the importance of empirically based education and training on domestic violence and child abuse, including emotional, psychological, physical, and sexual abuse, as well as childhood trauma, coercive control, and post separation abuse for judges and all professionals working on cases within the family court system, and;

WHEREAS, the mission of the FCAMC is to increase awareness on the importance of using scientifically valid, evidence-based, treatment programs and services that are proven in terms of safety, effectiveness, and therapeutic value, and;

WHEREAS, the mission at the FCAMC is to educate judges and other family court professionals on evidence-based, peer-reviewed research. Such research is a critical component to making decisions that are truly in the best interest of children. This research includes The Adverse Childhood Experiences (ACEs) Study (co-principal investigator: Vincent Felitti, Kaiser Permanente-CDC); Child Custody Evaluators' Beliefs About Domestic Abuse Allegations (principal investigator: Daniel Saunders, University of Michigan, sponsored by the National Institute of Justice); and Child Custody Outcomes in Cases Involving Parental Alienation and Abuse Allegations (principal investigator: Joan S. Meier, GW Law School, sponsored by the National Institute of Justice), and;

NOW, THEREFORE, I, Carl E. Ruth, on behalf of the Saginaw County Board of Commissioners, hereby declare the Month of NOVEMBER, to be FAMILY COURT AWARENESS MONTH. I encourage all residents to support their local communities' efforts to prevent the harm of children in the hands of family members and to honor and value the lives of children.



Sincerely,

Carl E. Ruth, Chairman, District #10

Saginaw County

Board of Commissioners

Presented: November 22, 2022

Adopted: November 22, 2022

APPOINTMENTS

Chairman Ruth reappointed Randall Howard, Carol Cottrell, Kelli Scorsone, and Dr. William Cline to the Animal Control Advisory Council with terms to expire December 31, 2025.

Chairman Ruth reappointed Randy Knepper to the Mosquito Abatement Commission with a term to expire January 1, 2026.

ELECTIONS

None

CHAIR ANNOUNCEMENTS

- Chairman Ruth wished everyone a Happy Thanksgiving!

COMMISSIONER AUDIENCES

- Commissioner Krafft wished everyone a Happy Thanksgiving and invited everyone to check out the holiday lights and decorations in Frankenmuth. He also asked for support of the Frankenmuth Eagles Football Team when it plays the Gladwin Flying G's at Ford Field on Saturday, November 26, 2022 at 4:30 p.m.

By Commissioner Harris, seconded by Commissioner Little: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:57 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk

OFFICIAL PROCEEDINGS
OF THE
Board of Commissioners
OF SAGINAW COUNTY, MICHIGAN



DECEMBER SESSION 2022



First day of the December Session of the Board of Commissioners of Saginaw County, Michigan, held Tuesday, December 20, 2022. The Board met pursuant to call of the County Clerk at 5:00 p.m. at the Saginaw County Courthouse, 111 S. Michigan Ave., Saginaw, MI 48602 with the Honorable Carl E. Ruth in the Chair.

PRESENT: Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster - **9**

ABSENT: Christopher S. Boyd, Cynthia M. Winiecke - **2**

TOTAL: - **11**

OTHERS: Vanessa Guerra, Robert Belleman, Dave Gilbert, Rep. Amos O'Neal, Jessica Sargent, Lisa Coney, Denny Harris, Mark Piotrowski, Rich Spitzer, Rosemary Ruth, Rosa Holliday, Omar Sawyer, Omar Sawyer II, Marilyn Sawyer, Wes Reinbold, Carol Reinbold, Angie Miller, Bryan Hash, Undersheriff Gomez, Krystal Irvine, Charles Campbell, Tarsha Works, Bill Stanuszek, Brian Keenan-Lechel, Brian Wendling, Marissa Sawdon, Mary Williams, Suzy Koeplinger, and others

 Commissioner Slodowski gave the invocation and led the Pledge of Allegiance to the Flag

CLERK'S CALL OF SESSION

Public Notice of Regular Board Session

The Saginaw County Board of Commissioners will convene for its Regular Session on

Tuesday, December 20, 2022 at 5:00 p.m.

111 S. Michigan Ave., Room 200, Saginaw, MI 48602

Requests for Public Comment (Audiences) must be made to the Board of Commissioners Office at (989) 790-5267 or by email to bec@saginawcounty.com prior to 12:00 p.m. the day of the meeting. Please include your phone number.

This meeting is being held consistent with P.A. 267 of 1976 (MCL 15.263) to consider the December 20, 2022 Board Agenda.

If you are disabled and need accommodation to provide you with an opportunity to participate, please call the Board of Commissioners at 989.790.5267.

Respectfully submitted,
Vanessa Guerra, County Clerk

December 9, 2022
Posted 12-15-22 by MCS



By the Chair: That the Notice of Meeting from the County Clerk be received and filed if there are no objections. The Chair hears none; it is so ordered.

APPROVAL OF MINUTES

- **Commissioner Krafft moved, seconded by Commissioner Little, to approve Minutes of the November 22, 2022 Board Session and Minutes of the November 15, 2022 Committee of the Whole and Minutes of the November 16, 2022 Committee of the Whole. Motion carried.**

PUBLIC HEARING

None

AUDIENCES

- Commissioner Krafft presented a Certificate of Recognition to Wesley Reinbold of Immanuel Lutheran Church & School upon its 175th Anniversary

LAUDATORY RESOLUTIONS

CERTIFICATE OF RECOGNITION

KEN HORN

STATE SENATOR

In 2017, Senator Ken Horn joined with State Rep. Vanessa Guerra; representatives from Bridgeport Township and its DDA and business owners; Saginaw County Road Commission; Saginaw Future Inc.; Saginaw County Chamber of Commerce; and the East Michigan Council of Governments, to begin the process to secure funding from state and federal officials to expand and repave Dixie Highway in Bridgeport Township. In 2019, the State of Michigan awarded \$1 million, which enabled Senator Horn to take the case to the federal government. In 2022, \$2 million was awarded to the project, which is sure to change the landscape of this area, both commercially and economically. In addition, Senator Horn secured funding of \$200,000 in 2018 for a project on Chapin Road over Weeks Drain that was crucial to that area of the county.

