

MINUTES
EXECUTIVE COMMITTEE

Tuesday, March 9, 2021 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

VIA ZOOM PER PA 254 of 2020 (MCL 15.263)

Present: Carl Ruth – Chairman (*Saginaw, MI*), James Theisen (*National City, MI*), Sheldon Matthews (*Spaulding Twp., MI*), Michael Webster (*Saginaw, MI*), Dennis Krafft (*Frankenmuth, MI*)
Others: Robert Belleman, Dave Gilbert, Jack Tany, Christopher Boyd, Carol Ewing, Kathy Dwan, Jennifer Broadfoot, Koren Thurston, Vanessa Guerra, Norm Bamberger, Suzy Koepplinger, Cindy Louchart, Sue Arceo

The Executive Committee meeting was held via Zoom.

As the County Building is closed to the public except by appointment, the meeting was open remotely to allow for participation during the public portion of the meeting.

- I. Call to Order---***Chair Ruth at 4:00 p.m.***
- II. Welcome---***Roll-call with location was taken by the County Clerk***
- III. Correction/Approval of Minutes---***Moved by Krafft, seconded by Matthews, to approve the November 10, 2020 Executive Committee Minutes, as well as all prior Executive Committee Minutes. Motion carried unanimously.***
---Moved by Matthews, seconded by Theisen, to approve the Executive Committee calendar for 2021. (Added by Chair) Motion carried unanimously.
- IV. Public Comment---***None***
- V. Agenda
 1. **Updates from Committee Chairs** (*Minutes distributed prior to meeting*)
---Updates were provided by committee chairs
 - A) Human Services – Jim Theisen, Chair
 - B) Courts & Public Safety – Sheldon Matthews, Chair (*Did not meet*)
 - C) County Services – Michael Webster, Chair
 - D) Budget/Audit – Dennis Krafft, Chair
 - E) Labor Relations – Michael Webster, Chair
 - F) Legislative – Jim Theisen, Chair (*Did not meet*)
 - G) Intergovernmental Cooperation – Jim Theisen, Chair (*Did not meet*)
 2. **Closed Session, re:**
 - Pursuant to MCL 15.268(h) of the Open Meetings Act, the committee will convene a Closed Session to consider material exempt from discussion or disclosure by state of federal statute (*Legal Opinion was distributed to all Commissioners prior to meeting*)

---The Chair announced the need to meet in Closed Session as noted above. Moved by Matthews, seconded by Theisen, to go into closed session. Roll-call was unanimous at 4:16 p.m.
---The Committee entered open session at 4:50 p.m. No action.
- VI. Miscellaneous---***None***
- VII. Adjournment---***Moved by Theisen, seconded by Krafft, to adjourn. Motion carried; time being 4:51 p.m.***

Respectfully submitted,
Carl Ruth, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

Saginaw County
Governmental Center
111 S. Michigan Avenue
Saginaw, MI 48602

County of Saginaw Board of Commissioners



Carl E. Ruth, Chairman

PHONE (989) 790-5267

BOC@SAGINAWCOUNTY.COM

FAX (989) 790-5569

April 9, 2021

COMMISSIONERS

DISTRICT #1
KATHLEEN K. DWAN

CANCELLATION NOTICE

DISTRICT #2
JACK B. TANY

EXECUTIVE COMMITTEE

DISTRICT #3
CHRISTOPHER S. BOYD

TO: Board of Commissioners
FM: Carl E. Ruth, Chairman

DISTRICT #4
SHELDON MATTHEWS

As addressed -

DISTRICT #5
JAMES G. THEISEN

Please be advised that the **Tuesday, April 13, 2021** meeting of the Executive Committee is **CANCELLED.**

DISTRICT #6
KYLE R. HARRIS

Should you have any questions, do not hesitate to call me.

DISTRICT #7
CAROL E. EWING

On behalf of the Chairman,

DISTRICT #8
DENNIS H. KRAFFT

Suzy Koeplinger

DISTRICT #9
GERALD D. LITTLE

Suzy Koeplinger

Board Coordinator

DISTRICT #10
CARL E. RUTH

c: Agenda/Summary Distribution List

DISTRICT #11
MICHAEL A. WEBSTER

BOARD STAFF

SUZY KOEPLINGER
BOARD COORDINATOR

CINDY L. LOUCHART
ASSISTANT
BOARD COORDINATOR

SUE ARCEO
BOARD ASSISTANT

MINUTES

SPECIAL EXECUTIVE COMMITTEE

Tuesday, April 20, 2021 – 3:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

VIA ZOOM PER PA 267 of 1976 and

Local Emergency Declaration dated April 8, 2021

Present: Carl Ruth – Chairman (*Saginaw, MI*), James Theisen (*Thomas Twp, MI*), Sheldon Matthews (*Spaulding Twp., MI*), Michael Webster (*Saginaw, MI*), Dennis Krafft (*Frankenmuth, MI*)

Others: Robert Belleman, Dave Gilbert, Vanessa Guerra, Kyle Bostwick, Jennifer Broadfoot, Hunter Koch, Keaton Rahn, Peter Wiltse, Cynthia Winiecke, Patrick Wurtzel, Cheryl Hadsall, Chris Taylor, Kelly Suppes, Gladys, Jessica Sargent, Judi Lincoln, Justin Pomerville, Kathy Dwan, Kitty Packard, Brian Wendling, Brian Keenan-Lechel, Angie Miller, Andrea, Trent Boyd, AD, Lurasue Holcomb, Mike Hanley, Norm Bamberger, Tom, WSGW – Ric Antonio, Suzy Koeplinger, Cindy Louchart, Sue Arceo

The Special Executive Committee meeting was held via Zoom.