Senator Horn has dedicated himself to public service. His oversight and knowledge is an asset in the development and improvement of Saginaw County. The ripple effect created by the energy and forward momentum of this high-profile community improvement and enhancement effort, including the energy and efforts exuded by the dynamic supporters of the Dixie Highway project, will most positively impact the entire community.

The Saginaw County Board of Commissioners and the Saginaw County Road Commission thank Senator Horn for his dedication and unwavering sacrifice to Michigan's 32nd District, especially the citizens of Saginaw County.

Respectfully Submitted,

Saginaw County Board of Commissioners

Carl E. Ruth, Chairman, District #10

Saginaw County Road Commission

Presented: December 5, 2022

Adopted: December 20, 2022



RESOLUTION
THE FRANKENMUTH EAGLES VS THE GLADWIN FLYING G'S

WHEREAS, Frankenmuth and Gladwin Schools played each other in the Division 5 high school football final on Saturday, November 26, 2022, at Ford Field, home of the Detroit Lions, in a spirited, yet sporting contest of equals; and

WHEREAS, The Gladwin Flying G's came away victorious in a most entertaining game by the score of 10 - 7 over the Frankenmuth Eagles, decided by a field goal in the final seconds of the game; and

WHEREAS, a friendly wager was placed one week prior to game day between the Gladwin and Saginaw County Boards of Commissioners hinged on the outcome of "the big game."

Now, Let it Be Resolved, that delivery of a variety of gift items have hereby been delivered to the Gladwin County Board of Commissioners as was agreed upon in said wager, at its December Board Meeting; and

Let it be further resolved, this was done in a spirit of camaraderie and friendship among elected government leaders, rare in these days of political jousting!

Let it be also be known to both boards of a challenge of the same sort for the next 2 years, based on outcome of the scheduled meetings of both football programs in week 9 of the 2023 and the 2024 seasons; and

Further, that this continuing wager of "the game" be done in the same spirit of friendship and respect for the relationship between Gladwin and Saginaw Counties!

Carl E. Ruth, Chairman, District #10
Saginaw County Board of Commissioners
Presented: December 13, 2022

Dennis H. Krafft, Commissioner, District #8
Saginaw County Board of Commissioners
Adopted: December 20, 2022

PROCLAMATION
IMMANUEL LUTHERAN CHURCH & SCHOOL 175TH ANNIVERSARY

WHEREAS, In 1847, Immanuel Evangelical Lutheran Church of Frankentrost (Saginaw), was organized; one of four congregations settled by German immigrants to Michigan's Saginaw Valley. "Frankentrost" means consolation or comfort of the Franconians. Franconia, Germany was the region from which the original settlers emigrated. Already in 1846 plans were made and settlers recruited by Rev. J. K. Wilhelm Loehe of Neuendettelsau, Germany to organize a church and community, primarily as a mission endeavor.

WHEREAS, The colonists made their way across ocean and wilderness with their pastoral candidate, Johann Philip Graebner, to bring the comfort of the Gospel to settler and Native American alike who lived in the vast primeval forests that would eventually be cleared. Stories of wild animals, of harsh weather, especially the winters, and of the total darkness of the forest and people becoming lost in the woods tell of a time that seems hard to imagine today. Shortly after arriving, the settlers set out to put up dwellings, build a log church, and establish a school. Immigrant German settlers organized the Immanuel Lutheran Church and School in 1847-1848.



For many years (1848-1869), the log church building served as a worship center and schoolhouse for the community.

WHEREAS, The pastor served as the teacher until 1869 when a school building was constructed. The three sites provided an educational ministry until 1964 when they were consolidated into one location. A fellowship hall, four classrooms, and kitchen were dedicated to the ministry of education and fellowship and served the congregation for eleven years. In 1975 the congregation added a classroom and library. Further changes were made twenty-two years later in 1997. A renovated and enlarged fellowship hall, cafeteria, dressing rooms, classroom, and centralized church and school offices celebrated the 150th anniversary of mission and ministry to the Lord at Frankentrost.

WHEREAS, Immanuel Lutheran School also celebrates 175 years of Christian education. Immanuel Lutheran Church and School exists to proclaim the Gospel of Jesus Christ through witness, worship, and Christian Education. Congregation members continue their high regard for a literate body of believers who can articulate their faith and worship freely in their homes and in their child’s classrooms. Support and sacrifice from generations of congregation members have given children the opportunity to grow spiritually, mentally, emotionally, socially, and physically. Our God has been good and is our sure consolation.

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners congratulates Immanuel Lutheran Church and School on its *175th anniversary* in the year of our Lord two thousand twenty-two.

Carl E. Ruth

Chairman, District #10

Adopted: December 20, 2022

Dennis H. Krafft

Commissioner, District #8

Presented: December 20, 2022

Certificate of Recognition

Cheryl Rytlewski

Parks & Recreation

Office Manager

For 14 ½ years, Cheryl Rytlewski has been employed with Saginaw County. She began her career August 5, 2008 as a Criminal Clerk and quickly moved to the position of Office Manager for Parks & Recreation May 5, 2010 where she remained until her retirement on Friday, December 2, 2022.

Cheryl will retire the most veteran member of the current Saginaw County Parks & Recreation Commission staff and will be missed greatly!!! She brought steadfast leadership and consistency to the parks team, with high levels of customer service and an above and beyond work ethic into the office and the parks system. Her tenure included participation in multiple millage renewals and a millage increase supported across the county, a testament to her knowledge of the parks system with a great ability to assist park patrons in and out of the courthouse with her beautiful smile and great personality!! Beyond her customer service and office managerial skillset, she cared deeply for her coworkers and was always willing to lend a helping hand in any way possible. The Saginaw County Parks and Recreation Commission is grateful for her service to Saginaw County and wishes her the best in her future adventures in retirement!