As the County Building is closed to the public, this meeting was held remotely pursuant to and consistent with PA 267 of 1976 and a Local Emergency Declaration dated April 8, 2021.

- I. Call to Order---***Carl Ruth at 3:01 p.m.***
- II. Welcome/Roll-Call w/location---***Roll-call with location was taken by the County Clerk***
- III. Correction/Approval of Minutes (*March 9, 2021 – Attached*) – Motion
---***Moved by Krafft, seconded by Theisen, to approve. Motion carried unanimously.***
- IV. Public Comment---***None***
- V. Agenda
 1. Motion to declare the office of Saginaw County Commissioner, District #1, vacant as of March 25, 2021 because the officeholder is no longer a registered voter of the district as required by law, and acceptance of the resignation of Kathleen K. Dwan as County Commissioner District #1
---***Moved by Krafft (with regret), seconded by Matthews, to approve. Motion carried by unanimous roll-call vote.***
 2. Applicant Interviews*
 - **Hunter Koch**
 - **Keaton Rahn**
 - **Peter Wiltse**
 - **Cynthia Winiecke**
 - **Patrick Wurtzel**

*Chairman Ruth introduced the applicants and stated what the process would be for interviews. Commissioner Webster asked if Civil Counsel has verified that the Executive Committee was following legal procedures. Dave Gilbert advised the Executive Committee is functioning as the nominating committee and will make its recommendation to the full board, along with allowing nominations to come from the floor. These actions track with past practice.

*Interviews with each applicant were held in the order they appear above.

3. Discussion and recommendation of applicants to fill the District #1 vacancy

---Chairman Ruth asked the applicants for their party affiliation and stated the committee members would now discuss the applicants and make a determination

---Jim Theisen stated that because it's the middle of a term he believes a Republican should replace a Republican, just as a Democrat should replace a Democrat. He would nominate Patrick Wurtzel to complete the term because of his background and he brings the most qualifications needed right now.

---Moved by Theisen, seconded by Matthews, to approve a recommendation of two (2) individuals to the full board with the understanding that further nominations can also come from the floor. Motion carried by unanimous roll-call vote.

---Dennis Krafft – “Republicans have been in a minority role for 60 years on the Saginaw County Board of Commissioners (BOC). Republicans and Democrats on this board have a great working relationship and make decisions based on the benefits to Saginaw County residents. And yes, we do represent our constituents as best we can. We have been able to come together and make a decision that is best for the health and well-being of Saginaw County overall. Sometimes it doesn't work quite that well for the constituents in our area, but we've learned how to operate. I feel the same way that Commissioner Theisen does, that because this is a Republican seat right now that it would be best that we have a Republican slate to choose from. I am not trying to slight Democrats at all, but I am just trying to honor how the people of District #1 voted. On that basis I would nominate Pat Wurtzel, second Pete Wiltse as a second candidate.”

---Michael Webster – “As we look at the Board as a governing body for the County I hope that we would not be constrained, not be handcuffed by partisan leanings. And, that we look at this as an opportunity to best benefit #1, the County. We would look at candidates as an opportunity to best benefit our Board considering we have to work as a team; we do have to work to resolve issues; we do have to work to move the County forward. So, as we consider candidates we would keep those things in mind in regard to what individual would bring a strong set of qualifications to the table; what individual would bring a strong demeanor of working collaboratively to the table; and what individual would bolster our board if we see that we don't have a skillset or a point of view that is not represented on our board and so we have a great opportunity to add to the value and strength of our board. I would also implore us not to lose sight of that particular opportunity.”

---Carl Ruth stated if there is no additional discussion from the committee, the floor is open for nominations for two (2) candidates to move forward to the full board.

---Theisen nominated Patrick Wurtzel

---Matthews nominated Cynthia Winiecke

---Krafft nominated Peter Wiltse

---Carl Ruth announced there are three (3) nominations and asked three (3) times for further nominations. Hearing none, he asked for a motion that nominations be closed and that the Clerk take a roll-call vote on Candidates #1 and #2 for the committee to forward to the full board.

---Moved by Krafft, seconded by Theisen, to close nominations and instruct the Clerk to take a roll-call vote on the nominated candidates. Motion carried unanimously.

---Clerk Guerra announced that a roll-call vote would be taken based on the three (3) nominations and that commissioners, as called, should state the name of the candidate they support. Commissioner's votes are as follows:

- ***Webster – Winiecke***
- ***Matthews – Winiecke***
- ***Theisen – Wurtzel***
- ***Krafft – Wurtzel***
- ***Ruth – Wurtzel***

---Clerk Guerra announced Patrick Wurtzel received the majority of votes as the first candidate and repeated the procedure for the second candidate as follows:

- ***Matthews – Winiecke***
- ***Theisen – Wiltse***
- ***Krafft – Wiltse***
- ***Webster – Winiecke***
- ***Ruth – Winiecke***

---Clerk Guerra announced Cynthia Winiecke received the majority of votes as the second candidate to be forwarded to the full board.

VI. Miscellaneous---***None***

VII. Adjournment---***Moved by Krafft, seconded by Theisen, to adjourn. Motion carried; time being 4:01 p.m.***

Respectfully submitted,
Carl Ruth, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

Saginaw County
Governmental Center
111 S. Michigan Avenue
Saginaw, MI 48602

County of Saginaw Board of Commissioners



Carl E. Ruth, Chairman

PHONE (989) 790-5267

BOC@SAGINAWCOUNTY.COM

FAX (989) 790-5569

May 7, 2021

COMMISSIONERS

DISTRICT #1
CYNTHIA M. WINIECKE

CANCELLATION NOTICE

DISTRICT #2
JACK B. TANY

EXECUTIVE COMMITTEE

DISTRICT #3
CHRISTOPHER S. BOYD

TO: Board of Commissioners
FM: Carl E. Ruth, Chairman

DISTRICT #4
SHELDON MATTHEWS

As addressed -

DISTRICT #5
JAMES G. THEISEN

Please be advised that the **Tuesday, May 11, 2021** meeting of the Executive Committee is **CANCELLED.**

DISTRICT #6
KYLE R. HARRIS

Should you have any questions, do not hesitate to call me.

DISTRICT #7
CAROL E. EWING

On behalf of the Chairman,

DISTRICT #8
DENNIS H. KRAFFT

Suzy Koeplinger

Suzy Koeplinger

DISTRICT #9
GERALD D. LITTLE

Board Coordinator

DISTRICT #10
CARL E. RUTH

c: Agenda/Summary Distribution List

DISTRICT #11
MICHAEL A. WEBSTER

BOARD STAFF

SUZY KOEPLINGER
BOARD COORDINATOR

CINDY L. LOUCHART
ASSISTANT
BOARD COORDINATOR

SUE ARCEO
BOARD ASSISTANT

MINUTES

EXECUTIVE COMMITTEE

Tuesday, June 15, 2021 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

VIA ZOOM PER PA 267 of 1976/PA 228 of 2020 (MCL 15.263)

& Local Emergency Declaration dated April 8, 2021

Present: Carl Ruth – Chairman (*Saginaw, MI*), Sheldon Matthews (*Spaulding Twp., MI*),
Dennis Krafft (*Frankenmuth, MI*)
Absent: James Theisen, Michael Webster
Others: Koren Thurston, Dave Gilbert, Vanessa Guerra, Kyle Bostwick, Jennifer Broadfoot,
Laura Kaleefy, Norm Bamberger, Rhonda Himes, Roger Swets, Ceylon Bettis, Suzy Koeplinger,
Cindy Louchart, Sue Arceo

The Executive Committee meeting was held via Zoom.

As the County Building is closed to the public except by appointment, the meeting was held remotely to allow for participation during the public portion of the meeting.

- I. Call to Order---*Ruth at 4:00 p.m.*
- II. Welcome---*Roll-call with location was taken by the County Clerk*
- III. Correction/Approval of Minutes (*April 20, 2021 Special Meeting*)
---*Moved by Matthews, seconded by Krafft, to approve. Motion carried.*
- IV. Public Comment
- V. Agenda

1. **Updates from Committee Chairs** (*Minutes were distributed prior to meeting*)

---*Updates were provided by Committee Chairs*

- A) Human Services – Jim Theisen, Chair (*Did not meet*)
- B) Courts & Public Safety – Sheldon Matthews, Chair
- C) County Services – Carl Ruth, on behalf of Chair
- D) Budget/Audit – Dennis Krafft, Chair
- E) Labor Relations – Carl Ruth on behalf of Chair
- F) Legislative – Jim Theisen, Chair (*Did not meet*)
- G) Intergovernmental Cooperation – Jim Theisen, Chair (*Did not meet*)

2. **Campus Partners 1, [Roger Swets, Saginaw County Bond Counsel], re:**

- **6-22-36** Submitting a request to hold a Public Hearing and approve a Resolution for the Issuance of Bonds to finance a project for Campus Partners 1 related to acquiring and improving certain charter school facilities within Saginaw County, specifically North Saginaw Charter Academy, 2332 Trautner Dr., Saginaw, MI 48604