The Saginaw County Board of Commissioners congratulates Cheryl Rytlewski on her well-deserved retirement after 14 ½ years of service, and thanks for her hard work & dedication to Saginaw County, but especially the citizens she assisted throughout the years.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented: December 1, 2022
Adopted: December 20, 2022

**Certificate of Recognition
Commission on Aging Board 2011 – 2022
Larrie Packard**

WHEREAS, Larrie Packard has served on the Commission on Aging board since April of 2011 and as Chairman since 2017, respectfully resigning from the position in December of 2022; and,

WHEREAS, Larrie assisted with a successful millage renewal and increase in 2018, as well as acted as an advocate for Commission on Aging services and programs for residents ages 60 and older in Saginaw County; and,

WHEREAS, He served on the Foster Grandparent Program Advisory Council, assisted with the annual picnic, strategic planning, and so much more!

NOW, THEREFORE, BE IT RESOLVED, That the Saginaw County Board of Commissioners is honored to acknowledge Larrie Packard for the service and advocacy he has shown for the residents of Saginaw County.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth, Chair, District #10

Adopted: December 20, 2022
Presented: December 15, 2022

**Certificate of Recognition
Carl E. Ruth
Commissioner, District #10**

Carl began his career as Commissioner for District #10 in 2001 and has served for twenty-two years, retiring after the 2021 - 2022 term. He was an exceptional leader serving as Chair of the Board of Commissioners and instrumental in the success of the new County Jail and Animal Care & Control building. As Chairman, Carl served on many committees including Human Services, Courts and Public Safety, County Services, Budget/Audit, Legislative and Intergovernmental Cooperation. The list goes on to include City/County/School Liaison, CVB - Saginaw & Regional, Crime Prevention Council, HealthSource Saginaw, Land Bank Authority and Mosquito Abatement.



Carl is a proud husband and father. He is married to Rosemary Ruth, his high school sweetheart, and they have one daughter, Lowana. He is retiree from Delta College as their Assistant Director of Counseling/Advising/Career Services.

He will continue to take an interest in the Saginaw community and serve on various committees as he takes pride in his achievements, as well as spend as many days playing golf as he can.

On behalf of the officials, employees and residents of Saginaw County, Michigan we extend our gratitude for 22 years of commendable public service as a County Commissioner representing District #10 during the years 2001 – 2022.

We appreciate his dedication to the continuous improvement of the quality of life for all Saginaw County residents and the sacrifices he has made to ensure the preservation of our democracy.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Sheldon Matthews
Vice-Chair, District #4

Presented & Adopted:
December 20, 2022

**Certificate of Recognition
Carol E. Ewing
Commissioner, District #7**

Carol was elected as Commissioner for District #7 in 2020 and served in the 2021 – 2022 term. Her district covered the Townships of Albee, Birch Run, Taymouth, Bridgeport, Maple Grove and the Village of Birch Run, which she proudly served.

Carol served on the County Services Committee and Intergovernmental Cooperation Committee. She also held a seat on the Animal Care & Control Advisory Counsel, Commission on Aging Committee and Consortium of Homeless Assistance Providers.

On behalf of the officials, employees and residents of Saginaw County, Michigan we extend our gratitude for years of commendable public service as a County Commissioner representing District #7.

We appreciate her dedication to the continuous improvement of the quality of life for all Saginaw County residents.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted:
December 20, 2022



**Certificate of Recognition
Kyle R. Harris
Commissioner, District #6**

Kyle was elected as Commissioner for District #6 in 2016 and began serving in 2017. He has served three terms, resigning as Commissioner in 2022. His district spanned over the Townships of Fremont, Swan Creek, Marion, Brant, St. Charles, Chesaning, Brady and Chapin, and also included the Villages of Chesaning, Oakley, and St. Charles.

Kyle served as Vice-Chair of the Labor Relations Committee and also held a seat on the Courts and Public Safety Committee. Beyond the Saginaw County Board of Commissioners primary and standing committees, he also served on multiple MAC boards which include the Michigan Association of Counties - Board of Directors, MAC Agriculture & Tourism and MAC Transportation.

Kyle began his first term as Commissioner as a single guy while working in Lansing for Republican legislators and as Director of Grower Relations at Cherry Marketing Institute. He is now married to Jessica and has a furry son, Lyle, and a dog, Maggie.

Kyle always advocated for his district, especially when it came to improving quality of life and tourism combined. He holds value in the unique qualities of Saginaw County.

On behalf of the officials, employees and residents of Saginaw County, Michigan we extend our gratitude for years of commendable public service as a County Commissioner representing District #6.

We appreciate his dedication to the continuous improvement of the quality of life for all Saginaw County residents.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted:
December 20, 2022

**Certificate of Recognition
Cynthia M. Winiecke
Commissioner, District #1**

Cym began her career as Commissioner for District #1 in April of 2021 when she was appointed to fill a vacancy. Cym served on Saginaw County's Human Services Committee, Courts & Public Safety Committee, Legislative Committee and Rules Committee. She was also a member of Community Corrections Advisory, Local Emergency Planning Committee, Medical Dispatch Advisory, and he Community Mental Health Authority.



District #1 encompasses the Townships of Tittabawassee, Kochville, Saginaw, and Thomas, all areas that Cym took pride in serving.