--- *Mr. Swets provided the background regarding the need for approval of the Resolution to hold a public hearing on the issuance of Bonds by county commissioners. Most importantly to note, there is no financial obligation on behalf of Saginaw County. In order for the Bonds to be issued on a tax-exempt*

basis, Section 147(f) of the Internal Revenue Code requires that the applicable elected representative of the governmental unit having jurisdiction over the area in which any facility, with respect to which financing is to be provided from the net proceeds of such issue is located, approve the bond issue after a public hearing following reasonable public notice. The Board of Commissioners of Saginaw County is the applicable elected representative because net proceeds of the financing will be used to acquire and improve certain charter school facilities within the County. Moved by Krafft, seconded by Matthews, to approve the request to hold a public hearing and approval of a Resolution for the Issuance of Bonds. Motion carried by unanimous roll-call vote. (Board Report / Res. A)

VI. Miscellaneous---***None***

VII. Adjournment---***Moved by Matthews, seconded by Krafft, to adjourn. Motion carried; time being 4:24 p.m.***

Respectfully Submitted,
Carl Ruth, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES

EXECUTIVE COMMITTEE

Tuesday, August 10, 2021 – 4:00 p.m.

111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Carl Ruth - Chairman, James Theisen, Sheldon Matthews, Michael Webster
Absent: Dennis Krafft
Others: Robert Belleman, L. William Smith, Koren Thurston, Leah Puskar, Kyle Bostwick, Norm Bamberger, Lt. Mark Przybylski, Lt. Russell Kolb, Matt Kooiman (National Heritage Academies), Brian Hart, Dr. Russell Bush, Nate Moeller, Suzy Koeplinger

- I. Call to Order---**Ruth at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (*June 15, 2021 – Attached*)
---**Moved by Theisen, seconded by Matthews, to approve. Motion carried.**
- IV. Public Comment---**None**
 - *Speakers limited to 3 minutes*
- V. Agenda
 1. **Updates from Committee Chairs** (*Minutes to be distributed prior to meeting*)
---**Updates were provided by committee chairs**
 - A) Human Services – Jim Theisen, Chair
 - B) Courts & Public Safety – Sheldon Matthews, Chair
 - C) County Services – Michael Webster, Chair
 - D) Budget/Audit – Dennis Krafft, Chair (*Chairman Ruth reported*)
 - E) Labor Relations – Michael Webster, Chair
 - F) Legislative – Jim Theisen, Chair (*Did not meet*)
 - G) Intergovernmental Cooperation – Jim Theisen, Chair (*Did not meet*)
 2. **Robert Belleman, Controller/CAO, re:**
 - **8-17-36** Requesting a Committee of the Whole session to discuss the County of Saginaw’s Maintenance of Effort (MOE) formula and annual funding level and to discuss the Health Department’s Strategic Plan for the programs and services it plans to offer Saginaw County residents
---**Discussion was held and the Committee of the Whole will be held in lieu of Executive Committee on Tuesday, October 12, 2021 at 4:00 p.m. in the Board Room.**
 - **8-17-41** Requesting an increase of \$140,000 to the Saginaw County Animal Care & Control Resource Center Project for a total budget of \$10,611,010 due to subcontractor cost increases
---**Moved by Matthews, seconded by Theisen, to approve. Motion carried unanimously. (Board Report)**

- **8-17-43 BALLARD SPAHR** submitting a Memorandum in response to Controller Belleman's letter of July 28, 2021 requesting further information on the matter of Campus Partners 1 seeking approval of a Resolution for the Issuance of Bonds to finance a project related to acquiring and improving North Saginaw Charter Academy, 2332 Trautner Dr., Saginaw, MI 48604
(Unfinished Business at the August 17, 2021 Board Session)

---The Controller indicated the Memo provided answered many questions posed at the June 22, 2021 Board Session when this matter was tabled. Matt Kooiman from National Heritage Academies was present to answer any questions. No action. (This matter will appear on the August 17, 2021 Board Session Agenda under Unfinished Business)

(Added to Agenda)

- **8-17-46 CONTROLLER/CAO** requesting amendment of the FY 2021 County Clerk's budget by \$44,324 to fund four (4) additional staff and associated technology equipment for the remaining six (6) weeks of the fiscal year
---Moved by Theisen, seconded by Matthews, to approve. Motion carried unanimously. (Board Report)