Cym has lived in Saginaw County her whole life and has spent the last 30 years in Tittabawassee Township. She raised her children here and sent them to the Freeland Schools while working for Tittabawassee Township. She had always enjoyed meeting all of the residents and helping them get their questions answered and issues resolved. She retired as the Deputy Treasurer where she worked closely with many of the departments within Saginaw County and the surrounding municipalities. She learned the workings of local government, the importance of communicating with residents and how critical it is to have a balanced budget. Cym also learned that she loved working with the public and listening to the issues that were important to them so she decided this was something she wanted to continue after retirement. Having the opportunity to have a voice for her district is an honor she does not take lightly. She always wants to support the local economy and utilize local labor whenever possible. She is committed to family, community, workers' rights, mental health/substance abuse and public safety.

On behalf of the officials, employees and residents of Saginaw County, Michigan we extend our gratitude for two years of commendable public service as a County Commissioner representing District #1 during the years 2021 – 2022. Cym will continue serving her community by volunteering.

We appreciate her dedication to the continuous improvement of the quality of life for all Saginaw County residents and the sacrifices she has made to ensure the preservation of our democracy.

Respectfully Submitted,
Saginaw County
Board of Commissioners
Carl E. Ruth
Chairman, District #10

Presented & Adopted:
December 20, 2022

(KΑΨ)

**Kappa Alpha Psi Fraternity® Inc.
50th Anniversary**

Kappa Alpha Psi Fraternity® Inc. (KΑΨ) is a collegiate Greek-letter fraternity with a predominantly African American membership. Since the fraternity's founding on January 5, 1911 at Indiana University Bloomington, the fraternity has never limited membership based on color, creed, or national origin. Kappa Alpha Psi Fraternity, Inc. has over 150,000 members with 721 undergraduate and alumni chapters in every state of the United States, and international chapters in the United Kingdom, Germany, Korea, Japan, United States Virgin Islands, Nigeria, Canada, and South Africa. It is divided into twelve provinces (districts/regions), with each chapter under the aegis of a province. Annually more than 1,800 members are initiated into Kappa Alpha Psi. Locally, they proudly support two undergraduate chapters: Eta Rho – Central Michigan University (chartered November 23, 1974) and Xi Iota – Saginaw Valley State College (chartered January 12, 1992).



For 50 years, Kappa Alpha Psi Fraternity, Inc. Saginaw Alumni Chapter has made a solid imprint in the history of the Northern Province and a major impact in the Great Lakes Bay Region, by consistently embodying the highest forms of Achievement in Every Field of Human endeavor. Since 1972, Saginaw Alumni has been at the forefront of Community Activism, Youth Leadership Training, and Public Service in the Great Lakes Bay Region. Kappa Alpha Psi Fraternity, Inc. Saginaw Alumni Chapter members excel in the local political arenas. Our Kappa Leadership League guides local youth in the right direction, training them for leadership in the classroom, community and beyond. We pride ourselves in the services rendered and aim to significantly impact the lives of our community even more through additional activities that uplift and promote positive substantive assistance in our new Brigadier General David M. Hall/Aringtor D. Hicks Kappa Achievement Center.

The health and wellness of our fraternity members, their families, and the community at-large is a priority of Kappa Alpha Psi Fraternity® Inc. We strive to be the beacon in encouraging men to make health a commitment and priority in their lives. The Healthy Kappas-Healthy Communities initiative is spearheaded by the fraternity's National Health & Wellness Committee. With that in mind, the Saginaw Alumni Chapter has been the only group, agency, organization, and association in Saginaw County that is providing a Men's Health Care forum/discussion or resource for the past 10 years.

We hereby recognize and celebrate the 50th Anniversary of Kappa Alpha Psi Fraternity, Inc. Saginaw Alumni Chapter.

Respectfully Submitted,
Saginaw County Board of Commissioners
Carl E. Ruth, Chairman, District #10

Presented: December 3, 2022
Adopted: December 20, 2022

PETITIONS AND COMMUNICATIONS

By the Chair: That the following communications received by the Board of Commissioners are referred as designated, if there are no objections. The Chair hears none; it is so ordered.

12-20-1 PUBLIC WORKS requesting approval by Resolution of the Apportionment of Operational Costs and Accepting for file the FY 2023 Budget of the Saginaw Area Storm Water Authority.

-- County Services (**Res. 2022 – 17**)

12-20-2 SAGINAW COUNTY CONVENTION & VISITORS BUREAU requesting approval to use up to \$300,000 of the Saginaw County CVB's Tourism Economic Development funds toward its Henry Marsh Pavilion Project.

-- County Services

12-20-3 TITTABAWASSEE TOWNSHIP submitting its 2023 – 2027 Master Plan, pursuant to the Michigan Planning Enabling Act, P.A. 33 of 2008. (*On file/Posted on Web*)

-- County Services (*Receive & File*)

12-20-4 SHERIFF requesting the use of fund balance (\$1.9 million available) to purchase various items for its support units as follows: Emergency Response Unit; up to \$20,799 for an ATV multi-use vehicle and \$5,000 for ATV storage trailer; Tactical Emergency Medical Support;



\$7,199.98 for ballistic helmets; Saginaw County Dive Team/Marine Division; \$85,808 for various supplies and \$180,000 for a Metal Shark 21' Law Enforcement Boat; Mobile Command Center, \$1,065,484; Total Request: \$1,364,290 – Total Request w/o Command Center \$298,806.98.

-- Budget/Audit **(12-20-4.1)**

12-20-5 CONTROLLER/CAO requesting authorization by the Controller to identify eligible ARPA expenses in the General Fund to minimize reporting activities equal to the amounts already approved by the Board of Commissioners; and to identify General Fund ARPA eligible expenses to allocate the lump sum Revenue Replacement contributions for FY 2022 (\$1 million) and FY 2023 (\$3,315,285) General Fund deficit.

-- Budget/Audit **(12-20-4.2)**

12-20-6 CONTROLLER/CAO requesting approval of a Resolution authorizing the County of Saginaw to publish a Notice of Intent to issue bonds in an amount not to exceed \$11 million to cover costs associated with the design and construction of a new Mosquito Control facility.

-- Budget/Audit **(Res. 2022 – 18)**

12-20-7 CONTROLLER/CAO & MERS OF MICHIGAN presenting the Municipal Employees' Retirement System (MERS) of Michigan Annual Actuarial Valuation Report for year ending December 31, 2021, our defined benefit plan that is funded by employer contribution, participant contributions, and investment earnings. *(On file/Posted on Web)*

-- Budget/Audit *(Receive & File)*

12-20-8 PERSONNEL DIRECTOR submitting the December 2022 Employment Status Report covering labor statistics for the month of November 2022.

-- Labor Relations *(Receive & File)*

12-20-9 COUNTY CIVIL/LABOR COUNSEL submitting a Memorandum of Understanding between Saginaw County and TPOAM regarding the promotion and transfer of two (2) employees in Judge Hoffman's courtroom.

-- Labor Relations *(Tabled)*

INITIATORY MOTIONS

None

REPORTS OF COMMITTEES

1. **Human Services Committee – G. Little, Chair; M. Webster, Vice-Chair**
None
2. **Courts and Public Safety Committee – S. Matthews, Chair; C. Boyd, Vice-Chair**
None
3. **County Services Committee – M. Webster, Chair; D. Krafft, Vice-Chair**
None



4. **Budget Audit Committee – D. Krafft, Chair; C. Boyd, Vice-Chair**

- 4.1) **SHERIFF**, re: Approval to utilize \$298,806 in Law Enforcement Fund fund balance to purchase various items for its support units
- 4.2) **CONTROLLER/CAO**, re: Approval to allow the Controller to make adjustments to the county's ARPA reporting activities

- **Commissioner Krafft moved, seconded by Commissioner Harris, to approve 4.1 - 4.2 leaving room for exceptions. There were no exceptions and the motion carried unanimously.**

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.1

DECEMBER 20, 2022

Your Budget/Audit Committee considered Communication No. 12-20-4 from William Federspiel, Saginaw County Sheriff, requesting the use of fund balance (\$1.9 million available) to purchase various items for its support units and a mobile command center.

We met with Undersheriff Gomez and discussed where the funds would be utilized. The outline is as follows:

- Emergency Response Unit; up to \$20,799 for an ATV multi-use vehicle and \$5,000 for ATV storage trailer
- Tactical Emergency Medical Support; \$7,199.98 for ballistic helmets
- Saginaw County Dive Team/Marine Division; \$85,808 for various supplies and \$180,000 for a Metal Shark 21' Law Enforcement Boat
- Mobile Command Center; \$1,065,484
- Total Request: \$1,364,290 – Total Request w/o Command Center \$298,806

Discussion was held regarding the Law Enforcement Fund balance and a decision was made to hold off on the purchase of the mobile command center.

We recommend approval to fund the support unit requests in the amount of \$298,806 from fund balance, excluding the Command Center.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

FROM: COMMITTEE ON BUDGET/AUDIT -- 4.2

DECEMBER 20, 2022

Your Budget/Audit Committee considered Communication No. 12-20-5 from Robert Belleman, Controller/CAO requesting authorization by the Controller to identify eligible ARPA expenses in the General Fund to minimize reporting activities equal to the amounts already approved by the Board of Commissioners; and to identify General Fund ARPA eligible expenses to allocate the lump sum Revenue Replacement contributions for FY 2022 (\$1 million) and FY 2023 (\$3,315,285) General Fund deficit.



We met with Mr. Belleman and discussed various established federal requirements for ARPA fund spending and reporting. It was suggested by Guidehouse to consider allocating employee salary/wage and benefits to Revenue Replacement instead of minor expenses such as Corporation Counsel (\$35,000) Information Technology (\$22,000) and Controller Audit (\$15,000.) This would assist in “fitting” expenses into eligible activity and sub activity categories.

We recommend approval to allow the Controller to make adjustments to the county’s ARPA reporting activities as noted above.

Respectfully Submitted,

COMMITTEE ON BUDGET/AUDIT

Dennis H. Krafft, Chair

Jack B. Tany

Carl E. Ruth

Christopher S. Boyd, Vice-Chair

Tracey L. Slodowski

5. **Labor Relations Committee – M. Webster, Chair; K. Harris, Vice-Chair**

None

6. **Executive Committee – C. Ruth, Chair**

6.1) Approval of referrals from December 13, 2022 Committee of the Whole regarding use of American Rescue Plan Act (ARPA) funds, as follows: \$125,000 to YMCA for Mission Nutrition program expansion; \$100,000 to Youth Development Corp. for underserved at-risk youth education training/career placement; \$250,000 to First Ward Community Center for building upgrades; and \$250,000 to Community Action Committee for Community Center support. Additional recommendations to (1) remove the School District of the City of Saginaw from consideration of ARPA funding; (2) challenge the City of Saginaw to match or exceed the allocation of \$100,000 to Youth Development Corp.; (3) Place remaining funds of \$292,179 in reserve to be committed by December 31, 2023; and (4) Award \$100,000 to the City of Saginaw from the Saginaw County Parks & Rec ARPA allocation of \$1 million for a replacement stage at Ojibway Island.