VI. Miscellaneous

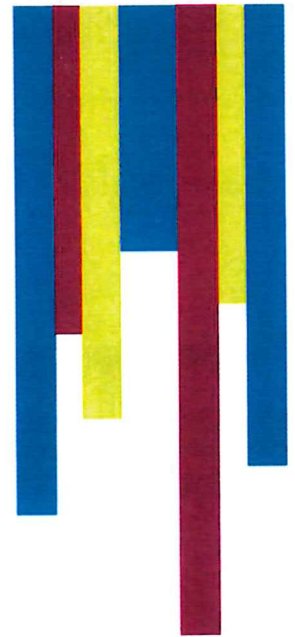
- ***The Controller submitted an email to all commissioners regarding the Saginaw County Courts holding offsite jury trials at Horizons Conference Center and a request by the County Clerk to increase her FY 2021 Budget to pay four (4) additional employees and associated technology equipment for the remaining six (6) weeks of the fiscal year. (Note: County Clerk's request was approved above under 8-17-46; Discussion was held on the issue of offsite jury trials being eligible under ARPA funds.)***
- ***The Controller requested approval to amend the county's "Snow Day" Policy to include infectious disease issues, such as COVID-19, and allow the same procedure to be used (consensus between the Chairman of the Board, Controller, and Chief Judge) to implement county facility restrictions such as "By Appointment Only."***
---Theisen moved, seconded by Webster, to allow the Controller to submit an amended policy to the Board of Commissioners at its August Board Session for discussion and approval. Motion carried unanimously. (Board Report)
- ***Dr. Russell Bush introduced Brian Hart, new CEO of Michigan Institute of Forensic Science & Medicine (MIFSM) and Mr. Hart, along with Nate Moeller of Moeller Builders, provided commissioners with an update on MIFSM moving to 614 Johnson St., Saginaw possibly breaking ground within the next year. No action. (Handout Attached)***
- ***Chairman Ruth announced that a Union/Management Benefit Committee meeting was held this past Monday at 9:00 a.m. in the Board Room and only four (4) union representatives were in attendance. He conveyed his disappointment, as well as the disappointment of the Health & Benefits Specialists who attended the meeting with information for employees.***

VII. Adjournment---*Moved by Theisen, seconded by Matthews, to adjourn. Motion carried; time being 5:05 p.m.*

Respectfully Submitted,
Carl Ruth, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk



**614 JOHNSON
STREET**



MIFSM

**MICHIGAN INSTITUTE OF
FORENSIC SCIENCE & MEDICINE**

School & University Partnerships



- Collaborative programs in criminal justice, forensic medicine, toxicology, and laboratory medicine.
 - Mott College - Current Partner
 - Wayne State - Current Partner
 - Oakland University - Current Partner
 - Central Michigan University - Current Partner
 - Delta College
 - Saginaw Valley State University
- Co-operative opportunities for high school students
- Law enforcement education and training

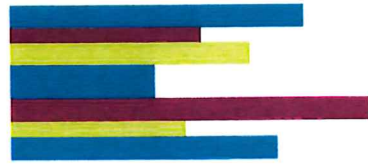


Medical Education & Cadaver Laboratory

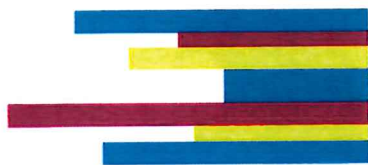
- 2 auditorium style procedural suites
- Cadaver and anatomy laboratory for procedural training of health professionals, physicians and medical students

614 JOHNSON STREET

Community Revitalization



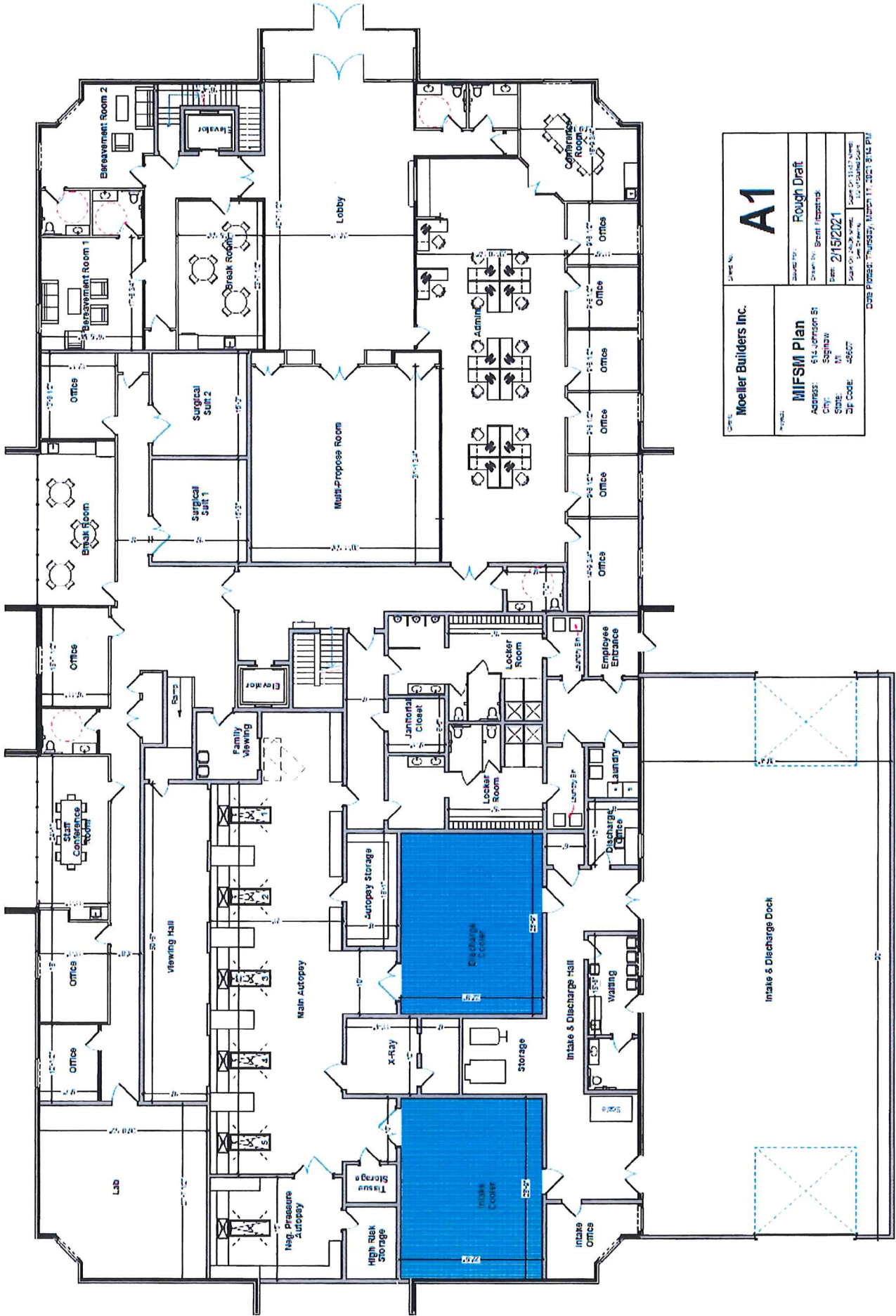
- Development of Downtown Saginaw
- 23,000 square foot facility
- 75-100 new onsite employees
- Salary ranges from 30k to 250k