6.2) Approval to use \$200,000 of the \$1 million in ARPA funding set aside for Public Works on the Parker Swamp Drain (\$880,000 balance after Sarle and Bement Drains, leaving \$680,000 for Little Eagle Creek Drain project)

6.3) Approval of \$297,000 in ARPA Revenue Replacement funds for a cost-of-living increase to non-union staff at HealthSource Saginaw

- ***Chairman Ruth moved, seconded by Commissioner Krafft, to approve 6.1 – 6.3, leaving room for exceptions. There were no exception and the motion carried by unanimous roll call vote.***

[Continued on next page]



FROM: EXECUTIVE COMMITTEE -- 6.1

DECEMBER 20, 2022

Your Executive Committee met and considered referrals from the December 13, 2022 Committee of the Whole regarding appropriation of ARPA funds. The following is a list of recommended ARPA funding allocations:

Req. #	Organization	Description	Amount
#12	YMCA	Mission Nutrition program expansion	\$125,000
#21	Youth Development Corp.	Advance Underserved At-Risk Youth & Adults by Expanding Accessibility in Education Training/Career Placement – Skilled Trades	\$100,000
#30	First Ward Community Center	Building Upgrades; After School, Drug Prevention & Senior Programs, Soup Kitchen, Utilities, Insurance, Fees	\$250,000
#32	Community Action Committee	Econ. Dev.– Affordable Housing (\$1 mil); Econ. Dev. – Small Bus. Childcare (\$500,000); Community Center Support (\$1.5 mil); Education (\$1.2 mil)	\$250,000

The committee made three (3) additional recommendations as follows:

- Recommendation to remove School District of the City of Saginaw from consideration for ARPA funding.
- Recommendation to challenge the City of Saginaw to match or exceed our allocation of \$100,000 to Youth Development Corp USA
- Recommendation to place remaining funds of \$292,179 in reserve to be committed by December 31, 2023
- Recommendation to award \$100,000 of the \$1 million ARPA allocation designated to Saginaw County Parks and Recreation for replacement of the stage at Ojibway Island, in collaboration with the City of Saginaw

We recommend approval of the above allocations of ARPA funding and the additional recommendations as submitted.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster



FROM: EXECUTIVE COMMITTEE -- 6.2

DECEMBER 20, 2022

Your Executive Committee met and considered a communication submitted by Robert Belleman, Controller/CAO, from Brian Wendling, Public Works Commissioner, requesting \$200,000 of the previously committed \$1 million be allocated to the Parker Swamp Drain in Tittabawassee Township.

We met with Mr. Wendling where he explained that this project is significant due to frequent flooding and/or significant erosion in areas within the drain district, making the current situation worse. Discussion was held regarding the priorities of drain work at different locations as well as the original purpose of the funds, which is to minimize financial burden on effected property owners.

We recommend approval to use \$200,000 of the \$1 million in ARPA funding set aside for Public Works on the Parker Swamp Drain (\$880,000 balance after Sarle and Bement Drains, leaving \$680,000 for Little Eagle Creek Drain project.)

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

FROM: EXECUTIVE COMMITTEE -- 6.3

DECEMBER 20, 2022

Your Executive Committee met and considered a communication from Robert Belleman, Controller/CAO, regarding HealthSource Saginaw and its challenge to retain staffing talent.

Mr. Belleman explained that HealthSource will be hiring a consultant but recommended that the county take action until a long-term plan is established. Discussion was held regarding cost-of-living increases, the market competition for healthcare employees and the talent currently held at HealthSource. The committee members understand that losing the knowledgeable staff would have a large effect on the organization.

HealthSource Saginaw holds the capability to house patients but does not have enough staffing required to utilize the space. HealthSource has taken on mental health training with staff to increase their knowledge and capabilities. If the trend continues after these efforts, the organization will lose approximately \$8.3 million in 2023.

We recommend approval to use \$297,000 of ARPA Revenue Replacement funds for a cost-of-living increase to non-union staff at HealthSource Saginaw.

Respectfully Submitted,
EXECUTIVE COMMITTEE

Carl E. Ruth, Chairman
Sheldon Matthews
Dennis H. Krafft

Gerald D. Little
Michael A. Webster

7. Legislative Committee – G. Little, Chair; C. Winiecke, Vice-Chair
None

8. Intergovernmental Cooperation Committee – J. Tany, Chair; C. Ewing, Vice-Chair
None



9. **Committee Compensation**

- 12-20-22.1) November 13, 2022 – November 26, 2022
- 12-20-22.2) November 27 – December 10, 2022

▪ **Commissioner Matthews moved, seconded by Commissioner Tany, to approve 12-20-22.1 and 12-20-22.2. The motion carried unanimously.**

COMMITTEE COMPENSATION - 12.20.22.1

December 20, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 13, 2022 - November 26, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	11/14/22	Labor Relations Committee	Harris	\$50.00	1
			Little	\$50.00	1
			Matthews	\$50.00	1
			Ruth	\$50.00	1
2	11/15/22	Committee of the Whole re: ARPA	10 Present	\$500.00	10
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Slodowski, Tany, Winiecke, Ruth			
3	11/16/22	Castle Museum Board	Tany	\$25.00	1
4	11/16/22	GLB CVB	Ruth	\$25.00	1
5	11/16/22	Saginaw Valley Zoological Society	Matthews	\$25.00	1
			Little	\$25.00	1
6	11/16/22	Committee of the Whole re: Mosquito Abatement	10 Present	\$500.00	10
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Slodowski, Tany, Winiecke, Ruth			
7	11/16/22	Animal Control Advisory Board	Ewing	\$25.00	1
8	11/17/22	Commission on Aging	Ewing	\$50.00	1
9	11/18/22	MAC Transportation via Zoom	Harris	\$50.00	1
10	11/21/22	HealthSource Advisory Board	Slodowski	\$50.00	1
11	11/22/22	Executive Committee - Special	Little	\$25.00	1
			Matthews	\$25.00	1
			Krafft	\$25.00	1
			Webster	\$25.00	1
			Ruth	\$25.00	1
12	11/22/22	Board Session	11 Present	\$550.00	11
		Boyd, Ewing, Harris, Krafft, Little, Matthews, Slodowski, Tany, Webster, Winiecke, Ruth			
TOTAL				\$2,150.00	48

Respectfully Submitted, Suzy Koeppinger, Board Coordinator (11-23-2022)



COMMITTEE COMPENSATION - 12.20.22.2

December 20, 2022

I herewith submit for your approval the per diem to which members of this Board are entitled for attendance at Committee Meetings held November 27, 2022 - December 10, 2022

<u>Meeting</u>	<u>Date</u>	<u>Committee</u>	<u>Commissioner</u>	<u>Amount</u>	<u>Total Present</u>
1	12/01/22	Parks & Recreation Commission (Dept.)*	Little	\$150.00	*
2	12/01/22	Mosquito Abatement Commission (Dept.)*	Ruth	\$50.00	*
3	12/01/22	Northern MI Counties Association via Zoom	Slodowski	\$50.00	1
4	12/02/22	Saginaw Future	Webster	\$50.00	1
5	12/07/22	Crime Prevention Council	Ruth	\$25.00	1
6	12/07/22	GLBR CVB	Ruth	\$25.00	1
7	12/07/22	County Services Committee	Webster	\$50.00	1
			Krafft	\$50.00	1
			Ewing	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
8	12/08/22	9-1-1 Authority Board	Boyd	\$25.00	1
			Matthews	\$50.00	1
9	12/08/22	Budget/Audit Committee	Krafft	\$50.00	1
			Boyd	\$50.00	1
			Slodowski	\$50.00	1
			Tany	\$50.00	1
			Ruth	\$50.00	1
TOTAL				\$925.00	16

* Per diem paid by department

Respectfully Submitted, Suzy Koeplinger, Board Coordinator (12-12-2022)

RESOLUTIONS

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF SAGINAW
State of Michigan**

RESOLUTION 2022 - 17

APPROVING APPORTIONMENT OF OPERATIONAL COSTS AND ACCEPTING FOR FILE THE FISCAL YEAR 2023 BUDGET OF THE SAGINAW AREA STORM WATER AUTHORITY

At a regular meeting of the Board of Commissioners of the County of Saginaw, held on the 20th day of December 2022, at 5:00 o'clock p. m. EST.



PRESENT: Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster - 9

ABSENT: Christopher S. Boyd, Cynthia M. Winiecke – 2

Commissioner Webster offered the following resolution and moved for adoption. The motion was seconded by Commissioner Krafft.

WHEREAS, Saginaw County has previously joined the Saginaw Area Storm Water Authority, hereafter “Authority”, and is a constituent municipality pursuant to the Articles of Incorporation adopted by the Authority and

WHEREAS, two-thirds (2/3) of the legislative bodies of the Member Municipalities are required to approve the apportionment of the annual operating costs of the Authority and

WHEREAS, the authority is required to file with the legislative bodies of the Member Municipalities an annual budget for the next fiscal year covering the proposed expenditures to be made for the organization and operation of the Authority.

NOW, THEREFORE, BE IT RESOLVED by the Saginaw County Board of Commissioners as follows:

1. The apportionment of the 2023 annual operational costs for the Authority is approved as presented.
2. The 2023 annual budget of the Authority is received and accepted as presented.

RESOLUTION DECLARED ADOPTED.

IN WITNESS WHEREFORE, I have hereunto fixed my official signature on this 20th day of December, 2022.

Dated: December 20, 2022

Vanessa Guerra, County Clerk
Saginaw County

**BOARD OF COUNTY COMMISSIONERS
COUNTY OF SAGINAW
State of Michigan**

**RESOLUTION NO. 2022 - 18
RESOLUTION TO PURCHASE, ACQUIRE AND CONSTRUCT CAPITAL
IMPROVEMENTS AND TO PUBLISH NOTICE OF INTENT TO ISSUE BONDS**

Minutes of a regular meeting of the Board of Commissioners of the County of Saginaw, State of Michigan, held on December 20, 2022, at 5:00 p.m., local time.

PRESENT: Carol E. Ewing, Kyle R. Harris, Dennis H. Krafft, Gerald D. Little, Sheldon Matthews, Carl E. Ruth, Tracey L. Slodowski, Jack B. Tany, Michael A. Webster – 9

ABSENT: Christopher S. Boyd, Cynthia M. Winiecke – 2



Commissioner Krafft offered the following resolution and moved for adoption. The motion was seconded by Commissioner Little.

WHEREAS, the County of Saginaw (the “County”) proposes to issue its tax-exempt bonds in one or more series (collectively, the “Bonds”) to finance the cost of designing, purchasing, acquiring, constructing and installing capital improvement items, including, but not limited to, the design, acquisition and construction of a new Saginaw County Mosquito Abatement Commission facility, as well as all appurtenances, site acquisition, demolition, site work, improvements, relocation costs, furnishings, fixtures, and equipment necessary or incidental to these improvements, as well as other capital improvement items as determined by the County (the Project); and

WHEREAS, it is anticipated that the County will advance all or a portion of the costs of the Project prior to the issuance of the Bonds, such advance to be repaid from proceeds of the Bonds upon the issuance thereof; and

WHEREAS, Section 1.150-2 of the Treasury Regulations on Income Tax (the “Reimbursement Regulations”) specifies conditions under which a reimbursement allocation may be treated as an expenditure of bond proceeds, and the County intends by this resolution to qualify amounts advanced by the County to the Project for reimbursement from proceeds of the Bonds in accordance with the requirements of the Reimbursement Regulations.

NOW, THEREFORE, BE IT RESOLVED that:

The County hereby declares its official intent to issue its limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$11,000,000 (the “Bonds”) to finance all or part of the cost of the Project. The County may proceed to design, acquire and construct the Project using available funds of the County from the Mosquito Abatement Commission Fund, which is a fund for the Mosquito Abatement Commission of the County and other funds of the County. At such time as the County issues the Bonds for the long-term financing of the Project, the County shall be reimbursed for its expenditures for the Project out of the proceeds of the Bonds. The bonds shall be authorized by proper proceedings subsequent to this resolution.

1. The County Clerk is hereby instructed to publish the notice attached hereto once in a newspaper of general circulation in the County of Saginaw, which notice shall not be less than ¼ page in size in such newspaper.