Regional Medical Examiner Office

- 120 body morgue capacity (Largest in state)
 - Region 3 Mass Fatality Plan
 - Region 3 Prep area
- Development of the 1st private independent Ballistics Lab and Forensic DNA Lab
 - Only NAME accredited facility in Central/Northern MI
 - Partnership with Sheriff Department for body extraction

614 JOHNSON STREET



Moeller Builders Inc. Project: MIFSM Plan Address: 814 Johnson St City: Saginaw MI State: MI ZIP Code: 48607	Date: 2/15/2021 Scale: 1/8" = 1'-0" Date Plotted: Thursday, March 11, 2021 8:14 PM
	A1 Sheet No.: Title: Rough Draft Drawn By: Brent Hestrich

Main Level Floor Plan
 Scale: 1/8" = 1'-0"

21 March 2021

Dear Saginaw County Board of Commissioners,

Saginaw MTA Development Companies has partnered with Moeller Builders, Inc. to revitalize the property at 614 Johnson Street. We are excited to collaborate with Saginaw County officials to create a state-of-the-art facility that will serve the needs of our community.

This downtown Saginaw site will encompass 75-100 top-quality career positions, along with classrooms to facilitate learning at the college (and high school) levels. It will be a two-story, 23,000 square foot building that will serve as a regional medical examiner's office laboratory, and education center.

We are anticipating a strong working relationship with community members in the revitalization of the downtown area, by adding a new area of progress and security to a currently underutilized site with unlimited potential. We look forward to engaging in a long-term professional and productive relationship with local community members and officials.

Sincerely,

Jennifer Arizo



Phone / 989.286.9021
Fax / 989.286.9022
Web / www.saginawmta.com

THE ARIZO MEDICAL ARTS BUILDING
614 JOHNSON STREET | SUITE 9021
SAGINAW, MICHIGAN 48607

DEVELOPMENT COMPANIES

SAGINAW MTA

MINUTES

EXECUTIVE COMMITTEE

Tuesday, September 14, 2021 – 4:00 p.m.
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Carl Ruth - Chairman, James Theisen, Sheldon Matthews, Michael Webster, Dennis Krafft
Others: Robert Belleman, Vanessa Guerra, Dave Gilbert, Natalie Davis, Kyle Bostwick, Norm Bamberger, Krystal Irvine, Sgt. Travis Henige, Cindy Louchart, Suzy Koeplinger

- I. Call to Order---**Ruth at 4:00 p.m.**
- II. Welcome---**Chairman Ruth announced Vanessa Guerra's birthday and everyone sang Happy Birthday to her.**
- III. Correction/Approval of Minutes (**August 10, 2021 – Attached**)
---**Moved by Krafft, seconded by Matthews, to approve. Motion carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*)
 - **Natalie Davis, 402 S. Harrison, stated she has tried to buy three (3) properties from the Saginaw County Land Bank (403 S. Fayette/409 S. Harrison/413 S. Harrison) and has been denied. These properties were on the City's demolition list and they planned to tear the homes down and create vacant lots. There are seven (7) occupied homes on the S. Harrison block and she is concerned that vacant lots will be filled with trash and wild animals. She has offered to help the Land Bank make properties more marketable so that homes can be repaired and made livable and not be torn down.**
- V. Agenda
 1. **Updates from Committee Chairs** (*Minutes to be distributed prior to meeting*)
---**Updates were provided by committee chairs**
 - A) Human Services – Jim Theisen, Chair
 - B) Courts & Public Safety – Sheldon Matthews, Chair (*Did not meet*)
 - C) County Services – Michael Webster, Chair
 - D) Budget/Audit – Dennis Krafft, Chair
---**Discussion was held regarding the ability of individuals to formally opt-out of the Vaccination Payment Plan, if approved at the Board Session. Civil Counsel was directed to provide language re: opting out.**
 - E) Labor Relations – Michael Webster, Chair
 - F) Legislative – Jim Theisen, Chair (*Did not meet*)
 - G) Intergovernmental Cooperation – Jim Theisen, Chair (*Did not meet*)
 2. **Vanessa Guerra, County Clerk, re:**
 - **9-21-23** Requesting approval of an Architectural & Engineering Services Proposal from Kibbe & Associates related to the former Sheriff Administration Building; further, to approve using General Fund fund balance in the amount of \$19,800 to move forward with the proposal
---**Moved by Krafft, seconded by Webster, to approve an amount not to exceed \$19,800 to move forward with the proposal. Motion carried unanimously. (Board Report)**

3. **Josh Brown, Information Technology Director, re:**

- **9-21-25** Requesting approval to move \$57,788.33 in Capital Outlay and Public Improvement Fund dollars from the FY 2020 Information Technology (IT) budget to the FY 2021 IT Budget for a department remodel project
---Moved by Krafft, seconded by Matthews, to approve. Motion carried unanimously. (Board Report)

4. **Robert Belleman, Controller/CAO, re:**

- Submission of proposal from Plante Moran regarding the administration of ARPA funding
(To be distributed at or prior to Committee)
---The Controller advised the proposal that was submitted will be revised and he will bring it back to the Executive Committee. No action.

- Discussion and planning of dates for Committee of the Whole sessions re: ARPA funds
---The next Committee of the Whole re: ARPA funds will be Tuesday, October 26, 2021 at 4:00 p.m. at Baynes Apple Valley, 5395 Midland Rd., Freeland, MI. After that date, the Board will meet as a Committee of the Whole in lieu of Executive Committee on the second Tuesday of each month at 4:00 p.m., location to be determined.

VI. Miscellaneous---***The Controller proposed the following, discussion was held, no action:***

9-21-26 SAGINAW FUTURE INC. submitting a proposal that assesses and plans for the expansion of broadband access, adoption and use and to determine unserved areas of broadband and its impact on various sectors in the amount of \$57,500

VII. Adjournment---***Moved by Krafft, seconded by Matthews, to adjourn. Motion carried; time being 5:12 p.m.***

Respectfully Submitted,
Carl Ruth, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
SPECIAL EXECUTIVE COMMITTEE
Tuesday, November 16, 2021 – 4:00 p.m.
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Carl Ruth - Chairman, Sheldon Matthews, Michael Webster, Dennis Krafft
Absent: James Theisen
Others: Vanessa Guerra, Robert Belleman, Dave Gilbert, Koren Thurston, Leah Puskar, Kyle Bostwick, Norm Bamberger, Krystal Irvine, Jessica Sargent, Annie Rummel, Brian Keenan-Lechel, Lee Peterson, Cindy Louchart, Suzy Koeplinger, Hannah Olsen

- I. Call to Order---**Ruth at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**September 14, 2021 – Attached**)
---**Moved by Krafft, seconded by Matthews, to approve. Motion carried.**
- IV. Public Comment (*Speakers limited to 3 minutes*)
 - **Brian Keenan-Lechel provided public comment regarding the proposed changes to the county's healthcare options and asked the committee to consider utilizing some of the multiple tools available to the committee and to the BOC to offset the significant increases in premiums and plan consolidations. He additionally discussed ARPA funding possibilities including premium pay for employees and ARPA contributions for direct Covid healthcare costs. His final example was that a \$500 HSA contribution to each insured employee that could be taken from the general fund would total \$174,000.**
- V. Agenda

Referrals from November 9, 2021 Committee of the Whole:

1. **Robert Belleman, Controller/CAO, re:**
 - **11-16-18** Requesting approval to apply \$442,870 in ARPA funding toward 2022 employee healthcare to reduce the employee contribution amount.
---**Mr. Belleman presented to the committee the request for \$442,870 in ARPA funding to help offset the cost of claims that was underestimated by Aetna and explained the amount that is being asked is to cover only claims related directly to Covid-19 from March 3rd through September 31st. Commissioner Krafft asked what other tools were available to help offset the costs as this isn't a long term fix. Mr. Belleman informed him the compensation study that was recently done provided wage increases up to 3.5% and would hopefully help with the costs. Moved by Krafft, seconded by Matthews, to approve. Motion carried unanimously. (Board Report)**