2. The firm of Dickinson Wright PLLC is employed as bond counsel to the County with respect to the Bonds and MFCI, LLC is hereby appointed as municipal advisor in connection with the issuance of the bonds.

3. All resolutions and parts of resolutions insofar as they may be in conflict herewith are hereby rescinded.



RESOLUTION DECLARED ADOPTED.

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Board of the County of Saginaw, State of Michigan, at a regular meeting held on December 20, 2022, and that the public notice of the meeting was given pursuant to Act 267, Public Acts of Michigan, 1976, as amended.

Dated: December 20, 2022

Vanessa Guerra, Clerk
County of Saginaw

**NOTICE OF INTENT TO ISSUE BONDS
BY THE COUNTY OF SAGINAW**

NOTICE IS HEREBY GIVEN that the County of Saginaw, Michigan (the “County”), intends to issue limited tax general obligation bonds in one or more series in the aggregate principal amount of not to exceed \$11,000,000 for the purpose of financing the cost of designing, purchasing, acquiring, constructing and installing capital improvement items, including, but not limited to, the design, acquisition and construction of a new Saginaw County Mosquito Abatement Commission facility, as well as all appurtenances, site acquisition, demolition, site work, improvements, relocation costs, furnishings, fixtures, and equipment necessary or incidental to these improvements, as well as other capital improvement items as determined by the County.

The bonds will bear interest from their date at a rate or rates to be determined upon the sale thereof but in no event to exceed such rates as may be permitted by law.

The bonds will be issued under and pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), and the full faith and credit of the County will be pledged to pay the principal of and interest on the bonds as the same shall become due. The County will be obligated, as a first budget obligation, to advance moneys from its general funds or to levy ad valorem taxes on all taxable property within its corporate boundaries to pay the principal of and interest on the bonds as the same shall become due to the extent that other funds are not available for such purpose; provided, however, that the ability of the County to raise such moneys is subject to applicable constitutional and statutory limitations on the taxing power of the County.

RIGHT TO PETITION FOR REFERENDUM

This notice is given, by order of the Board of Commissioners of the County, to and for the benefit of the electors of the County in order to inform them of their right to petition for a referendum upon the question of the issuance of the aforesaid bonds. The bonds will be issued, without submitting such a question to a vote of the electors, unless within 45 days after the date of publication of this notice a petition requesting a referendum upon such question, signed by not less than 10% or 15,000 of the registered electors residing within the County, whichever is the lesser, shall have been filed with the undersigned County Clerk. In the event that such a petition is filed, the bonds will not be issued unless and until the issuance thereof shall have been



approved by the vote of a majority of the electors of the County qualified to vote and voting thereon at a general or special election.

FURTHER INFORMATION

Further information relative to the issuance of said bonds, the improvements to be financed by proceeds of the bonds and the subject matter of this notice may be secured at the office of the County Clerk of the County of Saginaw, 111 South Michigan Avenue, Saginaw, Michigan 48602.

This notice is given pursuant to the provisions of Act 34, Public Acts of Michigan, 2001, as amended.

Vanessa Guerra, County Clerk of Saginaw

UNFINISHED BUSINESS

None

PROCLAMATIONS

None

APPOINTMENTS

Chairman Ruth reappointed Christina Dillard, Leon Turnwald and Dan Sika to the Brownfield Redevelopment Authority with terms to expire December 31, 2025.

ELECTIONS

Matthews moved, seconded by Tany, to re-elect Judith Lincoln, Jeffrey Collier, Ed.D., Michael Sullivan, M.D. and Cheryl Hadsall to the Board of Health with terms to expire December 31, 2025. Motion carried with a nay vote recorded for Harris.

Matthews moved, seconded by Tany, to re-elect Tim Novak and Miguel Gomez to the HealthSource Saginaw Board of Trustees with terms to expire December 31, 2025. Motion carried unanimously.

Matthews moved, seconded by Slodowski, to re-elect Darwin Baranski and Delena Spates-Allen to the Parks and Recreation Commission with terms to expire January 1, 2026. Motion carried unanimously.

CHAIR ANNOUNCEMENTS

- Chairman Ruth presented a Certificate of Recognition to outgoing County Commissioners Kyle Harris after six (6) years of service and Carol Ewing after two (2) years of service.
- Commissioner Krafft presented a Certificate of Recognition to Chairman Ruth and wished him a happy retirement.



- State Representative Amos O’Neal presented Chairman Ruth with a Certificate of Recognition from the State of Michigan for his twenty-two (22) years of dedicated county service and a Certificate on behalf of Mayor Brenda Moore from the City of Saginaw.
- Commissioner Webster presented Chairman Ruth with a Certificate of Recognition from Congressman Dan Kildee and thanked Chairman Ruth for his leadership.
- Chairman Ruth thanked his colleagues for surviving and working with him as he was blessed to serve Saginaw County for the last 22 years. He introduced his wife, Rosemary, and his daughter, Lowana, as well as his Godchildren’s mother, Marilyn Sawyer, and his Godchildren Omar Sawyer, and Omar Sawyer II, and his good friend Rosa Holiday.

COMMISSIONER AUDIENCES

- After commenting on his outstanding athleticism at Saginaw High as a linebacker and full-back, Commissioner Tany thanked Chairman Ruth for his guidance and leadership – and for not running in the last election!
- Commissioner Krafft wished everyone a Merry Christmas & Happy New Year!

By Commissioner Krafft, seconded by Commissioner Matthews: That the Board adjourn. Motion Carried. Thereupon, the Board adjourned at 5:54 p.m.

Respectfully Submitted,

SAGINAW COUNTY BOARD OF COMMISSIONERS

CARL E. RUTH, CHAIRMAN

VANESSA GUERRA, COUNTY CLERK

Prepared by: Suzy Koeplinger, Deputy County Clerk