2. **Robert Belleman, Controller/CAO, re:**

- **11-16-19** Requesting approval to engage Guidehouse for consultant services pertaining to American Rescue Plan Act (ARPA) of 2021 funding proposals.
---Mr. Belleman explained that Guidehouse would be charged on an hourly basis and their services can be started and stopped whenever it was deemed fit by the Board. The amount of ARPA funding that was requested for Guidehouse was \$925,000 but the Board would not be obligated to use that full amount. Commissioner Krafft mentioned that he was concerned Guidehouse may consider taking on other municipalities and assisting with their ARPA distribution and whether Guidehouse would have the capacity to wholly assist the Board. Mr. Belleman stated that in his initial conversations with Guidehouse that they have the capacity to meet all of our needs and that if the Board wanted to, they could lower the cap that was allotted for Guidehouse's services. Moved by Krafft, seconded by Matthews, to approve. Motion carried. (Board Report)

VI. Miscellaneous

- *Discussion was held about what other tools were available to help with the costs of the run off claims and the new healthcare plan. Further discussion was held regarding allocation of \$500 per insured employee into the HSA accounts and where those funds would come from.*

VII. Adjournment---*Moved by Krafft, seconded by Matthews, to adjourn. Motion carried; time being 4:37 p.m.*

Respectfully Submitted,
Carl Ruth, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
SPECIAL EXECUTIVE COMMITTEE
Tuesday, November 23, 2021 – 4:00 p.m.
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Carl Ruth - Chairman, James Theisen, Sheldon Matthews, Michael Webster, Dennis Krafft
Others: Vanessa Guerra, Robert Belleman, Bill Smith, Blair Stevenson, Dr. Russell Bush, Don Gilbert, Cindy Louchart, Suzy Koeplinger, Hannah Olsen

- I. Call to Order---**Ruth at 4:00 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (**November 16, 2021 Special Meeting – Attached**)
---**Moved by Matthews, seconded by Krafft, to approve. Motion carried.**

- IV. Public Comment---**None**
- V. Agenda
 1. **Discussion, re:** Michigan Institute of Forensic Science & Medicine (MIFSM)
---**Chairman Ruth opened with the situation at hand, with Dr. Bush addressing the committee. Dr. Bush assured the committee that he was willing and able to continue acting as the Saginaw County Medical examiner if the Board wanted him to and explained that he did not step down from his position within MIFSM, but was terminated for supposed performance issues. Dr. Bush stated that he did not remember signing an employee contract but his attorney Don Gilbert is trying to get Dr. Bush's personnel file.**
---**Moved by Krafft, seconded by Matthews, for committee members to move into Closed Session to discuss a written legal opinion. Motion carried unanimously, time being 4:12 p.m. (Theisen entered the closed session at 4:40 p.m.)**

 2. **Closed Session, re:**
Pursuant to MCL 15.268(h) of the Open Meetings Act, the committee will convene a Closed Session to consider material exempt from discussion or disclosure by state or federal statute (*Legal Opinion to be distributed to all Commissioners prior to meeting*)
---**Open Session resumed at 4:58 p.m.**
---**Moved by Krafft, seconded by Matthews, that Saginaw County continue the relationship with Dr. Russell Bush as Medical Examiner. Motion carried unanimously.**
---**Moved by Matthews, seconded by Theisen, to authorize a six month notice pursuant to section 4.2 of the contract between Saginaw County and MIFSM. Motion carried unanimously.**

- VI. Miscellaneous---**None**
- VII. Adjournment---**Moved by Matthews, seconded by Theisen, to adjourn. Motion carried; time being 5:01 p.m.**

Respectfully Submitted,
Carl Ruth, Committee Chair
Vanessa Guerra, County Clerk
Suzy Koeplinger, Committee Clerk

MINUTES
SPECIAL EXECUTIVE COMMITTEE
Tuesday, December 14, 2021 – 4:15 p.m.
111 S. Michigan Ave., Rm. 200, Saginaw, MI 48602

Present: Carl Ruth - Chairman, James Theisen, Sheldon Matthews, Michael Webster, Dennis Krafft
Others: Robert Belleman, Dave Gilbert, Vanessa Guerra, Suzy Koeplinger

- I. Call to Order---**Ruth at 4:28 p.m.**
- II. Welcome
- III. Correction/Approval of Minutes (*None*)
- IV. Public Comment---**None**

V. Agenda

- 1. Review and discussion of proposed Resolutions related to opioid litigation settlement

[Documents will be provided and, if approved, Resolutions will be prepared and Distributed for approval with the December 14, 2021 Board Session Addendum]

---Moved by Krafft, seconded by Matthews, to approve. (Resolutions C & D)

- 2. **Robert Belleman, Controller/CAO, re:**

- **12-14-23** Submitting requests for American Rescue Plan Act (ARPA) funding for air purification, masks and staffing for COVID screening

---Moved by Krafft, seconded by Webster, to approve. Motion carried by unanimous roll-call vote. (Board Report 6.1)

VI. Miscellaneous---**None**

VII. Adjournment---**Moved by Krafft, seconded by Matthews, to adjourn. Motion carried; time being 4:38 p.m.**

Respectfully Submitted,
Carl Ruth, Committee Chair
Suzy Koeplinger, Committee Clerk
Vanessa Guerra, County Clerk